

BAY CITY PUBLIC SCHOOL DISTRICT

ELECTION CONSOLIDATION

January 1, 2017 – December 31, 2020
Public Hearing held January 20, 2017

FINAL

Cynthia A. Luczak, Bay County Clerk
515 Center Avenue – Suite 101
Bay City, MI 48708
(989) 895-4280

Bay City School District

Legend

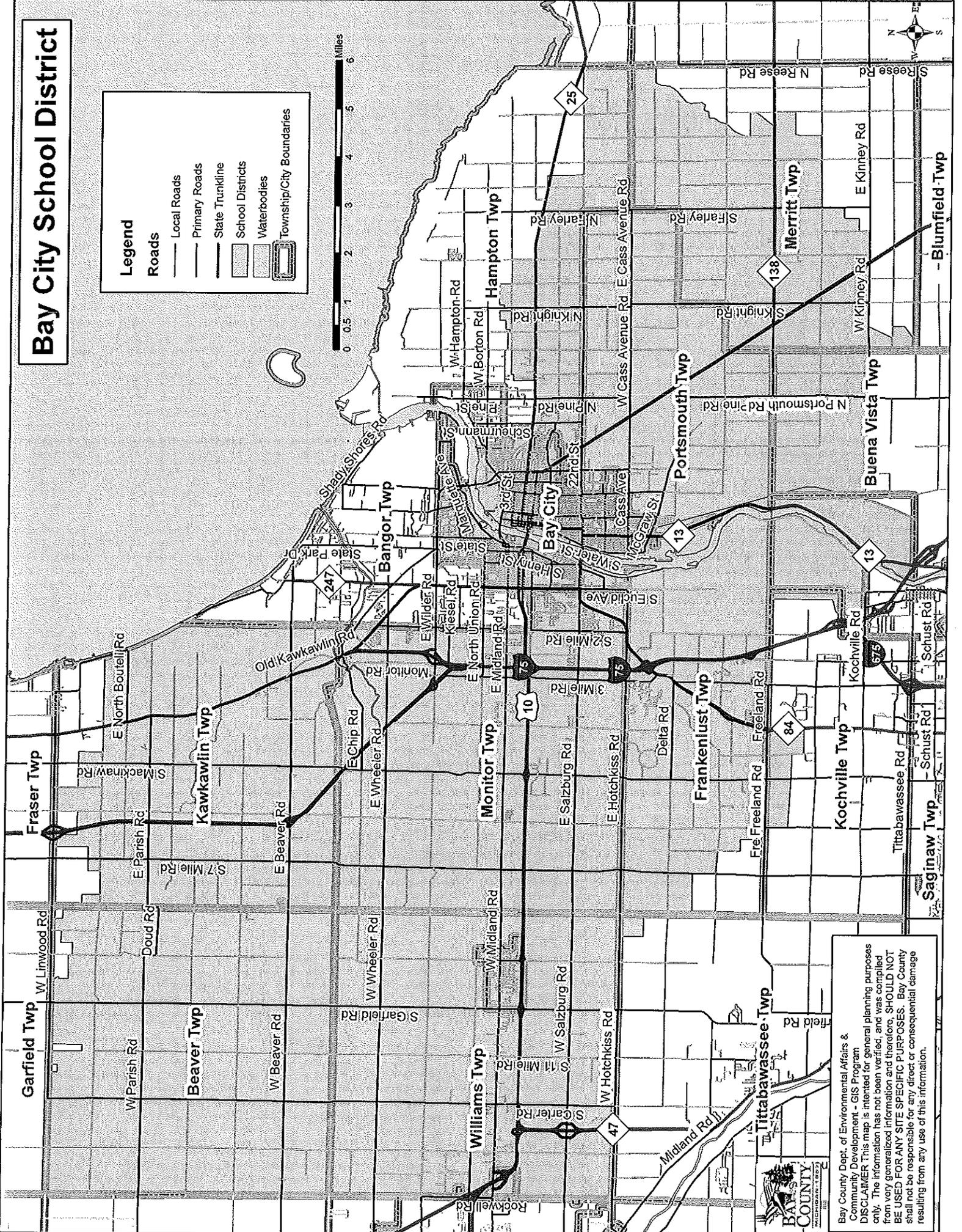
Roads

- Local Roads
- Primary Roads
- State Trunkline

School Districts

Waterbodies

Township/City Boundaries



Bay County Dept. of Environmental Affairs & Community Development - GIS Program
DISCLAIMER This map is intended for general planning purposes only. The information has not been verified, and was compiled from very generalized information and therefore, **SHOULD NOT BE USED FOR ANY SITE SPECIFIC PURPOSES.** Bay County shall not be responsible for any direct or consequential damage resulting from any use of this information.



Bay City Public Schools District Board Members and Terms of Office

President:

Mark Zanotti
1504 South Sheridan
Bay City, MI 48708
Term Expires: December 2020

Vice President:

Thomas Baird
1407 Taylor Street
Bay City, MI 48706
Term Expires: December 2020

Secretary:

Lorraine Jeske
2452 Bullock Road
Bay City, MI 48708
Term Expires: December 2022

Treasurer:

Allen Bauer
203 North Chilson Street
Bay City, MI 48706
Term Expires: December 2018

Trustees:

Pauline Helmling
231 Stanley
Bay City, MI 48708
Term Expires: December 2018

Gene Rademacher

1441 Calmac Court
Bay City, MI 48708
Term Expires: December 2022

Carrie Sepeda

207 South Kiesel Street
Bay City, MI 48706
Term Expires: December 2018

Bay City School District Voting Locations

Cities of:

Auburn City	City Hall, 113 East Elm Street, Auburn
Bay City, Ward 1-Pct. 1	Pere Marquette Depot, 1000 Adams Street, Bay City
Bay City, Ward 2-Pct. 1	Washington School, 1821 McKinley Street, Bay City
Bay City, Ward 3-Pct. 1	City Hall, 301 Washington Avenue, Bay City
Bay City, Ward 4-Pct. 1	MacGregor School, 1012 Fremont Street, Bay City
Bay City, Ward 5-Pct. 1	Our Lady of Czestochowa Parish Ctr, 2305 S. Monroe Street, Bay City
Bay City, Ward 6-Pct. 1	Zion Lutheran School, 1707 South Kiesel Street, Bay City
Bay City, Ward 7-Pct. 1	Kolb School, 305 West Crump Street, Bay City
Bay City, Ward 8-Pct. 1	School Administration Bldg., 910 North Walnut Street, Bay City
Bay City, Ward 9-Pct. 1	Lindsay School, 607 LaSalle Street, Bay City
Midland City 1-6	FW Post #3651, 3013 Bay City Rd, Midland

Townships of:

Beaver Pct. 1	Beaver Township Hall, 1850 Garfield Road, Auburn
Frankenlust Pct. 1	LFA Hall, 2323 Amelith Road, Bay City (includes registered voters of Kochville, Tittabawassee & Zilwaukee Townships within the Bay City School District)
Hampton Pct. 3	Hampton Township Hall, 801 West Center Ave Rd, Essexville
Hampton Pct. 4	Bay-Hampton School, 1980 Youngs Ditch Road, Bay City
Kawkawlin Pct. 1	Kawkawlin Township Hall, 1800 Parish Road, Kawkawlin
Kawkawlin Pct. 2	Kawkawlin Township Hall, 1800 Parish Road, Kawkawlin
Merritt Pct. 1	Merritt Township Hall, 48 East Munger Road, Munger
Monitor Pct. 1	Monitor Township Hall, 2483 Midland Road, Bay City
Monitor Pct. 2	Mackensen School, 5535 Dennis Road, Bay City
Monitor Pct. 3	McAlear Sawden Elementary School, 2300 Midland Rd, Bay City
Monitor Pct. 4	Mackensen School, 5535 Dennis Road, Bay City
Monitor Pct. 5	McAlear Sawden Elementary School, 2300 Midland Rd, Bay City
Monitor Pct. 6	Monitor Township Hall, 2483 Midland Road, Bay City
Portsmouth Pct. 1	Portsmouth Township Hall, 1711 West Cass Avenue, Bay City
Portsmouth Pct. 2	Portsmouth Township Hall, 1711 West Cass Avenue, Bay City
Williams Pct. 1	Williams Township Hall, 1080 West Midland Road, Auburn
Williams Pct. 2	Williams Township Hall, 1080 West Midland Road, Auburn
Williams Pct. 3	Williams Township Hall, 1080 West Midland Road, Auburn (includes registered voters who reside in the City of Midland, Ward 1 Pct. 6 within the Bay City School District)

PRECINCTS:

All Bay City Public School voters will vote at their regular polling locations used for General Elections with the exception of the following:

1. Contingent on the number of candidates or ballot issues, precincts may be consolidated if the precincts are located at the same polling location.
2. Voters from Buena Vista Township shall vote at Merritt Township Hall, 48 E. Munger Road, Munger, MI, contingent upon jurisdiction of the ballot.
3. Voters from Kochville, Zilwaukee and Tittabawassee Townships shall vote at LFA Hall, 2323 Amelith Road, Bay City, MI, contingent upon jurisdiction of the ballot.
4. Frankenlust Township, Freeland School District voters shall vote at LFA Hall, 2323 Amelith Road, Bay City, MI, contingent upon jurisdiction of the ballot.
5. Voters from the City of Midland shall vote at Williams Township Hall, 1080 W. Midland Road, Auburn, MI, contingent upon jurisdiction of the ballot.
6. Hampton Township precincts 1, 2 and 5, the Essexville-Hampton School District, shall vote at their regular polling locations used for General Elections.
7. Hampton Township precincts 3 and 4, the Bay City School District, shall vote at their regular polling locations used for General Elections.
8. Merritt Township shall process Reese School Districts voters under Consolidation Plan executed with Tuscola County.
9. Hampton Township precinct 6 eliminated with adoption of the 2017 Plan.

Election Responsibilities Performed by the County Clerk

- Serve as the district's filing official and accept candidate filings, any ballot proposal language, check petitions for sufficiency, accept candidate withdrawals.
- Transmit copies of petitions to the local clerks for verification and certification of candidates for the ballot to the county clerk contingent on the type of election held.
- Publish one (1) Public Notice "Close of Registration" and "Notice of Election" in the Bay City Times. MCL 168.498(3).
- Arrange for the programming, layout, proofing, coding and printing of ballots.
- May enter into mutual agreement for programming services contingent on jurisdiction of the ballot. Bay City Clerk to contract for programming if in odd year City elections.
- Assess programming fees per precinct for special elections based on actual costs.
- Send proof ballot to candidates and school district pursuant to State law.
- Address election day issues and "troubleshooting".
- Provide election inspector training on a two-year cycle in conjunction with election inspector certification required by law.
- Order necessary supplies and precinct kits. Bay City Clerk to order precinct kits individually.
- Schedule canvass of election, provide election results for certification by Canvassers.
- Receives file copy of the "Acceptance of Office/Oath of Office" from School Secretary.
- Compile reimbursement requests from local clerks and present to the school board a verified account of actual costs of conducting the school district's regular or special election not later than 84 days after the date of the regular or special election as per law.
- Forward any reimbursement disputes to the Secretary of State of resolution.
- All other duties required of an election coordinator in conducting the school election as prescribed by law.

Public Act 233 of 2011 required School Board members to hold elections in November of even years effective November 2012.

MCL 168.305(2) required all school district election coordinating committees to meet at four (4) year intervals to review and, if necessary, alter the election arrangements for conducting school elections, effective January 1, 2013.

Effective 7/2/2015 adoption of HB's 4271,4272,4273,4274,4276 and 4385 – now Public Acts 98-103 - Include 1) cancellation of 2016 February Election 2) Schools have the ability to use "floater date" but must comply with all of the requirements of MCL 168.641(4) and 3) Any city that elects their officer in May is prohibited from conducting a February Primary Election (see HB 4272).

Election Responsibilities Performed by the Local Clerk

- Receive copies of the petitions for verification and certify candidates for the ballot to the County Clerk contingent on the type of election conducted.
- Conduct school district's regular and special elections MCL 168.305(2).
- Provide voting equipment for the district's elections.
- Public notice and perform "Public Accuracy" testing.
- Handle the distribution, receipt and processing of absentee ballot applications per law.
- Handle the issuance of absentee ballots and the return of voted absentee ballots per law.
- Handle Qualified Voter File (QVF) related responsibilities including the production of precinct lists, e-poll book function and updating voter history.
- Appoint Election Inspectors with attempts to be made to work with three inspectors per precinct. Local clerks will determine if added inspectors are warranted based on election.
- The Chairperson and Election Inspectors shall be paid at their respective city/township's standard rate per election. Payment shall be made by the local clerks prior to reimbursement from the respective school board.
- Arrange for temporary employees as necessary; with payment by the local clerks prior to reimbursements from the respective school board.
- Set up polling places for Election Day. Arrange with Bay City School district officials for access to polling places for set up the day before election and allow time for vacating also.
- Handle election day issues and "troubleshooting".
- Deliver election day results/materials to County Clerk.
- Store voted ballots after the election.
- Present to the County Clerk a verified account of actual costs of conducting the school district's regular or special election as soon as possible. Upon receipt of a reimbursement request, the School Board must "pay or disapprove all or a portion of the verified account" within 84 days MCL 168.351. Schools would appreciate submission of the expenses prior to the end of their fiscal year.
- Local clerks hold the ability to establish precinct boundaries by resolution of their local Election Commission.
- All other duties required of a clerk in conducting the school election as prescribed by law.
- Bay City Clerk to order precinct supply kits individually.
- Access to school facilities 1 day prior to Election Day. Access would be available at the end of the day after school releases children for safety purposes.
- Consideration of a "non-student day" such as a staff "in-service" day for safety purposes.

Election Responsibilities Performed by
Secretary of the School Board

- Submit the agenda report to “Call the Election” or “Set the Specifics” of the ballot to include the ballot language and the name of board members for Board approval.
- Forward ballot language to the election coordinator if submitting a ballot question on a regular election date, on a date when a city or township within the school district is holding an election by adopting a resolution to that effect, not less than 70 days before the election, or on a special election date as provided by section 641(4).
- Within ten days after notification by the election coordinator of the elections to a school board each member must file an acceptance of office with the school board Secretary.
- Receives “Acceptance of Office with Oath of Office” from newly elected candidate and forwards copy of said acceptance to the County Clerk.
- As past practice, responsible for rental fees of polling locations in the City of Bay City.
- Responsible for payment of absentee counting board(s) with the City of Bay City and the Townships of Frankenlust, Hampton, Kawkawlin, Monitor, Portsmouth and Williams, if applicable.
- Within three days after appointment to fill a vacancy provide written notice to the election coordinator. Notice to include name, address and office of the person who vacated the office and the same information for the person filling the vacancy, MCL168.311.
- School board shall pay or disapprove all or a portion of the verified account within 84 days after receiving the verified account of actual costs of conducting the election. (Precinct inspector compensated by local jurisdictions prior to this date.)
- School board may be subject to programming fees associated with ballot layout, including voter assisted terminals and/or voting tabulator devices.
- Work with city, township, county or state officials on “disapproved costs” issues.
- School board shall pay their applicable portion for the canvass of the votes.
- All other duties required of a school board secretary in conducting a school election as prescribed by law.
- When applicable, arranging for setting up of polling place for election day. Bay City school district officials to allow access to polling place the day before election day and allow access for vacating also.
- Access to school facilities 1 day prior to Election Day. Access would be available at the end of the day after school releases children for safety purposes.
- Consideration of a “non-student day” such as a staff “in-service” day for safety purposes.

If a special election is called on a date provided under Section (4), the School District Coordinating Committee shall schedule the special election date, MCL168.641, MCL168.312.

This initial Report/Agreement may be altered in writing upon the consent of the undersigned jurisdictions.

The County Clerk shall file a copy of this Initial Report or subsequent altered Report(s) with the State of Michigan, Bureau of Elections and each coordinating committee Member shall sign the Report, MCL168.305(1).

Member:	Date:
<u>Cynthia A. Luczak</u> Cynthia A. Luczak, Bay County Clerk	<u>1/20/2017</u>
<u>Lorraine Jeske</u> Lorraine Jeske, Secretary Bay City School Board	<u>1-23-17</u>
<u>Mary McCarry</u> Mary McCarry, Beaver Township Clerk	<u>1-20-17</u>
<u>Deborah Fisher</u> Deborah Fisher, Frankenlust Township Clerk	<u>1-20-17</u>
<u>Pamela Wright</u> Pamela Wright, Hampton Township Clerk	<u>1-30-17</u>
<u>Gregory Petrimoulx</u> Gregory Petrimoulx, Kawkawlin Township Clerk	<u>1/27/17</u>
<u>Kathy Parent</u> Kathy Parent, Merritt Township Clerk	<u>1/20/2017</u>
<u>Cindy Kowalski</u> Cindy Kowalski, Monitor Township Clerk	<u>1-26-2017</u>
<u>Judith F. Bukowski</u> Judith Bukowski, Portsmouth Township Clerk	<u>1/20/2017</u>
<u>Jerry Putt</u> Jerry Putt, Williams Township Clerk	<u>1-20-17</u>
<u>Pam Reinhardt</u> Pam Reinhardt, City of Auburn Clerk	<u>1/20/2017</u>
<u>Tema J. Lucero</u> Tema J. Lucero, City of Bay City	<u>1-20-17</u>
<u>Enzell Burden</u> Barbara Campbell, Buena Vista Twp, Saginaw County Enzell Burden, Deputy Clerk, BV Twp.	<u>2-3-2017</u>



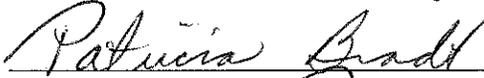
Kevin Machata, Kochville Twp, Saginaw County

1-20-17



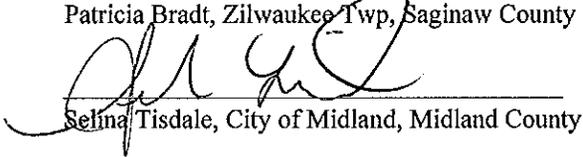
Robert D. Ducharme, Tittabawassee Twp, Saginaw County

1-20-17



Patricia Bradt, Zilwaukee Twp, Saginaw County

1-20-17



Selina Tisdale, City of Midland, Midland County

2-3-17