

BAY COUNTY BOARD OF COMMISSIONERS

A G E N D A

TUESDAY, JULY 14, 2020

4:00 P.M.

VIA ZOOM

PAGE NO.

- I CALL TO ORDER (CHAIRMAN DURANCZYK)**
- II ROLL CALL**
- III INVOCATION**
- IV PLEDGE OF ALLEGIANCE**
- 84-108 **V MINUTES (5/12/20; 6/9/20)**
- VI CITIZEN INPUT**
- VII PETITIONS AND COMMUNICATIONS**
- VIII REPORTS/RESOLUTIONS OF COMMITTEES**
 - A. WAYS AND MEANS (THOMAS M. HEREK, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)**
 - 1-6 1. No 2020-118 - Library Millage Ballot Question (Corporation Counsel)
 - 7-9 2. No. 2020-119 - Animal Services Millage Ballot Question (Commissioner Michael E. Lutz)
 - 10-11 3. No. 2020-120 - Grant Application - Juvenile Life w/o Parole Cases - Resentencing (Prosecutor)
 - 12-13 4. No. 2020-121 - CCS+CMGC (formerly Wellpath) Contract Extension (Sheriff)
 - 14-15 5. No. 2020-122 - Canteen Services (Tiggs) Contract Extension (Sheriff)

16-19	6.	No. 2020-123 - Bay County Child & Senior Citizen Centers, Inc. - Region VII Grant Funding
20-27	7.	No. 2020-124 - Legal Services of Eastern Michigan - Region VII Grant Funding
28-29	8.	No. 2020-125 - Marine Corps League & Auxiliary and Edson Kline VanSlyke Bay County Detachment - 2021 Winter Meeting (Veterans Conventions)
30-31	9.	No. 2020-126 - Region VII Annual Plan FY2021 (Plan is a separate attachment)
32-33	10.	No. 2020-127 - Senior Citizen Service Employment Program Agreement (Department on Aging)
34-35	11.	No. 2020-128 - Agreements with Salesforce and Carahsoft - Symptom Tracking and Contact Tracing Efforts COVID-19 (Health Dept.)
36-37	12.	No. 2020-129 - MDHHS Contact Tracing Funds for COVID-19 Response Efforts (Health Dept.)
38-39	13.	No. 2020-130 - Sub-Award Agreements with Saginaw Valley State University re Bay Community Health Clinic (Health Dept.)
40-41	14.	No. 2020-131 - MDHHS Supplemental and Local Stabilization Funds for COVID-19 Response Efforts (Health Dept.)
42-44	15.	No. 2020-132 - Master Agreement Funding Allocations from MDHHS - FY20-21 (Health Dept.)
45-46	16.	No. 2020-133 - Renewal of IT Services to Essexville Public Safety (Finance/IT)
47-48	17.	No. 2020-134 - Disaster Recovery Co-Location Center - 123.NET (Finance/IT)
49-50	18.	No. 2020-135 - Federal Coronavirus Relief Grants (Finance)
51	19.	No. 2020-136 - PAYABLES; General; Center Ridge Arms
52-53	20.	No. 2020-137 - MDOT - Master Agreement w/Bay County (BCATS)
54	21.	Finance - Analysis of General Fund Equity - 2020 (Receive)

- 55 22. Finance - Executive Directive No. 2007-11 **(Receive)**
- 56-66 23. Personnel - Tuition Reimbursement - Leah Fournier, District Court - \$5,520 **(Receive)**

B. PERSONNEL/HUMAN SERVICES (TOM RYDER, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)

- 67-71 1. No 2020-138 - Vacancies: 911 Central Dispatch; Sheriff; DOA; Personnel (Personnel)
- 72-73 2. No. 2020-139 - Vacancy: Prosecutor
- 74-75 3. Office of Assigned Counsel - May 2020 **(Receive)**

C. BOARD OF COMMISSIONERS (MICHAEL J. DURANCZYK, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)

- 76-77 1. No. 2020-140 - Reports of County Executive

IX REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

A. County Executive

- 78-83 1. Recommended Appointments to Michigan Works! Workforce Development Board for Prosperity Region 5 (Res. No. 2020-141)

X UNFINISHED BUSINESS

XI NEW BUSINESS

XII MISCELLANEOUS

XIII ANNOUNCEMENTS

A. 2020 Appointments:

1. OCTOBER:

- a. Land Bank Authority (One three year term expiring: Andrew Niedzinski, City Commissioner)

b. Department of Health and Human Services Board of Directors (One 3-year term - S. Shutt)

2. NOVEMBER:

a. Building Authority (One six-year term expiring: D. Maciag)

3. DECEMBER:

a. Department on Aging Advisory Committee (Four 2-year terms expiring: Districts 2, 4, 6 and at-large)

XIV CLOSED SESSION (If requested)

XV RECESS/ADJOURNMENT

PLEASE NOTE:

THE BOARD CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/DIVISION HEAD/AGENCY PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/14/2020)

At a regular meeting of the Board Commissioners of Bay County ("Board"), Bay County, Michigan, held electronically pursuant to Executive Order 2020-75 on July 14, 2020 at 4:00 p.m.

- WHEREAS, Bay County ("County") has the powers granted by 1851 Act 156, including the authority to levy a tax to raise funds permitted and authorized by law, and the authority to levy a tax for library purposes pursuant to the County Libraries Act, 1917 PA 138; and
- WHEREAS, The County previously placed a proposals on the ballot to provide funds for public library service in Bay County; and
- WHEREAS, Voters previously approved two millages, which have been reduced due to Headlee rollbacks to a total of 1.99 mills, to fund library service in Bay County and those millages expired in 2019; and
- WHEREAS, The Library Board determines that it is in the best interests and welfare of Bay County and its residents that revenue be authorized for the purpose of funding library service; and
- WHEREAS, The Library Board desires to renew the millage rate of 1.75 mills, subject to applicable Headlee rollbacks, for a period of six (6) years, beginning with the 2020 levy; and
- WHEREAS, Library Board has determined that placing the millage request on the ballot at the November 3, 2020 election is in the best interests of the health, safety and welfare of the County residents.

- THEREFORE, THE BOARD OF COMMISSIONERS OF BAY COUNTY, MICHIGAN, RESOLVES AS FOLLOWS:
1. The Library Board resolves to present to the electors of the County at the November 3, 2020 election a renewal of millage as described in the ballot language attached as Exhibit A. The Library Board approves and certifies the ballot language attached as Exhibit A.
 2. The Board Chair OR Corporation Counsel are authorized and directed to promptly submit this Resolution, along with the ballot language attached as Exhibit A, subject to review and approval by Corporation Counsel, to the County Clerk so that the millage proposition may be included on the November 3, 2020 election ballot.
 3. Any resolution inconsistent with this Resolution is hereby rescinded.

BE IT FURTHER RESOLVED that changes as to form made by Corporation Counsel are permitted.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

LIBRARY - MILLAGE BALLOT QUESTION - 2020

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

- / -

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

EXHIBIT A

County of Bay
Library Millage Renewal Proposal

Shall the County of Bay, Michigan, be authorized to levy annually an amount not to exceed 1.75 mills (\$1.75 on each \$1,000 of taxable value), which is a renewal of the previously authorized millages that expired in 2019, against all taxable property within Bay County for a period of six (6) years, 2020 to 2025, inclusive, for operating, maintaining and equipping the Bay County Library System and for all other library purposes authorized by law? The estimate of the revenue Bay County will collect if the millage is approved and levied in the first year (2020) is approximately \$5,155,768.81

Yes

No

CORPORATION COUNSEL



BAY COUNTY

Amber Davis-Johnson, Corporation Counsel
johnsona@baycounty.net

JAMES A. BARCIA
County Executive

Heather Brady Pitcher, Assistant Corporation Counsel
pitcherh@baycounty.net

Tel: (989) 895-4131

Fax: (989) 895-2094

TO: Tom Herek,
Ways and Means Committee Chairman

FROM: Amber Davis-Johnson,
Corporation Counsel

RE: Library Millage Renewal(s)

DATE: July 7, 2020

BACKGROUND:

The Bay County Library System had previously requested the County Board in 2000 and 2014 to approve placement of two separate millage proposals on the appropriate ballots pursuant to the powers granted by Public Act 156 of 1851, as amended, as well as pursuant to the County Libraries Act, 1917 PA 138. Those two voter-approved millages, collectively, equaled 2 mills, which were reduced to a total of 1.99 mills due to Headlee rollbacks. Both millages expired in 2019 and covered expenses related to funding general operations, programs and services of the Bay County Library System, as well as construction of new and/or improvements to existing library facilities. The Library Board has determined that it is in the best interest and welfare of Bay County to renew the expiring millages, at a reduced amount of 1.75 mills, due to the fact that no new construction (as was previously funded under the prior 2000 millage) is anticipated at this time. The Library System is requesting that this Board vote to place a reduced 1.75 millage renewal question for the Bay County Public Library Systems for voter approval on the November 3, 2020 ballot, and is requesting that the language read as follows:

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County of Bay
Library Millage Renewal Proposal

Shall the County of Bay, Michigan, be authorized to levy annually an amount not to exceed 1.75 mills (\$1.75 on each \$1,000 of taxable value), which is a renewal of the previously authorized millages that expired in 2019, against all taxable property within Bay County for a period of six (6) years, 2020 to 2025, inclusive, for operating, maintaining and equipping the Bay County Library System and for all other library purposes authorized by law? The estimate of the revenue Bay County will collect if the millage is approved and levied in the first year (2020) is approximately \$5,155,768.81

Yes

No

FINANCE AND ECONOMICS:

The Bay County Library System needs to renew millage funding to continue operations at the same level as currently provided to the public. The reduced 1.75 mill renewal will provide slightly less funding to the Library System as generated under the prior expiring millages. This would have no impact on the County's general fund.

RECOMMENDATION:

That the Bay County Board of Commissioners, if it determines it is appropriate, approve the placement of the above noted millage renewal proposal on the November 3, 2020 election year ballot, with changes to form, if needed, by Corporation Counsel being permitted.

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BOARD OF TRUSTEES

Chairperson
MARY HERR

Vice Chairperson
DON CARLYON

Secretary/Treasurer
PAUL TRAVIS

Trustee
ANNE HARRIS

Trustee
SUE BLONDIN

To: Bay County Board of Commissioners

From: Library Administration

Date: June 10, 2020

Re: November Millage Renewal

ADMINISTRATIVE OFFICE

Director
TRISH BURNS

Assistant Director
KEVIN AYALA

500 Center Avenue
Bay City, MI 48708
PH: (989) 894-2837
FX: (989) 894-2021

The Bay County Library System has an important election coming up in November. The Library's operating millage of 1 mill and the construction/improvement and operations millage of 1 mill both expire at the end of this year. Out of the combined 2 mills the library receives, only 1.75 mills will be asked to renew since we have paid off the buildings. We do not need the other .25 mills.

We have been fiscally responsible with Bay County tax dollars. Whenever an opportunity arises to look at our operations and save money, we do so. Our staff is smaller now due to not replacing all positions over the years when someone leaves, we have taken advantage of energy savings rebates to replace lighting and HVAC equipment to lower our building costs, and our pension plan continues to be funded at a 100% funding ratio and our VEBA is funded at 89% funding ratio.

LOCATIONS

Alice & Jack Wirt Public Library
500 Center Avenue
Bay City, MI 48708
PH: (989) 893-9566
FX: (989) 893-9799

Auburn Area Branch Library
235 W. Midland Rd.
Auburn, MI 48611
PH: (989) 662-2381
FX: (989) 662-2647

Pinconning Branch Library
218 Kaiser Street
Pinconning, MI 48650
PH: (989) 879-3283
FX: (989) 879-5669

Sage Branch Library
100 E. Midland Street
Bay City, MI 48706
PH: (989) 892-8555
FX: (989) 892-1516

We would welcome a meeting with any of the Commissioners to answer any questions.

Trish Burns
Director

Kevin Ayala
Assistant Director

OUTREACH SERVICES

Bookmobile
500 Center Avenue
Bay City, MI 48708
PH: (989) 893-9566 x 2108
FX: (989) 893-9799



**** 1.75 MILLS ****

	2020	2021	2022	2023	2024	2025	2026	Assumptions
402.000 Operating Property Taxes - 1.75 Mill	\$4,258,200	\$4,891,250	\$4,940,163	\$4,989,564	\$5,039,460	\$5,089,854	\$5,140,753	1% annual increase
420.000 Delq. Personal Property Taxes	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	Keep Same
441.000 Local Com. Stab. Share	\$140,000	\$140,000	\$105,000	\$70,000	\$70,000	\$70,000	\$70,000	Projecting to be cut by 50% within 2 years
442.000 Payment in Lieu of Taxes	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	Keep Same
501.000 Universal Service Fund	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	Keep Same
539.000 State Aid	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	Keep Same
600.000 Patron Usage Fees	\$18,000	\$18,000	\$13,500	\$9,000	\$9,000	\$9,000	\$9,000	Projecting to be cut by 50% within 2 years
648.000 Copy Machine Fees	\$21,000	\$21,000	\$15,750	\$11,000	\$11,000	\$11,000	\$11,000	Projecting to be cut by 50% within 2 years
658.000 Penal Fines	\$312,000	\$312,000	\$234,000	\$150,000	\$150,000	\$150,000	\$150,000	Projecting to be cut by 50% within 2 years
660.000 Book Fines & Replacements	\$45,000	\$45,000	\$33,750	\$25,000	\$25,000	\$25,000	\$25,000	Projecting to be cut by 50% within 2 years
664.000 Interest on Investments - 1 Mill Operating	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	Keep Same
664.002 Interest on Investments - 1 Mill Construction	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	Keep Same
675.000 McCabe Foundation	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	Keep Same
675.010 Other Revenue/Donations	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	Keep Same
675.020 Friends of the Library	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	Keep Same
TOTAL OPERATING REVENUE	\$5,093,200	\$5,726,250	\$5,641,163	\$5,553,564	\$5,603,460	\$5,653,854	\$5,704,753	
Estimate Future Expenses*		\$5,320,100	\$5,454,100	\$5,588,100	\$5,722,100	\$5,856,100	\$5,990,100	
Surplus/shortfall		\$406,150	\$187,063	(\$34,536)	(\$118,640)	(\$202,246)	(\$285,347)	(\$47,556)

* Estimated future expense increases are just normal inflation estimations, no new staffing positions are being added during this time frame.

Projection shows that we will have a surplus the first two years of the new millage, but shows a deficit the next 4 years. We will be able to use the surplus from the first two years to cover the shortfalls and this allow us to continue to operate at the same level of service over the 6 year millage period.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

- BY: COMMISSIONER MICHAEL E. LUTZ (7/14/2020)
- WHEREAS, The Bay County Animal Services Department is responsible for the enforcement of animal welfare laws and ordinances, as well as the operation of an animal shelter that provides housing and adoption services for animals, promoting adherence to best practices for the humane treatment, care and rehoming of animals in its care; and
- WHEREAS, The operation of the Animal Services Department, one of the Act 139 departments administered by the Bay County Executive, is funded 100% with general fund dollars; and
- WHEREAS, The current physical structure is approximately 20 years old, with space and animal housing capacity being very limited; and
- WHEREAS, It is proposed that a .3 mill proposal be placed before the voters on the ballot for the November 3, 2020 election; and
- WHEREAS, This millage would raise an estimated \$883,846.08 in its first year of levy, with the millage to be assessed for a four year period, being 2020 through 2023; and
- WHEREAS, This revenue generated over a four (4) year period would be utilized for capital improvements, including new construction in the form of an addition and improvements and upgrades to the existing building, as well as possibly for operation and maintenance of the facility; and
- WHEREAS, The County Board of Commissioners is authorized to place this question on the ballot pursuant to the powers granted by Public Act 156 of 1851, as amended. I am requesting that this Board vote to place an Animal Services Millage Proposal on the November 3, 2020 election ballot for the amount of .3 mills, to be levied in the years 2020 through 2023, inclusive; and
- WHEREAS, It is requested that the ballot language read as follows:

BAY COUNTY ANIMAL SERVICES DEPARTMENT NEW MILLAGE

Shall the limitation of the amount of property taxes which may be assessed each year against property in the County of Bay be increased by not more than .3 mill (.30 cents per one thousand dollars) on the taxable valuation of real and personal property situated in the County of Bay for a period of 4 years, 2020 to 2023 inclusive, with said millage for the purpose of providing funds necessary to (a) finance construction of new and/or improvements to the existing animal services facility; and (b) pay for services, operations and maintenance of the Animal Services Department? (This is a new millage and the estimated amount of revenue that will be collected in the first year that the millage is authorized and levied will be approximately \$883,846.08).

Yes
No

- WHEREAS, This millage should provide additional revenue for the Animal Services Center and should have no impact on the general fund unless a portion of the millage funding is used to cover operations currently funded by the General Fund, in which case the net financial impact to the County General Fund would be positive; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners, if it determines it is appropriate, approves the placement of the above noted Animal Services millage proposal on the November 3, 2020 election year ballot, with changes to form, if needed, by Corporation Counsel being permitted.

MICHAEL E. LUTZ, 7TH DISTRICT
COUNTY COMMISSIONER

Commissioner Lutz - Animal Services Millage 2020

MOVED BY COMM. _____

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

TO: Tom Herek,
Ways and Means Committee Chairman

FROM: Michael Lutz,
Vice-Chair, Bay County Board of Commissioners

RE: Animal Services Millage Proposal

DATE: July 7, 2020

BACKGROUND:

The Bay County Animal Services Department is responsible for the enforcement of animal welfare laws and ordinances, as well as the operation of an animal shelter that provides housing and adoption services for animals, promoting adherence to best practices for the humane treatment, care and rehoming of animals in its care. The operation of the Animal Services Department, one of the Act 139 departments administered by the Bay County Executive, is funded 100% with general fund dollars. The current physical structure is approximately 20 years old, with space and animal housing capacity being very limited. I am proposing the placement of a .3 mill proposal being placed before the voters on the ballot for the November 3, 2020 election. This millage would raise an estimated \$883,846.08 in its first year of levy, with the millage to be assessed for a four year period, being 2020 through 2023. This revenue generated over a four (4) year period would be utilized for capital improvements, including new construction in the form of an addition and improvements and upgrades to the existing building, as well as possibly for operation and maintenance of the facility. The County Board of Commissioners is authorized to place this question on the ballot pursuant to the powers granted by Public Act 156 of 1851, as amended. I am requesting that this Board vote to place an Animal Services Millage Proposal on the November 3, 2020 election ballot for the amount of .3 mills, to be levied in the years 2020 through 2023, inclusive. I am requesting that the ballot language read as follows:

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BAY COUNTY ANIMAL SERVICES DEPARTMENT
NEW MILLAGE

Shall the limitation of the amount of property taxes which may be assessed each year against property in the County of Bay be increased by not more than .3 mill (.30 cents per one thousand dollars) on the taxable valuation of real and personal property situated in the County of Bay for a period of 4 years, 2020 to 2023 inclusive, with said millage for the purpose of providing funds necessary to (a) finance construction of new and/or improvements to the existing animal services facility; and (b) pay for services, operations and maintenance of the Animal Services Department? (This is a new millage and the estimated amount of revenue that will be collected in the first year that the millage is authorized and levied will be approximately \$883,846.08).

Yes

No

FINANCE AND ECONOMICS:

This millage should provide additional revenue for the Animal Services Center and should have no impact on the general fund unless a portion of the millage funding is used to cover operations currently funded by the General Fund, in which case the net financial impact to the County General Fund would be positive.

RECOMMENDATION:

That the Bay County Board of Commissioners, if it determines it is appropriate, approve the placement of the above noted Animal Services millage proposal on the November 3, 2020 election year ballot, with changes to form, if needed, by Corporation Counsel being permitted.

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BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (7/14/2020)
- WHEREAS, Grant funding has been made available by the Michigan Legislature to prosecutor offices handling juvenile life without parole cases requiring resentencing, pursuant to the US Supreme Court decision in Montgomery v Louisiana, 136 S.Ct. 718 (2016); MCL 769.25a; and
- WHEREAS, The Bay County Prosecutor's Office is currently handling two of these cases and is potentially eligible for up to \$14,000.00 in funding and this funding source will offset the cost of prosecution costs related to these cases; and
- WHEREAS, There is a July 23, 2020, application deadline for this grant; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Prosecutor to make application for grant funding available for juvenile life without parole cases requiring resentencing; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute all necessary documents required for the grant application on behalf of Bay County (Prosecutor's Office) following Corporation Counsel review and approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Prosecutor - Grant Funding for Juvenile Cases - Resentencing

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY PROSECUTING ATTORNEY NANCY E. BORUSHKO

TO: Thomas Herek
Chair, Ways & Means Committee

FROM: Nancy E. Borushko *NEB*
Bay County Prosecutor

RE: Funding source application

DATE: June 30, 2020

Request: To be placed on the agenda for the next Ways and Means Committee.

Background: This is a request to apply for funding made available by the Michigan Legislature to prosecutor offices handling juvenile life without parole cases requiring resentencing, pursuant to the US Supreme Court decision in *Montgomery v Louisiana*, 136 S.Ct. 718 (2016); MCL 769.25a. The Bay County Prosecutor's Office is currently handling two of these cases and is potentially eligible for up to \$14,000.00 in funding.

Finance This is a possible funding source which could provide up to \$14,000.00 to the Bay County Prosecutor's Office to offset the cost of prosecution costs related to these cases.

Recommendation: Requesting Committee grant approval to apply for this funding. There is a July 23, 2020, application deadline. I further request that the Committee refer this to the full Board and that the Board Chair sign any and all necessary documents, with prior approval as to form by Corporation Counsel, and to make any necessary future budget adjustments to receive/use these funds.

cc: Bob Redmond, BOC Analyst
Michael J. Duranczyk, Board Chair
Jan Histed, Finance Director
Kimberly Pressnitz, Finance
Amber Johnson, Corporation Counsel

BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MI 48708

TELEPHONE (989) 895-4185 FAX: (989) 895-4167
TDD [HEARING IMPAIRED] (989) 895-2059

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BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/14/2020)

WHEREAS, Due to the "COVID-19 stay at home and social distancing orders" mandated by the Governor, the Bay County Sheriff requests extension of the current medical contract with Wellpath by three (3) years; and

WHEREAS, The Sheriffs Office has contracted with Wellpath, now known as CCS+DMGC, since 2008; and

WHEREAS, Wellpath provides professional healthcare services with adequate staffing and services for inmate care and the current contract will expire on August 31, 2020; and

WHEREAS, The Sheriffs Office budget includes coverage of healthcare for inmates in the current budget and the Sheriff seeks allocation of funds to accommodate the continuance of services in the following contract years; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes extension of the contract with CCS+DMGC (formally known as Wellpath), for an additional three (3) years (2020 - 2023); Be It Further

RFESOLVED That the Chairman of the Board is authorized to sign all documents required for the contract extension on behalf of Bay County (Sheriff) following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

SHERIFF - CCS+DMGC (Wellpath) Contract Extension - 2020-2023

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

-12-



Troy R. Cunningham
Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: July 6, 2020

TO: Thomas M. Herek
Chairman of Ways and Means

FROM: Sheriff Troy R. Cunningham *TRC*

SUBJECT: Wellpath, The New CCS+CMGC (same company, name change) Extention

REQUEST: Request, due to the "COVID-19 stay at home and social distancing orders" mandated by the Governor we consider a request to the Board of Commissioners to extend our medical contract by three (3) years.

BACKGROUND: The Sheriff's Office has contracted with Wellpath, The new CCS+DMGC since 2008. Wellpath provides professional healthcare services with adequate staffing and services for inmate care. The new contract will expire on August 31, 2020.

FINANCE/ECONOMICS: The Sheriff's Office budget includes coverage of healthcare for inmates in the current budget.

RECOMMENDATION: The Sheriff's Office requests the Board(s) approval, authorization and signature to extend the current contract with Wellpath. Also, to make necessary adjustments to allocate funds to accommodate the continuance of services in the following contract years.

CC: Michael J. Duranczyk, Board Chairman
Amber Johnson, Corporate Council
Jan Histed, Finance Director
Kim Priessnitz, Assistant Finance Officer
Deanne Berger, BOC
Troy A. Stewart, Jail Administrator
Christopher D. Mausolf, Undersheriff
File Copy

Is/W&M CHC Agree20-23

Phone: (989) 895-4050

Public Safety Depends On You!
503 Third Street, Bay City, Michigan 48708

Fax (989) 895-4058



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BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/14/2020)

WHEREAS, Due to the "COVID-19 stay at home and social distancing orders mandated by the Governor, the Bay County Sheriff is requesting for the Board of Commissioners to extend the Sheriff's Office commissary contract by three (3) years; and

WHEREAS, The current commissary contract is with Canteen Services (Tiggs), and is currently in the "second" one year option, after the initial three year (3) contract; and

WHEREAS, The Sheriff's Office has been with Canteen Services (Tiggs) for approx. about five (5) years and the current contract will expire on January 25, 2021; and

WHEREAS, The Jail budget does include funds to cover indigent provisions and there would be no change in funding at present; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves a three (3) year extension of the commissary contract with Canteen Services (Tiggs) (2021-2024); Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the contract extension with Canteen Services (Tiggs) on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR AND COMMITTEE

SHERIFF - Canteen Services (Tiggs) Contract Extension (2021-2024)

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

-14-



Troy R. Cunningham
Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: July 6, 2020

TO: Thomas M. Herek
Chairman of Ways and Means

FROM: Sheriff Troy R. Cunningham *TRC*

Ref: Canteen Services (Tiggs) – Commissary Vendor

REQUEST: Request, due to the "COVID-19 stay at home and social distancing orders mandated by the Governor are requesting for the Board of Commissioners to extend our commissary contract by three (3) years.

BACKGROUND: Our current commissary contract is with Canteen Services (Tiggs), we are on our "second" one year option, after the initial three year (3) contract. We have been with Canteen Services (Tiggs) for just about five (5) years and the current contract will expire on January 25, 2021.

FINANCE: Our Jail budget does include funds to cover indigent provisions and there would be no change in funding at present.

RECOMMENDATIONS: I am requesting the committee's approval and authorizations to proceed with contract current Canteen Services vendor and upon approval(s), to make necessary budget adjustments.

CC: Undersheriff Christopher D. Mausolf
Captain Troy A. Stewart
Amber Johnson, Corporate Council
Jan Histed, Finance Director
Kim Priessnitz, Assistant Finance Officer
Frances Moore, Purchasing Agent
File

Is/W&M-CanteenServices(Tiggs)Commissary 21-24

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/14/2020)

WHEREAS, The Bay County Child & Senior Citizen Centers, Inc., is making application for funding to Region VII Area Agency on Aging for \$88,833 for Adult Day Care (\$75,761) and Caregiver Training Services (\$13,072); and

WHEREAS, The FY2021 funding will provide 7,653 hours of adult day care services to 30 families and 521 hours of training to 121 family caregivers; and

WHEREAS, Golden Horizons Adult Day Care is the senior component of the Bay County Child and Senior Citizen Centers, Inc., a private, non-profit agency that operates three day care programs; and

WHEREAS, In addition to adult day care, Golden Horizons offers education and training, referral and linkage to services, support groups, counseling, advocacy and also operates the Bay County Dementia Information Line and Resource Center; and

WHEREAS, While Region VII is the primary funding source for Golden Horizon's, funds are also received from United Way of Bay County, A&D Home Health Care and the Veterans's Administration to assist caregivers in paying for services; and

WHEREAS, As a non-profit organization, this funding is crucial to Golden Horizon's on-going efforts to continually improve services; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby offers its support for the funding application submitted by the Bay County Child & Senior Centers, Inc. for Region VII Area Agency on Aging funding for FY 2021.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Golden Horizons FY2021 Funding

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



GOLDEN HORIZONS
Adult Day Care Center

1001 Marsac Street – Bay City, Michigan 48708 – (989) 892-6644

June 8, 2020

Michael Duranczyk, Chairman of the Board
Bay County Board of Commissioners
515 Center Avenue
Bay City, MI 48708

Dear Mr. Duranczyk and Fellow Commissioners,

Please review this application narrative for FY 2021 and the attached budget for services we plan to provide with funding from Region VII Area Agency on Aging. The allocation for Adult Day Care is \$75,761 and Caregiver Training is \$13,072 for a total of \$88,833. This is a \$6,000 increase for the adult day program and a \$206 increase for caregiver training enabling us to serve more families. The FY 2021 funding will provide 7,653 hours of adult day care services to 30 families and 521 hours of training to 121 family caregivers. While Region VII is our primary source of funding assistance, we do receive funds from other agencies (United Way of Bay County, A&D Home Health Care and the Veteran's Administration) to assist caregivers in paying for services. In FY 19 in addition to the 6,680 hours funded by Region VII, another 13,733 hours of adult day care were provided for a total of 20,413 hours.

Golden Horizons Adult Day Care Center is the senior component of the Bay County Child & Senior Citizen Centers, Inc., a private, non-profit agency that operates two day care centers. Located in the inter-generational Fremont Center, Golden Horizons has specialized in providing an array of supportive services to individuals with Alzheimer's disease and other related dementia disorders, and their families since October 1988. The program operates from 7:30 a.m. to 5:30 p.m., Monday through Friday.

The majority of care for older adults is provided by families in their homes with their own financial resources. Initially a person with Alzheimer's disease starts with memory loss, however, eventually they need assistance with bathing, dressing, eating, walking, toileting, getting in and out of bed or a chair, and become unable to perform the simplest of tasks. Besides requiring help for routine tasks they may become uncooperative, restless, combative, belligerent, paranoid, delusional, verbally or physically abusive, experience hallucinations, become incontinent of bowel and bladder, wander and require 24 hour supervision for safety.

Using adult day care can help reduce the tremendous physical and emotional distress caregivers experience when caring for a family member with Alzheimer's or other dementia disorders. The caregiver can continue working, perform household tasks, participate in leisure activities, or just have a break from their caretaking responsibilities. The person with Alzheimer's/dementia benefits from a variety of activities, socialization, nutrition, and health monitoring, in a supervised setting during the day and return to the comfort and familiar surroundings of their home at night.

Caregiving takes a toll on families especially when there is a lack of resources. Research indicates that the availability and utilization of affordable community based services enhances the physical and mental health of the caregiver and their ability to provide care at home. The cost of adult day care is nominal in comparison to costly assisted living and nursing home care. The Region VII AAA adult day care funding enables us to offer some financial assistance to a limited number of families, extend their resources, help them to access care services and delay the placement of their loved one in a care facility. Those receiving financial assistance are given the opportunity to share in the cost of services based on a sliding fee scale ranging from \$1.50 per hour up to \$9.50 per hour for families above 185% of the federal poverty level. Those below the poverty level utilizing the adult day program or participating in caregiver training are encouraged to make a contribution. The private pay rate for services is \$9.50 per hour.

We utilize the Caregiver Training funds by offering dementia education classes twice a month at our agency. Caregivers have the choice of attending the two-and-a-half-hour class for the morning or evening session. We rotate five dementia care topics; Overview of Alzheimer's; The Other Dementias (new this year); Communicating Effectively; Managing Difficult Behaviors; and Stress & You. Other topics are offered or developed, based on demand. The funding also supports the staff cost associated with providing a monthly Alzheimer's/dementia caregiver support group and individual and family counseling for family caregivers. When caregivers learn how to take care of themselves they become more effective in managing their daily responsibilities. Additional benefits of training include increased knowledge of the disease process, effective communication skills, successful problem behavior management, increased awareness and use of community services, a decrease in stress, guilt and anger, and overall improvement in coping skills. Additionally, we provide information, referral and linkage to services.

Professional staffing for the program includes a full-time Program Coordinator, a Licensed Master's Clinical Social Worker with 44 years of geriatric experience, who also facilitates the caregiver support group. The full-time Licensed Practical Nurse, with 26 years of geriatric experience, provides medical oversight of program participants and is the Dementia Educator for the caregiver training classes. Support staff includes one full-time Office Assistant, and five full-time adult day care Program Assistants. The program annually serves approximately 50 families with a daily capacity of fifteen program participants attending from 4 to 10 hours a day.

Golden Horizons maintains collaborative relationships with numerous human service agencies throughout Bay County and especially with the Bay County Department on Aging and Region VII Area Agency on Aging. We will continue efforts of outreach and marketing to Region VII AAA's target groups; individuals who have cognitive impairment; need assistance with three or more activities of daily living; are a minority; are a low income minority; and those in greatest economic and social need.

In closing, your support of our FY 2021 application for Region VII Area Agency on Aging funding enables us to continue providing these essential services to families in Bay County. Please contact Stacy McIntyre at (989) 892-6644 if you have any questions.

Regards,



Peggy Condon Watson
Executive Director
Bay County Child & Senior Citizen Centers, Inc.



Stacy McIntyre
Program Coordinator
Golden Horizons Adult Day Care Center

PLANNED EXPENDITURES

SERVICE CATEGORIES

LINE ITEMS	1	2	3	4	5	6	7	8	9
Program Name	ADC	CGT						TOTAL	Admin
Salaries	78,026.00	12,522.00	-	-	-	-	-	90,548.00	11,875
Fringe Benefits	8,154.00	1,308.00	-	-	-	-	-	9,462.00	1,241
Personal Svc. Contracts	-	-	-	-	-	-	-	-	-
Travel/Conferences	-	215.00	-	-	-	-	-	215.00	-
Supplies	136.00	141.00	-	-	-	-	-	277.00	277
Equipment	-	-	-	-	-	-	-	-	-
Occupancy	8,418.00	200.00	-	-	-	-	-	8,618.00	-
Communications	182.00	163.00	-	-	-	-	-	345.00	240
Other	-	-	-	-	-	-	-	-	-
TOTAL	94,916.00	14,549.00	25	14,524				109,465.00	13,633
Program Income (minus)	10,737								
NET COSTS	84,179	14,524						10,762.00	13,633
FUNDING SOURCES								98,703	13,633
Area Agency Funds (90%)	75,761	13,072						88,833	
Local Match (10%)	8,418	1,452						9,870	
Cash									
In-Kind	8,418	1,452						9,870	
Other Resources									
TOTAL FUNDS	84,179	14,524						98,703	13,633

Adm %
12.45%

CERTIFICATION:

Peggy Cox Don Watson
SIGNATURE OF AGENCY DIRECTOR

DATE

6-23-2020

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/14/2020)

WHEREAS, Legal Services of Eastern Michigan (LSEM) will be assuming the Legal Services and Elder Abuse Prevention provider role currently being handled by Lakeshore Legal Aid (LLA); and

WHEREAS, LSEM has been in contact with LLA and has their full support and will be collaborating to ensure a smooth and seamless transition of facilities, staff and information so as to continue to provide an high quality standard of service for the region and the residents in need of assistance; and

WHEREAS, Legal Services of Eastern Michigan [LSEM] has 20 years of experience, successful outcomes in projects similar to Region VII VAAA, and 68 years of legal advocacy work. LSEM is a non-profit 501(c) (3) offering free civil legal assistance to low-income people; and

WHEREAS, LSEM's mission is to use legal skills to address the causes and effects of poverty with special emphasis on the issues affecting the survival needs of low-income people. This is done both proactively, by engaging in education and impact work that provides systemic change and reactively, by addressing individual legal needs; and

WHEREAS, LSEM established its ability to successfully serve the various proposes to capitalize on the experience and successes of prior VAAA projects to continue to best serve these target groups; and

WHEREAS, LSEM provides education and outreach services to a wide range of audiences. LSEM has provided senior services to Genesee, Lapeer, and Shiawassee Counties for over 30 years. The Valley Area Agency on Aging and Genesee County Senior Millage are other organizations with which we work to increase the reach to those targeted audiences. LSEM senior services include education on elder abuse, abuse indicators, neglect and exploitation, law enforcement roles, adult protective services investigations, and reporting channels. LSEM also maintains a close working relationship with the Michigan Department of Health and Human Services Adult Protective Service Programs to better assist with referrals should they be needed; Therefore Be It

WHEREAS, Region VII, Area Agency on Aging, funding is crucial to this agency and their on-going efforts to continually improve services to seniors; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby offers its support for the funding application submitted by Legal Services of Eastern Michigan for Region VII Area Agency on Aging funding for FY 2021.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Legal Services of Eastern Michigan - Region VII FY2021 Funding

MOVED BY COMM. _____
SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

-20-

LEGAL SERVICES OF EASTERN MICHIGAN VAAA REGION VII PROPOSAL NARRATIVE

NOTE: Since LSEM will be assuming the Legal Services and Elder Abuse Prevention provider role currently being handled by LLA, we have been in contact with them, have their full support and will be collaborating to ensure a smooth and seamless transition of facilities, staff and information so as to continue to provide an high quality standard of service for the region and the residents in need of assistance.

Background

Legal Services of Eastern Michigan [LSEM] has 20 years of experience, successful outcomes in projects similar to Region VII VAAA, and 68 years of legal advocacy work. LSEM is a non-profit 501(c) (3) offering free civil legal assistance to low-income people.

Mission

LSEM's mission is to use legal skills to address the causes and effects of poverty with special emphasis on the issues affecting the survival needs of low-income people. This is done both proactively, by engaging in education and impact work that provides systemic change and reactively, by addressing individual legal needs.

Organizational Experience

LSEM established its ability to successfully serve the various proposes to capitalize on the experience and successes of prior VAAA projects to continue to best serve these target groups.

LSEM provides education and outreach services to a wide range of audiences. LSEM has provided senior services to Genesee, Lapeer, and Shiawassee Counties for over 30 years. The Valley Area Agency on Aging and Genesee County Senior Millage are other organizations with which we work to increase the reach to those targeted audiences. LSEM senior services include education on elder abuse, abuse indicators, neglect and exploitation, law enforcement roles, adult protective services investigations, and reporting channels. LSEM also maintains a close working relationship with the Michigan Department of Health and Human Services Adult Protective Service Programs to better assist with referrals should they be needed.

LSEM employs PIKA, its case management software [CMS], to manage, operate, and maintain the activities, performance requirements, and timetables for staff who have responsibilities under various funding sources. PIKA has been LSEM's case management software for nearly two (2) decades. It is one of the three gold-standard CMS packages for legal services organizations nationwide; and it is currently in use by all other Michigan organizations funded by Legal Services Corporation. Staff record time in 6-minute increments. PIKA requires that each time block be assigned a task (E.G., outreach, casework, phone calls, etc.), and that each entry be assigned a funding code. These required entries are how staff clearly delineate their time between activities and funding sources.

LSEM uses PIKA (case management system) and secondary spreadsheets to measure impacts and outcomes. Impacts, at a minimum, include the number of outreach or education events, audience members reached, and cases generated or referred to other service organizations. Outcomes may include, but are not limited to, outreach materials delivered, education delivered, case referred, direct advocacy and/or litigation representation.

Staff Experience

The staff at LSEM brings a wide depth and breadth of legal expertise to the service it provides to the communities it serves. Between the Executive Director, who is also a licensed attorney, and the Directing Attorney alone there is over 60 years of experience helping those in need of civil legal services. Staff at all levels throughout the organization bring a passion for helping those most often unable to afford effective legal counsel

Targeted Service Area

LSEM's client base has always been those most vulnerable to discriminatory practices because of imbalances in socioeconomic factors. LSEM has delivered free civil legal assistance to persons living in poverty since 1951. Its target population is those living at 125% of poverty or below, but the financial eligibility threshold is flexed for certain services and age categories based on grant-driven guidelines.

LSEM serves nearly 8,000 low-income and senior clients annually across the fourteen (14) county service area and strives to provide a holistic approach to clients, frequently providing referrals for health and welfare services (www.lsem-mi.org). Legal advocacy typically focuses on poverty law and prioritizes client matters that predominantly affect low-income people, including family law, public benefits, fair housing, landlord-tenant concerns, consumer issues, individual rights, education, and employment.

LSEM's most recent Needs Assessment (2018) identifies Veterans, Victims of Domestic Violence, Elderly, and those residents with Limited English Proficiency [LEP] as potentially vulnerable populations without adequate knowledge of how to maneuver through the legal system and what rights they are afforded as citizens and members of protected classes. Data from American Community Survey, Michigan State Police, and the US Census Bureau confirm that these populations are strong in LSEM's 14 county region (87,537 veterans, 321,244 seniors (>60), and 13,020 LEP individuals).

Outreach efforts will enlist the use of existing presentation and outreach materials but allows for updates and expansion. This means that extensive resources are not required to create materials from scratch. Rather, resources are efficiently allocated to allow for necessary updates and changes to respond to changes in law, changes to process or the needs identified by the target audiences. For example, recent changes in rules or regulations are added and emphasized, and trending topics are added or removed if no longer relevant.

As LSEM evaluates how best to service the residents of Region VII, approaches will be evaluated and modified if intake numbers are not aligning with what are anticipated. General outreach for all in in the area will be done as well as targeted approaches to reach those groups listed below who are often underserved.

People with the greatest economic need	
<i>Target Strategy</i>	Outreach will be done to economically focused service organizations, to provide education on our services so this may be shared with their staff and clients.
<i>Service Provision Plan</i>	Service will be provided via phone, in person at office and remote locations and through mediums that are appropriate given the individual client's particular situation.
<i>Meeting the Need</i>	The need will be met when clients are able to connect effectively in accessible ways to obtain advice on the legal issues they are facing and an actionable plan for seeking remedy is created and shared with the client.

People with low-income, elderly, minority	
<i>Target Strategy</i>	Outreach will be done to community service organization whose primary audience include the elderly, minority and low-income clients. We will provide education on our services so this may be shared with staff, other community service partners and clients.
<i>Service Provision Plan</i>	Service will be provided via phone, in person at office and remote locations and through mediums that are appropriate given the individual client's particular situation.
<i>Meeting the Need</i>	The need will be met when clients are able to connect effectively in accessible ways to obtain advice on the legal issues they are facing and an actionable plan for seeking remedy is created and shared with the client.

People unable to perform activities of daily living	
<i>Target Strategy</i>	Outreach will be done to organizations whose primary audience are those providing support and services for those unable to perform daily living activities, to provide education on our services so this may be shared with clients, caregivers and family members.
<i>Service Provision Plan</i>	Service will be provided via phone and remote locations and through mediums that are appropriate given the individual client's particular situation.
<i>Meeting the Need</i>	The need will be met when clients are able to connect effectively in accessible ways to obtain advice on the legal issues they are facing and an actionable plan for seeking remedy is created and shared with the client.

People with cognitive impairments

<i>Target Strategy</i>	Outreach will be done to organizations whose primary audience are those with cognitive impairments, to provide education on our services so this may be shared with service providers, caregivers and family members.
<i>Service Provision Plan</i>	Service will be provided via phone, in person at office and remote locations and through mediums that are appropriate given the individual client's particular situation.
<i>Meeting the Need</i>	The need will be met when clients are able to connect effectively in accessible ways to obtain advice on the legal issues they are facing and an actionable plan for seeking remedy is created and shared with the client.

Outreach will be done via electronic and physical material distribution of information. Information will be available in multiple languages. CALL has the staff that can translate into Arabic, Spanish and Chaldean. Service is available for those who are deaf or hard of hearing.

Locations for client meetings include: in offices (Caro and Saginaw), senior centers, long term care facilities, in their homes or other places in which the client is most at ease and can access without great inconvenience.

Prioritizing clients based upon their ability to address their legal needs will be done in the following manner: All clients will be evaluated upon their initial intake to determine their personal resources and any barriers that may impact the client's ability to respond to the issues he/she faces. Clients that present with the following will be prioritized for assistance as possible:

- i. Physical frailty or disabilities that create a barrier to accessing services or systems. Clients recently released from hospital, prison, or other similar situation may be assumed to have, at least temporarily, a barrier to accessing services and this situation shall be considered when the client's needs are assessed.
- ii. Homebound, institutionalized or otherwise physically isolated;
- iii. Extreme lack of available financial, housing or other supportive resources;
- iv. History of domestic violence, sexual assault, or elder abuse;
- v. Limited English proficiency, education or other communication barriers.

When clients present through referrals, the method for determining LSEM's ability to provide service and address their legal needs will be as indicated below:

- a. Clients referred from a partner agency (i.e.: Domestic violence shelter; Homeless shelter; Adult Protective Services; etc.) by a direct referral of the client after the partner agency has determined the client has a legal need, shall be interviewed and assessed for further service as soon as possible after the referral is made
- b. Clients referred from our community stakeholders (i.e.: direct funders such as Area Agency on Aging; United Way; Bar Associations or Bar Foundations, etc.) by a direct referral of the client after the stakeholder has determined the client has a legal need shall be interviewed and assessed for further service as soon as possible after the referral is made.

Based on the previous provider's past service levels, LSEM will seek to maintain the number of clients served during this transition year.

Service	Clients	Units	GEN	LIM	ADL	CI
Legal Assistance	1,200	2,194	692	101	195	2
Elder Abuse Prevention	285	965	110	36	5	1

PLANNED EXPENDITURES

LINE ITEMS	SERVICE CATEGORIES									
	1 Program Name	2 Legal Services	3 Elder Abuse	4	5	6	7	8 TOTAL	9 Admin	
Salaries		49,893.71	9,694.89					59,588.59	13,200	
Fringe Benefits		19,561.80	1,879.42					21,441.22	4,435	
Personal Svc. Contracts		35,259.20	7,499.80					42,759.00		
Travel/Conferences		3,567.00	783.00					4,350.00		
Supplies		1,241.48	272.52					1,514.00		
Equipment										
Occupancy		7,910.98	1,078.02					8,989.00		
Communications		1,667.88	366.12					2,034.00		
Other										
TOTAL		97,102.05	21,314.76					118,416.81	17,635	
Program Income (minus)										
NET COSTS		97,102.05	21,314.76					118,416.81	17,635	
FUNDING SOURCES										
Area Agency Funds (90%)		55,000	12,485					67,485		
10% Local Match		6,222	1,387					7,609		
Local Match (10%)		6,222	1,387					7,609		
Cash		6,222	1,387					7,609		
In-Kind										
Other Resources		34,860	743					35,603		
TOTAL FUNDS		97,102	21,315					118,417	17,635	
<i>Diff between Net Costs & Total Funds</i>										

Adm %
14.90%

CERTIFICATION:

Julia M. Nye
SIGNATURE OF AGENCY DIRECTOR

6/29/2020

DATE

SUPPORT SERVICES BUDGET DETAIL
 Agency: Legal Services of Eastern Michigi

SERVICE CATEGORIES

	1	2	3	4	5	6	7	8	9	10	11
	Legal Services	Elder Abuse					TOTAL	Admin	In-Kind	Other Resources	
Personal Svc. Support											
Contract Attorney - 26/ hour x 80 PERWK	33,258	7,307					40,565				
TOTAL Personal Svc. Support	33,258	7,307					40,565				
TRAVEL											
Mileage	3,450	768					4,218				
Per Diem											
Conferences											
TOTAL TRAVEL/Support	3,450	768					4,218				
Supplies											
Office Supplies	1,243	273					1,516				
TOTAL Supplies	1,243	273					1,516				
Equipment											
Legal Services											
Elder Abuse											
TOTAL Equipment											
Contingency											
Office Space/Utilities	4,931	1,078					6,009				
TOTAL Contingency	4,931	1,078					6,009				
Community Grants											
Telephone/Internet/Postage	1,668	966					2,634				
TOTAL Community Grants	1,668	966					2,634				
Other											
Legal Services											
Elder Abuse											
TOTAL Other											

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/14/2020)

WHEREAS, The Marine Corps League and Auxiliary along with the Edson Kline VanSlyke Bay County Detachment and Auxiliary will be hosting the 2021 Midwinter meeting at the Doubletree Hotel January 28 through January 31, 2021; and

WHEREAS, The Marine Corps League and Auxiliary with the Edson Kline VanSlyke Bay County Detachment is requesting a contribution of \$2,500 from funds budgeted for veterans' conventions to be used to pay for meeting space insuring that invited guests have ample hotel and banquet facilities; and

WHEREAS, This event provides an opportunity to bring the membership to Bay County to see and experience what our community has to offer inviting future vacations/visits to Bay County; and

WHEREAS, State law allows counties to contribute to veteran's groups for conventions and conferences up to \$5,000 per year; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes an appropriation of \$2,500 to the Marine Corps League and Auxiliary along with the Edson Kline VanSlyke Bay County Detachment for their 2021 Midwinter meeting to be held at the Doubletree Hotel January 28 through January 30, 2021.

THOMAS M. HEREK, CHAIR AND COMMITTEE

Veterans Conventions Appropriation - Marine Corps League & Auxiliary and the Edson Kline VanSlyke Bay County Detachment - 2021 Midwinter Meeting

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

- 28 -



3433 Fairway Drive
Bay City, MI 48706
May 3, 2016

Ways and Means Committee
Thomas M. Herek, Chair
515 Center Avenue
Bay City, MI 48708

Commissioners,

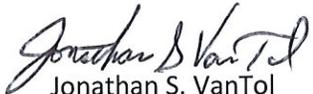
The Department of Michigan Marine Corps League and Auxiliary along with the Edson Kline VanSlyke Bay County Detachment will be hosting the 2021 Midwinter meeting at the Doubletree Hotel, One Wenonah Park Place, Bay City, Michigan 48708. The dates are January 28 through January 31, 2021.

We are excited to bring our members to Bay City and show them what this area has to offer. We know they will be impressed and hopefully will vacation/visit here in the future.

At this time we are requesting \$2500 from the county to assist in bringing this event to Bay City. This money will be used to pay for meeting space insuring invited guests have ample hotel and banquet facilities. As a chartered veterans organization, it is our mission to serve and provide for those who sacrificed so much for our country.

Please let us know if there is any further information required. Thank you for your support and consideration.

Sincerely,


Jonathan S. VanTol
Commandant
Department of Michigan
989-225-5047 jvantol@svsu.edu


Troy Stewart
Commandant
Edson Kline VanSlyke #1423
989-225-1037 stewartt@baycounty.net

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/14/2020)

WHEREAS, Region VII, Area Agency on Aging, has submitted its proposed Annual Plan for FY2021 which outlines how their funding benefits older adults within the planning and service area, said plan on file in the Board of Commissioners' Office; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby supports the Region VII Area Agency on Aging Annual Implementation Plan for FY2021.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Region VII Annual Implementation Plan for 2021

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



REGION VII AREA AGENCY ON AGING



YVONNE CORBAT, CHAIR

BOB BROWN, EXECUTIVE DIRECTOR

MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA

June 30, 2020

Bay County Commissioners
Michael J. Duranczyk, Chairperson
515 Center Ave. Suite 405
Bay City, MI 48708

Dear Chair Duranczyk:

Enclosed for review and adoption by your County Board of Commissioners is a copy of Region VII Area Agency on Aging's proposed Annual Plan for FY 2021. After review, you are respectfully requested to forward a letter of support or resolution for the Plan to Region VII Area Agency on Aging.

Region VII Area Agency on Aging is requesting this response by 4:30 p.m. on August 3, 2020. If a response is not received by this date, we will consider the Plan to be passively approved by your Board.

Region VII area Agency on Aging's staff is available to provide an overview of the Annual Plan and how the funds benefit older adults within the planning and service area. If a presentation is requested, please call Barb Hair or Jackie Gilles at 989-893-4506 or email hairb@region7aaa.org or gillesj@region7aaa.org.

This plan is also available for review online at: www.region7aaa.org.

Sincerely,

DocuSigned by:
Bob Brown
CF4F3B98A34F44B...
Bob Brown
Executive Director

BB/bh

Enclosure

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/14/2020)

WHEREAS, In the past, Bay County, Bay County Department on Aging and Bay County Health Department have utilized the Senior Citizen Service Employment Program (SCSEP) thru Region VII Area Agency on Aging; and

WHEREAS, Region VII Area Agency on Aging funds the wages and fringe benefits and Bay County (Bay County Department on Aging and Bay County Health Department) pay any travel reimbursement, if needed, from funds that exist within the current budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Senior Community Service Employment Program (SCSEP) Worksite Agreement between Region VII Area Agency on Aging and Bay County (Department on Aging and Health Department) and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Corporation Counsel review/approval; Be It Further

RESOLVED Related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

DOA - SCSEP Agt

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



**BAY COUNTY
DEPARTMENT ON AGING**

**James A. Barcia
County Executive**

Beth Eurich, LBSW
Director

euriche@baycounty.net

To: Tom Herek, Ways and Means Committee

From: Beth Eurich, Department on Aging Director BE

Date: June 30, 2020

Cc: Jim Barcia, Amber Johnson, Jan Histed, Bob Redmond

RE: Request to approve the Senior Service Employment Program (SCSEP) Worksite Agreement between Region VII Area Agency on Aging, Bay County, Department on Aging and the Health Department.

BACKGROUND:

In the past, Bay County, Department on Aging and the Health Department have utilized the SCSEP program thru Region VII Area Agency on Aging.

FINANCE and ECONOMICS:

Region VII Area Agency on Aging agrees to funding wages and fringe benefits. Bay County, Department on Aging and the Health Department agree to pay any travel reimbursement if needed. Funding exists within current year budget.

RECOMMENDATION:

Upon favorable review by Corporation Counsel, the Department on Aging recommends approval of agreement for Board Chairs signature on both copies.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (7/14/2020)
- WHEREAS, Since March of this year, the Bay County Health Department has utilized the Salesforce Software to document and assist symptom tracking and disease investigations/contact tracing efforts related to COVID 19 in Bay County; and
- WHEREAS, The software was offered to the Health Department's use at no cost for six months, however, recently, Salesforce informed the Health Department that it would need to enter into a standard contract for the next year if it wanted to continue efforts to utilize the software in the aforementioned efforts; and
- WHEREAS, Currently the software is being used successfully in monitoring symptoms of essential workers in Bay County, and an improved disease investigation and contact tracing module is being readied for deployment; and
- WHEREAS, There are considerations that the software may be utilized for efforts such as symptom tracking of potential jury members for the courts, and other efforts related to school re-engagement, etc.; and
- WHEREAS, Software costs are estimated to be from \$40,000 to \$91,000 depending on the scalability of its use as described above and it is anticipated that no additional general funds are necessary as funds through current allocations via supplemental funds provided by the State of Michigan will be utilized; and
- WHEREAS, Depending on the scalability of potential expansion with other community activities, all efforts will be made to engage community partners to contribute as well; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves Agreements with Salesforce and CARASOFT for continuation of symptom tracking and contact tracing efforts; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute said Agreements on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That budget adjustments relating to these Agreements, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Health - Salesforce and CARASOFT Agreements

MOVED BY COMM. _____

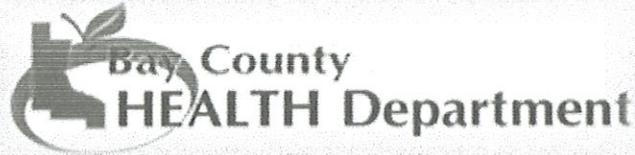
SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

- 34 -



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Tom Ryder, Chair, Personnel/Human Services Committee
FROM: Joel R. Strasz, Health Officer
DATE: July 7, 2020
CC: James Barcia, Amber Johnson, Jan Histed, Kim Priessnitz, Mark Pickell, Dr. Thoms Bender
RE: AGREEMENTS WITH SALESFORCE & CARAHSOFT FOR CONTINUATION OF SYMPTOM TRACKING AND CONTACT TRACING EFFORTS

BACKGROUND:

Since March of this year, the Bay County Health Department has utilized the Salesforce Software to document and assist symptom tracking and disease investigations/contact tracing efforts related to COVID 19 in Bay County. The software was offered to the Health Department's use at no cost for six months. Recently, Salesforce informed the Health Department that it would need to enter into a standard contract for the next year if it wanted to continue efforts to utilize the software in the aforementioned efforts. Currently the software is being used successfully in monitoring symptoms of essential workers in Bay County, and an improved disease investigation and contact tracing module is being readied for deployment. There are considerations that the software may be utilized for efforts such as symptom tracking of potential jury members for the courts, and other efforts related to school re-engagement, etc.

FINANCIAL CONSIDERATIONS:

Software costs are estimated to be from \$40,000 to \$91,000 depending on the scalability of its use as described above. It is anticipated that no additional general funds are necessary as funds through current allocations via supplemental funds provided by the State of Michigan will be utilized. Depending on the scalability of potential expansion with other community activities, all efforts will be made to engage community partners to contribute as well.

RECOMMENDATIONS:

Upon favorable review by Corporation Counsel, the Department recommends these agreements be approved and signed by the Board Chair, as well as approval of all budget adjustments relating to these agreements.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (7/14/2020)
- WHEREAS, This week, the Bay County Health Department was informed that an allocation for contact tracing and disease investigation efforts related to the COVID-19 pandemic from the Michigan Department of Health and Human Services in yet-to-be-determined amount; and
- WHEREAS, In anticipation that the final amount and funding notice will be formally sent to the Health Department in a time after submission to the Board or shortly after the Board meets, this memo is being sent so that a timely response can be made; and
- WHEREAS, As noted above, the amount received from MDHHS is yet-to-be-determined, however, per guidance from MDHHS, the funds can be utilized to cover existing and future COVID-19 costs including overtime, personnel costs and other associated costs related to COVID-19 investigation and contact tracing; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves acceptance and distribution of MDHHS contact tracing funds for COVID-19 response efforts; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute any agreements related to the supplemental funding (if necessary) following Corporation Counsel review and approval; Be It
- RESOLVED That budget adjustments related to the supplemental funding, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Health - MDHHS Contact Tracing Supplemental Funding - COVID-19

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

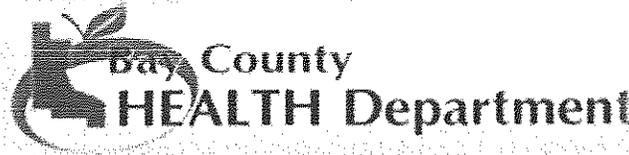
VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

- 36 -



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Tom Herek, Chair, Ways and Means Committee
FROM: Joel R. Strasz, Health Officer
DATE: July 7, 2020
CC: James Barcia, Amber Johnson, Jan Histed, Kim Priessnitz, Melissa Maillette, Mark Pickell
RE: ACCEPTANCE AND DISTRIBUTION OF MDHHS CONTACT TRACING FUNDS FOR COVID-19 RESPONSE EFFORTS

BACKGROUND

This week, the Bay County Health Department was informed that an allocation for contact tracing and disease investigation efforts related to the COVID-19 pandemic from the Michigan Department of Health and Human Services in yet-to-be-determined amount. In anticipation that the final amount and funding notice will be formally sent to the Health Department in a time after submission to the Board or shortly after the Board meets, this memo is being sent so that a timely response can be made.

FINANCIAL CONSIDERATIONS

As noted above, the amount received from MDHHS is yet-to-be-determined. Per guidance from MDHHS, the funds can be utilized to cover existing and future COVID-19 costs including overtime, personnel costs and other associated costs related to COVID-19 investigation and contact tracing.

RECOMMENDATION

The Health Department recommends the supplemental funds be accepted and approved and any agreements (if necessary) be signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this supplemental funding.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/14/2020)

WHEREAS, The Bay Community Health Clinic has been in operation since January of 2015 and is currently funded through a combination of grant funds and revenue generated through patient visits; and

WHEREAS, Saginaw Valley State University has determined that additional unspent funds are available, in addition to the agreed allocations to the Health Department to further sustain the operations of the clinic for the coming year; and

WHEREAS, The estimated funds total \$80,568 to what is allocated from HRSA to SVSU via the Integrated Services Grants (NEPQR) and, as per the last agreement, there is a 75% match requirement; and

WHEREAS, Given that the budgeted amount for the current fiscal year did not include this additional funding, the amount listed will offset any current costs and no there is no additional financial cost to the Health Department as all costs associated for the project are already budgeted and gathered through current allocations and reimbursements; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby accepts these sub-award agreements with Saginaw Valley State University regarding the Bay Community Health Clinic and authorizes the Chairman of the Board to execute said Agreements on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Health - SVSU Sub-Award Agreements - Bay Community Health Clinic

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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Bay County
HEALTH Department

1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Tom Herek, Chair, Ways and Means Committee
FROM: Joel R. Strasz, Health Officer
DATE: July 7, 2020
CC: James Barcia, Amber Johnson, Jan Histed, Kim Priessnitz, Melissa Maillette, Mark Pickell
RE: ACCEPTANCE OF SUB-AWARD AGREEMENTS WITH SAGINAW VALLEY STATE UNIVERSITY REGARDING THE BAY COMMUNITY HEALTH CLINIC

BACKGROUND: The Bay Community Health Clinic has been in operation since January of 2015 and is currently funded through a combination of grant funds and revenue generated through patient visits. Saginaw Valley State University has determined that additional unspent funds are available, in addition to the agreed allocations to the Health Department to further sustain the operations of the clinic for the coming year.

FINANCE AND ECONOMICS: The estimated funds total \$80,568 to what is allocated from HRSA to SVSU via the Integrated Services Grants (NEPQR). As per the last agreement there is a 75% match requirement. Given that the budgeted amount for the current fiscal year did not include this additional funding, the amount listed will offset any current costs and no there is no additional financial cost to the Health Department as all costs associated for the project are already budgeted and gathered through current allocations and reimbursements.

RECOMMENDATION: Resolution by the Board to accept these sub-awards and upon favorable review by Corporation Counsel, the Health Department recommends approval for signature of the Board Chair to these agreements and approve any budget adjustments that are necessary.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/14/2020)

WHEREAS, In late 2019, the Bay County Health Department received a supplemental allocation for "local stabilization efforts" from the Michigan Department of Health and Human Services in the amount of \$80,451 to be used at the health department's discretion; and

WHEREAS, Additionally, in early June, the Health Department received notification of an additional \$97,000 awarded for COVID-19 response efforts; and

WHEREAS, The amount received from MDHHS is \$80,451 and \$97,000 as noted above and the funds will be utilized to cover existing and future COVID-19 costs including overtime; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners accepts the MDHHS supplemental and local stabilization funds for COVID-19 response efforts; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute any related documents, if required, following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR AND COMMITTEE

Health - MDHHS Supplemental and Local Stabilization Funds - COVID-19

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

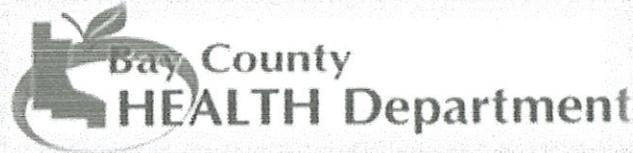
COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____ AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Tom Herek, Chair, Ways and Means Committee
FROM: Joel R. Strasz, Health Officer
DATE: July 7, 2020
CC: James Barcia, Amber Johnson, Jan Histed, Kim Priessnitz, Melissa Maillette, Mark Pickell
RE: ACCEPTANCE AND DISTRIBUTION OF MDHHS SUPPLEMENTAL & LOCAL STABILIZATION FUNDS FOR COVID-19 RESPONSE EFFORTS

BACKGROUND

In late 2019, the Bay County Health Department received a supplemental allocation for “local stabilization efforts” from the Michigan Department of Health and Human Services in the amount of \$80,451 to be used at the health department’s discretion. Additionally, in early June, the Health Department received notification of an additional \$97,000 awarded for COVID-19 response efforts.

FINANCIAL CONSIDERATIONS

The amount received from MDHHS is \$80,451 and \$97,000 as noted above. The funds will be utilized to cover existing and future COVID-19 costs including overtime,

RECOMMENDATION

The Health Department recommends the supplemental funds be accepted and approved and any agreements (if necessary) be signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this supplemental funding.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/14/2020)

WHEREAS, The purpose of the FY 2020-2021 CPBC Agreement between Bay County and the Michigan Department of Health & Human Services is to set forth a joint and cooperative Contractor/Department relationship and basis for facilitating the delivery of public health services to the citizens of Bay County, as described in the Agreement's Output Measures and Annual Budget, established Minimum Program Requirements, and all other applicable Federal, State and Local laws and regulations pertaining to the Contractor and the Department;

WHEREAS, Public health services to be delivered under this agreement include Local Public Health Operations (LPHO) and Categorical Programs as specified in the Agreement; and

WHEREAS, This Agreement covers services from October 1, 2020 and continues through September 30, 2021; and

WHEREAS, In accordance with the Funding/Reimbursement Matrix, the total proposed State budget and anticipated amount committed for this period for the program elements covered by this Agreement is \$1,545,749 with the coming enactment of the FY 20-21 Michigan Department of Health and Human Services Appropriation Bill; and

WHEREAS, As is current practice, allocation changes have been and will be made in amendments; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Master Agreement funding allocations from the Michigan Department of Health and Human Services related to Fiscal Year 20-21; Be It Further

RESOLED That the Chairman of the Board is authorized to execute grant amendment documents on behalf of Bay County; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Health - MDHHS Master Agreement Funding Allocations

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

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DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Tom Herek, Chair, Ways and Means Committee
FROM: Joel R. Strasz, Health Officer
DATE: July 7, 2020
CC: James Barcia, Amber Johnson, Jan Histed, Kim Priessnitz, Melissa Maillette, Mark Pickell
RE: MASTER AGREEMENT: FUNDING ALLOCATIONS FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES RELATED TO FISCAL YEAR 20-21

BACKGROUND

The purpose of the FY 2020-2021 CPBC Agreement between Bay County and the Michigan Department of Health & Human Services is to set forth a joint and cooperative Contractor/Department relationship and basis for facilitating the delivery of public health services to the citizens of Bay County, as described in the Agreement's Output Measures and Annual Budget, established Minimum Program Requirements, and all other applicable Federal, State and Local laws and regulations pertaining to the Contractor and the Department. Public health services to be delivered under this agreement include Local Public Health Operations (LPHO) and Categorical Programs as specified in the Agreement. This Agreement covers services from October 1, 2020 and continues through September 30, 2021.

FINANCIAL CONSIDERATIONS

In accordance with the Funding/Reimbursement Matrix, the total proposed State budget and anticipated amount committed for this period for the program elements covered by this Agreement is \$1,545,749 with the coming enactment of the FY 20-21 Michigan Department of Health and Human Services Appropriation Bill. As is current practice, allocation changes has been and will be made in amendments.

RECOMMENDATION

The Health Department recommends that FY 20-21 CPBC Agreement be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Agreement.



STATE OF MICHIGAN
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ROBERT GORDON
 DIRECTOR

July 2, 2020

Joel Strasz
 Health Officer
 Bay County Health Department
 1200 Washington Ave
 Bay City, MI 48708

Dear Mr. Strasz:

On behalf of the Michigan Department of Health and Human Services, Division of HIV and STD Programs (DHSP), HIV Care and Prevention Section, Prevention and Intervention Unit, I am pleased to announce our intent to award Bay County Health Department (Bay County) with \$20,000.00 for the period of October 1, 2020 through September 30, 2021. These funds are to provide HIV Prevention services to individuals at risk of HIV infection.

The source of funds is shown in the table below and are contingent upon MDHHS approval of the budget.

Funding Source	Amount
Federal	\$0.00
Non-Federal	\$20,000.00
Total Award	\$20,000.00

I encourage Bay County to enter the HIV Prevention budget in EGrAMS at its earliest convenience. All contracts must be fully executed by September 30, 2020. To ensure the efficiency of this process, please follow instructions provided by DHSP staff.

If you have any questions regarding this letter, please email MDHHS-HIVSTDoperations@michigan.gov. I look forward to working with your program.

Sincerely,

Dawn Lukomski, Manager
 HIV Care and Prevention Section

- c: S. Brown
- T. Dunn
- C. Finch
- L. Powell

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BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7//14/2020)

WHEREAS, The Information Systems Division of the County has provided information technology services and support to Essexville Public Safety since 2018 and the current Agreement is up for renewal; and

WHEREAS, ISD will manage, support and maintain the information technology in the agency and link the agency to important law enforcement services under the County supervision; and

WHEREAS, Essexville Public Safety has paid \$5000 annually for 24/7 support, use of the County network, services and any implementation of new technology, however, following negotiations, approval to increase this amount to \$6,000 is pending approval from the City of Essexville; any physical hardware or upgrades will be part of the EPS budget cycle; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the Agreement between Bay County (Information Systems Division) and Essexville Public Safety and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Corporation Counsel review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR AND COMMITTEE

ISD - Agt with Essexville Public Safety

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Jan Histed
Finance Officer
histedj@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

TO: Thomas M. Herek
Ways & Means Committee

FROM: Julie Coppens
Information Systems Manager

RE: Renewal of IT Services Essexville Public Safety

DATE: July 1, 2020

REQUEST:

After review by Corporation Counsel authorize the Board Chair to sign documents related to the renewal of the agreement with Essexville Public Safety to perform and manage the information technology services and support for the agency.

BACKGROUND:

The Information Systems Division of the County provides information technology services and support to Essexville Public Safety since 2018. This is to renew the agreement between Bay County and Essexville Public Safety. ISD will manage, support and maintain the information technology in the agency and link the agency to important law enforcement services under the County supervision.

ECONOMICS:

Essexville Public Safety previously paid \$5000 annually for 24/7 support, use of the County network, services and any implementation of new technology. Negotiations are being made to increase the price per year to \$6000 pending approval from Essexville. Any physical hardware or upgrades will be part of the EPS budget cycle.

RECOMMENDATION:

Authorize the Board Chairman to sign any agreements between Bay County and Essexville Public Safety subject to approval as to form by Corporation Counsel.

cc: James A. Barcia Jan Histed Kim Priessnitz Amber Davis-Johnson Frances Moore

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (7/14/2020)
- WHEREAS, The Information Systems Division of the County provides information technology services and support to County 24/7 facilities; and
- WHEREAS, In order to provide a Disaster Recovery plan, there is a need for a co-location center where the secondary DELL Compellent and network equipment will be able to run the County systems; and
- WHEREAS, 123.NET will provide a rack to house the Bay County equipment and there will be a dedicated connection to 123.NET to allow for the transfer of information; and
- WHEREAS, The facility will be in a different geographic location in the event of a major disaster; and
- WHEREAS, The cost of the services including an Internet service and a dedicated rack in a secure 123.NET facility is approximately \$10,800 per year and the funds exist within the Information System 2020 budget; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Agreement with 123.NET for a Disaster Recovery Co-Location Center to house and provide as secondary location center for Bay County Information Systems secondary system; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute any Agreements between Bay County (ISD) and 123.NET following Corporation Counsel review and approval; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

ISD - Disaster Recovery Co-Location Center 123.NET

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Jan Histed
Finance Officer
histedj@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

TO: Thomas M. Herek
Ways & Means Committee

FROM: Julie Coppens
Information Systems Manager

RE: Disaster Recovery Co-Location Center 123.NET

DATE: July 1, 2020

REQUEST:

After review by Corporation Counsel authorize the Board Chair to sign documents related to the agreement with 123.NET to house and provide as secondary location center for Bay County Information Systems secondary system.

BACKGROUND:

The Information Systems Division of the County provides information technology services and support to County 24/7 facilities. In order to provide a Disaster Recovery plan, there is a need for a co-location center where the secondary DELL Compellent and network equipment will be able to run the County systems. 123.NET will provide a rack to house the Bay County equipment. There will be a dedicated connection to 123.NET to allow for the transfer of information. The facility will be in a different geographic location in the event of a major disaster.

ECONOMICS:

The cost of the services including an Internet service and a dedicated rack in a secure 123.NET facility is approximately \$10,800 per year. The funds exist within the Information System 2020 budget.

RECOMMENDATION:

Authorize the Board Chairman to sign any agreements between Bay County and 123.NET subject to approval as to form by Corporation Counsel.

cc: James A. Barcia Jan Histed Kim Priessnitz Amber Davis-Johnson Frances Moore

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**BAY COUNTY BOARD OF COMMISSIONERS
JULY 14, 2020
RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (7/14/2020)

WHEREAS, On July 1, 2020 Public Act 123 of 2020 was passed by the Michigan Legislature, regarding supplemental appropriations for fiscal year 2019-2020, with the majority of funding coming from the Federal Coronavirus Relief Fund; and

WHEREAS, This funding would be available through grant applications by state and local units of government and agencies affected by the Coronavirus pandemic; and

WHEREAS, The Finance Department is seeking authorization to submit an application(s) for any of the grants that Bay County would qualify for under the grant requirements (one such possible grant would be for first responder hazard pay premium due to Covid-19); and

WHEREAS, The State Treasury Department will be issuing additional information on Thursday July 9th in a scheduled webinar; and

WHEREAS, This request is being brought forward at this time, due to the timing of the grant submissions and the scheduled Board of Commissioners meeting; and

WHEREAS, The grants would provide reimbursement for Covid-19 related expenditures and there would be no financial impact to the County; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes submission of grant applications available under Public Act 123 of 2020 to allow for reimbursement of Covid-19 expenditures; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute, and submit electronically (if required), the grant application documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

**THOMAS M. HEREK, CHAIR
AND COMMITTEE**

Finance - Federal Coronavirus Relief Fund (CRF) Grants

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Jan M. Histed
Finance Officer
histedj@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

MEMO

TO: Thomas M. Herek, Chairperson
Ways & Means Committee

FROM: Jan Histed *[Signature]*
Finance Officer/Information Systems Director

RE: Application for Federal Coronavirus Relief Fund (CRF) Grants

DATE: July 6, 2020

BACKGROUND: On July 1, 2020 Public Act 123 of 2020 was passed by the Michigan Legislature, regarding supplemental appropriations for fiscal year 2019-2020, with the majority of funding coming from the Federal Coronavirus Relief Fund. This funding would be available through grant applications by state and local units of government and agencies affected by the Coronavirus pandemic.

The Finance Department is asking for permission to submit for any of the grants that Bay County would qualify for under the grant requirements. One such possible grant would be for first responder hazard pay premium due to Covid-19. The State Treasury Department will be issuing additional information on Thursday July 9th, in a scheduled webinar. This request is being brought forward at this time, due to the timing of the grant submissions and the scheduled Board of Commissioners meeting.

FINANCIAL CONSIDERATION: The grants would be reimbursements of Covid-19 related expenditures, and there would be no financial impact to the County.

RECOMMENDATION: That the Board authorizes the submission of grant applications under Public Act 123 of 2020 for reimbursement of Covid-19 expenditures.

c: Jim Barcia
Kim Priessnitz
Bob Redmond
Tiffany Jerry
Amber Davis-Johnson

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/14/2020)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

06/10/20	\$ 246,197.23
06/17/20	\$ 4,766,076.26
06/24/20	\$ 277,002.46
07/01/20	\$ 15,654.57
07/08/20	\$ 81,147.55

CENTER RIDGE ARMS:

04/14/20	\$ 39,49575
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THOMAS M. HEREK, CHAIR
AND COMMITTEE

PAYABLES

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/14/2020)

WHEREAS, The Bay County Transportation Master Agreement details the activities, roles, and responsibilities of the Bay County Transportation Planning Division which acts as the Metropolitan Planning Organization known as the Bay City Area Transportation Study (BCATS); and

WHEREAS, BCATS is required to maintain a certified planning program according to federal regulations in order to utilize federal funds for road construction projects in the Bay City Urbanized Area. The MDOT Master Agreement details the activities, roles, and responsibilities between BCATS and MDOT; and

WHEREAS, The Master Agreement outlines the roles and responsibilities of MDOT, BCATS, and Bay Metropolitan Transportation Authority (BMTA) during each fiscal year and, additionally, each fiscal year requires an annual work program description (Unified Work Program) which further details the work items that will be produced during that fiscal year and also requires specific annual authorization forms which detail the amount of funding being allocated to such work activities; and

WHEREAS, The specific annual authorization forms are brought before the Ways & Means Committee separately for approval each year; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the MDOT Master Agreement and authorizes the Chairman of the Board to execute said Agreement and all related documents required to fully implement the BCATS program on behalf of Bay County following legal review/approval.

**THOMAS M. HEREK, CHAIR
AND COMMITTEE**

BCATS - MDOT Master Agreement

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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BAY COUNTY TRANSPORTATION PLANNING

515 Center Avenue, Suite 504
Bay City, Michigan 48708

JAY ANDERSON, BCATS DIRECTOR

andersonj@baycounty.net

Phone (989) 895-4064

Fax (989) 895-4068

TDD (989) 895-4049

<http://www.baycounty-mi.gov>



JAMES A. BARCIA

County Executive

LAURA OGAR, DIRECTOR

ogarl@baycounty.net

Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

Date: June 17, 2020

TO: Thomas M. Herek, Chairman
Ways & Means Committee

FROM: Jay Anderson, BCATS Director
Bay County Transportation Planning

RE: Ways and Means Committee Agenda Item – Bay City Area Transportation Study (BCATS) Master Agreement between the Michigan Department of Transportation (MDOT) and Bay County

Background:

The Master Agreement details the activities, roles, and responsibilities of the Bay County Transportation Planning Division which acts as the Metropolitan Planning Organization known as the Bay City Area Transportation Study (BCATS). BCATS is required to maintain a certified planning program according to federal regulations in order to utilize federal funds for road construction projects in the Bay City Urbanized Area. The MDOT Master Agreement details the activities, roles, and responsibilities between BCATS and MDOT.

Finances & Economics:

The Master Agreement outlines the roles and responsibilities of MDOT, BCATS, and Bay Metropolitan Transportation Authority (BMTA) during each fiscal year. Additionally, each fiscal year requires an annual work program description (Unified Work Program) which further details the work items that will be produced during that fiscal year and also requires specific annual authorization forms which detail the amount of funding being allocated to such work activities. The specific annual authorization forms are brought before the Ways & Means Committee separately for approval each year.

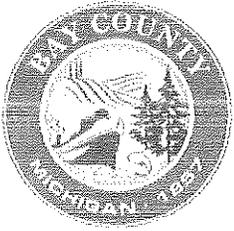
Recommendation:

Upon favorable review by Corporation Counsel, authorize signature by Chairman of the Board of Commissioners for the MDOT Master Agreement and any other required documents in order to fully implement the BCATS program.

cc: James Barcia Laura Ogar Amber Davis-Johnson Heather Brady Pitcher
Jan Histed

Description	Journal Number	2020 Fund Balance
Estimated Unaudited Unassigned Fund Balance or (Deficit) 12/31/2019		\$5,543,029
Previous years Assigned Fund Balance for P.O.'s *		\$167,855
Previous years Assigned Fund Balance for designation to balance 2020 budget		\$707,414
Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2019		<u>\$6,418,298</u>
2020 Budgeted Surplus /(Deficit)		-\$707,414
BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH JUNE 2020		
Increase Risk Management Budget under Insurance and Bond line item. BOC approved B.A. per resolution 2019-282	20-02-181	-\$63,590
Budget for 2019 P.O.'s at 12-31-19 rolled over into 2020	20-04-273	-\$167,855
Budget to use \$5,000 ATT donation received 10/2019, BOC approved donation and B.A. per Resolution 2019-254	20-05-237	-\$5,000
JUNE 30, 2020		<u>-238,445</u>
Estimated Unassigned Fund Balance or (Deficit) 6/30/2020		<u>\$5,474,439</u>

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**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Jan M. Histed
Finance Officer
histedj@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

TO: Thomas M. Herek, Chairperson
Ways & Means Committee

FROM: Jan Histed *JH*
Finance Officer/Information Systems Director

RE: Executive Directive #2007-11

DATE: July 7, 2020

REQUEST:

Please place this memo on the July 14, 2020, all combined Personnel & Human Services, Ways & Means and Full Board agenda for your committee's information.

BACKGROUND:

On June 23, 2020 an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this communication, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the state grants with regard to fiscal year 2019 and/or 2020 appear to have no changes.

RECOMMENDATION:

To receive.

cc: Jim Barcia
Kim Priessnitz
Bob Redmond



**BAY COUNTY
PERSONNEL DEPARTMENT**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

To: Tom Herek, Chairperson, Ways and Means Committee

From: Tiffany Jerry, Director of Personnel and Employee Relations



Date: July 7, 2020

RE: Ways & Means Committee Agenda – Tuition Reimbursement Requests

Please consider the following for the agenda of your committee meeting.

Request: Tuition Reimbursement, Leah Fournier

Leah Fournier, District Court (TPOAM) has submitted request for tuition reimbursement for the following courses at Northwood University.

PHL-4100 – Phil. Of American Enterprise

MKT-3050 – Consumer Behavior

MGT-3500 – Operations Management

MGT-3700 – Practice of Management & Leadership

Background

In accordance with the TPOAM labor agreement with District Court, the Chief Judge will approve requests for tuition reimbursement. The Ways and Means Committee prefers to review tuition requests prior to payment. A copy of tuition request forms and class descriptions are provided.

Finance/Economics

Funds are budgeted. Tuition reimbursement is \$5,520.

Recommendation

Receive this item concerning a request for tuition reimbursement for Leah Fournier.

A report of tuition reimbursement requests for 2020 is attached to this letter. Please be advised that no employee will receive reimbursement until the courses are completed and grades and proof of payment are submitted to the Personnel Department.

Thank you for your consideration.

cc: Jim Barcia
Amber Johnson
Jan Histed
Kim Priessnitz
Leah Fournier

PRE-CLASS APPROVAL FORM: TUITION REIMBURSEMENT

Applicant's Name Leah K. Fournier Department 74th District Court
 TPOAM Bargaining Unit
 School: Northwood University Program Business Administration

Are you on a degree program? YES NO

Course Number	Credit Hours	Tuition Per Hour	Fees	Books	Beginning Date	Ending Date	Class Title
1. PHL-4100	3.0	\$ 455.00	\$	\$	05/18/20	06/28/20	Phil of American Enterprise
2.		\$	\$				
Totals	3.0	\$ 445.00 +	\$ +	\$ =	Total		
				\$ 1365.00			

How is this class(es) job related? The degree program that I am enrolled in relates to the additional job duties that I take on when filling in for the Deputy Court Administrator. I am pursuing my degree to become a greater asset to the Court and Bay County.

All Other Units _____

Course Number Approved _____

CFO's and Deputies

Applicant's Signature Leah Fournier Date 4/27/20
 Sheriff's Signature [Signature] Date 4/29/20
 Ways and Means Chairperson's Signature _____ Date _____
 Human Resource Director's or County Executive's Signature _____ Date _____

NOTE: Proof of successful completion of the course is mandatory. Proof of payment of tuition, fees, and books is also mandatory. Contractual language is controlling. **Check your contract, first, for specifics before turning in this form!**

White: Personnel
 Yellow: Ways and Means
 Pink: Department Head

PE 1260 SOCCER (1 credit)

This course provides a study of the theory and principles of sports; rules techniques and equipment related to the conduct of the game; and etiquette, sportsmanship, and the appreciation of competition as character-building elements.

Prerequisite: Coach approval

PE 1290 CHEERLEADING (1 credit)

This course provides a study of the theory and principles of sports; rules techniques and equipment related to the conduct of the game; and etiquette, sportsmanship, and the appreciation of competition as character-building elements.

Prerequisite: Coach approval

PE 1300 HOCKEY (1 credit)

This course provides a study of the theory and principles of sports; rules techniques and equipment related to the conduct of the game; and etiquette, sportsmanship, and the appreciation of competition as character-building elements.

Prerequisite: Coach approval

PHILOSOPHY (PHL)

PHL 2430 CRITICAL THINKING (3 credits)

Students develop the skills to express their thoughts and form judgments clearly, logically and effectively, using appropriate and adequate evidence for a variety of purposes and audiences. Students also learn to reflect on and challenge their own values and assumptions and form positions which demonstrate sensitivity and tolerance of various viewpoints and interpretations.

Prerequisite: ENG 1150 and MTH 1150

PHL 3000 PHILOSOPHY OF RELIGION (3 credits)

Essence and meaning of religion as a pervasive phenomenon in human societies; faith and reason, nature of divinity, arguments for and against God's existence, religious knowledge and experience, morality, and the problem of evil.

Prerequisite: 60 credit hours completed

PHL 3100 ETHICS (3 credits)

Study of moral decision making and theories that define our responsibilities. This course will examine sources for moral value e.g. law, authority, culture, tradition, religion, the problems associated with ethical subjectivism, as well as prominent historical approaches to ethics in the West.

Prerequisite: 60 credit hours completed

PHL 3300 LOGIC (3 credits)

Entails a thorough study of traditional Aristotelian logic, propositional logic, induction, informal fallacies, and scientific method. Topics discussed include: use and misuse of statistics, tools of basic economic analysis, memory training, fundamental principles of formal deductive reasoning, and rules of argumentation.

Prerequisite: 60 credit hours completed

PHL 3850 SPECIAL TOPICS (1-3 credits)

Various topics in philosophy. These may be one-time or occasional course offerings.

Prerequisite: Dependent on specific course content

PHL 4100 PHILOSOPHY OF AMERICAN ENTERPRISE (3 credits)

Examines the role of freedom, individual responsibility, property rights, entrepreneurship, and free markets in moral, intellectual, and economic development. Course materials draw on philosophical arguments, economic theory, and historical examples to demonstrate how these factors work together to create civil society.

Prerequisites: 90 credit hours completed, ECN 2210, ECN 2220

PHL 4105 CRITICAL PHILOSOPHICAL PROBLEMS (3 credits)

Critical philosophical problems of civilization with emphasis on their current status are explored. Problems include the relationship of the increase of knowledge and the use of science and technology in our societies, human rights, war, peace, poverty, prosperity, private property, government control, religion, and other selected philosophical problems with international significance, implications, and relationships.

Prerequisite: 60 credit hours completed

PRE-CLASS APPROVAL FORM: TUITION REIMBURSEMENT

Applicant's Name Leah K. Fournier Department 74th District Court Bargaining Unit TPOAM
 School: Northwood University Are you on a degree program? YES NO Program Business Administration

Course Number	Credit Hours	Tuition Per Hour	Fees	Books	Beginning Date	Ending Date	Class Title
1. MKT-3050	3.0	\$ 455.00	\$	\$	6/29/20	08/09/20	Consumer Behavior
2.		\$	\$				
Totals	3.0	\$ 445.00 +	\$ +	\$ =	Total		
				\$ 1365.00			

How is this class(es) job related? The degree program that I am enrolled in relates to the additional job duties that I take on when filling in for the Deputy Court Administrator. I am pursuing my degree to become a greater asset to the Court and Bay County.

CFO's and Deputies Course Number Approved _____
 Applicant's Signature Leah Fournier Date 4/27/20
 Sheriff's Signature _____ Date _____
 Ways and Means Chairperson's or Designee's Signature _____ Date _____
 Human Resource Director's or County Executive's Signature _____ Date _____
 Chief Judge Signature [Signature] Date 4/29/20

NOTE: Proof of successful completion of the course is mandatory. Proof of payment of tuition, fees, and books is also mandatory. Contractual language is controlling. **Check your contract, first, for specifics before turning in this form!**

White: Personnel
 Yellow: Ways and Means
 Pink: Department Head

MKT 3050 CONSUMER BEHAVIOR (3 credits)

Consumer behavior theory, including the introduction of behavioral models to investigate the consumer psychology. Application of consumer behavior principles to customer satisfaction, market planning, and merchandise mix decisions. Ethical, diversity, and international issues are also explored.

Prerequisite: MKT 2080

MKT 3100 INTERNATIONAL MARKETING (3 credits)

Addresses global issues challenging today's international marketer. Discusses the various strategic, tactical, and operational components of the international marketing function. Explores in detail the practical aspects of international marketing such as exports and imports, international marketing research, and the development of a comprehensive marketing plan.

Prerequisites: MKT 2080 and MGT 2300

MKT 3133 RETAIL MANAGEMENT (3 credits)

Explore the effective methods and strategies required for successful retail management in both brick and mortar and electronic retail outlets. Topics of discussion, examination, analysis, and application include how to utilize resources and techniques in retail management, locations, products, pricing, human resources, information systems, store operations, customer communications, and implementing and controlling a retail strategy.

Prerequisites: ACC 2415, MGT 2300, MKT 2080, and 90 credit hours completed

MKT 3150 SOCIAL MEDIA MARKETING (3 credits)

The goal of this course is to prepare current and future executives, managers and strategists to create value in the networked economy-in other words, to gain understanding and insight on how new technology and media forms have created unique challenges and opportunities for business. This course presents the strategic themes and issues associated with the field of ecommerce.

Prerequisites: MKT 2080 and MKT 3000

MKT 3200 DIGITAL MARKETING CONCEPTS (3 credits)

This course examines how digital marketing has brought new capabilities to the marketing function. Students examine the basic principles of digital marketing and assess the impact of these basic principles, addressing benefits as well as the limitations of digital marketing. Topics include search engine advertising, search engine optimization, video marketing, social media, social CRM and mobile marketing. Students will also learn how to develop B2C relationships that enhance a company's digital presence and leverage online marketing efforts.

Prerequisite: MKT 3000

MKT 3233 GRAPHIC DESIGN IN VISUAL COMMUNICATION (3 credits)

Prepares students to use visual design for modern media within an integrated marketing communications campaigns. Analysis of current graphic design methods and the development of a visual communication plan emphasize how elements of visual strategy and creative thinking work together in the marketing environment. The new opportunities and challenges marketers face in visual communication are discussed (Requires Adobe Creative Suite).

Prerequisite: MKT 2080 and MIS 1500

MKT 3350 LEAN DISTRIBUTION (3 credits)

Lean distribution is based on the Toyota Production System and is a philosophy of a set of methods for dramatically reducing time from customer order to building and shipping a product that costs less, uses less space, and is of superior quality. Covers the history, philosophy, and core methodologies of lean distribution.

Prerequisite: MKT 2080

MKT 3450 LOGISTICS (3 credits)

Provides a management guide to the flow of products from suppliers to manufacturers, manufacturers to distributors, distributors to retailers, and manufacturers to retailers. Logistics will be discussed and described in all phases of the transportation system including rail, truck, air, and water borne shipments. Help engage students in the overall workings of logistics including an overview of employment opportunities in logistics management.

Prerequisite: MKT 2080

MKT 3850 SPECIAL TOPICS (1-3 credits)

Various topics in marketing. These may be one-time or occasional course offerings.

Prerequisite: Dependent on specific course content

-60-

PRE-CLASS APPROVAL FORM: TUITION REIMBURSEMENT

Applicant's Name: Leah K. Fournier
 Bargaining Unit: TPOAM
 Department: 74th District Court
 Program: Business Administration

School: Northwood University Are you on a degree program? YES NO

Course Number	Credit Hours	Tuition Per Hour	Fees	Books	Beginning Date	Ending Date	Class Title
1. MGT-3500	3.0	\$ 465.00	\$	\$	08/24/20	10/18/20	Operations Management
2.		\$	\$				
Totals	3.0	\$ 465.00	\$ +	\$ =			
							Total \$ 1395.00

How is this class(es) job related? The degree program that I am enrolled in relates to the additional job duties that I take on when filling in for the Deputy Court Administrator. I am pursuing my degree to become a greater asset to the Court and Bay County.

CFO's and Deputies Course Number Approved: All Other Units

Applicant's Signature: Leah Fournier Date: 4/27/20
 Sheriff's Signature: [Signature] Date: 4/29/20
 Human Resource Director's or County Executive's Signature: _____ Date: _____

NOTE: Proof of successful completion of the course is mandatory. Proof of payment of tuition, fees, and books is also mandatory. Contractual language is controlling. **Check your contract, first, for specifics before turning in this form!**

White: Personnel
 Yellow: Ways and Means
 Pink: Department Head

LAW 4050 INTERNATIONAL LAW (3 credits)

Overview of the international legal environment, including an emphasis on common and code law systems and their impact on the conduct of international business. Explores international jurisdiction, world legal agreements and bodies, treaty agreements, and treaty law.

Prerequisites: LAW 3000 and ECN 3000

MANAGEMENT (MGT)

MGT 2300 PRINCIPLES OF MANAGEMENT (3 credits)

Foundation course that provides an overview of the principles, concepts, and theories underlying the management discipline. Students learn the specialized vocabulary necessary for the practice of management. Origins, history, and antecedents of the management discipline and its relationship to the other disciplines that are the components of a business education.

MGT 2500 HUMAN RESOURCE MANAGEMENT (3 credits)

Provides students with a broad understanding of the behavioral, structural, operational, and legal aspects of managing an organization's human resources and the interrelationship between managerial functions and human resource policies. Examines the human resource functions of job analysis and design, recruitment, training and development, compensation and benefits, appraisal, and retention. Traces the evolution of the discipline and highlights certain landmark events that have impacted human resource management. Discusses the function of the various governmental agencies responsible for ensuring legal compliance.

MGT 3120 LOSS PREVENTION & RETAIL STRATEGY (3 credits)

Explore the effective methods and strategies required for successful retail management in both brick-and-mortar and electronic commerce (e-commerce). Topics of discussion, examination, analysis, and application include: how to utilize resources and techniques in retail management, types of retail segments, products, pricing, human resources, information systems, store operations, merchandising, supply chain, profit and loss (including inventory shrink), customer relationship management, communications, loss prevention basics and implementing and controlling retail strategy. This course includes a Loss Prevention Qualified (LPQ) Certification (lab fee required).

Prerequisite: MGT 2300

MGT 3200 MANAGEMENT COMMUNICATIONS (3 credits)

Students develop the techniques of sending and receiving skills necessary for effective communication in the global business environment. Topics covered include: writing effective business letters, memos, e-mails, and reports; group dynamics and effective meetings; nonverbal communication; listening; perception and semantics; and oral reporting.

Prerequisite: ENG 1200

MGT 3300 PROJECT AND INFORMATION MANAGEMENT (3 credits)

This course will teach students how to use and manage information technologies to revitalize business processes, improve business decision making, and gain a competitive advantage. This course will place significant emphasis on the essential role of APPS (Internet technologies) to create efficiencies as well as the development and implementation of these technologies. The first half of the semester will cover the "technology" and the second half will cover management of technology projects. Team based experiential learning methods will be used.

Prerequisites: MGT 2300 and MIS 1500

MGT 3400 SUSTAINABLE ENTERPRISE STRATEGIES (3 credits)

This course will allow students to gain an understanding of the decision-making process in sustainable organizations and industries, including the theories supporting sustainable management and the concepts of triple-bottom-line management. Students will apply the core management functions and practices learned in previous business core courses to sustainable organizations. A systems approach will be used to help students develop the ability to analyze whole systems.

Prerequisites: MGT 2300, ECN 2210 and ECN 2220

MGT 3500 OPERATIONS MANAGEMENT (3 credits)

Deals with the strategic/operational activities that relate to the creation of goods and services through the transformation of inputs to outputs. Students will be able to formulate strategies that increase productivity and quality so as to maximize a firm's profitability in a global marketplace and for the benefit of society.

Prerequisites: MGT 2300 and MTH 2310

PRE-CLASS APPROVAL FORM: TUITION REIMBURSEMENT

Applicant's Name Leah K. Fournier Department 74th District Court Bargaining Unit TPOAM

School: Northwood University Are you on a degree program? YES ~~NO~~ Program Business Administration

Course Number	Credit Hours	Tuition Per Hour	Fees	Books	Beginning Date	Ending Date	Class Title
1. MGT-3700	3.0	\$ 465.00	\$	\$	10/19/20	12/13/20	Practice of Mgmt & Leadership
2.		\$	\$				
Totals	3.0	\$ 465.00	\$ +	\$ =	Total		
				\$ 1395.00			

How is this class(es) job related? The degree program that I am enrolled in relates to the additional job duties that I take on when filling in for the Deputy Court Administrator. I am pursuing my degree to become a greater asset to the Court and Bay County.

CFO's and Deputies Course Number Approved _____

Applicant's Signature Leah Fournier Date 4/27/20

Sheriff's Signature [Signature] Date _____

Human Resource Director's or County Executive's Signature _____ Date _____

NOTE: Proof of successful completion of the course is mandatory. Proof of payment of tuition, fees, and books is also mandatory. Contractual language is controlling. **Check your contract, first, for specifics before turning in this form!**

White: Personnel
 Yellow: Ways and Means
 Pink: Department Head

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MGT 3700 PRACTICE OF MANAGEMENT AND LEADERSHIP (3 credits)

Builds on the foundations of management theory and concepts contained in MGT 2300. It teaches students the practical elements of management and leadership through analysis, discussion, and reporting of significant trends and key issues from current literature. Examines advanced techniques in decision making and their applications in organizations. Using experiential learning tools, students learn management principles and identify important concepts related to leadership, emotional intelligence, diversity, organizational change, and sustainability.

Prerequisites: ACC 2415, MGT 2300 and MKT 2080

MGT 3850 SPECIAL TOPICS (1-3 credits)

Various topics in management. These may be one-time or occasional course offerings.

Prerequisite: Dependent on specific course content

MGT 3990 INTERNSHIP (3 credits)

The internship is designed to provide the student with supervised on-the-job training. A contract between the University, student, and employer provides the groundwork. Objectives, evaluations, written log, and a study of the organization are designed to provide a realistic learning experience.

Prerequisite: Department chair approval

MGT 4030 INTERNATIONAL MANAGEMENT (3 credits)

Familiarizes students with the evolution of multinational enterprises over the past century, and addresses the challenges today's managers of such enterprises. Discusses the various aspects of the complex task of managing and leading a multinational enterprise such as strategy formulation, structuring organizations, liaising with external stakeholders, ensuring ethical conduct, and providing inspirational leadership. Knowledge and skills are imparted through the use of experiential learning tools such as simulations and case discussions.

Prerequisites: MGT 2300 and MKT 2080

MGT 4250 ORGANIZATIONAL BEHAVIOR AND LEADERSHIP (3 credits)

Examines how the behavior of individuals and the relationships among individuals and groups within an organization impact its effectiveness. Draws upon the theories and models that constitute the core of the discipline, and also examines current topics and areas of interest. Develops the skills and tools necessary to effectively manage change within an organization and evolve into successful leaders in a complex, global environment.

Prerequisite: MGT 2300

MGT 4300 MANAGEMENT OF INFORMATION TECHNOLOGIES (3 credits)

Students learn how to use and manage information technologies to revitalize business processes, improve business decision making, and gain a competitive advantage. Major emphasis is placed on the essential role of the Internet and networked technologies in order to create efficiencies that will help contribute to business success in the global economy.

Prerequisites: MGT 2300 and MIS 1500

MGT 4360 STRATEGIC RISK MANAGEMENT (3 credits)

Examines the risk management process in detail and its application in an organization. The course covers principled holistic risk management (pure and speculative risk) and why organizations have risk managers. Includes the administrative and strategic aspects of global strategic risk management examining how a risk manager operates within a complex organization. The application of risk management tools will be discussed; such as risk mapping, loss forecasting, application of total quality management principles, integrated risk financing, financial reinsurance, captives/risk retention groups, and benchmarking. The course will also examine the specific issues of managing risk globally and other pertinent issues faced by risk managers.

Prerequisite: MGT 2300

MGT 4800 STRATEGIC PLANNING (3 credits)

Integrates the various theories, concepts, and models covered in previous management courses and other courses dealing with other functional areas, and presents a comprehensive view of the competitive environment of today's global business enterprise. Through the use of experiential learning tools such as simulations and case discussions, students learn the skills necessary to formulate and implement strategy and exercise effective leadership in diverse organizational settings and business environments.

Prerequisites: 90 credit hours completed, MGT 2300, and FIN 3010 or FIN 3210

MGT 4810 BUSINESS SEMINAR (3 credits)

This course is utilized in study abroad programs and allows students to study a wide scope of international business practices including financial, retail, industrial, manufacturing, and service industries.

Prerequisite: MGT 2300

Tuition Requests - 2020 2020 budget: \$12,118.00

Ways & Means	Employee/Union	College/Degree	Class(es)	Dates	Amount Requested (fees excluded)	Amount Eligible per Agreement	Total by Employee
8/6/2019	Evan Griffiths/TPOAM	SVSU/MPA	Organizational Leadership (LS-660)	1/13/2020 - 5/02/2020	\$ 1,868.70	\$ 1,868.70	\$ 1,868.70
4/14/2020	Leah Fournier/TPOAM	Northwood/Bachelor	Statistics 1 (MTH-2310)	1/13/2020 - 3/08/2020	\$ 1,365.00	\$ 1,365.00	\$ 8,250.00
4/14/2020	Leah Fournier/TPOAM	Northwood/Bachelor	International Management (MGT-4030)	3/16/2020 - 5/10/2020	\$ 1,365.00	\$ 1,365.00	
7/14/2020	Leah Fournier/TPOAM	Northwood Bachelor	Phil. of American Enterprise (PHL-4100)	5/18/2020 - 6/28/2020	\$ 1,365.00	\$ 1,365.00	
7/14/2020	Leah Fournier/TPOAM	Northwood Bachelor	Consumer Behavior (MKT-3050)	6/29/2020 - 8/09/2020	\$ 1,365.00	\$ 1,365.00	
7/14/2020	Leah Fournier/TPOAM	Northwood Bachelor	Operations Management (MGT-3500)	8/24/2020 - 10/18/2020	\$ 1,395.00	\$ 1,395.00	
7/14/2020	Leah Fournier/TPOAM	Northwood Bachelor	Practice of Mgmt. & Leadership (MGT-3700)	10/19/2020 - 12/13/2020	\$ 1,395.00	\$ 1,395.00	
4/14/2020	Jennifer Davenport/USW FT	Baker/Bachelor	Quantitative Reasoning II (MTH-1060)	1/06/2020 - 3/01/2020	\$ 1,215.00	\$ 1,215.00	\$ 3,000.00
4/14/2020	Jennifer Davenport/USW FT	Baker/Bachelor	Cultural Diversity (SOC-3210)	1/06/2020 - 3/01/2020	\$ 1,215.00	\$ 1,215.00	
4/14/2020	Jennifer Davenport/USW FT	Baker/Bachelor	Accounting for Managers (BUS-3110)	3/09/2020 - 5/03/2020	\$ 1,215.00	\$ 570.00	
4/14/2020	Jennifer Davenport/USW FT	Baker/Bachelor	Philosophy of Ethics (HUM-4010)	3/09/2020 - 5/03/2020	\$ 1,215.00	\$ 0.00	
4/14/2020	Emily Nelson/Nurses	SVSU/BSN-FNP	Healthcare Policy & Funding (NURS-642)	1/13/2020 - 5/02/2020	\$ 1,868.70	\$ 1,401.53	\$ 1,500.00
4/14/2020	Emily Nelson/Nurses	SVSU/BSN-FNP	Research in Advanced Nursing Practice (NURS-648)	1/13/2020 - 5/02/2020	\$ 1,868.70	\$ 98.47	
4/14/2020	Craig Goulet/Non-rep (follow USW)	U of M Flint/MBA	Applied Quantitative Analysis (SCM 512)	7/24/2020 - 8/15/2020	\$ 2,332.50	\$ 1,500.00	\$ 1,500.00

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BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (7/14/2020)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

A. VACANCIES (BUDGETED)

1. 9-1-1 Central Dispatch - Dispatcher (full time; \$16.17/hr. entry)
2. Sheriff - Alcohol/Drug Test Unit Corrections Officers (part time; \$16.75/hr. entry)
3. Department on Aging - Nurse, Personal Care Program (full time; RN \$22.55/hr.-\$25.95/hr. or BSN \$22.73/hr.-\$26.67/hr.)
4. Personnel - Personnel Assistant (full time; \$42,140.80/year)

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

TOM RYDER, CHAIR
AND COMMITTEE

Vacancies1

MOVED BY COMM. _____

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



**BAY COUNTY
PERSONNEL DEPARTMENT**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

To: Tom Ryder, Chairman, Personnel/Human Services Committee
Michael Duranczyk, Board of Commissioners

From: Tiffany Jerry, Director of Personnel and Employee Relations

Date: July 7, 2020

Re: **Personnel/Human Services Committee Agenda**

Please consider the following items for the board agenda next week.

1. **Request (Vacancy):**

Chris Izworski has submitted a request to hire a full-time 9-1-1 Dispatcher with Bay County Central Dispatch, if needed.

Background:

Due to the high turnover and the nature of 9-1-1 dispatcher positions, this is an attempt to maintain minimum staffing levels at Central Dispatch.

Finance/Economics:

Full-time position with benefits as provided for within the GELC labor agreement, although union membership is voluntary. Entry level rate of pay is \$16.17 per hour. Funds exist within the current existing budget.

Recommendation:

Please refer to the full board for approval to hire a full-time 9-1-1 Dispatcher, if needed.

2. **Request (Vacancies):**

Sheriff Cunningham is requesting to hire two part-time officers to administer the prepaid Preliminary Breath Test (PBT) and Swift and Sure Drug Test programs

Background:

Vacancies are a result of resignations submitted by 2 current employees.

Finance/Economics:

The hourly entry rate of pay is \$16.75. The PBT and Swift and Sure programs require no additional funding to maintain the staffing level.

Recommendation:

Please approve hiring 2 part-time Drug Test Corrections Officers in order to maintain the level of staffing for the positions.

3. **Request (Vacancy):**
Beth Eurich has submitted a request to post and fill a full-time Nurse with the Personal Care Program in the Department on Aging.

Background:

The current full-time employee will be retiring with an effective date of August 4, 2020.

Finance/Economics:

This is a full-time position with benefits as provided for within the Public Health Registered Nurses Organization labor agreement (although union membership is voluntary). Pay range for an RN is \$22.55 - \$25.95 per hour or \$22.73 - \$26.67 per hour for a BSN. The position is currently budgeted as a BSN.

Recommendation:

Please refer to the full board for approval to post and fill a full-time Nurse position with the Department on Aging. Further, if this position is filled with an internal candidate, we also recommend filling that vacancy as well.

4. **Request (Vacancy):**
Request permission to post and fill a full-time Personnel Assistant position in the Personnel Department.

Background:

Current employee will be retiring with an effective date of August 4, 2020.

Finance/Economics:

This is a full-time position with benefits covered under the Personnel Policy. Entry level rate of pay is \$42,140.80 per year. This is a non-represented position. Funds are currently budgeted in the 2020 budget.

Recommendation:

Please approve the posting and filling of the Personnel Assistant position in the Personnel Department.

Thank you for your consideration and approval of any necessary budget adjustments related to the aforementioned requests. If you have any questions or concerns, please feel free to contact me.

cc: Jim Barcia
Amber Davis-Johnson
Jan Histed
Kim Priessnitz
Chris Izworski
Troy Cunningham
Elizabeth Eurich



Troy R. Cunningham
Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: July 1, 2020

TO: Tiffany Jerry
Director of Personnel

FROM: Sheriff Troy R. Cunningham *TC*

RE: **Request to hire two (2) Alcohol/Drug Test Unit
Corrections Officers**

Background: Requesting to hire two part time officers to administer the prepaid Preliminary Breath Test (PBT) and Swift and Sure Drug Test programs. It has become necessary, due to resignations, to replace two of the approved part time Drug Test Corrections Officer program positions.

Finance/Economics: The PBT and Swift and Sure programs require no additional funding to maintain the staffing level.

Recommendations: I am requesting the committee's approval and authorization and to make necessary any budget adjustments to hire two (2) Part-time Drug Test Corrections Officer replacements, in order to maintain the level of staffing part time for the positions.

CC: Undersheriff Christopher D. Mausolf
Jail Administrator Troy A. Stewart
Tom Ryder, Chairman of Personnel/Human Services
Jan Histed, Finance Director
Kim Priessnitz, Assistant Finance Director
Michele Zook, Personnel
Deanne Berger, BOC
File Copy

LS/Personnel.PBT-PTpos.

Phone: (989) 895-4050

Public Safety Depends On You!
503 Third Street, Bay City, Michigan 48708

Fax (989) 895-4058



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**BAY COUNTY
DEPARTMENT ON AGING**

**James A. Barcia
County Executive**

June 17, 2020

To: Tiffany Jerry
Personnel Director

From: Beth Eurich, LBSW 
Bay County Department on Aging Director

Request:

To post and fill one Full-Time Nurse – Personal Care Program position.

Background:

The current Full-Time employee will be retiring on 8/4/2020.

Finance/Economics:

This is a Full-Time Position with benefits as provided for within the Public Health Registered Nurses Organization agreement, although union membership is voluntary. Rate of pay is \$22.55 (NN05) per hour progressing to \$25.95 (NN05) per hour, after 5 years for RN; \$22.73 (NN08) per hour progressing to \$26.67 (NN08) per hour, after 5 years for BSN. It is an existing, budgeted BSN position.

Recommendation:

To post and fill the Full-Time Nurse - Personal Care Program position.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (7/14/2020)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

A. VACANCIES (BUDGETED)

- 1. Prosecutor - Assistant Prosecuting Attorney (full time; \$63,648/year entry)

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

TOM RYDER, CHAIR AND COMMITTEE

Vacancies2

MOVED BY COMM. _____

SUPPORTED BY COMM.

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include: MICHAEL J. DURANCZYK, ERNIE KRYGIER, VAUGHN J. BEGICK, KIM J. COONAN, THOMAS M. HEREK, TOM RYDER, MICHAEL E. LUTZ.

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY PROSECUTING ATTORNEY NANCY E. BORUSHKO

TO: Tom Ryder
Chairperson, Personnel/Human Services Committee

FROM: Nancy E. Borushko 
Bay County Prosecutor

RE: Personnel/Human Services Committee Agenda

DATE: July 7, 2020

Request: To be placed on the agenda for the next Personnel/Human Services Committee.

Background: Request to fill the position of Assistant Prosecuting Attorney, due to the upcoming retirement of APA Sylvia Linton. Ms. Linton's official last day is August 3, 2020. I will need to fill this position as soon as possible. An Assistant Prosecutor is a PN10, with a starting salary of \$63,648.00.

Under the general supervision of the Prosecuting Attorney, an Assistant Prosecutor serves as the legal representative of the People of the State of Michigan in regard to criminal offenses in Bay County. He/She prosecutes persons accused of misdemeanor, felony and juvenile offenses and prepares case materials and participates in all court proceedings until final disposition of case.

Finance: This is a full time positions with benefits. Funds exist within the current Prosecutor budget.

Recommendation: Please refer to the full Board for approval to fill the position of an Assistant Prosecuting Attorney.

cc: Tiffany Jerry, Personnel Director
Michael J. Duranczyk, Board Chairman
Bob Redmond, BOC Analyst
Jan Histed, Finance Officer
Kim Priessnitz, Asst. Finance Officer
Amber Johnson, Corporation Counsel

BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MI 48708

TELEPHONE (989) 895-4185 FAX: (989) 895-4167
TDD [HEARING IMPAIRED] (989) 895-2059

**OFFICE OF ASSIGNED COUNSEL
MONTHLY REPORT
MAY, 2020**

		2018	2019	2020
Total Number of Arraignments:		0	224	45
VOP	1			
Felony	21			
Misd.	16			
Traffic	0			
Arraign. Only	3			
FTA/FTP/VOB	4			
Misc. Arraign.	0			
Total Number of Referrals:		183	204	40
VOP	1			
Felony	24			
Misd.	15			
Traffic	0			
Appeals	0			
PPO's	0			
FOC	0			
Paternity	0			
Total Number of New Assignments:		159	185	31
VOP	1			
Felony	20			
Misd.	10			
Traffic	0			
Appeals	0			
PPO's	0			
FOC	0			
Paternity	0			
Total Number of Defendants Currently Representing - Assigned on New Charges:		23	16	9
VOP	0			
Felony	4			
Misd.	5			
Traffic	0			
Appeals	0			
PPO's	0			
FOC	0			
Paternity	0			
Total Number of Defendants denied Court Appointed Counsel:		1	4	0
VOP	0			
Felony	0			
Misd.	0			
Traffic	0			
Appeals	0			
PPO's	0			
FOC	0			
Paternity	0			

ARRAIGNMENTS

JEFF MARTIN

Total Arraignments: 23

Felonies	13
Misd.	8
Traffic	0
Arraign. Only	1
FTA/FTP/VOB	1

GARSKE/HEWITT

Total Arraignments: 21

Felonies	8
Misd.	8
Traffic	0
Arraign. Only	2
FTA/FTP/VOB	3

CIRCUIT COURT

Total Arraignments: 1

Felonies/VOP	1
--------------	---

ASSIGNMENTS

There were a total of **40** defendants assigned on felonies, misdemeanors, traffic & vop's.

CRIMINAL DEFENSE OFFICE

New Assignments: 2018 2019 2020
78 88 17

Felonies	10
C.C. VOP	1
Misd.	6
Traffic	0

Arraigned 1

There were a total of **31** NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Criminal Defense Office was assigned.
 17 or **55%**

Defendants Currently Representing - Assigned on New Charges: 2018 2019 2020
12 6 4

Felonies	2
C.C. VOP	0
Misd.	2
Traffic	0

PUBLIC DEFENDER OFFICE

New Assignments: 2018 2019 2020
77 87 14

Felonies	10
C.C. VOP	0
Misd.	4
Traffic	0

There were a total of **31** NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Public Defender's Office was assigned.
 14 or **45%**

Defendants Currently Representing - Assigned on New Charges: 2018 2019 2020
11 7 4

Felonies	1
C.C. VOP	0
Misd.	3
Traffic	0

PRIVATE COUNSEL

New Assignments: 2018 2019 2020
2 5 0

Felonies	0
C.C. VOP	0
Misd.	0
Traffic	0

There were a total of **31** NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Private Counsel was assigned.
 0 or **0%**

Defendants Currently Representing - Assigned on New Charges: 2018 2019 2020
0 2 1

Felonies	1
C.C. VOP	0
Misd.	0
Traffic	0

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (7/14/2020)

RESOLVED By the Bay County Board of Commissioners that the following report is received:

- 1. Employment Status Report - JUNE 2020

MICHAEL J. DURANCZYK, CHAIR AND BOARD

County Executive - Status Reports

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include names like MICHAEL J. DURANCZYK, KIM J. COONAN, ERNIE KRYGIER, THOMAS M. HEREK, VAUGHN J. BEGICK, TOM RYDER, and MICHAEL E. LUTZ.

VOTE TOTALS: ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___ VOICE: YEAS ___ NAYS ___ EXCUSED ___ DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___ AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

**CHANGES IN EMPLOYMENT STATUS
June, 2020**

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
<u>NEW HIRE (On-call/temporary/seasonal):</u>		
<u>Mosquito Control:</u>		
Charles Ackley, III	Seasonal Technician	6/02/2020
Alec Leppek	Seasonal Technician	6/02/2020
Madisyn Dye	Seasonal Technician	6/02/2020
Amanda Calcutt	Seasonal Technician	6/22/2020
Brooke Duley	Seasonal Technician	6/23/2020
Maxwell Michalski	Seasonal Technician	6/22/2020
Jensen Taylor	Night Technician	6/22/2020
Owen VanDriessche	Seasonal Technician	6/25/2020
<u>Pinconning Park:</u>		
Edgar Wolcott	Park Ranger	6/27/2020
<u>Golf Course:</u>		
Mark Baranek	Starter Ranger	6/12/2020
<u>RETIREMENT:</u>		
Barbara Kukla Typist Clerk III (FT)	Health Department, Family Planning	6/21/2020
Sandra Jozwiak Site Coordinator (PT)	Department on Aging	6/27/2020

Personnel Department
July 2, 2020

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BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2020

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (7/14/2020)

WHEREAS, The Bay County Executive recommends in favor of appointment/reappointment of the following individuals to the Great Lakes Bay Michigan Works! Workforce Development Board of Directors for Prosperity Region 5:

- 1. Brian Klele from the International Brotherhood of Electrical Workers Local 692 to a term ending June 20, 2022 (new appointment);
2. Trevor Keyes from the Bay Area Chamber of Commerce to a term ending June 30, 2022 (reappointment);
3. Chris Taylor from the Michigan LiUNA! Local 1098 to a term ending June 30, 2022 (new appointment); and
4. Melissa Bloom from the Bay Area Chamber of Commerce to a term ending June 30, 2022 (new appointment);

Therefore, Be It

RESOLVED That the Bay County Board of Commissioners concurs with the County Executive's recommendation and appoints Brian Klele, Trevor Keyes, Chris Taylor and Melissa Bloom to the Michigan Works! Workforce Development Board for Prosperity Region 5 as outlined above.

MICHAEL J. DURANCZYK, CHAIR AND BOARD

Michigan Works! - Brian Klele; Trevor Keyes; Chris Taylor; Melissa Bloom

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Kim J. Coonan, Michael E. Lutz, Ernie Krygier, Thomas M. Herek, Vaughn J. Begick, and Tom Ryder.

VOTE TOTALS: ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____ VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____ AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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**OFFICE OF
BAY COUNTY EXECUTIVE**

James A. Barcia
County Executive

515 Center Avenue, Suite 401
Bay City, Michigan 48708
Tel: (989) 895-4130 | Fax: (989) 895-2094

MEMORANDUM

TO: MICHAEL J. DURANCZYK, CHAIRMAN
BAY COUNTY BOARD OF COMMISSIONERS

FROM: JIM BARCIA, COUNTY EXECUTIVE *JAB.*

RE: WORKFORCE DEVELOPMENT BOARD

DATE: June 29, 2020

BACKGROUND:

I would like to appoint the following individuals from Bay County to serve on the Great Lakes Bay Michigan Works! Workforce Development Board of Directors for Prosperity Region 5.

1. From the International Brotherhood of Electrical Workers Local 692: Brian Klele for appointment to the Great Lakes Bay Michigan Works! Workforce Development Board for a term ending June 30, 2022.
2. From the Bay Area Chamber of Commerce: Trevor Keyes for reappointment to the Great Lakes Bay Michigan Works! Workforce Development Board for a term ending June 30, 2022.
3. From the Michigan LiUNA! Local 1098: Chris Taylor for appointment to the Great Lakes Bay Michigan Works! Workforce Development Board for a term ending June 30, 2022.
4. From the Bay Area Chamber of Commerce: Melissa Bloom for appointment to the Great Lakes Bay Michigan Works! Workforce Development Board for a term ending June 30, 2022.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

I request the Bay County Board of Commissioners concur in my appointment of these individuals to represent the Bay County community as members of the Great Lakes Bay Michigan Works! Workforce Development Board of Directors covering Prosperity Region 5.



International Brotherhood of Electrical Workers Local Union No. 692, AFL-CIO

Electrical Trades Building • 1300 West Thomas Street • Bay City, Michigan 48706
Phone: 989.684.4510 • Fax: 989.684.1810



May 5, 2020

Christopher Rishko, CEO
Great Lakes Bay Michigan Works
1409 Washington Street
Midland, MI 48640

Dear Chris,

I hope this letter finds you well and most of all healthy. It has truly been my pleasure and I have thoroughly enjoyed serving on the WDB board over the past 2 years. With this being said, my new role in the IBEW is quite demanding and it would really be difficult to give the board the time that it deserves. IBEW Local 692 would like the opportunity to continue to be a part of Great Lakes Bay Michigan Works.

Therefore, the International Brotherhood of Electrical Workers Local 692 would like to nominate Brian Klele, Director of Membership Development to serve on the Great Lakes Bay Michigan Works! Workforce Development Board for a two-year term ending June 30th, 2022. Thank you kindly for your consideration in this matter.

Regards,

A handwritten signature in cursive script that reads "Ryan Charney".

Ryan Charney
Business Manager / Financial Secretary
IBEW Local 692
1300 West Thomas Street
Bay City, Michigan 48706
(989) 205-1403



June 16, 2020

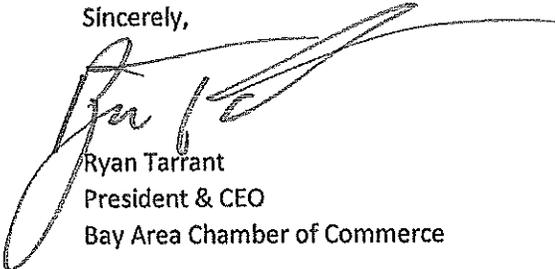
Mr. Christopher Rishko
CEO Michigan Works!
1409 Washington
Midland, MI 48640

Dear Mr. Rishko:

The Bay Area Chamber of Commerce nominates Trevor Keyes, President & CEO of Bay Future, Inc., to serve as an economic development representative on the Great Lakes Bay Michigan Works! Workforce Development Board.

We are pleased to assist Michigan Works! with the recruitment of quality volunteer leadership. Please do not hesitate to contact me if you need additional information or if I may be of further assistance.

Sincerely,



Ryan Tarrant
President & CEO
Bay Area Chamber of Commerce

cc: Hon. Jim Barcia

LiUNA!

LOCAL 1098

345 E Morley Dr.
Saginaw, MI 48601
(p) 989.752.6146
(f) 989.752.5799

Laborers' International Union of North America | *Feel the Power!*

July 6, 2020

James Barcia
Executive, Bay County
515 Center Avenue
Bay City, MI 48708

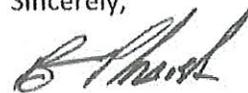
Dear Mr. Barcia,

Please accept this letter as my recommendation for Mr. Chris Taylor to the Great Lakes Work Force Development Board.

It is my opinion that, Mr. Taylor will be an asset to this Board with his excellent work ethics and his understanding of the industry will continue to provide vital insight in the construction workplace and basic needs of the community.

If you need any further information or have any questions, please contact me at 989-752-6146. Thank you.

Sincerely,



Brent Pilarski
Business Manager
LiUNA Local 1098

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June 16, 2020

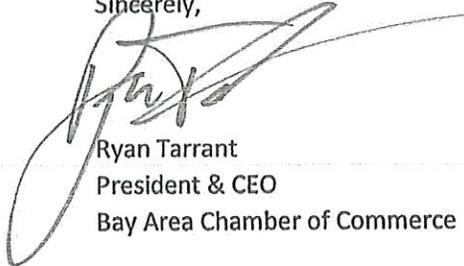
Mr. Christopher Rishko
CEO Michigan Works!
1409 Washington
Midland, MI 48640

Dear Mr. Rishko:

The Bay Area Chamber of Commerce nominates Melissa Bloom, McLaren Bay Region, to serve as an economic development representative on the Great Lakes Bay Michigan Works! Workforce Development Board.

We are pleased to assist Michigan Works! with the recruitment of quality volunteer leadership. Please do not hesitate to contact me if you need additional information or if I may be of further assistance.

Sincerely,



Ryan Tarrant
President & CEO
Bay Area Chamber of Commerce

cc: Hon. Jim Barcia

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BAY COUNTY BOARD OF COMMISSIONERS

MAY 12, 2020

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A REGULAR SESSION ON TUESDAY, MAY 12, 2020, VIA ZOOM. DUE TO THE SPREAD OF THE COVID-19 (CORONA VIRUS DISEASE 2019) THE MEETING WAS HELD VIA ZOOM. PUBLIC ACCESS AT BAY COUNTY COMMUNITY CENTER, 108 JOHN F. KENNEDY DRIVE, BAY CITY, MI. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN MICHAEL DURANCZYK AT 4:00 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS ERNIE KRYGIER, VAUGHN J. BEGICK, KIM COONAN, THOMAS HEREK, TOM RYDER, MICHAEL LUTZ AND CHAIRMAN MICHAEL DURANCZYK

OTHER MEMBERS: CYNTHIA A. LUCZAK, BAY COUNTY CLERK
TINA MUELLER, SECRETARY TO THE COUNTY CLERK
DEANNE C. BERGER, BOARD COORDINATOR
ROBERT J. REDMOND, FINANCIAL ANALYST

ALSO PRESENT: JIM BARCIA, COUNTY EXECUTIVE
TIFFANY JERRY, PERSONNEL AND EMPLOYEE RELATIONS DIRECTOR
JAN HISTED, FINANCE OFFICER
AMBER DAVIS-JOHNSON, CORPORATION COUNSEL
CRAIG GOULET, ADMINISTRATIVE SERVICES DIRECTOR
CRISTEN GIGNAC, RECREATION AND FACILITIES
SHAWNA WALRAVEN, BAY COUNTY TREASURER
ELIZABETH EURICH, DIRECTOR OF DIVISION ON AGING
JOEL STRASZ, HEALTH DEPARTMENT DIRECTOR
VARIOUS ELECTED OFFICIALS
VARIOUS DEPARTMENT HEADS
NEWS MEDIA

INVOCATION: THE INVOCATION WAS GIVEN BY THE BAY COUNTY CLERK, CYNTHIA A. LUCZAK.

PLEDGE OF ALLEGIANCE:

MINUTES

MOTION 37: COMM. KRYGIER MOVED TO APPROVE THE BOARD MINUTES FOR THE BAY COUNTY BOARD OF COMMISSIONERS REGULAR BOARD MEETING APRIL 14, 2020; AS PRESENTED. IT WAS SUPPORTED BY

COMM. LUTZ AND PASSED BY A ROLL CALL VOTE: 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

CITIZENS INPUT

THERE WERE NO CITIZENS PRESENT WHO CAME FORWARD TO ADDRESS THE BOARD.

PETITIONS AND COMMUNICATIONS

THERE WERE NO PETITIONS OR COMMUNICATIONS.

REPORTS/RESOLUTIONS OF COMMITTEES

WAYS AND MEANS (TOM HEREK, CHAIR; MICHAEL LUTZ, VICE CHAIR)

RES. 2020-91: COMM. HEREK MOVED TO ADOPT RES. 2020-91 THE BAY COUNTY BOARD OF COMMISSIONERS EXTENDED THE PREVIOUSLY DECLARED LOCAL STATE OF EMERGENCY UNTIL MAY 29, 2020 TO ALLOW ADMINISTRATION ACCESS TO UTILIZE THE COVID-19 BUDGET STABILIZATION FUNDS, WITH THE UNDERSTANDING THAT THIS EXTENSION IN NO WAY EXTENDS OR AFFECTS THE GOVERNOR'S DECLARED STATE OF EMERGENCY OR STAY HOME, STAY SAFE EXECUTIVE ORDER, AND IS FOR INTERNAL COUNTY PURPOSES ONLY TO ALLOW ADMINISTRATION ACCESS TO EMERGENCY PLANS AND FUNDS TO THE FULLEST EXTENT POSSIBLE AND WILL NOT IMPACT THE MOBILITY OF, OR PLACE RESTRICTION ON, MEMBERS ON THE GENERAL PUBLIC. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

COMM. COONAN: COMM. COONAN QUESTIONED IF THERE WAS ANY DOCUMENTATION ON HOW THE \$150,000 WAS BEING SPENT.

EXECUTIVE JIM BARCIA: EXECUTIVE JIM BARCIA ASKED JAN HISTED, FINANCE OFFICER TO PREPARE SOMETHING TO SHOW HOW AND WHERE THE MONEY IS BEING SPENT.

JAN HISTED: JAN HISTED, FINANCE OFFICE COMMENTED; SO FAR \$86,000 WAS

SPENT BUT THAT INCLUDES ALL THE GRANT MONEY. THEY HAVE A SHEET GOING BUT NOT A GOOD NUMBER YET, SHE BELIEVED ROUGHLY AROUND \$15,000 TO \$20,000 HAS BEEN SPENT OF THE \$150,000, BUT THE GRANT MONEY WILL BE USED FIRST. EXECUTIVE JIM BARCIA SAID SOME OF THESE EXPENSES WILL BE REIMBURSABLE.

COMM. BEGICK: COMM. BEGICK STATED NACO IS STILL LOBBYING FOR COUNTY DIRECT ASSISTANCE, NOT SURE IT WILL GO THROUGH, THERE HAD BEEN A LOT OF PUSH BACK, BUT THERE IS A PUSH FOR LOCAL FUNDING.

EXECUTIVE JIM BARCIA: EXECUTIVE JIM BARCIA SHARED THERE SHOULD BE MORE STIMULUS COMING AND HOPEFULLY THE STATE AND COUNTY GOVERNMENTS WILL BE INCLUDED THIS TIME. JIM ALSO COMMENTED IF ANY NEWS MEDIA WERE FOLLOWING THIS ZOOM MEETING, HE CLARIFIED THIS DOES NOT IMPACT THE GOVERNOR'S EXECUTIVE STAY AT HOME ORDER.

RES. 2020-92: COMM. HEREK MOVED TO ADOPT RES. 2020-92 APPROVED THE RENEWAL OF THE 2020 - 2021 CRIME VICTIM RIGHTS GRANT. THE BAY COUNTY PROSECUTOR'S OFFICE HAD BEEN THE RECIPIENT OF A CRIME VICTIM RIGHTS GRANT SINCE 1985. THE 2020 - 2021 GRANT WILL BE APPROXIMATELY \$185,000 WHICH WILL COVER SALARIES, WAGES, AND BENEFITS FOR TWO FULL TIME EMPLOYEES WITH THE EXCEPTION OF RETIREMENT. THE CHAIRMAN OF THE BOARD IS AUTHORIZED TO EXECUTE, AND SUBMIT ELECTRONICALLY (IF REQUIRED), THE GRANT APPLICATION DOCUMENTS AND FUNDING AGREEMENTS AND RELATED DOCUMENTS ON BEHALF OF BAY COUNTY FOLLOWING LEGAL REVIEW/APPROVAL. IT IS UNDERSTOOD THAT IF THESE GRANTS ARE TERMINATED, ANY POSITIONS FUNDED BY THIS GRANT SHALL BE TERMINATED AND WILL NOT BE ABSORBED BY THE COUNTY. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-93: COMM. HEREK MOVED TO APPROVE RES. 2020-93, THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE RENEWAL OF PROSECUTOR'S VICTIM OF CRIME ACT (VOCA) GRANT FOR THE 2020 - 2021 GRANT PERIOD. SINCE 2000, THE BAY COUNTY PROSECUTOR, WITH BOARD APPROVAL, RECEIVED FEDERAL VICTIMS OF CRIME ACT (VOCA) GRANT FUNDING TO ENHANCE THE

SERVICES TO DOMESTIC VIOLENCE AND CHILD SEXUAL ASSAULT VICTIMS. THE VOCA GRANT IS AN 80%/20% GRANT AND THE 80% FUNDS THE SALARY, WAGES AND FRINGES FOR THE FULL TIME VICTIM RIGHTS COORDINATOR, APPROXIMATELY \$88,955; THE 20% MATCH IS COVERED BY (1) THE VICTIM RIGHTS COORDINATOR'S TIME DEDICATED TO THE VOCA GRANT AND INDIRECT COSTS. THE CHAIRMAN OF THE BOARD IS AUTHORIZED TO EXECUTE, AND SUBMIT ELECTRONICALLY (IF REQUIRED), THE GRANT APPLICATION DOCUMENTS AND FUNDING AGREEMENTS AND RELATED DOCUMENTS ON BEHALF OF BAY COUNTY FOLLOWING LEGAL REVIEW/APPROVAL. IT IS UNDERSTOOD THAT IF THESE GRANTS ARE TERMINATED, ANY POSITIONS FUNDED BY THIS GRANT SHALL BE TERMINATED AND WILL NOT BE ABSORBED BY THE COUNTY. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-94:

COMM. HEREK MOVED TO ADOPT RES. 2020-94 APPROVED THE INMATE ADMINISTRATIVE SERVICES CONTRACT (ASC) BETWEEN BAY COUNTY (SHERIFF DEPARTMENT) AND BLUE CROSS BLUE SHIELD FOR THE PERIOD MAY 2020 THRU APRIL 2021 AND AUTHORIZED THE CHAIRMAN OF THE BOARD TO EXECUTE SAID CONTRACT ON BEHALF OF BAY COUNTY FOLLOWING LEGAL REVIEW/APPROVAL. THE BCBS CONTRACT PROVIDES CERTAIN MEDICAL COVERAGE TO COUNTY INMATES WHILE INCARCERATED AND THE BCBS PROGRAM HELPS TO DEFER MEDICAL EXPENSES THAT WOULD OTHERWISE BE INCURRED BY BAY COUNTY. IT WAS SUPPORTED BY COMM. KRYGIER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-95:

COMM. HEREK MOVED TO ADOPT RES. 2020-95 HEREBY AUTHORIZED SUBMITTAL OF THE COMMUNITY CORRECTION FY2021 GRANT APPLICATION AND AUTHORIZED THE BOARD CHAIR TO SIGN ALL APPLICATION DOCUMENTS ON BEHALF OF BAY COUNTY FOLLOWING CORPORATION COUNSEL REVIEW/APPROVAL. THE GRANT APPLICATION DEADLINE IS JUNE 1, 2020 AND IS RECOMMENDED THE BOARD AUTHORIZE AND APPROVE THE GRANT APPLICATION. THE 2020 GRANT AWARD WAS \$170,304 AND IS ANTICIPATED THAT THE FY2021 AWARD WILL BE APPROXIMATELY THE SAME. THE COMMUNITY CORRECTIONS DEPARTMENT HAD BEEN REQUESTING A GRANT YEARLY FROM MDOC FOR THE

PURPOSE OF PROVIDING SERVICES IN THE COMMUNITY TO KEEP PRISON COMMITMENTS LOW. SOME SERVICES INCLUDE INPATIENT/OUTPATIENT SUBSTANCE ABUSE TREATMENT, ZERO TOLERANCE DRUG TESTING, PRETRIAL SERVICES AND EDUCATIONAL PROGRAMMING. IT WAS SUPPORTED BY COMM. RYDER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-96: COMM. HEREK MOVED TO ADOPT RES. 2020-96 AUTHORIZED SUBMITTAL OF THE MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) APPLICATION FOR GRANT RENEWAL AND AUTHORIZED THE CHAIRMAN OF THE BOARD TO SIGN THE GRANT APPLICATION DOCUMENTS AND IF APPROVED BY THE STATE, AUTHORIZED THE CHAIRMAN OF THE BOARD TO SIGN ANY GRANT AWARD DOCUMENTATION. UNDER 780.993 BAY COUNTY MUST SUBMIT A PLAN AND COST ANALYSIS TO THE MIDC IN ORDER TO COMPLY WITH STANDARDS IN REPRESENTING INDIGENT DEFENDANTS AS REQUIRED BY THE STATE OF MICHIGAN. BAY COUNTY MUST SUBMIT A RENEWAL PLAN AND COST ANALYSIS TO MIDC FOR APPROVAL FOR THE NEXT FISCAL YEAR FOR THE STATE OF MICHIGAN WHICH BEGINS OCTOBER 1, 2020. THE GRANT RENEWAL WILL ALLOW BAY COUNTY TO CONTINUE SERVICES WITHOUT ADDING ANY ADDITIONAL COSTS TO THE COUNTY. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-97: COMM. HEREK MOVED TO ADOPT RES. 2020-97 APPROVED THE CIVIC ARENA 2ND COMPRESSOR PROJECT AND AUTHORIZED THE CHAIRMAN OF THE BOARD TO SIGN DOCUMENTS RELATED TO THIS PROJECT ON BEHALF OF BAY COUNTY FOLLOWING CORPORATION COUNSEL REVIEW AND APPROVAL. MAINTENANCE WILL NOT EXCEED \$12,800 BUT CERTAIN SUPPLIES SUCH A AMMONIA OR PARTS MAY BE NECESSARY; NO ADDITIONAL FUNDS ARE NEEDED, HOWEVER , A BUDGET ADJUSTMENT WITH THE CIVIC ARENA BUDGET IS NECESSARY. IT WAS SUPPORTED BY COMM. KRYGIER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-98: COMM. HEREK MOVED TO ADOPT RES. 2020-98 AUTHORIZED THE DIRECTOR OF DEPARTMENT ON AGING TO SUBMIT TO REGION VII

AREA AGENCY ON AGING THE LETTER OF INTENT TO APPLY FOR FUNDING FOR FY 2020-2021. THAT THE DIRECTOR OF DEPARTMENT ON AGING IS AUTHORIZED TO PREPARE AND SUBMIT THE GRANT APPLICATION FOR FUNDING FOR THE SAME FISCAL YEAR. REGION VII AREA AGENCY ON AGING WILL RELEASE FOR REVIEW AND COMMENT, THE PROPOSED ALLOCATION CHART FOR FUNDING FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ONCE THE CHART IS APPROVED FOR DISTRIBUTION, ALL INTERESTED SERVICE PROVIDERS WILL BE MAILED A COPY, ALONG WITH A LETTER OF INTENT FORM. THE LETTER OF INTENT MUST BE SUBMITTED BEFORE THE SPECIFIED DEADLINE FOR AN ORGANIZATION TO APPLY FOR FUNDING. IT WAS SUPPORTED BY COMM. LUTZ AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-99: COMM. HEREK MOVED TO ADOPT RES. 2020-99 ACCEPTED THE GENEROUS DONATIONS FOR THE BAY COUNTY DEPARTMENT ON AGING FROM THE FOLLOWING: UNITY OF BAY CITY - \$483.42 FOR HOME DELIVERY MEAL PROGRAM AND KAY KUBE MEMORIAL - \$1,992.98 FOR THE CONGREGATE ACTIVITY CENTER PROGRAM. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-100: COMM. HEREK MOVED TO ADOPT RES. 2020-100 RECEIVED AND APPROVED THE BAY COUNTY HOUSING DEPARTMENT PHA ANNUAL/5 YEAR PLAN FOR THE YEARS 2020-2024 FOR A 45 DAY SUBMISSION FOR PUBLIC COMMENT/REVIEW. THE CHAIRMAN OF THE BOARD IS AUTHORIZED TO EXECUTE DOCUMENTATION FOR THE PHA ANNUAL/5 YEAR PLAN, CONTINGENT UPON CORPORATION COUNSEL REVIEW AND APPROVAL. IN 2020 THE BAY COUNTY HOUSING DEPARTMENT SUBMITTED TO HUD A NEW PHA ANNUAL/5 YEAR PLAN FOR THE YEARS 2020 - 2024 OUTLINING CAPITAL IMPROVEMENTS, GOALS AND OBJECTIVES AND THIS WAS TENTATIVELY APPROVED BY HUD DETROIT FIELD OFFICE ON APRIL 13TH, 2020 AND ALLOWS FOR SUBMITTAL TO THE BAY COUNTY BOARD OF COMMISSIONERS FOR REVIEW AND APPROVAL. THE PLAN THEN MOVES TO A 45 DAY PERIOD FOR PUBLIC COMMENT, AFTER WHICH IT IS THEN SUBMITTED TO HUD FOR FINAL APPROVAL. THE PHA PLAN IS A COMPREHENSIVE GUIDE WHICH ALLOWS THE HOUSING DEPARTMENT TO OUTLINE CAPITAL PLANS FOR THE NEXT 5 YEARS AS WELL AS ANY OTHER GOALS AND

OBJECTIVES AND TO MEET ANY AND ALL LOCAL HOUSING NEEDS. THIS PHA PLAN IS PROVIDED TO THE BOARD FOR REVIEW AND APPROVAL SO THAT THE HOUSING DEPARTMENT MAY UTILIZE ITS CAPITAL FUNDING THAT IS EARNED THROUGH A FEDERAL GRANT IN THE AMOUNT OF \$141,335.00, PER FISCAL YEAR; NO BAY COUNTY GENERAL FUNDS OR HOUSING FUNDS ARE UTILIZED. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-101: COMM. HEREK MOVED TO ADOPT RES. 2020-101 APPROVED THE ACCOUNTS PAYABLE CLAIMS AGAINST THE COUNTY'S GENERAL FUND. IT WAS SUPPORTED BY COMM. LUTZ AND ADOPTED BY A ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

MOTION 38: COMM. HEREK MOVED TO APPROVE A PROPOSAL SUBMITTED BY PATRICK O'SHEA FOR THE CONVERSION OF TWO(2) EXISTING TENNIS COURTS TO SIX(6) PICKLE BALL COURTS AT CARROLL PARK AT A COST OF \$5,000. THIS WAS REFERRED FROM THE LAST BOARD OF COMMISSIONERS MEETING, APRIL 14, 2020. THE POSTPONEMENT WAS TO ALLOW MR. O'SHEA TO SEEK FUNDING FROM OTHER LOCAL SOURCES TOWARD THE PROPOSED PROJECT, WITH A POSSIBLE JUNE 15, 2020 COMPLETION DATE. IT WAS SUPPORTED BY COMM. KRYGIER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

MOTION 39: COMM. HEREK MOVED TO RECEIVE THE ANALYSIS OF GENERAL FUND EQUITY COVERING JANUARY 1, 2020 - APRIL 29, 2020 AS SUBMITTED BY THE BAY COUNTY FINANCE DEPARTMENT REFLECTING AN ESTIMATED UNASSIGNED FUND BALANCE OF \$3,604,569.00. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY A ROLL CALL VOTE: 7 YEAS, COMM. KRYGIER, BEGICK, RYDER, LUTZ, DURANCZYK, COONAN AND HEREK AND 0 NAYS.

MOTION 40: COMM. HEREK MOVED TO RECEIVE FROM THE FINANCE DEPARTMENT AN UPDATE REGARDING EXECUTIVE DIRECTIVE #2007-11. ON APRIL 14, 2020, AN E-MAIL WAS SENT REQUESTING DEPARTMENTS TO CONTACT THEIR GRANTOR AGENCIES TO CONFIRM THEIR LEVEL OF GRANT FUNDING FOR THE CURRENT

YEAR. AS OF APRIL 29, 2020, THE STATE GRANTOR AGENCIES THAT HAVE RESPONDED TO DEPARTMENT'S REQUESTS INDICATED THAT FUNDING LEVELS FOR THE STATE GRANTS WITH REGARD TO FISCAL YEAR 2019 AND/OR 2020 APPEAR TO HAVE NO CHANGES. IT WAS SUPPORTED BY COMM. KRYGIER AND ADOPTED BY A ROLL CALL VOTE: 7 YEAS, COMM. KRYGIER, BEGICK, RYDER, LUTZ, DURANCZYK, COONAN AND HEREK AND 0 NAYS.

**PERSONNEL/HUMAN SERVICES (TOM RYDER, CHAIR;
MICHAEL E. LUTZ, VICE CHAIR)**

RES. 2020-102: COMM. RYDER MOVED TO ADOPT RES. 2020-102, APPROVED TO POST/ADVERTISE/FILL THE FOLLOWING FULL TIME/PART TIME/TEMPORARY/SEASONAL OR CO-OP POSITIONS/VACANCIES/NEW POSITIONS IN THE FOLLOWING DEPARTMENTS: PROSECUTOR, CRIME VICTIM RIGHTS COORDINATOR AND ASSISTANT CRIME VICTIM RIGHTS COORDINATOR (NOTE: AUTHORIZATION TO FILL THIS POSITION IS CONTINGENT UPON THE CRIME VICTIM RIGHTS COORDINATOR VACANCY BEING FILLED FROM WITH CURRENT STAFF.) IT WAS SUPPORTED BY COMM. LUTZ AND PASSED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-103: COMM. RYDER MOVED TO ADOPT RES. 2020-103, APPROVED TO POST/ADVERTISE/FILL THE FOLLOWING FULL TIME/PART TIME/TEMPORARY/SEASONAL OR CO-OP POSITIONS/VACANCIES/NEW POSITIONS IN THE FOLLOWING DEPARTMENTS: 911 CENTRAL DISPATCH- FULL TIME DISPATCHER; DEPARTMENT ON AGING -PART TIME DRIVER; MOSQUITO CONTROL, FULL TIME MANAGER. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

**BOARD OF COMMISSIONERS (MICHAEL DURANCZYK, CHAIR,
MICHAEL LUTZ, VICE CHAIR)**

RES. 2020-104: COMM. LUTZ MOVED TO ADOPT RES. 2020-104 TO RECEIVE THE EMPLOYMENT STATUS REPORT - APRIL 2020. IT WAS SUPPORTED BY COMM. HEREK AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND

DURANCZYK, 0 NAYS.

COMMISSIONERS KRYGIER, COONAN AND RYDER

RES. 2020-105: COMM. LUTZ MOVED TO ADOPT RES. 2020-105 THE BAY COUNTY BOARD OF COMMISSIONERS STAND COMMITTED TO THE PROTECTION OF ELDERS AND THE PREVENTION OF ELDER ABUSE IN ANY FORM BY ANYONE AND THEY STRONGLY SUPPORT THE LEGISLATION INTRODUCED AND LISTED IN THIS RESOLUTION. SEVERAL HOUSE BILLS HAVE BEEN INTRODUCED THAT WOULD MAKE IT A CRIME TO ASSAULT OR RESTRAIN AN ELDER ADULT OR VULNERABLE ADULT, EXPAND A PROHIBITION AGAINST EMBEZZLEMENT FROM A VULNERABLE ADULT TO INCLUDE AND ELDER ADULT, PRESCRIBE PENALTIES; DEFINE TERMS; AND AMEND THE SENTENCING GUIDELINES, AMONG OTHER ACTS, TO ACCOUNT FOR THESE CHANGES. THE HOUSE BILLS INCLUDE H.B.4254(H-1), H.B.4255, H.B.4257(H-1), H.B. 4258, H.B. 4259, H.B. 4260(H-4) AND H.B. 4265 (H-1). IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY A ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

COMM. DURANCZYK: COMM. DURANCZYK THANKED THE COMMISSIONERS FOR BRINGING THIS FORWARD, VERY WORTHWHILE AND NEEDS TO HAPPEN.

REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

COUNTY EXECUTIVE

EXECUTIVE JIM BARCIA: EXECUTIVE JIM BARCIA COMMENTED HE WANTED AN UPDATE FROM JOEL STRASZ'S, HEALTH DEPARTMENT DIRECTOR, ON THE COVID 19 PANDEMIC. JIM COMPLIMENTED JOEL STRASZ AND HIS TEAM; RYAN MANZ, EMERGENCY MANAGEMENT COORDINATOR AND CHRIS IZWORSKI, 911 DIRECTOR, THEY ARE A DYNAMIC TEAM AND A LOT IS GETTING DONE BEHIND THE SCENES. JIM ALSO THANKED AND APPRECIATED ALL THE BAY COUNTY EMPLOYEES FOR WORKING REMOTELY, FOR THEIR GREAT WORK ETHICS AND PROVIDED SERVICES TO OUR COMMUNITY. HE ALSO SHARED THEY ARE IN THE FINAL STAGES OF HAVING REENGAGEMENT PLANS TO REOPEN THE COUNTY AND PROTECT THE STAFF AND COMMUNITY.

UNFINISHED BUSINESS

THERE WAS NO UNFINISHED BUSINESS

NEW BUSINESS

A DISCUSSION WAS HELD REGARDING THE COMMISSIONERS RECEIVING EMAILS TO ENCOURAGE THE GOVERNOR TO OPEN CAMPGROUNDS MAY 22, 2020, THE BEGINNING OF THE MEMORIAL HOLIDAY WEEKEND. COMM. KRYGIER COMMENTED THIS IS A VALUABLE SOURCE OF INCOME FOR MANY BUSINESSES, HE ASKED EXECUTIVE JIM BARCIA TO WEIGH IN ON BEHALF OF THE BOARD AND REACH OUT TO THE GOVERNOR TO PUSH FOR THE CAMPGROUNDS TO BE OPENED AND STIMULATE THE ECONOMY. EXECUTIVE JIM BARCIA AGREED TO REACH OUT TO LANSING. COMM. DURANCZYK ASKED JOEL STRASZ IF HE HAD ANY INPUT ON OPENING THE CAMPGROUNDS, HE COMMENTED THIS IS UP TO THE GOVERNOR, IT IS HER DECISION. HIS MAIN CONCERN WAS WITH THE BATHROOM SITUATION, IT WOULD NEED TO BE CLEANED AND SANITIZED FREQUENTLY IN ORDER TO STOP THE SPREAD OF THE VIRUS. OTHER COMMISSIONERS COMMENTED THEY RECEIVED THE EMAILS, SOME SHARED THEY SHOULD NOT BE OPENED YET IN FEAR OF SPREADING THE VIRUS. THEY ALSO COMMENTED THAT EVEN IF THE CAMPGROUNDS WERE OPENED IT DOES NOT MEAN PEOPLE WILL COME, THERE IS STILL A LOT OF FEAR.

COMM. BEGICK: COMM. BEGICK INQUIRED ABOUT HAVING THE VETERANS MEMORIAL DAY CEREMONY, THE VETERANS HAVE BEEN INQUIRING. BEGICK QUESTIONED THE FOLLOWING; SHOULD IT BE HELD AT THE COUNTY BUILDING OR CEMETERIES, HE MENTIONED IT WOULD BE HELD OUTSIDE, BUT MANY OF THESE VETERANS ARE ELDERLY AND IT WAS USUALLY A SMALL GATHERING OF AROUND 30 PEOPLE. JOEL STRASZ, HEALTH DEPARTMENT DIRECTOR SAID AS LONG AS PEOPLE WEAR THEIR MASKS AND SOCIAL DISTANCE, HE SAW NO PROBLEM WITH HAVING THE CEREMONY.

JOEL STRASZ: JOEL STRASZ, HEALTH DEPARTMENT DIRECTOR PROVIDED THE FOLLOWING UPDATE ON THE COVID 19 PANDEMIC. AS OF TODAY, MAY 12, 2020, BAY COUNTY HAD 212 POSITIVE CASES, 10 FATALITIES, 25 PENDING CASES, 38 PEOPLE HAVE RECOVERED AND 422 NEGATIVE CASES. SAGINAW COUNTY HAD 829 CASES WITH 90 FATALITIES, TUSCOLA HAD 162 CASES WITH 17 FATALITIES AND MIDLAND COUNTY HAD 67 CASES WITH 8 FATALITIES, SO IN COMPARISON WITH THE OTHER COUNTIES WE ARE DOING FAIRLY WELL. NUMBER OF CASES HAVE JUMPED IN THE

PAST FEW DAYS, IT WAS DUE TO MORE TESTING BEING DONE IN THE COMMUNITY. COMM. DURANCZYK COMMENTED HE LIKES THE DASHBOARD ON THE COUNTY WEBSITE AND HE RECEIVED A LOT OF COMPLIMENTS REGARDING IT, HE THANKED JOEL FOR THE GREAT WORK. JOEL IS ALSO WORKING WITH THE CHAMBER OF COMMERCE TO PUT TOGETHER A WEBSITE TO GIVE GUIDANCE TO REOPENING BUSINESSES.

MOTION 41: COMM. LUTZ MOVED TO WAIVE THE REQUIREMENTS OF THE BAY COUNTY PURCHASING POLICY AND ISSUE A REQUEST FOR PROPOSAL (RFP) IN AN AMOUNT NOT TO EXCEED \$10,000 FOR PRELIMINARY DRAWINGS AND RENDERINGS TO RENOVATE THE CURRENT ANIMAL SERVICES AND ADOPTION CENTER. THE PROPOSAL WAS EXPECTED TO BE COMPLETED PRIOR TO THE JULY FULL BOARD OF COMMISSION MEETING FOR REVIEW AND RECOMMENDATION BEFORE THE AUGUST 4, 2020 PRIMARY BALLOT PROPOSAL MILLAGE DEADLINE OF JULY 28, 2020. COMM. BEGICK SUPPORTED THE MOTION. MOTION WAS DEFEATED BY A ROLL CALL VOTE: 3 YEAS, COMM. DURANCZYK, BEGICK AND LUTZ AND 4 NAYS, COMM. KRYGIER, COONAN, HEREK AND RYDER.

COMM. COONAN: COMM. COONAN COMMENTED THEY NEED TO FIRST COME UP WITH HOW MUCH OF A MILLAGE INCREASE THE PUBLIC WOULD BE WILLING TO VOTE FOR TO SUPPORT AND EXPAND THE ANIMAL SERVICES AND ADOPTION CENTER. HE WANTS THE PUBLIC TO DECIDE BEFORE THE \$10,000 IS SPENT AND WASTED.

EXECUTIVE JIM BARCIA: EXECUTIVE JIM BARCIA DOES NOT WANT TO OVERWHELM THE VOTERS ESPECIALLY AFTER THIS PANDEMIC, WITH PILING ON SO MANY MILLAGE REQUESTS. CURRENTLY WE HAVE ONE FOR THE LIBRARY, THE BAY COUNTY CARE FACILITY AND NOW POSSIBLY ONE FOR THE ANIMAL SERVICES AND ADOPTION CENTER. IF YOU WANT TO HAVE A MILLAGE FOR THE ANIMAL SERVICES AND ADOPTION CENTER YOU WILL HAVE TO EDUCATE THE PUBLIC AND SHOW THEM THE PLANS, PEOPLE GET UPSET IF YOU DON'T HAVE ANSWERS OR A PLAN.

COMM. KRYGIER: COMM. KRYGIER ASKED ROBERT REDMOND, FINANCIAL ANALYST TO CHIME IN AND COMMENT ON HOW THE MONEY WOULD BE SPENT. HE WANTS TO KNOW IF IT WILL COVER JUST THE EXPANSION OR FOR DAILY PAYROLL, BILLS AND ETC.

ROBERT REDMOND: ROBERT REDMOND, FINANCIAL ANALYST, COMMENTED THAT THE \$5,000 - \$10,000 WILL BE SPENT TO PRODUCE DRAWINGS AND

INFORMATION THAT CAN BE SHOWN TO THE PUBLIC. EXECUTIVE JIM BARCIA COMMENTED THAT YOU ALSO NEED TO BE PREPARED FOR QUESTIONS, YOU CANNOT JUST BUILD SOMETHING AND ABANDON IT.

COMM. KRYGIER: COMM. KRYGIER COMMENTED THAT THE MILLAGE WOULD NOT JUST BE FOR EXPANSION, IT WOULD ALSO BE MONEY FOR OPERATION. ROBERT REDMOND COMMENTED THEY NEED AN EXPANSION AND A LOT MORE KENNELS.

COMM. LUTZ: COMM. LUTZ NOTED THAT IF THEY EXPAND THE BUILDING, THEN THEY WOULD HAVE TO EXPAND THE STAFF. HE WALKED THROUGH TO TAKE PRELIMINARY NOTES ON THE NEEDS OF THE KENNEL. THE MILLAGE IS NOT ASKING FOR A HUGE AMOUNT, COMMENTED LUTZ.

COMM. DURANCZYK: COMM. DURANCZYK AGREES WITH COMM. LUTZ, WE NEED TO SPEND THE \$10,000 IN ORDER TO SHOW PEOPLE THE PLANS BEFORE A MILLAGE IS PROPOSED. HE FEELS IT IS A REASONABLE AMOUNT AND IT WOULD PASS UP NORTH. EXECUTIVE JIM BARCIA DOES NOT HEAR THE SAME THING, THEY WANT AN ANIMAL SERVICE UP NORTH NOT THE BAY COUNTY ONE EXPANDED. BEFORE HE HEARD FROM SOME OF THE COMMISSIONERS THAT THEY WANTED TO CLOSE THE SHELTER AND NOW THEY WANT TO PROPOSE A MILLAGE TO EXPAND.

MISCELLANEOUS

ANNOUNCEMENTS

CHAIRMAN DURANCZYK NOTED THE UPCOMING 2020 APPOINTMENTS AS FOLLOWS:

1. JUNE:

A. LIBRARY BOARD - (ONE 5-YEAR TERM - SUE BLONDIN)

2. OCTOBER:

A. LAND BANK AUTHORITY - (ONE 3-YEAR TERM EXPIRING - ANDREW NIEDZINSKI, CITY COMMISSIONER)

B. DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD OF DIRECTORS - (ONE 3-YEAR TERM - SANDY SHUTT)

3. NOVEMBER:

A. BUILDING AUTHORITY (ONE 6-YEAR TERM EXPIRING - DARRELL MACIAG)

4. DECEMBER:

A. DEPARTMENT ON AGING ADVISORY COMMITTEE (FOUR 2-YEAR TERMS EXPIRING: DISTRICTS 2, 4, 6 AND 1 AT LARGE)

CLOSED SESSION

THERE WAS NO NEED FOR A CLOSED SESSION

RECESS/ADJOURNMENT

MOTION 42:

COMM. KRYGIER MOVED TO ADJOURN THE REGULAR BOARD SESSION OF MAY12, 2020. IT WAS SUPPORTED BY COMM. HEREK THE MEETING CONCLUDED AT 5:05 P.M. BY A ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

MICHAEL DURANCZYK, CHAIRMAN
BOARD OF COMMISSIONERS

CYNTHIA A. LUCZAK
BAY COUNTY CLERK
BOARD OF COMMISSIONERS

TINA MUELLER
SECRETARY TO THE CLERK
BOARD OF COMMISSIONERS

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 9, 2020

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A REGULAR SESSION ON TUESDAY, JUNE 9, 2020, VIA ZOOM. DUE TO THE SPREAD OF THE COVID-19 (CORONA VIRUS DISEASE 2019) THE MEETING WAS HELD VIA ZOOM. PUBLIC ACCESS AT BAY COUNTY COMMUNITY CENTER, 108 JOHN F. KENNEDY DRIVE, BAY CITY, MI. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN MICHAEL DURANCZYK AT 4:07 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS ERNIE KRYGIER, VAUGHN J. BEGICK, KIM COONAN, THOMAS HEREK, TOM RYDER, MICHAEL LUTZ AND CHAIRMAN MICHAEL DURANCZYK

OTHER MEMBERS: CYNTHIA A. LUCZAK, BAY COUNTY CLERK
TINA MUELLER, SECRETARY TO THE COUNTY CLERK
DEANNE C. BERGER, BOARD COORDINATOR
ROBERT J. REDMOND, FINANCIAL ANALYST

ALSO PRESENT: JIM BARCIA, COUNTY EXECUTIVE
TIFFANY JERRY, PERSONNEL AND EMPLOYEE RELATIONS DIRECTOR
JAN HISTED, FINANCE OFFICER
AMBER DAVIS-JOHNSON, CORPORATION COUNSEL
CRAIG GOULET, ADMINISTRATIVE SERVICES DIRECTOR
CRISTEN GIGNAC, RECREATION AND FACILITIES
SHAWNA WALRAVEN, BAY COUNTY TREASURER
ELIZABETH EURICH, DIRECTOR OF DIVISION ON AGING
JOEL STRASZ, HEALTH DEPARTMENT DIRECTOR
VARIOUS ELECTED OFFICIALS
VARIOUS DEPARTMENT HEADS
NEWS MEDIA

INVOCATION: THE INVOCATION WAS GIVEN BY THE BAY COUNTY CLERK, CYNTHIA A. LUCZAK.

PLEDGE OF ALLEGIANCE:

MINUTES

MOTION 43: COMM. RYDER MOVED TO APPROVE THE BOARD MINUTES FOR THE BAY COUNTY BOARD OF COMMISSIONERS SPECIAL SESSION BOARD MEETING MARCH 17, 2020; AS PRESENTED. IT WAS SUPPORTED BY

COMM. BEGICK AND PASSED BY A ROLL CALL VOTE: 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

CITIZENS INPUT

THERE WERE NO CITIZENS PRESENT WHO CAME FORWARD TO ADDRESS THE BOARD.

PETITIONS AND COMMUNICATIONS

MOTION 44:

COMM. COONAN MOVED TO RECEIVE AND APPOINT SUSAN BLONDIN TO THE BAY COUNTY LIBRARY BOARD FOR ONE (1) FIVE-YEAR TERM TO EXPIRE JUNE 30, 2025.

VOTES WERE CAST AS FOLLOWS:

1. SUSAN BLONDIN - 7 VOTES - COMM. RYDER, LUTZ, KRYGIER, BEGICK, COONAN, HEREK AND DURANCZYK.

2. MATTHEW BOSCO - 0 VOTES

IT WAS SUPPORTED BY COMM. KRYGIER AND PASSED BY ROLL CALL VOTE: 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

REPORTS/RESOLUTIONS OF COMMITTEES

WAYS AND MEANS (TOM HEREK, CHAIR; MICHAEL LUTZ, VICE CHAIR)

RES. 2020-106:

COMM. HEREK MOVED TO ADOPT RES. 2020-106, IN APRIL 2020, THE BAY COUNTY BOARD OF COMMISSIONERS PASSED RESOLUTION 2020 -67 AUTHORIZING THE BAY COUNTY SHERIFF'S OFFICE TO APPLY FOR THE 2020 CORONAVIRUS EMERGENCY SUPPLEMENT FUNDING PROGRAM GRANT THROUGH THE BUREAU OF JUSTICE ASSISTANCE (BJA). THE PROJECTED PERIOD FOR THIS GRANT IS 24 MONTHS, WITH AN OPPORTUNITY FOR A 24-MONTH EXTENSION AND THERE ARE NO MATCH FUNDS REQUIRED FOR THIS GRANT AS IT IS MODELED ON THE 2019 JAG GRANT APPLICATION. THE BAY COUNTY SHERIFF'S OFFICE RECEIVED NOTIFICATION ON MAY 19, 2020 THAT THEY HAVE BEEN AWARDED THE GRANT AND WERE PROVIDED THE GRANT DOCUMENTS THAT

NEED TO BE COMPLETED IN ORDER TO RECEIVE THE GRANT FUNDS. THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE CHAIRMAN OF THE BOARD TO EXECUTE ALL 2020 CORONAVIRUS EMERGENCY SUPPLEMENT FUNDING PROGRAM GRANT AWARD DOCUMENTS ON BEHALF OF BAY COUNTY (SHERIFF) FOLLOWING CORPORATION COUNSEL REVIEW AND APPROVAL. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY A ROLL CALL VOTE: 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS. THE BAY COUNTY

RES. 2020-107: COMM. HEREK MOVED TO ADOPT RES. 2020-107 APPROVED THE AMENDMENT TO THE SCHOOL RESOURCE OFFICER CONTRACT WITH THE PINCONNING SCHOOL DISTRICT TO ADDRESS THE COVID-19 SCHOOL CLOSURE AND AUTHORIZED THE CHAIRMAN OF THE BOARD TO EXECUTE SAID AMENDMENT ON BEHALF OF BAY COUNTY (SHERIFF'S OFFICE) FOLLOWING CORPORATION COUNSEL REVIEW/APPROVAL. AS A RESULT OF THE COVID-19 SCHOOL CLOSURES, THE DEPUTY ASSIGNED TO THE SCHOOL DISTRICT HAD BEEN UNABLE TO PROVIDE THE CONTRACTED SERVICES TO THE SCHOOL DISTRICT SINCE MARCH 13, 2020 AND HAD BEEN REASSIGNED TO GENERAL ROAD PATROL DUTIES. THE PARTIES HAVE MUTUALLY AGREED , SUBJECT TO APPROVAL BY THE BAY COUNTY BOARD OF COMMISSIONERS AND THE SCHOOL BOARD, THAT BAY COUNTY WILL FORGIVE THE CONTRACT PRICE FOR THE TIME PERIOD OF APRIL 1, 2020 THROUGH JUNE 30, 2020. LOSS OF REVENUE TO BAY COUNTY WAS \$5,000, THIS LOSS MAY BE ABSORBED BY OTHER COST SAVINGS AT THE SHERIFF'S OFFICE. THE SHERIFF'S OFFICE HAD NOT BEEN AT 100% STAFFING THIS YEAR DUE TO STAFF TURNOVER WHICH HAS RESULTED IN SOME COST SAVINGS; ADDITIONALLY, THE SHERIFF WAS ACTIVELY PURSUING OTHER OPTIONS SUCH AS EMERGENCY GRANTS AND FUNDS TO COVER THE LOST REVENUE, BUT IS UNCERTAIN IF ALTERNATIVE FUNDING WAS AVAILABLE TO COVER THE LOST REVENUE. IT WAS SUPPORTED BY COMM. LUTZ AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-108: COMM. HEREK MOVED TO ADOPT RES. 2020-108 APPROVED THE AMENDMENT TO THE SCHOOL RESOURCE OFFICER CONTRACT WITH THE BAY CITY PUBLIC SCHOOL DISTRICT TO ADDRESS THE COVID-19 SCHOOL CLOSURE AND AUTHORIZED THE CHAIRMAN OF THE BOARD TO EXECUTE SAID AMENDMENT ON BEHALF OF BAY COUNTY (SHERIFF'S OFFICE) FOLLOWING CORPORATION COUNSEL

REVIEW/APPROVAL. AS A RESULT OF THE COVID-19 SCHOOL CLOSURES, THE DEPUTY ASSIGNED TO THE SCHOOL DISTRICT HAD BEEN UNABLE TO PROVIDE THE CONTRACTED SERVICES TO THE SCHOOL DISTRICT SINCE MARCH 13, 2020 AND HAS BEEN REASSIGNED TO GENERAL ROAD PATROL DUTIES. THE PARTIES HAVE MUTUALLY AGREED , SUBJECT TO APPROVAL BY THE BAY COUNTY BOARD OF COMMISSIONERS AND THE BCPS SCHOOL BOARD, THAT BAY COUNTY WILL REDUCE THE CONTRACT PRICE BY 50% FOR APRIL, MAY AND JUNE 2020 WITH ALL OTHER TERMS OF THE AGREEMENT REMAINING IN EFFECT. LOSS OF REVENUE TO BAY COUNTY WAS \$7,200, THIS LOSS MAY BE ABSORBED BY OTHER COST SAVINGS AT THE SHERIFF'S OFFICE. THE SHERIFF'S OFFICE HAD NOT BEEN AT 100% STAFFING THIS YEAR DUE TO STAFF TURNOVER WHICH HAS RESULTED IN SOME COST SAVINGS; ADDITIONALLY, THE SHERIFF WAS ACTIVELY PURSUING OTHER OPTIONS SUCH AS EMERGENCY GRANTS AND FUNDS TO COVER THE LOST REVENUE, BUT IS UNCERTAIN IF ALTERNATIVE FUNDING WAS AVAILABLE TO COVER THE LOST REVENUE. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-109: COMM. HEREK MOVED TO APPROVE RES. 2020-109, THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE DEPARTMENT ON AGING'S ACCEPTANCE OF FFCRA AND CARES FUNDS FROM REGION VII AREA AGENCY ON AGING FOR FISCAL YEAR ENDING SEPTEMBER 30, 2020 AS WELL AS THE TRANSFER OF GRANT FUNDS FROM THE HOMEMAKING SERVICES TO PERSONAL CARE SERVICES FOR THE FISCAL YEAR ENDING SEPTEMBER 20, 2020. THE CHAIRMAN OF THE BOARD WAS AUTHORIZED TO SIGN ALL DOCUMENTS RELATED TO THE FUNDING AWARD ON BEHALF OF BAY COUNTY (DEPARTMENT ON AGING). THE FFCRA FUNDS IN THE AMOUNT OF \$75,754 AND CARES FUND IN THE AMOUNT OF \$144,064 TO ASSIST WITH THE HOME DELIVERED MEALS PROGRAM ARE AVAILABLE FOR THIS CURRENT FISCAL YEAR ENDING SEPTEMBER 30, 2020. THE AMOUNT REQUESTED TO TRANSFER FROM HOMEMAKING SERVICES TO PERSONAL CARE SERVICES, \$8,432, WAS APPROVED TO BE TRANSFERRED BY REGION VII AREA AGENCY ON AGING FOR THE FISCAL YEAR 2019-2020 AND THERE IS NO MATCH REQUIRED FOR THE FFCRA AND CARES FUNDING. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER,

LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-110: COMM. HEREK MOVED TO ADOPT RES. 2020-110 AUTHORIZED APPLICATION TO THE STATE OF MICHIGAN FOR A 9-1-1 EQUIPMENT END OF LIFE GRANT AND APPROVED THE 10% GRANT MATCH OF \$5,002. THE CHAIRMAN OF THE BOARD WAS AUTHORIZED TO EXECUTE THE GRANT APPLICATION DOCUMENTS ON BEHALF OF BAY COUNTY (9-1-1 CENTRAL DISPATCH). THE TOTAL ESTIMATED COST OF REPLACING A PORTION OF THE END OF LIFE HARDWARE AND SOFTWARE ALLOWABLE UNDER THE GRANT IS \$50,013 WITH A 10% MATCH REQUIRED TO RECEIVE THE GRANT. IF THE STATE OF MICHIGAN APPROVED THE ENTIRE GRANT REQUEST, THE TOTAL COST OF THE MATCH WAS ANTICIPATED AT \$501.30. BAY COUNTY 9-1-1 CENTRAL DISPATCH DID NOT BUDGET FUNDS IN 2020 FOR THE PURPOSE OF PAYING THE 10% MATCH, HOWEVER, BAY COUNTY 9-1-1 CENTRAL DISPATCH HAD AVAILABLE FUNDS TO PAY FOR THE 10% MATCH. IT WAS SUPPORTED BY COMM. LUTZ AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-111: COMM. HEREK MOVED TO ADOPT RES. 2020-111 APPROVED IMPROVEMENTS TO REPAIR AND REVITALIZE THE EQUINE FACILITIES AT THE BAY COUNTY FAIRGROUNDS, UTILIZING AWARDED GRANT FUNDS FROM THE BAY AREA COMMUNITY FOUNDATION (\$4,000) AND SC JOHNSON & SONS, INC. (\$4,000) WITH THE UNDERSTANDING THAT THE IMPROVEMENTS WILL BE COMPLETED BY VOLUNTEERS AND ANY EXPENSES THAT EXCEED THE GRANT WILL BE PAID BY THE BAY COUNTY FAIR AND YOUTH EXPOSITION GENERAL FUNDS. IT WAS SUPPORTED BY COMM. KRYGIER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-112: COMM. HEREK MOVED TO ADOPT RES. 2020-112 APPROVED AN AGREEMENT ALLOWING FOR THE CREATION OF AN ACCOUNT TO ASSIST BAY COUNTY ACTIVE ASSAILANT TASKFORCE (AATF), RECEIVING AND MANAGING FUNDS FOR THE AATF IN SUPPORT OF THE ONGOING ACTIVE ASSAILANT MISSION. THE AATF WAS ORIGINALLY TASKED WITH DEVELOPING A RESPONSE PLAN TO BE USED DURING AN ACTIVE ASSAILANT INCIDENT IN SCHOOLS. AS THIS PLANNING/TRAINING/EXERCISE PROCESS CONTINUED, IT BECAME INCREASINGLY CLEAR THAT A CONTINUED, CONSORTED

EFFORT WOULD NEED TO BE UNDERTAKEN TO ENSURE THAT THE FIRST RESPONDERS OF BAY COUNTY WOULD BE ABLE TO CONTINUE TO RESPOND TO ACTIVE ASSAILANT EVENTS IN THE BEST WAY POSSIBLE. IN ORDER TO CONTINUE WITH THIS MISSION, THE AATF HAS APPROACHED THE FIRST RESPONDER AGENCIES IN BAY COUNTY AND RECEIVED A COMMITMENT FROM MOST OF THEM TO ASSIST WITH FINANCIAL SUPPORT OF THE TASKFORCE. SEVERAL LOCAL BUSINESSES HAD AGREED TO PROVIDE FINANCIAL SUPPORT. THE TASKFORCE NOW ASKS BAY COUNTY EMERGENCY SERVICES TO RECEIVE AND MANAGE THESE FUNDS TO SUPPORT THE ONGOING MISSION. THERE WOULD BE NO FINANCIAL OBLIGATION TO BAY COUNTY; APPROVAL WOULD CREATE AN ACCOUNT TO RECEIVE AND DISBURSE FUNDS FOR THE AATF PER BAY COUNTY'S PURCHASING POLICY. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-113: COMM. HEREK MOVED TO ADOPT RES. 2020-113 APPROVED THE ACCOUNTS PAYABLE CLAIMS AGAINST THE COUNTY'S GENERAL FUND. IT WAS SUPPORTED BY COMM. LUTZ AND ADOPTED BY A ROLL CALL VOTE: 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-114: COMM. HEREK MOVED TO ADOPT RES. 2020-114 APPROVED THE RENEWAL OF THE AGREEMENT BETWEEN BAY COUNTY (INFORMATION SYSTEMS DIVISION) AND BAY METRO FOR TECHNOLOGY SERVICE AND SUPPORT AND AUTHORIZED THE CHAIRMAN OF THE BOARD TO EXECUTE SAID AGREEMENT ON BEHALF OF BAY COUNTY FOLLOWING CORPORATION COUNSEL REVIEW/APPROVAL. BAY METRO PROVIDES PUBLIC TRANSPORTATION SERVICES TO THE RESIDENTS OF BAY COUNTY. BAY COUNTY WILL RECEIVE \$6,000 FOR JULY 2020 TO JUNE 2021 FOR SUPPORT AND SERVICES FROM BAY METRO, THIS WAS AN INCREASE FROM THE PREVIOUS YEAR AS MORE SERVICE HOURS ARE USED. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

RES. 2020-115: COMM. HEREK MOVED TO ADOPT RES. 2020-115 AUTHORIZED THE PROCESS OF REQUEST FOR PROPOSAL FOR AUDIT SERVICES FOR A FIVE YEAR PERIOD, WITH A POSSIBLE EXTENSION PERIOD,

COMMENCING WITH THE FISCAL YEAR ENDING DECEMBER 31, 2020. THE 2020 BUDGET CONTAINS APPLICABLE FUNDS TO COVER YEAR ONE OF THE FINANCIAL AUDIT SERVICES AND NO ADDITIONAL COUNTY GENERAL FUNDS WERE REQUESTED. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

MOTION 45: COMM. HEREK MOVED TO RECEIVE THE ANNUAL REPORT OF BALANCE IN LAND SALE PROCEEDS ACCOUNTS FROM THE BAY COUNTY TREASURER'S OFFICE. PER THE REPORT FROM TAX YEARS 2015 AND 2016 THE SUBTOTAL AVAILABLE FOR TRANSFER FROM THE CURRENT REPORTING YEAR: \$(376,728). ZERO DOLLARS WERE AVAILABLE TO TRANSFER TO THE GENERAL FUND. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

COMM. COONAN: COMM. COONAN ASKED SHAWNA WALRAVEN, BAY COUNTY TREASURER, FOR A BRIEF DESCRIPTION ON THE LAND SALE PROCEEDS ACCOUNTS. SHAWNA WALKED US THROUGH THE REPORT GIVING US A DESCRIPTION OF WHAT IT COVERS, THERE WAS NO MONEY AVAILABLE TO TRANSFER TO THE GENERAL FUND. COMM. COONAN ASKED FOR CLARIFICATION ON THE ZERO DOLLARS, SHAWNA STATED THIS IS REGARDING LAND SALE PROCEEDS AND CONTINGENT LIABILITIES AND HAD NO EFFECT ON THE DOLLARS TRANSFERRED TO THE GENERAL FUND FOR THE BUDGET YEARS.

MOTION 46: COMM. HEREK MOVED TO RECEIVE THE ANALYSIS OF GENERAL FUND EQUITY REPORT COVERING JANUARY 1, 2020 - MAY 29, 2020 AS SUBMITTED BY THE BAY COUNTY FINANCE DEPARTMENT REFLECTING AN ESTIMATED UNASSIGNED FUND BALANCE OF \$3,599,569.00. IT WAS SUPPORTED BY COMM. RYDER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

MOTION 47: COMM. HEREK MOVED TO RECEIVE FROM THE FINANCE DEPARTMENT AN UPDATE REGARDING EXECUTIVE DIRECTIVE 2007-11. ON MAY 19, 2020 AN EMAIL WAS SENT REQUESTING DEPARTMENTS TO CONTACT THEIR GRANTOR AGENCIES TO CONFIRM THE LEVEL OF GRANT FUNDING FOR THE CURRENT YEAR.

AS OF MAY 28, 2020, THE STATE GRANTOR AGENCIES THAT HAVE RESPONDED TO DEPARTMENT'S REQUESTS INDICATE THAT FUNDING LEVELS FOR THE STATE GRANTS WITH REGARD TO FISCAL YEAR 2019 AND/OR 2020 APPEAR TO HAVE NO CHANGES. IT WAS SUPPORTED BY COMM. RYDER AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

**PERSONNEL/HUMAN SERVICES (TOM RYDER, CHAIR;
MICHAEL E. LUTZ, VICE CHAIR)**

RES. 2020-116: COMM. RYDER MOVED TO ADOPT RES. 2020-116, APPROVED TO POST/ADVERTISE/FILL THE FOLLOWING FULL TIME/PART TIME/TEMPORARY/SEASONAL OR CO-OP POSITIONS/VACANCIES/NEW POSITIONS IN THE FOLLOWING DEPARTMENTS: 911 CENTRAL DISPATCH - FULL TIME DISPATCHER. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

COMM. LUTZ: COMM. LUTZ ASKED CHRIS IZWORSKI, DIRECTOR OF 9-1-1, HOW THINGS WERE GOING IN HIS DEPARTMENT. CHRIS COMMENTED STAFFING LEVELS ARE WELL AND EMPLOYEE MORAL IS GOOD. HIRING WAS BEING DONE VIRTUALLY AND THEY TRY TO KEEP FIVE PEOPLE IN THEIR POOL OF NEW HIRES.

MOTION 48: COMM. RYDER MOVED TO RECEIVE FROM THE OFFICE OF ASSIGNED COUNSEL MONTHLY REPORTS FOR FEBRUARY, MARCH AND APRIL 2020. IT WAS SUPPORTED BY COMM. LUTZ AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

**BOARD OF COMMISSIONERS (MICHAEL DURANCZYK, CHAIR,
MICHAEL LUTZ, VICE CHAIR)**

RES. 2020-117: COMM. LUTZ MOVED TO ADOPT RES. 2020-117 TO RECEIVE THE EMPLOYMENT STATUS REPORT - MAY 2020. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

COUNTY EXECUTIVE

- EXECUTIVE JIM BARCIA: EXECUTIVE JIM BARCIA COMMENTED BAY COUNTY WAS DOING WELL AT MAINTAINING THE COVID-19 NUMBERS, COMPARED TO OTHER COUNTIES, OUR NUMBERS LOOK GOOD. HE WOULD CONTINUE TO PURSUE ANY/ALL FEDERAL AND STATE RESOURCES TO MAKE UP FOR BUDGET SHORTFALLS. JAN HISTED, FINANCE OFFICER, SHARED THAT THE COUNTY WAS WAITING TO HEAR BACK ON THE HEROS ACT, IT WAS SITTING IN LEGISLATION. BAY COUNTY WAS ALSO WAITING TO SEE IF WE WOULD RECEIVE ANY LOCAL FUNDING. JAN WAS ESTIMATING A \$630,000 LOSS OF REVENUE, ALSO, WE WILL BE SHORT ON OTHER REVENUES, INFORMATION CHANGED DAILY AND IT WAS HARD TO CALCULATE. BAY COUNTY HAD SOME REDUCTION IN EXPENSES, SO THAT WILL HELP THE BOTTOM LINE.
- COMM. DURANCZYK: COMM. DURANCZYK QUESTIONED JAN HISTED ON THE \$50,000 AMOUNT ON THE REPORT FROM THE VISITORS BUREAU. PER JAN, THEY WERE ESTIMATING THIS THROUGH THE STATE, THE REDUCTION WAS DUE TO THE LOSS OF STAYS IN HOTELS. IN AUGUST THE STATE WAS HAVING ANOTHER REVENUE CONFERENCE SO AN UPDATE WILL BE GIVEN AFTERWARDS. PER COMM. DURANCZYK, THE VISITORS BUREAU WILL BE PRESENT AT THE NEXT MONTHS MEETING TO PROVIDE AN UPDATE.
- COMM. LUTZ: COMM. LUTZ QUESTIONED JAN HISTED IF THE LOCAL GOVERNMENTS WOULD RECEIVE ANY DOLLARS FROM THE STATE. PER JAN, NOTHING HAS BEEN DISTRIBUTED FROM THE CARES ACT, THEY WERE STILL EVALUATING ON HOW THAT WILL ALLOCATED.
- COMM. BEGICK: COMM. BEGICK STATED THE MAC BOARD MET LAST FRIDAY, JUNE 5, 2020, THEY WERE TRYING TO GET MONEY FROM THE STATE TO HELP OUT THE COUNTIES.
- JOEL STRASZ: JOEL STRASZ, HEALTH DEPARTMENT DIRECTOR PROVIDED AN UPDATE ON THE COVID-19 PANDEMIC. BAY COUNTY'S CONFIRMED CASES WAS RELATIVELY LOW COMPARED TO NEIGHBORING COUNTIES. THEY WERE WORKING CLOSELY WITH LOCAL BUSINESSES AND ORGANIZATIONS THROUGH THIS PANDEMIC AND WAS CAUTIOUSLY OPTIMISTIC. RECENTLY, THERE WAS AN

OUTBREAK IN BAY COUNTY DUE TO WORKERS FROM TEXAS STAYING IN BAY COUNTY TO HELP WITH CLEAN UP EFFORTS IN MIDLAND, MICHIGAN, AFTER THE RECENT FLOODING. THEY HAVE NOW LEFT BAY COUNTY AND RETURNED TO THEIR HOMETOWNS IN TEXAS. THIS CAUSED THE SPIKE IN NUMBERS THIS PAST WEEKEND. HE COMMENTED THIS PANDEMIC WAS NOT OVER YET, IT'S VERY SPREADABLE AND SERIOUS. JOEL ALSO TALKED ABOUT THE NURSING HOMES, THE STATE POLICE AND NATIONAL GUARD WERE CALLED IN TO PROVIDE TESTING AT THESE FACILITIES, THE TESTS WERE SENT TO NEW JERSEY, SO THEY WERE STILL WAITING ON THOSE RESULTS. THERE HAD BEEN A SPIKE IN CASES AT A NURSING HOME ON WEST SIDE SAGINAW ROAD, THEY HAVE DONE EXTENSIVE WORK AND ARE TURNING THEMSELVES AROUND TO STOP THE SPREAD OF THE VIRUS.

COMM. KRYGIER: COMM. KRYGIER ASKED JOEL STRASZ FOR AN UPDATE ON THE NUMBERS IN BAY COUNTY, JOEL SHARED THERE WERE 345 CASES IN BAY COUNTY, 280 RECOVERED, 546 NEGATIVE CASES AND 26 FATALITIES.

COMM. COONAN: COMM. COONAN SHARED THAT HE TOOK THE TEST AND HE WAS PRODUCING THE ANTIBODIES FOR THE VIRUS, HE HAD BEEN TRYING TO DONATE PLASMA AND CANNOT GET THROUGH TO TALK TO ANYONE. HE ASKED JOEL STRASZ IF THERE WAS A NEED FOR PLASMA IN THIS AREA. JOEL COMMENTED HE KNEW THERE WAS A NEED DOWN SOUTH BUT WOULD FOLLOW UP TO SEE IF ANYONE WAS TAKING THESE DONATIONS AROUND BAY COUNTY.

UNFINISHED BUSINESS

THERE WAS NO UNFINISHED BUSINESS

NEW BUSINESS

THERE WAS NO NEW BUSINESS

MISCELLANEOUS

COMM. DURANCZYK: COMM. DURANCZYK THANKED THE IT DEPARTMENT FOR PUTTING ON THIS MEETING.

ANNOUNCEMENTS

COMM. BEGICK: COMM. BEGICK ASKED TIFFANY JERRY, PERSONNEL AND EMPLOYEE RELATIONS DIRECTOR IF IT WAS POSSIBLE FOR THE

COMMISSIONERS TO DEFER THEIR PAY FOR THE NEXT SIX WEEKS. PER TIFFANY, SINCE THEY DO NOT PAY INTO UNEMPLOYMENT FOR ELECTED OFFICIALS THEY WERE NOT ELIGIBLE FOR THE WORK SHARE PROGRAM. TIFFANY ASKED AMBER DAVIS-JOHNSON, CORPORATION COUNSEL IF SHE HAD ANY INPUT. PER AMBER SINCE THEY ARE ELECTED OFFICIALS AND ARE PAID A SALARY, THEY CANNOT PARTICIPATE.

CHAIRMAN DURANCZYK NOTED THE UPCOMING 2020 APPOINTMENTS AS FOLLOWS:

1. OCTOBER:

A. LAND BANK AUTHORITY - (ONE 3-YEAR TERM EXPIRING - ANDREW NIEDZINSKI, CITY COMMISSIONER)

B. DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD OF DIRECTORS - (ONE 3-YEAR TERM - SANDY SHUTT)

2. NOVEMBER:

A. BUILDING AUTHORITY (ONE 6-YEAR TERM EXPIRING - DARRELL MACIAG)

3. DECEMBER:

A. DEPARTMENT ON AGING ADVISORY COMMITTEE (FOUR 2-YEAR TERMS EXPIRING: DISTRICTS 2, 4, 6 AND 1 AT LARGE)

CLOSED SESSION

THERE WAS NO NEED FOR A CLOSED SESSION

RECESS/ADJOURNMENT

MOTION 49:

COMM. COONAN MOVED TO ADJOURN THE REGULAR BOARD SESSION OF JUNE 9, 2020. IT WAS SUPPORTED BY COMM. RYDER THE MEETING CONCLUDED AT 4:46 P.M. BY A ROLL CALL VOTE : 7 YEAS, COMM. KRYGIER, BEGICK, COONAN, HEREK, RYDER, LUTZ AND DURANCZYK, 0 NAYS.

MICHAEL DURANCZYK, CHAIRMAN
BOARD OF COMMISSIONERS

CYNTHIA A. LUCZAK
BAY COUNTY CLERK
BOARD OF COMMISSIONERS

TINA MUELLER
SECRETARY TO THE CLERK
BOARD OF COMMISSIONERS