

BAY COUNTY BOARD OF COMMISSIONERS

A G E N D A

TUESDAY, AUGUST 11, 2020

4:00 P.M.

VIA ZOOM

PAGE NO.

I CALL TO ORDER (CHAIRMAN DURANCZYK)

II ROLL CALL

III INVOCATION

IV PLEDGE OF ALLEGIANCE

73-86 **V MINUTES (7/14/2020)**

VI CITIZEN INPUT

VII PETITIONS AND COMMUNICATIONS

VIII REPORTS/RESOLUTIONS OF COMMITTEES

A. WAYS AND MEANS (THOMAS M. HEREK, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)

1-35 1. No. 2020-142 - MHT/Center Ridge Arms Tax Credit Application/Conversion/Renovation (Corporation Counsel)

36-37 2. No. 2020-143 - eRMConnect Contract (Register of Deeds)

38-39 3. No. 2020-144 - P.A. 416 Grant FTY 2021 (Sheriff)

40-41 4. No. 2020-145 - Lease Agreements for Adult Foster Care Homes (Recreation & Facilities)

42-43 5. No. 2020-146 - Renewal of Medicare Advantage Plan (Personnel)

- | | | |
|-------|-----|--|
| 44-45 | 6. | No. 2020-147 - Designated Assessor Local Agreement (Equalization) |
| 46-47 | 7. | No. 2020-148 - Clean Michigan Initiative Nonpoint Source Pollution Control Funds - Kawkawlin River Septic System Project (Health Department) |
| 48-49 | 8. | No. 2020-149 - Agreement with Codery, Inc. (Health Department-COVID) |
| 50-51 | 9. | No. 2020-150 - Agreements with GO-EVO (Health Department-COVID) |
| 52-54 | 10. | No. 2020-151 - Credit Card Contract with Lexis/Nexis (Finance/Purchasing) |
| 55 | 11. | No. 2020-152 - Rescission of Res. Nos. 2020-123 & 2020-124 (Region VII - Funding RFP's) |
| 56-58 | 12. | No. 2020-153 - Boys and Girls Clubs - Pinconning Club - Appropriation (Commissioner Duranczyk) |
| 59 | 13. | No. 2020-154 - Payables: General |
| | 14. | Finance Officer |
| 60 | a. | Analysis of General Fund Equity 2020 (Receive) |
| 61 | b. | Update - Executive Directive #2007-11 (Receive) |

B. PERSONNEL/HUMAN SERVICES (TOM RYDER, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)

- | | | |
|-------|----|---|
| 62-64 | 1. | No. 2020-155 - Vacancies: Personnel; Department on Aging; Health Department (Personnel) |
| 65-67 | 2. | No. 2020-156 - Staffing Realignment Plan in Response to COVID (Health Department) |
| 68-69 | 3. | Office of Assigned Counsel - June 2020 Report (Receive) |

C. BOARD OF COMMISSIONERS (MICHAEL J. DURANCZYK, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)

- | | | |
|-------|----|---|
| 70-71 | 1. | No. 2020-157 - Reports of County Executive |
| 72 | 2. | No. 2020-158 - Appointments Tri City Area Joint Airport Zoning Board - Ernie Krygier; Richard Byrne; Patrick Beson (Incumbents) |

IX REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

A. County Executive

X UNFINISHED BUSINESS

XI NEW BUSINESS

XII MISCELLANEOUS

XIII ANNOUNCEMENTS

A. 2020 Appointments:

1. OCTOBER:

- a. Land Bank Authority (One three year term expiring: Andrew Niedzinski, City Commissioner)
- b. Department of Health and Human Services Board of Directors (One 3-year term - S. Shutt)

2. NOVEMBER:

- a. Building Authority (One six-year term expiring: D. Maciag)

3. DECEMBER:

- a. Department on Aging Advisory Committee (Four 2-year terms expiring: Districts 2, 4, 6 and at-large)

XIV CLOSED SESSION (If requested)

A. Corporation Counsel - Pending Litigation (Thomas Fox vs Saginaw County et al)

Motion: To go into closed session pursuant to MCLA 15.268, Sec. 8 (e): To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.

XV RECESS/ADJOURNMENT

PLEASE NOTE:

THE BOARD CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/DIVISION HEAD/AGENCY PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

RESOLUTION

- BY:** WAYS AND MEANS COMMITTEE (8/11/2020)
- WHEREAS,** In early 2018, pursuant to Resolution 2018-1, Bay County approved a plan to partner with MHT Housing, Inc. ("MHT") to form Center Ridge Arms Limited Dividend Housing Association, LLC, a Michigan Limited Liability Company ("the Company") to allow for the redevelopment, management and ownership of the 100 unit residential property known as Center Ridge Arms ("CRA") located at 798 North Pine Road, Hampton Township, MI ("the Project"); and
- WHEREAS,** The parties initially anticipated that there would be a traditional RAD conversion and the parties would seek to have the redevelopment and rehab of CRA funded not only through an award of Low Income Tax Credits, but also through a HUD backed mortgage, and a Memorandum of Understanding was entered to that effect on January 9, 2018; and
- WHEREAS,** After substantial investment by MHT in the form of market studies, environmental studies and reviews, and extensive review and communications with HUD, a determination was made that the traditional RAD conversion and financing was not feasible as originally contemplated because of the small size of CRA, its rehabilitation needs and the market rate for the rental units, and MHT, working collaboratively with HUD and the Michigan State Housing Development Authority ("MSHDA"), sought to obtain both alternate financing and an alternate avenue through HUD to convert the County's traditional Public Housing to HUD's tenant-based assistance program through a new Streamlined Voluntary Conversion Program; and
- WHEREAS,** This Board approved the County and MHT's pursuit of this alternative and innovative approach in a new MOU dated November 6, 2019. Both Bay County and MHT have been working diligently with HUD and MSHDA, and it is believed that this will be the first time in the State of Michigan that such an innovative financing and conversion project has been utilized to rehabilitate and convert Public Housing to a tenant based assistance program; and
- WHEREAS,** All background work has been completed, the Board has been advised of the terms of the Streamlined Conversion Process, all tenant notifications have been provided, applicable waiting periods for the passage of this resolution have expired and all necessary public and tenant comments and input have been received that are necessary for the County and MHT to apply for the Streamlined Conversion and obtain financing through Low Income Tax Credits, MSHDA tax-exempt bond financing and MSHDA gap financing;
- THEREFORE, THE BOARD OF COMMISSIONERS OF BAY COUNTY, MICHIGAN, RESOLVES AS FOLLOWS:**
- (1) The Board approves the application and execution of HUD's Streamlined Voluntary Conversion for Center Ridge Arms (which was previously set forth in CRA's 5-year Plan and approved via Resolution 2020-100);
 - (2) The Board affirms that Bay County shall no longer operate as a HUD Subsidized Public Housing Authority through the Bay County Housing Department, as ownership and operation of CRA will fall under the authority of the newly formed Limited Dividend Housing Association;
 - (3) The Board authorizes use of the currently restricted existing CRA Capital Fund/Housing Proceeds CD carried over from prior years to be used to offset the County's existing OPEB liability for prior CRA employees and to utilize any funds remaining in that CD after OPEB liability is extinguished for safety or capital improvements to CRA as allowed by the 5-year Plan and HUD regulations;

- (4) The Board acknowledges receipt and review of the Environmental Review for Activity for this Project that is Categorical Excluded Subject to 24 CFR 58.35(a);
- (5) The Board acknowledges receipt and review of any and all comments made regarding the PHA 5-year plan as well as tenant comments and input following tenant surveys, questionnaires and tenant meetings regarding and/or required by the Streamlined Voluntary Conversion;
- (6) The Board authorizes the Board Chair to sign any and all application documents necessary for the Streamlined Conversion, and execute any agreements and documents necessary to effectuate the sale and transfer of CRA and obtain financing for rehabilitation and operations funding and to finalize the creation of the new Center Ridge Arms Limited Dividend Housing Association, LLC, a Michigan Limited Liability Company and any other documents necessary to effectuate completion of the Project after review and approval by Corporation Counsel; and
- (7) The Board Approve any and all budget adjustments as may become necessary.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

MHT/Center Ridge Arms

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

CORPORATION COUNSEL

Amber Davis-Johnson, Corporation Counsel
johnsona@baycounty.net

Heather Brady Pitcher, Assistant Corporation Counsel
pitcherh@baycounty.net



BAY COUNTY

JAMES A. BARCIA
County Executive

Tel: (989) 895-4131
Fax: (989) 895-2094

MEMORANDUM

TO: Thomas Herek, Chairman
Ways and Means Committee

FROM: Amber Davis-Johnson, Corporation Counsel

RE: Final approval of CRA Streamlined Voluntary Conversion, Business Agreement with MHT and formation of Limited Dividend Housing Association

DATE: August 5, 2020

BACKGROUND:

In early 2018, pursuant to Resolution 2018-1, Bay County approved a plan to partner with MHT Housing, Inc. ("MHT") to form Center Ridge Arms Limited Dividend Housing Association, LLC, a Michigan Limited Liability Company ("the Company") to allow for the redevelopment, management and ownership of the 100 unit residential property known as Center Ridge Arms ("CRA") located at 798 North Pine Road, Hampton Township, MI ("the Project"). The parties initially anticipated that there would be a traditional RAD conversion and the parties would seek to have the redevelopment and rehab of CRA funded not only through an award of Low Income Tax Credits, but also through a HUD backed mortgage, and a Memorandum of Understanding was entered to that effect on January 9, 2018. After substantial investment by MHT in the form of market studies, environmental studies and reviews, and extensive review and communications with HUD, a determination was made that the traditional RAD conversion and financing was not feasible as originally contemplated because of the small size of CRA, its rehabilitation needs and the market rate for the rental units.

MHT, working collaboratively with HUD and the Michigan State Housing Development Authority ("MSHDA"), sought to obtain both alternate financing and an alternate avenue

- 3 -

through HUD to convert the County's traditional Public Housing to HUD's tenant-based assistance program through a new Streamlined Voluntary Conversion Program. This Board approved the County and MHT's pursuit of this alternative and innovative approach in a new MOU dated November 6, 2019. Both Bay County and MHT have been working diligently with HUD and MSHDA. If final conversion is approved by this Board, this will be the first time in the State of Michigan that such an innovative financing and conversion project has been utilized to rehabilitate and convert Public Housing to a tenant based assistance program. All background work has been completed, all tenant notifications have been provided, applicable mandatory waiting periods have expired and all necessary public and tenant comments and input have been received that are necessary for the County and MHT to apply for the Streamlined Conversion and obtain financing through the form of Low Income Tax Credits, MSHDA tax-exempt bond financing and MSHDA gap financing. A more detailed Transaction Overview is attached to this Memorandum to provide additional information to Board Members of the details of the project.

FINANCIAL IMPACT:

There will be no negative financial impact on the County's general fund, as previous costs to CRA were covered through HUD. The County will realize and maximize value in the existing CRA building in the form of a \$1.88 million dollar cash flow note, which will allow the County to maximize its asset, as the building was previously subject to a Declaration of Trust with HUD, which means that the operation could only break even, making the value of the asset \$0. The County will see a positive income stream of approximately \$35,000 to \$50,000 per year in the form of a management fee (which equates to about 5%, which is above industry standard) and cash flow, costs of current employees will be covered through the Project and the County will also receive its equivalent share of the Developer Fee, which is estimated to exceed \$500,000. These will be unrestricted funds that may be used by the County for any purpose and is not restricted to public housing purposes.

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RECOMMENDATION:

That the Board approve and pass a Resolution that states the Board:

- (1) Reaffirms its approval of the application and execution of HUD's Streamlined Voluntary Conversion for Center Ridge Arms (which was previously set forth in CRA's 5-year Plan and approved via Resolution 2020-100);
- (2) Affirms that Bay County shall no longer Operate as a HUD Subsidized Public Housing Authority through the Bay County Housing Department, as ownership and operation of CRA will fall under the authority of the newly formed Limited Dividend Housing Association;
- (3) Authorizes use of the currently restricted existing CRA Capital Fund/Housing Proceeds CD carried over from prior years to offset the County's existing OPEB liability for prior CRA employees and to utilize any funds remaining in that CD after OPEB liability is extinguished for safety or capital improvements to CRA as allowed by the 5-year Plan and HUD regulations;
- (4) Acknowledges receipt and review of the Environmental Review for Activity for this Project that is Categorically Excluded Subject to 24 CFR 58.35(a);
- (5) Acknowledges receipt and review of any and all comments made regarding the PHA 5 year plan as well as tenant comments and input following tenant surveys, questionnaires and tenant meetings regarding and/or required by the Streamlined Voluntary Conversion;
- (6) Authorizes the Board chair to sign any and all application documents necessary for the Streamlined Conversion, and execute any agreements and documents necessary to effectuate the sale and transfer of CRA and obtain financing for rehabilitation and operations funding and to finalize the creation of the new Center Ridge Arms Limited Dividend Housing Association, LLC, a Michigan Limited Liability Company and any other documents necessary to effectuate completion of the Project after review and approval by Corporation Counsel; and
- (7) Approve any and all budget adjustments as may become necessary.

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CENTER RIDGE ARMS APARTMENTS

Transaction Overview

Approval is requested to apply for and execute HUD's Streamlined Voluntary Conversion ("SVC") for Center Ridge Arms Apartments to facilitate:

1. Conversion from public housing to HUD's tenant-based assistance programs to promote long-term affordability for its residents and long-term financial viability. Bay County Housing Department will no longer act as a Public Housing Authority (as required by the conversion).
2. This conversion will provide access to funding required to finance the rehabilitation of building systems, unit upgrades, and common area enhancements under new ownership controlled by Bay County. Under its current public housing program, Center Ridge Arms is prohibited from seeking outside financing for a rehabilitation now or in the future.

Protection of existing residents at the property is central to the SVC program. Each resident will have the option to choose between a tenant protection voucher ("TPV") or a project-based voucher. We expect most residents will choose TPV vouchers for its inherent portability – it allows households to retain their rent subsidy if they choose to move. In instances when tenants do choose to relocate, MSHDA will provide a housing assistance voucher to maintain the rental subsidy for the vacated unit. Though the natural attrition of residents over time, Center Ridge Arms will eventually end up with a project-based HAP contract covering 100% of the units.

SVC is one tool that HUD is offering to small public housing agencies to allow them to voluntarily reposition public housing units to more sustainable funding platforms in order to meet local objectives. It gives small public housing agencies greater flexibility to respond to local needs, allows them to pursue public/private financing, and provides greater housing choice and mobility to assisted households.

Support for SVC and Long-term Affordability through Planned Rehabilitation of the Property

1. Important support has been provided by Hampton Charter Township in the form of a long-term Payment In Lieu of Taxes ("PILOT") agreement.

Benefits to Bay County and Center Ridge Arms Apartments

1. Bay County will maintain control of Center Ridge Arms as a managing member under new ownership, and continue its mission to provide quality affordable housing for the benefit of Hampton Charter Township and Bay County residents.
2. At the end of the 15-year term of compliance under MSHDA financing, Bay County will have a specific Right of First Refusal to acquire the property.
3. Financial Benefits:
 - a. The property will be sold to a Michigan Limited Liability Company for its appraised value of \$1.8MM. In accordance with HUD requirements, proceeds from the sale will be

used for the benefit of Center Ridge Arms. HUD has agreed that these proceeds may be loaned by Bay County. This enables Bay County to book a significant note receivable.

- b. Upon completion of rehab, Bay County will be paid a cash developer fee calculated to be ~\$545,000 – 50% of the total fee of \$1.1MM.
- c. Since this transaction will now be financed by MSHDA, MHT Management, LLC is required to be the property manager of record. However, Bay County will receive this fee estimated to be \$53,400 annually. From this fee, MHT Management, LLC will earn a \$60/unit/year Asset Management Fee (\$6,000/year, escalated by percentage increase in gross potential) for providing accounting, compliance, legal and corporate property management supervision from senior and regional management. Further, Bay County will pay any of its IDC Expenses from the fee as this type of cost is prohibited from being a project-level expense. With these two offsets to the management fee, it is anticipated Bay County will receive the equivalent management fee (as a percentage of collections) to be between 5% - 6%, depending on the level of IDC Expenses. The industry average is 5%.
- d. Bay County will also be entitled to a portion of distributable cash flow over the 15-year compliance period.
- e. All current site employees will remain employees of Bay County and retain their County health and retirement benefits.

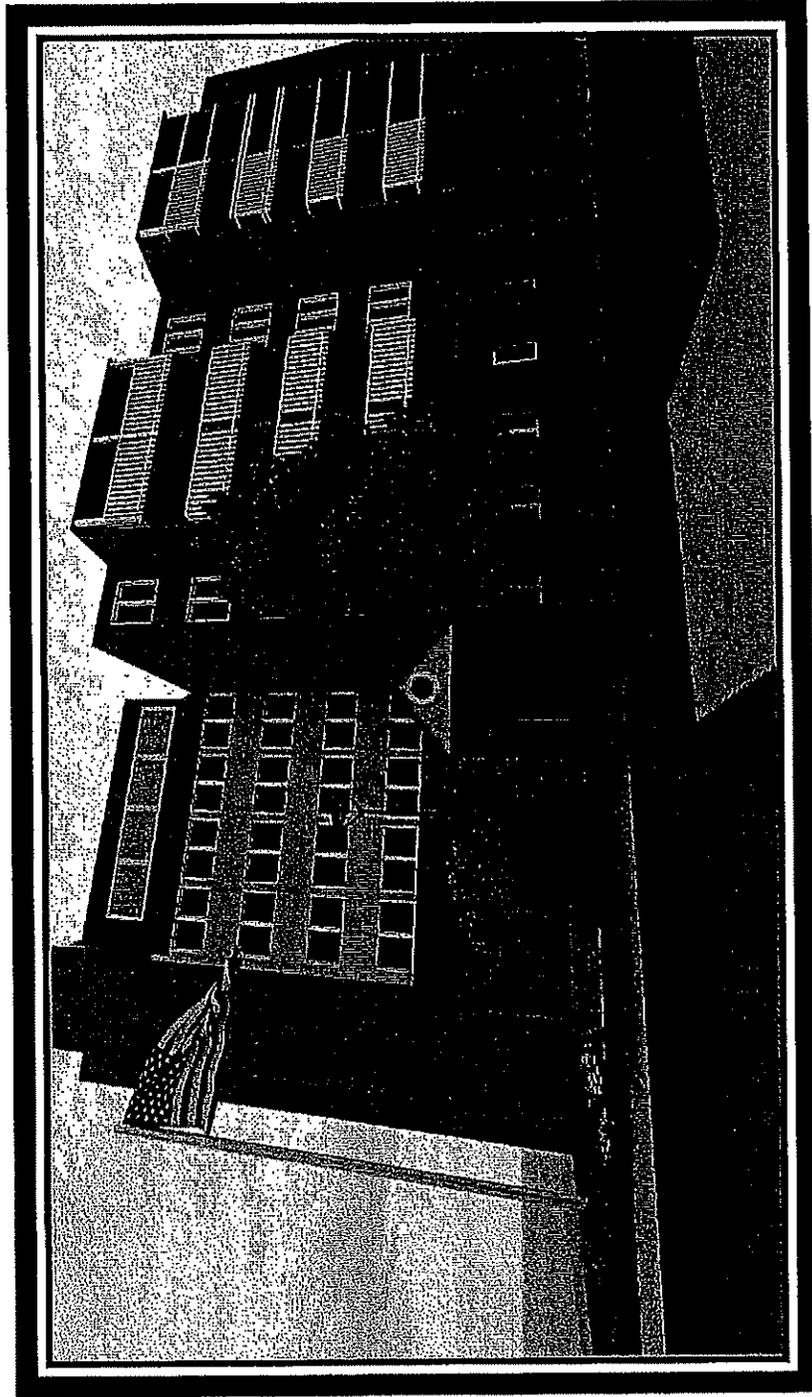
4. Leveraging Expertise and Mitigating Development Risk

- a. The rehabilitation of the property is being facilitated through a 50/50 partnership with MHT Housing, Inc., a Michigan nonprofit with 30 years of housing development experience.
- b. MHT will take the lead under the Streamline Voluntary Conversion process with HUD, and fully assist Bay County to successfully complete this beneficial conversion.
- c. MHT will provide all lender and investor guaranties and assume all development risk.
- d. MHT will fund all predevelopment costs. Only if the deal closes will MHT be reimbursed these costs.
- e. MHT will provide all development and construction related services, fund and supervise all required 3rd party reports, and fully collaborate with Bay County as its partner.
- f. MHT will be responsible for securing the financial sources for the rehabilitation of Center Ridge Arms Apartments. These sources as currently underwritten include:
 - i. MSHDA – a \$5.1MM construction loan.
 - ii. MSHDA – a \$2.7MM permanent loan.
 - iii. MSHDA – Housing Trust Funds in the amount of \$3MM

- iv. National Equity Fund (“NEF”) – approximately \$2.1MM of Low-Income Housing Tax Credit equity.
5. The entire development budget of \$9.8MM is based on a long-term capital needs assessment, important upgrades to all units and building systems, and adequate reserves for long-term viability.
- a. Planned renovations will meet energy efficient guidelines and major building components nearing the end of useful service will be replaced.
 - b. In-unit upgrades will include Energy Star appliances, new kitchen and bathroom cabinets, sinks, faucets, countertops, flooring, LED lighting, and Energy Star windows.
 - c. The renovation plan will provide for ten (10) ADA/visual impaired units at the property.
 - d. Local and minority contractors will be used where applicable.

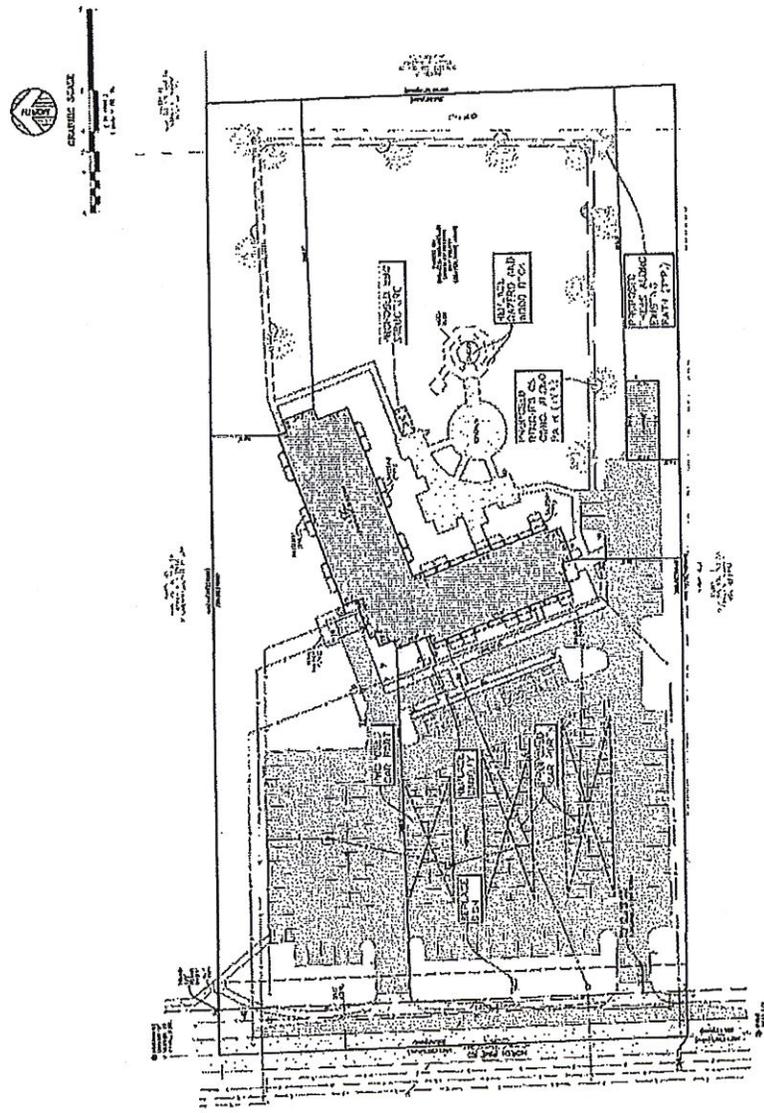
Center Ridge Arms

A New Beginning....



Proposed Site Plan

PROPOSED SITE IMPROVEMENTS 124, 11 NORTH WYOMING ST. 124, 11 NORTH WYOMING ST. 124, 11 NORTH WYOMING ST.		SHEET NO. 1 OF 1
DRAWN BY: [Name] CHECKED BY: [Name]	DATE: [Date]	SCALE: [Scale]



REVISIONS

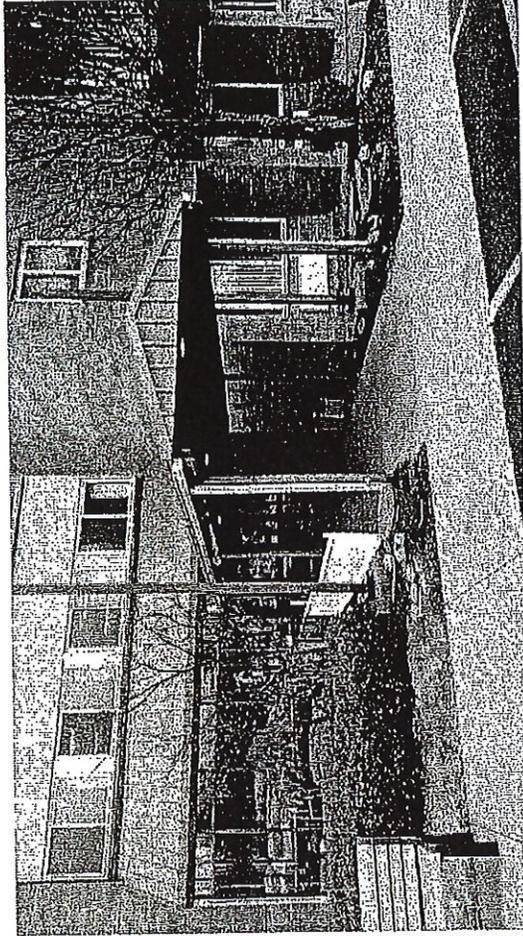
NO.	DESCRIPTION	DATE
1
2

LEGEND

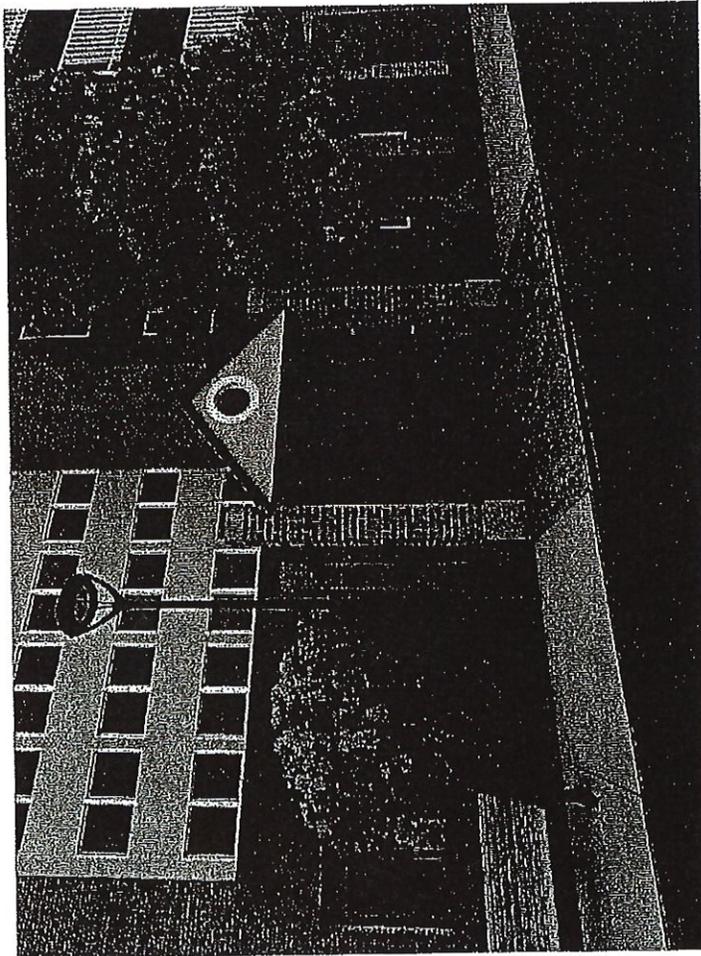
- Existing Building Footprint
- Proposed Building Footprint
- Existing Parking
- Proposed Parking
- Existing Landscaping
- Proposed Landscaping
- ...

Exterior Updates

The Entry Canopy



Existing

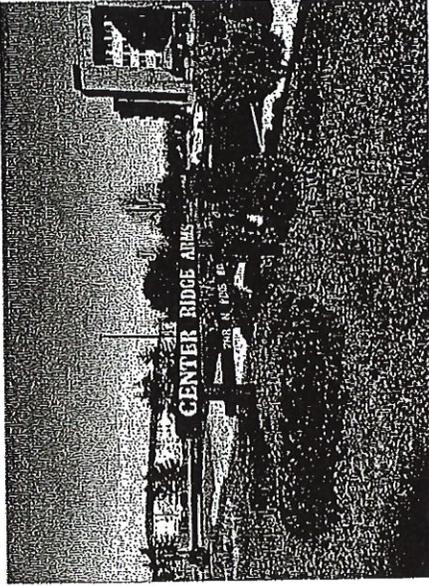


New Concept

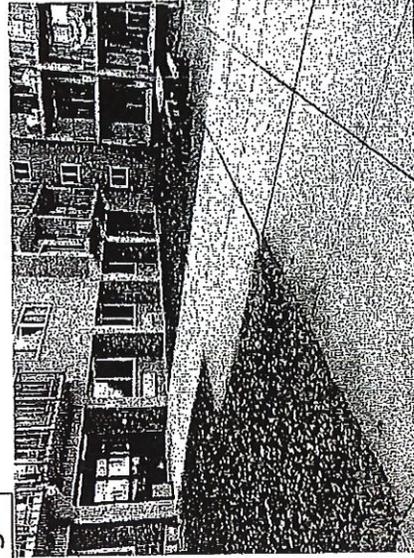
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Exterior Updates

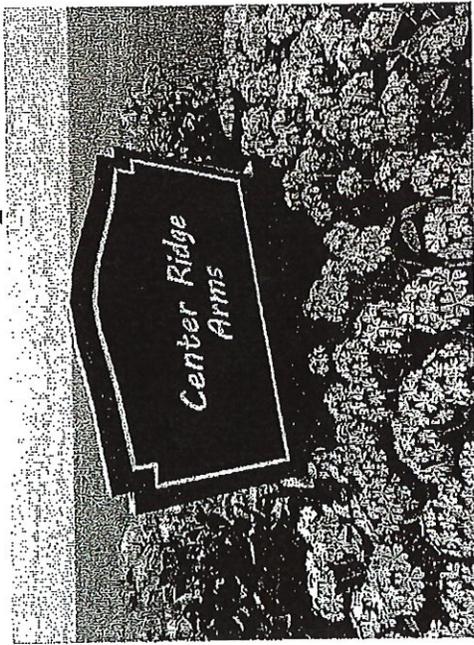
Signage & The Patio



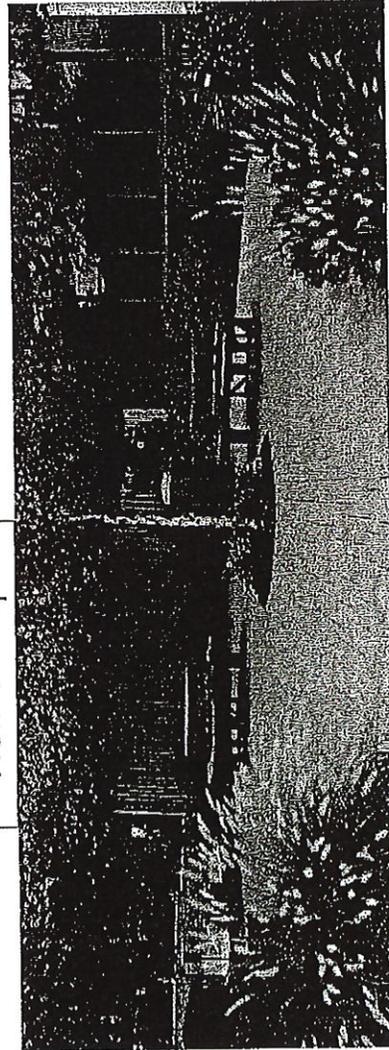
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Existing



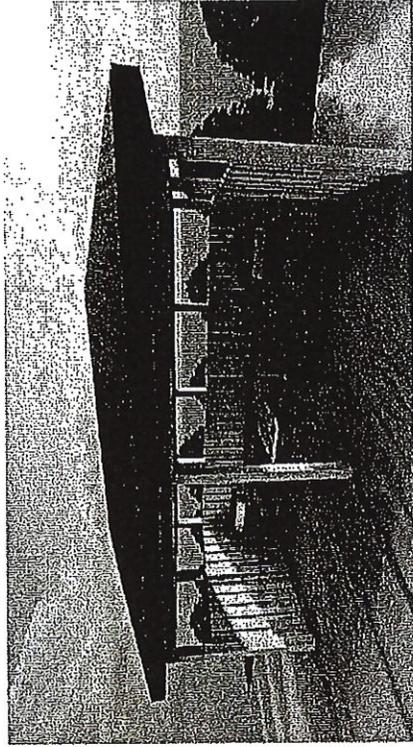
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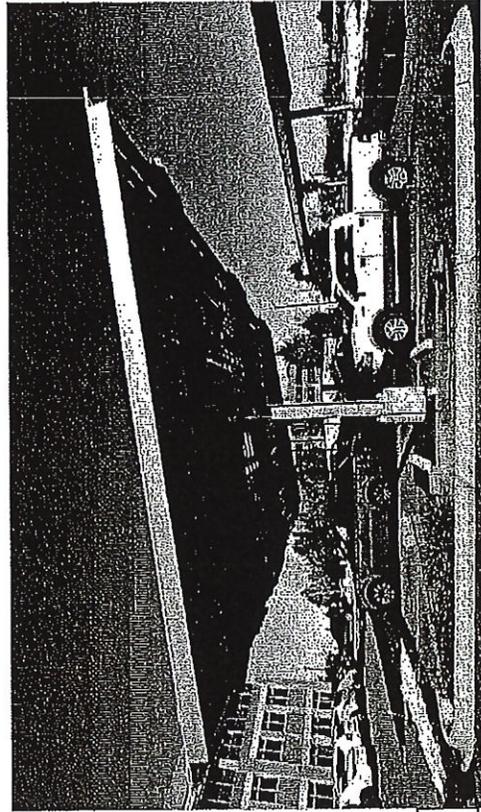
New Concept

Exterior Updates

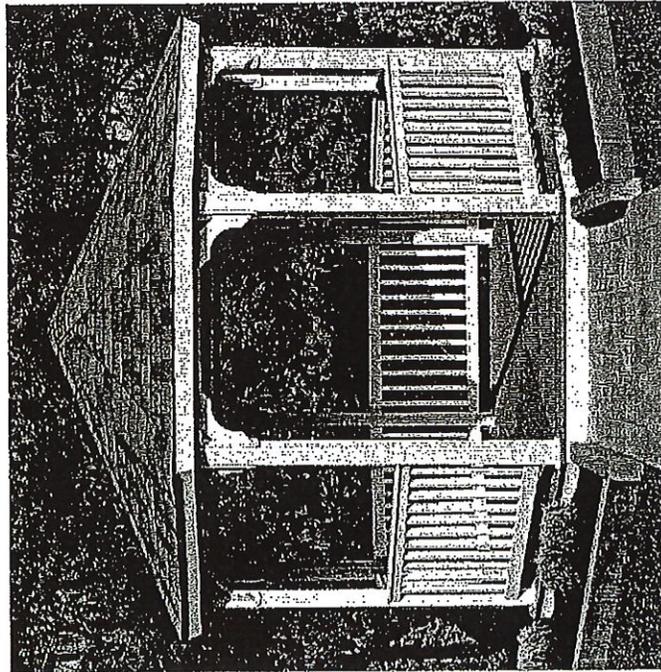
Gazebo, Carports,
BBQ Area



Proposed
BBQ Area



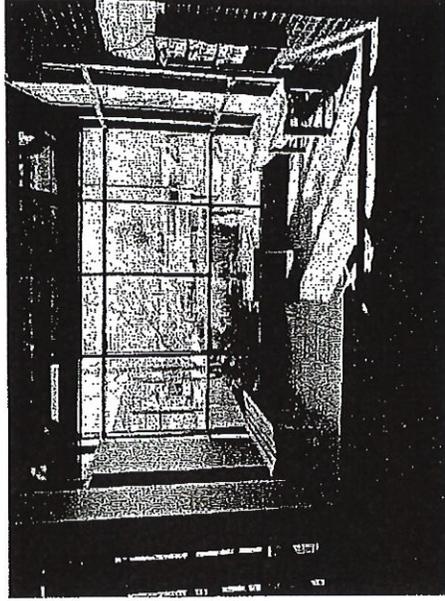
Proposed Carport



Proposed Gazebo

Community Space Update

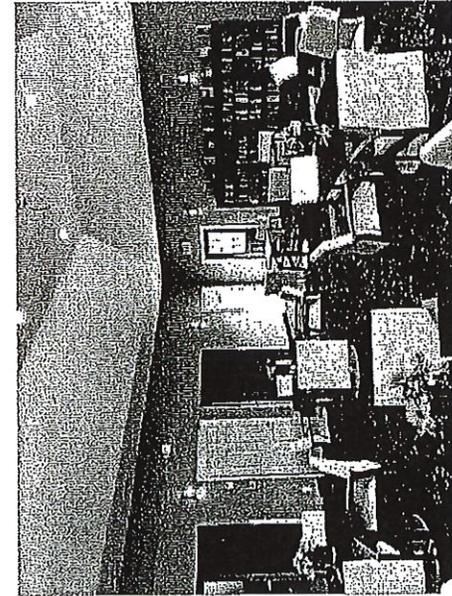
Lobby & Community Room



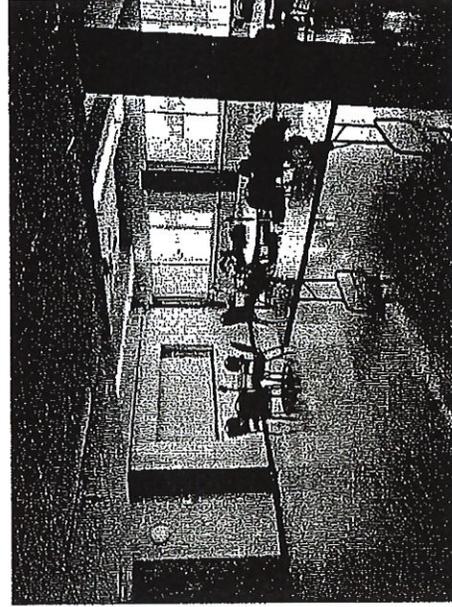
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New Concept



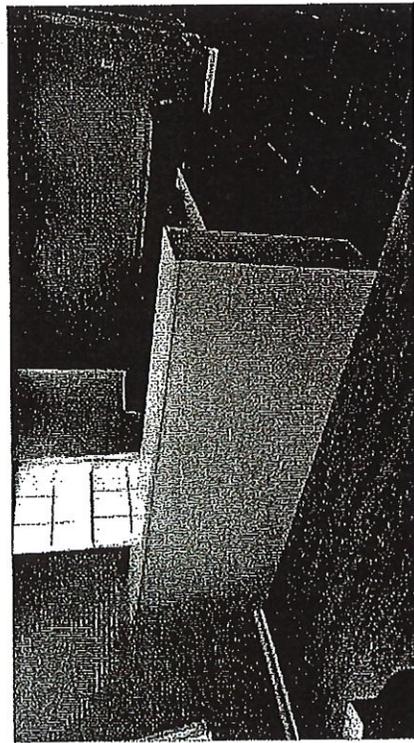
New Concept



Existing

Community Space Update

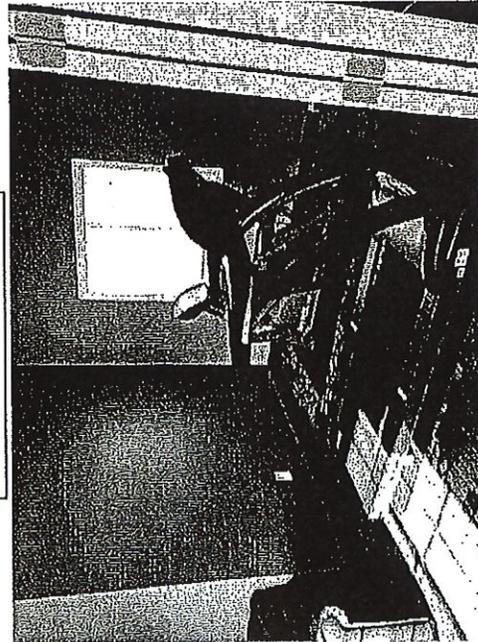
Reception Area &
Exercise Room



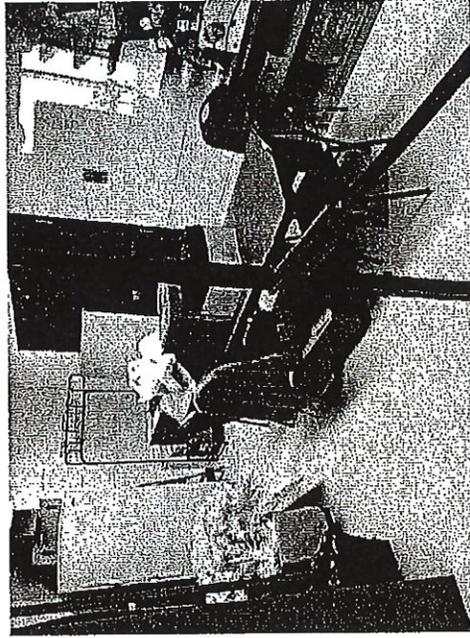
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Existing



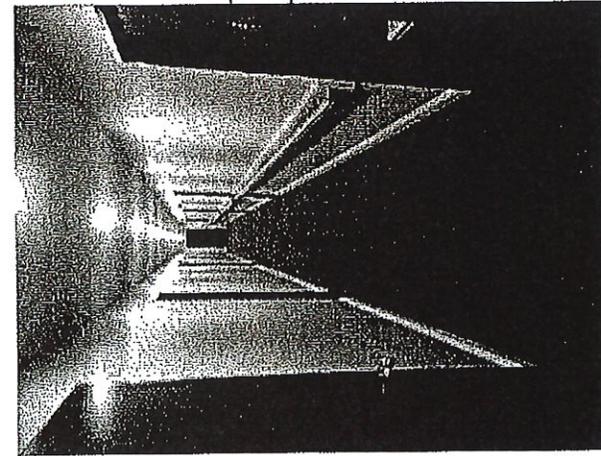
New Concept



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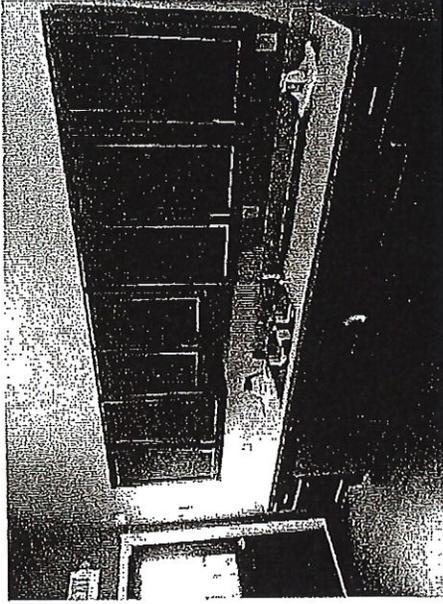
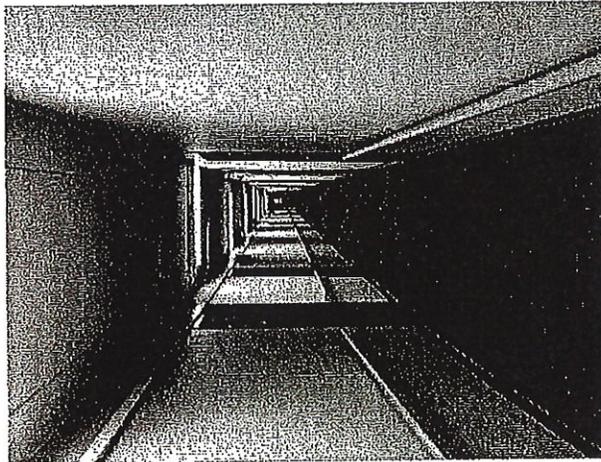
Community Space Update

Hallways & Community
Kitchen

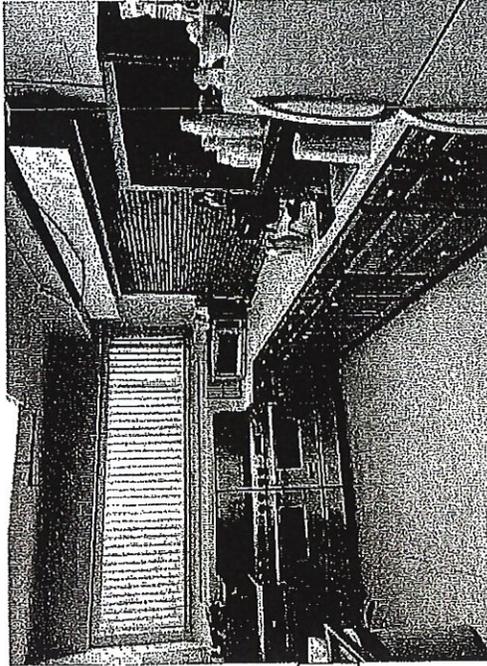


Existing

New Concept



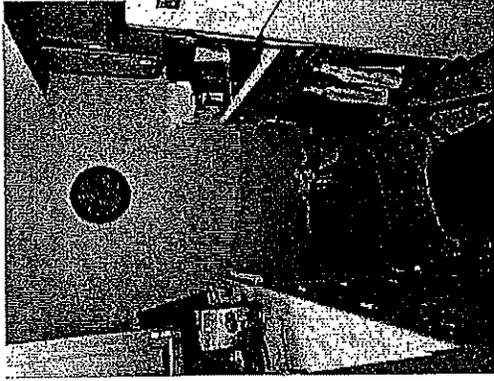
New Concept



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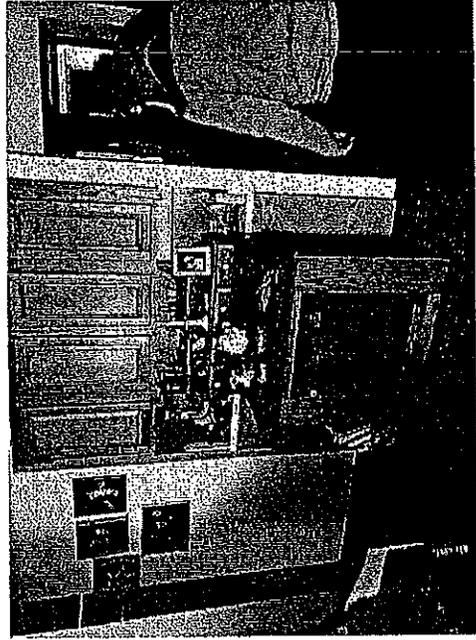
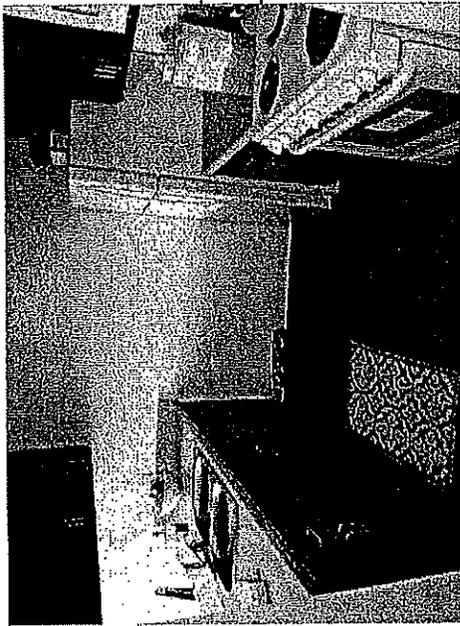
The Apartment Updates

Kitchen



Existing

New Concept



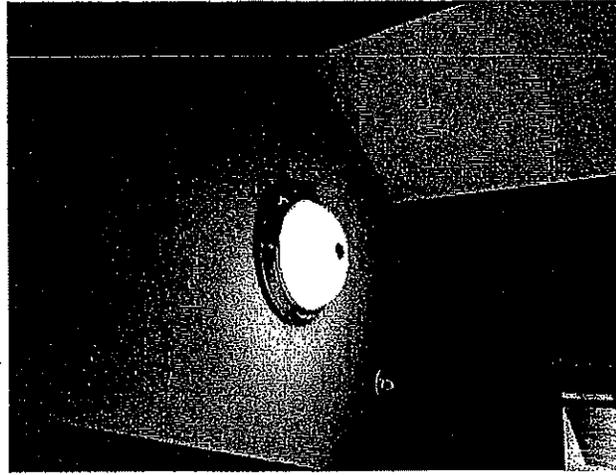
Existing

New Concept

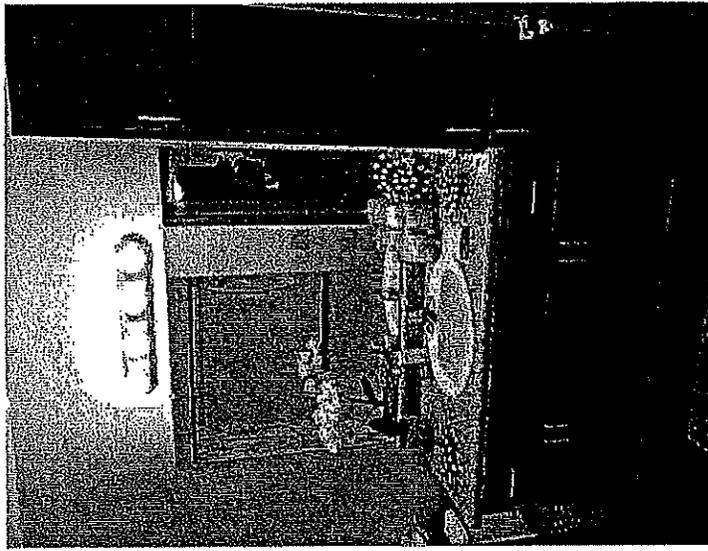


The Apartment Updates

Bathroom & Lighting
Fixtures



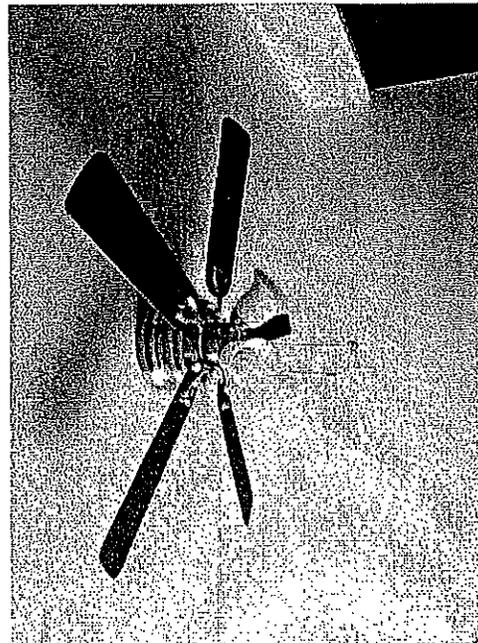
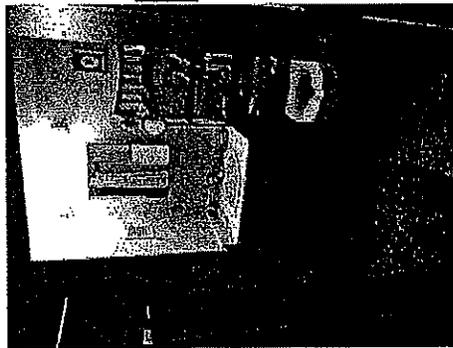
New Room Lighting



New Concept

New Chandelier

Existing





U.S. Department of Housing and Urban
Development
451 Seventh Street, SW
Washington, DC 20410
www.hud.gov
espanol.hud.gov

**Environmental Review for Activity/Project that is Categorically
Excluded Subject to Section 58.5
Pursuant to 24 CFR 58.35(a)**

Project Information

Project Name: Center Ridge Arms Rehabilitation

Responsible Entity: Bay County

Grant Recipient (if different than Responsible Entity):

State/Local Identifier: Bay County, Michigan

Preparer: Laura Ogar

Certifying Officer Name and Title: Jim Barcia, Bay County Executive

Grant Recipient (if different than Responsible Entity):

Consultant (if applicable):

Direct Comments to: (if applicable):

Project Location: Hampton Township, Bay County, Michigan

Description of the Proposed Project [24 CFR 50.12 & 58.32; 40 CFR 1508.25]:

The maximum anticipated scope of this aggregated project (58.32) will allow Bay County, Michigan, the owner of the Center Ridge Arms, (CRA) to partner with MHT Housing Inc. a Michigan 501(c)(3) non-profit housing developer to rehabilitate an existing a 100 unit public housing apartment building through upgrading the interior of the units and common areas with new flooring and finishes, updating the mechanicals with energy efficient systems and improving the exterior of the structure with new signage, sidewalks and exterior lighting. Updated ADA features for visually impaired persons will be added to 10 existing units, however the total unit density of the building (100 units) will not change. Further, CRA will be sold into a new Partnership with Bay County and MHT as co-General Partners with Bay County retaining controlling interest. A tax credit investment partner will be brought into the new partnership as a limited partner. MHT will secure the low income housing tax credit funding towards the rehabilitation work. MHT will manage construction and obtain financing through Low Income Housing Tax Credit equity and Michigan State Housing Authority (MSHDA) mortgage financing including Housing Trust Funds (HTF). Rehabilitation will begin in 2021. The Streamlined Voluntary Conversion (SVC) process will be used in forming the new partnership which

will result in an improved quality of housing for CRA residents who will be able to choose a Tennant Based Voucher rental assistance option or a Project Based voucher. The maximum anticipated scope of the project will result in an estimated cost of rehabilitation up to \$7,000,000 of which only the potential project based and/or tenant based voucher assistance would be HUD funding, for an annual estimated subsidy of \$451,400. It is reasonably foreseeable that this project will involve both HUD funding and non-HUD funding and is presented under this Environmental Review as a logically aggregated single project for the purposes of 58.32. However we acknowledge that not every dollar going towards the final project may have been identified at this time and a Supplemental Assistance (SA) disclosure will be submitted if new funding occurs or significant updating of the project financing is needed.

All federal Public Comment requirements will be followed with the addition of Covid 19 guidance. Cumulative impacts from all project activities have been thoroughly reviewed and considered for mitigation under 24 CFR Part 58 and a determination is made that no unit density is changed, no changes in land use will occur, the estimated cost of rehabilitation is less than 75 percent of the total estimated replacement cost after rehabilitation. Therefore a finding is made that the Project is Categorical Excluded subject to 24 CFR Part 58.35.

Level of Environmental Review Determination:
Categorically Excluded per 24 CFR 58.35(a), and subject to laws and authorities at §58.5

Funding Information

Grant Number	HUD Program	Funding Amount
TBD	Tennant Based Voucher	\$225,700
TBD	Project Based Voucher	\$225,700

Estimated Total HUD Funded Amount: \$451,400

Estimated Total Project Cost: \$9,884,911 (HUD and non-HUD funds) [24 CFR 58.32(d)]:

Compliance with 24 CFR 50.4, 58.5, and 58.6 Laws and Authorities

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

Compliance Factors: Statutes, Executive Orders,	Are formal compliance	Compliance determinations A thorough review of each Compliance Factor has been
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and Regulations listed at 24 CFR §58.5 and §58.6	steps or mitigation required?	conducted in relation to all potential impacts from the activities proposed in the aggregated scope of this CRA project and no circumstances exist that require mitigation.
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR 50.4 & 58.6		
Airport Hazards 24 CFR Part 51 Subpart D	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	The subject property is located 3.9 miles to nearest airport, No Airport Hazards exist; Bay County GIS 2015 Aerial Photography.
Coastal Barrier Resources Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	The subject property is located approximately 3.9 miles inland from the nearest coastal shoreline, the Saginaw Bay, Lake Huron. No Coastal Barrier resources exist at the site. None impacted.
Flood Insurance Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	The Subject Property is located 3.9 miles from any regulated Floodway, Flood Hazard Zone, or any Special flood area. per Bay County GIS 2020, based on all FEMA mapping layers.
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR 50.4 & 58.5		
Clean Air Clean Air Act, as amended, particularly section 176(c) & (d); 40 CFR Parts 6, 51, 93	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Subject Property is located outside any Non-Attainment Zone, per Michigan EGLE Air Quality Program June 2019. Project will update HVAC system with High efficiency boilers. Per Third Party ACM Inspection June 2020 de minimus quantities of Asbestos Containing Material (ACM) exists in kitchen/bathroom sink undercoating; Sink replacement/disposal will be done in accordance with US EPA and OSHA regulations. Mitigation of ACM to be developed for Intent to Renovate in compliance with 20 CFR1926.1101(g)(8)(ii).
Coastal Zone Management Coastal Zone Management Act, sections 307(c) & (d)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Subject property is over 2 miles landward of the Coastal Zone Boundary and the Coastal Zone Area. Per Michigan CZM Program, 2019 and Bay County GIS Aerial Photography
Contamination and Toxic Substances 24 CFR Part 50.3(i) & 58.5(i)(2)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Subject Property has undergone a Third Party Phase 1 Environmental Site Assessment in November 2019 (attached) and no toxics or contaminated substances

		were located. 2019
Endangered Species Endangered Species Act of 1973, particularly section 7; 50 CFR Part 402	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	A review of official data holders online information including Michigan Dept. of Agriculture and Rural Development Endangered Species web site with MSU Natural Wildlife Features Inventory and US Fish and Wildlife inventory mapping, shows no endangered species in Bay County Michigan.
Explosive and Flammable Hazards 24 CFR Part 51 Subpart C	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	The Third Party Phase 1 Environmental Site Assessment was conducted in November 2019 and found no explosive or Flammable Hazards. (Attached)
Farmlands Protection Farmland Protection Policy Act of 1981, particularly sections 1504(b) and 1541; 7 CFR Part 658	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	The Subject Property is located in a the locally zoned Business District and not on any Farmlands Protection lands, per Bay County PA116, Program 2020
Floodplain Management Executive Order 11988, particularly section 2(a); 24 CFR Part 55	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	The National Flood Hazard Layer FIRMETTE was reviewed and the Subject Property is not located in any Floodplain or Flood Hazard Area.
Historic Preservation National Historic Preservation Act of 1966, particularly sections 106 and 110; 36 CFR Part 800	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	The Subject Property (CRA building) was constructed in 1982 on previously undeveloped farmland and no ground disturbing activities will occur during the rehabilitation of the CRA other than incidental surface concrete repair/replacement for sidewalk/parking lot. An APE has been mapped for a determination that that no surrounding historic properties exist and none will be affected. 36CFR 800.4(d)(1)
Noise Abatement and Control Noise Control Act of 1972, as amended by the Quiet Communities Act of 1978; 24 CFR Part 51 Subpart B	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	The Subject property is a multifamily apartment building located in the Hampton Township Business-1 Zoning District and will not create a noise disturbance. Hampton Township Zoning Map Bay County GIS 2019
Sole Source Aquifers Safe Drinking Water Act of 1974, as amended, particularly section	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	The Subject Property is not located near any Sole Source Aquifer based on the US EPA Region 5 Ground Water Map.

1424(e); 40 CFR Part 149		
Wetlands Protection Executive Order 11990, particularly sections 2 and 5	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	The Michigan EGLE Wetlands Mapper was reviewed including the NWI layer and shows the Subject Property is not located in any wetlands. Bay County Michigan 2019 data.
Wild and Scenic Rivers Wild and Scenic Rivers Act of 1968, particularly section 7(b) and (c)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	The Michigan Wild and Scenic Rivers System online mapping shows no Wild or Scenic rivers are located in Bay County and none are affected by the Subject Property.
ENVIRONMENTAL JUSTICE		
Environmental Justice Executive Order 12898	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	The US EPA EJScreening tool was reviewed and the Subject Property is not located in an area populated with Minority and/or Low Income persons, and no EJ issues are shown.

Field Inspection (Date and completed by): **May 2019; Bill Zarotny, MHT Housing Inc.**

Summary of Findings and Conclusions: A five (5) story brick building typical of 1982 architecture, average to above average structure with flat roof line, viewing balconies, landscaped common area. Subject Property is located between productive farmland and a suburban shopping plaza in zoned area. Findings show the subject property has no obvious exterior deterioration but is dated and in need of updating.

Mitigation Measures and Conditions [40 CFR 1505.2(c)]

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure
None	

Determination:

- This categorically excluded activity/project converts to Exempt, per 58.34(a)(12) because there are no circumstances which require compliance with any of the federal laws and authorities cited at §58.5. **Funds may be committed and drawn down after certification of this part** for this (now) EXEMPT project; OR
- This categorically excluded activity/project cannot convert to Exempt because there are circumstances which require compliance with one or more federal laws and authorities cited at §58.5. Complete consultation/mitigation protocol requirements, **publish NOI/RROF and obtain "Authority to Use Grant Funds"** (HUD 7015.16) per Section 58.70 and 58.71 before committing or drawing down any funds; OR
- This project is now subject to a full Environmental Assessment according to Part 58 Subpart E due to extraordinary circumstances (Section 58.35(c)).

Preparer Signature: _____

Laura Ogar

Date: 7/31/2020

Name/Title/Organization: Laura Ogar, Director, Bay County Environmental Affairs and Community Development

Responsible Entity Agency Official Signature: _____

J. Barcia

Date: 8/4/2020

Name/Title: Jim Barcia, Bay County Executive

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).

DETERMINATION OF LEVEL OF REVIEW

Project Name: Center Ridge Arms Improvements Program Year: 2020

Project Location: 798 N. Pine Road, Bay County, Michigan

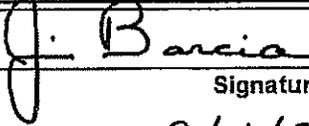
Project Description: Bay County, Michigan, the owner of the Center Ridge Arms, (CRA) will partner with MHT Housing Inc. a Michigan 501(c)(3) non-profit housing developer to rehabilitate an existing a 100 unit public housing apartment building through upgrading the interior of the units and common areas with new flooring and finishes, updating the mechanicals with energy efficient systems and improving the exterior of the structure with new signage, sidewalks and exterior lighting. Updated ADA features for visually impaired persons will be added to 10 existing units, however the total unit density of the building (100 units) will not change. Further, CRA will be sold into a new Partnership with Bay County and MHT as co-General Partners with Bay County retaining controlling interest. A tax credit investment partner will be brought into the new partnership as a limited partner. MHT will secure the low income housing tax credit funding towards the rehabilitation work. MHT will manage construction and obtain financing through Low Income Housing Tax Credit equity and Michigan State Housing Authority (MSHDA) mortgage financing including Housing Trust Funds (HTF). Rehabilitation will begin in 2021. The Streamlined Voluntary Conversion (SVC) process will be used in forming the new partnership which will result in an improved quality of housing for CRA residents who will be able to choose a Tennant Based Voucher rental assistance option or a Project Based voucher.

The subject project has been reviewed pursuant to HUD regulations 24 CFR Part 58, "Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities," and the following determination with respect to the project is made:

- Exempt** from NEPA review requirements per 24 CFR 58.34(a)(12) The Project was reviewed using the Statutory Checklist for Compliance with 24 CFR 50.4, 58.5 and 58.6 Laws and Authorities as a Categoricaly Excluded activity which converts to Exempt as no circumstances exist which require compliance with any of the federal laws or authorities cited.
- Categoricaly Excluded NOT Subject** to §58.5 authorities per 24 CFR 58.35(b)()
- Categoricaly Excluded SUBJECT** to §58.5 authorities per 24 CFR 58.35(a)()
(A Statutory Checklist for the §58.5 authorities is attached.)
- An Environmental Assessment (EA)** is required to be performed. (An Environmental Assessment performed in accordance with subpart E of 24 CFR Part 58 is attached.)
- An Environmental Impact Statement (EIS)** is required to be performed.

The ERR (see §58.38) must contain all the environmental review documents, public notices and written determinations or environmental findings required by Part 58 as evidence of review, decision making and actions pertaining to a particular project. Include additional information including checklists, studies, analyses and documentation as appropriate.

Laura Ogar Preparer Name	 Signature
Environmental Affairs Director, Bay County 7-31-20 Title/Agency	July 31, 2020 Date

Responsible Entity Official	 Signature
Bay County Executive Title	8/4/2020 Date



To: Residents of Center Ridge Arms
Date: August 4, 2020
From: Zach Brunett, Executive Director
Subject: Results of Tenant Survey Regarding Streamlined Voluntary Conversion ("SVC") Plan

As you are aware, I circulated a tenant survey on May 10, 2020, soliciting your questions and concerns regarding Bay County's pursuit of the SVC Program. Below are all the questions asked and responses to those questions. During the tenant meetings held on August 4th and 5th 2020, we will discuss in further detail your questions and subsequent meetings will be held specifically regarding voucher choices. However, below we've listed all the tenant questions and provided responses to those questions. If you have further questions, please reach out to me in the office during normal business hours. Survey questions are in bold, tenant questions underlined and my response are in italics.

Survey Question: What questions do you have about Bay County pursuing the Streamlined Voluntary Conversion Program:

- There are no major concerns about the program or questions about the plans. They seem to be appropriate systems.
- I will bring a friend to help me understand. *Yes, you are permitted to bring anyone to assist you in these meetings.*
- Will my income based rent be increased? If so, how much will it be raised? I pay \$XXX per month? *Tenants no longer pay electric utilities and will be entitled to other certain income deductions. Each resident's situation will be different and until the income certification process is completed will the resident know their tenant paid rent.*

Survey Question: What questions do you have about the recertification process?

- Will I see information of the process of recertification? *Once our application is submitted and approved near or around September 2020, you will be contacted by ownership to review the recertification process in detail. The process will generally be the same.*
- Will the rent be the same with either PBV or TBV? *The rent the tenant pays will be the same between the PBV and TBV. However, if a resident chooses to leave with a TPV, the tenant paid portion could increase to 40% of your income vs. the standard 30% of your income.*



What questions do you have regarding the Project-based Vouchers ("PBV's") or Tenant-based Vouchers ("TBV's")?

- Will PBV the money stay with the apartment? Yes. If as some point in time I wanted to remain at CRA into a different unit. Will the PBV automatically go with me to the new apartment in CRA? The PBV subsidy will remain with the unit. Which one is better with no plans to move from CRA? Each residents' situation is different. Individual meetings in September will be held to review your personal situation to make your decision. If I take PBV, can I later change to a TBV? Yes. However, you will need to apply with Michigan State Housing & Development Authority for a TBV, based upon their availability.
- No questions. I hope I'm done moving. I'm very happy here.
- Really don't know the difference between the two vouchers. Have to go over with someone that will help us choose in which one is beneficial to my circumstances. We will review the differences in the August 4th and 5th meeting. Also, individual meetings in September will be held to review your personal situation to make your decision.
- What happens if we have no control over us leaving? As a result of the SVC program, you will not be forced to move out. You still must follow all of your lease obligations.

What questions or concerns to you have about the construction material that will meet or exceed all EPA standards?

- I think I many have a lot of trouble breathing in dust and debris. If I have a Dr.'s slip about Asthma and lungs and toilet issues. Will I be put in a hotel and my rent would be put towards the hotel room and CXRA cover the rest because I will be in a medical crisis due to the dust and dirt debris? I don't want to end up very ill. I can't not take my meds. Every effort will be made to safeguard all residents and residents will not forced or placed into an unsafe situation. Special cases will be dealt with individually to ensure a proper safety plan. As the time for construction to start, please ensure management is aware of any special medical issues you may have.



- Please go into detail slowly for me so I can understand. Once our application is submitted and approved near or around September 2020, you will be contacted by ownership to review the process in detail. Also, I am available to discuss in detail if you have further questions at this point. We will review during the August 4th and 5th tenant meeting.
- I would like to know what the slightly different process is. Once our application is submitted and approved near or around September 2020, you will be contacted by ownership to review the process in detail. Also, I am available to discuss in detail if you have further questions at this point. We will review during the August 4th and 5th tenant meeting.
- Will I need that is not already on file here? Is it like reapplying again like the first time I applied here? Will everyone still now be qualified or could we be denied even though we live here already? The material you submit annually is generally the same. However, once we are approved, you will need to recertify and provide current income information. No one will be forced to move out.
- Will the low income tax credit regulations be comparable to Bay County housing rules? Yes, but minor differences will exist.

What questions or concerns do you have regarding the Conversion Plan or the proposed physical improvements?

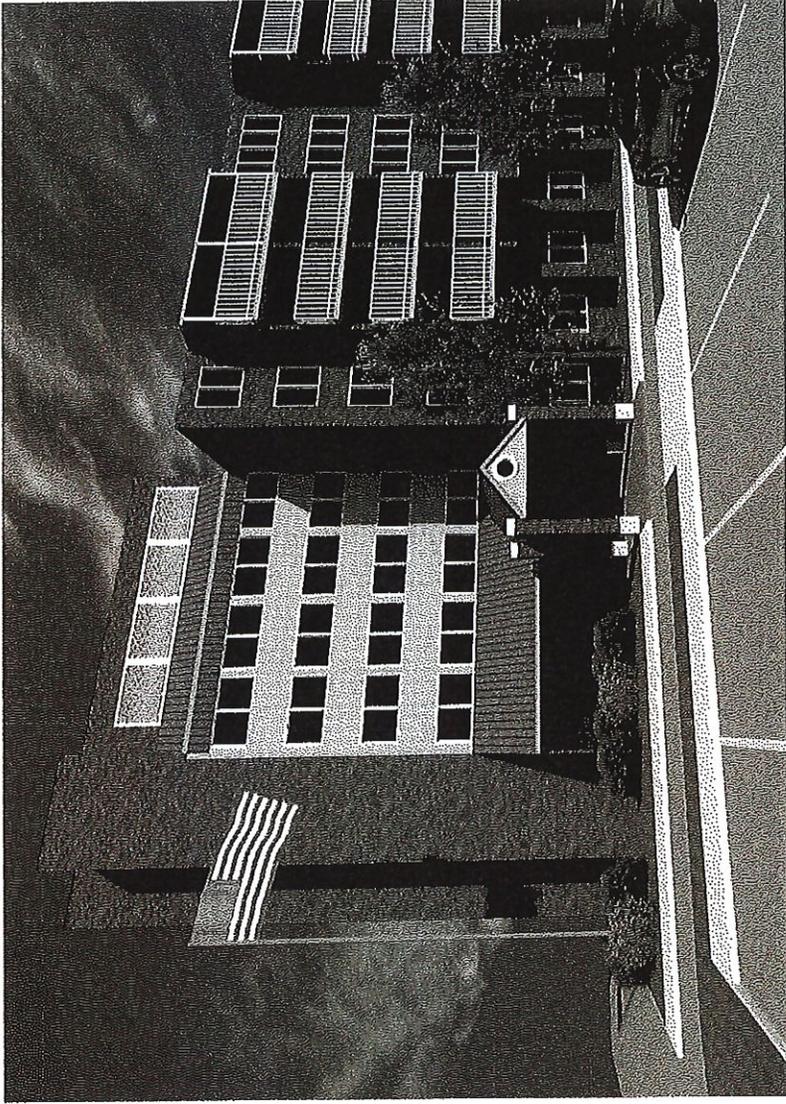
- The community room is an appropriate place for a courtesy area where at least finger food will be available. Given the COVID regulations, we are limited as to food and drink we can serve. However, we will make our best effort to make the courtesy area as comfortable as possible. Residents do not need to use the courtesy area and can generally stay in their unit and eat their own food during the rehab work.
- I am very excited that all the legislation has been completed for Center Ridge Arms to be converted. Will my unit receive new kitchen cabinets or sinks? Kitchen needs a light fixture and kitchen sink. The final scope of construction has not been solidified yet. However, we do plan on new kitchen cabinets, sinks and fixtures at this point.
- Will I be spending time at the courtesy area with other residents? Generally, you do not need to take advantage of the courtesy area and can remain in your unit, but ample room between residents in the courtesy area will be provided. Will I have to share one toilet as sometimes I can't wait? Common area restrooms will be provided. However, if you have any special needs, we will work with you to meet those needs and you generally remain in your unit and use your facilities. When I have to go with the meals? Given the COVID regulations, we are limited as to food and drink we can serve. However, you can remain in your unit and cook food in your own unit. However, if you choose to use the courtesy area we will make our best effort to make the



courtesy area as comfortable as possible and if you have any special needs, we will do our best to meet those needs.

- I currently have the tub/shower in the bathroom. I would like the walk-in shower like some of the apartments have. Is it possible to get the walk-in shower? At this point we plan on renovating all showers, but the final scope of work can change. If you have special needs, we will try to meet those.
- Let me know so I can assist in any way! But I don't want nothing to get broken or damaged? *We recommend you handle your own valuables and box them up. You can remain in the unit to ensure proper care. And need to know so I can care for my cat. You will be provided information regarding pets. Typically, pet owners remain in their unit and stay with the pet in a bedroom.*
- Will others have access to that courtesy area at the same time? Yes, but ample space between residents will be provided. You may choose to remain in your unit.
- Do you have something set up for people with pets when renovations are happening? Will there be a place for my cat? MHT has completed countless in-place rehabs. We recommend pet owners remain in the unit with their pet in a bedroom.
- How long to finish my unit? Work on your unit will be spread over about four to five months with actual work being done in the unit about 14 times.
- Will I be forced to move into a different unit permanently? No.
- I have mobility issues with my shoulder. Our team will provide assistance to move any items you can't.
- Will they provide boxes and help with the packing process? Yes, boxes will be provided. Residents are encouraged to pack what they can, but workers will be available to assist with larger items or any other items.
- Are they going to take away my carpet for VPF? I really don't want to lose my warm carpet or cold plank floors. The final scope is not finalized, but we don't anticipate replacing good carpet. Kitchens and bathrooms may be vinyl plank flooring.
- Will the AC's be put back in the 3rd floor lobbies soon? They are very HOT? The specific mechanicals have not been finalized, but this information will be shared as part of the final construction scope.
- Will there be help to move and protect my property when the work is being done on my rental apartment? Will they provide cloth coverings or plastic covering for furniture. I have 3 rocker recliners, etc. We encourage residents to handle, pack and safeguard any valuables. The crews will move heavy items or any other items. During work, any personal items, furniture or clothing will be covered in plastic by workers.

Center Ridge Arms



A New Beginning...



1. PURPOSE OF THIS MEETING?

BAY COUNTY LEADERSHIP AND HUD NEED RESIDENT PARTICIPATION IN THE STREAMLINED VOLUNTARY CONVERSION PROGRAM



2. WHAT IS A STREAMLINED VOLUNTARY CONVERSION AND WHY PURSUE PROGRAM?"

HUD'S NATIONWIDE PORTFOLIO OF PUBLIC HOUSING COMMUNITIES IS AGING AND HAS OVER \$24 BILLION OF DEFERRED MAINTENANCE AND REPAIRS WITH NO WAY TO PROVIDE FUNDS TO REPAIR AND REHABILITATE THE BUILDINGS UNDER THE PHA CURRENT PROGRAM

SVC PROGRAM ALLOWS PHA'S TO EXIT THE PUBLIC HOUSING AGENCY RESTRICTIONS AND PURSUE FINANCING TO REPAIR AND REHABILITATE THEIR BUILDINGS

RENTAL SUBSIDY UNDER THE CURRENT PHA PROGRAM WILL CHANGE TO A VOUCHER RENTAL ASSISTANCE SYSTEM SO RESIDENTS WILL STILL RECEIVE RENTAL ASSISTANCE AND INCREASE THEIR LIVING OPTIONS

BAY COUNTY WILL SELL THE BUILDING INTO A LOW INCOME HOUSING TAX CREDIT PARTNERSHIP TO ACQUIRE FINANCING TO CONDUCT A FULL REHABILITATION OF SEVERAL MILLION DOLLARS. THE LOW INCOME HOUSING TAX CREDIT PROGRAM CURRENTLY PROVIDED OVER 90% OF AFFORDABLE HOUSING IN THE US. MSHDA FINANCING ALSO.

EVERY 15 YEARS AFTER THE PROJECT COULD QUALIFY FOR NEW FINANCING FOR A NEW REHABILITATION THERE PRESERVING THE AFFORDABLE HOUSING



3. HOW WILL THE SVC CONVERSION AFFECT YOU

- More rental assistance and flexibility for residents.
- Slightly different income certification process.
- Slightly different structure for tenant paid rent and utilities.
- Newly renovated building.



TIMELINE OF VOUCHER OPTIONS AND CONSTRUCTION

Voucher Choice/Implementation and Construction Timeline						
2020			2021			
September	October	November	December	February	March - End of Summer	December
MSHDA/HUD Meet with Residents to Outline their Voucher Options - 30 days to decide.	Residents Decide on Voucher Options	Voucher Notification Period	Residents Receive their respective vouchers	Construction Starting	All in-unit work conducted.	All Construction Completed

Voucher Choices and Options					
	Rental assistance stays with UNIT	Rental assistance stays with RESIDENT	Resident's can stay at CRA as long as they want (1)	One year after initial lease, resident can choose tenant based voucher.	Can residents transfer units within CRA after initial first year lease or take voucher out of state?
Project Based Voucher	Yes	No	Yes	Yes, apply to MSHDA, supplies may be limited.	Yes, but restrictions apply
Tenant Based Vouchers	No	Yes	Yes	n/a	Yes, but restrictions apply

(1) Residents must meet all lease obligations.



Scope of Building Improvements (subject to change and budgetary constraints)

Exterior Surfaces	Replace damaged concrete, exterior light poles, signage and covered parking, exercise trail.
Building Mechanicals	Elevator A/C, replace expansion tanks, booster pumps, P-Tac units and heat distribution.
Building Exterior	Redo front entrance vestibule & doors, repair exterior masonry, windows, screen windows.
Roof	Replace roof.
Interior Halls	Paint, replace carpet, cove base, paint doors, install LED lighting.
Stairs	Paint walls, ceiling, LED lighting.
Lobbies	Paint walls, ceiling, LED lighting.
Community Room	Paint, install LED lighting, new furniture, technology access features, replace flooring, new kitchen appliances, office carpeting, paint laundry rooms paint public restrooms.
Interior Living Units	Paint interiors/closets, replace kitchen appliances (stove, range, refrigerator, fire stops over stove, replace kitchen and bathroom floors, kitchen cabinets, toilets, shut off valves, shower surrounds, tub, bathroom vanity, new kitchen and bathroom faucets and mirror, bathroom fans, new A/C units, LED lighting, new GFI's smoke detectors and thermostats.



BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/11/2020)

WHEREAS, Currently, to electronically record documents in the Register of Deeds office, multiple vendors programs are needed to increase the amount of e-recordings submitted for recording to the County; and

WHEREAS, By using the new eRMConnect software, the Register of Deeds' office will be able to record ALL e-filings through one program thereby improving efficiency with electronic recordings and minimizing the number of rejected documents per year; and

WHEREAS, There is NO cost for the program to either Bay County or its constituents, it is 100% free. The cost associated with this is through the e-filing submitter. Therefore no general fund or automation fund monies are requested; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves eRMConnect Contract and authorizes the Chairman of the Board to execute any and all required documents pertaining to this request on behalf of Bay County (Register of Deeds) following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR AND COMMITTEE

Register of Deeds - eRMConnect Contract

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



515 Center Ave., Suite 102
Bay City, MI 48708
www.baycounty-mi.gov/rod

Brandon Krause

Bay County Register of Deeds

JILL M. RAYNAK
Chief Deputy Register of Deeds
Phone (989) 895-4228
Fax (989) 895-4296
TDD (989) 895-4049

To: Tom Herek, Ways and Means Chairman
Michael Duranczyk, Board Chairman

From: Brandon Krause, Register of Deeds

Date: 23 July 2020

Subject: eRMConnect Contract

Request: To enter into an agreement with eRMConnect

Background: Currently, to electronically record documents in the Register of Deeds office, multiple vendors programs are needed to increase the amount of e-recordings submitted for recording to the County. By using the new eRMConnect software we will be able to record ALL e-filings through one program. This will improve efficiency with electronic recordings and minimize the number of rejected documents per year.

Finances: There is NO cost for the program to either Bay County or its constituents, it is 100% free. The cost associated with this is through the e-filing submitter. Therefore no general fund or automation fund monies are requested.

Recommendation: That the, Board of Commissioners, approve this request and that the Board Chair sign any and all required documents pertaining to this request.

A handwritten signature in black ink that reads "Brandon Krause".

Brandon Krause

Bay County Register of Deeds

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (8/11/2020)
- WHEREAS, The Sheriff's Office has participated in the Secondary Road Patrol (SRP) grant program offered through the Office of Highway Safety Planning (OHSP) for many budget years; and
- WHEREAS, The County has received SRP grant funding during previous budgeted years that have provided for three officers, two patrol vehicles and various items of support equipment and, In order to maintain Grant compliance, Bay County must continue Maintenance of Effort of twenty-three (23) locally funded Road Patrol Officers FTY 2020 grant cycle; and
- WHEREAS, This year's grant application must be submitted to OHSP no later than September 1, 2020; and
- WHEREAS, Notification of grant allocation for Bay County reflects funding in the amount of \$86,942.00 and there is no local funding as a condition of the grant; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes submittal of the grant application FTY 2021 SRP P.A. 416 and the Chairman of the Board authorized to execute grant application documents on behalf of Bay County (Sheriff) following Corporation Counsel review and approval; Be It Further
- RESOLVED That, upon OHSP approval of grant funding, the Chairman of the Board is authorized to sign all grant acceptance documents on behalf of Bay County (Sheriff) following Corporation Counsel review and approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

SHERIFF - 2021 P.A. 416 GRANT

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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Troy R. Cunningham

Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: August 3, 2020
TO: Thomas M. Herek, Chairman
Ways and Means Committee
Bay County Board of Commissioners
FROM: Sheriff Troy R. Cunningham *TRC*
RE: Grant Application FTY 2021 (SRP P.A. 416)

Request: To re-apply and execute the grant

Background: The Sheriff's Office has participated in the Secondary Road Patrol (SRP) grant program offered through the Office of Highway Safety Planning (OHSP) for many budget years. The County has received SRP grant funding during previous budgeted years that have provided for three officers, two patrol vehicles and various items of support equipment. This year's grant application must be submitted to OHSP no later than September 1, 2020. In order to maintain Grant compliance, Bay County must continue Maintenance of Effort of twenty-three (23) locally funded Road Patrol Officers FTY 2020 grant cycle.

Economics/Finance: Notification of grant allocation for Bay County has funding for \$86,942.00. There is no local funding as a condition of the grant. Forms need to be completed and returned by September 1, 2020.

Recommendations: I am requesting the Committee's approval and to accept and the authorization(s) to move forward with 2021 SRP Grant Application, and upon OHSP approval of the SRP Grant, make necessary budget adjustments.

CC: Undersheriff Christopher D. Mausolf
Michael J. Duranczyk, Chairman, Bay County Board of Commissioners
Amber Johnson, Corporate Counsel
Jan Histed, Finance Director
Kim Priessnitz, Assistant Finance Director
Richelle Jimenez, Accountant
File Copy

Ls/W&MGrantAppli.FTY2021-SRP PA 416

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/11/2020)

WHEREAS, The Lease Agreements for the group homes on Almont Street (2), Bangor Road, Bay Valley Road, Fisher Road, Grove Street, Ireland Street, Parker Street, and Zielinski Lane all expire as of September 30, 2020 with their respective providers and all require renewal; and

WHEREAS, Bay Arenac Behavioral Health Authority determines who the providers are for each home and works to ensure licensing by the State of Michigan; and

WHEREAS, Rental rates will remain at the current level of \$2,600 a month with the exception of the Parker Street home which pays \$1,600 a month; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the two (2) year renewal of the Lease Agreements for Adult Foster Care Homes (Almont Street (2), Bangor Road, Bay Valley Road, Fisher Road, Grove Street, Ireland Street, Parker Street, and Zielinski Lane), expiring September 30, 2022, and authorizes the Chairman of the Board to execute the Agreements and all related documents on behalf of Bay County following Corporation Counsel review/approval.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Rec & Facilities - Lease Agreements - Adult Foster Care Homes

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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RECREATION & FACILITIES



BAY COUNTY

CRISTEN GIGNAC, DIRECTOR

gignacc@baycounty.net

Andrew Cowan, Operations Manager

cowana@baycounty.net

Jon Morse, Buildings & Grounds Supervisor

morsej@baycounty.net

Daniel Neering, Recreation Manager

neeringd@baycounty.net

Beth Trahan, Recreation Coordinator

trahanb@baycounty.net

James A. Barcia
County Executive

Tel: (989) 895-4132
Fax: (989) 895-2094
TDD: (989) 895-4049

To: Tom Herek, Chairman of Ways & Means Committee
From: Cristen Gignac, Director of Recreation & Facilities
Date: July 23, 2020
Subject: Renewal of Adult Foster Care Home Lease Agreements

Request: To gain approval from the Board of Commissioners for the Chairman to sign lease agreements for each of our nine (9) adult foster care homes for a term of the provider's agreement with Bay Arenac Behavioral Health Authority not to exceed two (2) years.

Background: The leases agreements for the group homes on Almont Street (2), Bangor Road, Bay Valley Road, Fisher Road, Grove Street, Ireland Street, Parker Street, and Zielinski Lane all expire as of September 30, 2020. These lease agreements all require renewal. Bay Arenac Behavioral Health Authority determines who the providers are for each home and works to ensure licensing by the State of Michigan.

Economics: Rental prices will remain at the current level of \$2,600 a month with the exception of the Parker Street home which pays \$1,600 a month.

Recommendation: It is recommended that the Board approve the Board Chairman to sign documents related to these agreements upon favorable review from Corporation Counsel.

Cc: Jon Morse, Corporation Counsel, Finance

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BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/11/2020)

WHEREAS, In 2016, the Bay County Board of Commissioners approved moving Medicare eligible retirees from their current BCBS Medicare supplemental plan or the closed Blue Care Network HMO plan to a new Medicare Advantage plan; and

WHEREAS, The current contract period is January 1, 2020 through December 31, 2020 and requires renewal for 2021; and

WHEREAS, The contract renewal has a decrease in cost per retiree of 15.9% and no changes in plan coverage and this decrease will amount to approx \$50k in savings to the County in the 2021 plan year; and

WHEREAS, Funds will be included in the 2021 budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the 2021 Medicare Advantage renewal for retirees age 65 and over for the period January 1, 2021 through December 31, 2021; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the contract renewal and all related documents on behalf of Bay County following Corporation Counsel review/approval.

**THOMAS M. HEREK CHAIR
AND COMMITTEE**

Personnel - Renewal Medicare Advantage Plan

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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**BAY COUNTY
PERSONNEL DEPARTMENT**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

To: Thomas Herek, Chairperson, Ways and Means Committee

From: Tiffany Jerry, Director of Personnel and Employee Relations

TJ

Date: July 29, 2020

RE: Ways & Means Committee Agenda

Please consider the following for the agenda of your committee meeting scheduled for August 11, 2020.

Request:

Upon review of Corporation Counsel, approve the 2021 Medicare Advantage Renewal for retirees age 65 and over with a January 1, 2021 effective date.

Background:

In 2016, the Board approved moving Medicare eligible retirees from their current BCBS Medicare supplemental plan or the closed Blue Care Network HMO plan to a new Medicare Advantage plan. The current contract period is January 1, 2020 through December 31, 2020. The contract renewal has a decrease in cost per retiree of 15.9% with no changes in plan coverage. This decrease will amount to about \$50k in savings to the County in the 2021 plan year.

Finance/Economics:

Funds will be included in the proposed 2021 budget.

Recommendation:

Please refer to the full board for approval (upon review of Corporation Counsel).

Thank you for your consideration.

cc: Jim Barcia
Amber Johnson
Heather Pitcher
Jayson Hoppe
Jan Histed
Kim Priessnitz
Rebecca Marsters

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/11/2020)
 WHEREAS, P.A. 660 of 2018 requires that each county notify the State Tax Commission, no later than December 31, 2020, of the individual that will serve as the county's Designated Assessor; and
 WHEREAS, In addition, the county must provide the State Tax Commission with the interlocal agreement executed by the County Board of Commissioners, a majority of the assessing districts within that county, and the proposed Designated Assessor for the county; and
 WHEREAS, The interlocal agreement must provide enough detail regarding the assessment responsibilities for the designated assessor; and
 WHEREAS, The Commission expects the interlocal agreement will include, but not be limited to, the following:

- Information related to the scope of services being provided by the Designated Assessor, including preparation of assessment rolls, timeline for delivery of documents and execution of forms, attendance at Boards of Review meetings, duties and responsibilities related to property tax appeals, both Small Claims and Entire Tribunal, filed with the Michigan Tax Tribunal, responsibility to meet with local unit officials, and obligations of local unit assessing staff members.
- Duties and responsibilities for each local unit within the County, including providing the Designated Assessor with reasonable access to records, documents and information.
- Details relating to cost and compensation for overseeing and administering the annual assessment and operating the assessing office, including payment terms and cost reimbursement.
 - o The Designated Assessor will serve in place of the local unit's current assessor. It is expected that using the money from that current salary will help offset the costs of the Designated Assessor.

Resolved That the Bay County Board of Commissioners approves the required Designated Assessor Interlocal Agreement and authorizes the Board Chair to execute said Interlocal Agreement on behalf of Bay County (Equalization) following Corporation Counsel review and approval.

THOMAS M. HEREK, CHAIR
 AND COMMITTEE

Equalization - Designated Assessor Interlocal Agreement

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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**BAY COUNTY
EQUALIZATION DEPARTMENT**

James A. Barcia
County Executive

Kelly Rifenkark
Director
rifenkark@baycounty.net

To: Thomas M. Herek, Chairman
Ways and Means Committee

From: Kelly Rifenkark, Equalization Director *KR*

Date: August 4, 2020

Re: Designated Assessor Interlocal Agreement

P.A. 660 of 2018 requires that each county notify the State Tax Commission, no later than December 31, 2020, of the individual that will serve as the county's Designated Assessor. In addition, the county must provide the State Tax Commission with the interlocal agreement executed by the County Board of Commissioners, a majority of the assessing districts within that county, and the proposed Designated Assessor for the county. The interlocal agreement must provide enough detail regarding the assessment responsibilities for the designated assessor. The Commission expects the interlocal agreement will include, but not be limited to, the following:

- Information related to the scope of services being provided by the Designated Assessor, including preparation of assessment rolls, timeline for delivery of documents and execution of forms, attendance at Boards of Review meetings, duties and responsibilities related to property tax appeals, both Small Claims and Entire Tribunal, filed with the Michigan Tax Tribunal, responsibility to meet with local unit officials, and obligations of local unit assessing staff members.
- Duties and responsibilities for each local unit within the County, including providing the Designated Assessor with reasonable access to records, documents and information.
- Details relating to cost and compensation for overseeing and administering the annual assessment and operating the assessing office, including payment terms and cost reimbursement.
 - The Designated Assessor will serve in place of the local unit's current assessor. It is expected that using the money from that current salary will help offset the costs of the Designated Assessor.

I ask for your consideration and recommendation to the Board of Commissioners to authorize the Board Chair to sign the Interlocal agreement.

cc: Jim Barcia
Jan Histed
Amber Johnson

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/11/2020)

WHEREAS, Last September, the Bay County Health Department submitted a grant proposal to the Michigan Department of Environment, Great Lakes and Energy (EGLE); and

WHEREAS, The current Fetch GIS Mapping project has helped to identify septic systems that are at risk for failing in the Kawkawlin River Watershed due to age, soil structure or insufficient current data on the system; and

WHEREAS, By identifying and remediating failing or malfunctioning systems, as well as potential illicit discharges or untreated wastewater discharges that contaminate ground and surface water supplies there are a number of systems currently identified to be at risk for discharge or failure; and

WHEREAS, This project will utilize grant funds to pay for a percentage a replace sewage treatment system for those systems identified as failing or at highest risk for failure, while working with homeowners deemed at highest risk to determine if a failure is occurring. Grant funds will cover any additional personnel costs; and

WHEREAS, As noted above, the amount received from EGLE is \$600,947. There is a 25% match required, which will come from the homeowner portion of the system replacements; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby approves acceptance of Clean Michigan Initiative Nonpoint Source Pollution Control Funds - Kawkawlin River Septic System Project; Be It Further

RESOLVED That the Chairman of the Board is authorized to sign any and all agreements and documents required for the grant funding on behalf of Bay County (Health Department) following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Health Department - Clean Michigan Initiative Nonpoint Source Pollution Control Funds - Kawkawlin River Septic System Project

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

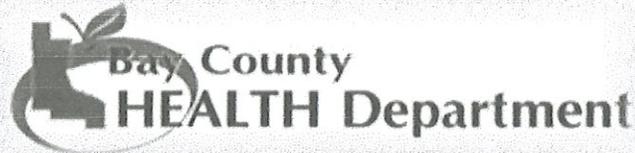
VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Tom Herek, Chair, Ways and Means Committee
FROM: Joel Kwiatkowski, Environmental Health Manager
DATE: August 4, 2020
CC: James Barcia, Amber Johnson, Jan Histed, Kim Priessnitz, Joel Strasz, Mark Pickell
RE: ACCEPTANCE OF CLEAN MICHIGAN INITIATIVE NONPOINT SOURCE POLLUTION CONTROL FUNDS – KAWKAWLIN RIVER SEPTIC SYSTEM PROJECT

BACKGROUND

Last September, the Bay County Health Department submitted a grant proposal to the Michigan Department of Environment, Great Lakes and Energy (EGLE). The current Fetch GIS Mapping project has helped to identify septic systems that are at risk for failing in the Kawkawlin River Watershed due to age, soil structure or insufficient current data on the system. By identifying and remediating failing or malfunctioning systems, as well as potential illicit discharges or untreated wastewater discharges that contaminate ground and surface water supplies there are a number of systems currently identified to be at risk for discharge or failure. This project will utilize grant funds to pay for a percentage a replace sewage treatment system for those systems identified as failing or at highest risk for failure, while working with homeowners deemed at highest risk to determine if a failure is occurring. Grant funds will cover any additional personnel costs

FINANCIAL CONSIDERATIONS

As noted above, the amount received from EGLE is \$600,947. There is a 25% match required, which will come from the homeowner portion of the system replacements.

RECOMMENDATION

The Health Department recommends the supplemental funds be accepted and approved and any agreements (if necessary) be signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this supplemental funding.

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/11/2020)

WHEREAS, Last month, the Bay County Health Department was authorized by the Board to enter into an agreement with Salesforce Software and their authorized reseller, Carhasoft to document and assist symptom tracking and disease investigations/contact tracing efforts related to COVID 19 in Bay County; and

WHEREAS, In order for the software to be used successfully in monitoring positive cases in Bay County, and implement a disease investigation and contact tracing module several modifications must be made to the software that are beyond the technical expertise of current employees; and

WHEREAS, The Codery Inc. is a well respected software coding company that works with Salesforce products and can provide a quick turnaround of services for successful deployment; and

WHEREAS, Original software costs for Salesforce were estimated to be \$91,000; the actual cost after negotiation was \$23,800 and the costs for utilizing the Codery inc is estimated to be \$35,000; and

WHEREAS, No additional general funds are necessary as funds through current allocations via supplemental funds provided by the State of Michigan will be utilized; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement with the Codery Inc. For technical Assistance and coding efforts related to contact tracing and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County (Health Department) following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Health Department - Agreement with Codery, Inc.

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Tom Ryder, Chair, Personnel/Human Services Committee
FROM: Joel R. Strasz, Health Officer
DATE: July 7, 2020
CC: James Barcia, Amber Johnson, Jan Histed, Kim Priessnitz, Mark Pickell, Dr. Thomas Bender
RE: AGREEMENT WITH THE CODERY INC FOR TECHNICAL ASSISTANCE AND CODING EFFORTS RELATED TO CONTACT TRACING

BACKGROUND:

Last month, the Bay County Health Department was authorized by the Board to enter into an agreement with Salesforce Software and their authorized reseller, Carhasoft to document and assist symptom tracking and disease investigations/contact tracing efforts related to COVID 19 in Bay County. In order for the software to be used successfully in monitoring positive cases in Bay County, and implement a disease investigation and contact tracing module several modifications must be made to the software that are beyond the technical expertise of current employees. The Codery Inc. is a well respected software coding company that works with Salesforce products and can provide a quick turnaround of services for successful deployment.

FINANCIAL CONSIDERATIONS:

Original software costs for Salesforce were estimated to be \$91,000. The actual cost after negotiation was \$23,800. The costs for utilizing the Codery inc is estimated to be \$35,000. No additional general funds are necessary as funds through current allocations via supplemental funds provided by the State of Michigan will be utilized.

RECOMMENDATIONS:

Upon favorable review by Corporation Counsel, the Department recommends this agreement be approved and signed by the Board Chair, as well as approval of all budget adjustments relating to these agreements.

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/11/2020)

WHEREAS, Since March of this year, the Bay County Health Department has utilized an in-house software solution to document symptom tracking for Bay County employees; and

WHEREAS, This solution is not functional for the long term and there are several off the shelf solutions that are more robust and can assist with symptom tracking of employees and provide real-time analysis where there is currently none; and

WHEREAS, Costs are estimated to be \$1,500 per month depending on the scalability of its use as described above and no additional general funds are necessary as funds through current allocations via supplemental funds provided by the State of Michigan will be utilized; and

WHEREAS, Depending on the scalability of potential expansion with other related government entities, all efforts will be made to engage community partners to contribute as well; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves Agreements with Go-EVO for employee/court symptom tracking and authorizes the Chairman of the Board to execute said Agreements on behalf of Bay County (Health Department) following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Health Dept - Agreements with GO-EVO

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



1200 Washington Avenue Bay City, Michigan 48708
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www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Tom Ryder, Chair, Personnel/Human Services Committee
FROM: Joel R. Strasz, Health Officer
DATE: August 4, 2020
CC: James Barcia, Amber Johnson, Jan Histed, Kim Priessnitz, Mark Pickell, Dr. Thoms Bender
RE: AGREEMENTS WITH GO-EVO FOR EMPLOYEE/COURT SYMPTOM TRACKING

BACKGROUND:

Since March of this year, the Bay County Health Department has utilized an in-house software solution to document symptom tracking for Bay County employees. This solution is not functional for the long term and there are several off the shelf solutions that are more robust and can assist with symptom tracking of employees and provide real-time analysis where there is currently none.

FINANCIAL CONSIDERATIONS:

Costs are estimated to be \$1,500 per month depending on the scalability of its use as described above. No additional general funds are necessary as funds through current allocations via supplemental funds provided by the State of Michigan will be utilized. Depending on the scalability of potential expansion with other related government entities, all efforts will be made to engage community partners to contribute as well.

RECOMMENDATIONS:

Upon favorable review by Corporation Counsel, the Department recommends these agreements be approved and signed by the Board Chair, as well as approval of all budget adjustments relating to these agreements.

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

RESOLUTION

- BY:** WAYS AND MEANS COMMITTEE (8/11/2020)
- WHEREAS,** Currently, departments offering the ability to pay for services via credit card include the Bay County District Court, Bay County Circuit Court via District Court, Bay County Friend of the Court, Bay County Register of Deeds and Bay County Treasurer; and
- WHEREAS,** The following departments are interested in offering credit card payments: Bay County Department on Aging, Bay County Clerk and Bay County Animal Services; and
- WHEREAS,** On January 24, 2020, bid submissions were opened for the abovementioned bid; eleven (11) bid submissions were received: Automated Merchant Services, Card Connect, Chemical Bank - First Data, Comprise Technologies, First Billing Services, CSG Forte, Kubra Data Transfer, LexisNexis, MBS, Paymentus and Comerica Bank; and
- WHEREAS,** A committee comprised of Holly Kukla, Shirley Beeman, Elizabeth Eurich, Kim Mead, Heather Pitcher, Julie Coppens, Jennifer Gwizdala and Jan Histed reviewed and scored the evaluations to determine if the submissions met or exceeded the requirements of the bid; and
- WHEREASS,** The three vendors who scored highest on the bid submissions were invited to give a short presentation and answer questions from the Committee. These three vendors were LexisNexis, Comerica Bank and CSG Forte; and
- WHEREAS,** Credit card transactions charges will be unified throughout all Departments as a fixed fee of 2.39% per transaction. The Courts will continue to absorb the fees for these charges and should recognize a savings due to the lower fee; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners concurs with the bid award for RFP 012019 Credit Card Processing Services and approves a three (3) year contract with Lexis/Nexis said contract to have an option for two (2), and One (1) year renewals; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute the Agreement with Lexis/Nexis on behalf of Bay County (Finance) following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Finance - Credit Card Contract - Lexis-Nexis

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Jan M. Histed
Finance Officer
histedj@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

To: Tom Herek, Chair, Ways and Means Committee
From: Frances Moore, Purchasing Agent
Date: July 31, 2020
RE: RFP 012019 Credit Card Processing Service Bid Award Notification

Request: Authorize the Board Chair to sign a three (3) year contract with Lexis/Nexis. This contract will have an option for two (2), one (1) year renewals

Background: Currently, departments offering the ability to pay for services via credit card include:

- Bay County District Court
- Bay County Circuit Court via District Court
- Bay County Friend of the Court
- Bay County Register of Deeds
- Bay County Treasurer

Moreover, the following departments are interested in offering credit card payments:

- Bay County Department on Aging
- Bay County Clerk
- Bay County Animal Services

On January 24, 2020, bid submissions were opened for the abovementioned bid; eleven (11) bid submissions were received: Automated Merchant Services, Card Connect, Chemical Bank – First Data, Comprise Technologies, First Billing Services, CSG Forte, Kubra Data Transfer, LexixNexis, MBS, Paymentus and Comerica Bank.

A committee comprised of Holly Kukla, Shirley Beeman, Elizabeth Eurich, Kim Mead, Heather Pitcher, Julie Coppens, Jennifer Gwizdala and Jan Histed reviewed and scored the evaluations to determine if the submissions met or exceeded the requirements of the bid.

The three vendors who scored highest on the bid submissions were invited to give a short presentation and answer questions from the Committee. These three vendor were LexisNexis, Comerica Bank and CSG Forte.

Finance: Credit card transactions charges will be unified throughout all Departments as a fixed fee of 2.39% per transaction. The Courts will continue to absorb the fees for these charges and should recognize a savings due to the lower fee.

Recommendations: Authorize the Board Chair, after legal review, to sign any and all documents pertaining to this award and to approve any needed budget adjustments.

cc: Jim Barcia, Jan Histed, Kim Priessnitz, Amber Davis-Johnson, Bob Redmond, Committee

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/11/2020)

WHEREAS, On July 14, 2020 the Bay County Board of Commissioners offered their support for requests for proposals for Region VII Area Agency on Aging funding submitted by Bay County Child and Senior Centers, Inc. (Golden Horizons) and Legal Services of Eastern Michigan (Res. Nos. 2020-123 and 2020-124, respectively); and

WHEREAS, The RFP process requires that county boards receive these proposals, not offer endorsement; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners rescinds Resolution No. 2020-123 and Resolution No. 2020-124; Be It Further

RESOLVED That the Bay County Board of Commissioners hereby receives the RFP's submitted to Region VII Area Agency on Aging by Bay County Child and Senior Centers, Inc. (Golden Horizons) and Legal Services of Eastern Michigan for funding for FY 2021.

THOMAS M. HEREK, CHAIR AND COMMITTEE

Region VII Funding Request-Golden Horizons & Legal Services of Eastern Michigan

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____ AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/11/2020)

WHEREAS, Currently the Boys and Girls Clubs of the Great Lakes Bay Region serves 50 children at the Pinconning Club, the maximum number allowed at this time with a waiting list for other members to attend; and

WHEREAS, To ensure the safety of everyone utilizing the Pinconning Club, safety protocols and responsibilities of parent, club member and staff applicable to COVID 19 have been developed and are strictly being adhered to; and

WHEREAS, A project for improvements to the Pinconning Club began in 2018 and the following improvements were made:

- replaced 2 air conditioning units and compressor in the main building
- repaired and replaced part of the roof
- replaced and cleaned the gutters
- resurfaced the total parking lot

WHEREAS, While major repairs and improvements were made, uncompleted improvements remain:

- 3 air conditioning units and the compressor to the gym which will require a crane to complete
- replacing part of the roof because of a leak in the gym

WHEREAS, The repairs and improvements completed were funded through a grant from the Kantzler Foundation, Fred and Joyce Cook and the Wirt Foundation and monies from the original project, \$12,000, were allowed to be held pending raising funds required to complete the Pinconning Club Project; and

WHEREAS, \$55,000 has been raised for the Pinconning Club Project, however, \$15,000 is needed to finish the roof and the 3 air conditioning units that are failing; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby appropriates \$15,000 from Fund Balance to assist the Boys and Girls Clubs of the Great Lakes Bay Region - Pinconning Club - in completing the Pinconning Club Project; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Boys and Girls Club - Pinconning Club Project - Appropriation

Resolution sponsored by Commissioner Michael J. Duranczyk, 1st District

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

-56-



BOYS & GIRLS CLUBS
OF THE GREAT LAKES BAY REGION

To: Mike Duranczyk, Bay County Board of Commissioners

RE: The Pinconning Project

Dear Mike,

The project we spoke about was started in 2018. The items that were completed were:

- replacing 2 air conditioning units and compressor in the main building
- Repaired and replaced part of the roof
- Replaced and cleaned the gutters
- Resurfaced the total parking lot.

Once these were completed, we were left with some items that still needed to be taken care of.

The projects that are left to be completed are:

- 3 air conditioner units and the compressor to the gym - this will need a crane to complete
- Replacing part of the roof because of leaking in the gym

The monies that were left from the original project amounted to \$12,000. The Kantzler Foundation agreed to let us hold this money until the funds were raised. The original donors were the Kantzler Foundation, Fred and Joyce Cook, and the Wirt Foundation.

Currently, we are serving 50 kids in the Pinconning club. This is the maximum number allowed at this time and there is a waiting list for other members to be able to attend. The Boys & Girls Club has a complete safety handbook, and the highlights of these procedures are attached.

Thank you for your continued support of the Boys & Girls Clubs of the GLBR.

Sincerely,

Fred Cook



Safety Protocols and Responsibilities of Parent, Club Member, and Staff

Parents will:

1. be notified of the new protocols we will have in place at the Clubs.
2. be given a waiver to sign before their child/ren can attend the Club.
3. be asked to support the Club in providing a safe space for our members and staff by informing the Club of any changes to their child's health or community exposure. If a child exhibits any symptoms of fever, runny nose, coughing, or shortness of breath, parents are asked to keep them home until their symptoms have subsided for 120 hours without the assistance of medication.
4. need to answer a verbal health questionnaire daily upon drop-off and authorize the Club or its representatives to administer a daily temperature check on their child prior to admission in the club.
5. need to remember that every child's safety and the safety of the staff are the number one priority.

Club members will:

1. need to have their temperature taken before entering the club.
2. need to stay within 6 feet of other people.
3. need to wear a mask at all times unless eating.
4. sanitize and take care of any materials that they use or touch i.e. a pool stick, markers, computer, remote control.....
5. take care of any trash that they create.
6. refrain from touching their faces if at all possible. If you touch your face - sanitize your hands.
7. cough and/or sneeze into a tissue or the inside of the elbow and then sanitize.
8. stay home because of sickness.
9. follow club policies surrounding behavior, hygiene, health practices, social distancing, and any recommendations outlined by the CDC.

Club members and staff members will need to wash their hands

- a. before and after any health assessment or screening of any staff member
- a. upon entry into the building
- b. after using the restroom
- c. before and after eating
- d. after outdoor play
- e. before and after any health assessment or screening of any staff member

Staff members will:

1. sign a waiver before coming back to work.
2. be trained in: daily health status screenings, handwashing and sanitizing stations, daily sanitizing of program areas, social distancing best practices, and smaller program group sizes. we need to come up with a training.
3. be given a certain area which they are responsible for keeping sanitized. The Unit Director will have a sanitizing plan for the building and each day that plan will be reviewed with the staff.
4. monitor club members and guide them to adhere to the rules.
5. be designated to take temperatures, ensuring safety rules are being followed, ensuring all sanitary supplies are available.
6. be required to wear a protective mask and depending on the responsibility for the day may need to wear gloves and PPE.

BAY COUNTY BOARD OF COMMISSIONERS
AUGUST 11, 2020
RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/11/2020)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

07/14/20	\$ 132,252.38
07/16/20	\$ 380,240.82
07/20/20	\$ 5,974.00
07/22/20	\$ 451,290.94
07/29/20	\$ 261,072.44
08/05/20	\$ 558,363.54

THOMAS M. HEREK, CHAIR
AND COMMITTEE

PAYABLES
MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

Description	Journal Number	2020 Fund Balance
Estimated Unaudited Unassigned Fund Balance or (Deficit) 12/31/2019		\$5,128,793
Previous years Assigned Fund Balance for P.O.'s *		\$167,855
Previous years Assigned Fund Balance for designation to balance 2020 budget		\$707,414
Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2019		<u>\$6,004,062</u>
2020 Budgeted Surplus ((Deficit))		-\$707,414
BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH JULY 2020		
Increase Risk Management Budget under Insurance and Bond line item. BOC approved B.A. per resolution 2019-282	20-02-181	-\$63,590
Budget for 2019 P.O.'s at 12-31-19 rolled over into 2020	20-04-273	-\$167,855
Budget to use \$5,000 ATT donation received 10/2019, BOC approved donation and B.A. per Resolution 2019-254	20-05-237	-\$5,000
JULY 30, 2020		<u>-236,445</u>
Estimated Unassigned Fund Balance or (Deficit) 7/31/2020		<u>\$5,060,203</u>



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Jan M. Histed
Finance Officer
histedj@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

TO: Thomas M. Herek, Chairperson
Ways & Means Committee

FROM: Jan Histed
Finance Officer/Information Systems Director

RE: Executive Directive #2007-11

DATE: August 4, 2020

REQUEST:

Please place this memo on the August 11, 2020, all combined Personnel & Human Services, Ways & Means and Full Board agenda for your committee's information.

BACKGROUND:

On July 20, 2020 an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this communication, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the state grants with regard to fiscal year 2019 and/or 2020 appear to have no changes.

RECOMMENDATION:

To receive.

cc: Jim Barcia
Kim Priessnitz
Bob Redmond

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BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (8/11/2020)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

A. VACANCIES (BUDGETED)

- 1. Personnel Department - Personnel/Retirement: Typist Clerk II (full time; \$12.69/hr. entry)
2. Department on Aging:
a. Cook (full time; \$11.94/hr. entry)
b. Site Coordinator (part time; \$11.13/hr. entry)
3. Health Department: Typist Clerk III (full time; \$14.01/hr. entry)

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

TOM RYDER, CHAIR AND COMMITTEE

Vacancies1

MOVED BY COMM. _____

SUPPORTED BY COMM.

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Kim J. Coonan, Michael E. Lutz, Ernie Krygier, Thomas M. Herek, Vaughn J. Begick, and Tom Ryder.

VOTE TOTALS: ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___ VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___ AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___



**BAY COUNTY
PERSONNEL DEPARTMENT**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

To: Tom Ryder, Chairman, Personnel/Human Services Committee

From: Tiffany Jerry, Director of Personnel and Employee Relations

Date: August 4, 2020

Re: **Personnel/Human Services Committee Agenda**

Please consider the following items for the agenda of your committee meeting scheduled for August 11, 2020.

1. **Request (Vacancy):**

There is a vacancy for the position of Typist Clerk II Personnel/Retirement in the Personnel Department. This position is split 24 hours in Personnel and 16 hours in Retirement.

Background:

Employee was awarded the Personnel Assistant position.

Finance/Economics:

Full-time position with benefits under the Personnel Policy. Entry rate of pay is \$12.69 per hour(TA05). Funds exist within the current existing budget.

Recommendation:

Please refer to the full board for approval to hire a full-time Typist Clerk II position

2. **Request (Vacancy):**

The Department on Aging has submitted a request to post and fill a full-time cook position.

Background:

Vacancy is due to a resignation.

Finance/Economics:

This is a full-time position with benefits as provided for in the USW Full-time labor agreement, although union membership is voluntary. Entry level rate of pay is \$11.94 per hour (TU04). This position is included in the current budget and no additional general funds are necessary.

Recommendation:

Please refer to the full board for approval to post and fill a full-time Cook position within the Department on Aging.

3. **Request/Vacancy:**

The Department on Aging has submitted a request to post and fill a part-time Site Coordinator position.

Background:

Vacancy is due to a resignation.

Finance/Economics:

This is a part-time position with limited benefits as provided for in the USW part-time labor agreement, although union membership is voluntary. Entry level of pay is \$11.13 per hour (TS03). This position is included in the current budget and no additional general funds are necessary.

Recommendation:

Please refer this to the full board for approval to post and fill a part-time Site Coordinator position.

4. **Request/Vacancy:**

There is a vacancy in the Health Department for a full-time Typist Clerk III position.

Background:

The vacancy is due to a retirement.

Finance/Economics:

This is a full-time position with benefits as provided for in the USW full-time labor agreement, although union membership is voluntary. Entry level of pay is \$14.01 per hour (TU06). Funds are budgeted for this position and no additional funds are necessary.

Recommendation:

Please refer this to the full board for approval to post and fill a full-time Typist Clerk III position.

5. **Request/Vacancy:**

The Public Health Officer has submitted a request to realign personnel to address the staffing needs of the Health Department considering the effects of the current health pandemic.

Background:

See attached request from the Health Officer.

Finance/Economics:

No additional funds are necessary. Financial resources are available through current allocations and supplemental funding received by the Health Department in 2020 and those awarded for FY 2021.

Recommendation:

Please refer to the full board for approval to realign resources to the current staffing needs.

Thank you for your consideration and approval of any necessary budget adjustments related to the aforementioned requests. If you have any questions or concerns, please feel free to contact me.

cc: Jim Barcia
Amber Davis-Johnson
Jan Histed
Kim Priessnitz
Katie Zanotti
Beth Eurich
Joel Strasz

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (8/11/20)

WHEREAS, Since March of this year, the Bay County Health Department has deployed its staff to document and assist symptom tracking and disease investigations/contact tracing efforts related to COVID 19 in Bay County and, while this strategy was successful in the first four months of the pandemic, it cannot be sustained by the current organizational schema; and

WHEREAS, The necessity to reengage needed clinical and community services within the department has precipitated the need to find a more durable solution for the next 14 months, especially as we prepare to re-open schools, continue to investigate confirmed cases, and in the event of deployment of a viable vaccine; and

WHEREAS, Given the fact that the number of confirmed cases in July was three and one half times the number of cases of what was experienced in June, and the number of cases is expected to grow substantially with school re-engagement, there is a great need to supplement personnel devoted to case investigation and contact tracing; and

WHEREAS, No additional general funds are necessary as resources of current allocations and supplemental funds provided by the State of Michigan will be utilized. With the amount of existing state and other supplemental funding received by the Health Department in the previous months (\$182,586), the amount awarded for FY 21 (\$367,712) coupled with additional revenues garnered through the recent furlough, there are ample resources to proceed with the proposed plan for the next fourteen months without any General Fund support; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Health Department's Staffing Realignment Plan (attached) which includes the redeployment of existing positions as proposed and the posting and filling of positions which are required to be posted/filled; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

TOM RYDER, CHAIR
AND COMMITTEE

Heath Department - Staffing Realignment Plan

APPROVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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POSITION	DEPARTMENT	AVAILABLE FUNDING SOURCE(S)	CURRENT STATUS	RECOMMENDED COURSE OF ACTION	GENERAL FUND SUPPORT
Hearing and Vision Technician (2-PT, T-07)	Hearing & Vision	State Hearing and Vision Funding; Medicaid Reimbursement	Employees Retiring August 12	Discontinue, Redeploy Resources into School Health Liaisons (below)	NO
Typist Clerk (FT, T-06)	Various	State program funds, Medicaid,	Currently Vacant	Discontinue, Redeploy Resources into School Health Liaisons (below)	NO
Billing and Scheduling Clerk (FT, T-06)	Fiscal Division	State program funds, Medicaid	Currently Vacant	Discontinue, Redeploy as Administrative Assistant (below)	NO
Emergency Preparedness and Health Education Manager (FT, MB-10)	Emergency Preparedness	Public Health Emergency Preparedness Funds	Currently Filled	Redeploy as Public Health Services Manager (below)	NO
Community Health Liaison Coordinator (FT, PB-05)	Public Health Services (Epi/CD)	COVID-19 Grant Funds, Medicaid	Proposed Hire	Recommend to Post/Hire	NO
School Health Liaison (2 FT, T-07)	Public Health Services (Epi/CD)	State Hearing and Vision Funding; Medicaid Reimbursement, COVID-19 Grant Funds	Proposed Hire	Recommend to Post/Hire	NO
Epidemiological Investigator (aka Contact Tracers; 3 PT TEMP, PN5)	Public Health Services (Epi/CD)	COVID-19 Grant Funds	Proposed Hire	Temporary Hire Through FY 2021	NO
Public Health Nurse (NN08)	WIC	COVID-19 Grant Funds	Currently Deployed In CD	Continue Deployment In Epi/CD Through FY 2021	NO
Registered Dietician (Temp)	WIC	WIC Funds	Proposed Hire	Temporary Hire Through FY 2021	NO
Administrative Assistant (FT, T-06)	Public Health Services (Epi/CD)	State program funds, Medicaid, Full Cost Reimbursement	Proposed Hire	Recommend to Post/Hire	NO
Public Health Services Manager (FT, MB-11 3 year temp)	Public Health Services (Epi/CD)	Public Health Emergency Preparedness Funds	Proposed Redeployment	Continue Deployment In Epi/CD Through FY 2021	NO



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Tiffany Jerry, Personnel Director
FROM: Joel R. Strasz, Health Officer
DATE: August 3, 2020
CC: James Barcia, Amber Johnson, Jan Histed, Kim Priessnitz, Mark Pickell, Melissa Maillette
RE: HEALTH DEPARTMENT REALIGNMENT IN RESPONSE TO COVID-19 NEEDS

BACKGROUND:

Since March of this year, the Bay County Health Department has deployed its staff to document and assist symptom tracking and disease investigations/contact tracing efforts related to COVID 19 in Bay County. While this strategy was successful in the first four months of the pandemic, it cannot be sustained by the current organizational schema. The necessity to reengage needed clinical and community services within the department has precipitated the need to find a more durable solution for the next 14 months, especially as we prepare to re-open schools, continue to investigate confirmed cases, and in the event of deployment of a viable vaccine. Given the fact that the number of confirmed cases in July was three and one half times the number of cases of what was experienced in June, and the number of cases is expected to grow substantially with school re-engagement, there is a great need to supplement personnel devoted to case investigation and contact tracing.

FINANCIAL CONSIDERATIONS:

No additional general funds are necessary as resources of current allocations and supplemental funds provided by the State of Michigan will be utilized. With the amount of existing state and other supplemental funding received by the Health Department in the previous months (\$182,586), the amount awarded for FY 21 (\$367,712) coupled with additional revenues garnered through the recent furlough, there are ample resources to proceed with the proposed plan for the next fourteen months without any General Fund support.

RECOMMENDATIONS:

Upon favorable review by Corporation Counsel, the Department recommends the plan be approved, redeployment of existing positions as proposed occur, and those positions that need to be posted and filled, as well as approval of all budget adjustments relating to these agreements.

**OFFICE OF ASSIGNED COUNSEL
MONTHLY REPORT
JUNE, 2020**

		<u>2018</u>	<u>2019</u>	<u>2020</u>
Total Number of Arraignments:		0	301	71
VOP	2			
Felony	26			
Misd.	24			
Traffic	1			
Arraign. Only	7			
FTA/FTP/VOB	10			
Misc. Arraign.	1			
Total Number of Referrals:		159	242	59
VOP	2			
Felony	28			
Misd.	27			
Traffic	1			
Appeals	0			
PPO's	1			
FOC	0			
Paternity	0			
Total Number of New Assignments:		145	218	45
VOP	2			
Felony	22			
Misd.	19			
Traffic	1			
Appeals	0			
PPO's	1			
FOC	0			
Paternity	0			
Total Number of Defendants Currently Representing - Assigned on New Charges:		13	22	14
VOP	0			
Felony	6			
Misd.	8			
Traffic	0			
Appeals	0			
PPO's	0			
FOC	0			
Paternity	0			
Total Number of Defendants denied Court Appointed Counsel:		1	2	2
VOP	0			
Felony	0			
Misd.	2			
Traffic	0			
Appeals	0			
PPO's	0			
FOC	0			
Paternity	0			

ARRAIGNMENTS

JEFF MARTIN

Total Arraignments: 38

Felonies	17
Misd.	10
Traffic	0
Arraign. Only	4
FTA/FTP/VOB	7

GARSKE/HEWITT

Total Arraignments: 30

Felonies	9
Misd.	14
Traffic	1
Arraign. Only	3
FTA/FTP/VOB	3

CIRCUIT COURT

Total Arraignments: 2

Felonies/VOP	2
--------------	---

ASSIGNMENTS

There were a total of 58 defendants assigned on felonies, misdemeanors, traffic & vop's.

CRIMINAL DEFENSE OFFICE

	<u>2018</u>	<u>2019</u>	<u>2020</u>
New Assignments:	59	94	25

Felonies	11
C.C. VOP	1
Misd.	12
Traffic	1

Arraigned 1

There were a total of 44 NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Criminal Defense Office was assigned.
25 or 57%

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Defendants Currently Representing - Assigned on New Charges:	6	13	8

Felonies	4
C.C. VOP	0
Misd.	4
Traffic	0

PUBLIC DEFENDER OFFICE

	<u>2018</u>	<u>2019</u>	<u>2020</u>
New Assignments:	79	107	17

Felonies	9
C.C. VOP	1
Misd.	7
Traffic	0

Arraigned 1

There were a total of 44 NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Public Defender's Office was assigned.
17 or 39%

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Defendants Currently Representing - Assigned on New Charges:	6	8	5

Felonies	2
C.C. VOP	0
Misd.	3
Traffic	0

PRIVATE COUNSEL

	<u>2018</u>	<u>2019</u>	<u>2020</u>
New Assignments:	7	13	2

Felonies	2
C.C. VOP	0
Misd.	0
Traffic	0

There were a total of 44 NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Private Counsel was assigned.
2 or 5%

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Defendants Currently Representing - Assigned on New Charges:	1	1	1

Felonies	0
C.C. VOP	0
Misd.	1
Traffic	0

Arraigned 1

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (8/11/2020)

RESOLVED By the Bay County Board of Commissioners that the following report is received:

- 1. Employment Status Report - JULY 2020

MICHAEL J. DURANCZYK, CHAIR AND BOARD

County Executive - Status Reports

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include names like MICHAEL J. DURANCZYK, KIM J. COONAN, ERNIE KRYGIER, THOMAS M. HEREK, VAUGHN J. BEGICK, and TOM RYDER.

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

CHANGES IN EMPLOYMENT STATUS
July, 2020

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
<u>NEW HIRES (Regular Status):</u>		
Aaron Hollingsworth 911 Dispatcher	Central Dispatch	7/7/2020
<u>NEW HIRE (On-call/temporary/seasonal):</u>		
<u>Building and Grounds:</u>		
Skyler Buczek	Tax Homes Maintenance	7/15/2020
Daniel Pope	Tax Homes Maintenance	7/22/2020
<u>TRANSFER:</u>		
Tracy Cederquist TO: Personnel Assistant FROM: Typist Clerk II	Personnel Personnel/Retirement	7/22/2020
Lillianna Velasquez TO: Clubhouse Assistant FROM: Clubhouse Attendant	Golf Course Golf Course	7/24/2020
<u>SEPARATIONS:</u>		
Susan Osborne On-call Site Manager	Department on Aging	7/13/2020
Jane Good Site Coordinator	Department on Aging	7/08/2020
<u>RETIREMENT:</u>		
Suzanne Jacobs Support Analyst	Friend of the Court	7/27/2020

Personnel Department
July 30, 2020

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 11, 2020

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (8/11/2020)

WHEREAS, Bay, Midland and Saginaw Counties each have three (3) seats on the Tri City Area Joint Airport Zoning Board, the term for which is six (6) years, and currently representing Bay County are Richard L. Byrne, Patrick H. Beson and Ernie Krygier and these terms expired September 2019; and

WHEREAS, This Board does not meet on a regular basis and no per diem is paid to the representatives and, pursuant to the Michigan Aeronautics, the Board of Commissioners must approve the appointments; and

WHEREAS, The current Board members are willing to serve another term on the Tri City Area Joint Airport Zoning Board; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that term of Richard L. Byrne and Patrick H. Beson on the Tri City Area Joint Airport Zoning Board shall expire in September 2025.

MICHAEL J. DURANCZYK, CHAIR AND COMMITTEE

Tri City Area Joint Airport Zoning Board - Krygier, Byrne & Beson

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Tom Ryder.

VOTE TOTALS: ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____ VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____ AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A REGULAR SESSION ON TUESDAY, JULY 14, 2020, VIA ZOOM. DUE TO THE SPREAD OF THE COVID-19 (CORONA VIRUS DISEASE 2019) THE MEETING WAS HELD VIA ZOOM. PUBLIC ACCESS AT BAY COUNTY COMMUNITY CENTER, 108 JOHN F. KENNEDY DRIVE, BAY CITY, MI. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN MICHAEL DURANCZYK AT 4:07 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS ERNIE KRYGIER, VAUGHN J. BEGICK, KIM COONAN, THOMAS HEREK, TOM RYDER, MICHAEL LUTZ AND CHAIRMAN MICHAEL DURANCZYK

OTHER MEMBERS: CYNTHIA A. LUCZAK, BAY COUNTY CLERK
TINA MUELLER, SECRETARY TO THE COUNTY CLERK
DEANNE C. BERGER, BOARD COORDINATOR
ROBERT J. REDMOND, FINANCIAL ANALYST

ALSO PRESENT: JIM BARCIA, COUNTY EXECUTIVE
TIFFANY JERRY, PERSONNEL AND EMPLOYEE RELATIONS DIRECTOR
JAN HISTED, FINANCE OFFICER
AMBER DAVIS-JOHNSON, CORPORATION COUNSEL
CRAIG GOULET, ADMINISTRATIVE SERVICES DIRECTOR
CRISTEN GIGNAC, RECREATION AND FACILITIES
ELIZABETH EURICH, DIRECTOR OF DIVISION ON AGING
JOEL STRASZ, HEALTH DEPARTMENT DIRECTOR
VARIOUS ELECTED OFFICIALS
VARIOUS DEPARTMENT HEADS
NEWS MEDIA

INVOCATION: THE INVOCATION WAS GIVEN BY THE BAY COUNTY CLERK, CYNTHIA A. LUCZAK.

PLEDGE OF ALLEGIANCE:

MINUTES

MOTION 50: COMM. RYDER MOVED TO APPROVE THE BOARD MINUTES FOR THE BAY COUNTY BOARD OF COMMISSIONERS REGULAR SESSION BOARD MEETINGS MAY12,2020 AND JUNE 9, 2020;AS PRESENTED. IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY A ROLL

CALL VOTE: 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

CITIZENS INPUT

THERE WERE NO CITIZENS PRESENT WHO CAME FORWARD TO ADDRESS THE BOARD.

PETITIONS AND COMMUNICATIONS

REPORTS/RESOLUTIONS OF COMMITTEES

WAYS AND MEANS (TOM HEREK, CHAIR; MICHAEL LUTZ, VICE CHAIR)

RES. 2020-118: COMM. HEREK MOVED TO ADOPT RES. 2020-118, THE BOARD OF COMMISSIONERS OF BAY COUNTY, MICHIGAN, RESOLVED THE FOLLOWING: THE LIBRARY BOARD RESOLVED TO PRESENT TO THE ELECTORS OF THE COUNTY AT THE NOVEMBER 3, 2020 ELECTION A RENEWAL OF MILLAGE AS DESCRIBED IN THE BALLOT LANGUAGE ATTACHED AS EXHIBIT A. THE LIBRARY BOARD APPROVED AND CERTIFIED THE BALLOT LANGUAGE ATTACHED AS EXHIBIT A. THE BOARD CHAIR OR CORPORATION COUNSEL WERE AUTHORIZED AND DIRECTED TO PROMPTLY SUBMIT THIS RESOLUTION, ALONG WITH THE BALLOT LANGUAGE ATTACHED AS EXHIBIT A, SUBJECT TO REVIEW AND APPROVAL BY CORPORATION COUNSEL, TO THE COUNTY CLERK SO THAT THE MILLAGE PROPOSITION MAY BE INCLUDED ON THE NOVEMBER 3, 2020 ELECTION BALLOT. ANY RESOLUTION INCONSISTENT WITH THIS RESOLUTION IS HEREBY RESCINDED. THE LIBRARY BOARD DESIRES TO RENEW THE MILLAGE RATE OF 1.75 MILLS, SUBJECT TO APPLICABLE HEADLEE ROLLBACKS, FOR A PERIOD OF SIX (6) YEARS, BEGINNING WITH THE 2020 LEVY. VOTERS PREVIOUSLY APPROVED TWO MILLAGES, WHICH HAVE BEEN REDUCED DUE TO HEADLEE ROLLBACKS TO A TOTAL OF 1.99 MILLS, TO FUND LIBRARY SERVICE IN BAY COUNTY AND THOSE MILLAGES EXPIRED IN 2019. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY A ROLL CALL VOTE: 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-119: COMM. HEREK MOVED TO ADOPT RES. 2020-119, THE BAY COUNTY BOARD OF COMMISSIONERS DETERMINED IT WAS APPROPRIATE

TO APPROVE THE PLACEMENT OF THE ANIMAL SERVICES MILLAGE PROPOSAL ON THE NOVEMBER 3, 2020 ELECTION YEAR BALLOT, WITH CHANGES TO FORM, IF NEEDED, BY CORPORATION COUNSEL BEING PERMITTED. THE MILLAGE WOULD PROVIDE ADDITIONAL REVENUE FOR THE ANIMAL SERVICES CENTER AND WOULD HAVE NO IMPACT ON THE GENERAL FUND UNLESS A PORTION OF THE MILLAGE FUNDING IS USED TO COVER OPERATIONS CURRENTLY FUNDED BY THE GENERAL FUND, IN WHICH CASE THE NET FINANCIAL IMPACT TO THE COUNTY GENERAL FUND WOULD BE POSITIVE. IT IS PROPOSED THAT A .3 MILL PROPOSAL BE PLACED BEFORE THE VOTERS ON THE BALLOT FOR THE NOVEMBER 3, 2020 ELECTION; THIS MILLAGE WOULD RAISE AN ESTIMATED \$883,846.08 IN ITS FIRST YEAR OF LEVY, WITH THE MILLAGE TO BE ASSESSED FOR A FOUR YEAR PERIOD, BEING 2020 THROUGH 2023. THE REVENUE GENERATED OVER A FOUR (4) YEAR PERIOD WOULD BE UTILIZED FOR CAPITAL IMPROVEMENTS, INCLUDING NEW CONSTRUCTION IN THE FORM OF AN ADDITION AND IMPROVEMENTS AND UPGRADE TO THE EXISTING BUILDING, AS WELL AS POSSIBLY FOR OPERATION AND MAINTENANCE OF THE FACILITY. IT WAS SUPPORTED BY COMM. LUTZ AND DEFEATED BY ROLL CALL VOTE : 3 YEAS, COMM. BEGICK, DURANCZYK AND LUTZ 4 NAYS, COMM. KRYGIER, COONAN, HEREK AND RYDER.

COMM. RYDER: COMM. RYDER COMMENTED HE DID NOT HAVE A PROBLEM WITH THIS MILLAGE, HE'S CONCERNED WITH THE TIMING, HE STATED THE PUBLIC REMEMBERS THESE PROPOSALS AND THEY WILL NOT BE ABLE TO BRING IT UP AGAIN FOR FUTURE ELECTIONS. BAY COUNTY ALREADY HAS TWO OTHER MILLAGE'S ON THE NOVEMBER BALLOT AND HE THINKS THE COUNTY SHOULD WAIT.

COMM. COONAN: COMM. COONAN AGREED WITH COMM. RYDER, THE COUNTY ALREADY HAS TWO PROPOSALS ON NOVEMBER'S BALLOT, IT'S BAD TIMING AND HE WANTS THE COMMISSIONERS TO COME UP WITH ANOTHER PLAN TO EDUCATE THE VOTERS FIRST.

COMM. KRYGIER: COMM. KRYGIER AGREED WITH COMM. RYDER AND COONAN, WE ALREADY HAVE TWO OTHER PROPOSALS ON THE NOVEMBER BALLOT.

EXECUTIVE JIM BARCIA: EXECUTIVE JIM BARCIA STATED HE NEVER THOUGHT HE WOULD BE PUT IN THIS POSITION TO NOT SUPPORT ADDITIONAL MONEY FOR THE BAY COUNTY ANIMAL SERVICES AND ADOPTION CENTER. COVID-19 HAS CHANGED THE ECONOMIC LANDSCAPE, UNEMPLOYMENT

IS HIGH IN BAY COUNTY AND THERE IS A LOT OF ANXIETY AMONG RESIDENTS. HE ENCOURAGES THE COMMISSIONERS TO WAIT UNTIL 2022 AND TRY TO EDUCATE THE PUBLIC ON THE PROPOSAL BEFORE PUTTING IT ON THE BALLOT. THERE ARE TOO MANY PROPOSALS ON THE NOVEMBER BALLOT SO HE CANNOT SUPPORT COMM. LUTZ'S RESOLUTION AT THIS TIME.

COMM. BEGICK: COMM. BEGICK COMMENTED, LEAVE IT TO THE VOTERS TO DECIDE, PUT IT ON THE BALLOT, IF THEY CANNOT AFFORD IT THEY WILL VOTE NO.

RES. 2020-120: COMM. HEREK MOVED TO ADOPT RES. 2020-120, AUTHORIZED THE BAY COUNTY PROSECUTOR TO MAKE APPLICATION FOR GRANT FUNDING AVAILABLE FOR JUVENILE LIFE WITHOUT PAROLE CASES REQUIRING RE-SENTENCING. GRANT FUNDING WAS MADE AVAILABLE BY THE MICHIGAN LEGISLATURE TO PROSECUTOR OFFICES HANDLING JUVENILE LIFE WITHOUT PAROLE CASES REQUIRING RE-SENTENCING, PURSUANT TO THE US SUPREME COURT DECISION IN MONTGOMERY V LOUISIANA, 136 S.CT.718(2016); MCL 769.25A. THE BAY COUNTY PROSECUTOR'S OFFICE IS CURRENTLY HANDLING TWO OF THESE CASES AND IS POTENTIALLY ELIGIBLE FOR UP TO \$14,000.00 IN FUNDING AND THIS FUNDING SOURCE WILL OFFSET THE COST OF PROSECUTION COSTS RELATED TO THESE CASES. THE APPLICATION DEADLINE WAS JULY 23, 2020. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-121: COMM. HEREK MOVED TO APPROVE RES. 2020-121, THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE EXTENSION OF THE CONTRACT WITH CCS+DMGC (FORMALLY KNOWN AS WELLPATH), FOR AN ADDITIONAL THREE (3) YEARS (2020 - 2023). WELLPATH PROVIDES PROFESSIONAL HEALTHCARE SERVICES WITH ADEQUATE STAFFING AND SERVICES FOR INMATE CARE AND THE CURRENT CONTRACT WILL EXPIRE ON AUGUST 31, 2020. DUE TO THE "COVID-19 STAY AT HOME AND SOCIAL DISTANCING ORDERS" MANDATED BY THE GOVERNOR, THE BAY COUNTY SHERIFF REQUESTED EXTENSION OF THE CURRENT MEDICAL CONTRACT WITH WELLPATH BY THREE (3) YEARS. IT WAS SUPPORTED BY COMM. RYDER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-122: COMM. HEREK MOVED TO ADOPT RES. 2020-122, APPROVED A THREE (3) YEAR EXTENSION OF THE COMMISSARY CONTRACT WITH CANTEEN SERVICES (TIGGS) (2021-2024). THE SHERIFF'S OFFICE HAD BEEN WITH CANTEEN SERVICES (TIGGS) FOR APPROX. ABOUT FIVE (5) YEARS AND THE CURRENT CONTRACT WILL EXPIRE ON JANUARY 25, 2021. DUE TO THE "COVID-19 STAY AT HOME AND SOCIAL DISTANCING ORDERS" MANDATED BY THE GOVERNOR, THE BAY COUNTY SHERIFF REQUESTED EXTENSION OF THE SHERIFF'S OFFICE COMMISSARY CONTRACT BY THREE (3) YEARS. THE JAIL BUDGET DOES INCLUDE FUNDS TO COVER INDIGENT PROVISIONS AND THERE WOULD BE NO CHANGE IN FUNDING AT PRESENT. IT WAS SUPPORTED BY COMM. LUTZ AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-123: COMM. HEREK MOVED TO ADOPT RES. 2020-123, SUPPORTED FOR THE FUNDING APPLICATION SUBMITTED BY THE BAY COUNTY CHILD & SENIOR CENTERS, INC. FOR REGION VII AREA AGENCY ON AGING FUNDING FOR FY 2021. THE BAY COUNTY CHILD & SENIOR CITIZEN CENTERS, INC., WAS MAKING APPLICATION FOR FUNDING TO REGION VII AREA AGENCY ON AGING FOR \$88,833 FOR ADULT DAY CARE (\$75,761) AND CAREGIVER TRAINING IN SERVICES (\$13,072). THE FY2021 FUNDING WILL PROVIDE 7,653 HOURS OF ADULT DAY CARE SERVICES TO 30 FAMILIES AND 521 HOURS OF TRAINING TO 121 FAMILY CAREGIVERS. IT WAS SUPPORTED BY COMM. KRYGIER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-124: COMM. HEREK MOVED TO ADOPT RES. 2020-124, SUPPORTED THE FUNDING APPLICATION SUBMITTED BY LEGAL SERVICES OF EASTERN MICHIGAN FOR REGION VII AREA AGENCY ON AGING FUNDING FOR FY 2021. LEGAL SERVICES OF EASTERN MICHIGAN (LSEM) WILL BE ASSUMING THE LEGAL SERVICES AND ELDER ABUSE PREVENTION PROVIDER ROLE CURRENTLY BEING HANDLED BY LAKESHORE LEGAL AID (LLA). LEGAL SERVICES OF EASTERN MICHIGAN (LSEM) HAS 20 YEARS OF EXPERIENCE, SUCCESSFUL OUTCOMES IN PROJECTS SIMILAR TO REGION VII VAAA, AND 68 YEARS OF LEGAL ADVOCACY WORK. LSEM IS A NON-PROFIT 501(C)(3) OFFERING FREE CIVIL LEGAL ASSISTANCE TO LOW-INCOME PEOPLE. IT WAS SUPPORTED BY COMM. RYDER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK,

COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-125: COMM. HEREK MOVED TO ADOPT RES. 2020-125, AUTHORIZED AN APPROPRIATION OF \$2,500 TO THE MARINE CORPS LEAGUE AND AUXILIARY ALONG WITH THE EDSON KLINE VANSLYKE BAY COUNTY DETACHMENT FOR THEIR 2021 MIDWINTER MEETING. STATE LAW ALLOWS COUNTIES TO CONTRIBUTE TO VETERAN'S GROUPS FOR CONVENTIONS AND CONFERENCES UP TO \$5,000 PER YEAR. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-126: COMM. HEREK MOVED TO ADOPT RES. 2020-126, SUPPORTED THE REGION VII AREA AGENCY ON AGING ANNUAL IMPLEMENTATION PLAN FOR FY2021. THE PLAN OUTLINES HOW THEIR FUNDING BENEFITS OLDER ADULTS WITHIN THE PLANNING AND SERVICE AREA, SAID PLAN WAS ON FILE IN THE BOARD OF COMMISSIONERS' OFFICE. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-127: COMM. HEREK MOVED TO ADOPT RES. 2020-127, APPROVED THE SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP) WORKSITE AGREEMENT BETWEEN REGION VII AREA AGENCY ON AGING AND BAY COUNTY (DEPARTMENT ON AGING AND HEALTH DEPARTMENT) AND AUTHORIZES THE CHAIRMAN OF THE BOARD TO EXECUTE SAID AGREEMENT ON BEHALF OF BAY COUNTY FOLLOWING CORPORATION COUNSEL REVIEW/APPROVAL. REGION VII AREA AGENCY ON AGING FUNDS THE WAGES AND FRINGE BENEFITS AND BAY COUNTY (BAY COUNTY DEPARTMENT ON AGING AND BAY COUNTY HEALTH DEPARTMENT) PAY ANY TRAVEL REIMBURSEMENT, IF NEEDED, FROM FUNDS THAT EXIST WITHIN THE CURRENT BUDGET. IT WAS SUPPORTED BY COMM. KRYGIER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-128: COMM. HEREK MOVED TO ADOPT RES. 2020-128, APPROVED AGREEMENTS WITH SALESFORCE AND CARAHSOFT FOR CONTINUATION OF SYMPTOM TRACKING AND CONTACT TRACING EFFORTS. SINCE MARCH OF THIS YEAR, THE BAY COUNTY HEALTH DEPARTMENT HAS UTILIZED THE SALESFORCE SOFTWARE TO DOCUMENT AND ASSIST SYMPTOM TRACKING AND DISEASE

INVESTIGATIONS/CONTACTING TRACING EFFORTS RELATED TO COVID-19 IN BAY COUNTY. THE SOFTWARE WAS OFFERED TO THE HEALTH DEPARTMENTS'S USE AT NO COST FOR SIX MONTHS, RECENTLY, SALESFORCE INFORMED THE HEALTH DEPARTMENT THAT IT WOULD NEED TO ENTER INTO A STANDARD CONTRACT FOR THE NEXT YEAR IF IT WANTED TO CONTINUE EFFORTS TO UTILIZE THE SOFTWARE IN THE AFOREMENTIONED EFFORTS. SOFTWARE COSTS ARE ESTIMATED TO BE FROM \$40,000 TO \$91,000 DEPENDING ON THE SCALABILITY OF ITS USE AS DESCRIBED ABOVE AND IT IS ANTICIPATED THAT NO ADDITIONAL GENERAL FUNDS ARE NECESSARY AS FUNDS THROUGH CURRENT ALLOCATIONS VIA SUPPLEMENTAL FUNDS PROVIDED BY THE STATE OF MICHIGAN WILL BE UTILIZED. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

COMM. COONAN: COMM. COONAN ASKED JOEL STRASZ, HEALTH DEPARTMENT DIRECTOR TO GIVE AN UPDATE ON THE COVID-19 PANDEMIC IN BAY COUNTY.

JOEL STRASZ: JOEL STRASZ, HEALTH DEPARTMENT DIRECTOR, STATED WE HAD A DECREASE IN JUNE BUT DUE TO LARGE GATHERINGS AND PARTIES THERE HAVE BEEN AN INCREASE NOW FOR THE MONTH OF JULY. SEVERAL CASES CAME FROM A LARGE BOAT PARTY ON TORCH LAKE AND ALSO FROM A LARGE PARTY IN BELLEVILLE, MICHIGAN. WE ARE STARTING TO SEE TINY POCKETS OF COMMUNITY SPREAD AS THINGS ARE OPENING UP AGAIN. IT IS IMPORTANT TO USE SOCIAL DISTANCING, GOOD HYGIENE AND WEARING OF MASKS TO MITIGATE THE SPREAD. UNFORTUNATELY YOUNG ADULTS ARE NOT LISTENING TO THIS MESSAGE, 70% OF THE CASES ARE UNDER THE AGE OF 30.

COMM. COONAN: COMM. COONAN QUESTIONED JOEL STRASZ ON THE CONTACT TRACING, HOW EFFECTIVE IS IT, DOES IT STILL TAKE FOUR TO FIVE DAYS. JOEL STRASZ RESPONDED SINCE THE END OF APRIL TO THE BEGINNING OF JULY, TESTS WERE AVERAGING THREE DAYS AND 90% OF PEOPLE WERE NOTIFIED WITHIN 24 HOURS. WITH THE OUTBREAKS IN FL, TX AND AZ, THE VOLUME IS SO HIGH SO NOW THERE IS A LAG IN THOSE STATES. LOCAL TESTS WERE TAKING TWO OR THREE DAYS, QUEST LABS ARE TAKING FIVE DAYS. AS OF TODAY, THE STATE OF MICHIGAN HAS RAN 22,000 TESTS.

COMM. BEGICK: COMM. BEGICK WAS TESTED TWO WEEKS AGO AT GREAT LAKES BAY HEALTH CENTER, HE RECEIVED HIS RESULTS IN TWO DAYS AND NO DOCTORS ORDER WAS NEEDED.

RES. 2020-129: COMM. HEREK MOVED TO ADOPT RES. 2020-129, APPROVED ACCEPTANCE AND DISTRIBUTION OF MDHHS CONTACT TRACING FUNDS FOR COVID-19 RESPONSE EFFORTS IN THE AMOUNT OF \$182,586. THE BAY COUNTY HEALTH DEPARTMENT WAS INFORMED THAT AN ALLOCATION FOR CONTACT TRACING AND DISEASE INVESTIGATION EFFORTS RELATED TO THE COVID-19 PANDEMIC FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES IN YET TO BE DETERMINED AMOUNT. IN ANTICIPATION THAT THE FINAL AMOUNT AND FUNDING NOTICE WILL BE FORMALLY SENT TO THE HEALTH DEPARTMENT IN A TIME AFTER SUBMISSION TO THE BOARD OR SHORTLY AFTER THE BOARD MEETS, THIS MEMO WAS BEING SENT SO THAT A TIMELY RESPONSE CAN BE MADE. IT WAS SUPPORTED BY COMM. KRYGIER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-130: COMM. HEREK MOVED TO ADOPT RES. 2020-130, ACCEPTED THE SUB-AWARD AGREEMENTS WITH SAGINAW VALLEY STATE UNIVERSITY REGARDING THE BAY COMMUNITY HEALTH CLINIC AND AUTHORIZES THE CHAIRMAN OF THE BOARD TO EXECUTE SAID AGREEMENTS ON BEHALF OF BAY COUNTY FOLLOWING CORPORATION COUNSEL REVIEW AND APPROVAL. THE BAY COMMUNITY HEALTH CLINIC HAS BEEN IN OPERATION SINCE JANUARY OF 2015 AND WAS CURRENTLY FUNDED THROUGH A COMBINATION OF GRANT FUNDS AND REVENUE GENERATED THROUGH PATIENT VISITS. THE ESTIMATED FUNDS TOTAL \$80,568 TO WHAT IS ALLOCATED FROM HRSA TO SVSU VIA THE INTEGRATED SERVICES GRANTS (NEPQR) AND PER THE LAST AGREEMENT THERE IS A 75% MATCH REQUIREMENT. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-131: COMM. HEREK MOVED TO ADOPT RES. 2020-131, ACCEPTED THE MDHHS SUPPLEMENTAL AND LOCAL STABILIZATION FUNDS FOR COVID-19 RESPONSE EFFORTS. IN LATE 2019, THE BAY COUNTY HEALTH DEPARTMENT RECEIVED A SUPPLEMENTAL ALLOCATION FOR "LOCAL STABILIZATION EFFORTS" FROM THE MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES IN THE AMOUNT OF \$80,451 TO BE USED AT THE HEALTH DEPARTMENT'S DISCRETION. ADDITIONALLY, IN EARLY JUNE, THE HEALTH DEPARTMENT RECEIVED NOTIFICATION OF AN ADDITIONAL \$97,000 AWARDED FOR COVID-19 RESPONSE EFFORTS. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-132: COMM. HEREK MOVED TO ADOPT RES. 2020-132, APPROVED THE MASTER AGREEMENT FUNDING ALLOCATIONS FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES RELATED TO FISCAL YEAR 20-21. THE PURPOSE OF THE FY 2020-2021 CPBC AGREEMENT BETWEEN BAY COUNTY AND THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES IS TO SET FORTH A JOINT AND COOPERATIVE CONTRACTOR/DEPARTMENT RELATIONSHIP AND BASIS FOR FACILITATING THE DELIVERY OF PUBLIC HEALTH SERVICES TO THE CITIZENS OF BAY COUNTY, AS DESCRIBED IN THE AGREEMENT'S OUTPUT MEASURES AND ANNUAL BUDGET, ESTABLISHED MINIMUM PROGRAM REQUIREMENTS AND ALL OTHER APPLICABLE FEDERAL, STATE AND LOCAL LAWS AND REGULATIONS PERTAINING TO THE CONTRACTOR AND THE DEPARTMENT. THIS AGREEMENT COVERS SERVICES FROM OCTOBER 1, 2020 AND CONTINUES THROUGH SEPTEMBER 30, 2021. IT WAS SUPPORTED BY COMM. RYDER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-133: COMM. HEREK MOVED TO ADOPT RES. 2020-133, APPROVED RENEWAL OF THE AGREEMENT BETWEEN BAY COUNTY (INFORMATION SYSTEMS DIVISION) AND ESSEXVILLE PUBLIC SAFETY AND AUTHORIZES THE CHAIRMAN OF THE BOARD TO EXECUTE SAID AGREEMENT ON BEHALF OF BAY COUNTY FOLLOWING CORPORATION COUNSEL REVIEW/APPROVAL. ISD WILL MANAGE, SUPPORT AND MAINTAIN THE INFORMATION TECHNOLOGY IN THE AGENCY AND LINK THE AGENCY TO IMPORTANT LAW ENFORCEMENT SERVICES UNDER THE COUNTY SUPERVISION. ESSEXVILLE PUBLIC SAFETY PAID \$5,000 ANNUALLY FOR 24/7 SUPPORT, USE OF THE COUNTY NETWORK, SERVICES AND ANY IMPLEMENTATION OF NEW TECHNOLOGY, HOWEVER, FOLLOWING NEGOTIATIONS, APPROVAL TO INCREASE THIS AMOUNT TO \$6,000 IS PENDING APPROVAL FROM THE CITY OF

ESSEXVILLE; ANY PHYSICAL HARDWARE OR UPGRADES WILL BE PART OF THE EPS BUDGET CYCLE. IT WAS SUPPORTED BY COMM. LUTZ AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-134: COMM. HEREK MOVED TO ADOPT RES. 2020-134, APPROVED THE AGREEMENT WITH 123.NET FOR A DISASTER RECOVERY CO-LOCATION CENTER TO HOUSE AND PROVIDE AS SECONDARY LOCATION CENTER FOR BAY COUNTY INFORMATION SYSTEMS SECONDARY SYSTEM. IN ORDER TO PROVIDE A DISASTER RECOVERY PLAN, THERE IS A NEED FOR A CO-LOCATION CENTER WHERE THE SECONDARY DELL COMPELLENT AND NETWORK EQUIPMENT WILL BE ABLE TO RUN THE COUNTY SYSTEMS. THE COST OF THE SERVICES INCLUDING AN INTERNET SERVICE AND A DEDICATED RACK IN A SECURE 123.NET FACILITY IS APPROXIMATELY \$10,800 PER YEAR AND THE FUNDS EXIST WITHIN THE INFORMATION SYSTEM 2020 BUDGET. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-135: COMM. HEREK MOVED TO ADOPT RES. 2020-135, AUTHORIZED SUBMISSION OF GRANT APPLICATIONS AVAILABLE UNDER PUBLIC ACT 123 OF 2020 TO ALLOW FOR REIMBURSEMENT OF COVID-19 EXPENDITURES. ON JULY 1, 2020 PUBLIC ACT 123 OF 2020 WAS PASSED BY THE MICHIGAN LEGISLATURE, REGARDING SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2019-2020, WITH THE MAJORITY OF FUNDING COMING FROM THE FEDERAL CORONAVIRUS RELIEF FUND. THIS FUNDING WOULD BE AVAILABLE THROUGH GRANT APPLICATIONS BY STATE AND LOCAL UNITS OF GOVERNMENT AND AGENCIES AFFECTED BY THE CORONA VIRUS PANDEMIC. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-136: COMM. HEREK MOVED TO ADOPT RES. 2020-136, APPROVED THE ACCOUNTS PAYABLE AND CENTER RIDGE CLAIMS AGAINST THE COUNTY'S GENERAL FUND. IT WAS SUPPORTED BY COMM. LUTZ AND ADOPTED BY A ROLL CALL VOTE: 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-137 COMM. HEREK MOVED TO ADOPT RES. 2020-137, APPROVED THE MDOT MASTER AGREEMENT AND AUTHORIZED THE CHAIRMAN OF THE BOARD TO EXECUTE SAID AGREEMENT AND ALL RELATED DOCUMENTS REQUIRED TO FULLY IMPLEMENT THE BCATS

PROGRAM ON BEHALF OF BAY COUNTY FOLLOWING LEGAL REVIEW/APPROVAL. THE BAY COUNTY TRANSPORTATION MASTER AGREEMENT DETAILS THE ACTIVITIES, ROLES, AND RESPONSIBILITIES OF THE BAY COUNTY TRANSPORTATION PLANNING DIVISION WHICH ACTS AS THE METROPOLITAN PLANNING ORGANIZATION KNOWN AS THE BAY CITY AREA TRANSPORTATION STUDY (BCATS). IT WAS SUPPORTED BY COMM. RYDER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

MOTION 51: COMM. HEREK MOVED TO RECEIVE THE ANALYSIS OF GENERAL FUND EQUITY REPORT COVERING JANUARY 1, 2020 - JUNE 30, 2020 AS SUBMITTED BY THE BAY COUNTY FINANCE DEPARTMENT REFLECTING AN ESTIMATED UNASSIGNED FUND BALANCE OF \$5,474,439.00. IT WAS SUPPORTED BY COMM. LUTZ AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

MOTION 52: COMM. HEREK MOVED TO RECEIVE FROM THE FINANCE DEPARTMENT AN UPDATE REGARDING EXECUTIVE DIRECTIVE 2007-11. ON JUNE 23, 2020 AN EMAIL WAS SENT REQUESTING DEPARTMENTS TO CONTACT THEIR GRANTOR AGENCIES TO CONFIRM THE LEVEL OF GRANT FUNDING FOR THE CURRENT YEAR. AS OF JULY 7, 2020, THE STATE GRANTOR AGENCIES THH HAVE RESPONDED TO DEPARTMENT'S REQUESTS INDICATE THAT FUNDING LEVELS FOR THE STATE GRANTS WITH REGARD TO FISCAL YEAR 2019 AND/OR 2020 APPEAR TO HAVE NO CHANGES. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

MOTION 53: COMM. HEREK MOVED TO RECEIVE THE JULY 7, 2020 TUITION REIMBURSEMENT REQUEST MEMO FOR A DISTRICT COURT EMPLOYEE, LEAH FOURNIER FOR \$5,520.00. LEAH FOURNIER MET THE REQUIREMENTS OF COMPLETING WITH PASSING GRADES AND SUBMITTED PROOF OF PAYMENT TO THE PERSONNEL DEPARTMENT. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY A ROLL CALL VOTE: 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

PERSONNEL/HUMAN SERVICES (TOM RYDER, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)

RES. 2020-138: COMM. RYDER MOVED TO ADOPT RES. 2020-138, APPROVED TO POST/ADVERTISE/FILL THE FOLLOWING FULL TIME/PART TIME/TEMPORARY/SEASONAL OR CO-OP POSITIONS/VACANCIES/NEW POSITIONS IN THE FOLLOWING DEPARTMENTS: 911 CENTRAL DISPATCH - FULL TIME DISPATCHER; SHERIFF - ALCOHOL/DRUG TEST UNIT CORRECTIONS OFFICERS; DEPARTMENT ON AGING - NURSE, PERSONAL CARE PROGRAM; PERSONNEL - FULL TIME PERSONNEL ASSISTANT. IT WAS SUPPORTED BY COMM. COONAN AND PASSED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-139: COMM. RYDER MOVED TO ADOPT RES. 2020-139, APPROVED TO POST/ADVERTISE/FILL THE FOLLOWING FULL TIME/PART TIME/TEMPORARY/SEASONAL OR CO-OP POSITIONS/VACANCIES/NEW POSITIONS IN THE FOLLOWING DEPARTMENTS: PROSECUTOR - FULL TIME ASSISTANT PROSECUTING ATTORNEY. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

MOTION 54: COMM. RYDER MOVED TO RECEIVE FROM THE OFFICE OF ASSIGNED COUNSEL MONTHLY REPORT FOR MAY 2020. IT WAS SUPPORTED BY COMM. KRYGIER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

BOARD OF COMMISSIONERS (MICHAEL DURANCZYK, CHAIR, MICHAEL LUTZ, VICE CHAIR)

RES. 2020-140: COMM. LUTZ MOVED TO ADOPT RES. 2020-140, TO RECEIVE THE EMPLOYMENT STATUS REPORT - JUNE 2020. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

COUNTY EXECUTIVE

RES. 2020-141: COMM. COONAN MOVED TO ADOPT RES. 2020-141, THE BAY COUNTY BOARD OF COMMISSIONERS CONCURRED WITH BAY COUNTY EXECUTIVE JIM BARCIA'S RECOMMENDATION AND APPOINTS BRIAN KLELE, TREVOR KEYES, CHRIS TAYLOR AND MELISSA BLOOM TO THE MICHIGAN WORKS! WORKFORCE DEVELOPMENT BOARD FOR PROSPERITY REGION 5 FOR A TWO (2) YEAR TERM ENDING JUNE 30, 2022. IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

EXECUTIVE JIM BARCIA: EXECUTIVE JIM BARCIA DID NOT WISH TO ADDRESS THE BOARD AT THIS TIME.

UNFINISHED BUSINESS

THERE WAS NO UNFINISHED BUSINESS

NEW BUSINESS

THERE WAS NO NEW BUSINESS

MISCELLANEOUS

COMM. DURANCZYK: COMM. DURANCZYK THANKED THE IT DEPARTMENT FOR PUTTING ON THIS MEETING.

COMM. DURANCZYK: COMM. DURANCZYK QUESTIONED JOEL STRASZ ABOUT A COVID-19 MUTATION, HE HEARD IT'S IN PARTS OF THE U.S. , BUT NOT AS SEVERE.

JOEL STRASZ: JOEL STRASZ, HEALTH DEPARTMENT DIRECTOR COMMENTED HE HAS SEEN SOME MUTATIONS AND THAT IT IS EASIER TO CATCH, BUT WE ARE STILL IN THE FIRST WAVE SO THERE IS A LOT MORE RESEARCH TO BE DONE. THE SECOND WAVE MAY BE MORE VARIANT THAN THE FIRST ONE.

COMM. BEGICK: COMM. BEGICK SHARED THERE HAVE BEEN 30 FATALITIES IN BAY COUNTY. JOEL STRASZ COMMENTED THAT THE STATE HAD REASSIGNED SOME CASES AND NOW THEY HAVE TO GO BACK AND MAKE SURE THEY WERE ACTUALLY COVID CASES.

ANNOUNCEMENTS

CHAIRMAN DURANCZYK NOTED THE UPCOMING 2020 APPOINTMENTS AS FOLLOWS:

1. OCTOBER:

A. LAND BANK AUTHORITY - (ONE 3-YEAR TERM EXPIRING - ANDREW NIEDZINSKI, CITY COMMISSIONER)

B. DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD OF DIRECTORS - (ONE 3-YEAR TERM - SANDY SHUTT)

2. NOVEMBER:

A. BUILDING AUTHORITY (ONE 6-YEAR TERM EXPIRING - DARRELL MACIAG)

3. DECEMBER:

A. DEPARTMENT ON AGING ADVISORY COMMITTEE (FOUR 2-YEAR TERMS EXPIRING: DISTRICTS 2, 4, 6 AND 1 AT LARGE)

CLOSED SESSION

THERE WAS NO NEED FOR A CLOSED SESSION

RECESS/ADJOURNMENT

MOTION 55:

COMM. KRYGIER MOVED TO ADJOURN THE REGULAR BOARD SESSION OF JULY 14, 2020. IT WAS SUPPORTED BY COMM. RYDER THE MEETING CONCLUDED AT 4: 45 P.M. BY A ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

MICHAEL DURANCZYK, CHAIRMAN
BOARD OF COMMISSIONERS

CYNTHIA A. LUCZAK
BAY COUNTY CLERK
BOARD OF COMMISSIONERS

TINA MUELLER
SECRETARY TO THE CLERK
BOARD OF COMMISSIONERS