

1. The RFQu states “the chosen physician shall serve as the Medical Director”. Please confirm an Organization can BID the RFQ and selected to act as the Medical Director to BCERS.
 - a. Everyone is free to submit a bid.
2. Who is the incumbent that currently provides the services as required in the RFQu, or is this a new service offering?
 - a. Dr. Kirk Herrick, DO
3. What are the current fees for the services being requested in this RFQu?
 - a. Current duties split with the Bay County Health Department. The cost is unavailable.
4. The RFQu Requests a “list of specialties and a curriculum vitae”. Are you referring to the Medical Director(s) or Independent Medical Evaluators?
 - a. We are looking for a Medical Director, but the Bay County disability retirement policy states that the Medical Director may, at his or her discretion, refer the Member for an examination by a specialist if the Medical Director determines the he or she lacks the specialized expertise to make a determination as to any Member’s disability retirement claim.
5. Please provide the historical quantity of claims broken-down by claim type (New Applications and Re-exams) of the number of claims processed annually for the last three (3) years?
 - a. There were 11 duty and non-duty disability applications submitted in the past three years.
6. What is the estimated claim volume breakdown by Plan (BCERS seven different financial units)?
 - a. There were 11 duty and non-duty disability applications submitted in the past three years.
7. Per the Summary Plan Description, it refers to a “medical examination” being completed. Is a “medical examination” required for each and every claim? What happens if the claim can be approved without the need of a “medical examination”?
 - a. Per the Bay County Disability Policy the Medical Director will review all provided medical information identified as well as a written job description relating to the disability retirement application of the above applicant. The Medical Director can choose not to examine the applicant, but must list a reason why an examination was not necessary to make a disability determination.
8. Is it expected that the disability program will require technological implementation (i.e. web-portal, SFTP, etc.)?
 - a. No.

9. The question asks to describe the “transition process”. Please clarify what is being referred to as a “transition process”. If this is a “run-in” of existing approved claims to a new claim program, please provide the number of claims being transitioned.

a. We are asking how firms transition to a new account. What is required of the account, time frame, what staff will be needed? This is the type of information we are looking to receive.

10. There was no proposal effective date listed in this RFQu for when services are expected to begin. Please provide an estimate for a proposed Go-Live date.

a. Prior to the end of 2019.