

BAY COUNTY BOARD OF COMMISSIONERS

A G E N D A

TUESDAY, SEPTEMBER 8, 2020

4:00 P.M.

VIA ZOOM

PAGE NO.

- I CALL TO ORDER (CHAIRMAN DURANCZYK)
- II ROLL CALL
- III INVOCATION
- IV PLEDGE OF ALLEGIANCE
- 53-67 V MINUTES (8/11/2020)
- VI CITIZEN INPUT
- VII PETITIONS AND COMMUNICATIONS
 - 1 A. Chair, Bay County Democratic Party - Recommended Alternates to the Bay County Board of Canvassers - Thomas E. Bock and Debra Russell (Receive and concur with recommendation)
- VIII REPORTS/RESOLUTIONS OF COMMITTEES
 - A. WAYS AND MEANS (THOMAS M. HEREK, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)
 - 2- 3 1. No. 2020-159 - CASA Contract 2020-2021 (Probate Court)
 - 4- 5 2. No. 2020-160 - Amended VOCA Grant - 2019-2020 (Prosecutor)
 - 6 -8 3. No. 2020-161 - DTRF Transfer Recommendation (Treasurer)
 - 9-10 4. No. 2020-162 - OHSP Grant Application 2021 (Sheriff)

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|-------|-----------|--|
| 11-12 | 5. | No. 2020-163 - JAG Application 2021 (Sheriff) |
| 13-14 | 6. | No. 2020-164 - 2020 Remonumentation Program - Budget Adjustments (Drain Office-Remonumentation Program) |
| 15-16 | 7. | No. 2020-165 - Billboard Agreement - Veterans Affairs (Administrative Services) |
| 17-18 | 8. | No. 2020-166 - 2021 Michigan Veterans Affairs Agency Veteran Service Grant (Administrative Services) |
| 19-20 | 9. | No. 2020-167 - FY2020 EMPG Agreement (Emergency Services) |
| 21-22 | 10. | No. 2020-168 - 2019 Homeland Security Grant - Agreement with City of Midland (Emergency Services) |
| 23-25 | 11. | No. 2020-169 - Supplemental Funding for Immunization Efforts (Health Department) |
| 26-27 | 12. | No. 2020-170 - Agreement No. DFA21-09003 - Eligibility Specialist Position 2020-2021 (DHHS) |
| 28-30 | 13. | No. 2020-171 - 4029 Form - 2020 (Equalization) |
| 31-33 | 14. | No. 2020-172 - 2019-2020 Region VII Funding for Nutrition Services Incentive Program (NSIP) (Department on Aging) |
| 34 | 15. | No. 2020-173 - Payables: General; BAYANET (Finance) |
| 35-36 | 16. | No. 2020-174 - Budget Adjustment - Health Department (Finance) |
| 37-38 | 17. | No. 2020-175 - Budget Stabilization Fund - Annual Review/ Adjustment - Fund Balance FY2019 (Finance) |
| 39 | 18. | Analysis of General Fund Equity 2020 (Receive) |
| 40 | 19. | Executive Directive #2007-11 (Receive) |
| | B. | PERSONNEL/HUMAN SERVICES (TOM RYDER, CHAIR; MICHAEL E. LUTZ, VICE CHAIR) |
| 41-43 | 1. | No. 2020-176 - Purchase of Military Time for Retirement Purposes - Gary Phillips, Medical Care Facility (Retirement) |
| 44-47 | 2. | No. 2020-177 - Vacancies: 911 Central Dispatch; Sheriff's Office; Department on Aging; Juvenile Home; Recreation & Facilities-Buildings and Grounds; Health Department |
| | C. | BOARD OF COMMISSIONERS (MICHAEL J. DURANCZYK, CHAIR; MICHAEL E. LUTZ, VICE CHAIR) |
| 48 | 1. | No. 2020-178 - Resolution Supporting the Ballot Proposal to Amend the Michigan Natural Resources Trust Fund |

BAY COUNTY DEMOCRATIC PARTY
P.O. BOX 821, BAY CITY, MI 48707

[Email: baycountymdemocraticparty@gmail.com](mailto:baycountymdemocraticparty@gmail.com)

Cynthia Luczak
Bay County Clerk
515 Center Avenue
Bay City, MI 48708

Michael Duranczyk, Chair
Board of Commissioners
515 Center Avenue
Bay City, MI 48708

RE: Alternates to Board of Canvassers

It came to my attention that when Walt Wozniak's term expired and Duff Zube (an alternate) took his place, that there was a vacancy in the alternate position. I have confirmed with Duff Zube and Janice Pierson that they are both willing to continue their terms of service as the appointed Board members. We wish to thank Sandra Meldrum for her previous service, and submit the following two names to serve as alternates for the current election season.

Thomas E. Bock
1041 Rosemary Lane
Essexville, MI 48732
989-450-3276
Boxcar53@msn.com

Debra Russell
1574 St. Mary's Court
Essexville, MI 48732
989-274-2123
daruss55@hotmail.com

Respectfully submitted:

Karen A. Tighe, Chair
Bay County Democratic Party

canvassers

-/-

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/8/2020)

WHEREAS, The Honorable Jan A. Miner and court administration are requesting the approval of the 2020-2021 CASA Contract entered into with the CAN Council Great Lakes Bay Region; and

WHEREAS, The CASA program is funded by Child Care Fund dollars and is reimbursed to the county at 50%; and

WHEREAS, A proposed contract, which is the same as contract as last year with the exception of an updated term of contract, has been submitted for approval; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the CASA Contract for the period 10/1/2020 to September 30, 2021, and authorizes the Chairman of the Board to execute said Contract and any necessary agreements/documents required to complete this contract with the CAN Council Great Lakes Bay Region on behalf of Bay County following Corporation Counsel review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR AND COMMITTEE

Probate Court - CASA Contract 2020-2021

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Tom Ryder.

VOTE TOTALS: ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___ VOICE: YEAS ___ NAYS ___ EXCUSED ___ DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___ AMENDED ___ CORRECTED ___ REFERRED ___



BAY COUNTY PROBATE COURT
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION
1230 Washington Ave., Suite 715
Bay City, Michigan 48708-5737

JAN A. MINER
Judge of Probate & Juvenile Court

Estates Division (989) 895-4205
Juvenile Division (989) 895-4206
FAX (989) 895-4194
TDD (989) 895-2059

7/31/2020

Heather Brady Pitcher
Assistant Corporation Counsel
515 Center Avenue, Suite 402
Bay City, MI 48708

Thomas M. Herek, Chair
Ways & Means Committee
515 Center Avenue, Suite 405
Bay City, MI 48708

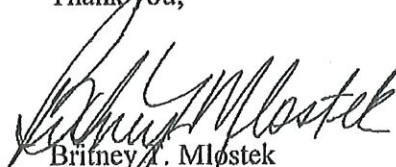
Corporation Counsel & Commissioner Herek,

Attached please find the 2020-2021 CASA Contract. This contract is the same as last year with the exception of updated term of the contract.

The CASA program is funded by Child Care fund dollars. The Child Care fund budget will be submitted for approval to the Board of Commissioners in August.

If you would kindly approved the contract and secure the chairs signature, I would greatly appreciate it. Once done, please return the contract and I will process it. After I have obtained all the necessary signatures I will forward the completed contract to you for your records.

Thank you,


Britney A. Mlostek
Deputy Court Administrator

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/8/2020)

WHEREAS, On May 14, 2019, the Bay County Board of Commissioners adopted resolution 2019-100 approving the Prosecutor’s Federal Victims of Crime Act (VOCA) Grant; and

WHEREAS, As the result of the COVID-19 pandemic, an unfilled approved vacancy has existed in the Prosecutor’s Office since May so funds exist in that line item; funds also remain in the Travel line item; and

WHEREAS, It is the Prosecutor’s intent to move unspent funds from Travel and Wages/Fringe Benefits to other line items where these funds can be utilized in order to expend the unspent funds prior to the grants fiscal year end; and

WHEREAS, Bay County has been advised verbally by the State VOCA Program Manager that Bay County’s grant amendment will be approved, however, final documents have not yet been received; and

WHEREAS, The funding agency approached Bay County requesting that they attempt to expend the monies that would normally not have been available in the pre-pandemic years; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the amendment to the 2019-2020 Prosecutor’s Federal Victims of Crime Act (VOCA) Grant allowing the transfer of unspent funds from the Travel and Wages/Fringe Benefits line items and authorizes the Board Chair to sign the required amendment documents on behalf of Bay County (Prosecutor) following Corporation Counsel review and approval; Be It Further

RESOLVED That all related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Prosecutor - Amended 2019-2020 VOCA Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

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DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY PROSECUTING ATTORNEY NANCY E. BORUSHKO

TO: Bay County Board of Commissioners

FROM: Nancy E. Borushko, Prosecuting Attorney *NEB*

DATE: 9/3/2020

SUBJECT: Authorization to amend Victim of Crime Grant (VOCA), 2019-2020 cycle

Requesting board approval for an amendment between the Michigan Department of Health and Human Services and Bay County for the October 2019-September 2020, the VOCA grant.

A vacancy in the VOCA program has existed from May 2020 to the present time. This vacancy is due to the COVID 19 Pandemic.

It is our desire to move funds from Travel and Wage/Fringe category in order to expend this money prior to the grants fiscal year end of September 30, 2020.

Attached you will find a spreadsheet detailing the changes that have been verbally approved by the grant funding agency. The funding agency has reached out to our County asking us to attempt to find a way to expend monies that would normally not have been available in pre-pandemic years.

BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MI 48708

**TELEPHONE (989) 895-4185 FAX: (989) 895-4167
TDD [HEARING IMPAIRED] (989) 895-2059**

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BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/8/2020)

WHEREAS, In October 2008, the Bay County Board of Commissioners amended the Delinquent tax Revolving Fund Policy increasing the reserve from 10% to 20% after the annual distribution to the tax units; and

WHEREAS, As of July 1, 2020 the Delinquent Tax Revolving fund had \$1.1 million on hand following the annual disbursement to the tax units of \$6.1 million and before the 2020 budgeted transfer of \$1,100,000.00; and

WHEREAS, Transfers to the general fund have been approximately the amount the fund has earned and the fund has not had to borrow since 1998; and

WHEREAS, However, there has been litigation surrounding the General Property Tax Act and there has recently been a ruling in *Rafaeli v. Oakland County* that may result in a liability for the County. The litigation is not fully resolved and there is no way to know Bay County's potential liability given the multitude of decisions yet remaining; and

WHEREAS, The amount of delinquent taxes turned over to the County from the local units has been fairly stable. However, the impact of the COVID-19 pandemic is still yet to be seen and it is anticipated that this could significantly increase the amount of delinquent taxes to be purchased next year and even the following year; and

WHEREAS, For the year ended December 31, 2019, the Fund net revenue before contribution and transfers was \$1,084,814 and, after adding net forfeiture/foreclosure revenue of \$1,926, the cash flow from operations was \$1,086,740; and

WHEREAS, The Bay County Treasurer has provided the Ways and Means Committee a detailed annual review of the Delinquent Tax Revolving Fund; and

WHEREAS, The Delinquent Tax Revolving Fund is functioning as intended and has allowed having an adequate amount on hand to make the annual distribution to the tax units without having to borrow; Therefore,

Be It

RESOLVED That the Bay County Board of Commissioners, based on the recommendation of the Bay County Treasurer citing concerns about potential liability in litigation and the impact of the Covid-19 pandemic, will not authorize the transfer of any funds to the general Fund in 2021 so that adequate funds exist to continue making the distribution to the tax units.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Treasurer - No DTRF Transfer 2020

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY TREASURER

Shawna S. Walraven
County Treasurer
walravens@baycounty.net

Holly Kukla
Deputy Treasurer
kuklah@baycounty.net

To: Tom Herek, Chair of Ways and Means Committee
From: Shawna S. Walraven, Bay County Treasurer
Date: September 1, 2020
RE: Annual Review of the Delinquent Tax Revolving Fund

Background:

Since October 2008 the Bay County Board of Commissioners has followed the Delinquent Tax Revolving Fund (“Fund”) Policy that keeps a reserve of 20% in the Fund after the annual distribution to the tax units.

As of July 1, 2020 the Fund had \$1.1 million on hand. This is after the annual disbursement to the tax units of \$6.1 million and before the 2020 budgeted transfer of \$1,100,000. Transfers to the General Fund have been approximately the amount the fund has earned. The Fund has not had to borrow since 1998.

However, there has been litigation surrounding the General Property Tax Act and there has recently been a ruling in *Rafaeli v. Oakland County* that may result in a liability for the County. The litigation is not fully resolved and there is no way to know our potential liability given the multitude of decisions yet remaining.

Finance:

The amount of delinquent taxes turned over to the County from the local units has been fairly stable. However, the impact of the COVID-19 pandemic is still yet to be seen. It is anticipated that this could significantly increase the amount of delinquent taxes to be purchased next year and even the following year.

New Delinquent Taxes	\$Million
2016	6.2
2017	6.1
2018	6.1
2019	6.4
2020	6.1

Cash on hand after disbursement	\$Million
2016	2.5
2017	2.4
2018	1.4
2019	1.5
2020	1.1

	2016	2017	2018	2019	2020
Distribution to the General Fund	1,200	1,950	1,230	1,200	1,100

Delinquent Tax Revolving Fund 2019

\$1,084,814	Income before transfers
<u> \$1,926</u>	<u>Net Fees from forfeiture/foreclosure fund</u>
\$1,086,740	Cash from Operations

For the year ended December 31, 2019, the Fund net revenue before contribution and transfers was \$1,084,814. After adding net forfeiture/foreclosure revenue of \$1,926 the cash flow from operations was \$1,086,740.

Recommendation:

The Delinquent Tax Revolving Fund is functioning as intended and has allowed having an adequate amount on hand to make the annual distribution to the tax units without having to borrow.

However, given the potential liability in litigation and the COVID-19 pandemic impact I cannot recommend transferring any funds to the General Fund in 2021 so that adequate funds exist to continue making the distribution to the tax units.

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (9/8/2020)
- WHEREAS, For the past several years, the Sheriff's Office has been awarded traffic enforcement grants offered through the Michigan Office of Highway Safety Planning (OHSP); and
- WHEREAS, Safety Belt and Impaired Driving Enforcement are among the enforcement grant programs the Sheriffs Office has participated in with OHSP grant funding; and
- WHEREAS, Each of the grant programs offered is aimed at reducing the number of serious and fatal accidents in Bay County through additional enforcement patrols; and
- WHEREAS, An opportunity is again being offered to the Sheriffs Office for 2021 and the proposed funding level is \$20,183, i.e. Seat Belt Enforcement (up to \$6,912) and Impaired Driving Enforcement (up to \$13,271). The grant provides for deputies' wages during additional scheduled patrols throughout 2021.; and
- WHEREAS, There are no additional funds required from the County in order to participate in this OHSP grant; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves continued participation in the OHSP Traffic Enforcement Program and authorizes Sheriff's Office to submit an application for the OHSP Traffic Enforcement Grant FTY2021; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the grant application/grant award documents on behalf of Bay County (Sheriff's Office) following Finance Department and Corporation Counsel review and approval; Be It Further; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved

THOMAS M. HEREK, CHAIR AND COMMITTEE

Sheriff - OHSP Grant Application 2021

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

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Troy R. Cunningham

Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

TO: Thomas M. Herek, Chairman
Ways and Means Committee

FROM: Sheriff Troy R. Cunningham *TRC*

DATE: September 1, 2020

REF: OHSP TRAFFIC ENFORCEMENT GRANT FTY-21

Background: For the past several years, the Sheriff's Office has been awarded traffic enforcement grants offered through the Michigan Office of Highway Safety Planning (OHSP). Safety Belt and Impaired Driving Enforcement are among the enforcement grant programs the Sheriff's Office has participated in with OHSP grant funding. Each of the grant programs offered is aimed at reducing the number of serious and fatal accidents in Bay County through additional enforcement patrols.

Economics/Finance: An opportunity is again being offered to the Sheriff's Office for 2021. The proposed funding level is anticipated \$20,183. There are no additional funds required from the County in order to participate in this OHSP grant. The grant provides for deputies' wages during additional scheduled patrols throughout 2021.

Seat Belt Enforcement (up to \$6,912)
Impaired Driving Enforcement (up to \$13,271)

Recommendations: Request the board to approve any all necessary documents related to the grant application; if grant is awarded approve any and all grant documents related to the grant agreement on behalf of Bay County. Further, that the Board approve any and all necessary documents and authorize to continue in the 2021 year for the OHSP Michigan Safe Communities Grant and to make necessary budget adjustments.

CC: Undersheriff Christopher D. Mausolf
Jan Histed, Finance Director
Kim Priessnitz, Assistant Finance Director
Deanne Berger, BOC
Jayson Hoppe, Corporation Counsel
Sgt. Michael Shore
File Copy

ls/w&m.OHSPrenewal-2020

Phone: (989) 895-4050

Public Safety Depends On You!
503 Third Street, Bay City, Michigan 48708

Fax (989) 895-4058



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BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/8/2020)

WHEREAS, The Justice Assistance Grant (JAG) Program is a primary provider of federal criminal justice funding to state and local jurisdictions which the Bay County Sheriff's Office has utilized in the past; and

WHEREAS, This year's allocation is \$16,320.00 and once again it will be shared 50/50 with the Bay City Police Department, funds will be utilized for Law Enforcement Equipment in accordance to grant stipulation; and

WHEREAS, There will be no matching funds required and all funds received will be administered through Bay County; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes Juli Reynolds, Juvenile Home Director, to proceed with the JAG Grant application as the designee/contact person; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute, and submit electronically (if required), the grant application and award documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Sheriff - JAG Application FTY2021

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

- 11 -



Troy R. Cunningham
Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: August 26, 2020

TO: Commissioner Thomas M. Herek
Chairman, Ways and Means Committee
Bay County Board of Commissioners

FROM: Sheriff Troy R. Cunningham *TRC*

REF: Justice Assistance Grant FTY-2021

REQUEST: To re-apply and accept the JAG FTY-2021

BACKGROUND: The Justice Assistance Grant (JAG) Program is a primary provider of federal criminal justice funding to state and local jurisdictions which we have utilized in the past. This year's allocation is \$16,320.00 and once again it will be shared 50/50 with the Bay City Police Department. Funds will be utilized for Law Enforcement Equipment in accordance to grant stipulations.

FINANCE/ECONIMICS: There will be no matching funds required and all funds received will be administered through Bay County. Due date for application is August 22, 2020.

RECOMMENDATIONS: That the Board, after review by Corporation Counsel and the Finance Department, approve any and all necessary documents related to the grant application documents and, if the grant is awarded, approve any and all necessary documents related to the grant agreement on behalf of Bay County. Further, that the Board, after review by Corporation Counsel, approve any and all necessary documents to the Interlocal Agreement with Bay City.

CC: Michael J. Duranczyk, Chairman Bay County Board of Commissioners
Juli Reynolds, Director Juvenile Home/Community Services
Christopher D. Mausolf, Undersheriff
Deanne Berger, BOC
Jan Histed, Finance Officer
Kim Priessnitz, Assistant Finance Officer
File Copy

Is/W&M.JAG Grant-2021

Phone: (989) 895-4050

Public Safety Depends On You!
503 Third Street, Bay City, Michigan 48708

Fax (989) 895-4058



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BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/8/2020)

WHEREAS, On January 14, 2020, the Bay County Board of Commissioners adopted Resolution No. 2020-03 approving the 2020 Remonumentation Program but the language approving related/required budget adjustments was inadvertently omitted; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes budget adjustments related/required for the 2020 Bay County Remonumentation Plan.

THOMAS M. HEREK, CHAIR AND COMMITTEE

2020 Remonumentation Program - Budget Adjustments

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY DRAIN COMMISSIONER

JOSEPH RIVET
rivetj@baycounty.net

515 CENTER AVENUE, SUITE 601
BAY CITY, MICHIGAN 48708-5127
drainoffice@baycounty.net

PHONE (989) 895-4290
FAX (989) 895-4292
TDD (989) 895-4049
(HEARING IMPAIRED)

MEMORANDUM

DATE: August 26, 2020
TO: Thomas M. Herek, Chairman, Ways & Means
FROM: Mark Basket, Bay County Remonumentation Administrator
RE: Remonumentation Program Administration Items:
Revision to 2020 Remonumentation Grant Resolution No. 2020-03

Background: A Resolution approving the 2020 Remonumentation Grant and Board Chair signing the required documentation was approved. Language that has been included in past resolutions was omitted from the 2020 Resolution. I am requesting the following language be included in the resolution:

That Budget adjustments related to the Remonumentation Program, if required, are approved.

Recommendation: Approval of Revision to Grant language to include budget adjustments related to the Remonumentation Program.

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/8/2020)

WHEREAS, The State of Michigan has allocated grant funds to enhance counties' abilities to provide veteran benefit claims assistance and part of the 2020 goal was to promote the Department of Veteran Affairs utilizing a billboard to advertise the services provided; the billboard would run for a four week period of time; and

WHEREAS, The billboard would be paid for utilizing the MVAA grant through the State of Michigan and no general fund dollars would be required; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes entering into an Agreement for a billboard to advertise the services provided by the Department of Veterans Affairs; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the required Agreement on behalf of Bay County (Veterans Affairs) following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

**THOMAS M. HEREK, CHAIR
AND COMMITTEE**

Veterans Affairs - Billboard Agreement

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

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VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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**BAY COUNTY
ADMINISTRATIVE SERVICES**

James A. Barcia
County Executive

Craig Goulet
Director
gouletc@baycounty.net

Tel: 989-895-4133

To: Mike Duranczyk, Bay County Board of Commissioner Chairman
From: Craig Goulet, Director of Administrative Services & Veteran Affairs
Date: August 28, 2019
Subject: Billboard for the Department of Veteran Affairs

Background: The State of Michigan has allocated grant funds to enhance counties' abilities to provide veteran benefit claims assistance. Part of the 2020 goal was to promote the Department of Veteran Affairs utilizing a billboard to advertise the services provided. The billboard would run for a four week period of time.

Request: To gain approval from the Board of Commissioners to enter into an agreement through a contract for the billboard. In addition, authorize the Bay County Chairman to sign all necessary documentation.

Economics: The billboard would be paid for utilizing the MVAA grant through the State of Michigan. No general fund dollars would be required.

Recommendation: It is recommended that the Board authorizes the Department of Veteran Affairs to enter into an agreement for a billboard. In addition, authorize the Chairman of the Board to sign any necessary documentation.

Cc: Jim Barcia
Amber Davis-Johnson
Jan Histed

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/8/2020)
 WHEREAS, The State of Michigan has allocated grant funds to enhance counties' abilities to provide veteran benefit claims assistance; and
 WHEREAS, This is the 3rd year that the State of Michigan has accepted applications for this grant and Bay County has applied and received funds the 2 previous grant cycles; and
 WHEREAS, Grant applications were due September 1, 2020 and, not wishing to jeopardize this funding and because the Board meeting was scheduled after the application deadline, the application for funding was submitted in a timely manner; and
 WHEREAS, The Base Award totals \$50,000.00 with a Per Capita Award \$10,168.00 (this amount may increase based on rollover from FY20 CVSF Grant which will not be available until FY20 is closed) for a total CVSF Grant Award of \$60,168.00; and
 WHEREAS, There is no financial impact to Bay County's General Fund by applying for this grant; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners concurs with submittal of the 2021 Michigan Veterans Affairs Agency Veteran Service Grant application and authorizes the Board Chair to sign the application and grant award documents on behalf of Bay County (Veterans Affairs); Be It Further
 RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
 AND COMMITTEE

Administrative Services - 2021 Michigan Veterans Affairs Agency Veteran Service Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

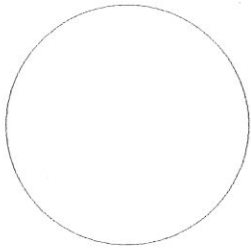
COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

-17-



**BAY COUNTY
ADMINISTRATIVE SERVICES**

James A. Barcia
County Executive

Craig Goulet
Director
gouletc@baycounty.net

Tel: 989-895-4133

To: Mike Duranczyk, Bay County Board of Commissioner Chairman
From: Craig Goulet, Director of Administrative Services & Veteran Affairs
Date: August 25, 2019
Subject: 2021 Michigan Veterans Affairs Agency Veteran Service Grant

Background: The State of Michigan has allocated funds to enhance counties' abilities to provide veteran benefit claims assistance. This is the 3rd year that the State of Michigan has accepted applications for this grant and Bay County has applied and received funds the 2 previous grant cycles.

Request: To gain approval from the Board of Commissioners to apply for the fiscal year 2021 Michigan Veterans Affairs Agency Veteran Service Grant. In addition, authorize the Bay County Chairman to sign all necessary documentation.

Economics: There is no financial impact to Bay County's General Fund by applying for this grant.

Recommendation: It is recommended that the Board authorizes submitting the letter of intent and application for the 2021 Michigan Veterans Affairs Agency Veteran Service Grant.

Cc: Jan Histed
Kim Priessnitz
Jim Barcia

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BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/8/2020)

WHEREAS, The Federal Emergency Management Agency (FEMA) provides federal funds through the EMPG Program for state and local emergency management programs; and

WHEREAS, As the designated grantee of the EMPG funding in Michigan, the Michigan State Police Emergency Management and Homeland Security Division (EM-HSD) enters into agreements with local emergency management programs each year; and

WHEREAS, Reimbursement for the emergency management program is contingent upon completion of the activities in the signed Emergency Management Work Plan, which is maintained in the Emergency Management Coordinators office; and

WHEREAS, In order to remain eligible for EMPG funding, current and adequate plans must be maintained and exercise requirements must be met; and

WHEREAS, In addition, each program must complete their quarterly work agreement activities and submit all necessary quarterly documentation to MSP-EMHSD; and

WHEREAS, The EMPG Agreement covers the current fiscal year and the agreement covers 34.83% (\$25,714.00) of covered program expenses; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Emergency Management Performance Grant Agreement and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County (Emergency Management) following Finance Department and Corporation Counsel review and approval; Be It Further

RESOLVED That budget adjustment related to the FY2020 EMPG Agreement, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Emergency Management - FY 2020 EMPG Agreement

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY

911 Central Dispatch

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City MI 48708

Christopher Izworski
Director

Jim Barcia
Bay County Executive

Ryan Manz
Emergency Management Coordinator
989-895-4112

To: Thomas Herek, Chairperson, Ways and Means Committee

From: Ryan Manz, Emergency Management Coordinator

Date: September 1st, 2020

Subject: Emergency Management Performance Grant (EMPG) Program for FY 2020 - \$25,714.00

Background: The Federal Emergency Management Agency (FEMA) provides federal funds through the EMPG Program for state and local emergency management programs. As the designated grantee of the EMPG funding in Michigan, the Michigan State Police Emergency Management and Homeland Security Division (EM-HSD) enters into agreements with local emergency management programs each year.

Reimbursement for the emergency management program is contingent upon completion of the activities in the signed Emergency Management Work Plan, which is maintained in the Emergency Management Coordinator's office. In order to remain eligible for EMPG funding, we must maintain current and adequate plans and meet exercise requirements. In addition each program must complete their quarterly work agreement activities and submit all necessary quarterly documentation to MSP-EMHSD.

Finance/Economics: This EMPG Agreement covers the current fiscal year. The agreement covers 34.83% (\$25,714.00) of covered program expenses.

Recommendation: Upon favorable review by Corporation Counsel, the Department recommends approval and signature of this agreement by the Board Chair, as well as approval of all budget adjustments related to this agreement.

Cc: Jim Barcia, Tiffany Jerry, Christopher Izworski, Amber Johnson, Jan Histed, Craig Goulet, Robert Redmond

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/8/2020)

WHEREAS, Each fiscal year the Department of Homeland Security provides Homeland Security grants to each State to further bolster their ability to prepare for, respond to, and recover from disasters both natural and manmade. These funds are allocated, through the State of Michigan, to the local Regional Planning Boards; and

WHEREAS, Those regional planning boards then allocate those funds to the local municipalities through the county led Local Planning Teams. In accordance with the grant program a local Fiduciary Agent is required at the Regional Planning Board level to account for and disperse these funds; and

WHEREAS, The City of Midland was elected and appointed Fiduciary for the 2019 Homeland Security Grant Program by the Region 3 Homeland Security Planning Board; and

WHEREAS, The City of Midland accepted the position and entered into the 2019 Homeland Security Grant Program with the State Police Emergency Management and Homeland Security Division and became the Sub-grantee for the grant. In consideration of the mutual promises, obligations, representations, and assurances in the agreement, the City of Midland is requesting the County of Bay to enter into this 2019 Homeland Security Grant Program Sub-recipient Funding Agreement for the protection of both parties; and

WHEREAS, This Sub-recipient Funding agreement with the City of Midland will cover the FY19 HSGP grant for Bay County in the amount of \$25,230.50. All expenditures are approved by the Fiduciary and the State of Michigan and are fully reimbursed incurring no costs to Bay County; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the 2019 Homeland Security Grant Program Sub-recipient Funding Agreement with the City of Midland and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

**THOMAS M. HEREK, CHAIR
AND COMMITTEE**

Emergency Management - 2019 Homeland Security Grant - Agt with City of Midland

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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BAY COUNTY

(989) 895-4051 • FAX (989) 892-3744

911 Central Dispatch

1228 Washington Ave., Bay City MI 48708

Christopher Izworski
Director

Jim Barcia
Bay County Executive

Ryan Manz
Emergency Management Coordinator
989-895-4112

To: Thomas Herek, Chairperson, Ways and Means Committee

From: Ryan Manz, Emergency Management Coordinator

Date: September 1st, 2020

Subject: 2019 Homeland Security Grant Program Sub-recipient Funding Agreement with City of Midland

Background: Each fiscal year the Department of Homeland Security provides Homeland Security grants to each State to further bolster their ability to prepare for, respond to, and recover from disasters both natural and manmade. These funds are allocated, through the State of Michigan, to the local Regional Planning Boards. Those regional planning boards then allocate those funds to the local municipalities through the county led Local Planning Teams. In accordance with the grant program a local Fiduciary Agent is required at the Regional Planning Board level to account for and disperse these funds.

The City of Midland was elected and appointed Fiduciary for the 2019 Homeland Security Grant Program by the Region 3 Homeland Security Planning Board. The City of Midland accepted the position and entered into the 2019 Homeland Security Grant Program with the State Police Emergency Management and Homeland Security Division and became the Sub-grantee for the grant. In consideration of the mutual promises, obligations, representations, and assurances in the agreement, the City of Midland is requesting the County of Bay to enter into this 2019 Homeland Security Grant Program Sub-recipient Funding Agreement for the protection of both parties.

Finance/Economics: This Sub-recipient Funding agreement with the City of Midland will cover the FY19 HSGP grant for Bay County in the amount of \$25,230.50. All expenditures are approved by the Fiduciary and the State of Michigan and are fully reimbursed incurring no costs to Bay County.

Recommendation: Upon favorable review by Corporation Counsel, the Department recommends approval and signature of this agreement by the Board Chair, as well as approval of all budget adjustments related to this agreement.

Cc: Jim Barcia, Tiffany Jerry, Christopher Izworski, Amber Johnson, Jan Histed, Craig Goulet, Robert Redmond

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/8/2020)

WHEREAS, In the past two weeks, the Bay County Health Department has received notification of a supplemental allocation for influenza immunization efforts from the Michigan Department of Health and Human Services in the amount of \$93,911; and

WHEREAS, This supplemental funding is to be used to provide influenza and other immunization clinics for vulnerable and uninsured/underinsured populations within the county who are most at need of vaccine during this pandemic period; and

WHEREAS, The amount received from MDHHS is \$93,911 as noted above and the funds will be utilized to cover costs for extra personnel (see the attached personnel request) and other supplies and appropriate expenses; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby accepts and authorizes the distribution of the MDHHS supplemental funds for immunization efforts and authorizes the Chairman of the Board to execute any and all required agreements/documents pertaining to the supplemental funding on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Health Dept - Supplemental Funding for Immunization Efforts

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia **Joel R. Strasz**
Bay County Executive **Public Health Officer**

TO: Tom Herek, Chair, Ways and Means Committee
FROM: Joel R. Strasz, Health Officer
DATE: September 1, 2020
CC: James Barcia, Amber Johnson, Jan Histed, Kim Priessnitz, Melissa Maillette, Mark Pickell
RE: ACCEPTANCE AND DISTRIBUTION OF MDHHS SUPPLEMENTAL FUNDS FOR IMMUNIZATION EFFORTS

BACKGROUND

In the past two weeks, the Bay County Health Department has received notification of a supplemental allocation for influenza immunization efforts from the Michigan Department of Health and Human Services in the amount of \$93,911. This supplemental funding is to be used to provide influenza and other immunization clinics for vulnerable and uninsured/underinsured populations within the county who are most at need of vaccine during this pandemic period.

FINANCIAL CONSIDERATIONS

The amount received from MDHHS is \$93,911 as noted above. The funds will be utilized to cover costs for extra personnel (see the attached personnel request) and other supplies and appropriate expenses.

RECOMMENDATION

The Health Department recommends the supplemental funds be accepted and approved and any agreements (if necessary) be signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this supplemental funding.



HEALTH Department

1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Tiffany Jerry, Personnel Director
FROM: Joel R. Strasz, Health Officer
DATE: September 1, 2020
CC: James Barcia, Amber Johnson, Jan Histed, Kim Priessnitz, Mark Pickell, Melissa Maillette
RE: Personnel Request – Temporary Grant Funded Immunization Nurses

BACKGROUND:

As stated in the accompanying memo, the Bay County Health Department is slated to receive extra funding to provide influenza vaccinations to vulnerable populations in conjunction with state efforts to secure influenza vaccine during the current pandemic. As we anticipate that our work is to begin on October 1 and continue through June of 2021, it is prudent to hire an additional temporary nurse or nurses (one full-time equivalent) to accomplish the work at hand.

FINANCIAL CONSIDERATIONS:

No additional general funds are necessary as resources of current allocations and supplemental funds provided by the State of Michigan will be utilized.

RECOMMENDATIONS:

The Department recommends that the request be approved, and those positions are posted, as well as approval of all budget adjustments relating to these agreements.

NN

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BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/8/2020)

WHEREAS, On August 11, 2015, the Bay County Board of Commissioners adopted resolution no. 2015-182 approving an Agreement with the Bay County Department of Health and Human Services to establish the position of Child Welfare Home Aide, now known as Eligibility Specialist; and

WHEREAS, Bay County was asked to share half the cost of this position and those funds were appropriated; and

WHEREAS, The Eligibility Specialist Position has proven to be very successful for parents who are at risk of substantiated child abuse or neglect; and

WHEREAS, Given the proven success resulting from the addition of the position, it is recommended that Agreement Number DFA 21-09003 be renewed; and

WHEREAS, Bay County's portion of the cost for the position for the 2020 - 2021 contract year is \$51,950 and those funds will be included in the proposed 2021 Bay County budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves Agreement Number DFA21-09003 covering the period October 1, 2020 to September 30, 2021 and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Finance Department and Corporation Counsel review/approval; Be It Finally

RESOLVED That related required budget adjustments are approved.

**THOMAS M. HEREK, CHAIR
AND COMMITTEE**

DHHS - Agreement Number DFA21-09003- Eligibility Specialist Position 2020-2021

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

**DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____**

-26-

From: Kerr Carpenter, Kathy (DHHS) [mailto:KerrCarpenterK1@michigan.gov]

Sent: Friday, April 17, 2020 1:45 PM

To: Deanne Berger

Subject: DFA20-09003

Good afternoon!

I am contacting you about your current agreement with MDHHS, DFA20-09003, that will expire on 9/30/20.

The cost of the agreement for FY 21 (10/1/20 – 9/30/21) is \$51,950 with payments of \$12,987 due 1/1/21, \$12,987 due 4/1/21, and \$25,976 due 7/1/21.

Please let me know if you would like to renew this agreement for the upcoming contract year, FY 21. Also, if you are interested in renewing, can you please verify the below information and let me know if there are any changes?

Agency Name: County of Bay, Board of Commissioners

Primary Contact: Deanne Berger

Contact Email: bergerd@baycounty.net

Agency Address: 515 Center Ave., Ste. 405, Bay City, MI 48708-5941

Agency Telephone: 989-895-4121

Geographic Area: Bay

Staff Location & address where applications will be processed: MDHHS Bay County, 1399 W. Center Rd., Essexville, MI 48732

Minimum square foot workspace: 96

of person waiting area: 2

#/type(s) of worker(s) assigned: One Home Aide

Full time/part time: Full-time

Please let me know by close of business on Friday, April 24th.

Thank you!

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/8/2020)

WHEREAS, The 2020 Tax Rate Request (L-4029) is a state required form completed to certify that the tax rates (millages) have been reduced, if necessary, to comply with the state constitution; and

WHEREAS, Columns 6 and 8 have a "Headlee" millage reduction factor of 1.000 and a Truth in Assessing/Equalization Millage reduction fraction of 1.0000; and

WHEREAS, The form also authorizes the levy of the listed tax rates on the 2020 tax roll; and

WHEREAS, Due to the form being due on September 30, 2020 and the November ballot containing millages for renewal, this form may need revision after the election; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that authorization is granted for the Board Chairman and County Clerk to sign the 2020 Tax Rate Request form (L-4029) on behalf of Bay County.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Equalization - 4029 Form - 2020

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

2020 Tax Rate Request (This form must be completed and submitted on or before September 30, 2020)
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.
(County/ies) Where the Local Government Unit Levies Taxes

Carefully read the instructions on page 2.

2020 Taxable Value of ALL Properties in the Unit as of 5-25-2020 For LOCAL School District: 2020 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.	2,946,153,607
Bay County	
Bay County	

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2020 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2019 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2020 Current Year "Headlee" Millage Reduction Fraction	(7) 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Fixed	Operation	08-1986	6.0000	5.7257	1.0000	5.7257	1.0000	5.7257	5.7257	0.5500	Frozen 12-2021
Extra Voted	Senior Citizen Medical Care Facility	11-2016	0.5500	0.5500	1.0000	0.5500	1.0000	0.5500	0.5500	0.7500	12-2022
Extra Voted	Veterans Historical Preservation	11-2017	0.7500	0.7500	1.0000	0.7500	1.0000	0.7500	0.7500	0.1000	12-2020
Act 214			0.1000	0.1000	1.0000	0.1000	1.0000	0.1000	0.1000	0.0952	12-2033
Extra Voted	Mosquito Control 911/Central Dispatch	11-2014	0.1000	0.0952	1.0000	0.0952	1.0000	0.0952	0.5500	0.7000	12-2023
Extra Voted		11-2016	0.5500	0.5500	1.0000	0.5500	1.0000	0.5500	0.7000	0.1000	12-2021
Extra Voted		11-2016	0.7000	0.7000	1.0000	0.7000	1.0000	0.7000	0.1000	0.1000	12-2021
Extra Voted	Gypsy Moth	11-2016	0.1000	0.1000	1.0000	0.1000	1.0000	0.1000	0.1000	0.1000	12-2021

Prepared by **Kelly Rifenburg** Telephone Number **989-895-4080** Title of Preparer **Equalization Director** Date **08/31/2020**

CERTIFICATION: As the representative for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Date
<input type="checkbox"/> Secretary	Cynthia Luczak	
<input checked="" type="checkbox"/> Chairperson	Signature	Date
<input type="checkbox"/> President	Michael Duranczyk	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).



**BAY COUNTY
EQUALIZATION DEPARTMENT**

James A. Barcia
County Executive

Kelly Rifenkark
Director
rifenkarkk@baycounty.net

To: Thomas M. Herek, Chairman
Ways and Means Committee

From: Kelly Rifenkark, Equalization Director

Date: August 31, 2020

Re: L-4029 (2019 Tax Rate Request)

The 2020 Tax Rate Request (L-4029) is a state required form completed to certify that the tax rates (millages) have been reduced, if necessary, to comply with the state constitution. (Columns 6 and 8 have a "Headlee" millage reduction fraction of 1.0000 and a Truth in Assessing/Equalization Millage reduction fraction of 1.0000.)

It also authorizes the levy of the listed tax rates on the 2020 tax roll.

- Financial officer of each unit of local government computes tax rates in accordance with MCL 211.34d and 211.34 MCL and governing body certifies that rates comply with Section 31, Article 9, of 1963 Constitution and MCL 211.24e, Truth in Taxation, on STC form L-4029 on or before September 30.

Due to the form being due on September 30, 2020 and the November ballot containing millages for renewal, this form may need to be revised after the election.

Thank you.

Kelly Rifenkark

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/8/2020)

WHEREAS, Department on Aging received the revised award letter from Region VII Area Agency on Aging on August 14, 2020 regarding the 2019/2020 funding for the Nutrition Services Incentive Program (NSIP) which resulted in an overall increase of \$2,578 for the Department on Aging; and

WHEREAS, Department on Aging is working with the Finance Department to complete required budget adjustment requests for Congregate Meals Nutrition Services Incentive Program (NSIP) grant, Home Delivered Meals NSIP grant, and NON Title III-C NSIP grant for Congregate (Kawkawlin Activity Center); Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the updated Nutrition Services Incentive Program funding award and, further, that the required budget adjustment(s) be approved for Congregate Meals NSIP grant, Home Delivered Meals NSIP grant, and NON Title III-C NSIP grant for Congregate (Kawkawlin Activity Center).

THOMAS M. HEREK, CHAIR
AND COMMITTEE

DOA - 2019-2020 Region VII Funding for Nutrition Services Incentive Program

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



**BAY COUNTY
DEPARTMENT ON AGING**

**James A. Barcia
County Executive**

Beth Eurich, LBSW
Director

euriche@baycounty.net

To: Tom Herek, Ways and Means Committee

From: Beth Eurich, Director, Department on Aging

Handwritten initials "BE" in a circle.

Date: August 31, 2020

Cc: Jim Barcia, Amber Johnson, Jan Histed, Bob Redmond

RE: Request to submit updated award notice regarding the 2019/2020 funding for Nutrition Services Incentive Program (NSIP) from Region VII Area Agency on Aging.

BACKGROUND:

Department on Aging received the revised award letter from Region VII Area Agency on Aging on August 14, 2020 regarding the 2019/2020 funding for the NSIP which resulted in an overall increase of \$2,578 for the Department on Aging, attached is the award letter.

FINANCE and ECONOMICS:

Department on Aging is working with the Finance Department to complete required budget adjustments requests for Congregate Meals NSIP grant, Home Delivered Meals NSIP grant, and NON Title III-C NSIP grant for Congregate (Kawkawlin Activity Center).

RECOMMENDATION:

Department on Aging recommends approval of updated NSIP money and that the required budget adjustment be approved for Congregate Meals NSIP grant, Home Delivered Meals NSIP grant, and NON Title III-C NSIP grant for Congregate (Kawkawlin Activity Center).



REGION VII AREA AGENCY ON AGING



YVONNE CORBAT, CHAIR

BOB BROWN, EXECUTIVE DIRECTOR

MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA

August 14, 2020

Elizabeth Eurich, Director
Bay County Department on Aging
515 Center Avenue Suite 202
Bay City, MI 48708

Dear Ms. Eurich:

Region VII Area Agency on Aging has received an updated federal award for the 2020 funding for Nutrition Services Incentive Program (NSIP).

Based on this award notice, your NSIP grant for FY 2020 is as follows:

Your Congregate Meals NSIP grant is \$28,512. Your HDM NSIP grant is \$124,818. Your NON Title III-C NSIP grant for Congregate is \$1,112.

Please make the adjustment on the August 2020 financial reports that are due September 2020.

If you have any questions or concerns, please contact Stacey Dudewicz, Contract Manager.

Sincerely,

DocuSigned by:
Bob Brown
CF4F3B98A34F44B...
Bob Brown
Executive Director

Congregate - ↓ 4,155
Home Delivered Meals - ↑ 7434
NON-TITLE III-C - ↓ 701

BB/jg

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/8/2020)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

08/12/20 \$ 530,064.72
 08/19/20 \$ 536,388.36
 08/26/20 \$ 348,986.87
 09/02/20 \$ 199,437.18

BAYANET:

Following are the BAYANET totals for March, 2020

03/01/2020 - 03/31/2020
 Payables: \$20,924.16
 Payroll: \$4,133.63

Following are the BAYANET totals for April, 2020

4/01/2020 - 4/30/2020
 Payables: \$14,518.25
 Payroll: \$7,457.88

Following are the BAYANET totals for May, 2020

05/01/2020 - 05/31/2020
 Payables: \$19,735.38
 Payroll: \$4,133.53

Following are the BAYANET totals for June, 2020

06/01/2020 - 06/30/2020
 Payables: \$13,408.05
 Payroll: \$4,133.72

Following are the BAYANET totals for July, 2020

07/01/2020 - 07/31/2020
 Payables: \$18,100.39
 Payroll: \$4,133.71

THOMAS M. HEREK, CHAIR
 AND COMMITTEE

PAYABLES

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

RESOLUTION

NO. 2020-174

BY: WAYS AND MEANS COMMITTEE 09/08/2020

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on 09/08/2020 And, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on behalf of Bay County:

Journal Request number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
2020-09-002	HEALTH DEPT - DIST HEALTH FUND CONTAGIOUS DISEASE Total HEALTH DEPT - DIST HEALTH FUND			

BUDGET USE OF ADDITIONAL QUARTERLY 2020 FULL COST REIMBURSEMENT FROM THE STATE OF MICHIGAN.

Thomas M. Herek , Chairman W. & M. and Committee

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

Budget Adjustment Detail

Journal Request Number **2020-09-002**

Ref: Desc: CD INC FC Eff Date: 9/8/2020

Line	Org	Object Description	I/D	Amount
2210		HEALTH DEPT - DIST HEALTH FUND CONTAGIOUS DISEASE		
	22160500	68005 MEDICAID-QTLY FULL COST REIMB.	I	100,000
	22160500	81200 MEDICAL SERVICES	I	100,000
				Favorable Unfavorable
Total HEALTH DEPT - DIST HEALTH FUND				\$ 0 \$ 0

Explanation:

BUDGET USE OF ADDITIONAL QUARTERLY 2020 FULL COST REIMBURSEMENT FROM THE STATE OF MICHIGAN.

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BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/8/2020)

WHEREAS, Per the Bay County Ordinance No. 28, as amended August 9, 2016, Section 3.002 Appropriations to the Fund states "Each fiscal year the County Commission may appropriate by a resolution adopted by two-thirds of its members elected and serving, all or part of the surplus in the General Fund resulting from an excess of revenues in comparison to expenses, to the Budget Stabilization Arrangement."; and

WHEREAS, For the Fiscal Year Ending December 31, 2019, Bay County ended the year with a General Fund surplus of revenue over expenditures of \$806,303; and

WHEREAS, The current balance in the budget stabilization arrangement is \$6,824,764.32 which is 18.67 percent of \$36,559,063 General Fund 2019 originally adopted budget; and

WHEREASW, Based on Ordinance No., 28, the lesser amount would be 20% of the five most recent GF budgets, which would calculate to \$7,143,780.64; and

WHEREAS, Based on the calculation, the Finance Officer recommends increasing the Budget Stabilization fund by \$319,016.32; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners, in accordance with the Finance Officer's recommendation, authorizes the increase of the Budget Stabilization Fund by \$319,016.32 from the unassigned Fund Balance account creating a final balance of \$7,143,780.64 which reflects the 20% average of the five most recent General Fund budgets.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Finance - Budget Stabilization Fund

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Jan M. Histed
Finance Officer
histedj@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

MEMO

TO: Thomas M. Herek, Chairperson
Ways & Means Committee

FROM: Jan Histed *CH*
Finance Officer/Information Systems Director

RE: Annual Review/Adjustment Fund Balance – Budget Stabilization, Fiscal Year Ending
December 31, 2019

DATE: August 31, 2020

REQUEST: To provide annual review/adjustment to the General Fund's committed fund balance for the Budget Stabilization arrangement. Per County Ordinance No. 28, as amended August 9, 2016, which created a Budget Stabilization Fund – and states the fund will not exceed 20% of the County's most recent General Fund budget or 20% of the Average of the County's five most recent General Fund budgets, whichever is less.

BACKGROUND: Per the Bay County Ordinance No. 28, as amended August 9, 2016, Section 3.002 Appropriations to the Funds states "Each fiscal year the County Commission may appropriate by a resolution adopted by two-thirds of its members elected and serving, all or part of the surplus in the General Fund resulting from an excess of revenues in comparison to expenses, to the Budget Stabilization Arrangement."

FINANCIAL CONSIDERATION: For the Fiscal Year Ending December 31, 2019, Bay County ended the year with a General Fund surplus of revenue over expenditures of \$806,303. The current balance in the budget stabilization arrangement is \$6,824,764.32 which is 18.67 percent of the \$36,559,063 General Fund 2019 originally adopted budget. Based on Ordinance No. 28, the lesser amount would be 20% of the five most recent GF budgets, which would calculate to \$7,143,780.64. Based on the calculation, I would recommend increasing the Budget Stabilization fund by \$319,016.32.

RECOMMENDATION: That the Board authorizes the increase of the General Fund's committed fund balance for the Budget Stabilization arrangement by \$319,016.32, from the unassigned Fund Balance account. This would create a final balance of \$7,143,780.64, which would reflect the 20% average of the five most recent GF budgets.

c: Jim Barcia
Kim Priessnitz
Bob Redmond

Description	Journal Number	2020 Fund Balance
Estimated Unaudited Unassigned Fund Balance or (Deficit) 12/31/2019		\$5,128,793
Previous years Assigned Fund Balance for P.O.'s *		\$167,855
Previous years Assigned Fund Balance for designation to balance 2020 budget		\$707,414
Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2019		<u>\$6,004,062</u>
2020 Budgeted Surplus /(Deficit)		-\$707,414
<u>BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH AUGUST 2020</u>		
Increase Risk Management Budget under Insurance and Bond line item. BOC approved B.A. per resolution 2019-282	20-02-181	-\$63,590
Budget for 2019 P.O.'s at 12-31-19 rolled over into 2020	20-04-273	-\$167,855
Budget to use \$5,000 ATT donation received 10/2019, BOC approved donation and B.A. per Resolution 2019-254	20-05-237	-\$5,000
AUGUST 31, 2020		<u>-236,445</u>
Estimated Unassigned Fund Balance or (Deficit) 8/31/2020		<u>\$5,060,203</u>



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Jan M. Histed
Finance Officer
histedj@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

TO: Thomas M. Herek, Chairperson
Ways & Means Committee

FROM: Jan Histed
Finance Officer/Information Systems Director

RE: Executive Directive #2007-11

DATE: August 31, 2020

REQUEST:

Please place this memo on the September 8, 2020, all combined Personnel & Human Services, Ways & Means and Full Board agenda for your committee's information.

BACKGROUND:

On August 12, 2020 an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this communication, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the state grants with regard to fiscal year 2019 and/or 2020 appear to have no changes.

RECOMMENDATION:

To receive.

cc: Jim Barcia
Kim Priessnitz
Bob Redmond

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BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (9/8/2020)

WHEREAS, Gary Phillips, an employee of the Bay County Medical Care Facility, wishes to purchase one year and eleven months (August 17, 1978 through July 17, 1980 - 23 months) of his military service credit for retirement purposes; and

WHEREAS, All of the required documents have been filed by Mr. Phillips with the Bay County Retirement Administrator; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the request of Gary Phillips to purchase one year and eleven months (August 17, 1978 through July 17, 1980 - 23 months) of his military service credit for retirement purposes.

TOM RYDER, CHAIR
AND COMMITTEE

Retirement - Gary Phillips - Purchase of Military Time

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM
BAY COUNTY VOLUNTARY EMPLOYEES' BENEFICIARY ASSOCIATION
BAY COUNTY BUILDING
515 CENTER AVENUE
BAY CITY, MICHIGAN 48708-5128

Jan Histed
Secretary

BOARD OF TRUSTEES
Steven Gray, Chairperson
Kristal Gonzales
Richard Gromaski
Thomas M. Herek
Jon Morse
Matthew Pett
Thomas Ryder
Sandy Shutt
Shawna Walraven

ADMINISTRATIVE STAFF
Katie Zanotti
Tracy Cederquist
(989) 895-4043
FAX (989) 895-2076

TO: Tom Ryder, Chair, Personnel and Human Services Committee

FROM: Katie Zanotti, Retirement Administrator *KZ*

DATE: September 2, 2020

RE: Military Service Time – Gary Phillips, Bay County Medical Care Facility Group

Enclosed you will find the request from Gary Phillips to purchase his military service time for total of one (1) year and eleven (11) months.

I have all the required documents needed to process this request.

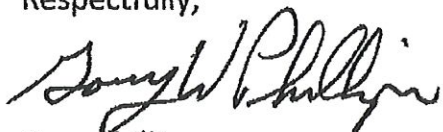
1 September 2020

Personnel Committee,

I Gary Phillips, a Navy Veteran, and employee of the Bay County Medical Care Facility, would like to purchase my military service credit from August 17, 1978 through July 17, 1980 (23 months). I have all of the necessary documents filed with Katie Zanotti, Retirement Administrator.

Thank you very much for your consideration in approving this purchase of my military service time.

Respectfully,



Gary Phillips

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (9/8/2020)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

A. VACANCIES (BUDGETED)

1. 9-1-1 Central Dispatch - Dispatcher (full time; \$16.17/hr. entry)
2. Sheriff's Office - Correctional Facility Officer (full time; \$17.90/hr. entry)
3. Department on Aging
 - a. Cook (part time; \$11.94/hr. entry)
 - b. In-Home Services Worker (part time; \$11.13/hr. entry)
4. Juvenile Home - Youth Development Worker (full time; \$15.39/hr. entry)
5. Recreation & Facilities - Building and Grounds - Equipment Operator (full time; \$15.39/hr. entry)
6. Health Department - Nurse(s) (temporary; R.N.-\$22.55/hr. entry or B.S.N.-\$22.73/hr. entry)

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

TOM RYDER, CHAIR
AND COMMITTEE

Vacancies

MOVED BY COMM. _____

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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**BAY COUNTY
PERSONNEL DEPARTMENT**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

To: Tom Ryder, Chairman, Personnel/Human Services Committee
Michael Duranczyk, Board of Commissioners

From: Tiffany Jerry, Director of Personnel and Employee Relations *T. Jerry*

Date: September 1, 2020

Re: **Personnel/Human Services Committee Agenda**

Please consider the following items for the board agenda next week.

1. **Request (Vacancy):**

Chris Izworski has submitted a request to hire a full-time 9-1-1 Dispatcher with Bay County Central Dispatch, if needed.

Background:

Due to the high turnover and the nature of 9-1-1 dispatcher positions, this is an attempt to maintain minimum staffing levels at Central Dispatch.

Finance/Economics:

Full-time position with benefits as provided for within the GELC labor agreement, although union membership is voluntary. Entry level rate of pay is \$16.17 per hour. Funds exist within the current existing budget.

Recommendation:

Please refer to the full board for approval to hire a full-time 9-1-1 Dispatcher, if needed.

2. **Request (Vacancies):**

Sheriff Cunningham is requesting to post and hire a mandated full-time Correctional Facility Officer.

Background:

The vacancy is the result of a resignation of a full-time employee effective September 12, 2020.

Finance/Economics:

The hourly entry rate of pay is \$17.90 per hour with benefits within the POLC Labor Agreement. Funds exist within the 2020 budget for this mandated position.

Recommendation:

Please refer to the full Board for approval to hire a full-time Correctional Facility Officer.

3. **Request (Vacancy):**

Beth Eurich has submitted a request to post and fill a part-time cook position.

Background:

The vacancy is due to the resignation of a part-time cook.

Finance/Economics:

This is a part-time position with limited benefits as provided for within the part-time USW labor agreement, although union membership is voluntary. Entry level of pay is \$11.94 per hour (TS04) progressing to \$14.01 per hour (TS04) after 4 years. The position is included in the 2020 budget.

Recommendation:

Please refer to the full Board for approval to post and fill a part-time cook position with the Department on Aging.

4. **Request (Vacancy):**

Beth Eurich has submitted a request to post and fill a part-time In-Home Services Worker position.

Background:

Current employee moved to another position within the Department on Aging.

Finance/Economics:

This is a part-time position with limited benefits as provided within the part-time USW labor agreement, although union membership is voluntary. Entry level rate of pay is \$11.13 per hour (TS03) progressing to \$12.80 (TS03) per hour after 4 years. Funds are currently budgeted in the 2020 budget.

Recommendation:

Please refer to the full Board for approval of posting and filling of the part-time In-Home Services Worker position.

5. **Request (Vacancy):**

Juli Reynolds has submitted a request to post and fill a full-time Youth Development Worker position.

Background:

Current employee accepted other employment and terminated with Bay County effective August 22, 2020.

Finance/Economics:

This is a full-time position with benefits as provided in the full-time USW labor agreement, although membership is voluntary. Entry rate of pay is \$15.39 per hour progressing to \$18.27 per hour after 2 years. This position is currently budgeted with no additional funding necessary.

Recommendation:

Please refer to the full Board for approval of posting and filling of the full-time Youth Development Worker position and further request approval to backfill if an internal candidate is chosen.

6. **Request (Vacancy):**

Cristen Gignac is requesting approval to post and fill an Equipment Operator position (TU07) with Buildings and Grounds.

Background:

Current employee resigned.

Finance/Economics:

This is a full-time position with benefits as provided in the full-time USW labor agreement, although membership is voluntary. Entry rate of pay is \$15.39 per hour progressing to \$18.27 per hour after 2 years. This position is currently budgeted.

Recommendation:

Please refer to the full Board for approval of posting and filling of the full-time Equipment Operator position.

7. **Request (Vacancy):**

Joel Strasz is requesting approval to post and hire an additional temporary nurse(s) (one full-time equivalent)

Background:

Bay County Health Department is slated to receive extra funding to provide influenza vaccinations to vulnerable populations in conjunction with state efforts to secure influence vaccine during the current pandemic. Anticipated work to begin on October 1 and continue through June of 2021. It is prudent to hire an additional temporary nurse or nurses (one full-time equivalent) to accomplish the work at hand.

Finance/Economics:

This is a temporary position with an entry rate of pay for an R.N. of \$22.55 (NN05) and entry rate of pay for B.S.N. of \$22.73 (NN08). No additional general funds are necessary as resources of current allocations and supplemental funds provided by the State of Michigan will be utilized.

Recommendation:

Please refer to the full Board for approval of posting and hiring of the temporary grant funded immunization nurse(s) as well as approval of all budget adjustments related to these agreements.

Thank you for your consideration and approval of any necessary budget adjustments related to the aforementioned requests. If you have any questions or concerns, please feel free to contact me.

cc: Jim Barcia
Amber Davis-Johnson
Jan Histed
Kim Priessnitz
Chris Izworski
Troy Cunningham
Elizabeth Eurich
Cristen Gignac
Joel Strasz

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION SUPPORTING THE BALLOT PROPOSAL TO
AMEND THE MICHIGAN NATURAL RESOURCES TRUST FUND

BY: BAY COUNTY BOARD OF COMMISSIONERS (9/8/2020)
WHEREAS, The Michigan Natural Resources Trust Fund (MNRTF) has funded public land acquisition and recreation projects with royalties from oil, gas and minerals from public lands in all eighty-three counties in the state since its founding in 1976; and
WHEREAS, Projects supported by the MNRTF help Michigan communities protect the state's lakes, streams, lands and wildlife habitats and build recreational facilities like parks, trails and river and beach access for the enjoyment of Michigan residents and visitors, with economic, quality-of-life and public health benefits; and
WHEREAS, Every Michigan resident is within a one-hour drive of a state park or recreation area, which are critical contributors to Michigan's \$25.7 billion tourism industry that supports 237,733 direct jobs; and
WHEREAS, Bay County has received the following funding to create park and recreation opportunities such as [
 1988 - Pinconning Park - \$60,000 - Development
 1995 - Keit Linear Park (now Discovery Preserve) - \$375,000 - Acquisition
 2000 - Keit Linear Park - \$88,226 - Development
 2001 - Fairgrounds - \$22,000 Development
 2009 - Pinconning Park Improvements - \$325,000 - Development.
WHEREAS, The Michigan Legislature unanimously voted to allow the MNRTF to again receive royalties from oil, gas and mining on public land to fund land conservation and recreation, to commit at least 25% of Trust Fund dollars to building and renovating public recreation facilities like trails, parks and rivers and lake access and at least 25% for land conservation, and requiring 20% of State Parks Endowment Fund expenditures be for improvements at state parks, without raising taxes;
WHEREAS, Michigan voters will now have the opportunity to approve these changes in the 2020 general election, thus amending Article IX, Section 35 and 35a of the Michigan Constitution; Therefore be it
RESOLVED that the Bay County Board of Commissioners supports the ballot question placed before voters in the 2020 general election to update and expand the MNRTF, guaranteeing investment in conservation and outdoor recreation for generations to come, protecting our natural resources and invigorating our local economies.

MICHAEL J. DURANCZYK, CHAIR
AND BOARD

Support for MNRTF Ballot Question

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

- 4/8 -

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (9/8/2020)

RESOLVED By the Bay County Board of Commissioners that the following report is received:

- 1. Employment Status Report - AUGUST 2020**

**MICHAEL J. DURANCZYK, CHAIR
AND BOARD**

County Executive - Status Reports

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

**CHANGES IN EMPLOYMENT STATUS
August, 2020**

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
<u>NEW HIRES (Regular Status):</u>		
Jeff Wenglikowski Account Clerk III	Treasurer's Office	8/31/2020
<u>NEW HIRE (On-call/temporary/seasonal):</u>		
<u>Pinconning Park:</u>		
<u>Golf Course:</u>		
Tacey-Schmidte, Zakaary Service Assistant	Golf Course	8/14/2020
<u>Building and Grounds:</u>		
<u>TRANSFER:</u>		
Danielle Rivard To: Deputy Court Clerk From: Deputy Court Clerk I	To: District Court From: District Court	8/24/2020
Trisha Elliott To: Deputy Court Clerk I From: Deputy Court Clerk	To: District Court From: District Court	8/24/2020
Velda Kowalsky To: Part-time Cook From: Part-time Site Manager	To: Dept on Aging From: Dept on Aging	8/17/2020
Shantel Campfield To: Nurse Personal Care Program From: Public Health Nurse	To: Dept on Aging From: Health Dept	8/27/2020
Jamie Martin To: Part-time HDM Driver From: Part-time In-Home Worker	To: Dept on Aging From : Dept on Aging	8/10/2020
Jill Koziatek To: Legal Secretary From: Circuit Court Clerk	To: Public Defender From: Circuit Court	8/24/2020
<u>SEPARATIONS:</u>		
Norma Felker Part-time Vision/Hearing Tech	Health Dept	8/12/2020

Michelle Richardson Part-time Vision/Hearing Tech	Health Dept	8/12/2020
Robert Younce Full-Time Cook	Dept on Aging	8/3/2020
Corbett Dehring Full-Time Youth Dev Worker	Juvenile Home	8/22/2020
Mackenzie Haller Equipment Operator	Buildings & Grounds	8/18/2020
Christopher Stoffel Dispatcher	Central Dispatch	7/21/2020
Saundra Schrems Part-time cook	Dept on Aging	8/10/2020

SEPARATIONS (Temporary/On-call):

David Brooks Seasonal Recreation Worker	Building and Grounds	7/10/2020
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RETIREMENT:

Catherine Sujkowski BSN, Personal Care Program	Department on Aging	8/04/2020
Michele Zook Personnel Assistant	Personnel Department	8/04/2020
Sylvia Linton Asst. Prosecuting Attorney	Prosecuting Attorney	8/04/2020

Personnel Department
September 3, 2020

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: COMMISSIONER KIM J. COONAN, 4TH DISTRICT

WHEREAS, The coronavirus pandemic and resulting recession are wreaking havoc on the United States; and

WHEREAS, Both state and local governments are facing massive budget shortfalls resulting from the economic downturn, which will significantly affect their ability to provide crucial services; and

WHEREAS, More than a million state and local government jobs have been lost since the Covid-19 crisis began and those jobs include but are not limited to police officers and firefighters, health care workers, emergency responders, social service providers and teachers; and

WHEREAS, Millions more of these workers and the critical services they provide will soon be lost unless Congress and the administration act quickly to help close state and local governments' widening budget gaps; and

WHEREAS, The Covid-19 crisis has significantly reduced tax revenues that state and local governments rely on to fund jobs and services and, with increasingly high unemployment rates, the lost wages mean a huge decline in personal income taxes; and

WHEREAS, With nearly a third of businesses shut down at the peak of shelter-in-place rules, corporate income taxes fell; and

WHEREAS, With few people traveling, going to movies or purchasing cars, saletax revenues are dropping at an alarming rate; and

WHEREAS, Property tax revenues will suffer, since home prices and commercial real estate values will eventually slump; and

WHEREAS, The crisis, however, has caused demand to soar for state and local government services and support programs; and

WHEREAS, Hospitals are packed with Covid patients and the millions who have lost jobs are looking for unemployment, Medicaid and help with housing and other living costs; and

WHEREAS, At a time when Americans need government help most, cash strapped local units of government as well as states across the country, have no option but to cut the help they provide; and

WHEREAS, These outlined losses will not be recouped soon, if ever; and

WHEREAS, Federal assistance to state and local governments is one of the most effective ways to support the economy in a downturn; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners calls upon and strongly urges the President of the United States, the Senate and Congress to provide the financial assistance required to aid states and local units of government as they continue to deal with the economic long term effects of Covid-19; Be It Finally

RESOLVED That copies of this resolution be forwarded to the President of the United States, our Federal and State Representatives, the Michigan Association of Counties and the other 82 Michigan counties.

KIM COONAN, 4TH DISTRICT COUNTY COMMISSIONER

Comm Coonan - Federal Assistance

MOVED BY COMM. _____
 SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A REGULAR SESSION ON TUESDAY, AUGUST 11, 2020, VIA ZOOM. DUE TO THE SPREAD OF THE COVID-19 (CORONA VIRUS DISEASE 2019) THE MEETING WAS HELD VIA ZOOM. PUBLIC ACCESS AT BAY COUNTY COMMUNITY CENTER, 108 JOHN F. KENNEDY DRIVE, BAY CITY, MI. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN MICHAEL DURANCZYK AT 4:00 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS ERNIE KRYGIER, VAUGHN J. BEGICK, KIM COONAN, THOMAS HEREK, TOM RYDER, MICHAEL LUTZ AND CHAIRMAN MICHAEL DURANCZYK

OTHER MEMBERS: CYNTHIA A. LUCZAK, BAY COUNTY CLERK
TINA MUELLER, SECRETARY TO THE COUNTY CLERK
DEANNE C. BERGER, BOARD COORDINATOR
ROBERT J. REDMOND, FINANCIAL ANALYST

ALSO PRESENT: JIM BARCIA, COUNTY EXECUTIVE
TIFFANY JERRY, PERSONNEL AND EMPLOYEE RELATIONS DIRECTOR
JAN HISTED, FINANCE OFFICER
AMBER DAVIS-JOHNSON, CORPORATION COUNSEL
CRAIG GOULET, ADMINISTRATIVE SERVICES DIRECTOR
CRISTEN GIGNAC, RECREATION AND FACILITIES
ELIZABETH EURICH, DIRECTOR OF DIVISION ON AGING
JOEL STRASZ, HEALTH DEPARTMENT DIRECTOR
BRANDON KRAUSE, REGISTER OF DEEDS
SHAWNA WALRAVEN, TREASURER
KELLY RIFENBARK, EQUALIZATION DIRECTOR
ZACHARY BRUNETT, HOUSING DIRECTOR
JOEL KWIATKOWSKI, ENVIRONMENTAL HEALTH MANAGER
BILL ZAROTNY, MHT
T VAN FOX, MHT
ALLAN VANDERLAAN, ATTORNEY
VARIOUS ELECTED OFFICIALS
VARIOUS DEPARTMENT HEADS
NEWS MEDIA

INVOCATION: THE INVOCATION WAS GIVEN BY THE BAY COUNTY CLERK, CYNTHIA A. LUCZAK.

PLEDGE OF ALLEGIANCE:

MINUTES

MOTION 56: COMM. RYDER MOVED TO APPROVE THE BOARD MINUTES FOR THE BAY COUNTY BOARD OF COMMISSIONERS REGULAR SESSION BOARD MEETINGS JULY 14, 2020;AS PRESENTED. IT WAS SUPPORTED BY COMM. LUTZ AND PASSED BY A ROLL CALL VOTE: 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

CITIZENS INPUT

BRANDON KRAUSE: BRANDON KRAUSE, REGISTER OF DEEDS SPOKE ABOUT THE NEW SOFTWARE THAT THE BOARD WILL BE VOTING ON TODAY, RESOLUTION 2020-143, ERMCONNECT CONTRACT. IT IS A FREE SERVICE, NO COSTS TO THE COUNTY, IT WILL ALLOW THE DEEDS OFFICE TO ENTER E-FILINGS THROUGH ONE PROGRAM, INSTEAD OF HAVING MULTIPLE WINDOWS OPEN FOR RECORDINGS.

BRANDON ALSO SHARED HE WAS ELECTED TO THE PROPERTY RECORDS INDUSTRY ASSOCIATION (PRIA), IT IS A 13 PERSON BOARD THAT SETS THE NATIONAL STANDARDS FOR LAND TITLE RECORDING ACROSS THE NATION. HE'S PROUD TO SAY THAT NOW BAY COUNTY HAS A VOICE.

PETITIONS AND COMMUNICATIONS

REPORTS/RESOLUTIONS OF COMMITTEES

WAYS AND MEANS (TOM HEREK, CHAIR; MICHAEL LUTZ, VICE CHAIR)

RES. 2020-142: COMM. HEREK MOVED TO ADOPT RES. 2020-142, THE BOARD OF COMMISSIONERS OF BAY COUNTY, MICHIGAN, APPROVED THE APPLICATION AND EXECUTION OF HUD'S STREAMLINED VOLUNTARY CONVERSION FOR CENTER RIDGE ARMS (WHICH WAS PREVIOUSLY SET FORTH IN CENTER RIDGE ARMS (CRA'S) 5-YEAR PLAN AND APPROVED VIA RESOLUTION 2020-100); THE BOARD AFFIRMED THAT BAY COUNTY SHALL NO LONGER OPERATE AS A HUD SUBSIDIZED PUBLIC HOUSING AUTHORITY THROUGH THE BAY

COUNTY HOUSING DEPARTMENT, AS OWNERSHIP AND OPERATION OF CRA WILL FALL UNDER THE AUTHORITY OF THE NEWLY FORMED LIMITED DIVIDEND HOUSING ASSOCIATION; THE BOARD AUTHORIZED USE OF THE CURRENTLY RESTRICTED EXISTING CRA CAPITAL FUND/HOUSING PROCEEDS CD CARRIED OVER FROM PRIOR YEARS TO BE USED TO OFFSET THE COUNTY'S EXISTING OPEB LIABILITY FOR PRIOR CRA EMPLOYEES AND TO UTILIZE ANY FUNDS REMAINING IN THAT CD AFTER OPEB LIABILITY IS EXTINGUISHED FOR SAFETY OR CAPITAL IMPROVEMENTS TO CRA AS ALLOWED BY THE 5-YEAR PLAN AND HUD REGULATIONS. THE BOARD ACKNOWLEDGED RECEIPT AND REVIEW OF THE ENVIRONMENTAL REVIEW FOR ACTIVITY FOR THIS PROJECT THAT WAS CATEGORICALLY EXCLUDED SUBJECT TO 24 CFR 58.35(A); THE BOARD ACKNOWLEDGED RECEIPT AND REVIEW OF ANY AND ALL COMMENTS MADE REGARDING THE PHA 5-YEAR PLAN AS WELL AS TENANT COMMENTS AND INPUT FOLLOWING TENANT SURVEYS, QUESTIONNAIRES AND TENANT MEETINGS REGARDING AND/OR REQUIRED BY THE STREAMLINED VOLUNTARY CONVERSION; THE BOARD AUTHORIZED THE BOARD CHAIR TO SIGN ANY AND ALL APPLICATION DOCUMENTS NECESSARY FOR THE STREAMLINED CONVERSION, AND EXECUTE ANY AGREEMENTS AND DOCUMENTS NECESSARY TO EFFECTUATE THE SALE AND TRANSFER OF CRA AND OBTAIN FINANCING FOR REHABILITATION AND OPERATIONS FUNDING AND TO FINALIZE THE CREATION OF THE NEW CENTER RIDGE ARMS LIMITED DIVIDEND HOUSING ASSOCIATION, LLC, A MICHIGAN LIMITED LIABILITY COMPANY AND ANY OTHER DOCUMENTS NECESSARY TO EFFECTUATE COMPLETION OF THE PROJECT AFTER REVIEW AND APPROVAL BY CORPORATION COUNSEL; THE BOARD APPROVED ANY AND ALL BUDGET ADJUSTMENTS AS MAY BECOME NECESSARY. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY A ROLL CALL VOTE: 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

EXECUTIVE JIM
BARCIA:

EXECUTIVE JIM BARCIA ADDRESSED THE BOARD ON THE FINAL PROPOSAL FOR THE REHAB OF CENTER RIDGE ARMS. JIM BARCIA IS HAPPY TO ANNOUNCE THAT THE ADMINISTRATION CAN FINALLY PRESENT TO THE BOARD THE FINAL PROPOSAL ON THE REHABILITATION OF CENTER RIDGE ARMS AT NO COST TO BAY COUNTY. MHT HOUSING, INC. AND THE COUNTY HAVE WORKED DILIGENTLY TO FIND A WAY TO REHABILITATE CENTER RIDGE ARMS AND OFFER THE TENANTS MORE AFFORDABILITY AND EXPANDED CHOICES IN THEIR SUBSIDIZED HOUSING OPTIONS. THE

ENTIRE DEVELOPMENT BUDGET OF 9.8 MILLION WILL COME AS A COST FROM LOCAL CONTRACTORS AND SUPPLIERS TO BE USED AS MUCH AS POSSIBLE AND THE PREVAILING WAGE WILL BE PAID TO THE WORKERS FOR THIS PROJECT. THE CENTER RIDGE ARM RESIDENTS ARE EXCITED FOR THIS PROJECT. JIM THANKED ZACHARY BRUNETT, LAURA OGAR AND AMBER DAVIS-JOHNSON AND OTHER STAFF FOR WORKING WITH MHT AND OTHER FEDERAL AND STATE AGENCIES FOR SECURING THIS PROJECT THAT WILL BENEFIT RESIDENTS FOR GENERATIONS TO COME.

COMM. BEGICK: COMM. BEGICK COMMENTED HE READ COMMENTS FROM RESIDENTS, THEY ARE ALL POSITIVE AND HAVE NO PROBLEMS WITH THE FEES OR COSTS.

RES. 2020-143: COMM. HEREK MOVED TO ADOPT RES. 2020-143, THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED ERMCONNECT CONTRACT AND AUTHORIZED THE CHAIRMAN OF THE BOARD TO EXECUTE ANY AND ALL REQUIRED DOCUMENTS PERTAINING TO THIS REQUEST ON BEHALF OF BAY COUNTY (REGISTER OF DEEDS) FOLLOWING CORPORATION COUNSEL REVIEW AND APPROVAL. CURRENTLY, TO ELECTRONICALLY RECORD DOCUMENTS IN THE REGISTER OF DEEDS OFFICE, MULTIPLE VENDORS PROGRAMS ARE NEEDED TO INCREASE THE AMOUNT OF E-RECORDINGS SUBMITTED FOR RECORDING TO THE COUNTY. BY USING THE NEW ERMCONNECT SOFTWARE, THE REGISTER OF DEEDS' OFFICE WILL BE ABLE TO RECORD ALL E-FILINGS THROUGH ONE PROGRAM THEREBY IMPROVING EFFICIENCY WITH ELECTRONIC RECORDINGS AND MINIMIZING THE NUMBER OF REJECTED DOCUMENTS PER YEAR. THERE IS NO COST FOR THE PROGRAM TO EITHER BAY COUNTY OR ITS CONSTITUENTS, IT IS 100% FREE. THE COST ASSOCIATED WITH THIS IS THROUGH THE E-FILING SUBMITTER. IT WAS SUPPORTED BY COMM. KRYGIER AND ADOPTED BY ROLL CALL VOTE :7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-144: COMM. HEREK MOVED TO ADOPT RES. 2020-144, AUTHORIZED THE SUBMITTAL OF THE GRANT APPLICATION FTY 2021 SRP P.A. 416 AND THE CHAIRMAN OF THE BOARD AUTHORIZED TO EXECUTE GRANT APPLICATION DOCUMENTS ON BEHALF OF BAY COUNTY (SHERIFF) FOLLOWING CORPORATION COUNSEL REVIEW AND APPROVAL. THE SHERIFF'S OFFICE HAD PARTICIPATED IN THE SECONDARY ROAD PATROL (SRP) GRANT PROGRAM OFFERED

THROUGH THE OFFICE OF HIGHWAY SAFETY PLANNING (OHSP) FOR MANY BUDGET YEARS. THE COUNTY RECEIVED SRP GRANT FUNDING DURING PREVIOUS BUDGETED YEARS THAT HAVE PROVIDED FOR THREE OFFICERS, TWO PATROL VEHICLES AND VARIOUS ITEMS OF SUPPORT EQUIPMENT AND IN ORDER TO MAINTAIN GRANT COMPLIANCE, BAY COUNTY MUST CONTINUE MAINTENANCE OF EFFORT OF TWENTY-THREE (23) LOCALLY FUNDED ROAD PATROL OFFICERS FTY 2020 GRANT CYCLE. THIS YEAR'S GRANT APPLICATION MUST BE SUBMITTED TO OHSP NO LATER THAN SEPTEMBER 1, 2020. NOTIFICATION OF GRANT ALLOCATION FOR BAY COUNTY REFLECTS FUNDING IN THE AMOUNT OF \$86,942.00 AND THERE IS NO LOCAL FUNDING AS A CONDITION OF THE GRANT. IT WAS SUPPORTED BY COMM. LUTZ AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-145: COMM. HEREK MOVED TO APPROVE RES. 2020-145, THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE TWO (2) YEAR RENEWAL OF THE LEASE AGREEMENTS FOR ADULT FOSTER CARE HOMES (ALMONT STREET(2), BANGOR ROAD, BAY VALLEY ROAD, FISHER ROAD, GROVE STREET, IRELAND STREET, PARKER STREET, AND ZIELINSKI LANE), EXPIRING SEPTEMBER 30, 2022, AND AUTHORIZED THE CHAIRMAN OF THE BOARD TO EXECUTE THE AGREEMENTS AND ALL RELATED DOCUMENTS ON BEHALF OF BAY COUNTY FOLLOWING CORPORATION COUNSEL REVIEW/APPROVAL. RENTAL RATES WILL REMAIN AT THE CURRENT LEVEL OF \$2,600 A MONTH WITH THE EXCEPTION OF THE PARKER STREET HOME WHICH PAYS \$1,600 A MONTH. BAY ARENAC BEHAVIORAL HEALTH AUTHORITY DETERMINED WHO THE PROVIDERS FOR EACH HOME AND WORKS TO ENSURE LICENSING BY THE STATE OF MICHIGAN. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-146: COMM. HEREK MOVED TO ADOPT RES. 2020-146, APPROVED THE 2021 MEDICARE ADVANTAGE RENEWAL FOR RETIREES AGE 65 AND OVER FOR THE PERIOD JANUARY 1, 2021 THROUGH DECEMBER 31, 2021. THE CONTRACT RENEWAL HAD A DECREASE IN COST PER RETIREE OF 15.9% AND NO CHANGES IN PLAN COVERAGE AND THIS DECREASE WILL AMOUNT TO APPROXIMATELY \$50K IN SAVINGS TO THE COUNTY IN THE 2021 PLAN YEAR. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY ROLL CALL VOTE

: 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-147: COMM. HEREK MOVED TO ADOPT RES. 2020-147, APPROVED THE REQUIRED DESIGNATED ASSESSOR INTERLOCAL AGREEMENT AND AUTHORIZED THE BOARD CHAIR TO EXECUTE SAID INTERLOCAL AGREEMENT ON BEHALF OF BAY COUNTY (EQUALIZATION) FOLLOWING CORPORATION COUNSEL REVIEW AND APPROVAL. P.A. 660 OF 2018 REQUIRES THAT EACH COUNTY NOTIFY THE STATE TAX COMMISSION NO LATER THAN DECEMBER 31, 2020, OF THE INDIVIDUAL THAT WILL SERVE AS THE COUNTY'S DESIGNATED ASSESSOR. IN ADDITION, THE COUNTY MUST PROVIDE THE STATE TAX COMMISSION WITH THE INTERLOCAL AGREEMENT EXECUTED BY THE COUNTY BOARD OF COMMISSIONERS, A MAJORITY OF THE ASSESSING DISTRICTS WITHIN THAT COUNTY AND THE PROPOSED DESIGNATED ASSESSOR FOR THE COUNTY. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-148: COMM. HEREK MOVED TO ADOPT RES. 2020-148, APPROVED THE ACCEPTANCE OF CLEAN MICHIGAN INITIATIVE NONPOINT SOURCE POLLUTION CONTROL FUNDS - KAWKAWLIN RIVER SEPTIC SYSTEM PROJECT. LAST SEPTEMBER, THE BAY COUNTY HEALTH DEPARTMENT SUBMITTED A GRANT PROPOSAL TO THE MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY (EGLE) AND THE CURRENT FETCH GIS MAPPING PROJECT HAD HELPED TO IDENTIFY SEPTIC SYSTEMS THAT ARE AT RISK FOR FAILING IN THE KAWKAWLIN RIVER WATERSHED DUE TO AGE, SOIL STRUCTURE OR INSUFFICIENT CURRENT DATE ON THE SYSTEM. BY IDENTIFYING AND REMEDIATING FAILING OR MALFUNCTIONING SYSTEMS, AS WELL AS POTENTIAL ILLICIT DISCHARGES OR UNTREATED WASTEWATER DISCHARGES THAT CONTAMINATE GROUND AND SURFACE WATER SUPPLIES THERE ARE A NUMBER OF SYSTEMS CURRENTLY IDENTIFIED TO BE AT RISK FOR DISCHARGE OR FAILURE. THIS PROJECT WILL UTILIZE GRANT FUNDS TO PAY FOR A PERCENTAGE TO REPLACE SEWAGE TREATMENT SYSTEM FOR THOSE SYSTEMS IDENTIFIED AS FAILING OR AT HIGHEST RISK FOR FAILURE, WHILE WORKING WITH HOMEOWNERS DEEMED AT HIGHEST RISK TO DETERMINE IF A FAILURE IS OCCURRING. GRANT FUNDS WILL COVER ANY ADDITIONAL PERSONNEL COSTS. THE AMOUNT RECEIVED FROM EGLE WAS \$600,947, THERE IS A 25%

MATCH REQUIRED WHICH WILL COME FROM THE HOMEOWNER PORTION OF THE SYSTEM REPLACEMENTS. IT WAS SUPPORTED BY COMM. KRYGIER AND ADOPTED BY ROLL CALL VOTE: 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

COMM. COONAN: COMM. COONAN COMMENTED THE KAWKAWLIN RIVER IS PROBABLY THE POINT SOURCE OF POLLUTION TO THE BAY AND ANYTHING WE CAN DO TO REDUCE CONTAMINATION IS A BENEFIT. HE ALSO SHARED THE LAST FEW TIMES HE'S BEEN OUT TO STATE PARK HE NOTICED THERE WAS A LOT OF PEOPLE ENJOYING THE BEACH.

COMM. RYDER: COMM. RYDER COMMENTED THAT WITH THE 25% MATCH, THEY CAN COMPLETE SIXTY (60) SYSTEMS, HE ASKED WHAT IS THE PROCESS OR ENFORCEMENT FOR HOMEOWNERS TO CORRECT THE PROBLEM WHEN THE SYSTEM IS FOUND INEFFICIENT. JOEL KWIATKOWSKI, ENVIRONMENTAL HEALTH MANAGER SHARED THAT 75% WILL COME FROM GRANT FUNDING AND THE OTHER 25% WILL COME FROM THE HOMEOWNER NO MATTER WHAT THEIR INCOME IS, TO REPLACE THE SEPTIC SYSTEM. THEY WILL BE HIRING A PART-TIME TEMPORARY SANITARIUM FROM THE GRANT AND THE REST WILL COME FROM IN KIND SERVICES FROM JOEL'S DEPARTMENT. THIS WILL BE A THREE (3) PROJECT AT \$180,000 PER YEAR TO SPEND ON SEPTIC SYSTEM REPLACEMENTS, THE NUMBER WILL DEPEND ON THE COST OF EACH SYSTEM. EVERY SYSTEM IS MAPPED DIGITALLY AND THEY CAN GO OUT AND CHECK FOR FAILURES AND EVERY ONE THAT FAILS QUALIFIES FOR THE PROGRAM, THEY MUST BE A MEMBER OF THE SAGINAW BAY WATERSHED. CONTRACTORS HAVE TO BE SET UP AS VENDORS FOR BAY COUNTY AND THEY MUST BE CERTIFIED AND LICENSED. COMM. RYDER CONFIRMED WITH JOEL THAT FOR THE FIRST THREE YEARS THIS IS A VOLUNTARY PROCESS, JOEL CONFIRMED YES IT IS.

EXECUTIVE JIM
BARCIA:

EXECUTIVE JIM BARCIA, THANKED JOEL KWIATKOWSKI FOR HIS WORK PREPARING THE APPLICATION FOR THIS GRANT. HE WAS TOLD BY THE EGLE STAFF WITH OUR TRACKING SYSTEM WE HAVE IN PLACE, EVERY SEPTIC SYSTEM HAS BEEN PIN POINTED ON OUR COUNTY MAP. HOPEFULLY THIS WILL MAKE AN IMPROVEMENT TO OUR WATER QUALITY AND THIS IS A RELIEF FOR OUR RESIDENTS TO HAVE GRANT MONEY TO HELP DEFRAY THE EXPENSIVE COSTS OF REPLACING A SEPTIC SYSTEM AND PROTECTING OUR

ENVIRONMENT.

- RES. 2020-149: COMM. HEREK MOVED TO ADOPT RES. 2020-149, APPROVED THE AGREEMENT WITH THE CODERY INC. FOR TECHNICAL ASSISTANCE AND CODING EFFORTS RELATED TO CONTACT TRACING AND AUTHORIZED THE CHAIRMAN OF THE BOARD TO EXECUTE SAID AGREEMENT ON BEHALF OF BAY COUNTY (HEALTH DEPARTMENT) FOLLOWING CORPORATION COUNSEL REVIEW AND APPROVAL. LAST MONTH, THE BAY COUNTY HEALTH DEPARTMENT WAS AUTHORIZED BY THE BOARD TO ENTER INTO AN AGREEMENT WITH SALESFORCE SOFTWARE AND THEIR AUTHORIZED RESELLER, CARHASOFT TO DOCUMENT AND ASSIST SYMPTOM TRACKING AND DISEASE INVESTIGATIONS/CONTACT TRACING EFFORTS RELATED TO COVID 19 IN BAY COUNTY. ORIGINAL SOFTWARE COSTS FOR SALESFORCE WERE ESTIMATED TO BE \$91,000; THE ACTUAL COST AFTER NEGOTIATION WAS \$23,800 AND THE COSTS FOR UTILIZING THE CODERY INC IS ESTIMATED TO BE \$35,000. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.
- RES. 2020-150: COMM. HEREK MOVED TO ADOPT RES. 2020-150, APPROVED THE AGREEMENT WITH GO-EVO FOR EMPLOYEE/COURT SYMPTOM TRACKING AND AUTHORIZED THE CHAIRMAN TO THE BOARD TO EXECUTE SAID AGREEMENTS ON BEHALF OF BAY COUNTY (HEALTH DEPARTMENT). SINCE MARCH OF THIS YEAR, THE BAY COUNTY HEALTH DEPARTMENT HAS UTILIZED AN IN-HOUSE SOFTWARE SOLUTION TO DOCUMENT SYMPTOM TRACKING FOR BAY COUNTY EMPLOYEES. THIS SOLUTION IS NOT FUNCTIONAL FOR LONG TERM AND THERE ARE SEVERAL OFF THE SHELF SOLUTIONS THAT ARE MORE ROBUST AND CAN ASSIST WITH SYMPTOM TRACKING OF EMPLOYEES AND PROVIDE REAL-TIME ANALYSIS WHERE THERE IS CURRENTLY NONE. COSTS ARE ESTIMATED TO BE \$1,500 PER MONTH DEPENDING ON THE SCALABILITY OF ITS USE AS DESCRIBED ABOVE AND NO ADDITIONAL GENERAL FUNDS ARE NECESSARY AS FUNDS THROUGH CURRENT ALLOCATIONS VIA SUPPLEMENTAL FUNDS PROVIDED BY THE STATE OF MICHIGAN WILL BE UTILIZED. DEPENDING ON THE SCALABILITY OF POTENTIAL EXPANSION WITH OTHER RELATED GOVERNMENT ENTITIES, ALL EFFORTS WILL BE MADE TO ENGAGE COMMUNITY PARTNERS TO CONTRIBUTE AS WELL. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY ROLL CALL VOTE : 7 YEAS,

COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-151: COMM. HEREK MOVED TO ADOPT RES. 2020-151, CONCURRED WITH THE BID AWARD FOR RFP 012019 CREDIT CARD PROCESSING SERVICES AND APPROVED A THREE (3) YEAR CONTRACT WITH LEXIS/NEXIS SAID CONTRACT TO HAVE AN OPTION FOR TWO (2), AND ONE (1) YEAR RENEWALS. CREDIT CARD TRANSACTION CHARGES WILL BE UNIFIED THROUGHOUT ALL DEPARTMENTS AS A FIXED FEE OF 2.39% PER TRANSACTION. THE COURTS WILL CONTINUE TO ABSORB THE FEES FOR THESE CHARGES AND SHOULD RECOGNIZE A SAVINGS DUE TO THE LOWER FEE. IT WAS SUPPORTED BY COMM. RYDER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-152: COMM. HEREK MOVED TO ADOPT RES. 2020-152, RECINDS RESOLUTION NO. 2020-123 AND RESOLUTION NO. 2020-124 AND THE BAY COUNTY BOARD OF COMMISSIONERS HEREBY RECEIVED THE RFP'S SUBMITTED TO REGION VII AREA AGENCY ON AGING BY BAY COUNTY CHILD AND SENIOR CENTERS, INC. (GOLDEN HORIZONS) AND LEGAL SERVICES OF EASTERN MICHIGAN FOR FUNDING FOR FY 2021. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-153: COMM. HEREK MOVED TO ADOPT RES. 2020-153, APPROPRIATED \$15,000 FROM THE FUND BALANCE TO ASSIST THE BOYS AND GIRLS CLUBS OF THE GREAT LAKES BAY REGION - PINCONNING CLUB IN COMPLETING THE PINCONNING CLUB PROJECT. CURRENTLY THE BOYS AND GIRLS CLUBS OF THE GREAT LAKES BAY REGION SERVES 50 CHILDREN AT THE PINCONNING CLUB, THE MAXIMUM NUMBER ALLOWED AT THIS TIME WITH A WAITING LIST FOR OTHER MEMBERS TO ATTEND. THE REPAIRS AND IMPROVEMENTS COMPLETED WERE FUNDED THROUGH A GRANT FROM THE KANTZLER FOUNDATION, FRED AND JOYCE COOK AND THE WIRT FOUNDATION AND MONIES FROM THE ORIGINAL PROJECT, \$12,000, WERE ALLOWED TO BE HELD PENDING RAISING FUNDS REQUIRED TO COMPLETE THE PINCONNING CLUB PROJECT. \$55,000 WAS RAISED FOR THE PINCONNING CLUB PROJECT, HOWEVER, \$15,000 IS NEEDED TO FINISH THE ROOF AND THE 3 AIR CONDITIONING UNITS THAT ARE FAILING. IT WAS SUPPORTED BY

COMM. KRYGIER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

COMM. COONAN: COMM. COONAN COMMENTED IT WAS A GOOD PROGRAM THEY HAD IN PINCONNING AND ANY TIME WE INVEST IN KIDS AND OUR COMMUNITY IT'S A GOOD THING. COMM. DURANCZYK AGREED AND SAID THERE IS A GREAT NEED FOR THIS IN PINCONNING.

RES. 2020-154: COMM. HEREK MOVED TO ADOPT RES. 2020-154, APPROVED THE ACCOUNTS PAYABLE CLAIMS AGAINST THE COUNTY'S GENERAL FUND. IT WAS SUPPORTED BY COMM. LUTZ AND ADOPTED BY A ROLL CALL VOTE: 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

MOTION 57: COMM. HEREK MOVED TO RECEIVE THE ANALYSIS OF GENERAL FUND EQUITY REPORT COVERING JANUARY 1, 2020 - JULY 31, 2020 AS SUBMITTED BY THE BAY COUNTY FINANCE DEPARTMENT REFLECTING AN ESTIMATED UNASSIGNED FUND BALANCE OF \$5,060,203.00. IT WAS SUPPORTED BY COMM. KRYGIER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

MOTION 58: COMM. HEREK MOVED TO RECEIVE FROM THE FINANCE DEPARTMENT AN UPDATE REGARDING EXECUTIVE DIRECTIVE 2007-11. ON JULY 20, 2020 AN EMAIL WAS SENT REQUESTING DEPARTMENTS TO CONTACT THEIR GRANTOR AGENCIES TO CONFIRM THE LEVEL OF GRANT FUNDING FOR THE CURRENT YEAR. AS OF AUGUST 4, 2020, THE STATE GRANTOR AGENCIES THT HAVE RESPONDED TO DEPARTMENT'S REQUESTS INDICATE THAT FUNDING LEVELS FOR THE STATE GRANTS WITH REGARD TO FISCAL YEAR 2019 AND/OR 2020 APPEAR TO HAVE NO CHANGES. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

**PERSONNEL/HUMAN SERVICES (TOM RYDER, CHAIR;
MICHAEL E. LUTZ, VICE CHAIR)**

RES. 2020-155: COMM. RYDER MOVED TO ADOPT RES. 2020-155, APPROVED TO POST/ADVERTISE/FILL THE FOLLOWING FULL TIME/PART TIME/TEMPORARY/SEASONAL OR CO-OP POSITIONS/VACANCIES/NEW POSITIONS IN THE FOLLOWING DEPARTMENTS: PERSONNEL DEPARTMENT - PERSONNEL/RETIREMENT: FULL TIME TYPIST CLERK II;

DEPARTMENT ON AGING - FULL TIME COOK AND PART TIME SITE COORDINATOR; HEALTH DEPARTMENT: FULL TIME TYPIST CLERK III. IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-156: COMM. RYDER MOVED TO ADOPT RES. 2020-156, APPROVED THE HEALTH DEPARTMENT'S STAFFING REALIGNMENT PLAN (ATTACHED) WHICH INCLUDES THE REDEPLOYMENT OF EXISTING POSITIONS AS PROPOSED AND THE POSTING ANF FILLING OF POSITIONS WHICH ARE REQUIRED TO BE POSTED/FILLED. SINCE MARCH OF THIS YEAR, THE BAY COUNTY HEALTH DEPARTMENT HAS DEPLOYED ITS STAFF TO DOCUMENT AND ASSIST SYMPTOM TRACKING AND DISEASE INVESTIGATIONS/CONTACT TRACING EFFORTS RELATED TO COVID 19 IN BAY COUNTY, WHILE IT WAS SUCCESSFUL IN THE FIRST FOUR MONTHS OF THE PANDEMIC, IT CANNOT BE SUSTAINED BY THE CURRENT ORGANIZATIONAL SCHEMA. THE NECESSITY TO REENGAGE NEEDED CLINICAL AND COMMUNITY SERVICES WITHIN THE DEPARTMENT HAS PRECIPITATED THE NEED TO FIND A MORE DURABLE SOLUTION FOR THE NEXT 14 MONTHS, ESPECIALLY AS WE PREPARE TO REOPEN SCHOOLS, CONTINUE TO INVESTIGATE CONFIRMED CASES AND IN THE EVENT OF DEPLOYMENT OF A VIABLE VACCINE. IT WAS SUPPORTED BY COMM. COONAN AND PASSED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

COMM. COONAN: COMM. COONAN, ASKED JOEL STRASZ, HEALTH DEPARTMENT DIRECTOR IF THIS REALIGNMENT HAS TO WITH CONTACT TRACING. JOEL CONFIRMED YES IT WAS. COONAN ALSO ASKED FOR AN UPDATE ON TESTING RESULTS, WERE THEY COMING BACK SOONER? PER JOEL CASES HAVE GONE UP QUITE A BIT IN THE LAST TEN (10) DAYS. TESTING IS A MIXED BAG, QUEST IS SPEEDING UP TO FOUR (4) AND FIVE (5) DAYS, LOCAL LABS ARE AT CAPACITY, FOR EXAMPLE MCLAREN WAS TAKING FIVE (5) TO SEVEN (7) DAYS. ONCE SCHOOLS OPEN THERE WILL BE MORE TESTING DONE. COMM. COONAN COMMENTED THAT THE TESTS WERE TAKING SO LONG WHAT IS THE POINT OF TRACING. HE ASKED IF THERE WAS ANY CHANCE THE TESTING WOULD BE IMPROVED. PER JOEL IF THERE WAS A NATIONAL STRATEGY THAT WOULD HELP ASSIST THE STATE AND LOCALS LABORATORIES, IT WOULD HELP. MICHIGAN IS LOOKING AT GETTING SOME RAPID TESTS THAT WOULD GET RESULTS WITHIN 30 MINUTES, IT DOES HAVE SOME FALSE NEGATIVES BUT IS A GOOD TEST, MICHIGAN IS SLATED TO

GET 500,000 OF THOSE.

COMM. BEGICK: COMM. BEGICK COMMENTED ABOUT THE RAPID TESTING GIVING FALSE POSITIVES AND CAN CAUSE DRAMA IN A FAMILY LIKE WHAT HAPPENED TO THE STAFFORD'S FAMILY WITH HIS FALSE RESULTS. HE ALSO SHARED THAT SAGINAW COUNTY IS TALKING ABOUT ASKING FOR A MILLAGE TO HELP THE HEALTH DEPARTMENT WITH COSTS ASSOCIATED TO THE COVID-19 PANDEMIC.

COMM. COONAN: COMM. COONAN COMMENTED THAT BAY COUNTY SHOULD PUT THROUGH A RESOLUTION TO ENCOURAGE WASHINGTON TO STIMULATE AND HELP THE LOCAL AND STATE, BY DOING THIS A MILLAGE WOULD NOT BE NECESSARY. COMM. DURANCZYK AGREED AND SAID IT WAS A GREAT IDEA.

COMM. BEGICK: COMM. BEGICK COMMENTED THAT NACO AND MAC ARE PUSHING TO GET MONEY FOR THE LOCAL COMMUNITIES. THEY ARE FIGHTING FOR IT.

MOTION 59: COMM. RYDER MOVED TO RECEIVE FROM THE OFFICE OF ASSIGNED COUNSEL MONTHLY REPORT FOR JUNE 2020. IT WAS SUPPORTED BY COMM. LUTZ AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

BOARD OF COMMISSIONERS (MICHAEL DURANCZYK, CHAIR, MICHAEL LUTZ, VICE CHAIR)

RES. 2020-157: COMM. LUTZ MOVED TO ADOPT RES. 2020-157, TO RECEIVE THE EMPLOYMENT STATUS REPORT - JULY 2020. IT WAS SUPPORTED BY COMM. HEREK AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-158: COMM. LUTZ MOVED TO ADOPT RES. 2020-158, THE BAY COUNTY BOARD OF COMMISSIONERS APPOINTED THE FOLLOWING INCUMBENTS FOR THE THREE (3) SEATS ON THE TRI CITY AREA JOINT AIRPORT ZONING BOARD, THE TERM FOR WHICH IS SIX (6) YEARS, EXPIRING SEPTEMBER 2025, RICHARD L. BYRNE, PATRICK H. BESON AND ERNIE KRYGIER AND THESE TERMS EXPIRED SEPTEMBER 2019. THE BOARD DOES NOT MEET ON A REGULAR BASIS AND NO PER DIEM IS PAID TO THE REPRESENTATIVES; PURSUANT TO THE MICHIGAN AERONAUTICS, THE BOARD OF

COMMISSIONERS MUST APPROVE THE APPOINTMENTS. IT WAS SUPPORTED BY COMM. COONAN AND PASSED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

COUNTY EXECUTIVE

EXECUTIVE JIM
BARCIA:

EXECUTIVE JIM BARCIA GAVE A SHOUT OUT TO CRAIG GOULET AND HIS STAFF AT THE ANIMAL SERVICES AND ADOPTION CENTER, LAST WEEK THEY HAD AN ADOPTION EVENT, 38 CATS AND 7 DOGS FOUND THEIR FOREVER HOMES. ALSO, BAY COUNTY ASSISTED SAGINAW COUNTY WITH A HOARDING ISSUE, HE WAS HAPPY WE WERE ABLE TO COLLABORATE WITH OTHER SHELTERS.

UNFINISHED BUSINESS

THERE WAS NO UNFINISHED BUSINESS

NEW BUSINESS

THERE WAS NO NEW BUSINESS

MISCELLANEOUS

JOEL STRASZ:

JOEL STRASZ, HEALTH DEPARTMENT DIRECTOR COMMENTED THAT IN THE LAST TEN (10) DAYS THERE HAS BEEN QUITE A RISE IN CASES, IN FACT THERE WERE 90 CASES REPORTED. IN THE MONTH OF JUNE THERE WERE 38 CASES AND FOR JULY THERE WERE 210 CASES. THEY HAVE MET WITH THE SCHOOLS AND ARE ASSISTING THEM WITH REOPENING. ABOUT THREE OF THE FOUR PUBLIC SCHOOLS ARE OPENING REMOTELY. THEY ARE TRYING TO FIND SOLUTIONS FOR FAMILIES THAT PARENTS CANNOT BE HOME DURING THE DAY OR FOR CHILDREN WHO STRUGGLE LEARNING REMOTELY AND FOR ONES THAT NEED INTERNET ACCESS. JOEL IS ALSO WORKING WITH SCHOOL ATHLETIC DIRECTORS AND COACHES.

COMM. BEGICK:

COMM. BEGICK SHARED THERE HAVE BEEN 31 FATALITIES IN BAY COUNTY SO THAT WAS STAYING STABLE.

ANNOUNCEMENTS

CHAIRMAN DURANCZYK NOTED THE UPCOMING 2020 APPOINTMENTS AS FOLLOWS:

1. OCTOBER:

A. LAND BANK AUTHORITY - (ONE 3-YEAR TERM EXPIRING - ANDREW NIEDZINSKI, CITY COMMISSIONER)

B. DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD OF DIRECTORS - (ONE 3-YEAR TERM - SANDY SHUTT)

2. NOVEMBER:

A. BUILDING AUTHORITY (ONE 6-YEAR TERM EXPIRING - DARRELL MACIAG)

3. DECEMBER:

A. DEPARTMENT ON AGING ADVISORY COMMITTEE (FOUR 2-YEAR TERMS EXPIRING: DISTRICTS 2, 4, 6 AND 1 AT LARGE)

CLOSED SESSION

MOTION 60:

COMM. RYDER MOVED TO GO INTO CLOSED SESSION PURSUANT TO MCLA 15.268, SEC. 8(E): TO CONSULT WITH ATTORNEY ALLAN VANDERLAAN REGARDING TRIAL OR SETTLEMENT STRATEGY IN CONNECTION WITH SPECIFIC PENDING LITIGATION, BUT ONLY WHEN AN OPEN MEETING WOULD HAVE A DETRIMENTAL FINANCIAL EFFECT ON THE LITIGATING OR SETTLEMENT POSITION OF THE PUBLIC BODY. IT WAS SUPPORTED BY COMM. LUTZ AND PASSED BY ROLL CALL VOTE : 6 YEAS, COMM. BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS AND 1 EXCUSED, COMM. KRYGIER.

CORPORATION COUNSEL - PENDING LITIGATION (THOMAS FOX VS SAGINAW COUNTY ET ALL) (BAY COUNTY TREASURER)

MOTION 61:

COMM. COONAN MOVED TO GO BACK INTO REGULAR SESSION FOLLOWING CLOSED SESSION DISCUSSIONS TO CONSULT WITH ATTORNEY ALLAN VANDERLAAN REGARDING TRIAL OR SETTLEMENT STRATEGY IN CONNECTION WITH SPECIFIC PENDING LITIGATION, BUT ONLY WHEN AN OPEN MEETING WOULD HAVE A DETRIMENTAL FINANCIAL EFFECT ON THE LITIGATING OR SETTLEMENT POSITION OF THE PUBLIC BODY. IT WAS SUPPORTED BY COMM. HEREK AND PASSED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

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RECESS/ADJOURNMENT

MOTION 62: COMM. KRYGIER MOVED TO ADJOURN THE REGULAR BOARD SESSION OF AUGUST 11, 2020. IT WAS SUPPORTED BY COMM. RYDER THE MEETING CONCLUDED AT 5:28 P.M. BY A ROLL CALL VOTE : 6 YEAS, COMM. KRYGIER, BEGICK, COONAN, RYDER, LUTZ AND DURANCZYK, 0 NAYS AND 1 EXCUSED, THOMAS HEREK.

MICHAEL DURANCZYK, CHAIRMAN
BOARD OF COMMISSIONERS

CYNTHIA A. LUCZAK
BAY COUNTY CLERK
BOARD OF COMMISSIONERS

TINA MUELLER
SECRETARY TO THE CLERK
BOARD OF COMMISSIONERS