

**BAY COUNTY BOARD OF COMMISSIONERS**

**A G E N D A**

**TUESDAY, OCTOBER 13, 2020**

**4:00 P.M.**

**VIA ZOOM**

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I**            **CALL TO ORDER (CHAIRMAN DURANCZYK)**
- II**           **ROLL CALL**
- III**          **INVOCATION**
- IV**          **PLEDGE OF ALLEGIANCE**
- 141-157    **V**           **MINUTES (9/8/2020)**
- VI**          **CITIZEN INPUT**
- VII**         **PETITIONS AND COMMUNICATIONS**
  - A.**        **Public Hearing on 2021 Bay County Proposed Budget (4:00 p.m.)**
  - B.**        **Overview of 2021 Recommended Bay County Budget (Separate attachment; Receive)**
  - 1- 3       **C.**        **City of Bay City - Application for Industrial Facilities Tax Exemption Certificate - SPMI, LLC - \$7,000,000 (Receive)**
  - 4- 6       **D.**        **Sandy D. Shutt (Incumbent) - Request for Reappointment to Bay County Department of Health and Human Services Board (Receive; make appointment)**
  - E.**        **Requests for Reappointment to Bay County Land Bank Authority (Receive; make appointments)**
    - 7- 8       **1.**        **Debbie Kiesel (Incumbent)**
    - 9           **2.**        **Kristen McDonald Rivet (Incumbent)**

## VIII

### REPORTS/RESOLUTIONS OF COMMITTEES

#### A. WAYS AND MEANS (THOMAS M. HEREK, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)

- |        |     |   |
|--------|-----|---|
| 10-17  | 1.  | No. 2020-184 - 2021 Child Care Fund Annual Plan & Budget (Probate Court)                                    |
| 18-19  | 2.  | No. 2020-185 - Child Parent Legal Representation (CPLR) Grant for FY2021 (Probate Court)                    |
| 20-21  | 3.  | No. 2020-186 - AT&T Donation for Line of Duty Equipment (Sheriff)   |
| 22-23  | 4.  | No. 2020-187 - Amendment 4 to DHHS Contract - Dependent Neglect Cases (Prosecutor)                          |
| 24-29  | 5.  | No. 2020-188 - 2020 Assessments (Drain Office)  |
| 31-34  | 6.  | No. 2020-189 - 2021 Remonumentation Program (Drain Office-Remonumentation Program)                          |
| 35-37  | 7.  | No. 2020-190 - RFQ for Energy Saving Performance Contract (Recreation & Facilities - Buildings and Grounds) |
| 38-39  | 8.  | No. 2020-191 - Animal Services Grant Opportunities (Administrative Services - Animal Services)              |
| 40-41  | 9.  | No. 2020-192 - Acceptance/Distribution of Medicaid Full Cost Reimbursement (Health Dept.)                   |
| 42-43  | 10. | No. 2020-193 - 2020 Activity Center Site Agreements - Hampton and Kawkawlin (Department on Aging)           |
| 44-53  | 11. | No. 2020-194 - BCATS 2020 Unified Work Program (Transportation Planning)                                    |
| 54     | 12. | No. 2020-195 - PAYABLES: General  |
| 55-57  | 13. | No. 2020-196 - Audit Services Contract - Rehmann  |
| 58-68  | 14. | No. 2020-197 -2020 Apportionment (Equalization)   |
| 69-111 | 15. | No. 2020-198 - 2021 General Appropriation Budget Act Resolution (Finance)                                   |
| 112    | 16. | Analysis of General Fund Equity (Receive)   |
| 113    | 17. | Update on Executive Directive #2007-11 (Receive)  |

**B. PERSONNEL/HUMAN SERVICES (TOM RYDER, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)**

- 114-120 1. No. 2020-199 - Michigan Master Assessing Officer (MMAO) - Waiver for Portion of City of Midland (Equalization)
- 121-125 2. No. 2020-200 - Vacancies: 911 Central Dispatch; DOA; Recreation & Facilities; Sheriff (Personnel)
- 126-127 3. No. 2020-201 - Staffing Changes in Department of Veterans Affairs (Administrative Services - Personnel)
- 128-129 4. No. 2020-202 - Nurse Practitioner Agreement - Teresa Villano, NP (Health Dept.)
- 130-131 5. No. 2020-203- Staff Accountant Vacancy & Training (Treasurer)
- 132-133 6. Office of Assigned Counsel - Monthly Report - August (Receive)

**C. BOARD OF COMMISSIONERS (MICHAEL J. DURANCZYK, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)**

- 134-136 1. No. 2020-204 - Reports of County Executive - September
- 137-138 2. No. 2020-205 - Recognition of Michigan Green Schools (Presentations will be made at the respective schools)
- 139 3. No. 2020-206 - Recognition Tribute - Michelle Richardson
- 140 4. No. 2020-207 - Recognition Tribute - Norma Felker

**IX REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

- A. County Executive

**X UNFINISHED BUSINESS**

**XI NEW BUSINESS**

**XII MISCELLANEOUS**

### **XIII ANNOUNCEMENTS**

#### **A. 2020 Appointments:**

1. OCTOBER:
  - a. Land Bank Authority (One three year term expiring: Debbie Kiesel, City of Bay City; Kristen McDonald Rivet, City Commissioner)
  - b. Department of Health and Human Services Board of Directors (One 3-year term - S. Shutt)
2. NOVEMBER:
  - a. Building Authority (One six-year term expiring: D. Maciag)
3. DECEMBER:
  - a. Department on Aging Advisory Committee (Four 2-year terms expiring: Districts 2, 4, 6 and at-large)

### **XIV CLOSED SESSION (If requested)**

### **XV RECESS/ADJOURNMENT**

**PLEASE NOTE: THE BOARD CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/DIVISION HEAD/AGENCY PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.**

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator  
Corporation Counsel  
515 Center Avenue  
Fourth Floor, Bay County Building  
By City, MI 48708  
(989)895-4131  
(989)895-4049 TDD



September 22, 2020

Thomas M. Herek, Chairman  
Bay County Board of Commissioners  
515 Center Avenue  
Bay City, MI 48708

**RE: Application for Industrial Facilities Tax Exemption Certificate**

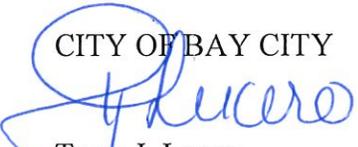
SPMI, LLC., Bay City, Michigan, submitted an application for Industrial Facilities Tax Exemption Certificate located at 1601 Garfield Avenue and filed under State of Michigan Act 198, Plant Rehabilitation and Industrial Development District Law of 1974, as amended.

In accordance with Section 5(2) of the Act, you are hereby notified that the application was filed in the amount of \$7,000,000.

A response is requested by Friday, October 2, 2020. Public hearings on the applications will be held by the City Commission at their October 5, 2020, meeting scheduled at 6:30 PM via zoom conferencing.

Questions pertaining to the Act or the application may be directed to the City Assessor's Office, at (989) 894-8123.

CITY OF BAY CITY

  
Tema J. Lucero  
City Clerk

# Application for Establishment of a Tax Abatement District

Date: 9-15-2020

Industrial Development:  x  
Plant Rehabilitation:

Legal Name of Applicant: SPMI LLC  
Contact Person: Jacob Dikhow  
Telephone: 818-730-0574  
Address: 1 Mtn Dr Imlay City Mi 48444

Email Jdikhow@goshango.com

Project Address: 1601 Garfield Bay City Mi 48708

1. Name and nature of applicant's business: Cultivation and Processing of Cannabis
2. Type and cost of new construction or rehabilitation: addition to existing Bld 7,000,000 estimated cost.
3. When will work begin? (month/year) 10/2020
4. Type and cost of equipment to be ordered: Full commercial Kitchen and Bakery Eq. as well as Extrusion Labs and Processing Labs.
5. When will the first piece of equipment be ordered? 10/2020
6. When will construction be completed and/or new facility occupied? 03/01/2021  
Estimated time of C of O
7. Total number of employees at the present time: 5
8. How many jobs are expected to be created within 2 years after project completion?  
100+
9. What type of jobs are expected to be created? From custodial to Executive positions. Shango Michigan Corporate Offices will be housed here as well as Processing, Cultivation and Bakery will be located at this location.
10. Legal description of the real property involved: ALL BLKS 4,5,6,7 OF C A KENTS ADD TO BC VAC 27TH ST ADJ TO SD BLKS 5 & 6 VAC 28TH ST ADJ TO SD BLKS & VAC FRASER ST ADJ TO SD BLKS ALL IN SEC 33 T14NR5E
11. Permanent parcel number: 160-033-181-001-00
12. Name and address of all property owners within the proposed district:  
Shango Park Bay City, Inc  
1Mtn Dr Imlay City Mi 48444

-2-

Current SEV: Real Property: \$111,100 Personal Property: Zero

13. Current zoning of the site: Industrial

***Note: No tax abatement will be considered for any projects commencing prior to the establishment of the district.***

Signed: \_\_\_\_\_

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke, positioned above the signature line.

*Sandy D. Shutt*

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5653 Stoney Creek Drive  
Cortland Farms  
Bay City, Michigan 48706  
1-989-545-2965 (cell)  
sshutt922@gmail.com

September 19, 2020

Mr. Michael Duranczyk, Chairman  
Bay County Board of Commissioners  
c/o Bay County Building  
Suite 405  
515 Center Avenue  
Bay City, Michigan 48706

RE: Reappointment to Bay County Department of Health & Human Services Board

Dear Mr. Duranczyk,

I would like to take this opportunity to submit my name for reappointment to the Bay County Department of Health & Human Services Board. I have had the privilege of service on this board since my initial appointment in 2017 and feel that I will be able to continue to contribute to both the Bay County Department of Health and Human Services, as well as Bay County Medical Care Facility, which encompasses a vast expenditure of time and efforts.

As you are aware from my previous appointment, and included in my online application form, I have an extensive background in healthcare, not only clinically, but also with regulatory agencies and reimbursement challenges. These factors make my continued involvement with the DHHS Board optimal.

If you have any questions or points which you would like to discuss with me, please feel free to contact me and I will be able to provide clarity on any issues.

Respectfully submitted,

*Sandy D. Shutt*

Sandy D. Shutt MA, BSN, CHPQ, CHIT-IM, RN  
DHHS Board – Current Chairperson

**Deanne Berger**

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**From:** postmaster@netsource-one.net  
**Sent:** Thursday, September 10, 2020 12:41 PM  
**To:** Deanne Berger  
**Subject:** Application for Appointment to County Board

FieldName: What Board Are You Applying For?

Board: Dept of Health & Human Services

FieldName 1: Name:

Name: Sandy D Shutt

FieldName 2: Address:

Address: 5653 Stoney Creek Drive Cortland Farms

FieldName 3: City, State, Zip Code:

City State Bay City

Zip:

FieldName 4: Home Phone:

Home Phone: 9895452965

FieldName 5: Business Phone:

Business Phone: n/a

Phone:

FieldName 6: Occupation:

Occupation: RN

FieldName 7: Employer:

Employer: Retired

FieldName 8: Are you a resident of Bay County?

Resident: Yes

FieldName 9: How Long?

Resident How Long: 60+yrs

Long:

FieldName 10: List your interests and qualifications for the above Board or Commission

Interests: Current Board Chair and have previous experience on numerous board, including state and national organizations. Registered Nurse with over 40+ years experience, Masters in Health Care Administration, certifications in healthcare quality and computer system implementation.

FieldName 11: List any other information you feel would be pertinent in assisting the County Board of Commissioners in their selection.

Other Info: During my current tenure on the DHHS Board, our facility has faced unprecedented challenges, with our goal to keep our residents & staff safe, while continuing to provide 5Star quality care - I strongly feel that it

is imperative that an individual with extensive healthcare knowledge be allowed to continue in this position, being able to provide administrative assistance as requested.

FieldName 12: What is your e-mail address?

Email: [sshutt922@gmail.com](mailto:sshutt922@gmail.com)

**Deanne Berger**

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**From:** postmaster@netsource-one.net  
**Sent:** Wednesday, October 7, 2020 5:00 PM  
**To:** Deanne Berger  
**Subject:** Application for Appointment to County Board

**CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.**

FieldName: What Board Are You Applying For?  
Board: Bay County Land Bank Authority  
FieldName 1: Name:  
Name: Debbie Kiesel  
FieldName 2: Address:  
Address: 3023 Lupine Drive  
FieldName 3: City, State, Zip Code:  
City State Bay City, MI 48706  
Zip:  
FieldName 4: Home Phone:  
Home Phone:  
FieldName 5: Business Phone:  
Business Phone: 989-894-8158  
FieldName 6: Occupation:  
Occupation: Community Development Director  
FieldName 7: Employer:  
Employer: Bay City  
FieldName 8: Are you a resident of Bay County?  
Resident: Yes  
FieldName 9: How Long?  
Resident How Long: 56 years  
FieldName 10: List your interests and qualifications for the above Board or Commission  
Interests: Have served as a board member on the Bay County Land Bank.  
Community Development Director for Bay City  
Worked with housing rehabilitation for 25 years.  
Am very committed to Bay County and Bay City  
Life long resident.  
Believe in property development in Bay County.  
FieldName List any other information you feel would be pertinent in assisting the

11: County Board of Commissioners in their selection.

Other Info: I believe the land bank has been and is an important tool for transforming vacant, abandoned and tax-foreclosed property back to a productive use in our community. As a member of the land bank I have seen many successful projects from beginning to end and would like to continue to serve as a board member to see future development.

FieldName What is your e-mail address?

12:

Email: [dkiesel@baycitymi.org](mailto:dkiesel@baycitymi.org)

**Deanne Berger**

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**From:** postmaster@netsource-one.net  
**Sent:** Thursday, October 8, 2020 9:12 AM  
**To:** Deanne Berger  
**Subject:** Application for Appointment to County Board

**CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.**

FieldName: What Board Are You Applying For?  
Board: Land Bank  
FieldName 1: Name:  
Name: Kristen McDonald Rivet  
FieldName 2: Address:  
Address: 2600 Center Ave.  
FieldName 3: City, State, Zip Code:  
City State Zip: Bay City, MI 48708  
FieldName 4: Home Phone:  
Home Phone: 517.294.0349  
FieldName 5: Business Phone:  
Business Phone: 517.294.0349  
FieldName 6: Occupation:  
Occupation: CEO  
FieldName 7: Employer:  
Employer: Greater Midland  
FieldName 8: Are you a resident of Bay County?  
Resident: Yes  
FieldName 9: How Long?  
Resident How Long: 12 years  
FieldName 10: List your interests and qualifications for the above Board or Commission  
Interests: City of Bay City Representative  
FieldName 11: List any other information you feel would be pertinent in assisting the County Board of Commissioners in their selection.  
Other Info:  
FieldName 12: What is your e-mail address?  
Email: [mcdonaldrivet@gmail.com](mailto:mcdonaldrivet@gmail.com)

-9-

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 13, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/13/2020)

WHEREAS, The 2020-2021 (October 1, 2020 to September 30, 2021) Child Care Fund Annual Plan and Budget serves as application to the Michigan Department of Health and Human Services (DHHS) for funds to provide services to youth in the court system who remain in-home as well as those youth who are placed out-of-home for care. Child Care Funds are a 50-50 match with the state and county and are used for the operation of the Juvenile Home, Gender Services Program, Day Treatment Program, Intensive Probation; Youth and Family Services, and residential placements for both delinquent and neglected/abused youth.; and

WHEREAS, Additionally, the Bay County Department of Health and Human Services uses funds for families in crisis; and

WHEREAS, The budget must be signed by the Probate Judge, the Chair of the Board of Commissioners, the County Executive and the local Department of Health and Human Services Director; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the 2020-2021 Child Care Fund Annual Plan and Budget and authorizes the Chairman of the Board is to execute all documents required for the 2020-2021 Child Care Fund Annual Plan and Budget on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

Probate Ct - 2020-2021 Child Care Fund Annual Plan & Budget

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



**BAY COUNTY PROBATE COURT  
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION**

1230 Washington Ave., Suite 715  
Bay City, Michigan 48708-5737

Estates Division (989) 895-4205  
Juvenile Division (989) 895-4206  
FAX (989) 895-4194  
TDD (989) 895-2059

**JAN A. MINER**  
Judge of Probate & Juvenile Court

Tuesday, September 15, 2020

Tom Herek, Chair  
Way & Means Committee  
515 Center Avenue  
Bay City, MI 48708

Dear Commissioner Herek:

The 2020-2021 (October 1, 2020 to September 30, 2020) Child Care Fund Annual Plan and Budget serves as application to the Michigan Department of Health and Human Services (DHHS) for funds to provide services to youth in the court system who remain in-home as well as those youth who are placed out-of-home for care. Child Care Funds are a 50-50 match with the state and county and are used for the operation of the Juvenile Home, Gender Services program, Day Treatment program, Intensive Probation, Youth and Family Services and residential placements for both delinquent and neglected/abused youth. Additionally, the Bay County Department of Health and Human Services uses funds for families in crisis.

The budget must be signed by the Probate Judge, the Chair of the Board of Commissioners, the County Executive and the local Department of Health and Human Services Director.

The Court is requesting that your committee review the proposed budget, approve the application and refer the matter to the Board Chair for signature.

If you have any questions, please contact us at your earliest convenience.

Sincerely,

Honorable Jan A. Miner  
Probate & Family Court Judge

**Attachments**

cc. James Barcia, County Executive  
Amber Davis-Johnson, Corporation Counsel  
Deanne Berger, County Board Coordinator  
Katie Sperling, Director Bay County DHHS

## Work Plan

FOR OFFICE USE ONLY:      Version # \_\_\_\_\_      APP # \_\_\_\_\_

### 7. Workplan

**Objective :** Bay County plans to use the grant money for reimbursement of mileage to our title IV-E legal representatives when traveling for purposes deemed necessary to support their client in their dependent neglect case. We will utilize the money for continuing education, conference fees & expenses as well as training that will make our legal team more equip to deal with the varying level of cases they will represent. In addition to mileage and continuing education reimbursement, we plan to compensate our legal representatives for additional work they may do for their clients outside the scope of their dependent neglect cases, i.e. assistance with paternity revocation, custody case support, divorce proceedings, etc. This work does not consume a large portion of their time but they assist their clients with many legal matters throughout the length of their dependent neglect cases.

**Activity :** Travel

**Responsible Staff :** Court Appointed Attorney

**Date Range :** 10/01/2020 - 09/30/2021

**Expected Outcome :** That our court appointed attorneys can enhance the level of representation in each dependent neglect case and provide an opportunity for positive change and growth within the assigned case.

**Measurement :** Bay County will measure their success of the newly implemented standards at the review hearings for each case. The Family Judge will make a determination as to whether or not the additional services being provided by the court appointed attorneys are providing positive change in each case and whether we should continue the initial goals set, change them or increase the time spend on that case.

**Activity :** Education

**Responsible Staff :** County Appointed Attorney

**Date Range :** 10/01/2020 - 09/30/2021

**Expected Outcome :** That our court appointed attorneys can enhance the level of representation in each dependent neglect case and provide an opportunity for positive change and growth within the assigned case.

**Measurement :** Bay County will measure their success of the newly implemented standards at the review hearings for each case. The Family Judge will make a determination as to whether or not the additional services being provided by the court appointed attorneys are providing positive change in each case and whether we should continue the initial goals set, change them or increase the time spend on that case.

**Activity :** Legal Assistance

**Responsible Staff :** Court Appointed Attorney

**Date Range :** 10/01/2020 - 09/30/2021

**Expected Outcome :** That our court appointed attorneys can enhance the level of representation in each dependent neglect case and provide an opportunity for positive change and growth within the assigned case.

**Measurement :** Bay County will measure their success of the newly implemented standards at the review hearings for each case. The Family Judge will make a determination as to whether or not the additional services being provided by the court appointed attorneys are providing positive change in each case and whether we should continue the initial goals set, change them or increase the time spend on that case.

-12-

Budget Detail for Child and Parent Legal Representation - 2021  
 Agency: County of Bay - 18th Circuit Court, Family Division  
 Application: Child and Parent Legal Representation - 2021

**Budget**

FOR OFFICE USE ONLY:      Version # _____      APP # 732876									
Line Item	Qty	Rate	Units	UOM	Total	Amount			
<b>DIRECT EXPENSES</b>									
Program Expenses									
1									
Salary & Wages									
2									
Fringe Benefits									
3									
Travel									
4									
Supplies & Materials									
5									
Contractual									
6									
Equipment									
7									
Other Expense									
	0.0000	0.000	0.000			200,000.00			200,000.00
Legal Fees									
Total Program Expenses						200,000.00			200,000.00
<b>TOTAL DIRECT EXPENSES</b>						200,000.00			200,000.00
<b>INDIRECT EXPENSES</b>									
Indirect Costs									
1									
Indirect Costs									
2									
Cost Allocation Plan									
Total Indirect Costs						0.00			0.00
<b>TOTAL INDIRECT EXPENSES</b>						0.00			0.00

7/3 -

10/5/2020

Budget Detail for Child and Parent Legal Representation - 2021  
Agency: County of Bay - 18th Circuit Court, Family Division  
Application: Child and Parent Legal Representation - 2021

Line Item	Qty	Rate	Units	UOM	Total	Amount
<b>TOTAL EXPENDITURES</b>						
					200,000.00	200,000.00

- 14 -

Budget Summary for Child and Parent Legal Representation - 2021  
 Agency: County of Bay - 18th Circuit Court, Family Division  
 Application: Child and Parent Legal Representation - 2021

Category	Total	Amount	Narrative		
<b>DIRECT EXPENSES</b>					
<b>Program Expenses</b>					
1 Salary & Wages	0.00	0.00			
2 Fringe Benefits	0.00	0.00			
3 Travel	0.00	0.00			
4 Supplies & Materials	0.00	0.00			
5 Contractual	0.00	0.00			
6 Equipment	0.00	0.00			
7 Other Expense	200,000.00	200,000.00			
<b>Total Program Expenses</b>	<b>200,000.00</b>	<b>200,000.00</b>			
<b>TOTAL DIRECT EXPENSES</b>	<b>200,000.00</b>	<b>200,000.00</b>			
<b>INDIRECT EXPENSES</b>					
<b>Indirect Costs</b>					
1 Indirect Costs	0.00	0.00			
2 Cost Allocation Plan	0.00	0.00			
<b>Total Indirect Costs</b>	<b>0.00</b>	<b>0.00</b>			
<b>TOTAL INDIRECT EXPENSES</b>	<b>0.00</b>	<b>0.00</b>			
<b>TOTAL EXPENDITURES</b>	<b>200,000.00</b>	<b>200,000.00</b>			
<b>Source of Funds</b>					
Category	Total	Amount	Cash	InKind	Narrative

7/5-

Budget Summary for Child and Parent Legal Representation - 2021  
 Agency: County of Bay - 18th Circuit Court, Family Division  
 Application: Child and Parent Legal Representation - 2021

10/5/2020

1 Source of Funds						
Fees and Collections	0.00	0.00	0.00	0.00	0.00	0.00
State Agreement	69,678.00	69,678.00	0.00	0.00	0.00	0.00
Local	130,322.00	0.00	130,322.00	0.00	0.00	0.00
Federal	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Source of Funds</b>	<b>200,000.00</b>	<b>69,678.00</b>	<b>130,322.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Totals</b>	<b>200,000.00</b>	<b>69,678.00</b>	<b>130,322.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

-16-

**Miscellaneous**

FOR OFFICE USE ONLY:	Version # _____	APP # 732676
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11. Supporting documentation, if required

Attachment Title	Attachment

-17-

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 13, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/13/2020)

WHEREAS, The Department of Health and Human Services (DHHS) has awarded the Family Division of the Circuit Court with the Child Parent Legal Representation (CPLR) grant for fiscal year 2021; and

WHEREAS, The CPLR grant has been awarded with the intent of increasing the quality of legal representation provided to the children and families currently under the jurisdiction of the court through dependent neglect proceedings; and

WHEREAS, The allocated funds totaling 569,678.00 will be dispersed monthly to the court for reimbursable expenses of court appointed attorneys; and

WHEREAS, Eligible legal representation costs for reimbursement are as follows:

1. Increase in contractual or hourly wages for adequate compensation of court appointed attorneys
2. Educational training and conference expenses for court appointed attorneys,
3. Travel and mileage reimbursement for court appointed attorneys
4. Compensation for assistance with collateral legal issues, i.e. housing, custody, public benefits, etc.

RESOLVED That the Bay County Board of Commissioners accepts the Child Parent Legal Representation (CPLR) grant for fiscal year 2021 to be expended as outlined above; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute all grant documents required for the Child Parent Legal Representation (CPLR) grant for FY2021 on behalf of Bay County (Probate Court) following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

Probate Ct - CPLR Grant

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

-18-



**BAY COUNTY PROBATE COURT  
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION**

1230 Washington Ave., Suite 715  
Bay City, Michigan 48708-5737

**JAN A. MINER**  
Judge of Probate & Juvenile Court

Estates Division (989) 895-4205  
Juvenile Division (989) 895-4206  
FAX (989) 895-4194  
TDD (989) 895-2059

September 14, 2020

Thomas M. Herek, Chair  
Ways & Means Committee  
515 Center Avenue  
Bay City, Michigan 48708

Commissioner Herek;

The Department of Health and Human Services (DHHS) has awarded the Family Division of the Circuit Court with the Child Parent Legal Representation (CPLR) grant for fiscal year 2021. The CPLR grant has been awarded with the intent of increasing the quality of legal representation provided to the children and families currently under the jurisdiction of the court through dependent neglect proceedings.

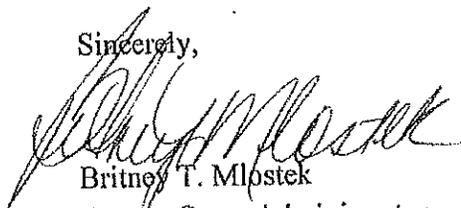
The allocated funds totaling **\$69,678.00** will be dispersed monthly to the court for reimbursable expenses of court appointed attorneys. Eligible legal representation costs for reimbursement are as follows:

1. Increase in contractual or hourly wages for adequate compensation of court appointed attorneys
2. Educational training and conference expenses for court appointed attorneys,
3. Travel and mileage reimbursement for court appointed attorneys
4. Compensation for assistance with collateral legal issues, i.e. housing, custody, public benefits, etc.

Attached for your review you will find the grant application and award letter for the CPLR grant.

I ask your consideration and recommendation to the Board of Commissioners to accept and authorize the Board Chair to sign the CLPR grant contract.

Sincerely,

  
Britney T. Mlostek  
Deputy Court Administrator

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 13, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/13/2020)

WHEREAS, The Bay County Sheriff's Office is requesting to purchase line-of-duty equipment needed for Road Patrol Deputies utilizing proceeds received through a \$2,500 donation from AT&T; and

WHEREAS, It is requested that the funds be deposited into 10131500-67500 to draw from and recognize the earmarked purchased items; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners accepts, with gratitude, the AT&T donation of \$2,500 to be used to purchase line of duty equipment; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

Sheriff - AT&T \$2,500 Donation for Line of Duty Equipment

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_



**Troy R. Cunningham**  
*Sheriff Of Bay County*

Christopher D. Mausolf  
Undersheriff

Troy A. Stewart  
Jail Administrator

DATE: September 25, 2020  
TO: Thomas M. Herek, Chairman  
Ways and Means Committee  
FROM: Sheriff Troy R. Cunningham *TRC*  
REF: AT&T - Donation

Background: At a meeting in September 2020, AT&T awarded to the Sheriff's Office funds totaling \$2,500.00. Funds are for items needed for the Road Patrol Deputy in the line of duty.

Finance: Requesting funds be deposited into 10131500 – 67500 to be transferred into required budget line to purchase selected items.

Recommendations: I am requesting the committee's approval and authorizations and make necessary budget adjustments for item purchases.

Thank you for your consideration.

C: Deanne Berger, BOC  
Undersheriff Chris Mausolf  
Jan Histed, Finance Officer  
Kim Priessnitz, Assistant Finance Officer  
File

Ls/ways.SATTrdpatrol-19

- 21 -

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 13, 2020

RESOLUTION

**BY:** WAYS AND MEANS COMMITTEE (10/13/2020)

**WHEREAS,** The Michigan Department of Health & Human Services has requested that Bay County review/sign Amendment 4 to a contract between the State of Michigan Department of Health & Human Services and the Bay County Prosecuting Attorney for services provided by the Prosecuting Attorney's Office involving dependent neglect cases; and

**WHEREAS,** The contract runs 10-01-2016 to 09-30-2021. Amendment 1 was signed by the Board of Commissioners on 09-12-2017 (increase in contract value); Amendment 2 was signed by the Board of Commissioners 03-14-2019 (increase in contract value); and Amendment 3 was signed by the Board of Commissioners 11-19-2019 (change to contract number & updated contract language); and

**WHEREAS,** Amendment 4, which becomes effective 10-01-2020, changes the contract number to MA200000001835 with no monetary change to this Contract nor change to the length of the contract; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves Amendment 4 to the Contract between Michigan Department of Health and Human Services and Bay County (Prosecuting Attorney) for services involving Dependent Neglect cases; Be It Further

**RESOLVED** That the Chairman of the Board is authorized to execute said Amendment on behalf of Bay County following Corporation Counsel review and approval; Be It Further

**RESOLVED** That the Chairman of the Board is authorized to execute any necessary future amendments that do not have a financial impact on the County or extend the Agreement's terms; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

Prosecutor - Amendment 4 to DHHS Contract - Dependent Neglect Cases

MOVED BY COMM. \_\_\_\_\_  
SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

- 22 -

# BAY COUNTY PROSECUTING ATTORNEY NANCY E. BORUSHKO

## MEMORANDUM

TO: Thomas M. Herek  
Chair, Ways & Means Committee

FROM: Nancy E. Borushko *NAB*  
Bay County Prosecutor

RE: Contract between Michigan Dept of Health & Human Services & the Bay County Prosecuting Attorney for Services Involving Dependent Neglect, Amendment 4

DATE: September 24, 2020

Request: To be placed on the Agenda for the next Ways and Means Committee.

Background Michigan Department of Health & Human Services has requested that we review/sign Amendment 4. This is a contract between the State of Michigan Department of Health & Human Services and the Bay County Prosecuting Attorney for services provided by the Prosecuting Attorney's Office involving dependent neglect cases.

The contract runs 10-01-2016 to 09-30-2021. Amendment 1 was signed by the Board of Commissioners on 09-12-2017 (increase in contract value). Amendment 2 was signed by the Board of Commissioners 03-14-2019 (increase in contract value). Amendment 3 was signed by the Board of Commissioners 11-19-2019 (change to contract number & updated contract language).

Amendment 4, which becomes effective 10-01-2020, changes the contract number to MA200000001835. There is no monetary change to this Contract. There is no change to the length of the contract.

Recommendation: Requesting Committee approval.

Requesting that the Board Chair sign any and all necessary documents following approval by Corporation Counsel.

Requesting that the Board approve and sign any and all required budget adjustments.

Requesting that the Board Chair sign any necessary future amendments that do not have a financial impact on the County or extend the agreement's terms.

cc: Bob Redmond, BOC Financial Analyst  
Michael J. Duranczyk, Board Chair  
Jan Histed, Finance Director  
Kimberly Pressnitz, Finance  
Amber Johnson, Corporation Counsel  
Heather Brady Pitcher, Corporation Counsel  
Jayson Hoppe, Legal Contract Coordinator

BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MI 48708

TELEPHONE (989) 895-4185 FAX: (989) 895-4167  
TDD [HEARING IMPAIRED] (989) 895-2059

23-

# BAY COUNTY DRAIN COMMISSIONER

JOSEPH RIVET  
rivetj@baycounty.net

515 CENTER AVENUE, SUITE 601  
BAY CITY, MICHIGAN 48708-5127  
drainoffice@baycounty.net

PHONE (989) 895-4290  
FAX (989) 895-4292  
TDD (989) 895-4049  
(HEARING IMPAIRED)

## MEMORANDUM

TO: Thomas Herek, Chair, Ways & Means Committee

FROM: Joseph Rivet, Drain Commissioner *JR*

RE: 2020 Assessments

DATE: October 1, 2020

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Attached you will find the County At-large Assessments for drain projects this year. The total is \$116,423.84. This represents a significant increase over last year. As you are aware the high water level in the Saginaw Bay has substantially impacted our operation. This includes nearly ten-fold increases in utility costs for some of our pump stations. Although we continue to attempt to minimize the County At-Large Assessments, in an effort to reduce the burden on the general fund, the cost this year are beyond our control. Our system is built to withstand the pressures of high water levels in the Bay, but when it occurs, it costs money. We have had a largely productive and flood-free year but to do that, we have had extraordinary utility costs that must be recovered.

I must note that most assessments, however, are "Operation and Maintenance". Under the Drain Code, these project figures are determined by the "historical percentages" set by the last petitioned project for that particular drain. Our ability to alter these is very limited.

As you will note from the list, we have had a productive year in upgrading the County's drain system. We attempted to address the many requests we've received during the last year. We have taken advantage of our internal staff, good pricing from contractors and close working relationships with townships to complete the work as affordably as possible. It reflects the skill and hard work of the staff we have in the Office of the Drain Commissioner

I am aware of the difficult job you have with respect to the County budget and wanted to assure you our office is doing what it can to reduce our burden on it. Please do not hesitate to contact me with questions.

**BAY COUNTY BOARD OF COMMISSIONERS**

**OCTOBER 13, 2020**

**RESOLUTION**

**BY: WAYS AND MEANS COMMITTEE (10/13/2020)**

**RESOLVED** By the Bay County Board of Commissioners that the 2020 Assessment Rolls, as submitted by the Bay County Drain Commissioner (summary attached) and on file in the Bay County Clerk's Office, are hereby adopted.

**THOMAS M. HEREK, CHAIR  
AND COMMITTEE**

**Drain - 2020 Assessment Rolls**

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-25-

# BAY COUNTY DRAIN COMMISSIONER

JOSEPH RIVET  
rivetj@baycounty.net

515 CENTER AVENUE, SUITE 601  
BAY CITY, MICHIGAN 48708-5127  
drainoffice@baycounty.net

PHONE (989) 895-4290  
FAX (989) 895-4292  
TDD (989) 895-4049  
(HEARING IMPAIRED)

September 30, 2020

Cindy Luczak  
Bay County Clerk  
Bay County Building  
Bay City, Michigan 48708

Re: 2020 Assessment Rolls

Dear Ms. Luczak:

Enclosed herewith please find the Assessment Rolls for 2020 which must be adopted by the Board of Commissioners at their October session. Please ensure that these items are put on the agenda for proper action. By copy of this letter to Deanne Berger, I am requesting this be placed on the board agenda for the October session.

If you should have any questions regarding this matter, please do not hesitate to contact me.

Sincerely,



Joseph Rivet  
Bay County Drain Commissioner

Enclosures

cc: Deanne Berger

2020 DRAIN ASSESSMENTS  
BY DRAIN

9/30/2020

TOWNSHIP CODE	DRAIN CODE	DRAIN NAME	FUND	YEAR	ASSESSMENT TYPE	AMOUNT	LOCAL	PAYMENT	DATE	TOTAL
BAY COUNTY	14	BARTLETT	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 555.60		2.800%	67507	
	14	BARTLETT	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 2,155.40		10.780%	58000	
	14	BARTLETT	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 11,131.33	60.2200%	67200	
MIDOT RAILWAY	14	BARTLETT	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 86.60		0.4300%	67200	
MIDOT M13	14	BARTLETT	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 424.50		2.1200%	67200	
	14	BARTLETT	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 587.80		4.9400%	58000	
	14	BARTLETT	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 3,653.17	18.7200%	67200	\$ 20,000.00
BAY COUNTY	17	BARTLETT Total	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 250.00	\$ 15,786.00	10.0000%	67507	
080	17	BEARD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 375.00		15.0000%	58000	
090	17	BEARD	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 1,875.00	75.0000%	67200	\$ 2,500.00
BAY COUNTY	51	BEARD Total	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 2,210.80	\$ 1,875.00	11.0500%	67507	
300	51	COOL SALZ, WEN, KAS,	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 5,000.00		15.0000%	58000	
300	51	COOL SALZ, WEN, KAS,	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 14,490.00	72.1500%	67200	
MIDOT	51	COOL SALZ, WEN, KAS,	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 359.40		1.8000%	67200	
	51	COOL SALZ, WEN, KAS, Total	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 5,370.00	\$ 14,430.00	8.4000%	67507	\$ 20,000.00
BAY COUNTY	62	DAVIS	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 650.00		10.0000%	58000	
020	62	DAVIS	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 750.00		10.0000%	58000	
020	62	DAVIS	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 6,120.00	81.6000%	67200	\$ 7,500.00
BAY COUNTY	120	DAVIS Total	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,380.00	\$ 6,120.00	5.4000%	67507	
080	120	HADD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 270.00		15.6700%	58000	
080	120	HADD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 783.50		76.0700%	67200	
080	120	HADD	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 3,803.50	2.8600%	67200	
LAKESSTATE	120	HADD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 143.00		2.8600%	67200	
	120	HADD Total	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,196.50	\$ 3,803.50	33.3300%	67507	\$ 5,000.00
BAY COUNTY	127	HELMUTH	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 400.00		33.3300%	58000	
080	127	HELMUTH	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 400.00		33.3300%	58000	
080	127	HELMUTH	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 400.00	33.3300%	67200	\$ 1,200.00
BAY COUNTY	137	HELMUTH Total	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 800.00	\$ 400.00	10.0000%	67507	
080	137	INDIANTOWN	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 375.00		15.0000%	58000	
080	137	INDIANTOWN	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 562.50		75.0000%	67200	
080	137	INDIANTOWN	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 2,812.50	10.0000%	67200	\$ 3,750.00
BAY COUNTY	140	INDIANTOWN Total	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 937.50	\$ 2,812.50	7.2800%	67507	
040	140	JOHNSON	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,458.00		5.6900%	58000	
040	140	JOHNSON	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,138.00		35.3600%	67200	
050	140	JOHNSON	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 770.00	\$ 7,101.17	3.8500%	58000	
050	140	JOHNSON	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 3,678.67	18.6800%	67200	
110	140	JOHNSON	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 368.00		1.8400%	58000	
110	140	JOHNSON	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 1,749.00	8.6800%	67200	
120	140	JOHNSON	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 724.00		3.6200%	58000	
120	140	JOHNSON	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 2,685.16	13.3500%	67200	
MIDOT	140	JOHNSON	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 292.00		1.4600%	67200	
LAKESSTATE	140	JOHNSON	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 36.00		0.1800%	67200	
	140	JOHNSON Total	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 4,786.00	\$ 15,214.00	50.0000%	67507	\$ 20,000.00
BAY COUNTY	141	JONAS	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 100.00		50.0000%	58000	
130	141	JONAS	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 100.00		50.0000%	58000	
BAY COUNTY	148	JONAS Total	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 200.00	\$	50.0000%	67507	\$ 200.00
026	148	KAWECK	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 100.00		50.0000%	58000	
BAY COUNTY	156	KAWECK	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 200.00		50.0000%	67507	
030	156	KOCHVILLE-FRANKENLUJST	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 538.50		5.3850%	58000	
030	156	KOCHVILLE-FRANKENLUJST	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,500.00	\$ 7,913.10	15.0000%	67200	
030	156	KOCHVILLE-FRANKENLUJST	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$ 48.40	79.1310%	67200	
MIDOT	156	KOCHVILLE-FRANKENLUJST	8010	1 OF 1	OPERATING & MAINTENANCE	\$	\$	0.4800%	67200	

-27-

2020 DRAIN ASSESSMENTS  
BY DRAIN

9/30/2020

TOWNSHIP CODE	DRAIN CODE	DRAIN NAME	FUND	FEES	ASSESSMENT TYPE	AT LARGE	LOCAL	PERCENT	OBJECT	TOTAL
Kochville-Frankenkluft										
		Total				\$ 2,086.90	\$ 7,513.10			\$ 10,000.00
BAY COUNTY	164	KRZYZNIAK	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 100.00		50.0000%	67507	
140	164	KRZYZNIAK	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 100.00		50.0000%	58000	
		KRZYZNIAK Total				\$ 200.00	\$ -			\$ 200.00
BAY COUNTY	212	OKWOOD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 270.00		5.4000%	67507	
080	212	OKWOOD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 783.50	\$ 3,720.50	15.6700%	58000	
080	212	OKWOOD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 93.00		74.4300%	67200	
LAKESTATE	212	OKWOOD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 133.00		1.8600%	57200	
MIDOT	212	OKWOOD	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,279.50	\$ 3,720.50	2.6600%	67200	
		OKWOOD Total				\$ 412.50	\$ 6,079.50			\$ 5,000.00
BAY COUNTY	222	PHILLIPS	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 85.50		5.5000%	67507	
150	222	PHILLIPS	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 187.50	\$ 142.44	1.1400%	58000	
150	222	PHILLIPS	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 187.50		2.8800%	67200	
100	222	PHILLIPS	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 562.50	\$ 190.66	2.5000%	58000	
100	222	PHILLIPS	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 172.50	\$ 5,746.40	2.5300%	67200	
140	222	PHILLIPS	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 340.00		7.5000%	58000	
340	222	PHILLIPS	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 340.00		75.6500%	67200	
MIDOT	222	PHILLIPS	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 340.00		2.3000%	67200	
		PHILLIPS Total				\$ 1,420.50	\$ 6,079.50			\$ 7,500.00
BAY COUNTY	261	SCHMIDT	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 340.00		10.0000%	67507	
090	261	SCHMIDT	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 340.00		10.0000%	58000	
090	261	SCHMIDT	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 680.00	\$ 2,720.00	80.0000%	67200	
		SCHMIDT Total				\$ 100.00	\$ 2,720.00			\$ 3,400.00
BAY COUNTY	256	SCHUNAC	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 100.00		50.0000%	67507	
090	256	SCHUNAC	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 100.00		50.0000%	58000	
		SCHUNAC Total				\$ 200.00	\$ -			\$ 200.00
BAY COUNTY	262	SCHOOF	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 100.00		50.0000%	67507	
130	262	SCHOOF	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 100.00		50.0000%	58000	
		SCHOOF Total				\$ 200.00	\$ -			\$ 200.00
BAY COUNTY	306	VANDERWILT	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 100.00		50.0000%	67507	
130	306	VANDERWILT	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 100.00		50.0000%	58000	
		VANDERWILT Total				\$ 200.00	\$ -			\$ 200.00
BAY COUNTY	340	WENGLIKOWSKI	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 250.00		10.0000%	67507	
020	340	WENGLIKOWSKI	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 375.00		15.0000%	58000	
020	340	WENGLIKOWSKI	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,875.00	\$ 1,875.00	75.0000%	67200	
		WENGLIKOWSKI Total				\$ 625.00	\$ 1,875.00			\$ 2,500.00
BAY COUNTY	321	WEST BRANCH	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,154.60		5.7700%	65707	
030	321	WEST BRANCH	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 3,000.20	\$ 15,845.20	15.0000%	58000	
030	321	WEST BRANCH	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 4,154.80	\$ 15,845.20	79.2300%	67200	
		WEST BRANCH Total				\$ 5,309.40	\$ 31,690.40			\$ 37,000.00
BAY COUNTY	342	ZIEGLER	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 532.00		7.6000%	67507	
030	342	ZIEGLER	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,050.00		15.0000%	58000	
030	342	ZIEGLER	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 42.00	\$ 5,040.00	72.0000%	67200	
H&E RAILROAD	342	ZIEGLER	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 336.00		0.6000%	57200	
MIDOT	342	ZIEGLER	8010	1 OF 1	OPERATING & MAINTENANCE	\$ 1,950.00	\$ 5,040.00	4.8000%	67200	
		ZIEGLER Total				\$ 2,620.00	\$ 10,080.00			\$ 12,700.00
BAY COUNTY	80101	HAMPTON	8011	1 OF 1	OPERATING & MAINTENANCE	\$ 26,297.68		11.4000%	67507	
MIDOT	80101	HAMPTON	8011	1 OF 1	OPERATING & MAINTENANCE	\$ 4,382.93		1.9000%	67200	
070	80101	HAMPTON	8011	1 OF 1	OPERATING & MAINTENANCE	\$ 200,000.00		86.7000%	58000	
		HAMPTON Total				\$ 230,680.61	\$ -			\$ 230,680.61
BAY COUNTY	80102	PORTSMOUTH	8012	1 OF 1	OPERATING & MAINTENANCE	\$ 555.19		5.0000%	67507	
MIDOT	80102	PORTSMOUTH	8012	1 OF 1	OPERATING & MAINTENANCE	\$ 548.55		4.9400%	67200	
130	80102	PORTSMOUTH	8012	1 OF 1	OPERATING & MAINTENANCE	\$ 10,000.00		90.0600%	58000	
		PORTSMOUTH Total				\$ 11,103.74	\$ -			\$ 11,103.74
010	80104	BANGOR	8014	1 OF 1	OPERATING & MAINTENANCE	\$ 325,000.00		9.8500%	58000	
BAY COUNTY	80104	BANGOR	8014	1 OF 1	OPERATING & MAINTENANCE	\$ 36,732.65		3.0000%	67507	
MIDOT	80104	BANGOR	8014	1 OF 1	OPERATING & MAINTENANCE	\$ 11,187.61		87.1500%	67200	
		BANGOR Total				\$ 372,920.26	\$ -			\$ 372,920.26

28

2020 DRAIN ASSESSMENTS  
BY DRAIN

TOWNSHIP CODE	DRAIN CODE	DRAIN NAME	FUND	YEARS	ASSESSMENT TYPE	ATTACH	LOCAL	PERCENT	OBJECT	TOTAL
BAY COUNTY	90508	WALDO & BRACHES	8510	YEAR 1 OF 7	ANNUAL ASSESSMENT	\$ 14,963.34		7.0000%	67207	
020	90508	WALDO & BRACHES	8510	YEAR 1 OF 7	ANNUAL ASSESSMENT	\$ 14,963.34		7.0000%	67200	
140	90508	WALDO & BRACHES	8510	YEAR 1 OF 7	ANNUAL ASSESSMENT	\$ 299.27	\$ 145,214.84	0.1400%	58000	
140	90508	WALDO & BRACHES	8510	YEAR 1 OF 7	ANNUAL ASSESSMENT	\$ 2,584.77		0.1400%	67200	
		<b>WALDO &amp; BRACHES Total</b>				\$ 30,225.95	\$ 147,799.61			\$ 178,025.56
BAY COUNTY	90509	HOPPLER CREEK	8510	YEAR 1 OF 5	ANNUAL ASSESSMENT	\$ 18,587.09		7.5000%	67507	
190	90509	HOPPLER CREEK	8510	YEAR 1 OF 5	ANNUAL ASSESSMENT	\$ 255.20		0.0010%	67200	
190	90509	HOPPLER CREEK	8510	YEAR 1 OF 5	ANNUAL ASSESSMENT		\$ 1,664.20		58000	
140	90509	HOPPLER CREEK	8510	YEAR 1 OF 5	ANNUAL ASSESSMENT	\$ 25,739.34		12.0000%	67200	
140	90509	HOPPLER CREEK	8510	YEAR 1 OF 5	ANNUAL ASSESSMENT	\$ 381.67	\$ 175,290.06		58000	
H&E RAILROAD	90509	HOPPLER CREEK	8510	YEAR 1 OF 5	ANNUAL ASSESSMENT	\$ 48,963.30	\$ 1,76,954.26	0.0015%	67200	\$ 225,917.56
		<b>HOPPLER CREEK Total</b>				\$ 805.46			67507	
BAY COUNTY	90532	BUDD	8510	YEAR 8 OF 10	ANNUAL ASSESSMENT	\$ 56.83		7.3200%	67200	
LAKESTATE	90532	BUDD	8510	YEAR 8 OF 10	ANNUAL ASSESSMENT	\$ 52.82		0.8800%	67200	
MDOT	90532	BUDD	8510	YEAR 8 OF 10	ANNUAL ASSESSMENT	\$ 1,100.36		0.4800%	67200	
120	90532	BUDD	8510	YEAR 8 OF 10	ANNUAL ASSESSMENT	\$ 2,055.47	\$ 9,468.89	10.0000%	58000	
120	90532	BUDD	8510	YEAR 8 OF 10	ANNUAL ASSESSMENT	\$ 9,468.89		81.3200%	67200	\$ 11,524.36
		<b>BUDD Total</b>				\$ 3,817.23	\$ 9,468.89		67507	
BAY COUNTY	90534	WILCOX	8510	YEAR 7 OF 10	ANNUAL ASSESSMENT	\$ 11,172.39		4.1000%	58000	
100	90534	WILCOX	8510	YEAR 7 OF 10	ANNUAL ASSESSMENT	\$ 53,904.61		12.0000%	58000	
100	90534	WILCOX	8510	YEAR 7 OF 10	ANNUAL ASSESSMENT	\$ 639.03	\$ 53,904.61	60.0500%	67200	
H&E RAILROAD	90534	WILCOX	8510	YEAR 7 OF 10	ANNUAL ASSESSMENT	\$ 15,628.65	\$ 53,904.61	0.6860%	67200	\$ 69,533.26
BAY COUNTY	90536	KERR, JAMMER, SZYMANSKI	8510	YEAR 6 OF 10	ANNUAL ASSESSMENT	\$ 4,414.50		6.3000%	67507	
080	90536	KERR, JAMMER, SZYMANSKI	8510	YEAR 6 OF 10	ANNUAL ASSESSMENT	\$ 18,186.92		16.2300%	58000	
080	90536	KERR, JAMMER, SZYMANSKI	8510	YEAR 6 OF 10	ANNUAL ASSESSMENT	\$ 45,556.21		75.4250%	67200	
		<b>Total</b>				\$ 22,601.42	\$ 45,556.21			\$ 68,157.63
		<b>Total</b>				\$ 767,094.98	\$ 537,317.88			
		<b>Grand Total</b>				\$ 1,304,412.86				

-29-

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 13, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/13/2020)

WHEREAS, Bay County is in its 28th year of the Remonumentation Program with the State of Michigan and the grant program requires a yearly submission of an application identifying a work plan for the grant year; and

WHEREAS, The Remonumentation Program is funded through a combination of state grant dollars and a fee on deed recordings which are specifically allowed by state law to be allocated to the program into a reserve account; and

WHEREAS, No funding from the general fund is requested; Therefore, Be It RESOLVED That the Bay County Board of Commissioners approves the 2021 Remonumentation Grant and authorizes the Chairman of the Board to execute grant application and award documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That Chairman of the Board is further authorized to execute contracts required for survey work for the Remonumentation Program following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

Drain Office - 2021 Remonumentation Program

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

# BAY COUNTY DRAIN COMMISSIONER

JOSEPH RIVET  
rivetj@baycounty.net

515 CENTER AVENUE, SUITE 601  
BAY CITY, MICHIGAN 48708-5127  
drainoffice@baycounty.net

PHONE (989) 895-4290  
FAX (989) 895-4292  
TDD (989) 895-4049  
(HEARING IMPAIRED)

## MEMORANDUM

DATE: October 6, 2020

TO: Thomas M. Herek, Chairman, Ways & Means

FROM: Mark Basket, Bay County Remonumentation Administrator

RE: Remonumentation Program Administration Items:  
Authorization to execute the 2021 Remonumentation Grant and Resulting  
Documentation and Contracts

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**Background:** We are in our 28<sup>th</sup> year of our program with the State of Michigan. The grant program requires a yearly submission of an application identifying a work plan for the grant year.

I am requesting approval of the Remonumentation Grant as well as authorization to have the Board Chair sign contracts for the survey work, subject to a review by Corporation Counsel. The resolution should include language that Budget adjustments related to the Remonumentation Program, if required, are approved.

**Finances:** The remonumentation program is funded through a combination of state grant dollars and a fee on deed recordings which are specifically allowed by state law to be allocated to the program into a reserve account. No funding from the general fund is requested.

**Recommendation:** Approval of Grant and authorization of Board Chair signatures.

**SURVEY & REMONUMENTATION APPLICATION / PROGRESS / COMPLETION REPORT**

Michigan Department of Licensing & Regulatory Affairs Bureau of Construction Codes Office of Land Survey & Remonumentation PO Box 30254, Lansing, MI 48909 1 <sup>st</sup> Floor Ottawa Building 611 West Ottawa Street, Lansing, MI 48933 Phone 517-241-6321 E-Mail: <a href="mailto:bccolstr@michigan.gov">bccolstr@michigan.gov</a> www.Michigan.gov/bcc	Grantee/County: BAY
	--Section below for OLSR staff use only--

Grant #  
 VCUST#  
 Address Code  
 GG #  
 Template:

**Grant Year: 2021**

State Payments		County Program Expenditures	
\$28,532	State Grant Award		Estimated Budget
	<b>Mandatory Payment</b>		<b>Mandatory Funding</b>
\$11,412.80	Start-Up Payment (40% of State Grant)		Start-up Funds
	<b>Optional Payment</b>		<b>Optional Funding</b>
	Progress Payment (Maximum of 45% of State Grant)		Total Progress Report Expenditures
	Balance after Progress Report		
	<b>Conditional Payment</b>		<b>Conditional Funding</b>
	Approved Final Payment		Total Completion Report Expenditures
	Total Grant Payments		Requested Final Payment
	Final Grant Balance		Total County Program Expenditures

I certify to the best of my knowledge and belief that this report is correct and complete, and all expenditures are for the purposes set forth in and comply with the annual grant. We request the following payment at this time:

Progress Payment Requested: \$ \_\_\_\_\_

Final Payment Requested: \$ \_\_\_\_\_

  
 \_\_\_\_\_  
 County Grant Administrator

\_\_\_\_\_  
 10/6/2020  
 Date

County must provide: Detailed transaction history of all grant activity, S&W/Fringe Benefits/Overhead, detailed breakdown of all internal county costs, itemized invoices, and narrative for all differences in approved work program or budget.

Payment Authorized: \$ _____  Grant Balance: \$ _____  _____ Michael C. Barger, PS Director, Office of Land Survey & Remonumentation	_____ Date
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- 32 -

<b>Administrator</b>	
Name: Mark Basket, P.S.	Phone: 989-895-4290
Email Address: basketm@baycounty.net	
Physical Address: 515 Center Ave. Suite 601	
City, State, Zip: Bay City, Michigan 48708	
<b>Representative</b>	
Name: Mark Basket, P.S.	Phone:
Email Address	
Physical Address	
City, State, Zip	
<b>Address for Payments</b>	
Name: Bay County Finance Department	Phone: 989-895-4030
Physical Address: 515 Center Ave., Suite 701	
City, State, Zip: Bay City, MI 48708	

Is this county on a Maintenance Plan during this contract? Yes

<b>Remonumentation Services Completed</b>				
Column A	Column B	Column C	Column D	Total Corners
No. of Original and Protracted PLSS Corners Completed by Grantee	No. of Original and Protracted PLSS Corners Completed by Others	No. of Original and Protracted PLSS Corners Revisited	No. of corners Revisited NOT requiring an LCRC	Column A + Column B + Column C + Column D
0	0	0	150	150

Provide a report listing the following items:  
 Column A – any corner that deviates from the list provided in the Application.  
 Column B – who completed the walk-in corners.  
 Column C – the reason a corner was revisited.  
 Column D – list the corners not requiring an LCRC.

<b>Remonumentation Services Inventory</b>				
	TOTAL No of Corner Codes in County Plan	TOTAL No of Corner Codes Remonumented before this Contract Year	No of Corner Codes Remonumented This Contract Year	REMAINING No of Corner Codes in County Plan to be Remonumented
TOTAL No. of Corner Codes	Approx. 2078	2078	0	To be determined in County Plan.

TOTAL No of Corner Codes in County Plan - TOTAL No of Corner Codes Remonumented before this Contract Year - No of Corner Codes Remonumented This Contract Year = REMAINING No of Corner Codes in County Plan to be Remonumented

**Remonumentation Program  
County Expenditure Detail**

Work Program Expenditures by Line Item	Approved Budget (Grant Application)	Progress Report Expenditures	Completion Report Expenditures	Total Actual Expenditures	Difference Between Approved Budget & Actual Expenditures
Item A Remonumentation Services					
Item B Monument Maintenance Services	\$22,825.60				
Item C Remonumentation Supplies & Materials					
Item D Geodetic Control Maintenance & Operations					
Item E Grant Administrator Fees/Wages	\$872				
Item F County Representative Fees/Wages	\$3634.40				
Item G Additional Administrative Staff Fees/Wages					
Item H Peer Group					
Item I Administrative Supplies & Indirect Costs	\$1200				
Totals	\$28,532				

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 13, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/13/2020)

WHEREAS, Bay County is looking for a partner to assist in developing an Energy Savings Performance Contract (ESPC) to identify, engineer, design, install, and guarantee a turnkey energy efficiency program for our facilities; and

WHEREAS, An ESPC is a financial mechanism used to pay for today's facility upgrades with tomorrow's energy savings without tapping into our fund balance in a budget neutral way; and

WHEREAS, Bay County would like to explore options for an ESCO partner that will provide performance based contract services to develop guaranteed energy savings and cost reduction projects for Bay County; and the funds generated by the savings will be utilized to secure non-energy-savings-related capital projects chosen by the County; and

WHEREAS, The key to this program is that the partner must provide a Project Savings Guarantee. The partner, along with staff, will be required to measure and verify contracted savings rates; and if those savings are not met, the partner will be required to reimburse the County for those unmet costs; and

WHEREAS, This program would give Bay County an opportunity to reduce its energy bills, finance capital projects with savings that are not only important but essential, and avoid increasing expenditures. It is a unique way to leverage funding for expensive capital projects without dipping into the County's fund balance; and

WHEREAS, County Administration recommends pursuing an Energy Saving Performance Contract - Bid Release which will have no economic impact at this point in time; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Purchasing Department to develop and release a Request for Qualifications for an Energy Savings Performance Contract; Be It Further

RESOLVED That the Chairman of the Board is authorized to sign documents that may be required for the RFQ on behalf of Bay County upon favorable review of Corporation Counsel.

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

Rec & Facilities - RFQ for Energy Saving Performance Contract

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

-35-

## RECREATION & FACILITIES

## BAY COUNTY

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### CRISTEN GIGNAC, DIRECTOR

[gignacc@baycounty.net](mailto:gignacc@baycounty.net)

### Andrew Cowan, Operations Manager

[cowana@baycounty.net](mailto:cowana@baycounty.net)

### Jon Morse, Buildings & Grounds Supervisor

[morsej@baycounty.net](mailto:morsej@baycounty.net)

### Daniel Neering, Recreation Manager

[neeringd@baycounty.net](mailto:neeringd@baycounty.net)

### Beth Trahan, Recreation Coordinator

[trahanb@baycounty.net](mailto:trahanb@baycounty.net)

### James A. Barcia

County Executive

Tel: (989) 895-4132

Fax: (989) 895-2094

TDD: (989) 895-4049

To: Tom Herek, Chairman of Ways & Means Committee

From: Cristen Gignac, Director of Recreation & Facilities

Date: September 15, 2020

Subject: Energy Savings Performance Contract – Bid Release

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**Request:** To gain approval from the Board of Commissioners to develop and release a Request for Qualifications with the desire to select a partner for an Energy Savings Performance Contract.

**Background:** Bay County is looking for a partner to assist in developing an Energy Savings Performance Contract (ESPC) to identify, engineer, design, install, and guarantee a turnkey energy efficiency program for our facilities. An ESPC is a financial mechanism used to pay for today's facility upgrades with tomorrow's energy savings without tapping into our fund balance in a budget neutral way. Bay County would like to explore options for an ESCO partner that will provide performance based contract services to develop guaranteed energy savings and cost reduction projects for Bay County; and the funds generated by the savings will be utilized to secure non-energy-savings-related capital projects chosen by the County. The key to this program is that the partner must provide a Project Savings Guarantee. The partner, along with staff, will be required to measure and verify contracted savings rates; and if those savings are not met, the partner will be required to reimburse the County for those unmet costs.

To give an example to simplify the idea behind an ESPC; Bay County determines we are going to do certain energy savings projects (think LED lights county-wide)

that create a savings each year. That yearly savings is multiplied by the number of years agreed to in the contract to create a total saved over the life of the contract. We could use that total savings for facility upgrades today. To be budget neutral, Bay County would pay for our utilities at a reduced rate based on the energy efficiency projects and pay a loan payment for the facility upgrades with the goal of those two payments not to exceed what we are paying now for utility costs. (Revenue neutral plan: reduced utility cost + facility upgrades loan payment = current utility cost)

This program would give Bay County an opportunity to reduce our energy bills, finance capital projects with savings that are not only important but essential, and avoid increasing expenditures. It is a unique way to leverage funding for expensive capital projects without dipping into our fund balance.

**Economics:** Not applicable at this point.

**Recommendation:** It is recommended that the Board approve the Purchasing Department to develop and release a Request for Qualifications for an Energy Savings Performance Contract upon favorable review from Corporation Counsel.

Cc: Jon Morse, Corporation Counsel, Finance

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 13, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/13/2020)

WHEREAS, Bay County Animal Services is frequently sent grant application information with a timeline of roughly two weeks to get the application submitted and, while historically Bay County has been able to accommodate that timeline, there are occasions that make it difficult to meet the deadline for grant submission which could jeopardize much needed grant funding; and

WHEREAS, These grants often assist with animal spaying and neutering, medical expenses and other related costs; and

WHEREAS, The Department of Administrative Services wishes to pursue available grant funding from the Department of Agriculture, Maddie’s Fund, or ASPCSA for an amount up to \$10,000 for each grant; and

WHEREAS, At this point, no general fund dollars would be utilized for the grants, however, any grant requiring a match from Bay County would be submitted to the Board as a separate request; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes grant applications for up to \$10,000 each from the Department of Agriculture, Maddie’s Fund and/or ASPCA; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant application and grant award documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR AND COMMITTEE

Administrative Services - Animal Services Grant Opportunities

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_ AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

- 38 -



**BAY COUNTY  
ADMINISTRATIVE SERVICES**

**James A. Barcia**  
County Executive

**Craig Goulet**  
Director  
[gouletc@baycounty.net](mailto:gouletc@baycounty.net)

Tel: 989-895-4133

To: Tom Herek, Chairman of Ways & Means Committee  
From: Craig Goulet, Director of Administrative Services  
Date: September 30, 2020  
Subject: Grant Requests

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**Background:** Bay County Animal Services is frequently sent grant application information with a timeline of roughly two weeks to get the application submitted. Historically we were able to accommodate that timeline and submit the request to the Board of Commissioners for one of the upcoming meetings to meet the required deadline for grant submission. These grants often assist with animal spaying and neutering, medical expenses and other related costs.

**Request:** To gain approval from the Board of Commissioners to apply for up to three grants from the Department of Agriculture, Maddie's Fund, or ASPCA for an amount up to \$10,000.00 for each grant. Additionally allow the Board Chair to sign any necessary documents and approve any required budget adjustments.

**Economics:** No General Fund dollars would be utilized for the grants. Any grant requiring a match from Bay County would come before the Board of Commissioners as a separate request and is not included in this request.

**Recommendation:** It is recommended that the Board authorizes BCAS to apply for up to three grants in the amount of \$10,000.00 each from the Department of Agriculture, Maddie's Fund, or ASPCA, for the Board Chair to sign all necessary documents and approve any required budget adjustments.

Cc: Jan Histed  
Kim Priessnitz  
Jim Barcia  
Amber Davis-Johnson

- 39 -

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 13, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/13/2020)

WHEREAS, The Health Department was notified that the Medicaid full cost reimbursement for 2020/2021 grant cycle will be \$419,227 a quarter; and

WHEREAS, Additionally, the Health Department has collected additional Medicaid full cost monies from 2019/2020 grant cycle which could be included for use in the 2020 calendar; and

WHEREAS, The amount received from MDHHS is \$419,227 as noted above with no match or general funds are necessary; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners accepts and approves use of the 2019/2020 and 2020/2021 Medicaid full cost reimbursement monies to be used to fund 2020 Health Department operations; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute any agreements (if required) on behalf of Bay County (Health Department) following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

Health Dept - Acceptance/Distribution of Medicaid Full Cost Reimbursement

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_



1200 Washington Avenue Bay City, Michigan 48708  
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049  
www.baycounty-mi.gov/Health

**James A. Barcia**  
Bay County Executive

**Joel R. Strasz**  
Public Health Officer

**TO:** Tom Herek, Chair, Ways and Means Committee  
**FROM:** Joel R. Strasz, Health Officer  
**DATE:** October 6, 2020  
**CC:** James Barcia, Amber Johnson, Jan Histed, Kim Priessnitz, Melissa Maillette, Mark Pickell  
**RE:** ACCEPTANCE AND DISTRIBUTION OF MEDICAID FULL COST REIMBURSEMENT

### **BACKGROUND**

The Health Department was notified that the Medicaid full cost reimbursement for 2020/2021 grant cycle will be \$419,227 a quarter. Furthermore we have collected additional Medicaid full cost monies from 2019/2020 grant cycle that we would like to budget use of in the 2020 calendar.

### **FINANCIAL CONSIDERATIONS**

The amount received from MDHHS is \$419,227 as noted above. No match or general funds are necessary.

### **RECOMMENDATION**

The Health Department recommends approve use of the 2019/2020 and 2020/2021 Medicaid full cost reimbursement monies to be used to fund 2020 Health Department operations and any agreements (if necessary) be signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this funding.

- 2/1 -

**BAY COUNTY BOARD OF COMMISSIONERS**

**OCTOBER 13, 2020**

**RESOLUTION**

**BY: WAYS AND MEANS COMMITTEE (10/13/2020)**

**WHEREAS, The Bay County Board of Commissioners wishes to continue to provide nutrition services to the senior citizen population of Bay County; and**

**WHEREAS, Currently there are Activity Center Site Agreements for the Hampton Township Senior Activity Center and Kawkawlin Township Hall; and**

**WHEREAS, The contracts will cover the period of January 1, 2021 through December 31, 2021; and**

**WHEREAS, All utility expenses are included in the 2021 Department on Aging budget; Therefore, Be It**

**RESOLVED That the Bay County Board of Commissioners approves the Activity Center Site Agreements for the Hampton Township Senior Activity Center and Kawkawlin Township Hall; Be It further**

**RESOLVED That the Chairman of the Board is authorized to execute the Activity Center Site Agreements and all related documents on behalf of Bay County following Corporation Counsel review/approval; Be It Further**

**RESOLVED That related budget adjustments, if required, are approved.**

**THOMAS M. HEREK, CHAIR  
AND COMMITTEE**

**DOA - 2020 Activity Center Site Agts - Hampton & Kawkawlin**

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

-42-



**BAY COUNTY  
DEPARTMENT ON AGING**

**James A. Barcia  
County Executive**

Beth Eurich, LBSW  
Director

[euriche@baycounty.net](mailto:euriche@baycounty.net)

To: Tom Herek, Ways and Means Committee

From: Beth Eurich, Department on Aging Director 

Date: September 30, 2020

Cc: Jim Barcia, Amber Johnson, Jan Histed, Bob Redmond

RE: Request to renew site agreements between Kawkawlin Township, Hampton Township and Bay County Department on Aging.

**BACKGROUND:**

The Activity Center site agreements between Bay County Department on Aging, Kawkawlin Township Hall and Hampton Township Senior Activity Center will expire on December 31, 2020. The renewal agreements will cover the period of January 1, 2021 through December 31, 2021.

**FINANCE and ECONOMICS:**

All utility expenses are included in the 2021 Department on Aging budget.

**RECOMMENDATION:**

Upon favorable review by Corporation Counsel, Department on Aging recommends that the Activity Center agreements with Kawkawlin and Hampton Townships be approved; and any agreements relating to these contracts be signed by the Board Chair with any budget adjustments related to these agreements be approved.

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 13, 2020

RESOLUTION

**BY:** WAYS AND MEANS COMMITTEE (10/13/2020)

**WHEREAS,** The following grants support the activities of the Transportation Planning Division which maintains a certified planning program according to federal regulations. The Bay City Area Transportation Study (BCATS) activities are provided in the proposed 2021 Unified Work Program; and

**WHEREAS,** The BCATS funded program is required in order to utilize federal funds for road construction projects in the Bay City Urbanized Area. Annual (FY-2021) Project Authorization for the Utilization of Federal Highway Administration (FHWA) Planning Funds (PL) passed through to Bay County (BCATS) by the Michigan Department of Transportation are used to fund the planning activities of the BCATS staff. PL funds are also used for transit planning activities which are passed through Bay County to Bay Metropolitan Transportation Authority (BMTA); and

**WHEREAS,** Annual (FY-2021 Asset Management Funds which are used specifically for the required annual Asset Management performed on federal aid roads within Bay County. These funds are utilized by BCATS, the Bay County Road Commission, the City of Bay City, and the City of Essexville for staff time of these agencies spent completing PASER ratings on Federal Aid Roads (a state statutory requirement); and

**WHEREAS,** The anticipated 2021 federal funding amounts for each program area are as follows: BCATS PL federal funding amount \$163,701; BMTA PL federal funding amount \$41,757 and; Asset Management funding amount \$19,900; and

**WHEREAS,** The local match is provided through cash contributions from the City of Bay City, City of Essexville, Bay County Road Commission, and Bay Metropolitan Transportation Authority which are then allowable reimbursements to these agencies through the course of the UWP activities. Bay County indirect costs are included and are part of the covered expenses of this grant; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves the Project Authorizations and authorizes the Chairman of the Board, on behalf of Bay County, to execute said forms and all contracts and documents required to implement the BCATS 2021 Unified Work Program following Corporation Counsel review/approval; Be It Further

**RESOLVED** That budget adjustments required related to the BCATS 2021 Unified Work Program are approved.

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

Env Affairs - BCATS 2021 Unified Work Program

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

*44-*

## BAY COUNTY TRANSPORTATION PLANNING

515 Center Avenue, Suite 504  
Bay City, Michigan 48708

### JAY ANDERSON, BCATS DIRECTOR

andersonj@baycounty.net

Phone (989) 895-4064  
Fax (989) 895-4068  
TDD (989) 895-4049  
<http://www.baycounty-mi.gov>



JAMES A. BARCIA

County Executive

LAURA OGAR, DIRECTOR

ogarl@baycounty.net

Community Initiatives  
Geographic Information Systems  
Gypsy Moth Suppression Program  
Mosquito Control  
Transportation Planning

**Date:** September 25, 2020

**TO:** Thomas Herek, Chairman  
Ways & Means Committee

**FROM:** Jay Anderson, BCATS Director  
Bay County Transportation Planning

**RE: Ways and Means Committee Agenda Item – Request Authorization to utilize Federal Transportation Planning Funds (PL) and Asset Management Funds in accordance with FY 2021 Unified Work Program.**

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### Background:

The following grants support the activities of the Transportation Planning Division which maintains a certified planning program according to federal regulations. The Bay City Area Transportation Study (BCATS) activities are provided in the attached proposed 2021 Unified Work Program. The BCATS funded program is required in order to utilize federal funds for road construction projects in the Bay City Urbanized Area. Annual (FY-2021) Project Authorization for the Utilization of Federal Highway Administration (FHWA) Planning Funds (PL) passed through to **Bay County (BCATS)** by the Michigan Department of Transportation are used to fund the planning activities of the BCATS staff. PL funds are also used for transit planning activities which are passed through Bay County to **Bay Metropolitan Transportation Authority (BMTA)**. Annual (FY-2021) Asset Management Funds which are used specifically for the required annual Asset Management performed on public roads within Bay County. These funds are utilized by **BCATS**, the **Bay County Road Commission**, the **City of Bay City**, and the **City of Essexville** for staff time of these agencies spent completing PASER ratings on Federal Aid Roads (a state statutory requirement).

### Finances & Economics:

The anticipated 2021 federal funding amounts for each program area are as follows: BCATS PL federal funding amount \$163,701; BMTA PL federal funding amount \$41,757 and; Asset Management funding amount \$19,900. Local match is provided through cash contributions from the City of Bay City, City of Essexville, Bay County Road Commission, and Bay Metropolitan Transportation Authority which are then allowable reimbursements to these agencies through the course of the UWP activities. Bay County indirect costs are included and are part of the covered expenses of this grant.

-45-

**Recommendation:**

The Project Authorizations and BCATS- BMTA Subcontract require the signature of the Chairman of the Board of Commissioners. We request that authorization be given for the Board Chair to sign the 2021 project authorization forms, any other required contracts or documents required to implement the BCATS 2021 Unified Work Program (Attached) with Corporate Counsel approval, and any budget adjustments as needed.

cc: James Barcia      Laura Ogar      Amber Davis-Johnson      Jan Histed

4/6-

**CONTRACT SERVICES DIVISION  
PROJECT AUTHORIZATION FOR  
AGENCY TO PROCEED**

CONTRACT NO. 2021-0002	AUTH. / REVISION NO. Z1	MASTER CONTRACT EFFECTIVE DATE 10/01/20	MASTER CONTRACT EXPIRATION DATE 09/30/23
AGENCY NAME AND ADDRESS Bay County Board of Commissioners Bay County Building 515 Center Avenue, Suite 405 Bay City, MI 48708		AUTH. EFFECTIVE DATE (START DATE) 10/01/20	AUTH. EXPIRATION DATE 09/30/21
		AGENCY CONTACT / TITLE Mr. Jay Anderson, Executive Director	
		ADDRESS MAIL TO THIS PERSON Mr. Jay Anderson, Executive Director	
		PHONE NO. (989) 895-4064	
		E-MAIL ADDRESS andersonj@baycounty.net	
MDOT PROJECT MANAGER Mitch Huber		EMAIL ADDRESS huberr@michigan.gov	
PHONE NO. (517) 335-2936		FAX NO.	

PROJECT DESCRIPTION / Page(s) (1 to 1)

For the performance of services under the Bay City Area Transportation Study (BCATS) FY 2021 Unified Work Program.  
Consolidated Planning Funds

JOB # 210871NI	UNIT 1445	ACTIVITY P4EM	DEPT OBJ 6109	CLASS OF FUNDS PL	FUNDING AUTHORITY FHWA
* These funds are contingent upon the availability of federal funds. * The funds herein provided shall be utilized by the hereinafter Designated Planning Agency in accordance with the current annual Unified Work Program which is part of the Master Agreement. * Services shall not begin till Authorized by MDOT.				<b>TYPE OF PAYMENTS:</b> <input checked="" type="checkbox"/> 802PL Form (Green Sheet) <input type="checkbox"/> Purchase Order (MAIN) <input type="checkbox"/> Subcontract is Associated with this Authorization	
				FHWA PROJ # 20A1041	

COMMENTS

**SUMMARY OF COST**

FUNDING	AUTHORIZED AMOUNT	AUTHORIZED TO DATE	%
Local Funding	\$ 45,559.77	\$ 45,559.77	18.15
MDOT Funding			
Federal Funding	\$ 205,458.23	\$ 205,458.23	81.85
<b>TOTALS</b>	<b>\$251,018.00</b>	<b>\$251,018.00</b>	<b>100%</b>

AGENCY SIGNATURE		DATE SIGNED
MDOT CONTRACT ADMINISTRATOR	CK'D BY 	DATE REVIEWED
MDOT AUTHORIZATION BY		DATE EXECUTED

- 47 -

UNIFIED WORK PROGRAM FUNDING SOURCES							
WORK ITEM	FHWA	FTA	MDOT/SPR	BCTPD	BMTA	AMC	LOCAL
100.01 ADMIN	85,000	0	10,563	0	0	0	18,849
100.02 UWP	4,500	0	1,697	0	0	0	998
100.05 TIP	10,000	0	4,526	0	0	0	2,217
101.01 DATA	40,702	0	3,735	0	0	0	9,026
101.02 ASSET MG	0	0	1,698	0	0	19,900	
102.01 LR PLAN	14,000	0	5,461	0	0	0	3,104
103.01 TSM	6,000	0	1,820	0	0	0	1,330
103.02 SCP	3,500	0	2,716	0	0	0	776
104.01 T-ADM	4,635	0	0	0	1,028	0	0
104.02 T-DATA	17,245	0	3,666	0	3,824	0	0
104.04 T-TSM	19,877	0	3,158	0	4,408	0	0
MDOIT Travel	0	0	1,893	0	0	0	0
<b>TOTAL</b>	<b>205,459</b>	<b>0</b>	<b>40,933</b>	<b>0</b>	<b>9,259</b>	<b>19,900</b>	<b>36,300</b>

UWP FEDERAL FUNDING ALLOCATIONS		
WORK ITEM	FHWA	FTA
100.01 ADMIN	85,000	0
100.02 UWP	4,500	0
100.05 TIP	10,000	0
101.01 DATA	40,702	0
101.02 ASSET MG	0	0
102.01 LR PLAN	14,000	0
103.01 TSM	6,000	0
103.02 SCP	3,500	0
104.01 T-ADM	4,635	0
104.02 T-DATA	17,245	0
104.04 T-TSM	19,877	0
<b>TOTAL</b>	<b>205,459</b>	<b>0</b>

UWP STAFF TIME REQUIREMENTS (days)				
WORK ITEM	FHWA BCTPD	FHWA BMTA	MDOT	Local
100.01 ADMIN	187	0	30	0
100.02 UWP	10	0	5	0
100.05 TIP	22	0	21	0
101.01 DATA	85	0	11	0
101.02 ASSET MG	16	0	5	27
102.01 PLAN	40	0	10	0
103.01 TSM	15	0	8	0
103.02 SCP	7	0	8	0
104.01 T-ADM	0	29	0	0
104.02 T-DATA	0	119	8	0
104.04 T-TSM	0	74	7	0
<b>TOTAL</b>	<b>382</b>	<b>222</b>	<b>113</b>	<b>27</b>

FHWA: Federal Highway Administration, FTA: Federal Transit Administration  
 BCTPD: Bay County Transportation Planning Division, BMTA: Bay Metro Transit Authority  
 MDOT/SPR: Michigan Dept of Transportation; State Planning and Research  
 AMC: Asset Management Council  
 CBC: City of Bay City  
 BCRC: Bay County Road Commission  
 BMTA: Bay Metro Transit Authority  
 ESSEX: City of Essexville

BCATS 2021 Unified Work Program

Federal: \$205,459  
 Local: \$ 45,559  
 Total: \$251,018

- 4/8 -

**CONTRACT SERVICES DIVISION  
PROJECT AUTHORIZATION FOR  
AGENCY TO PROCEED**

CONTRACT NO. 2021-0002	AUTH. / REVISION NO. Z2	MASTER CONTRACT EFFECTIVE DATE 10/01/20	MASTER CONTRACT EXPIRATION DATE 09/30/23
AGENCY NAME AND ADDRESS Bay County Board of Commissioners Bay County Building 515 Center Avenue, Suite 405 Bay City, MI 48708		AUTH. EFFECTIVE DATE (START DATE) 10/01/20	AUTH. EXPIRATION DATE 09/30/21
		AGENCY CONTACT / TITLE Mr. Jay Anderson, Executive Director	
		ADDRESS MAIL TO THIS PERSON Mr. Jay Anderson, Executive Director	
		PHONE NO. (919) 985-4064	
		E-MAIL ADDRESS andersonj@baycounty.net	
MDOT PROJECT MANAGER Roger Belknap		EMAIL ADDRESS belknapr@michigan.gov	
PHONE NO. (517) 230-8192		FAX NO.	

PROJECT DESCRIPTION / Page(s) (1 to 4)  
FY 21 Asset Management

JOB # n/a	UNIT 1499	ACTIVITY 7990	DEPT OBJ 6119	CLASS OF FUNDS MTF	FUNDING AUTHORITY MDOT
* These funds are contingent upon the availability of federal funds. * The funds herein provided shall be utilized by the hereinafter Designated Planning Agency in accordance with the current annual Unified Work Program which is part of the Master Agreement. * Services shall not begin till Authorized by MDOT.				<b>TYPE OF PAYMENTS:</b> <input type="checkbox"/> 802PL Form (Green Sheet) <input checked="" type="checkbox"/> Purchase Order (MAIN) <input type="checkbox"/> Subcontract is Associated with this Authorization FHWA PROJ #	

COMMENTS

**SUMMARY OF COST**

FUNDING	AUTHORIZED AMOUNT	AUTHORIZED TO DATE	%
Local Funding			
MDOT Funding	\$ 19,900.00	\$ 19,900.00	100
Federal Funding			
<b>TOTALS</b>	\$19,900.00	\$19,900.00	100%

AGENCY SIGNATURE		DATE SIGNED
MDOT CONTRACT ADMINISTRATOR	CK'D BY 	DATE REVIEWED
MDOT AUTHORIZATION BY		DATE EXECUTED

## ASSET MANAGEMENT

The resources allocated to the Metropolitan/Regional Planning Organization (MPO/RPO) from the Transportation Asset Management Council (TAMC) annual budget shall be utilized to assist in the completion of the TAMC Work Program. All work shall be consistent with the policies and priorities established by the TAMC. All invoices submitted for reimbursement of Asset Management activities shall utilize Michigan Department of Transportation (MDOT) standard invoice forms and include the required information for processing. The MPO/RPO shall complete the required products and perform tasks according to the timeframes and directives established within TAMC's data collection policies, which are located on the TAMC website (<http://tamc.mcgi.state.mi.us/TAMC/#/aboutus>). The MPO/RPO will emphasize these tasks to support the top 125 Public Act 51 agencies (agencies that certify under Public Act 51 a minimum of 100 centerline miles of road) within the planning area when resources are limited. The activities eligible for TAMC reimbursement include the following:

### TASKS

#### I. Training Activities

- A. Attendance at training seminar(s) on the use of Pavement Surface Evaluation and Rating (PASER) and Inventory-based Rating System for unpaved roadways.
- B. Represent MPO/RPO at TAMC-sponsored conferences and seminars, including attending either the Spring or Fall TAMC Conference.
- C. Attend TAMC-sponsored Investment Reporting Tool (IRT) training seminars.
- D. Attend TAMC-sponsored Asset Management Plan Development training seminars.

#### II. Data Collection Participation and Coordination

##### A. Federal Aid System:

1. Organize schedules with Public Act 51 agencies within MPO/RPO's boundary for participating in Federal Aid data collection efforts; ensure all participants of data collection have access to State of Michigan travel reimbursement rates.
2. Coordinate, participate and facilitate road surface data collection on approximately one-half of the Federal Aid System in accordance with the TAMC Policy for the Collection of Roadway Condition Data on Federal Aid Eligible Roads and Streets.
3. Collect unpaved roadway condition data on approximately half of any unpaved Federal Aid eligible roadways using the Inventory-based Rating System developed by the Michigan Technological University's Center for Technology and Training.

##### B. Non-Federal Aid System:

1. The RPO/MPO may allocate reimbursements for Non-Federal Aid data collection to Public Act 51 agencies according to the resources available to them in the manner that best reflects the priorities of their area and supports the TAMC work.

2. Coordinate Non-Federal Aid data collection cycles with Public Act 51 agencies with an emphasis on the top 125 agencies.
3. Ensure all participants of data collection understand procedures for data sharing with TAMC as well as TAMC policy and procedures for collecting Non-Federal Aid data.
4. Participate and perform data collection with Public Act 51 agencies on an as-needed basis for the data collection of Non-Federal Aid roads when requested.

### III. Equipment

- A. Ensure rating teams have the necessary tools to complete the federal aid data collection activity by maintaining a laptop compatible with the Laptop Data Collector and Roadsoft programs, a functioning Global Positioning System (GPS) unit, and other required hardware in good working order.
- B. Communicate any equipment needs and purchases with the TAMC Coordinator; laptops are eligible for replacement on a three-year cycle.

### IV. Data Submission

- A. Develop and maintain technical capability to manage regional Roadsoft databases and the Laptop Data Collector program; maintain a regional Roadsoft database that is accurate and consistent with local agency data sets.
- B. Coordinate Quality Assurance/Quality Control activities and data submission tasks according to protocols established in TAMC Data Collection Policies for Federal Aid and Non-Federal Aid Roads.
- C. Monitor and report status of data collection efforts to TAMC Asset Management Coordinator through monthly coordinator calls and/or monthly or quarterly program updates that are mailed with invoices.
- D. Provide links on agency websites and reports to the TAMC website, interactive maps and dashboards for the dissemination of roadway data.

### V. Asset Management Planning

- A. Participate and attend TAMC-sponsored training and workshops in order to provide technical support for Asset Management Plan development activities.
- B. Provide an annual reporting of the status of Public Act 51 agency Asset Management Plans and keep abreast of the status of these plans for updates and revision.
- C. Provide technical assistance and training funds to Public Act 51 agencies during the development of local Asset Management Plans using TAMC templates when applicable; coordinate these tasks with an emphasis on the Top 125 agencies.

### VI. Technical Assistance

- A. Provide technical assistance to local agencies in using the TAMC reporting tools for planned and completed infrastructure investments or any other TAMC Work Program Activity.
- B. Integrate PASER ratings and asset management into project selection criteria:
  1. Analyze data and develop road preservation scenarios.
  2. Analyze performance of implemented projects.

### VII. Culvert Mapping Pilot

- A. Provide administrative and technical assistance to Public Act 51 agencies and MDOT

for reimbursement of TAMC funds for participation in the 2018 TAMC Culvert Mapping Pilot project.

- B. Utilize TAMC reporting forms to communicate progress and expenditures of Public Act 51 agencies to assist TAMC in the Culvert Mapping Pilot Report.

### **Required Products**

- I. PASER data for Federal Aid System submitted to TAMC via the IRT.
- II. PASER data for Non-Federal Aid System submitted to TAMC via the IRT.
- III. Quarterly or monthly activities reports submitted with invoices to TAMC Coordinator.
- IV. Create an Annual Report of Asset Management program activities as well as a summary of annual PASER condition data by local agency, functional classification, and Public Act 51 Legal System; provide links to the Regional Annual Report on agency website and submit copies to TAMC Coordinator by April 1 of each year.
- V. Prepare a draft status report of Public Act 51 agency Asset Management activities and plans within MPO/RPO boundary by September 30 of each year.

TAMC Budget - FY18-FY21

Approved by TAMC  
January 8, 2020



Michigan  
Transportation Asset  
Management Council

	FY18 Budget	FY19 Budget	FY20 Budget	FY21 Budget
	\$	\$	\$	\$
<b>Data Collection &amp; Regional-Metro Planning Asset Management Program</b>				
Battle Creek Area Transportation Study	\$ 20,500.00	\$ 20,500.00	\$ 20,500.00	\$ 20,500.00
Bay County Area Transportation Study	\$ 21,100.00	\$ 21,100.00	\$ 19,900.00	\$ 19,900.00
Central Upper Peninsula Planning and Development	\$ 47,000.00	\$ 47,000.00	\$ 50,000.00	\$ 50,000.00
East Michigan Council of Governments	\$ 111,000.00	\$ 111,000.00	\$ 108,000.00	\$ 108,000.00
Eastern Upper Peninsula Regional Planning & Devel.	\$ 23,100.00	\$ 23,100.00	\$ 25,000.00	\$ 25,000.00
Genesee Lapeer Shiawassee Region V Planning Com.	\$ 46,000.00	\$ 46,000.00	\$ 46,000.00	\$ 46,000.00
Grand Valley Metropolitan Council	\$ 25,000.00	\$ 25,000.00	\$ 24,000.00	\$ 24,000.00
Kalamazoo Area Transportation Study	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00
Macatawa Area Coordinating Council	\$ 20,200.00	\$ 20,200.00	\$ 19,000.00	\$ 19,000.00
Midland Area Transportation Study	\$ 21,000.00	\$ 21,000.00	\$ 21,000.00	\$ 21,000.00
Northeast Michigan Council of Governments	\$ 52,200.00	\$ 46,000.00	\$ 51,000.00	\$ 51,000.00
Networks Northwest	\$ 72,000.00	\$ 72,000.00	\$ 75,000.00	\$ 75,000.00
Region 2 Planning Commission	\$ 42,000.00	\$ 42,000.00	\$ 40,000.00	\$ 40,000.00
Saginaw County Metropolitan Planning Commission	\$ 22,200.00	\$ 22,200.00	\$ 21,000.00	\$ 21,000.00
Southcentral Michigan Planning Commission	\$ 57,300.00	\$ 57,300.00	\$ 55,000.00	\$ 55,000.00
Southeast Michigan Council of Governments	\$ 174,000.00	\$ 174,000.00	\$ 174,000.00	\$ 174,000.00
Southwest Michigan Planning Commission	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00
Tri-County Regional Planning Commission	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
West Michigan Regional Planning Commission	\$ 91,000.00	\$ 91,000.00	\$ 88,000.00	\$ 88,000.00
West Michigan Shoreline Regional Development Com.	\$ 54,000.00	\$ 54,000.00	\$ 54,000.00	\$ 54,000.00
Western Upper Peninsula Regional Planning & Devel.	\$ 40,000.00	\$ 40,000.00	\$ 42,000.00	\$ 42,000.00
MDOT Region Participation	\$ 80,000.00	\$ 41,440.00	\$ 30,000.00	\$ 30,000.00
PASER Quality Review Contract	\$ -	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
<b>Fed. Aid Data Collection &amp; RPO/MPO Program Total</b>	<b>\$ 1,116,400.00</b>	<b>\$ 1,127,840.00</b>	<b>\$ 1,116,400.00</b>	<b>\$ 1,116,400.00</b>
<b>TAMC Central Data Agency (Center for Shared Solutions)</b>	<b>\$ 380,000.00</b>	<b>\$ 378,560.00</b>	<b>\$ 374,950.00</b>	<b>\$ 374,950.00</b>
<b>Training &amp; Education Program (Michigan Tech University)</b>	<b>\$ 235,000.00</b>	<b>\$ 220,000.00</b>	<b>\$ 225,000.00</b>	<b>\$ 225,000.00</b>
<b>Activities Program (Michigan Tech University)</b>	<b>\$ 115,000.00</b>	<b>\$ 120,000.00</b>	<b>\$ 115,000.00</b>	<b>\$ 115,000.00</b>
<b>TAMC Expenses</b>				
Fall Conference Expenses	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Spring Conference Expenses	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Unallocated / Contingency	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00
Other Council Expenses	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
<b>TAMC Expenses Total</b>	<b>\$ 30,000.00</b>	<b>\$ 30,000.00</b>	<b>\$ 40,000.00</b>	<b>\$ 40,000.00</b>
<b>Total Program</b>	<b>\$ 1,876,400.00</b>	<b>\$ 1,876,400.00</b>	<b>\$ 1,871,350.00</b>	<b>\$ 1,871,350.00</b>
<b>Appropriation</b>	<b>\$ 3,876,400.00</b>	<b>\$ 1,876,400.00</b>	<b>\$ 1,876,400.00</b>	<b>\$ 1,876,400.00</b>
<b>Special Projects (with separate budgets)</b>				
<b>MI Local Agency Culvert Inventory Pilot (FY18 HB4320 S-3)</b>				
Central Data Agency (MCSS)	\$ 15,000.00	\$ -	\$ 25,000.00	\$ -
MTU Culvert Project Activities & Training Program	\$ 172,100.00	\$ -	\$ 56,000.00	\$ -
TAMC Administration & Contingency	\$ 84,438.00	\$ -	\$ 387,171.13	\$ -
Central Upper Peninsula Planning and Development	\$ 88,641.00	\$ -	\$ -	\$ -
East Michigan Council of Governments	\$ 328,607.00	\$ -	\$ -	\$ -
Eastern Upper Peninsula Regional Planning & Devel.	\$ 5,688.00	\$ -	\$ -	\$ -
Genesee Lapeer Shiawassee Region V Planning Com.	\$ 124,909.00	\$ -	\$ -	\$ -
Grand Valley Metropolitan Council	\$ 77,782.00	\$ -	\$ -	\$ -
Kalamazoo Area Transportation Study	\$ 50,402.00	\$ -	\$ -	\$ -
Northeast Michigan Council of Governments	\$ 33,506.00	\$ -	\$ -	\$ -
Networks Northwest	\$ 184,513.00	\$ -	\$ -	\$ -
Region 2 Planning Commission	\$ 54,900.00	\$ -	\$ -	\$ -
Southcentral Michigan Planning Commission	\$ 93,456.00	\$ -	\$ -	\$ -
Southeast Michigan Council of Governments	\$ 87,644.00	\$ -	\$ -	\$ -
Southwest Michigan Planning Commission	\$ 101,849.00	\$ -	\$ -	\$ -
Tri-County Regional Planning Commission	\$ 47,587.00	\$ -	\$ -	\$ -
West Michigan Regional Planning Commission	\$ 241,511.00	\$ -	\$ -	\$ -
West Michigan Shoreline Regional Development Com.	\$ 144,238.00	\$ -	\$ -	\$ -
Western Upper Peninsula Regional Planning & Devel.	\$ 63,229.00	\$ -	\$ -	\$ -
<b>Culvert Pilot Project Total</b>	<b>\$ 2,000,000.00</b>	<b>\$ -</b>	<b>\$ 468,171.13</b>	<b>\$ -</b>
<b>Total Special Projects</b>	<b>\$ 2,000,000.00</b>	<b>\$ -</b>	<b>\$ 468,171.13</b>	<b>\$ -</b>
<b>Appropriation</b>	<b>\$ 2,000,000.00</b>	<b>\$ -</b>	<b>\$ 1,876,400.00</b>	<b>\$ 1,876,400.00</b>

-53-

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 13, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (10/13/2020)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

09/09/20	\$ 375,463.02
09/16/20	\$ 577,673.41
09/23/20	\$ 322,523.24
09/30/20	\$ 199,016.53
10/07/20	\$ 340,867.11

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

**PAYABLES**

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 13, 2020

RESOLUTION

**BY:** WAYS AND MEANS COMMITTEE (10/13/2020)

**WHEREAS,** Earlier this year an RFP was issued for a firm to audit the financial records of Bay County and Component Units for a period of five (5) years with an option for two (2) - one (1) year extensions a total possible contract length of seven (7) years; and

**WHEREAS,** The submissions were evaluated and the firms were also required to meet Mandatory Elements reviewed using pass/fail; and

**WHEREAS,** Once the technical scores were compiled, the cost envelopes were opened and reviewed; and

**WHEREAS,** Combining the total available technical scores (105) with the evaluation score for the cost (20) the firm receiving the most points is Rehmann (120); and

**WHEREAS,** The Finance Office, with concurrence of the Board's Financial Analyst, awarded the contract to Rehmann; and

**WHEREAS,** The cost of a five (5) year contract is \$597,260 and, if the options were exercised, the additional cost for year six (6) is \$135,240 and year seven (7) \$127,270 which represents an increase over the past five (5) year cost of \$558,154; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners concurs with the audit services bid award recommendation and approves the Auditing Services Contract with Rehmann Robson and authorizes the Chairman of the Board to execute the Contract and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

Finance - Audit Services Contract - Rehmann

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

**VOTE TOTALS:**  
**ROLL CALL:** YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
**VOICE:** YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

**DISPOSITION:** ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_



**BAY COUNTY  
FINANCE/INFORMATION SYSTEMS**

**James A. Barcia**  
County Executive

**Jan M. Histed**  
Finance Officer  
[histedj@baycounty.net](mailto:histedj@baycounty.net)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycounty.net](mailto:priessnitzk@baycounty.net)

**Frances A. Moore**  
Purchasing/Housing Rehab  
[mooref@baycounty.net](mailto:mooref@baycounty.net)

**Julie A. Coppens**  
Information Systems Manager  
[coppensj@baycounty.net](mailto:coppensj@baycounty.net)

October 2, 2020

To: Tom Herek  
Chair, Bay County Ways & Means

From: Frances Moore  
Purchasing Agent

RE: RFP 2020-02 Bay County Auditing Services

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**BACKGROUND:**

Earlier this year an RFP was issued for a firm to audit the financial records of Bay County and Component Units for a period of five (5) years with an option for two (2) – one (1) year extensions a total possible contract length of seven (7) years.

The submissions were evaluated on the following technical criteria:

- Expertise and Experience/Firm Profile,
- Audit Approach,
- Methodology,
- Comparable Projects.

Firms also needed to meet Mandatory Elements reviewed using pass/fail. These Elements are:

- The firm is properly licensed for public practice in the State of Michigan as a Certified Public Accountant,
- No conflict of interest with regard to any other work performed by the firm for the County,
- The firm meets the independence requirement of the Government Auditing Standards issued by the Comptroller General of the United States,
- The firm's staff working on or associated with the engagement must meet the continuing education requirements of the Government Auditing Standards,
- The firm and/or its staff do not have a record of substandard work,
- The firm adheres to the instruction in this Request for Proposal on preparing and submitting the proposal and agrees to the terms and conditions established herein, the firm submits a copy of its last external, quality control review report and the firm has a record of quality audit work.

Once the technical scores were compiled, the cost envelopes were open and reviewed. Combining the total available technical scores (105) with the evaluation score for the cost (20) the firm receiving the most points is Rehmann (120).

The Finance Office with concurrence of the Board Financial Analyst award the contract to Rehmann.

**FINANCIALS:**

The cost of a five (5) year contract is \$597,260 if the options were exercised the additional cost for year six (6) is \$135,240 and year seven (7) 127,270. This is an increase over the past five (5) year cost of \$558,154.

**RECOMMENDATION:**

To authorize the Board Chair to sign any and all documents relating to the award of this bid after review by Corporation Counsel and to approve any and all future budget adjustments relating to this award.

cc: Jim Barcia, Jan Histed, Amber Davis-Johnson, Bob Redmond, Kim Priessnitz, Deanne Berger

**BAY COUNTY BOARD OF COMMISSIONERS**

**OCTOBER 13, 2020**

**RESOLUTION**

**BY: WAYS AND MEANS COMMITTEE (10/13/2020)**

**WHEREAS, The Bay County Board of Commissioners has the duty, in its October annual session, to do the following in accordance with 211.37 of the Michigan Property Tax Laws; and**

**WHEREAS, These requirements are as follows:**

**Sec. 37: The County Board of Commissioners, at its annual session in October in each year, shall ascertain and determine the amount of money to be raised for County purposes, which determination and apportionment shall be entered at large on its records. It shall also examine all certificates, statements, papers, and records submitted to it, showing the moneys to be raised in the several townships for school, highway, drain, township and other purposes. It shall hear and duly consider all objections made to raising any such moneys by any taxpayer to be affected thereto. If it shall appear to the Board that any certificate, statement, paper, or record is not properly certified, or that the same is in anyway defective, or that any proceeding to authorize the raising of any such moneys had not been had or is in anyway imperfect, the Board shall certify the same, and if the certificate, statement, paper, record, or proceeding can then be corrected, supplied or had, the Board shall authorize and require the defects or omissions of proceedings to be corrected, supplied, or had. It may refer any or all the certificates, statements, papers, records, and proceedings to the Prosecuting Attorney, whose duty it shall be to examine the same and without delay, report in writing his opinion to the Board. It shall direct that such of the several amounts of money proposed to be raised for township, school, highway, drain, and all other purposes as shall be authorized by law, be spread upon the assessment roll of the proper townships, wards and cities. Such action and direction shall be entered in full upon the records of the proceedings of the Board, and shall be final as to the levy and assessment of all such taxes, except when there is a change made in the equalization of any county by the Board or State Tax Commission upon appeal in the manner provided by law. The direction for spread of taxes shall be expressed in terms of millages to be spread against the taxable values of properties and shall not direct the raising of any specific amount of money. This section does not apply when Section 36(2) applies; and**

**WHEREAS, The Bay County Board of Commissioners has caused the above to be thoroughly checked for statutory requirements; Therefore, Be It**

**RESOLVED That the following county millages shall be levied on the 2020 taxable value of real and personal property 2020 assessments rolls of each township and city within the County of Bay:**

**Mills**

**Millage Rates:**

County Operating	5.7257
Senior Citizen	0.5500
Medical Care Facility	0.7500
Veterans	0.1000
Historical Preservation	0.0952
Library Operating	1.7500
Mosquito Control	0.5500
911/Central Dispatch	0.7000
Gypsy Moth	0.1000
<b>Total</b>	<b>10.3209</b>

All millages are in accordance with the demands as presented on the Clerk's Certificates for schools, intermediate schools, community college city, township, and authority within the above local units. All have been checked for statutory compliance and, to the best of our knowledge, are in compliance with the Michigan Statutes. All special assessments, drain taxes, and all other taxes authorized by law shall be levied in accordance with the Michigan Statutes; Be It Further

**RESOLVED** That the Chairman of the Board and the Bay County Clerk are authorized to execute the Clerk's Certificates, the 4029's and any other documentation required.

**THOMAS M. HEREK, CHAIR  
AND COMMITTEE**

**Equalization - 2020 Apportionment**

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

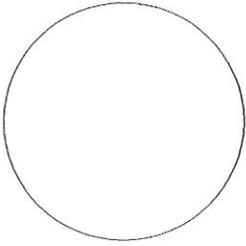
COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

54-



**BAY COUNTY  
EQUALIZATION DEPARTMENT**

**James A. Barcia**  
County Executive

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**Kelly Rifenkark**  
Director  
rifenkarkk@baycounty.net

To: Ways and Means Committee  
Thomas M. Herek, Chairman.

From: Bay County Equalization Department  
Kelly Rifenkark, Director *ks*

Re: Apportionment

Date: September 24, 2020

Per MCL 211.37 the county board of commissioners, at a session held not later than October 31 in each year, shall examine all certificates, statements, papers, and records submitted to it, showing the money to be raised in the several townships for school, highway, drain, township, and other purposes. The board shall direct that the money proposed to be raised for township, school, highway, drain, and all other purposes authorized by law shall be spread upon the assessment roll of the proper townships, wards, and cities.

Due to the fact that the 2020 Tax Rate Request Forms (L-4029), from the municipalities, do not have to be completed until September 31, 2020 this is a preliminary report.

If voters approve, on November 3, 2020, millage to be levied in December, the county board of commissioners must meet in November to revise its apportionment report to reflect the additional millage.

Your approval is respectfully requested.

Thank you.



# 2020 Apportionment Report

County Name	County Allocated Rate	Total County Extra Voted / General Law Operating Rate	Total County Debt Rate
BAY	5.7257	4.5952	0.0000

Enter County and Local Unit information in columns B through E  
 Enter Community College and Authority information in columns G through I  
 Enter ISD and Local K12 School information in columns K through O

Local Unit Name	Total Allocated / Charter Rate	Total Other Extra Voted / General Law Operating Rate	Total Debt Rate
BANGOR TWP.	1.2472	1.9966	0.8200
BEAVER TWP.	1.0047	3.6483	0.0000
FRANKENLIST TWP.	1.1941	1.5000	0.0000
FRASER TWP.	1.1536	2.0000	0.0000
GARFIELD TWP.	1.1124	2.1484	0.0000
GIBSON TWP.	1.0765	0.4888	0.0000
HAMPTON TWP.	5.0000	1.6500	0.4000
KAWKAWLIN TWP.	1.1182	1.9965	0.0000
MERRITT TWP.	1.1737	1.4788	0.0000
MONITOR TWP.	1.2290	3.3721	0.0000
MT FOREST TWP.	1.0944	2.3605	0.0000
PINCONNING TWP.	1.1587	0.0000	0.0000
PORTSMOUTH TWP.	2.7766	1.4959	0.0000
WILLIAMS TWP.	4.4000	1.0000	0.0000
ALBURN CITY	13.5000	1.9986	0.0000
BAY CITY CITY	16.9615	0.0000	3.7500
ESSEXVILLE CITY	13.7600	0.9500	2.6531
PINCONNING CITY	14.6726	0.0000	0.0000
MIDLAND CITY	12.5614	2.4425	0.1346

Community College Name	Total Operating Rate	Total Debt Rate
DELTA CC	2.0427	0.0000

Authority Name (DDA, Dist, Library, Transit, Rec Auth., Fire Auth., etc.)	Total Authority Operating Rate	Total Authority Debt Rate
TRANSIT COUNTY WIDE	6.7476	0.0000
LINCOLN METRO WATER	5.0000	0.0000
BAY CITY DDA	1.8233	0.0000
ESSEXVILLE DDA	1.0000	0.0000
MIDLAND DDA	0.0000	0.0000

Intermediate School District Name	ISD Allocated Rate	ISD Total Vocational / Spec Ed Rate	ISD Total Debt Rate	ISD Enhancement Rate	Official Use Only Voc Ed
BAY-ARENAC	0.1890	4.7325	0.0000	0.0000	0.0000
SAGINAW	0.1455	2.9417	0.0000	0.0000	0.0000
TUSCOLA	0.1411	4.0998	0.0000	0.0000	0.0000

Local K12 School District Name	Total Hold Harmless / Supplemental Oper Rate	Total Whole Non Homestead Oper Rate	Total Debt / Sinking Fund / Bldg Site Rate	Total Non Homestead Oper Rate for Comm.Pers.	Total Recreational Rate
BANGOR TWP.	0.0000	18.0000	2.3500	6.0000	0.0000
BAY CITY	0.0000	18.0000	2.8994	6.0000	0.0000
ESSEXVILLE HAMPTON	0.0000	17.9641	4.7800	5.9641	0.0000
FREEMAN	0.0000	18.0000	3.0656	6.0000	0.0000
PINCONNING	0.0000	18.0000	2.9000	6.0000	0.0000
RESE	0.0000	18.0000	3.9000	6.0000	0.0000
STANDISH STERLING	0.0000	18.0000	3.0000	6.0000	0.0000

Preliminary

-41-



2020 Apportionment Report

(A) County Name	(B) Taxable Value	(C) County Allocated Rate / SET	(D) Est. County Allocated / SET Tax Dollars	(E) Total County Extra Voted Operating Rate	(F) Est. County EV Oper. Tax Dollars	(G) Total County Debt Rate	(H) Est. County Debt Tax Dollars	(I) Total Est. County Tax Dollars	(BB) Total RenZone Taxable Value
Bay	2,945,802,455.00	5.7257	16,866,781.12	4.5952	13,536,551.47	0.0000	0.00	30,403,332.59	335,417.00
STATE ED. TAX	2,868,403,805.00	6.0000	17,210,422.83	0.0000	0.00	0.0000	0.00	0.00	0.00

(J) Local Unit Name Townships, Cities & Villages Listed Alphabetically	(K) Taxable Value	(L) Total Allocated / Charter Rate	(M) Est. Local Allocated / Charter Tax Dollars	(N) Total Other Extra Voted / General Law Operating Rate	(O) Est. Local EV / GL Oper. Tax Dollars	(P) Total Debt Rate	(Q) Est. Local Debt Tax Dollars	(R) Total Est. Local Tax Dollars	(KK) Total RenZone Taxable Value
Bangor	451,052,562.00	1.2472	562,552.76	1.9966	900,571.55	0.8200	369,863.10	1,832,987.41	0.00
Beaver	89,985,685.00	1.0047	90,408.62	3.6483	328,294.77	0.0000	0.00	418,703.39	0.00
Frankenlust	142,791,389.00	1.1941	170,507.17	1.5000	214,187.05	0.0000	0.00	384,694.22	0.00
Fraser	100,597,538.00	1.1536	116,049.32	2.0000	201,195.08	0.0000	0.00	317,244.40	0.00
Garfield	48,850,472.00	1.1124	54,341.27	2.1484	104,950.35	0.0000	0.00	159,291.62	0.00
Gibson	31,155,397.00	1.0765	33,538.78	0.4888	15,228.76	0.0000	0.00	48,767.54	0.00
Hampton	338,910,683.00	5.0000	1,694,553.42	1.6500	559,202.63	0.4000	135,564.27	2,389,320.32	0.00
Kawkawin	154,967,540.00	1.1182	173,273.52	1.9965	309,372.73	0.0000	0.00	482,646.25	335,417.00
Merritt	61,175,935.00	1.1737	71,802.19	1.4798	90,528.15	0.0000	0.00	162,330.34	0.00
Monitor	393,849,024.00	1.2290	484,040.45	3.3721	1,328,098.29	0.0000	0.00	1,812,138.74	0.00
Mt. Forest	40,967,208.00	1.0944	44,856.40	2.3605	96,750.30	0.0000	0.00	141,606.70	0.00
Pinconning	73,289,939.00	1.1587	84,886.29	0.0000	0.00	0.0000	0.00	84,886.29	0.00
Portsmouth	97,732,277.00	2.7766	271,363.44	1.4959	146,197.71	0.0000	0.00	417,561.15	0.00
Williams	191,784,055.00	4.4000	843,849.84	1.0000	191,784.05	0.0000	0.00	1,035,633.89	0.00
Auburn	52,076,849.00	13.5000	703,037.46	1.9886	104,080.79	0.0000	0.00	807,118.25	0.00
Bay City	571,617,465.00	16.9615	9,695,489.63	0.0000	0.00	3.7500	2,143,565.49	11,839,055.12	0.00
Essexville	76,188,431.00	13.7600	1,048,352.81	0.9500	72,379.01	2.6931	205,183.06	1,325,914.88	0.00
Pinconning	23,941,680.00	14.6736	351,310.64	0.0000	0.00	0.0000	0.00	351,310.64	0.00
Midland	4,868,346.00	12.5614	61,404.47	2.4425	11,939.79	0.1346	657.97	74,002.23	0.00

Preliminary

-62-



2020 Apportionment Report

(A) Authority (Dist. Libraries, DDAs, Transit, Metro, Fire, etc.)	(B) Taxable Value	(C) Total Operating Rate	(D) Est. Authority Operating Tax Dollars	(E) Total Debt Rate	(F) Est. Authority Debt Tax Dollars	(G) Est. Total Authority Tax Dollars	(BB) Total RenZone Taxable Value
DDA - BAY CITY	38,206,666.00	1.9233	73,482.88	0.0000	0.00	73,482.88	0.00
DDA - ESSEXVILLE	8,639,274.00	1.0000	8,639.27	0.0000	0.00	8,639.27	0.00
TRANSIT - BAY COUNTY	2,945,802,455.00	0.7476	2,202,281.92	0.0000	0.00	2,202,281.92	335,417.00

*Preliminary*

-63-



2020 Apportionment Report

(A) Local K12 School District Name	(B) Total Taxable Value	(C) Total Non-Homestead Taxable Value	(D) Total Commercial Personal Taxable Value	(E) Est. HH / Supplemental Rate	(F) Est. HH / Supplemental Tax Dollars	(G) Non Homestead Operating Rate	(H) Est. NH Operating Tax Dollars	(I) Total Debt / Sinking Fund / Bidg Site Rate	(J) Est. Debt / Sinking Fund / Bidg Site Tax Dollars	(K) Total Recreational Rate	(L) Est. Recreational Tax Dollars	(M) Total Est. Local K12 School Tax Dollars	(BB) Total RenZone Taxable Value	(GG) Non Homestead Comm.Pers. Operating Rate
BANGOR TOWNSHIP SCHOOLS	455,666,267.00	141,769,289.00	12,996,450.00	0.0000	0.00	18.0000	2,629,825.90	2.3500	1,070,815.73	0.0000	0.00	3,700,641.63	0.00	6.0000
BAY CITY SCHOOL DISTRICT	1,855,942,547.00	566,426,059.00	43,663,550.00	0.0000	0.00	18.0000	10,457,650.36	2.8694	5,325,441.54	0.0000	0.00	15,783,091.90	0.00	6.0000
ESSEXVILLE HAMPTON SCH DIST	259,780,326.00	95,557,858.00	1,540,500.00	0.0000	0.00	17.9641	1,725,798.62	4.7800	1,241,749.96	0.0000	0.00	2,967,548.58	0.00	5.9641
FREELAND COMM SCHOOL DIST	7,356,334.00	898,404.00	122,950.00	0.0000	0.00	18.0000	16,908.97	3.0656	22,551.58	0.0000	0.00	39,450.55	0.00	6.0000
PINCONNING AREA SCHOOLS	321,191,395.00	75,265,515.00	5,001,411.00	0.0000	0.00	18.0000	1,384,787.74	2.9000	932,427.75	0.0000	0.00	2,317,215.49	335,417.00	6.0000
REESE PUBLIC SCHOOLS	20,245,905.00	1,938,325.00	1,760,700.00	0.0000	0.00	18.0000	45,454.05	3.9000	78,959.03	0.0000	0.00	124,413.08	0.00	6.0000
STANDISH STERLING COMM SID	25,619,681.00	5,674,020.00	228,850.00	0.0000	0.00	18.0000	103,805.46	3.0000	76,859.04	0.0000	0.00	180,364.50	0.00	6.0000

Preliminary

-64-



2020 Apportionment Report

(A) Community College Name	(B) Taxable Value	(C) Total Operating Rate	(D) Est. Community College Oper. Tax Dollars	(E) Total Debt Rate	(F) Est. Community College Debt Tax Dollars	(G) Est. Total Community College Tax Dollars	(BB) Total RenZone Taxable Value
DELTA CC	2,945,802,455.00	2.0427	6,017,390.67	0.0000	0.00	6,017,390.67	335,417.00

(H) Intermediate School District Name	(I) Taxable Value	(J) ISD Allocated Rate	(K) Est. ISD Allocated Tax Dollars	(L) ISD Total EV Operating Rate	(M) Est. ISD EV Operating (Spec Ed/Voc/Enh) Tax Dollars	(N) ISD Total Debt Rate	(O) Est. ISD Debt Tax Dollars	(P) Est. Total ISD Tax Dollars	(II) Total RenZone Taxable Value
BAY-ARENAC	2,918,200,216.00	0.1890	551,539.84	4.7325	13,810,382.52	0.0000	0.00	14,361,922.36	335,417.00
SAGINAW	7,356,334.00	0.1455	1,070.35	2.9417	21,640.13	0.0000	0.00	22,710.48	0.00
TUSCOLA	20,245,905.00	0.1411	2,856.70	4.0998	83,004.16	0.0000	0.00	85,860.86	0.00

Preliminary

-65-



2020 Apportionment Report

Township / City	Village	School Code	Local School District	Total Homestead Property Tax Rate	Total Homestead NonHomestead Property Tax Rate	Total Homestead Property Tax Rate w/Special Assmnt	Total NonHomestead Property Tax Rate w/Special Assmnt
Bangor		09030	BANGOR TOWNSHIP SCHOOLS	30.4465	48.4465	30.4465	48.4465
Beaver		09010	BAY CITY SCHOOL DISTRICT	31.5551	49.5551	31.5551	49.5551
Beaver		09090	PINCONNING AREA SCHOOLS	31.5857	49.5857	31.5857	49.5857
Frankenlust		09010	BAY CITY SCHOOL DISTRICT	29.5962	47.5962	29.5962	47.5962
Frankenlust		73200	FREELAND COMM SCHOOL DIST	27.9581	45.9581	27.9581	45.9581
Fraser		09090	PINCONNING AREA SCHOOLS	30.0863	48.0863	30.0863	48.0863
Garfield		09090	PINCONNING AREA SCHOOLS	30.1935	48.1935	30.1935	48.1935
Gibson		06050	STANDISH STERLING COMM S/D	28.5980	46.5980	29.5980	47.5980
Gibson		09090	PINCONNING AREA SCHOOLS	28.4980	46.4980	29.4980	47.4980
Hampton		09010	BAY CITY SCHOOL DISTRICT	33.9521	51.9521	33.9521	51.9521
Hampton		09050	ESSEXVILLE HAMPTON SCH DIST	35.8627	53.8627	35.8627	53.8627
Kawkawlin		09010	BAY CITY SCHOOL DISTRICT	30.0168	48.0168	30.0168	48.0168
Kawkawlin		09090	PINCONNING AREA SCHOOLS	30.0474	48.0474	30.0474	48.0474
Merritt		09010	BAY CITY SCHOOL DISTRICT	29.5556	47.5556	29.5556	47.5556
Merritt		79110	REESE PUBLIC SCHOOLS	29.9056	47.9056	29.9056	47.9056
Monitor		09010	BAY CITY SCHOOL DISTRICT	31.5032	49.5032	31.5032	49.5032
Mt Forest		09090	PINCONNING AREA SCHOOLS	30.3876	48.3876	30.3876	48.3876
Pinconning		06050	STANDISH STERLING COMM S/D	28.1914	46.1914	28.1914	46.1914
Pinconning		09090	PINCONNING AREA SCHOOLS	28.0914	46.0914	28.0914	46.0914
Portsmouth		09010	BAY CITY SCHOOL DISTRICT	31.1746	49.1746	31.1746	49.1746
Williams		09010	BAY CITY SCHOOL DISTRICT	32.3021	50.3021	32.3021	50.3021
Auburn		09010	BAY CITY SCHOOL DISTRICT	42.4007	60.4007	42.4007	60.4007
Bay City		09010	BAY CITY SCHOOL DISTRICT	47.6136	65.6136	47.6136	65.6136
Bay City		09030	BANGOR TOWNSHIP SCHOOLS	47.0942	65.0942	47.0942	65.0942
Essexville		09050	ESSEXVILLE HAMPTON SCH DIST	46.2158	64.2158	46.2158	64.2158
Midland		09010	BAY CITY SCHOOL DISTRICT	42.0406	60.0406	42.0406	60.0406
Pinconning		09090	PINCONNING AREA SCHOOLS	41.6063	59.6063	41.6063	59.6063

Preliminary

-66-



2020 Apportionment Report

Local Municipality (Twp/City/Vlg)	ALL Purpose(s) of Qualifying Special Assessment Millage Rates for the Local Municipality Listed	Total of All Special Assessment Rates Levied UNITWIDE
Gibson	Fire - 119	1.0000

-67-



Certification Statement

*I hereby certify that this Statement Showing Mills Apportioned by the County Board of Commissioners and submitted to the State Tax Commission is a true statement of all ad valorem millages apportioned by the County Board of Commissioners of the*

County of \_\_\_\_\_ Bay \_\_\_\_\_ for the year \_\_\_\_\_ 2020 \_\_\_\_\_

\_\_\_\_\_  
Signature of County Equalization Director

NOTARIZATION

\_\_\_\_\_  
Notary Public  
\_\_\_\_\_  
County, Michigan

STATE OF MICHIGAN

County of \_\_\_\_\_ } ss

Subscribed before me this \_\_\_\_\_ Day of \_\_\_\_\_ year \_\_\_\_\_

My commission expires \_\_\_\_\_, \_\_\_\_\_

*Preliminary*

-68-