There is a job vacancy in the **BAY COUNTY HEALTH DEPARTMENT-FAMILY PLANNING CLINIC**.

**JOB TITLE:** PUBLIC HEALTH NURSE

**RATE OF PAY:** 
- BSN: $22.28/hour - $26.15/hour
- RN: $22.11/hour - $25.44/hour

Full-time position (up to 40 hours per week) with benefits as provided for within the Bay County Public Health Registered Nurses Organization although membership into the union is voluntary.

**GENERAL SUMMARY:** Provides public health nursing services necessary to implement the agency program in an assigned area. Job responsibilities and activities include providing education, referrals and direct nursing care for teen and adult clients seeking Family Planning and Sexually Transmitted Infection (STI) care while working closely with the Nurse Practitioner. To be cross trained in all public health department clinics and actively participates in Community and Health Department programs. Supervision received: Works under the Nursing Services Manager.

**ESENTIAL FUNCTIONS:**

1. Provides Family Planning and related health services to clients following policy and procedures of clinic. Duties include, but not limited to assessment of individual client needs for appropriate care in areas of: Pregnancy testing/counseling, Sexual Health/Family Planning/Contraceptive education, dispense contraceptives as ordered by the Nurse Practitioner; HIV pre/post counseling/testing and risk reduction planning, STI counseling, diagnosis, treatment, documentation and client partner notification; Referrals to appropriate health/social agencies.
2. Assessment of client immunization needs and planning/referral for appropriate care. May provide immunization services to clients in accordance with applicable Immunization Program policies and procedures.
3. Helps to achieve continuity of client care by planning and exchanging information with Nurse Practitioner, Physician, and other appropriate health/social agencies, maintains strict confidentiality in accordance with applicable laws.
4. Provides consultant to families/schools/other social/health agencies with reference to Family Planning, STIs, HIV/AIDS, immunizations.
5. Trained in the Michigan Disease Surveillance System (MDSS).
6. Participates in Community and Health Department in-services, projects, and health fairs on Family Planning, STDs, HIV, and immunizations.
8. Annually reviews and updates Family Planning Standing Orders for approval by Nurse Practitioner & Medical Director.
10. In times of a public health emergency, may be required to report for specialized assigned duties inside or outside of Bay County to perform emergency response roles, as required.
11. Consistent and punctual attendance is an essential function of this position.
12. All other duties as assigned.

The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

**MINIMUM QUALIFICATIONS:**

**Licencse:** Possession of a current license to practice professional nursing in Michigan

**Education:** B.S.N. preferred or A.D.N. or diploma from a school of nursing approved by the N.L.N. of Nursing

**Experience:** Demonstrated competency in practice of professional nursing. Two years of satisfactory public health nursing experience desired. Experience and knowledge in Family Planning, communicable diseases & immunizations preferred. Must have a valid vehicle operator’s license and an acceptable driving record; Computer skills required; Applicants may be required to take written and/or other examinations.

**Physical:** This position requires sitting, being mobile, bending and/or standing for significant periods of time. Additional requirements include the ability to move objects according to the following weight and frequency: Generally, 20-50 pounds of force up to one third of the time. Candidate must possess physical dexterity to perform tests and medical procedures related to job. Candidate must have adequate visual acuity and hearing comprehension to read reports and communicate with clients and other providers and have adequate physical dexterity to climb stairs, balance and navigate under unstable environmental conditions.

**Application Procedure:** Make application online at [www.baycounty-mi.gov](http://www.baycounty-mi.gov) or at the Bay County Personnel Department, 515 Center Avenue, Bay City, Michigan 48708, no later than 4:00 p.m., Thursday, September 7, 2017.

**AN EQUAL OPPORTUNITY EMPLOYER**

"Bay County is an equal opportunity employer. It is the policy of Bay County and its departments to pursue equal employment opportunity regardless of height, weight, political or religious affiliations, race, color, sex, disability, familial status, sexual orientation, gender identity, national origin, or other protected classification set forth by law in our relationship with applicants for employment, employees of the department, and the public."