

**SPECIAL MEETING**

**BAY COUNTY BOARD OF COMMISSIONERS**

**A G E N D A**

**TUESDAY, FEBRUARY 15, 2022**

**4:30 P.M.**

**(Or immediately following the Personnel/Human Services Committee Meeting)**

**COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING**

**PAGE NO.**

**I CALL TO ORDER (CHAIRMAN HEREK)**

**II ROLL CALL**

**III INVOCATION**

**IV PLEDGE OF ALLEGIANCE**

**V CITIZEN INPUT**

**VI ITEMS FOR CONSIDERATION**

A. Resolutions from Personnel/Human Services Committee 2/15/2022

- |      |    |  |
|------|----|--|
| 1    | 1. | No. 2022-41 - Army Corps of Engineers - Terminology Use for Regional Permits at Category S and Category T (Commissioner Krygier) |
| 2    | 2. | No. 2022-42 - Appointment of Attorney Magistrate and Non Attorney Magistrate (Courts)  |
| 3- 4 | 3. | No. 2022-43 - Service Enhancements (Courts)  |
| 5    | 4. | No. 2022-44 - Independent Contractor Agreement for Scanning of Criminal Files Involving Crime Victims (Prosecutor)               |
| 6    | 5. | No. 2022-45 - MIDC Grant Renewal 2022-2023 (Office of Criminal Defense)  |
| 7    | 6. | No. 2022-46 - Agreement with Liturgical Publications, Inc. (Department on Aging)   |
| 8    | 7. | No. 2022-47 - Morgue Use Agreement - McLaren Bay Region (Health Dept.)   |

- |       |     |  |
|-------|-----|--|
| 9     | 8.  | No. 2022-48 - Allocation of \$9,000,000 ARPA Funding for Proposed Community Health and Human Services Center (Health Dept.)  |
| 10    | 9.  | No. 2022-49 - Allocation of \$300,000 ARPA Funding for Common Intake Project (Health Dept.)  |
| 11    | 10. | No. 2022-50 - Allocation of \$60,000 ARPA Funding for Electronic Medical Records Software (Health Dept.)   |
| 12    | 11. | No. 2022-51 - Purchase of Military Time for Retirement Purposes - Ryan Gale, Central Dispatch (Retirement)   |
| 13-14 | 12. | No. 2022-52 - Vacancies (911 Central Dispatch; Sheriff's Office; Animal Services; Health Department; Environmental Affairs & Community Development; Mosquito Control & Gypsy Moth Program; Recreation & Facilities (Personnel) |
| 15    | 13. | No. 2022-53 - 5 <sup>th</sup> Year Step - PNI0- & MNI16 (Personnel)  |

**VII UNFINISHED BUSINESS**

**VIII NEW BUSINESS**

**IX MISCELLANEOUS**

**X ANNOUNCEMENTS**

**XI CLOSED SESSION**

**XII RECESS/ADJOURNMENT**

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,\*547697# US (Chicago)

+19292056099,,81694266170#,,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

By City, MI 48708

(989)895-4131

ACTION TAKEN BY BAY COUNTY BOARD OF COMMISSIONERS

DATE OF BOARD MEETING: FEBRUARY 15, 2022

PAGE 1 OF 2

MOTION/ RES. NO.	INTRODUCED/ SUBMITTED BY	SUBJECT OF RESOLUTION/MOTION	ADOPTED	AMENDED	CORRECTED	DEFEATED	REFERRED	TABLED	WITHDRAWN
2022-41	Johnson	Army Corps of Engineers - Terminology Use for Regional Permits at Category S and Category T (Comm. Krygier)	XX						
2022-42	Johnson	Appointment of Attorney Magistrate and Non Attorney Magistrate (Courts)	XX						
2022-43	Johnson	Service Enhancements (Courts)	XX						
2022-44	Johnson	Independent Contractor Agreement for Scanning of Criminal Files Involving Crime Victims (Prosecutor)	XX						
2022-45	Johnson	MIDC Grant Renewal 2022-2023 (Office of Criminal Defense)	XX						
2022-46	Johnson	Agreement with Liturgical Publications, Inc. (Department on Aging)	XX						
2022-47	Johnson	Morgue Use Agreement - McLaren Bay Region (Health Dept.)	XX						
2022-48	Johnson	Allocation of \$9,000,000 ARPA Funding for Proposed Community Health and Human Services Center (Health Dept.)	XX						
2022-49	Johnson	Allocation of \$300,000 ARPA Funding for Common Intake Project (Health Dept.)	XX						
2022-50	Johnson	Allocation of \$60,000 ARPA Funding for Electronic Medical Records Software (Health Dept.)	XX						
2022-51	Johnson	Purchase of Military Time for Retirement Purposes - Ryan Gale, Central Dispatch (Retirement)	XX						
2022-52	Johnson	Vacancies/New Positions: 9-1-1 Central Dispatch; Sheriff's Office; Animal Services; Health Department; Environmental Affairs & Community Development; Mosquito Control & Gypsy Moth Program; Recreation & Facilities and Board of Commissioners - Legislative-Financial Analyst (Personnel)	XX						
2022-53	Johnson	5 <sup>th</sup> Year Step - PN10 & MN16 (Personnel)	XX						



BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 15, 2022

RESOLUTION

**BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/15/2022)**

**WHEREAS,** Bay County has over 37 miles of Great Lakes frontage on Lake Huron, and hosts the western shore of Saginaw Bay characterized by its natural sandy beachfront that extends to the southern shore where several important wildlife and wetland marsh areas are located; And

**WHEREAS,** Early land records show throughout Bay County's history, people have been drawn to our natural beachfront for encampment, to access the waters of Saginaw Bay for food and transportation. Beach camps grew into some of our most treasured and economically important waterfront areas and carried forward through time with Bay County still having over 27 Place-names of beach settlements such as Aplin Beach, Wenona Beach, Linwood Beach, Tobico Beach, etc; And

**WHEREAS,** Our natural beachfront areas first showed signs of invasion in the 1990's after our coastal wetlands areas had been taken over by massive stands of invasive Phragmites plants. Seeds and broken plant stems from the dense growth of Phragmites in coastal wetlands washed up onto the beach and took root in the sand. Shoreline property owners went to work to prevent the aggressive growing invasive plant from taking over beaches and the regulatory agencies mistakenly considered these foreign invaders on our shoreline as beneficial wetlands plants; And

**WHEREAS,** Many years of heavy enforcement actions against homeowners cutting invasive plants to defend and protect their beachfront property resulted in public turmoil, damaging arguments between agencies wrangling to distinguish a beach from a wetland area, resulting in exponential expansion of growth areas of the invasive weed. Extensive discussions with regulatory agencies led by Bay County representatives finally brought regulatory relief and streamlined permitting by allowing grooming in areas resource agencies still might classify as 'wetlands', as long as they were not vegetated. This was a critical agreement. The State of Michigan passed a law (PA 247, 2012) that allows beach grooming on granular substrate (sand, pebble) shorelines without a permit and the Army Corps of Engineers adopted their Regional Permit that allowed for some limited leveling of sand and beach grooming of vegetation as long as it was in a predominately non-vegetated area; And

**WHEREAS,** Now the Army Corps of Engineers is currently reissuing their Regional Permit with language that harkens back to the murky period that so damaged relations between the public and the resource agencies by reverting to the use of "non-wetland area" in authorizing the limited beach grooming activities; And

**WHEREAS,** The regulation and permitting of beach grooming activities in Bay County and throughout Michigan has been extensively negotiated and after years of wordsmithing agreement had been reached to use the term "non-vegetated" in the Army Corps of Engineers Regional Permit, and to go backwards at this time will create undue confusion and animosity between the public and regulatory agencies; And

**RESOLVED** That Bay County strongly urges the Army Corps of Engineers to not use the proposed "non-wetland" terminology but instead retain the current Regional Permit's existing terminology of "non-vegetated" in the reissuance of the Regional Permit at Category S (leveling of sand) and Category T (beach grooming), as it has been both carefully negotiated and crafted to successfully protect both wetlands and beach grooming activities.

JAYME A. JOHNSON, CHAIR  
AND COMMITTEE

Krygier - Non-Wetland Terminology  
Sponsored by Commissioner Krygier, 2<sup>nd</sup> District

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. KRYGIER

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

-/-

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/15/2022)

WHEREAS, The 74th District Court has promoted Leah Fournier to fill the position vacated by Magistrate Shirley Beeman who retired last month; and

WHEREAS, The non-attorney magistrate responsibilities are a key component of the Court's operation responsible for authorizing warrants, establishing bond, performing weddings and assisting with judicial on-call coverage; and

WHEREAS, In addition, the Court has decided to appoint Probate/Juvenile Referee Maureen Fitzgerald as an Attorney Magistrate in the District Court as well. Mrs. Fitzgerald would be able to cover judicial hearings in the absence of Magistrate Doner which creates an opportunity to utilize her ability to conduct arraignments, pre-trial settlements, preside over small claims, traffic citations, and weddings, as well as assist with judicial on-call coverage; and

WHEREAS, Both positions are budgeted and no additional funding is required; and

WHEREAS, The Court requests approval by the Bay County Board of Commissioners pursuant to the Board's authority as provided in MCL 600.8501; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby approves the appointment of Maureen Fitzgerald as an Attorney Magistrate and Leah Fournier as a Non-Attorney Magistrate in the 74th District Court; Be It Further

RESOLVED That the Chairman of the Board is authorized to sign any required documents related to these appointments following Corporation Counsel review and approval.

JAYME A. JOHNSON, CHAIR  
AND COMMITTEE

District Court - Appointment of Magistrates (2)

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

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## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 15, 2022

## RESOLUTION

- BY:** PERSONNEL/HUMAN SERVICES COMMITTEE (2/15/2022)
- WHEREAS,** In its 2022 budget request, the Court submitted a few service enhancements and, while included in the Executive's recommend budget, they were removed at the board level during the budget process; and
- WHEREAS,** The enhancement requests are based on retention issues and the Court still faces the same needs and asks that consideration be given to its enhancement requests; and
- WHEREAS,** Based on a request from the previous County Executive due to expected serious budget deficits in the 2013 Budget, the Circuit Court and Friend of the Court reduced two positions to part-time creating one full-time shared position in a cost saving process; and
- WHEREAS,** Clerk positions in the administrative office are at the lowest paygrade level, yet, they require knowledge of all case disciplines; domestic, civil and criminal, which is only acquired by a lengthy training process over several years. With only four clerks, it's one thing to have one leave due to advancement, but three of the four all moved on to higher paying positions within months; and
- WHEREAS,** This has decimated the office and cannot be allowed again; and
- WHEREAS,** In addition, the part-time position shared with Friend of the Court is also a revolving slot. No one wants to stay in a job that straddles two different offices. At the first full-time open position all new hires move on; and
- WHEREAS,** Due to the State downsizing the judiciary, the Court suffered the loss of a Circuit Court judicial position and staff that assisted them. The workload was spread amongst the remaining Judges and their staff. The court recorder positions have been adversely affected with increased workload from operational changes made during the Covid pandemic and, while going virtual sounds easy, more processes are required; and
- WHEREAS,** The Michigan Supreme Court has directed all courts going forward to maintain virtual as well as in-person hearings and staying with the original staffing model is not working; and
- WHEREAS,** During a recent leave of absence by one of the recorders, the Court explored getting outside assistance from certified local independent recorders, however, not one was found willing to help because they have all the work they can handle and the Court ended up using a firm out of Detroit on a limited basis that connected virtually to capture the proceedings as required by law but using this option does not complete any of the paperwork or entries into our computer software; and
- WHEREAS,** This experience proved that the only real option is to have in-house staff for these positions. This is not a situation where one can contact a temp-service and have someone fill in. The State Court office in conjunction with Lansing Community College holds exams for certification only twice a year. These positions are mission critical as the Court is required by law to capture an accurate accounting (both audio and written documentation) of all proceedings on the record; and

- WHEREAS, The requested service enhancements are as follows;
1. Utilize 215-Fund monies from Friend of the Court to restore two shared part-time positions to full-time status. Net cost to the General Fund is \$0.
  2. With the recent departure this month of a part-time judicial secretary, allow the Court to combine those budgeted funds to modify one of the full-time positions above to create an Administrative Assistant position, paygrade MC06, in Circuit Court. Net cost is \$0.
  3. Move one clerk from T6 to T7 paygrade to minimize continued departure for higher paying openings. Cost is \$4,901.50.

RESOLVED That the Bay County Board of Commissioners approves the outlined Court service enhancements (Nos. 1 thru 3 outlined above), funds required to come from Fund Balance; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute any and all documents required to facilitate the service enhancements following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR  
AND COMMITTEE

Courts - 2022 Service Enhancements

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK		N					
VAUGHN J. BEGICK		X		KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: XX YEAS 5 NAYS 2 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_



BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/15/2022)  
 WHEREAS, The Bay County Prosecutor is seeking extension of the "Independent Contractor Agreement for Scanning of Criminal Files Involving Victims."; and  
 WHEREAS, This extension pertains to an Agreement which ended September 30, 2021 and which will extend the contract to September 30, 2022; and  
 WHEREAS, Also requested is a month-to-month option, if necessary, once the Agreement expires; and  
 WHEREAS, The independent contractor works under the direction of the Crime Victim Advocates and the Crime Victim Rights grant completely funds this activity; and  
 WHEREAS, This Agreement remains in effect only as long as there are grant funds available and, at the start of the 2021-2022 grant year, there was \$10,750.00 available; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners approves extension of the Independent Contractor Agreement for Scanning of Criminal Files Involving Victims through September 30, 2022 with a month-to-month option, if necessary, once the Agreement expires; Be It Further  
 RESOLVED That the Chairman of the Board is authorized to execute all documents pertaining to the Agreement extension following Corporation Counsel review and approval; Be It Finally  
 RESOLVED That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR  
 AND COMMITTEE

Prosecutor: Extension of Independent Contractor Agreement for Scanning Criminal Files Involving Victims

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. FOX

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 20, 2021

RESOLUTION

- BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/15/2022)
- WHEREAS, Under 780.993 Bay County must submit a plan and cost analysis to the Michigan Indigent Defense Commission (MIDC) in order to comply with standards in representing indigent defendants as required by the State of Michigan; and
- WHEREAS, Bay County must submit a renewal plan and cost analysis to MIDC for approval for the next fiscal year for the State of Michigan which begins October 1, 2022; and
- WHEREAS, The renewal plan will allow Bay County to continue to comply with standards set as well as provide representation for indigent defendants in Bay County; and
- WHEREAS, The renewal plan may require changes as requested or required by the MIDC regional manager or the MIDC; and
- WHEREAS, The application must be submitted via Electronic Grants Administration & Management System (EGRAMS) by April 2022; and
- WHEREAS, Submitting the plan will not use any funds and the plan, if approved, is requesting additional funds from the State of Michigan with no general funds being requested; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes electronic submittal of the MIDC application for grant renewal and authorizes the Chairman of the Board to sign the grant application documents electronically and, if approved by the State, authorizes the Chairman of the Board to sign any grant award documentation electronically, all contingent upon Corporation Counsel review and approval; Be It Further
- RESOLVED That changes/adjustments to the plan, as needed or required with guidance of the MIDC Commission and Regional Manager prior to submittal, are permitted; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR  
AND COMMITTEE

Criminal Defense - MIDC Grant Renewal - 2022-2023

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. BEGICK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
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BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/15/2022)

WHEREAS, The Department on Aging utilizes Liturgical Publications Inc. for the publication of "The Wonderful Times" which is distributed to over 3,000 Bay County 60 years and better residents via U.S. mail, email and to other agencies and businesses throughout Bay County; and

WHEREAS, Liturgical Publications Inc. sells ads in the Wonderful Times Newsletter to offset the cost of the printing; there is no cost to Bay County Department on Aging; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Publishing Service Agreement between Bay County (Department on Aging) and Liturgical Publications, Inc. and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That required budget adjustments related to this Agreement are approved.

JAYME A. JOHNSON, CHAIR  
AND COMMITTEE

DOA - Liturgical Publications, Inc.

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
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BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/15/2022)

WHEREAS, Each year, the Bay County Medical Examiner (BCME) orders approximately 100 or more autopsies; and

WHEREAS, The Medical Examiner wishes to continue to utilize the morgue facilities available at McLaren Bay Region and requests a renewal of the agreement between Bay County and McLaren Bay Region, extending it through December, 2024; and

WHEREAS, The current rate for use of the facility is \$9,600 annually and this has been budgeted in the current year; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the Morgue Use Agreement with McLaren Bay Region through December 2024; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Agreement on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR  
AND COMMITTEE

Health Dept - Morgue Agreement with McLaren Bay Region

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. FOX

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/15/2022)

WHEREAS, On February 8, a presentation was made to the Bay County Board of Commissioners regarding a proposed Health and Human Services Center; and

WHEREAS, This proposed concept is a collaborative and community-based project among Bay County providers that will deliver comprehensive, high-quality, health and social services to the county residents in a single place, with the goal of coordination of care amongst existing providers in the community to work collaboratively and effectively meet the needs of the community in an efficient manner; and

WHEREAS, The requested allocation is \$9,000,000 of ARPA funds with no impact to general funds; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the allocation of \$9,000,000 in ARPA funding through December 31, 2022 for the Community Health and Human Services Center; Be It Further

RESOLVED That within this time, it is expected that Bay County Administration will complete the following:

- 1) formally procure partners through agreements with other organizations in the community;
- 2) leverage funds and resources from said potential partners; and
- 3) determine locations for the said facility.

RESOLVED When formal partners are identified and agreements are made, the Administration will bring the proposed agreements to the Board for full approval and appropriation.

JAYME A. JOHNSON, CHAIR  
AND COMMITTEE

Health Dept - Allocation of ARPA Funding for Proposed Community Health and Human Services Center

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 15, 2022

RESOLUTION

- BY:** PERSONNEL/HUMAN SERVICES COMMITTEE (2/15/2022)
- WHEREAS,** On February 8, a presentation was made to the Bay County Board of Commissioners regarding how lack of coordination of care ultimately dissuades people from getting appropriate help or causes significant delays in obtaining assistance; and
- WHEREAS,** During this presentation, it was made known that information sought from individuals is duplicative and lengthy and that applicants need to complete several applications at different sites which establishes barriers because of transportation limitations, multiple phone calls, limited staffing to provide services, etc.; and
- WHEREAS,** A proposed 'Common Intake System' that streamlines assistance and establishes and promotes efficiencies for services and needs via the sharing of information and coordination of services was presented. Currently no system like this is in place either in Bay County or in the Region; and
- WHEREAS,** The proposed program has the ability to create efficiencies within agencies and organizations, lessening time spent on application and data collection, and providing more effective resources to identify needs and links to appropriate services; and
- WHEREAS,** Other potential outcomes include cost savings at local organizations, determination of duplicative services, determination of gaps, etc.; and
- WHEREAS,** The requested allocation is \$300,000 of ARPA funds with no impact to the general fund; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the allocation of \$300,000 of ARPA funding for the Common Intake Project; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute an Agreement, and related documents, with the United Way of Bay County and other identified agencies to allocate the above mentioned funding following Corporation Counsel and Finance Officer review and approval; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR  
AND COMMITTEE

Health Dept - Allocation of ARPA Funding for Common Intake Project  
MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

-10-

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/15/2022)

WHEREAS, On February 8, a presentation was made to the Bay County Board of Commissioners regarding Electronic medical records (EMR) which are a mandated necessity for any medical provider in the United States; and

WHEREAS, The Health Department has an EMR, but during the current pandemic the EMR has shown it has several limitations, especially when trying to effectively communicate with other providers; and

WHEREAS, Procuring and implementing an EMR that provides improved interaction with the public (online registration and communication) and better communication with hospitals (i.e. McLaren Bay Region) is essential; and

WHEREAS, The proposed allocation for the EMR is \$60,000 of ARPA funds with no impact to general funds; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes procurement of an EMR software that meets the needs of the Health Department through a competitive bid for said software; Be It Further

RESOLVED That following completion of the bid process, the Agreement with the successful bidder will be submitted for Board approval as well as authorization for the Board Chair to sign the required documents, and approval of related, required budget adjustments.

JAYME A. JOHNSON, CHAIR  
AND COMMITTEE

Health Dept - ARPA Funding for Electronic Medical Records

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

-11-

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/15/2022)

WHEREAS, Ryan Gale, an employee of Bay County Central Dispatch, wishes to purchase five (5) years and zero (0) months (May 19, 1999 through May 18, 2004) of his military service credit for retirement purposes; and

WHEREAS, All of the required documents have been filed by Ryan Gale with the Bay County Retirement Administrator; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the request of Ryan Gale to purchase five (5) years and zero (0) months (May 19, 1999 through May 18, 2004) of his military service credit for retirement purposes.

JAYME A. JOHNSON, CHAIR AND COMMITTEE

Retirement - Ryan Gale - Purchase of Military Time

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. KRYGIER

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Marie Fox, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Kaysey L. Radtke.

VOTE TOTALS: ROLL CALL: YEAS NAYS EXCUSED VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED WITHDRAWN AMENDED CORRECTED REFERRED NO ACTION TAKEN



BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/15/2022)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

A. VACANCIES (BUDGETED)

- 1 9-1-1 Central Dispatch - Dispatcher (full time; \$16.17/hr. entry)
- 2 Sheriff's Office - Correctional Facility Officer (full time; \$18.08/hr. entry)
- 3 Animal Services & Adoption Center - Typist Clerk II (part time; \$13.01/hr. entry)
- 4 Health Department WIC Program - Outreach Worker (full time; \$14.15/hr. entry)
- 5 Mosquito Control
  - a. Seasonal Staff Positions - 32 Field and/or Biology Technicians (\$14.25 - \$15.25 per hour) (day shift year 1: \$14.25/hr.; day shift year 2: \$14.75/hr; night shift year 1: \$14.75; night shift year 2: \$15.25)
- 6 Environmental Affairs & Community Development: Gypsy Moth Program - Gypsy Moth Assistant Coordinator (\$18.96/hr. - 1 year rate)
- 7 Recreation & Facilities

A. Golf Course - Seasonal

Golf Course — Clubhouse (Approx. Dates of Employment: April - October)

The number of positions is approximate but the total appropriation will not be exceeded.

Position:	Hourly Wage:
Clubhouse Assistant (2)	\$13.00/hr
Clubhouse Attendants - Part Time (4+)	\$10.50/hr.
Service Assistants - Part Time (5+)	\$10.50/hr.

Golf Course —Starters/Rangers (Approx. Dates of Employment: April - October)

The number of positions is approximate but the total appropriation will not be exceeded.

Position:	Hourly Wage:
Starter/Rangers — Part Time (8+)	\$10.50/hr

Golf Course — Grounds/Maintenance (Approx. Dates of Employment: April - October)

The number of positions is approximate but the total appropriation will not be exceeded.

Position:	Hourly Wage:
Equipment Operator/Team Leader—Variable Hours (3)	\$12.00/hr
Equipment Operators - Variable Hours (6+)	\$11.00/hr
General Laborers - Variable Hours (2+)	\$11.00hr

Community Center Pool Staff (Approx. Dates of Employment: June - August)

The number of positions is approximate but the total appropriation will not be exceeded.

Position:	Hourly Wage:
Pool Supervisor (1)	\$13.00/hr
Pool Asst. Supervisor (1)	\$12.00/hr
Lifeguard/WSI (10+)	\$10.50/hr

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 15, 2022

RESOLUTION

Cashier (2+) \$10.00/hr

Community Center Summer Recreation Program (Approx. Dates of Employment: June - August)

Position: Hourly Wage:  
 Supervisor (2) \$13.00/hr  
 Counselor (13+) \$10.50/hr

Pinconning Park Rangers (Approx. Dates of Employment: May - September)  
 The number of positions is approximate but the total appropriation will not be exceeded.

Position: Hourly Wage:  
 Seasonal Rangers (2+) \$12.00/hr (entry level) \$12.25 (1 year level)

Seasonal Recreation / Maintenance (Approx. Dates of Employment: May - October)

Position: Hourly Wage:  
 Seasonal Recreation Workers/Variable Hours (3+) \$12.00/hr

Seasonal Property Maintenance (Approx. Dates of Employment: May - October)

Position: Hourly Wage:  
 Seasonal Foreclosed Homes Worker/Variable Hours (2+) \$12.00/hr

8. Board of Commissioners - Legislative-Financial Analyst (full time; \$30.60/hr. entry)

RESOLVED That authorization is granted to post/fill vacancies resulting from moves within a department whereby a Board approved vacancy was filled from staff within the department creating another vacancy in the same department, monies for said positions to come from the respective departmental budgets; Be It Further

RESOLVED That in the event individuals hired to fill approved vacancies prove to be unqualified or no longer want the position, the Personnel Director is authorized to post/fill the previously approved vacancy within a 60 day time period; Be It Further

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

JAYME A. JOHNSON, CHAIR  
 AND COMMITTEE

Vacancies - February

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/15/2022)

WHEREAS, During the 2022 budget process, the 5<sup>th</sup> year step request was inadvertently removed from the PN10 and MN16 pay scale; and

WHEREAS, It has been determined it was not the intent of the Board to remove the 5<sup>th</sup> year step from the PN10 and MN16 pay scale and a request was made to rectify this error; and

WHEREAS, There are six (6) positions County-wide that would qualify to be paid at the 5<sup>th</sup> year step in 2022 with a total 2022 budget adjustment of up to \$26,440 required; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the 5<sup>th</sup> year step to the PN10 and MN16 classifications is hereby approved; Be It Further

RESOLVED That the budget adjustment(s) (\$26,440) to the 2022 budget are approved.

JAYME A. JOHNSON, CHAIR  
AND COMMITTEE

Personnel - 5<sup>th</sup> Year Step PN10 & MN16

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0  
VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED        WITHDRAWN         
AMENDED        CORRECTED        REFERRED        NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/15/2022)

WHEREAS, The Bay County Board of Commissioners recognizes that there are several areas within Bay County have no access to broadband connectivity; and

WHEREAS, The Board wishes to expand services so all residents and businesses in Bay County have access to the highest quality internet services to meet the need currently not being met; and

WHEREAS, A broadband needs assessment is necessary and, on January 18, 2022, the Board of Commissioners, via motion 23, allocated \$150,000 for a Broadband Study for Bay County; and

WHEREAS, Administration is seeking authorization to release an Invitation for Bid (IFB) for the development of a Broadband Needs Assessment; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes release of an Invitation for Bid (IFB) for development of a Broadband Needs Assessment.

JAYME A. JOHNSON, CHAIR AND COMMITTEE

Finance - IFB - Broadband

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. KRYGIER

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: FEBRUARY 15, 2022

MOTION SPONSORED BY: COMM. KRYGIER

MOTION SUPPORTED BY: COMM. COONAN

MOTION NO.: 35

MOVED TO ADJOURN THE SPECIAL SESSION OF THE BAY COUNTY BOARD OF COMMISSIONERS OF FEBRUARY 15, 2022. THE MEETING CONCLUDED AT 5:09 P.M.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox	X			Kim Coonan	X			Jayme Johnson	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_