

**SPECIAL MEETING**  
**BAY COUNTY BOARD OF COMMISSIONERS**  
**A G E N D A**

**TUESDAY, MAY 3, 2022**

**4:30 P.M. (or immediately following the Ways and Means Committee meeting)**

**COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING**

**PAGE NO.**

**I CALL TO ORDER (CHAIRMAN HEREK)**

**II ROLL CALL**

**III INVOCATION**

**IV PLEDGE OF ALLEGIANCE**

**V CITIZEN INPUT**

**VI ITEMS FOR CONSIDERATION**

I - 2                    A.     Res. No. 2022-98 - Concurrence with County Executive's Appointment of Shawna Walraven as Director of the Finance Department to Serve in the Position of Finance Officer

**VII UNFINISHED BUSINESS**

**VIII NEW BUSINESS**

**IX MISCELLANEOUS**

**X ANNOUNCEMENTS**

**XI CLOSED SESSION**

**XII RECESS/ADJOURNMENT**

**PLEASE NOTE: THE BOARD CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.**

Join Zoom Meeting  
<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170  
Passcode: 547697  
One tap mobile  
+13126266799,,81694266170#,,,\*547697# US (Chicago)  
+19292056099,,81694266170#,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator  
Corporation Counsel  
515 Center Avenue  
Fourth Floor, Bay County Building  
By City, MI 48708  
(989)895-4131

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator  
Corporation Counsel  
515 Center Avenue  
Fourth Floor, Bay County Building  
By City, MI 48708  
(989)895-4131



**OFFICE OF  
BAY COUNTY EXECUTIVE**

**James A. Barcia**  
County Executive

---

515 Center Avenue, Suite 401  
Bay City, Michigan 48708  
Tel: (989) 895-4130 | Fax: (989) 895-7658

April 18, 2022

Tom Herek, Board Chair  
Bay County Board of Commissioners  
515 Center Avenue  
Bay City, MI 48708

RE: Appointment of Shawna Walraven

Commissioner Herek,

In compliance with Michigan Public Act 139 of 1972 Section 8e, a County Executive shall appoint, supervise, and at pleasure remove heads of departments other than elected officials. The appointment of heads of departments shall require the concurrence of a majority of a county board of commissioners.

I am requesting concurrence of my appointment of Shawna Walraven as Finance Director at the MN16, rate of \$86,736 annually. Shawna has been employed with Bay County since 2014 and has served as both Assistant Corporation Counsel and Bay County Treasurer. In her time with Bay County she has proven her dedication and ability to work effectively to build consensus among colleagues.

Shawna earned a Bachelor of Science in Finance from DePaul University and a Juris Doctorate with a concentration in taxation from Saint Louis University School of Law. In addition, she earned a Certified Public Manager certification from Saginaw Valley State University. With her education, experience and proven record of leadership, Shawna is ideal to step into the role of Finance Director.

Sincerely,

Jim Barcia

**BAY COUNTY BOARD OF COMMISSIONERS**

**MAY 3, 2022**

**RESOLUTION**

**BY: BAY COUNTY BOARD OF COMMISSIONERS (5/3/2022)**

**RESOLVED** By the Bay County Board of Commissioners that, effective immediately and in compliance with MCL 45.558(1)(e), the Board of Commissioners concurs in the County Executive's appointment of Shawna Walraven as Director of the Finance Department to serve in the position of Finance Officer at the MN16 one year rate of \$86,736 annually; Be It Further

**RESOLVED** That related budget adjustments, if required, are approved.

**THOMAS M. HEREK, CHAIR  
AND BOARD**

MOVED BY \_\_\_\_\_  
SUPPORTED BY \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE  
ROLL CALL: YEAS NAYS EXCUSED  
VOICE: YEAS NAYS \_\_\_\_\_ EXCUSED

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_  
AMENDED CORRECTED REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_