

BAY COUNTY BOARD OF COMMISSIONERS

A G E N D A

TUESDAY, JULY 11, 2017

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

I CALL TO ORDER (CHAIRMAN HEREK)

II ROLL CALL

III INVOCATION

IV PLEDGE OF ALLEGIANCE

V MINUTES

VI CITIZEN INPUT

VII PETITIONS AND COMMUNICATIONS

A. Blue Cross Blue Shield Presentation of the WIN-By-Losing Trophy/Shirts

B. Wellness Program Update (Jeanie Deckert, Wellness Coordinator)

VIII REPORTS/RESOLUTIONS OF COMMITTEES

**A. WAYS AND MEANS (MICHAEL E. LUTZ, CHAIR;
MICHAEL J. DURANCZYK, VICE CHAIR)**

I-10

I. No. 2017-127 - Child Care Fund Budget Adjustment (Probate Court)

- | | | |
|-------|-----|---|
| 11-12 | 2. | No. 2017-128 - Do-All, Inc. - Transmission Equipment on County Building Roof (Bldgs & Grnds; ISD) |
| 13-14 | 3. | No. 2017-129 - Region VII AAA Annual Implementation Plan for FY2018 |
| 15-16 | 4. | No. 2017-130 - FY2018 MDOC Grant (Community Corrections) |
| 17-18 | 5. | No. 2017-131 - Amendment to Agreement with Tyler New World Software (9-1-1 Central Dispatch) |
| 19-20 | 6. | No. 2017-132 - 2017 FM Global Fire Prevention Grant Program (9-1-1 Central Dispatch; Emergency Management) |
| 21-22 | 7. | No. 2017-133 - 2017 Enbridge Safe Community Grant Program (LEPC Emergency Management; 9-1-1 Central Dispatch) |
| 23-26 | 8. | No. 2017-134 - Extension of Agreement with Earl's Spray Service (Mosquito Control) |
| 27-29 | 9. | No. 2017-135 - Funding for Health Department Renovation (Bldgs. and Grounds) |
| 30-31 | 10. | No. 2017-136 - Acceptance of Carryover Funds from Region VII AAA (Department on Aging) |
| 32-34 | 11. | No. 2017-137 - Hill's Food, Shelter & Love Program Agreement (Animal Control) |
| 35-36 | 12. | No. 2017-138 - FY2017-2018 Comprehensive Planning, Budgeting Contracting (CPBC) Agreement (Health Dept.) |
| 37 | 13. | No. 2017-139 - Payables: General; BAYANET; Center Ridge Arms |
| 38-40 | 14. | Tuition Reimbursement Information - Lisa Davis (Health Dept.)
(Receive) |
| 41 | 15. | Analysis of General Fund Equity 2017 (Receive) |
| 42 | 16. | Executive Directive #2007-11 (Receive) |

B. PERSONNEL/HUMAN SERVICES (TOM RYDER, CHAIR; MICHAEL J. DURANCZYK, VICE CHAIR)

- 43 1. No. 2017-140 - Lakeshore Legal Aid - FY2018 Region VII Funding
- 44 2. No. 2017-141 - Golden Horizons - FY2018 Region VII Funding
- 45 3. No. 2017-142 - Renewal of Kayak Rental Contract for Pinconning Park (Recreation & Facilities)
- 46 4. No. 2017-143 - Senior Project FRESH Memorandum of Understanding (Department on Aging)
- 47 5. No. 2017-144 - Medicare/Medicaid Assistance Program (MMAAP) Memorandum of Agreement (Department on Aging)
- 48 6. No. 2017-145 - Title V Worksite Agreement(s) with Region VII AAA (Department on Aging)
- 49-52 7. No. 2017-146 - Bay County Anti-Retaliation Policy (Personnel)
- 53 8. No. 2017-147 - Vacancies: Health Department - Public Health Nurse and resulting Nurse vacancy (if PHN vacancy is filled internally) (Personnel)

C. BOARD OF COMMISSIONERS (THOMAS M. HEREK, CHAIR, MICHAEL J. DURANCZYK, VICE CHAIR)

- 54-58 1. No. 2017-148 - Reports of County Executive
- 59 2. No. 2017-149 - Opposition to any Reduction of Funding to Great Lakes Restoration Initiative **(Resolution sponsored by Commissioner Michael E. Lutz, 7th District)**
- 60 3. No. 2017-150 - Resolution Supporting Michigan Senate Bill 400 and Michigan House Bill 4651 Amending the Emergency Telephone Services Enabling Act **(Resolution sponsored by Commissioner Michael E. Lutz, 7th District)**

IX REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

- A. County Executive

X UNFINISHED BUSINESS

XI NEW BUSINESS

61-63

- A. Bay County Sheriff - Replacement of Patrol Vehicle (**Requesting \$24,052 from Fund Balance to replace vehicle - proposed resolution (No. 2017-151 attached)**)

XII MISCELLANEOUS

XIII ANNOUNCEMENTS

A. 2017 Appointments:

I. OCTOBER:

- a. Land Bank Authority - One Local Unit of Government Representative, 3 year term - Richard Finn)
- b. Department of Health and Human Services Board of Directors (One 3 year term - Mary Ewald Sayles)
- c. Board of Canvassers - Two (4 year) terms expiring: Janet Pierson (D); Kevin Lorentz ®

2. DECEMBER: Division on Aging Advisory Committee (Four 2 year terms; districts 1, 3, 5 and 7)

XIV CLOSED SESSION (If requested)

XV RECESS/ADJOURNMENT

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/11/17)

WHEREAS, The Probate Judge is requesting that the sum of \$7,500.00 be transferred from a Michigan Department of Health and Human Service (MDHHS) Child Care Fund sub-account into another MDHHS account; and

WHEREAS, As a result of an error by the previous administration, MDHHS has requested that this move be made into another account; and

WHEREAS, The documentation provided reflects the move of \$7,500.00 from the sub-account into the Child Care Fund for CASA (Court Appointed Special Advocate) fund; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the required budget adjustment from the MDHHS Child Care Fund sub-account into the MDHHS Child Care Fund for CASA fund; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the amended budget on behalf of Bay County following legal review approval; Be It Finally

RESOLVED That the required, related budget adjustments are approved.

**MICHAEL E. LUTZ, CHAIR
AND COMMITTEE**

Probate Court - Child Care Fund Budget Adj - \$7,500

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

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**BAY COUNTY PROBATE COURT
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION**

1230 Washington Ave., Suite 715
Bay City, Michigan 48708-5737

JAN A. MINER

Judge of Probate & Juvenile Court

June 30, 2017

Estates Division (989) 895-4205

Juvenile Division (989) 895-4206

FAX (989) 895-4194

TDD (989) 895-2059

Commissioner Michael E. Lutz, Chair
Ways & Means Committee
515 Center Avenue
Bay City, MI 48708

Hand Delivered.

Re: Transfer of funds in the Child Care Fund budget

Dear Commissioner Lutz:

We are requesting that the sum of \$7,500.00 be transferred from a Michigan Department of Health and Human Service (MDHHS) Child Care Fund subaccount into another MDHHS account. This was done in error by the previous administration. MDHHS has asked that we move this money into another account. The documentation shows that we will move \$7,500.00 from this subaccount into our Child Care Fund for CASA (Court Appointed Special Advocate) fund.

The Amended budget must be signed by the Probate Judge, the County Director of MDHHS, Chair of the Board of Commissioners and the County Executive. The Court is requesting that your Committee review the proposed Amended budgets and refer the matter to the Board Chair for signature.

Thank you and if you have any questions, please contact me at your convenience.

Sincerely,

Hon. Jan A. Miner

Probate Court Judge

Bay County Probate & Juvenile Courts

Enclosures

cc. James Barcia, County Executive
Jan Histed, Finance Director
Kim Priessnitz, Finance Department
Kim Bejcek, Director, DHS County
Amber Davis-Johnson, Corporation Counsel

In-Home Care / Basic Grant Budget Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)

Children's Services Agency

Bay County for October 01, 2016 through September 30, 2017

Service Component (Full Title/Name) *	<input checked="" type="radio"/> In-Home Care	<input type="radio"/> Basic Grant
DHS IHC 2016-17		

A. Personnel (Employees of the Court) Administrative Unit:* MDHHS Court

1. Salary and Wages			
Name(s)	Job Title	Hours/Week	Yearly Cost
2. Fringe Benefits			
Total Personnel			\$0.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
2. Supplies and Materials (Description/Examples)			Yearly Cost
3. Other Costs (Description/Examples)		Rate/Unit	Yearly Cost
Total Program Support			\$0.00

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
2. Closed End Contracts				
Total Contractual				\$0.00

D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost
Miscellaneous	75.00	\$20.00	\$1,500.00
Clothing	20.00	\$50.00	\$1,000.00
Transportation	250.00	\$20.00	\$5,000.00

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Total Non-Scheduled \$7,500.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$7,500.00
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$7,500.00
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<p>AUTHORITY: Act 87, Public Acts of 1978, as amended.</p> <p>COMPLETION: is Required.</p> <p>PENALTY: State reimbursement will be withheld from local government</p>	<p>Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.</p>
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$0.00
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<p>AUTHORITY: Act 87, Public Acts of 1978, as amended. COMPLETION: is Required. PENALTY: State reimbursement will be withheld from local government</p>	<p>Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.</p>
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In-Home Care / Basic Grant Budget Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)
 Children's Services Agency
 Bay County for October 01, 2016 through September 30, 2017

Service Component (Full Title/Name) *	<input checked="" type="radio"/> In-Home Care	<input type="radio"/> Basic Grant
CASA (Court Appointed Special Advocate) 2016-2017		

A. Personnel (Employees of the Court) Administrative Unit:* MDHHS Court

1. Salary and Wages			
Name(s)	Job Title	Hours/Week	Yearly Cost
2. Fringe Benefits			
Total Personnel			\$0.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
2. Supplies and Materials (Description/Examples)			Yearly Cost
3. Other Costs (Description/Examples)		Rate/Unit	Yearly Cost
From closed DHHS IHC subaccount		\$7,500.00	\$7,500.00
Total Program Support			\$7,500.00

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
CASA (Court Appointed Special Advocate)	\$1.00	ONE YEAR	27,692.70	\$27,692.70
2. Closed End Contracts				
Total Contractual				\$27,692.70

D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost
Total Non-Scheduled			\$0.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$35,192.70
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 PRD
 Logged In: Heltzel, Kimberly [Bay County, 18th Circuit Court, Family Division]
[help](#)

County Child Care Budget Summary (DHS-2091)

Organization: Bay County Fiscal Year: October 1, 2016 through September 30, 2017 Status: Approved

County Child Care Budget Summary (DHS-2091)

Michigan Department of Health and Human Services (MDHHS)
 Children's Services Agency
 Bay County for October 1, 2016 through September 30, 2017

Organization	Court Contact Person	Telephone Number	Email Address
Bay County	Britney T. Reed - CCF Orga	(989) 895-4216	reedb@baycounty.net
Fiscal Year	MDHHS Contact Person	Telephone Number	Email Address
October 1, 2016 through September 30, 2017	Kim Bejcek - CCF Organiza	(989)426-3300	BejcekK@michigan.gov

Care	Type Of	Anticipated Expenditures		
		MDHHS	Court	Combined
Care Fund	I. Child			
A. Family Foster Care		\$0.00	\$1,225,000.00	\$1,225,000.00
B. Institutional Care		\$0.00	\$1,910,250.00	\$1,910,250.00
C. In-Home Care		\$7,500.00	\$880,513.85	\$888,013.85
D. Independent Living		\$0.00	\$15,000.00	\$15,000.00
E. Subtotals		\$7,500.00	\$4,030,763.85	\$4,038,263.85
F. Revenue		\$0.00	\$200,000.00	\$200,000.00
G. Net Expenditure		\$7,500.00	\$3,830,763.85	\$3,838,263.85

Cost Sharing Ratios County 50% / State 50%

II. Child Care Fund	Court	Combined
Foster Care During Release Appeal Period	\$0.00	\$0.00

Cost Sharing Ratios County 0% / State 100%

III. Juvenile Justice Services Fund	MDHHS	Court	Combined
Basic Grant	\$0.00	\$0.00	\$0.00

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County Child Care Budget Summary (DHS-2091)
 PRD
 Logged In: Holtzel, Kimberly, [Bay County, 18th Circuit Court, Family Division]
 Fiscal Year: October 1, 2016 through September 30, 2017 Status: In Progress | [help](#) |

Organization: Bay County

through September 30, 2017

Status: In Progress

County Child Care Budget Summary (DHS-2091)

Michigan Department of Health and Human Services (MDHHS)
 Children's Services Agency
 Bay County for October 1, 2016 through September 30, 2017

Organization	Court Contact Person	Telephone Number	Email Address
Bay County	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
Fiscal Year	MDHHS Contact Person	Telephone Number	Email Address
October 1, 2016 through September 30, 2017	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>

Care Fund	Type Of I. Child	Anticipated Expenditures		
		MDHHS	Court	Combined
A. Family Foster Care		\$0.00	\$1,225,000.00	\$1,225,000.00
B. Institutional Care		\$0.00	\$1,910,250.00	\$1,910,250.00
C. In-Home Care		\$0.00	\$888,013.85	\$888,013.85
D. Independent Living		\$0.00	\$15,000.00	\$15,000.00
E. Subtotals		\$0.00	\$4,038,263.85	\$4,038,263.85
F. Revenue		\$0.00	\$200,000.00	\$200,000.00
G. Net Expenditure		\$0.00	\$3,838,263.85	\$3,838,263.85

Cost Sharing Ratios County 50% / State 50%

II. Child Care Fund	Court	Combined
Foster Care During Release Appeal Period	\$0.00	\$0.00

Cost Sharing Ratios County 0% / State 100%

III. Juvenile Justice Services Fund	MDHHS	Court	Combined
Basic Grant	\$0.00	\$0.00	\$0.00

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BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/11/17)

WHEREAS, Do-All, Inc. is requesting permission to install transmission equipment on the roof of the Bay County Building located at 515 Center Avenue in Bay City to assist Do-All, Inc. in their technology needs to meet their mission to serve individuals with barriers to employment; and

WHEREAS, Peter Avery from Brady's Business Systems would be the project manager in installing the equipment on the building and, once operational and fully tested, more non-profit agencies will be able to also utilize this equipment to help meet their technology needs and lower their operational costs; and

WHEREAS, This collaboration will truly benefit thousands of Bay County residents; and

WHEREAS, There is no cost to Bay County; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners grants authorization to Do-All, Inc. to install transmission equipment on the roof of the Bay County Building; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute all legal documents required for installation of the transmission equipment on behalf of Bay County following legal review/approval.

**MICHAEL E. LUTZ, CHAIR
AND COMMITTEE**

Do-All Inc - Transmission Equipment on County Building Roof

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

-//-



Friday, June 23, 2017

Bay County Board of Commissioners
515 Center Avenue
Bay City, Michigan 48708

Dear Bay County Commissioners,

Do-All, Inc. would like to formally request permission to install transmission equipment on the roof of the Bay County Building located at 515 Center Avenue in Bay City. Peter Avery from Brady's Business Systems would be the project manager in installing the equipment on the building. This equipment will assist us in our technology needs to meet our mission to serve individuals with barriers to employment. Once operational and fully tested, more non-profit agencies will be able to also utilize this equipment to help meet their technology needs and lower their operational costs. This collaboration will truly benefit thousands of Bay County residents if approved. Should you have any questions please do not hesitate to call me at 989-450-7827 at your convenience.

Respectfully,

A handwritten signature in black ink, appearing to read "Christopher R. Girard".

Christopher R. Girard
President /CEO

Do-All, Inc.



1400 S. Lincoln St.
Bay City, MI 48708
phone: 989.894.2851
fax: 989.894.4522

www.doallinc.org

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BAY COUNTY BOARD OF COMMISSIONERS

7/11/2017

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/11/17)

WHEREAS, Region VII, Area Agency on Aging, has submitted its proposed Annual Implementation Plan for FY 2018 which outlines how funds benefit older adults within the planning and service area, said plan on file in the Board of Commissioners' Office; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby approves the Region VII Area Agency on Aging Annual Implementation Plan for FY 2018.

**MICHAEL E. LUTZ, CHAIR
AND COMMITTEE**

Region VII AAA Annual Implementation Plan for FY 2018

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



REGION VII AREA AGENCY ON AGING

YVONNE CORBAT, CHAIR

BOB BROWN, EXECUTIVE DIRECTOR

June 21, 2017

Bay County Board of Commissioners
515 Center Avenue, Suite 405
Bay City, Michigan 48708-5125

Dear Chair Herek:

Region VII Area Agency on Aging has enclosed a copy of its FY 2018 Annual Implementation Plan for review and approval by your County Board of Commissioners. If you would like to schedule an in person presentation about the plan, please call Region VII Area Agency on Aging at (989) 893-4506 and ask for Loren Fischer, Program Manager.

After reviewing and approving the plan, we are asking that you forward a letter of support, or a resolution for the plan, to Region VII Area Agency on Aging.

Region VII Area Agency on Aging is requesting this response no later than 5:00 p.m. on August 1, 2017. If a response is not received by this date, we will consider the plan to be passively approved by your County Board of Commissioners.

This plan is also available for review online at: www.region7aaa.org.

Sincerely,

Bob Brown
Executive Director

BB/lf

Enclosure

MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA

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BAY COUNTY BOARD OF COMMISSIONERS

**JULY 11, 2017
RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (7/11/17)
WHEREAS, The Community Corrections Department has been requesting a grant yearly from Michigan Department of Corrections (MDOC) for the purposes of providing services in the community to keep prison commitments low, said services to include inpatient/outpatient substance abuse treatment, Zero Tolerance drug testing, and educational programming; and
WHEREAS, Bay County has been under the state's Prison Commitment Rate (PCR) goal of 21.5% for the last three years and currently Bay County's PCR is 17.8% and the previous year was 16.5%; and
WHEREAS, The total requested budget for 2018 comprehensive plans and services is \$224,613, which includes continuing the Opiate Specific program, new domestic violence/trauma programming, administrative costs, pretrial services and Drunk Driver Jail Reduction; this is an increase from last year's budget of \$149,555; Therefore, Be It
RESOLVED That the Bay County Board of Commissioners authorizes submittal of the application for the Community Corrections FY2018 grant funding and authorizes the Chairman of the Bay County Board of Commissioners to sign any and all related application and grant acceptance agreements and contractual agreements with Sacred Heart, Education and Training Center and TRICAP, all subject to legal review/approval; Be It Further
RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally
RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

**MICHAEL E. LUTZ, CHAIR
AND COMMITTEE**

Community Corrections - FY2018 MDOC Grant

MOVED BY COMM. _____

SUPPORTED BY COMM _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

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To: Michael Lutz, Chair Ways and Means Committee
From: Dujana Solomon, Community Corrections Manager
Date: June 26, 2017
Subject: FY 2018 Grant Application
Request: Request approval for FY2018 Grant

Background: Community Corrections department has been requesting a grant yearly from MDOC for the purposes of providing services in the community to keep prison commitments low. Some services include inpatient/outpatient substance abuse treatment, Zero Tolerance drug testing, and educational programming. Bay Co has been under the state's Prison Commitment Rate (PCR) goal of 21.5% for the last three years. Currently Bay Co.'s PCR is 17.8% and the previous year was 16.5%.

Finance/Economics: The total requested budget for 2018 comprehensive plans and services is \$224,613, which includes continuing the Opiate Specific program, new domestic violence/trauma programming, administrative costs, pretrial services and Drunk Driver Jail Reduction. This is an increase from last year's budget of \$149,555.

Recommendation: It is recommended that the Board authorize and approve the submitted Application for the Community Corrections Program FY2018 and sign any required documents, if needed.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/11/17)

WHEREAS, Tyler – New World Services is the Bay County 9-1-1 Computer Aided Dispatch (CAD) vendor and 9-1-1 is requesting that Bay County amend the current software agreement with Tyler-New World Services for the installation of Version 11 software and the purchase and installation of peripheral software required for the upgrade and

WHEREAS, Bay County has been a New World customer for over 15 years and, in 2010, 9-1-1 conducted a major upgrade to CAD software moving from New World’s DOS based CAD software to New World’s Windows based software; and

WHEREAS, The CAD software will remain on the Windows platform, but requires a software version upgrade. The software upgrade will enhance 9-1-1 mapping performance, increase CAD functionality and enhanced CAD reporting features for data analysis; and

WHEREAS, The project cost is \$28,720 and Bay County 9-1-1 has 2017 funds budgeted for purchase and installation of the needed hardware, software and warranty/support; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the amendment to the Tyler-New World Service agreement and authorizes the Chairman of the Board to execute the amended agreement on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That any budget adjustments that are required for the purchase and installation of the software are approved.

**MICHAEL E. LUTZ, CHAIR
AND COMMITTEE**

9-1-1 - Amendment to Agreement with Tyler New World Software

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____



BAY COUNTY

911 Central Dispatch

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City MI 48708

Christopher Izworski
Director

Ryan Gale
Assistant Director

Ryan Manz
Emergency Management Coordinator
989-895-4112

James A Barcia
Bay County Executive

To: Chairperson, Ways and Means Committee
From: Chris Izworski, 9-1-1 Director
Date: June 12, 2017
Re: Bay County 9-1-1 Central Dispatch - Amend Tyler New World Software Agreement

REQUEST:

Tyler – New World Services is the Bay County 9-1-1 Computer Aided Dispatch (CAD) vendor. 9-1-1 request that the County amend the current software agreement with Tyler-New World Services for the installation of Version 11 software and the purchase and installation of peripheral software required for the upgrade.

BACKGROUND:

Bay County has been a New World customer for over 15 years. In 2010 9-1-1 conducted a major upgrade to CAD software moving from New World's DOS based CAD software to New World's Windows based software.

The CAD software will remain on the Windows platform, but requires a software version upgrade. The software upgrade will enhance 9-1-1 mapping performance, increase CAD functionality and enhanced CAD reporting features for data analysis.

FINANCIAL:

Bay County 9-1-1 has 2017 funds budgeted for purchase and installation of the needed hardware, software and warranty/support. The project cost is \$28,720.

RECOMMENDATION:

Bay County 9-1-1 recommends that the Board of Commissioners approve the amendment to the Tyler-New World Service agreement; and that, pending Corporation Counsel review, the Chairman of the Board is authorized to execute all documents required for the agreement; and that any budget adjustments that are required for the purchase and installation of the, software are approved.

cc: Jim Barcia
Amber Davis-Johnson
Shawna Walraven
Frances Moore
Jan Histed
Bob Redmond

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/11/17)

WHEREAS, The FM Global Fire Prevention Grant Program awards grants to local first-responder organizations in communities across North America and the awarded funds are intended for organizations that support fire prevention; and

WHEREAS, Bay County Emergency Management and Bay County 9-1-1 Central Dispatch qualify to apply for FM Global Fire Prevention Grant Program funding; and

WHEREAS, There are no matching funds or in-kind contributions required to receive the FM Global Fire Prevention Grant Program and, if awarded, Emergency Management and 9-1-1 would each receive a grant award of up to \$3000; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes Emergency Management and 9-1-1 to submit the application for the 2017 FM Global Fire Prevention Grant Program and authorizes the Chairman of the Bay County Board of Commissioners to sign any and all related grant application and acceptance documents on behalf of Bay County, all subject to legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

**MICHAEL E. LUTZ, CHAIR
AND COMMITTEE**

9-1-1, LEPC & Emergency Management - 2017 FM Global Fire Prevention Grant Program

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

-19-



BAY COUNTY
911 Central Dispatch

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City MI 48708

Christopher Izworski
Director

Thomas L. Hickner
Bay County Executive

Ryan Manz
Emergency Management Coordinator
989-895-4112

To: Chairperson, Ways and Means Committee
From: Chris Izworski, 9-1-1 Director
Date: June 21, 2017
Re: 2017 FM Global Fire Prevention Grant Program

Background:

The FM Global Fire Prevention Grant Program awards grants to local first-responder organizations, in communities across North America. The funds are intended for organizations that support fire prevention.

Bay County Emergency Management and Bay County 9-1-1 Central Dispatch qualify to apply for FM Global Fire Prevention Grant Program funding.

Financial Considerations:

There are no matching funds or in-kind contributions required to receive the FM Global Fire Prevention Grant Program. If awarded Emergency Management and 9-1-1 would each receive a grant award of up to \$3000.

Recommendation:

9-1-1 recommends the Board to authorize Emergency Management and 9-1-1 to apply for and, if awarded, receive the FM Global Fire Prevention Grant Program.

Cc: Jim Barcia
Tiffany Jerry
Jan Histed
Kim Priessnitz
Amber Johnson
Shawna Walraven
Ryan Manz

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/11/17)

WHEREAS, The Enbridge Safe Community Program awards grants to local first-responder organizations, in communities across North America. The funds are intended to enhance the capabilities of first-responder agencies that reside near an Enbridge facility or an Enbridge pipeline right-of-way; and

WHEREAS, The Bay County Local Emergency Planning Committee (LEPC), Bay County Emergency Management and Bay County 9-1-1 Central Dispatch all qualify to apply for Enbridge Safe Community Program grant funding; and

WHEREAS, There are no matching funds or in-kind contributions required to receive the Enbridge Safe Community Grant Program and, if awarded, the Bay County LEPC, Emergency Management and 9-1-1 would each receive a \$1,000 award; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the LEPC, Emergency Management and 9-1-1 to apply for and, if awarded, accept funding from the Enbridge Community Grant Program; Be It Further

RESOLVED That the Chairman of the Bay County Board of Commissioners is authorized to sign any and all related grant application and acceptance documents on behalf of Bay County all subject to legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

**MICHAEL E. LUTZ, CHAIR
AND COMMITTEE**

911, LEPC & Emergency Management - 2017 Enbridge Safe Community Grant Program

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

-21-



BAY COUNTY

911 Central Dispatch

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City MI 48708

Christopher Izworski
Director

Thomas L. Hickner
Bay County Executive

Ryan Manz
Emergency Management Coordinator
989-895-4112

To: Chairperson, Ways and Means Committee
From: Chris Izworski, 9-1-1 Director
Date: June 21, 2017
Re: 2017 Enbridge Safe Community Grant Program.

Background:

The Enbridge Safe Community Program awards grants to local first-responder organizations, in communities across North America. The funds are intended to enhance the capabilities of first-responder agencies that reside near an Enbridge facility or an Enbridge pipeline right-of-way.

The Bay County Local Emergency Planning Committee (LEPC), Bay County Emergency Management and Bay County 9-1-1 Central Dispatch all qualify to apply for Enbridge Safe Community Program grant funding.

Financial Considerations:

There are no matching funds or in-kind contributions required to receive the Enbridge Safe Community Grant Program. If awarded The Bay County LEPC, Emergency Management and 9-1-1 would each receive a \$1,000 award.

Recommendation:

9-1-1 recommends the Board to authorize The LEPC, Emergency Management and 9-1-1 to apply for and, if awarded, receive the Enbridge Community Grant Program.

Cc: Jim Barcia
Tiffany Jerry
Jan Histed
Kim Priessnitz
Amber Johnson
Shawna Walraven
Ryan Manz

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/11/17)

WHEREAS, Bay County Mosquito Control completed another successful spring aerial campaign in 2017, treating nearly 50,000 acres of woodlots via three fixed-wing aircraft; and

WHEREAS, The aerial contractor, Earl's Spray Service of Breckenridge, MI, has offered to roll over the aerial contract at \$4.25/acre with the inclusion of a fuel surcharge for 2 additional years (2018-2019); and

WHEREAS, Rolling over this contract keeps the aerial treatment affordable, allowing Mosquito Control to provide the most coverage for Bay County residents based on the following:

1. Mosquito Control was required to re-bid the aerial contract for 2014-2015 despite Earl's offer to roll over the contract. Not only was Earl's the only bidder, but they increased their bid by 50 cents/acre compared to what the rollover price would have been. This resulted in an additional \$15,000 expense to our aerial program.
2. The last aerial bid with competing qualified bidders was for 2009-2010. The competing bids at that time were \$4.29 and \$4.42, higher than the rate Earl's is offering to charge us for 2018 and 2019.
3. Similar aerial contracts for 2018 in Saginaw County and Midland County are \$5.09/acre and \$4.80/acre respectively.

WHEREAS, The rate per acre would remain \$4.25/acre unless Jet A fuel prices rise more than 50 cents above \$2.50/gal. The price per acre would then increase 20 cents for every 50 cent increase of fuel; and

WHEREAS, The total cost of the aerial treatment services will be budgeted in 2018 line item 802.00 (contractual services); Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves extension of the contract with Earl's Spray Service for 2 years and authorizes the Chairman of the Board to execute all required documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related, required budget adjustments are approved.

**MICHAEL E. LUTZ, CHAIR
AND COMMITTEE**

Mosquito Control - Extension of Agreement with Earl's Spray Service

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY MOSQUITO CONTROL
810 Livingston Ave
Bay City, Michigan 48708

REBECCA J. BRANDT, MANAGER
brandtr@baycounty.net

Phone (989) 894-4555
Fax (989) 894-0526
TDD (989) 895-4049
<http://www.baycounty-mi.gov>



JAMES A. BARCIA
County Executive

LAURA OGAR, DIRECTOR
ogarl@baycounty.net

Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

MEMORANDUM:

To: Commissioner Michael E. Lutz, Chairman
Ways and Means Committee

From: Rebecca J. Brandt, Manager
Bay County Mosquito Control

Date: June 13, 2017

Re: Request for 2 Year Rollover of Aerial Contract

BACKGROUND:

Bay County Mosquito Control completed another successful spring aerial campaign in 2017, treating nearly 50,000 acres of woodlots via three fixed-wing aircraft. Our aerial contractor, Earl's Spray Service of Breckenridge, MI, has offered to roll over the aerial contract at \$4.25/acre with the inclusion of a fuel surcharge for 2 additional years (2018-2019). Rolling over this contract keeps our aerial treatment affordable, allowing us to provide the most coverage for Bay County residents. Please consider the following:

- Mosquito Control was required to re-bid the aerial contract for 2014-2015 despite Earl's offer to roll over the contract. Not only was Earl's the only bidder, but they increased their bid by 50 cents/acre compared to what the rollover price would have been. This resulted in an additional \$15,000 expense to our aerial program.
- The last aerial bid with competing qualified bidders was for 2009-2010. The competing bids at that time were \$4.29 and \$4.42, higher than the rate Earl's is offering to charge us for 2018 and 2019.
- Similar aerial contracts for 2018 in Saginaw County and Midland County are \$5.09/acre and \$4.80/acre respectively.

FINANCE:

The rate per acre would remain \$4.25/acre unless Jet A fuel prices rise more than 50 cents above \$2.50/gal. The price per acre would then increase 20 cents for every 50 cent increase of fuel. The total

cost of the aerial treatment services will be budgeted in 2018 line item 802.00 (contractual services).

RECOMMENDATION:

Requesting Board approval to extend the contract with Earl's Spray Service for 2 years, including authorization for Board Chair to sign required documents upon Corporation Counsel review, as well as seeking approval for any and all budget adjustments related to the execution of the agreement.

Thank you for the consideration.

Enclosure

cc: Jim Barcia
Laura Ogar
Jan Histed
Amber Johnson

Earl's Spray Service, Inc.

P.O. Box 247

2530 West Redstone Road

Breckenridge, MI 48615

(989) 842-5016

Fax (989) 842-3053

May 19, 2017

Bay County Mosquito Control

810 Livingston Avenue

Bay City, MI 48708

Dear Bay County Mosquito Control:

It has been a pleasure working for Bay County Mosquito Control the Last ten seasons and we hope you feel the same.

Earl's Spray Service, Inc would like for you to consider renewing our past contract for another 2 years if our work was satisfactory.

The price per acre will stay the same unless the price of Jet fuel rises 50 cents above \$2.50 per gallon, then the increase would be 20 cents for every 50 cent increase of fuel. Please keep in mind we are a local business (Midland County) with local employees, and we believe an asset to the local communities.

Thanks for all your considerations and we look forward to serving you.

Sincerely,

Jacob Baker

Jacob Baker, President
Earl's Spray Service, Inc

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

- BY:** WAYS AND MEANS COMMITTEE (7/11/17)
- WHEREAS,** The Bay County Health Department serves a large portion of our community through many different programs; and
- WHEREAS,** Currently, the Health Department is not designed in an ideal manner that mediates security risks due to the current open flow of traffic and improvements should be made to increase client confidentiality; and
- WHEREAS,** A Health Department renovation will include the creation of floor-to-ceiling client meeting rooms and program offices, relocation of program offices to be near their respective screening rooms for client confidentiality, and adjustment to the open flow of traffic to client areas only; and
- WHEREAS,** The estimated material costs are for construction, electrical, HVAC and flooring and it is estimated to take at least four (4) months to complete and will require at least two people to be on the jobsite at once; and
- WHEREAS,** As the scope of this project is so large, it is in the County's best interest to hire temporary help to assist the carpenter with this project so as not to undercut the maintenance department and its ability to complete other necessary jobs in a timely manner; and
- WHEREAS,** It is proposed to hire 1-2 part-time temporary laborers; and
- WHEREAS,** This project is not budgeted and the estimated total cost of this project is approx. \$68,000 (approximately \$8,000 is currently budgeted in WIC for this type of project as long as it is used specifically for WIC space before the end of their fiscal year which is September 30th); and
- WHEREAS,** A budget adjustment of up to \$60,000 will be necessary; \$42,000 for materials (building material, electrical, HVAC and flooring), \$18,000 for temporary help. The cost to the general fund could potentially decrease if further opportunities to fund the project are identified; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes a budget adjustment from Fund Balance in the amount of \$60,000 (\$68,000 total cost) and authorizes the Chairman of the Board to sign any documents related to this project on behalf of Bay County following legal review/approval; Be It Finally
- RESOLVED** That authorization is grant to post/fill 1-2 part time temporary laborers not to exceed the project or budgeted dollars.

**MICHAEL E. LUTZ, CHAIR
AND COMMITTEE**

Bldgs & Grnds - Health Dept Renovation
MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____
 DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

RECREATION & FACILITIES

CRISTEN GIGNAC, DIRECTOR
gignacc@baycounty.net

Andrew Cowan, Operations Manager
cowana@baycounty.net

Jon Morse, Buildings & Grounds Supervisor
morsej@baycounty.net

Daniel Neering, Recreation Manager
neeringd@baycounty.net

Beth Trahan, Recreation Coordinator
trahanb@baycounty.net



BAY COUNTY

JAMES A. BARCIA
County Executive

Tel: (989) 895-4132
Fax: (989) 895-2094
TDD: (989) 895-4049

To: Michael Lutz, Chairman of Ways & Means Committee
Tom Ryder, Chairman of Personnel Judicial Committee

From: Cristen Gignac, Director of Recreation & Facilities
Jon Morse, Supervisor of Buildings & Grounds

Date: June 27, 2017

Subject: Health Department Renovation

Request: To gain approval from the Board of Commissioners for a budget adjustment for up to \$60,000 from the general fund for materials and temporary labor to build the needed improvements in the Bay County Health Department to increase client confidentiality and reduce security risks.

Background: The Bay County Health Department serves a large portion of our community through many different programs. Currently, the Health Department is not designed in an ideal manner that mediates security risks due to the current open flow of traffic; and improvements should be made to increase client confidentiality. This project will include the creation of floor-to-ceiling client meeting rooms and program offices, relocate program offices to be near their respective screening rooms for client confidentiality, and adjust the open flow of traffic to client areas only. The estimated material costs are for construction, electrical, HVAC and flooring. This project is estimated to take at least four (4) months to complete and will require at least two people to be on the jobsite at once. As this project is so large, I feel that it is in our best interest to hire

temporary help to assist our carpenter with this project so we are not undercutting our maintenance department and its ability to complete other necessary jobs in a timely manner. Ideally, we would like to hire 1-2 part-time temporary laborers.

Economics: The project is not budgeted. We are estimating the total cost of this project to be about \$68,000. Approximately \$8,000 is currently budgeted in WIC for this type of project as long as it is used specifically for WIC space before the end of their fiscal year which is September 30th. Therefore, a budget adjustment of up to \$60,000 will be necessary; \$42,000 for materials (building material, electrical, HVAC and flooring), \$18,000 for temporary help. The cost to the general fund could potentially decrease if further opportunities to fund the project are identified.

Recommendation: It is recommended that the Board approve a budget adjustment of up to \$60,000 for this project (\$68,000 total cost), grant the Chairman approval to sign any documents related to this project upon positive review by Corporation Counsel and grant approval to hire temporary help not to exceed the project or the budgeted dollars.

cc: Jim Barcia
Kim Priessnitz
Robert Redmond
Jon Morse
Joel Strasz
Mark Pickell

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/11/17)

WHEREAS, In the past, Bay County Department on Aging received carryover funds through Region VII Area Agency on Aging when such funds are available; and

WHEREAS, The Department on Aging has been notified that carryover funds, in the amount of \$9,766, are available for this current fiscal year ending September 30, 2017; and

WHEREAS, The grant funds require matching funds (10%) which would come from the Bay County senior millage fund; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves Department on Aging acceptance of carryover funds for fiscal year ending September 30, 2017 from Region VII Area Agency on Aging in the amount of \$9,766; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute all documents required for acceptance of the carryover funds following legal review/approval; Be It Finally

RESOLVED That budget adjustments related to the award of carryover funding, if required, are approved.

**MICHAEL E. LUTZ, CHAIR
AND COMMITTEE**

DOA - Acceptance of Carryover Funds

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



**BAY COUNTY
DEPARTMENT ON AGING**

**James A. Barcia
County Executive**

To: Mike Lutz, Chairman, Ways and Means Committee

From: Beth Eurich, Department on Aging Interim Director

Date: June 29, 2017

Cc: Jim Barcia, Amber Johnson, Jan Histed, Bob Redmond

RE: Request Permission to submit a request for Carryover funds from Region VII Area Agency on Aging for fiscal year 2016-2017.

BACKGROUND:

In the past, Bay County Department on Aging received carryover funds thru Region VII Area Agency on Aging when such funds are available.

FINANCE and ECONOMICS:

Department on Aging has been notified that carryover funds are available for this current fiscal year ending September 30, 2017. The carryover funds, in the amount of \$ 9,766, are anticipated to be available to Bay County Department on Aging. The grant funds require matching funds (10%) which would come from the Bay County senior millage fund.

RECOMMENDATION:

The Department on Aging recommends that Carryover funds in the amount of \$9,766 from Region VII Area Agency on Aging be accepted for the fiscal year ending September 30, 2017. Upon favorable review by Corporation Counsel, Bay County Department on Aging request the Board Chair to sign all documents related to the Carryover award and approve any required budget adjustment to record this additional funding.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/11/17)

WHEREAS, Bay County Animal Control wishes to enter into a one (1) year agreement with Hill's Food, Shelter & Love Program, a program that provides cat and dog food for the Animal Control Shelter with a minimum savings of forty five percent and a maximum of sixty eight percent, dependent upon the amount ordered; and

WHEREAS, Hill's Food, Shelter & Love Program will provide free adoption kits that include cat or dog food, dependent upon the animal adopted and, additionally, they will provide free food delivery; and

WHEREAS, Bay County Animal Control is able to withdraw from the contract if there is any negative impact experienced by Animal Control; and

WHEREAS, Presently Animal Control is budgeted for the expenditure of \$4,000.00 for dog and cat food for calendar year 2017 and no negative impact is anticipated with entry into this agreement; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves a one (1) year Agreement with Hill's Food, Shelter & Love Program and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That budget adjustments related to this Agreement, if required, are approved.

**MICHAEL E. LUTZ, CHAIR
AND COMMITTEE**

Animal Control - Hill's Food-Shelter & Love Program Agreement

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



**BAY COUNTY
ANIMAL CONTROL**

James Barcia
County Executive

Debra Russell, Director
Administrative Services Department
russelld@baycounty.net

Michael Halstead
Animal Control Manager
halsteadm@baycounty.net
989-894-0679 (Office)
989-894-0129 (Fax)
989-895-4049 (TDD)

**TO: MICHAEL E. LUTZ, CHAIRMAN
WAYS & MEANS COMMITTEE**

**FROM: M.F. HALSTEAD, MANAGER M F H
BAY COUNTY ANIMAL CONTROL**

RE: HILL'S FOOD, SHELTER & LOVE PROGRAM

DATE: JUNE 29, 2017

REQUEST: Approve request enabling Bay County Animal control to enter into a one year agreement with Hill's Food, Shelter, & Love Program.

BACKGROUND: The above is offering to provide cat and dog food for the Animal Control Shelter with a minimum savings of forty five percent and a maximum of sixty eight percent, dependent upon the amount ordered. They will provide free adoption kits that include cat or dog food, dependent upon the animal adopted. Additionally, they will provide free food delivery. Know as well, that Bay County Animal Control is able to withdraw from the contract should we desire to do so due to any negative impact experienced by Animal Control.

ECONOMICS: Presently Animal Control is budgeted for the expenditure of \$4,000.00 for dog and cat food for calendar year 2017. We expect no negative impact to be experienced with entry into this agreement.

Level of savings at this reduced rate of costs dependent upon the amount ordered.

RECOMMENDATION: Approve Bay County Animal Control to enter into a one year agreement with Hill's Food, Shelter & Love Program subject to review and approval by Bay County Corporation Counsel and furthermore, request signature by the Chairman of the Board of Commissioners.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/11/17)

WHEREAS, The purpose of the FY 2017-2018 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement between Bay County and the Michigan Department of Health & Human Services is to set forth a joint and cooperative Contractor/Department relationship and basis for facilitating the delivery of public health services to the citizens of Bay County, as described in the Agreement's Output Measures and Annual Budget, established Minimum Program Requirements, and all other applicable Federal, State and Local laws and regulations pertaining to the Contractor and the Department; and

WHEREAS, Public health services to be delivered under this agreement include Local Public Health Operations (LPHO) and Categorical Programs as specified in the Agreement. This Agreement covers services from October 1, 2017 and continues through September 30, 2018; and

WHEREAS, In accordance with the Funding/Reimbursement Matrix, the total proposed State budget and amount committed for this period for the program elements covered by this Agreement is \$1,217,537 with the enactment of the FY 17-18 Michigan Department of Health and Human Services Appropriation Bill; and

WHEREAS, As is current practice, allocation changes has been and will be made in amendments; Therefore, **Be It**

RESOLVED That the Bay County Board of Commissioners approves the FY 17/18 CPBC Agreement; **Be It Further**

RESOLVED That the Chairman of the Board is authorized to execute, and submit electronically (if required), the grant application documents on behalf of Bay County following legal review/approval; **Be It Further**

RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; **Be It Further**

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

**MICHAEL E. LUTZ, CHAIR
AND COMMITTEE**

Health Dept - FY2017-2018 CPBC Agreement

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

-35-



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Michael Lutz, Chairperson, Ways and Means Committee
FROM: Joel R. Strasz, Health Director
DATE: July 5, 2017
CC: James Barcia, Amber Johnson, Jan Histed, Kim Priessnitz, Kathy Janer, Mark Pickell
RE: FY 2017-2018 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC)

The purpose of the FY 2017-2018 CPBC Agreement between Bay County and the Michigan Department of Health & Human Services is to set forth a joint and cooperative Contractor/Department relationship and basis for facilitating the delivery of public health services to the citizens of Bay County, as described in the Agreement's Output Measures and Annual Budget, established Minimum Program Requirements, and all other applicable Federal, State and Local laws and regulations pertaining to the Contractor and the Department. Public health services to be delivered under this agreement include Local Public Health Operations (LPHO) and Categorical Programs as specified in the Agreement. This Agreement covers services from October 1, 2017 and continues through September 30, 2018.

FINANCIAL CONSIDERATIONS

In accordance with the Funding/Reimbursement Matrix, the total proposed State budget and amount committed for this period for the program elements covered by this Agreement is \$1,217,537 with the enactment of the FY 17-18 Michigan Department of Health and Human Services Appropriation Bill. As is current practice, allocation changes has been and will be made in amendments.

RECOMMENDATION

The Health Department recommends that FY 17/18 CPBC Agreement be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Agreement.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/11/17)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

06/14/17	\$ 273,319.90
06/21/17	\$ 227,347.21
06/28/17	\$ 4,548,908.65
07/05/17	\$ 72,151.77

BAYANET:

03/01/17 - 03/31/17	
Payables	\$ 16,904.83
Payroll	\$ 8,194.23
04/01/17 - 04/30/17	
Payables	\$ 17,193.41
Payroll	\$ 9,385.22
05/01/17 - 05/31/17	
Payables	\$ 16,797.01
Payroll	\$ 9,096.40

HOUSING (Center Ridge Arms):

06/08/17	\$ 4,757.51
----------	-------------

**MICHAEL E. LUTZ, CHAIR
AND COMMITTEE**

Payables-July

MOVED BY COMM. _____

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____




**BAY COUNTY
PERSONNEL DEPARTMENT**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

To: Michael Lutz, Chair, Ways and Means Committee

From: Tiffany Jerry, Director of Personnel and Employee Relations 

Date: June 20, 2017

RE: Ways & Means Committee Agenda – Tuition Reimbursement Request

Please consider the following for the agenda of your committee meeting.

Request (Tuition Reimbursement)

Lisa Davis, Scheduling and Billing Clerk at the Health Department and a member of the full-time USW union, has submitted a request for tuition reimbursement for Medical Insurance Billing and ICD10 Coding at Delta College.

Background

The collective bargaining agreement with the full-time USW union provides for the County Executive to approve requests for tuition reimbursement, however, the committee prefers to review tuition requests prior to payment. A copy of tuition request form and class description is provided.

Finance/Economics

Funds are budgeted. Tuition reimbursement is \$1,209.51.

Recommendation

Receive this item concerning a request for tuition reimbursement submitted by Lisa Davis, Scheduling and Billing Clerk with Health Department.

Thank you for your consideration.

cc: Jim Barcia
Holly Mahaffey
Deb Russell
Amber Johnson
Jan Histed
Kim Priessnitz

PRE-CLASS APPROVAL FORM: TUITION REIMBURSEMENT

Applicant's Name: Lisa Davis Feel work (S)
 Department: Fiscal 15157
 School: Delta College Bargaining Unit
 Program: _____

Are you on a degree program? YES NO

Course Number	Credit Hours	Tuition Per Hour	Fees	Books	Beginning Date	Ending Date	Class Title
1. CHA 2010	4	\$ 825.00	\$	\$ 384.51	4/25/17	6/6/17	Medical Insurance Billing &
2. WA1301		\$	\$	\$			ICD 10 Coding
Totals		\$ + 825.00	\$ +	\$ 384.51	Total		
				=	\$ 1209.51		

How is this class(es) job related? _____

CFO's and Deputies

Applicant's Signature _____ Date _____
 Sheriff's Signature _____ Date _____
 Ways and Means Chairperson's _____ Date _____
 or Designee's Signature _____

Course Number Approved

RECEIVED
 JUN 15 2017
 PERSONNEL DEPARTMENT
 \$ _____

All Other Units

Applicant's Signature Lisa Davis Date 6/7/2017
 Department/Head's Signature _____ Date _____
 Human Resource Director's _____ Date _____
 or County Executive's Signature J. Barcia Date 6/15/17

NOTE: Proof of successful completion of the course is mandatory. Proof of payment of tuition, fees, and books is also mandatory. Contractual language is controlling. Check your contract, first, for specifics before turning in this form!

White: Personnel
 Yellow: Ways and Means
 Pink: Department Head

MEDICAL INSURANCE BILLING & ICD-10 CODING

Non-Credit Job Training

PROGRAM OVERVIEW

Delta's 6-week Medical Insurance Billing & ICD-10 Coding course is uniquely designed to you to reach your fullest potential by learning in a hands-on, computer lab working with, and navigating the insurance billing software. You'll learn the most current medical insurance billing and coding concepts including the newly adopted ICD-10 basic diagnostic and CPT procedure coding, as well as basic insurance concepts and the terminology used by health insurance carriers.

This program offers valuable training in legal, ethical, and regulatory concepts central to the field including HIPAA compliance and third-party guidelines for filing insurance claims. You will acquire key skills such as abstracting from medical records, assigning codes to diagnoses and procedures using the newly adopted ICD-10-CM and CPT code books, developing insurance claims according to third-party guidelines, and understanding the claim forms for commercial insurance companies such as Blue Cross/Blue Shield of Michigan, Medicare and Medicaid.

Whether you're just starting out or transitioning into a different field, there has never been a better time to enter the field of Medical Insurance Billing and Coding!

Description	Journal Number	2017 Fund Balance
ESTIMATED UNAUDITED Unassigned Fund Balance or (Deficit)12/31/2016		\$4,183,852
Previous years Assigned Fund Balance for P.O.'s *		\$168,790
Previous years Assigned Fund Balance for designation to balance 2017 budget		\$998,356
Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2016		<u>\$5,350,998</u>
2017 Budgeted Surplus /(Deficit)		-\$998,356
BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH May 2017		
Increase budget for contribution to Bay Future	17-01-0004	-\$25,000
Increase budget for contribution to fund the proposed tennis courts	17-01-0022	-\$25,000
Increase budget for full time County Executive Administrative Assistant	17-01-0023	-\$35,749
Roll over budget for Office of Criminal Defense 10127300 new office set up	17-01-0376	-\$12,000
C. Foundation contributed \$14,400 for Bdwalk amenities inerror closed into fund bal	17-01-0446	-14,400
Increase Vetran's convention budget for another conferences at \$2,500	17-02-0203	-2,500
Budget to purchase new video equipment for Bay County TV -10122900	17-03-0003	-13,564
Update Child Care Fund with new Family Court Allocation Plan for 2016-2017 FY	17-03-0005	94,835
Update Indirect cost for Child Care Fund with Court Allocation Plan	17-03-0196	122
Budget for replacement of water main at Community Ctr. General Fund portion	17-03-0005	-19,800
Budget for 2016 PO's @12-31-16 rolled over*	17-04-0301	-168,790
Budget for a burglary alarm at Civic Arena	17-05-0015	-2,175
Budget to repair the incinerator at Animal Control	17-05-0312	-4,000
Budget for the parts and repair of two Munters dehumidification units at Civic Arena	17-05-0397	-26,000
Budget for new maritime response vessel. Bay County responsible for 25% match	17-06-0005	-18,140
JUNE 30, 2017		<u>-272,161</u>
Estimated Unassigned Fund Balance or (Deficit) 06/30/2017		<u>\$4,080,481</u>



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Jan M. Histed
Finance Officer
histedj@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

TO: Michael E. Lutz, Chairperson
Ways & Means Committee

FROM: Jan Histed *JH*
Finance Officer/Information Systems Director

RE: Executive Directive #2007-11

DATE: June 29, 2017

REQUEST:

Please place this memo on the July 11, 2017, combined Ways & Means/Board agenda for your committee's information.

BACKGROUND:

On May 11, 2017 an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the state grants with regard to fiscal year 2016 and/or 2017 appear to have no changes, except what is noted below:

RECOMMENDATION:

To receive.

cc: Jim Barcia
Kim Priessnitz
Bob Redmond

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BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (6/20/17)

WHEREAS, Lakeshore Legal Aid is making application for funding to Region VII Area Agency on Aging; and

WHEREAS, Lakeshore Legal Aid provides free legal assistance and elder abuse prevention services to seniors in a 10-county region and has provided long term care ombudsman services for the residents in the same ten (10) counties; and

WHEREAS, Region VII, Area Agency on Aging, funding is crucial to this agency and their on-going efforts to continually improve services to seniors; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby offers its support for the funding application submitted by Lakeshore Legal Aid for Region VII Area Agency on Aging funding for FY 2018.

**TOM RYDER, CHAIR
AND COMMITTEE**

Lakeshore Legal Aid - FY2018Region VII Funding

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (6/20/17)

WHEREAS, The Bay County Child & Senior Citizen Centers, Inc., is making application for funding to Region VII Area Agency on Aging for \$78,647 for Adult Day Care and Caregiver Training Services; and

WHEREAS, Golden Horizons Adult Day Care is the senior component of the Bay County Child and Senior Citizen Centers, Inc., a private, non-profit agency that operates three day care programs; and

WHEREAS, In addition to adult day care, Golden Horizons offers education and training, referral and linkage to services, support groups, counseling, advocacy and also operates the Bay County Dementia Information Line and Resource Center; and

WHEREAS, As a non-profit organization, this funding is crucial to Golden Horizon's on-going efforts to continually improve services; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby offers its support for the funding application submitted by the Bay County Child & Senior Centers, Inc. for Region VII Area Agency on Aging funding for FY 2018.

**TOM RYDER, CHAIR
AND COMMITTEE**

Golden Horizons FY2018 Funding

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

-44-

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (6/20/17)

WHEREAS, For the last five years, Bay County has had a contract with Robert (Bob) Charlebois of Cattail Kayak Rentals, to offer kayak rentals to Pinconning Park guests; and

WHEREAS, Kayaks are stored at Pinconning Park and are rented out by appointment and no additional duties are required by County staff; and

WHEREAS, Per the contract, 5% of the rental fees are paid to Pinconning Park and each guest that enters the park pays for a daily parking pass, a beneficial arrangement for Pinconning Park; and

WHEREAS, Pinconning Park will receive revenue based on the number of kayak rentals and entrance fees associated with the rentals; and

WHEREAS, Renewal of the contract with Robert Charlebois, a true advocate of Pinconning Park, is required; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the contract between Bay County (Recreation & Facilities) and Robert Charlebois of Cattail Kayak Rentals, for a period of up to five (5) years, and authorizes the Chairman of the Board to execute said contract on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

**TOM RYDER, CHAIR
AND COMMITTEE**

Recreation & Facilities - Renewal of Kayak Rental Contract - Pinconning Park

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (6/20/17)

WHEREAS, In the past, Bay County Department on Aging has participated in the Project FRESH program with MSU extension to assist Bay County Seniors with the ability to purchase fresh fruit and vegetables from local farmers and farmers markets with no financial cost to Bay County or Bay County Department on Aging; and

WHEREAS, Case Managers will assist clients with filling out applications for the Senior Project FRESH Program; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Memorandum of Agreement for the Senior Project FRESH/Market Fresh Program between the Michigan Department of Health and Human Services and Adult Services Agency and Bay County (Department on Aging) and authorizes the Chairman of the Board to execute said MOA on behalf of Bay County (Department on Aging) following legal review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

**TOM RYDER, CHAIR
AND COMMITTEE**

DOA - Senior Project FRESH MOA

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (6/20/17)

WHEREAS, In the past, Bay County Department on Aging has participated in the Medicare/Medicaid Assistance Program (MMAP) in conjunction with Region VII Area Agency on Aging; the Bay County Department on Aging schedules its own days and times for appointments as well as in-home appointments for home bound seniors; and

WHEREAS, Case Managers assist clients who come to the clinics or in the home setting with Medicare Part D and Medicare Advantage Plan searches for the MMAP Program; and

WHEREAS, The Department on Aging is adding appointment times at the Pinconning Library this year as well with the only cost being mileage to and from the Pinconning Library; funds exist within the Department on Aging budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Memorandum of Agreement between Region VII Area Agency on Aging and Bay County (Department on Aging) covering the Medicare/Medicaid Assistance Program and authorizes the Chairman of the Board to execute said MOA on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

**TOM RYDER, CHAIR
AND COMMITTEE**

DOA - MMAP

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (6/20/17)

WHEREAS, In the past, Bay County, Bay County Department on Aging and Bay County Health Department have utilized the Title V program thru Region VII Area Agency on Aging; and

WHEREAS, Region VII Area Agency on Aging funds the wages and fringe benefits and Bay County (Bay County Department on Aging and Bay County Health Department) pay any travel reimbursement, if needed, from funds that exist within the current budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Senior Community Service Employment Program (SCSEP) Worksite Agreement between Region VII Area Agency on Aging and Bay County (Department on Aging and Health Department) and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

TOM RYDER, CHAIR AND COMMITTEE

DOA - TITLE V Worksite Agt

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (6/20/17)

WHEREAS, Currently, Bay County's statement on prohibiting retaliation against employees is included in the "Non Discrimination Policy"; and

WHEREAS, In an effort to further give employees clear guidance on what may or may not be considered retaliation in addition to providing easily accessible avenues for which to report any suspected retaliatory actions, a stand alone proposed "Anti-Retaliation Policy" has been developed; and

WHEREAS, The Personnel Department worked in conjunction with Corporation Counsel to compose the attached proposed policy for Board review and approval; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the attached Bay County Anti-Retaliation Policy which takes immediate effect.

**TOM RYDER, CHAIR
AND COMMITTEE**

Personnel - Bay County Anti-Retaliation Policy

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY

ANTI-RETALIATION POLICY

STATEMENT OF POLICY

It is the policy of Bay County to afford each individual employee the ability to exercise his or her rights in good faith in order to bring issues of concern to management or to participate in an investigation free from the threat of retaliation.

Bay County prohibits the use or threat of an adverse employment action based on the good faith exercise of statutorily protected workplace rights. Employment actions include, but are not limited to, recruitment, selection, placement, promotion, transfer, accommodation, training, compensation, benefits, demotion or termination decisions, or other material actions which would dissuade a reasonable worker from the good faith exercise of statutorily protected workplace rights.

Bay County will not tolerate any retaliatory conduct or harassment, either explicit or implicit, based on an individual's good faith exercise of statutorily protected workplace rights. No individual shall be retaliated against for making a good faith complaint, for assisting in an investigation, for requesting an accommodation, or for exercising rights statutorily protected from retaliation.

Compliance with this policy is required of all employees, appointed and or elected officials. Bay County will promptly investigate all complaints of retaliation and will take prompt and appropriate action to remedy the situation. Illegal, retaliatory conduct can also result in individual liability for the perpetrator.

This policy is intended to comply with the anti-retaliation provisions of all federal laws and governmental agency procedures, as well as any state or local statutes.

EXAMPLES

The facts and circumstances of each case determine whether a particular action is retaliatory in that context. For this reason, the same action may be retaliatory in one case but not in another. Depending on the facts, examples of "materially adverse" actions may include:

- Work-related threats, warnings, or reprimands; or
- Negative or lowered evaluations; or
- Transfers to less prestigious or desirable work locations; or
- Making false reports to government authorities or to the media; or
- Threatening reassignment; scrutinizing work or attendance more closely than that of other employees, without justification; or
- Removing supervisory responsibilities; or
- Engaging in abusive verbal or physical behavior that is reasonably likely to deter protected activity, even if it is not yet "severe or pervasive" as required for a hostile work environment; or

- Requiring re-verification of work status, making threats of deportation, or initiating other action with immigration authorities because of protected activity; or
- Terminating a union grievance process or other action to block access to otherwise available remedial mechanisms; or
- Taking, or threatening to take, a materially adverse action against a close family member.

COMPLAINT PROCESS

Bay County will treat any person who invokes this complaint procedure courteously, and will handle all complaints swiftly and confidentially to the extent possible in light of the need to take appropriate corrective action. Lodging a complaint will in no way be used against the employee or have an adverse impact on the individual's employment status. Because of the damaging nature of retaliation to the victims and to the entire workforce, aggrieved employees are strongly urged to use this procedure. However, filing groundless or malicious complaints is an abuse of this Policy and may lead to discipline.

STEP 1 Report the alleged retaliatory conduct to the division head or department head who shall immediately notify the Personnel Director. The department or division head in conjunction with the Personnel Director shall investigate the complaint and attempt resolution. If the division or department head or Personnel Director is the subject of the complaint, advance out of order to Step 2.

STEP 2 Absent a resolution in Step 1, the complainant may, within 30 days of filing the initial complaint with the department or division head appeal to Corporation Counsel who shall conduct an investigation and attempt resolution. If the Personnel Director, department or division head is the subject of the complaint, the conduct shall be reported to Corporation Counsel at the earliest possible date. Absent a resolution at this step, Corporation Counsel shall provide the complainant with a written response to the complaint within thirty work days of receipt of the appeal to Step 2.

STEP 3 Absent a resolution at Step 2, the complainant may, within 10 days of receiving the Corporation Counsel response, appeal in writing to the Director of Administrative Services. The Director of Administrative Services shall review the complaint files and communicate a determination in writing to the complainant within 10 work days of receiving the complaint. This is the last step in the procedure.

NOTE: Should the Bay County Courts follow this Policy, step 1 should notify a non-represented supervisor, with step 2 requiring notification to the court administrator, and step 3 should notify the Chief Judge. However, the context of

the Policy is at the discretion of the Chief Judge since this is a non-economic Policy. The Courts are encouraged to follow this Policy voluntarily.

Additional information regarding retaliation and ways to file a claim of retaliation can be found at: <https://www.eeoc.gov/laws/types/retaliation.cfm>

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (6/20/17)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

A. VACANCIES:

- I. Health Department: Public Health Nurse (full time; RN - \$22.11/hr. to \$25.44/hr. - BSN - \$22.28/hr. to \$26.15/hr.)**

RESOLVED That in the event this nursing vacancy is filled internally, authorization is granted to post/fill the resulting Nurse vacancy; **Be It Further**

RESOLVED That budget adjustments, if required, are approved; **Be It Further**

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

**TOM RYDER, CHAIR
AND COMMITTEE**

Vacancies - July

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (7/11/17)

RESOLVED By the Bay County Board of Commissioners that the following report is received:

- 1. Employment Status Report - June 2017**
- 2. Workers' Comp Report - March 2017**

**THOMAS M. HEREK, CHAIR
AND BOARD**

County Executive - Status Reports

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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CHANGES IN EMPLOYMENT STATUS
June, 2017

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
<u>NEW HIRES (Regular Status):</u>		
Austin Jobes Road Patrol Deputy	Sheriff Department	6/11/2017
Kassi Coody In Home Services Worker	Department on Aging	6/29/2017
<u>NEW HIRES (Temporary/On-call Status):</u>		
<u>Central Dispatch:</u>		
Marissa Charbonneau	Temporary Dispatcher	6/26/2017
<u>Civic Arena:</u>		
Austin Comiskey	Zamboni Driver	6/12/2017
<u>Golf Course:</u>		
Lucas Sella	General Laborer	6/05/2017
<u>Mosquito Control:</u>		
Chandler Martin	Seasonal Control Technician	6/06/2017
Ethan Smith	Seasonal Control Technician	6/06/2017
Eric Shupert	Seasonal Control Technician	6/12/2017
Andrew Rajewski	Seasonal Control Technician	6/12/2017
Austin Bills	Seasonal Control Technician	6/19/2017
<u>Pinconning Park:</u>		
Mason Vieau	Park Ranger	6/05/2017
Ethan Day	Park Ranger	6/05/2017
<u>Summer Recreation:</u>		
Amy Jo Fetter	Program Supervisor	6/05/2017
Kelly Bonds	Program Supervisor	6/10/2017
Molly Carney	Program Assistant	6/10/2017
Sydney Neitzel	Program Assistant	6/10/2017

Taylor Scholz	Program Assistant	6/10/2017
Josie Funston	Program Assistant	6/10/2017
Sara Reilly	Program Assistant	6/10/2017
Emma Schmidt	Program Assistant	6/10/2017
Brooke Cunningham	Program Assistant	6/10/2017
Alexis Elliott	Program Assistant	6/10/2017
Shane Kinsella	Program Assistant	6/10/2017
Juan Pablo Ceron Parra	Program Assistant	6/10/2017
Mason Fetter-Schumacher	Program Assistant	6/10/2017
Lauren Bedell	Program Assistant	6/10/2017
Luke Funston	Program Assistant	6/10/2017

Pool:

Grace Martin	Lifeguard	6/10/2017
Madeline Martin	Lifeguard	6/10/2017
Nicholas McAllister	Lifeguard	6/10/2017
Garrett Mason	Pool Supervisor	6/10/2017
Michael Murphy	Lifeguard	6/10/2017
Olivia Delano	Lifeguard	6/10/2017
Emily Hill	Lifeguard	6/10/2017
Jared Seward	Lifeguard	6/10/2017
Kylar Vanderwall	Lifeguard	6/10/2017
Adam Gradowski	Lifeguard	6/10/2017
Joshua Schmidt	Lifeguard	6/10/2017
Bryan Rezmer	Cashier	6/10/2017
Justin Ropp	Cashier	6/10/2017

TRANSFERS:

Ella Stone		6/12/2017
TO: Seasonal Control Tech.	Mosquito Control	
FROM: Concessions	Civic Arena	

Jimmy Flathau
TO: Supervisor Central Dispatch
FROM: Dispatcher Central Dispatch
6/12/2017

Nicholas Poppe
TO: Zam. Driver/Tm. Leader Civic Arena
FROM: Zamboni Driver Civic Arena
6/23/2017

Jose Ortega Jr.
TO: Part-time Driver Department on Aging
FROM: On-call Driver Department on Aging
6/26/2017

TERMINATIONS (SEASONAL/TEMPORARY):

Amanda Altergott
Seasonal Control Technician Mosquito Control
5/31/2017

Adam Ramseyer
Seasonal Control Technician Mosquito Control
6/09/2017

Autumn Coldwell
Temporary Dispatcher Central Dispatch
6/19/2017

Tim Heitzig
Marine Patrol Officer Marine Patrol
6/20/2017

Bryan Wood
Marine Patrol Officer Marine Patrol
6/20/2017

SEPARATIONS:

Ryan Siefferly
Zamboni Driver/Team Leader Civic Arena
6/21/2017

Holly Mahaffey
Administrative Assistant County Executive
6/29/2017

RETIREMENTS:

Kathleen Trepkowski
Public Health Nurse - BSN Family Planning
6/02/2017

July 5, 2017
Personnel Department

WORKERS' COMPENSATION REPORT
March, 2017

EMPLOYEE NAME	DEPARTMENT	DATE OF INJURY	REASON FOR PAYMENT
Crystal Backus	Sheriff Department	4/06/2015	Medical and indemnity
Mary Jo Braman	Health Department	4/04/2017	Medical Only
James Charbonneau	Sheriff Department	4/22/2015	Legal fees
Ryan Christie	Sheriff Department	1/01/2017	Administrative fees
Zachery Dzurka	Sheriff Department	4/11/2017	Medical only
Isabel Ferrer	Department on Aging	2/21/2017	Medical only
James Hughes	Mosquito Control	7/19/2016	Medical only
Mark Pickell	Health Department	2/01/2017	Medical only

Note: Employees appear on this report if there has been a payment during the month from the self-insurance fund for a work related injury. A name appearing on this report does not necessarily mean the employee is off work. Oftentimes, medical bills are received a month or two after the date of injury.

Submitted by: Michele Reilly/Personnel Department
Dated: July 5, 2017

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

- BY:** THE BAY COUNTY BOARD OF COMMISSIONERS
- WHEREAS,** The Great Lakes are a critical resource for our nation, supporting the economy and a way of life in Michigan and the other seven states within the Great Lakes region. The Great Lakes hold 20 percent of the world's surface freshwater and 90 percent of the United States' surface freshwater. This globally significant freshwater resource provides drinking water for more than 30 million people and directly supports 1.5 million jobs, generating \$62 billion in wages; and
- WHEREAS,** The Great Lakes Restoration Initiative (GLRI) provides essential funding to restore and protect the Great Lakes. This funding has supported long overdue efforts to clean up toxic pollution, reduce runoff from cities and farms, combat invasive species, and restore fish and wildlife habitat. Since 2010, the federal government has partnered with public and private entities and invested more than \$2 billion in over 2,900 projects throughout the region. Over its first six years, the GLRI has provided more than \$425 million for more than 500 projects in Michigan alone. The Brookings Institution has estimated that every dollar invested in the Great Lakes produces two dollars in long-term economic benefits; and
- WHEREAS,** GLRI projects are making a significant difference. They have restored more than 150,000 acres of fish and wildlife habitat; opened up fish access to more than 3,400 miles of rivers; helped implement conservation programs on more than 1 million acres of farmland; and accelerated the cleanup of toxic hotspots. In Michigan, GLRI funding has been instrumental in removing contaminated sediments from Muskegon Lake, the River Raisin, and the St. Mary's River; in restoring habitat along the St. Clair River, Cass River, Boardman River, and the Keweenaw Peninsula; and in the delisting of White Lake in Muskegon County and Deer Lake in the Upper Peninsula as areas of concern; and
- WHEREAS,** While a significant investment, past GLRI funding represents only a small portion of the amount needed to restore and protect the Great Lakes. Toxic algal blooms, beach closings, fish consumption advisories, and the presence of contaminated sediments continue to limit the recreational and commercial use of the Great Lakes; and
- WHEREAS,** Any cuts to GLRI funding would jeopardize the momentum from over a decade of unprecedented regional cooperation. Draft federal budgets have proposed a 97 percent reduction in GLRI funding. These cuts would be a short-sighted, short-term cost-saving measure with long-term implications. Restoration efforts will only become more expensive and more difficult if they are not addressed in the coming years; now, therefore, be it
- RESOLVED** That the Bay County Board of Commissioners opposes slashing federal funding for the Great Lakes Restoration Initiative; Be It Further
- RESOLVED** That copies of this resolution be transmitted to the President of the United States, the President of the United States Senate, the Speaker of the United States House of Representatives, and the members of the Michigan congressional delegation as well as the other 82 Michigan counties.

THOMAS M. HEREK, CHAIR
AND BOARD

Sponsored by Commissioner Michael E. Lutz, 7th District

MOVED BY COMM.

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION SUPPORTING MICHIGAN SENATE BILL 400 AND MICHIGAN HOUSE BILL 4651 AMENDING THE EMERGENCY TELEPHONE SERVICES ENABLING ACT

BY: The Bay County Board of Commissioners (7/11/17)

- WHEREAS, Michigan House Bill 4651 and Senate Bill 400 have been introduced in the Michigan Legislature, which would amend Public Act 32 of 1986 entitled the "Emergency Telephone Service Enabling Act"; and
- WHEREAS, These bills would amend the funding system for 9-1-1 so that all communication devices that have access to 9-1-1, including prepaid wireless devices, contribute equally to the funding of 9-1-1 operations; and
- WHEREAS, These bills provide a stable funding source for the counties to support their migration to Next Generation 9-1-1 and ongoing operational levels of service for 9-1-1 to its residents; and
- WHEREAS, These bills afford the State and Counties collecting 9-1-1 fees a mechanism for court action should any service providers fail to collect and remit the fees; and
- WHEREAS, These bills have a mechanism that provides the necessary checks and balances to ensure revenues generated are used for authorized expenditures for 9-1-1 services; and
- WHEREAS, These authorized expenditures are limited to those directly related to receiving and processing 9-1-1 calls and the subsequent dispatching of responders via a public safety radio; and
- WHEREAS, Such limitation of expenditures has historically met the criteria established through the courts to define 9-1-1 surcharge as a fee for service directly related to telephone services; and
- WHEREAS, Any attempt to amend House Bill 4651 and Senate Bill 400 for other State of Michigan general fund purposes not directly related to 9-1-1 may not meet the criteria of a fee for service and could be viewed as a tax increase for the residents of BAY County; Therefore, Be It
- RESOLVED, That the Bay County Board of Commissioners does hereby offer our support of House Bill 4651 and Senate Bill 400 as introduced; Be It Further
- RESOLVED That the Bay County Board of Commissioners opposes amending House Bill 4651 and Senate Bill 400 to include any additional State of Michigan taxes on telephone service customers under the guise of 9-1-1 surcharge; Be It Finally
- RESOLVED That copies of this resolution be transmitted to Governor Richard Snyder, all Senators and Representatives serving Bay County and the other 82 Michigan counties.

THOMAS M. HEREK, CHAIR
AND BOARD

LUTZ - HB4651 - SB400

Resolution sponsored by Commissioner Michael E. Lutz, 7th District

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (7/11/17)

WHEREAS, Due to a recent incident involving a Bay County Sheriff's Office patrol vehicle (which has been deemed a total loss by the appraiser with MMRMA), there is a need for immediate action regarding the replacement of a patrol vehicle; and

WHEREAS, The Sheriff is requesting \$24,052.00 to be allocated to 10131500-981 to replace the patrol vehicle; and

WHEREAS, Appropriate action will be taken to recover this cost from the County's insurance carrier; and

WHEREAS, MMRMA will pay full ACV value (\$13,000) for the vehicle with the balance being \$11,052.00; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves appropriation of funds from Fund Balance as well as the required budget adjustment(s) for the replacement patrol vehicle; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute any documents required on behalf of Bay County following legal review/approval.

**THOMAS M. HEREK, CHAIR
AND COMMITTEE**

Sheriff Dept - Replacement Patrol Vehicle

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

-661-



Troy R. Cunningham
Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

TO: Chairman Thomas M. Herek
Bay County Board of Commissioners

FROM: Sheriff Troy R. Cunningham *TRC*

DATE: July 6, 2017

RE: Vehicle Replacement

BACKGROUND: Due to recent incident involving a Bay County Sheriff's Office Patrol Vehicle; we are in need of immediate action regarding the replacement of a patrol vehicle. The vehicle in question was deemed a total loss by the appraiser with MMRMA.

FINANCE/ECONOMICS: I am requesting \$24,052.00 be allocated to Line Item 10131500-98100 and appropriate action be taken to recover this cost from our insurance carrier. MMRMA will pay full ACV value (\$13,000.00) for the vehicle. Balance needed to replace patrol vehicle is \$11,052.00.

RECOMMENDATION: I am asking approval from the Board of Commissioners to replace the damaged patrol vehicle and that all necessary required allocations and budget adjustments are authorized.

CC: Undersheriff Christopher D. Mausolf
Robert Redmond, Financial Analysis
Jan Histed, Finance Officer
Kim Priessnitz, Assistant Finance Officer
File Copy

Ls/BOC.VehicleReplacc17

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FW: CL# 1701977 - TOTAL LOSS

Debra Russell

Sent: Thursday, July 06, 2017 8:26 AM
To: Terry Doyle; Troy Cunningham; Chris Mausolf; L.S. Sayen
Importance: High

Hello – this is regarding the vehicle. Let me know which option you choose. I would think #1 would be the easiest for everyone but it’s your choice.

Debbie

Debra A. Russell
Administrative Services Director
515 Center Avenue, Ste. 402
Bay City, Michigan 48708
(989) 895-4133

From: Lara Delosh [mailto:LDelosh@mmrma.org]
Sent: Wednesday, July 05, 2017 1:39 PM
To: Debra Russell
Subject: RE: CL# 1701977 - TOTAL LOSS
Importance: High

Hi Debbie,
We received the report from the appraiser and the vehicle related to this claim, the 2014 Dodge Charger – EH123979 – was deemed a total loss. The ACV on the vehicle is \$13,000.00, and this contemplates the damage caused by the removal of any equipment.

Three salvage bids were obtained:

- Davis Auto: \$500.00
- Weller Salvage: \$450.00
- Howe Auto: \$300.00

You have three options to settle the total loss with MMRMA:

1. MMRMA pays you the full ACV value (\$13,000.00) and MMRMA sells the salvage to the highest bidder. The salvage money received is applied back to the claim to offset the total cost of the loss;
2. MMRMA pays you the ACV less the highest bid amount, and you keep the vehicle;
3. MMRMA pays you the ACV less the highest bid amount, and you sell the salvage and retain the proceeds.

****Please note salvage bids are guaranteed by the salvage companies for 10 days only, and salvage bids do not include any equipment or graphics but they do include the wheels and tires.****

Any costs you incur for the removal of equipment from the total loss vehicle and/or the cost to replace the equipment is reimbursable by the MMRMA.

Please confirm and advise us if there are any towing or storage costs, and please provide us with a