



Bay County
Household Assistance Program
Landlord Release of Information

This client has applied for assistance of rent and utility payments through the Bay County Household Assistance Program.

Tenant Information

Tenant Name:
Tenant Address:
Tenant Phone Number:
Monthly Rental Amount:

Landlord Information

Business Name:
Contact Name:
Address:
Phone Number:

I, the above named applicant, hereby give Bay County permission to communicate with my current landlord or property manager for the purpose of discussing all of the facts and circumstances of my current tenancy.

Applicant Signature Date

TO BE COMPLETED BY THE LANDLORD Any questions, please call (989) 895-4297

Date tenant became past due:

Amount needed to become current: \$

Are any of these included in rent amount? Electric \$ Water/Sewer \$ Gas \$

As the landlord, you are acknowledging that your tenant is applying for rental assistance through the Bay County Housing Assistance Program. You are acknowledging that the funds provided are to go only toward the rent payments for your tenant and any monies provided to you through this program beyond what is owed must be used toward future rent payments for your tenant. Payment cannot be used towards administrative or penalty charges.

Landlord - Please attach a W-9.

I also acknowledge that I will not commence eviction proceedings against the applicant for at least 90 days.

Authorized Signature: Date:

Penalty for False or Fraudulent Statements:

US. C. Title 18, Sec. 1001, provides: "whoever, in any matter, within the jurisdiction of any department or agency of the United States knowingly falsifies ... or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statements or entry, shall be fined not more than \$10,000 or imprisoned not more than five years, or both."

