

BAY COUNTY ELECTION CONSOLIDATED MEETING  
PUBLIC HEARING HELD  
JANUARY 20, 2017

A PUBLIC HEARING WAS CALLED IN ACCORDANCE WITH MCL 168.305(1) FOR ADOPTION OF ELECTION CONSOLIDATION PLANS BETWEEN THE ELECTION COORDINATOR, BAY COUNTY CLERK, CYNTHIA LUCZAK, THE ADMINISTRATOR OF THE BAY-ARENACE INTERMEDIATE SCHOOL DISTRICT; CITY AND TOWNSHIP CLERKS OF LOCAL BAY COUNTY JURISDICTIONS AND SCHOOL BOARD SECRETARIES. THE "PLAN" WOULD OUTLINE A PROCESS OR PROCEDURE TO BE CONDUCTED WHEN A SCHOOL DISTRICT WOULD REQUEST AN ELECTION. THE COUNTY CLERKS OF BAY, MIDLAND AND SAGINAW MET ON JANUARY 27, 2017 TO EXECUTE A DELTA COLLEGE AGREEMENT FOR ELECTION FUNCTIONS, AS REQUIRED BY LAW.

THE MEETING WAS CALLED TO ORDER AT 1:00 P.M. BY COORDINATOR, CYNTHIA A. LUCZAK, BAY COUNTY CLERK AT THE ALICE AND JACK WIRT LIBRARY, KANZLER COMMUNITY ROOM, 500 CENTER AVENUE, BAY CITY, MICHIGAN.

ROLL CALL:

- CYNTHIA A. LUCZAK, BAY COUNTY CLERK
- CHARLENE M. HOGAN, CHIEF DEPUTY CLERK, BAY COUNTY
- SARAH DUFRESNE, BAY CITY PUBLIC SCHOOLS
- RICK ROCKWELL, ARENAC COUNTY CLERK
- DEBORAH FISHER, FRANKENLUST TOWNSHIP CLERK
- KATHY PARRENT, MERRITT TOWNSHIP CLERK
- YVONNE BRODERICK, PINCONNING CITY CLERK
- JUDY BUKOWSKI, PORTSMOUTH TOWNSHIP CLERK
- JERRY PUTT, WILLIAMS TOWNSHIP CLERK
- KATHY WACKERLE, WILLIAMS TOWNSHIP DEPUTY CLERK
- PAM REINHARDT, AUBURN CITY CLERK
- KEVIN MACHATA, KOCHVILLE TOWNSHIP CLERK
- ANN MARIE BORUSHKO, DEEP RIVER CLERK
- TEMA (TJ) LUCERO, BAY CITY CLERK
- MARY MC CARRY, BEAVER TOWNSHIP CLERK
- PATRICIA BRADT, ZILWAUKEE TOWNSHIP CLERK
- PATRICIA POWERS, FRASER TOWNSHIP CLERK
- SARAH WILCOX, ESSEXVILLE CITY CLERK
- JILL URBAN, ESSEXVILLE-HAMPTON SCHOOLS
- SHARA KLENK, STANDISH TOWNSHIP CLERK
- ROBERT DUCHARME, FREELAND SCHOOLS

THE MEETING WAS CALLED TO ORDER AT 1:08 P.M., IN ACCORDANCE WITH STATE LAW, IT WAS SUBJECT TO ALL PROVISIONS OF THE OPEN MEETING ACT. CLERK LUCZAK POSTED THE NOTIFICATION AT THE BAY COUNTY BUILDING; PRESENTED NOTICE IN THE BAY CITY TIMES ON TWO (2) DIFFERENT PUBLICATION DATES AND DISTRIBUTED NOTICES TO ALL LOCAL CITY/TOWNSHIP/SCHOOL OFFICIALS FOR POSTING IN THEIR REPRESENTATIVE JURISDICTIONS.

CLERK LUCZAK REVIEWED THE HISTORY OF THIS PROCESS FOR THE LOCAL CLERKS WHO WERE NEWLY ELECTED TO OFFICE AND WHO WERE NOT AS FAMILIAR TO THE PROCESS AS OTHERS. AGREEMENTS HAD BEEN EXECUTED SINCE THE ELECTION CONSOLIDATION LAW HAD PASSED IN 2004, BEING HELD IN 2005; 2007; 2009; 2011; 2013 FOR A TWO (2) PERIOD. BEGINNING IN 2017, PREVIOUSLY ADOPTED MCL 168.305(2) REQUIRED THAT PLANS BE EXECUTED FOR FOUR (4) YEAR INTERVALS AND WAS EFFECTIVE JANUARY 2013. SIGNED CONSOLIDATION PLANS WILL BE IN EFFECT FOR FOUR (4) YEARS AND WILL INCLUDE DETAILED RESPONSIBILITIES OF THE COUNTY CLERK, LOCAL CLERK AND SECRETARY TO THE SCHOOL BOARD, FOR ANY AND ALL SCHOOL RELATED ELECTIONS.

PUBLIC ACT 233 OF 2011 HAD REQUIRED SCHOOL BOARD OFFICIALS TO APPEAR ON A BALLOT FOR ELECTION ON AN EVEN YEAR NOVEMBER BALLOT AS WE HAD EXPERIENCED FOR THE FIRST TIME WITH THE NOVEMBER 2012 ELECTION TO OFFICE. THIS CHANGE WAS ALSO NEW SINCE THE LAST PLANS HAD BEEN REVIEWED BY THE RESPECTIVE JURISDICTIONS. SO IN ESSENCE, PROCEDURES INCLUDED IN THIS 2013 PLAN SHOULD BE THAT OF A PROCESS TO BE ADHEARED TO IN MORE OF A "SPECIAL ELECTION" SCENARIO.

"DRAFTS" OF THE PROPOSED PLANS HAD BEEN MAILED TO ALL OF THE ENTITIES INVOLVED ON OR ABOUT DECEMBER 29, 2016, ALLOWING FOR A TIME PERIOD TO RESPOND TO RECOMMENDED CHANGES, THE FOLLOWING WERE SUBMITTED FOR INCLUSION IN THE 2017 ELECTION CONSOLIDATION PLANS.

1. COUNTY CLERK WILL UPDATE COVER TO REFLECT CURRENT DATE OF CONSOLIDATION PLAN
2. UPDATE ALL NEWLY ELECTED LOCAL CLERKS FOLLOWING THE NOVEMBER 8, 2016 ELECTION
3. IN REGARD TO "SET UP FOR ELECTION DAY" VERBIAGE TO INCLUDE A PROVISION TO ALLOW TIME FOR STAFF TO SET UP BEFORE AN ELECTION DAY, ARRANGEMENTS TO BE MADE WITH THE BAY CITY SCHOOL DISTRICT
4. PUBLIC ACT (PA) 101 OF 2015 ELIMINATED A FEBRUARY ELECTION DATE
5. BAY CITY CLERK TO PURCHASE HER OWN PRECINCT KITS, AS HAD BEEN PAST PRACTICE
6. ODD YEAR CITY ELECTION PROGRAMMING TO CITY CLERK, WITH THE SCHOOL TO NEGOTIATE TERMS OF A SPECIAL ELECTION WITH THE CITY CLERK IN AN ODD YEAR CYCLE
7. TWO (2) SCHOOL JURISDICTIONS, ESSEXVILLE HAMPTON AND BAY CITY AGREED TO A COMMON UNDERSTANDING OF:

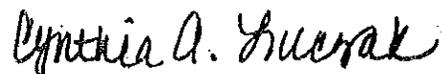
- a. SETTING AN ELECTION DATE ON AN IN-SERVICE DAY OR COMMON CALENDAR DAY WHEN SCHOOL IS NOT IN SESSION; SET FOR SAFETY PURPOSES
  - b. ALLOWING FOR SET UP THE DAY BEFORE AN ELECTION
8. BANGOR TOWNSHIP SCHOOLS CONSTRUCT AND IMPLEMENT THEIR OWN PLAN, UNDER TOWNSHIP CLERK, DAWN BUBLITZ SINCE BANGOR TOWNSHIP SCHOOLS FALL ENTIRELY WITHIN THE TOWNSHIP OF BANGOR. BANGOR PLANS TO INCLUDE ACCESS INTO FACILITIES PRIOR TO ELECTION DAY, AS WELL AS CONDUCTING ELECTIONS ON NON-ATTENDANCE SCHOOL DAYS

AS ALWAYS, THE PLANS CONTAINS VERBIAGE THAT AUTHORIZED A CHANGE IN PROCEDURE UPON THE NEGOTIATION OF THE APPLICABLE PARTIES TO THE ELECTION PROCESS.

WITH THE CHANGES AND RECOMMENDED UPDATES, THE COUNTY CLERK REQUESTED THE SIGNATURES OF THOSE IN ATTENDANCE ON THE PLAN DOCUMENTS. A "FINAL" COPY OF THE PLAN WOULD BE MAILED TO EACH PARTICIPATING JURISDICTION FOLLOWING THE COMPLETION OF THE SIGNING PROCESS. ARENAC COUNTY CLERK, RICK ROCKWELL WILL OBTAIN THE SIGNATURES OF THE ARENAC COUNTY OFFICIALS AT HIS NEXT SCHEDULED MEETING OF THOSE WHO WERE NOT IN ATTENDANCE. ALSO, CLERK ROCKWELL WILL BE DISTRIBUTING ALL "FINAL" PLANS TO THE ARENAC COUNTY JURISDICTIONS. ALL SIGNATURES WERE REQUESTED BY JANUARY 31, 2017 WITH THE PLAN TO BE SUBMITTED TO THE BUREAU OF ELECTIONS BY DEADLINE OF JANUARY 31, 2017.

CLERK LUCZAK ALSO MENTIONED HOUSE BILLS 4121 AND 4122 WHICH WOULD ELECT METRO WATER DISTRICT BOARD MEMBERS TO THEIR OFFICES IN ACCORDANCE WITH THE PROVISIONS OF MICHIGAN ELECTION LAW.

RESPECTFULLY SUBMITTED,



CYNTHIA A. LUCZAK  
BAY COUNTY CLERK  
CONSOLIDATION COORDINATOR