

**BAY COUNTY BOARD OF COMMISSIONERS**

**A G E N D A**

**TUESDAY, JUNE 9, 2020**

**4:00 P.M.**

**VIA ZOOM**

**PAGE NO.**

- I            CALL TO ORDER (CHAIRMAN DURANCZYK)**
- II            ROLL CALL**
- III           INVOCATION**
- IV           PLEDGE OF ALLEGIANCE**
- 43-49      V            MINUTES (3/17/2020)**
- VI           CITIZEN INPUT**
- VII          PETITIONS AND COMMUNICATIONS**
  - A.          Requests for Appointment to Bay County Library Board**
    - 5- 6                    1.          Sue Blondin (Incumbent)**
    - 7- 8                    2.          Matthew Bosco**

## VIII REPORTS/RESOLUTIONS OF COMMITTEES

### A. WAYS AND MEANS (THOMAS M. HEREK, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)

- |       |     |   |
|-------|-----|---|
| 9-11  | 1.  | No. 2020-106 - 2020 Coronavirus Emergency Supplemental Grant Program (Sheriff's Office)         |
| 12-13 | 2.  | No. 2020-107 - Amendment to Pinconning School Resource Officer Contract (Sheriff's Office)      |
| 14-15 | 3.  | No. 2020-108 - Amendment to Bay City Public Schools School Officer Contract (Sheriff's Officer) |
| 16-17 | 4.  | No. 2020-109 - Acceptance of FFCRA and CARES Funding Award (Department on Aging)                |
| 18-19 | 5.  | No. 2020-110 - Equipment End of Life State Grant (9-1-1 Central Dispatch)                       |
| 20-21 | 6.  | No. 2020-111 - Grant Funds for Equine Facilities Improvements (Fair Board)                      |
| 22-23 | 7.  | No. 2020-112 - Active Assailant Taskforce (AATF) Agreement (Emergency Services)                 |
| 24    | 8.  | No. 2020-113 - PAYABLES: General (Finance)  |
| 25-26 | 9.  | No. 2020-114 - Technical Support and Services - Bay Metro (ISD)                                 |
| 27-28 | 10. | No. 2020-115 - RFP for Audit Services (Finance)   |
|       | 11. | Items to be received:   |
| 29    | a.  | Annual Report of Balance in Land Sale Proceeds Accounts (Treasurer)                             |
| 30    | b.  | Analysis of General Fund Equity 2020 (Finance)  |
| 31    | c.  | Executive Directive #2007-11 (Finance)  |

**B. PERSONNEL/HUMAN SERVICES (TOM RYDER, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)**

32-33 1. No. 2020-116 - Vacancy: 9-1-1 Central Dispatch (Personnel)

34-39 2. Office of Assigned Counsel Monthly Reports for February, March and April 2020 (Receive)

**C. BOARD OF COMMISSIONERS (MICHAEL J. DURANCZYK, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)**

40-42 1. No. 2020-117 - Reports of County Executive

**IX REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

**A. County Executive**

**X UNFINISHED BUSINESS**

**XI NEW BUSINESS**

**XII MISCELLANEOUS**

**XIII ANNOUNCEMENTS**

**A. 2020 Appointments:**

1. JUNE:

a. Library Board (One 5-year term - Sue Blondin)

2. OCTOBER:

a. Land Bank Authority (One three year term expiring: Andrew Niedzinski, City Commissioner)

b. Department of Health and Human Services Board of Directors (One 3-year term - S. Shutt)

3. NOVEMBER:

a. Building Authority (One six-year term expiring: D. Maciag)

4. DECEMBER:

- a. Department on Aging Advisory Committee (Four 2-year terms expiring: Districts 2, 4, 6 and at-large)

XIV CLOSED SESSION (If requested)

XV RECESS/ADJOURNMENT

**PLEASE NOTE:**

**THE BOARD CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/DIVISION HEAD/AGENCY PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.**

## Deanne Berger

---

**From:** postmaster@netsource-one.net  
**Sent:** Monday, May 18, 2020 6:06 PM  
**To:** Deanne Berger  
**Subject:** Application for Appointment to County Board

FieldName: What Board Are You Applying For?

Board: Bay County Library

FieldName 1: Name:

Name: Susan Blondin

FieldName 2: Address:

Address: 2631 Simon Street

FieldName 3: City, State, Zip Code:

City State Bay City

Zip:

FieldName 4: Home Phone:

Home Phone: 989 498 9722

FieldName 5: Business Phone:

Business  
Phone:

FieldName 6: Occupation:

Occupation: Retired

FieldName 7: Employer:

Employer: Bay City Public Schools

FieldName 8: Are you a resident of Bay County?

Resident: Yes

FieldName 9: How Long?

Resident How Long:  
40+ years

FieldName 10: List your interests and qualifications for the above Board or Commission

Interests: I have earned both undergraduate and graduate degrees in various fields of teaching. Two of my certifications deal specifically with reading. I clearly understand the importance of libraries in our communities and would like to continue to sit on the Bay County Library Board.

FieldName 11: List any other information you feel would be pertinent in assisting the County Board of Commissioners in their selection.

Other Info: Taking an active role in my community is important to me. I am a member of the St. Patrick's Day Parade Association, The Friends of Celtic Culture and I am also a board member of Bay County's Habitat for

Humanity.

FieldName What is your e-mail address?

12:

Email: [missblondie60@yahoo.com](mailto:missblondie60@yahoo.com)

**Deanne Berger**

---

**From:** postmaster@netsource-one.net  
**Sent:** Wednesday, June 3, 2020 2:34 PM  
**To:** Deanne Berger  
**Subject:** Application for Appointment to County Board

FieldName: What Board Are You Applying For?

Board: Library Board

FieldName 1: Name:

Name: Matthew Bosco

FieldName 2: Address:

Address: 931 E. Harbor Vw.

FieldName 3: City, State, Zip Code:

City State Zip: Bay City

FieldName 4: Home Phone:

Home Phone: 19897706117

FieldName 5: Business Phone:

Business

Phone:

FieldName 6: Occupation:

Occupation:

FieldName 7: Employer:

Employer: Bosco Food Service

FieldName 8: Are you a resident of Bay County?

Resident: Yes

FieldName 9: How Long?

Resident How Long: 2 years

Long:

FieldName 10: List your interests and qualifications for the above Board or Commission

Interests: Candidate for Register of Deeds  
DCBAR law license (inactive)  
Master of Public Administration  
Bachelor of Business Administration  
Associate of Science  
Active borrower from Sage Library

FieldName 11: List any other information you feel would be pertinent in assisting the County Board of Commissioners in their selection.

Other Info: I am running for local office and would like to get to know some of the people who are politically active. I applied previously to a board position, but did not get appointed.

FieldName 12: What is your e-mail address?

Email: m22bosco@yahoo.com

**BAY COUNTY BOARD OF COMMISSIONERS**

**JUNE 9, 2020**

**RESOLUTION**

**BY: WAYS AND MEANS COMMITTEE (6/9/2020)**  
**WHEREAS, In April 2020, the Bay County Board of Commissioners passed Resolution 2020-67 authorizing the Bay County Sheriff's Office to apply for the 2020 Coronavirus Emergency Supplement Funding Program Grant ("Grant"); and**  
**WHEREAS, The projected Grant period for this grant is 24 months, with opportunity for a 24 month extension and there are no match funds required for this Grant as it is modeled on the 2019 JAG grant application; and**  
**WHEREAS, The Bay County Sheriff's Office received notification on May 19, 2020 that they have been awarded the Grant and were provided the Grant documents that need to be completed in order to receive the Grant funds; and**  
**WHEREAS, There would be a positive financial impact to the County; Therefore, Be It**  
**RESOLVED That the Bay County Board of Commissioners authorizes the Chairman of the Board to execute all 2020 Coronavirus Emergency Supplement Funding Program Grant award documents on behalf of Bay County (Sheriff) following Corporation Counsel review and approval; Be It Finally**  
**RESOLVED That related budget adjustments, if required, are approved.**

**THOMAS M. HEREK, CHAIR  
 AND COMMITTEE**

**Sheriff - 2020 Coronavirus Emergency Supplemental Grant Program**

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_



**Troy R. Cunningham**  
*Sheriff Of Bay County*

Christopher D. Mausolf  
Undersheriff

Troy A. Stewart  
Jail Administrator

Date: May 20, 2020

TO: Commissioner Tom Herek  
Way and Means Committee Chair

FROM: Sheriff Troy R. Cunningham *TRC*

Re: 2020 Coronavirus Emergency Supplemental Funding Program  
Award Documents

**BACKGROUND:**

In April 2020, the Bay County Board of Commissioners passed Resolution 2020-67 authorizing the Bay County Sheriff's Office to apply for the 2020 Coronavirus Emergency Supplement Funding Program Grant ("Grant"). The projected Grant period for this grant is 24 months, with opportunity for a 24 month extension. There is no match funds required for this Grant as it is modeled on the 2019 JAG grant application. The Bay County Sheriff's Office received notification on May 19, 2020 that they were awarded the Grant and received the Grant documents that need to be completed in order to receive the Grant funds.

**FINANCE/ECONOMICS:**

There would be a positive financial impact to the County.

**RECOMMENDATION:**

I am requesting the committee's approval and authorizations along with review from corporation council to execute the grant; and upon approval(s) to make necessary budget adjustments for our participation in this grant.

CC: Undersheriff Christopher D. Mausolf  
Deanne Berger, BOC  
Corporation Counsel  
Jan Hinstead, Finance Director  
Kim Priessnitz, Budget Supervisor  
File Copy

Ls/W&M.CoronavirusEmergencySuppFundProgram-ExecuteFTY2020

Phone: (989) 895-4050

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503 Third Street, Bay City, Michigan 48708

Fax (989) 895-4058



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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (4/14/2020)
- WHEREAS, The Bay County Sheriff's Office wishes to apply for the 2020 Coronavirus Emergency Supplemental Funding Program through the Bureau of Justice Assistance (BJA); and
- WHEREAS, The CESF Program will provide funding to assist eligible states, local units of government and tribes in preventing, preparing for and responding to the coronavirus; and
- WHEREAS, Allowable projects and purchases include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (gloves, masks, and sanitizer), training and addressing the medical needs of inmates and detention centers; and
- WHEREAS, There are no match funds required as this grant is modeled on the 2019 JAG grant and the application is open until May 29, 2020 and must be submitted via OJP's Grants Management System; and
- WHEREAS, The projected period for this grant is 24 months, with an opportunity for a 24-month extension; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Sheriff to make application for the 2020 Coronavirus Emergency Supplemental Funding Program; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute documents required for the grant application contingent upon Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

Sheriff - Coronavirus Emergency Supplemental Funding Program Grant

MOVED BY COMM.

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURAHICZYK				(KIM) COONAN				MICHAEL E. LUTZ			
ERNIE RRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS      NAYS      EXCUSED

VOICE:      YEAS      NAYS      EXCUSED

DISPOSITION: ADOPTED      DEFEATED      WITHDRAWN  
                   AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

**BAY COUNTY BOARD OF COMMISSIONERS**

**JUNE 9, 2020**

**RESOLUTION**

**BY: WAYS AND MEANS COMMITTEE (6/9/2020)**  
**WHEREAS, In July 2019, Bay County and the Pinconning School District ("School District") entered into an Agreement to obtain and ensure the performance of law enforcement services of the Sheriff's Office to augment existing patrols with police presence and availability for the School District ("Agreement"); the term of said Agreement is July 1, 2019 to June 30, 2020; and**  
**WHEREAS, The Agreement provides for amendments and, therefore, the parties can mutually agree to amend the terms of the Agreement in order to address unforeseen circumstances; and**  
**WHEREAS, The Agreement further provides that the School District will pay \$20,000 a year for this additional patrol service with the School District paying \$5,000 to the County quarterly to cover Agreement costs; and**  
**WHEREAS, On March 13, 2020, the Bay City Public Schools, along with other schools around the state, were temporarily closed in order to combat concerns regarding the spread of COVID-19 and, on April 2, 2020, Governor Gretchen Whitmer signed Executive Order 2020-35 which ordered all K-12 school buildings to close for the remainder of the school year; and**  
**WHEREAS, As a result of the COVID-19 school closures, the deputy assigned to the School District has been unable to provide the contracted services to the School District since March 13, 2020 and has been reassigned to general road patrol duties; and**  
**WHEREAS, Bay County and the School District have a long standing relationship that has been extremely beneficial to both parties as well as to the community as a whole and the parties have come to an equitable agreement to address the unforeseen situation caused by the COVID-19 school closures; and**  
**WHEREAS, Accordingly, the parties have mutually agreed, subject to approval by the Bay County Board of Commissioners and the School Board, that Bay County will forgive the contract price for the time period of April 1, 2020 through June 30, 2020 with all other terms of the Agreement remaining in effect. This amendment will not impact the 2020/2021 school resource agreements; and**  
**WHEREAS, The loss of revenue to Bay County is \$5,000 and this loss may be absorbed by other cost savings at the Sheriff's Office i.e. the Sheriff's Office has not been at 100% staffing this year due to staff turnover which has resulted in some cost savings; additionally, the Sheriff is actively pursuing other options such as emergency grants and funds to cover the lost revenue but it is uncertain at this time whether such alternative funding would be available to cover the lost revenue; Therefore, Be It**  
**RESOLVED That the Bay County Board of Commissioners approves Amendment to the School Resource Officer Contract with the Pinconning School District to address the COVID 19 school closure and authorizes the Chairman of the Board to execute said Amendment on behalf of Bay County (Sheriff's Office) following Corporation Counsel review/approval; Be It Finally**  
**RESOLVED That related budget adjustments, if required, are approved.**

**THOMAS M. HEREK, CHAIR  
 AND COMMITTEE**

**SHERIFF - AMENDMENT TO PINCONNING SCHOOL RESOURCE OFFICER CONTRACT**

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

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# Troy R. Cunningham

## Sheriff Of Bay County

Christopher D. Mausolf  
Undersheriff

Troy A. Stewart  
Jail Administrator

DATE: May 21, 2020  
TO: Commissioner Thomas Herek  
Chairman, Way and Means Committee  
FROM: Sheriff Troy R. Cunningham *TRC*  
Re: School Resource Office Contract - Pinconning School District

**BACKGROUND:** In July 2019, the County and the Pinconning School District ("School District") entered into an Agreement with the County to obtain and ensure the performance of law enforcement services of the Sheriff's Office to augment existing patrols with police presence and availability for the School District ("Agreement"). The term of the Agreement is July 1, 2019 to June 30, 2020. The Agreement provides for amendments and therefore, the parties can mutually agree to amend the terms of the Agreement in order to address unforeseen circumstances.

The Agreement further provides that the School District will pay \$20,000 a year for this additional patrol service. The School District pays \$5,000 to the County quarterly to cover Agreement costs.

On March 13, 2020, the Bay City Public Schools along with other schools around the state were temporarily closed in order to combat concerns regarding the spread of COVID-19. Governor Gretchen Whitmer signed Executive Order 2020-35 on April 2, 2020 which ordered all K-12 school buildings to close for the remainder of the school year.

As a result of the COVID-19 school closures, the deputy assigned to the School District has been unable to provide the contracted services to the School District since March 13, 2020 and has been reassigned to general road patrol duties. Bay County and the School District have a long standing relationship that has been extremely beneficial to both parties as well as to the community as a whole. The parties have come to an equitable agreement to address the unforeseen situation caused by the COVID-19 school closures. Accordingly, the parties have mutually agreed, subject to approval by the Bay County Board of Commissioner and the School Board, for Bay County to forgive the contract price for the time period of April 1, 2020 through June 30, 2020. All other terms of the Agreement will remain in effect. This amendment will not impact the 2020/2021 school resource agreements

**FINANCIAL IMPACT:** The loss of revenue to Bay County is \$5,000. This loss may be absorbed by other cost savings at the Sheriff's Office. For example, the Sheriff's Office has not been at 100% staffing this year due to staff turnover which has resulted in some cost savings. Additionally, the Sheriff is actively pursuing other options such as emergency grants and funds to cover the cost of this loss revenue. However, it is uncertain at this time whether such alternative funding would be available to cover this loss revenue.

**RECOMMENDATION:** That the Board approve any and all necessary amendments to the Agreement with the School District to address the COVID 19 School closure situation, authorize the chairman to execute the same after review by Corporation Counsel, and approve any necessary budget adjustments as required.

CC: Undersheriff Christopher D. Mausolf  
Deanne Berger, BOC  
Corporation Counsel

Jan Hinstead, Finance Director  
Kim Priessnitz, Budget Supervisor  
File Copy

Ls/W&M.SOR ContractAmend-Pinconning SchoolDistrict

Phone: (989) 895-4050

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BAY COUNTY BOARD OF COMMISSIONERS

JUNE 9, 2020

RESOLUTION

**BY:** WAYS AND MEANS COMMITTEE (6/9/2020)

**WHEREAS,** In July 2019, Bay County and the Bay City Public Schools (BCPS) entered into an Agreement to obtain and ensure the performance of law enforcement services of the Sheriff's Office to augment existing patrols with police presence and availability for the BCPS ("Agreement"); the term of said Agreement is July 1, 2019 to June 30, 2020; and

**WHEREAS,** The Agreement provides for amendments and, therefore, the parties can mutually agree to amend the terms of the Agreement in order to address unforeseen circumstances; and

**WHEREAS,** The Agreement further provides that the BCPS will pay 75% of actual expenses for the assigned deputy each month; and

**WHEREAS,** On March 13, 2020, the Bay City Public Schools, along with other schools around the state, were temporarily closed in order to combat concerns regarding the spread of COVID-19 and, on April 2, 2020, Governor Gretchen Whitmer signed Executive Order 2020-35 which ordered all K-12 school buildings to close for the remainder of the school year; and

**WHEREAS,** As a result of the COVID-19 school closures, the deputy assigned to the School District has been unable to provide the contracted services to the School District since March 13, 2020 and has been reassigned to general road patrol duties; and

**WHEREAS,** Bay County and the BCPS have a long standing relationship that has been extremely beneficial to both parties as well as to the community as a whole and the parties have come to an equitable agreement to address the unforeseen situation caused by the COVID-19 school closures; and

**WHEREAS,** Accordingly, the parties have mutually agreed, subject to approval by the Bay County Board of Commissioners and the BCPS School Board, that Bay County will reduce the contract price by 50% for April, May and June 2020 with all other terms of the Agreement remaining in effect. This amendment will not impact the 2020/2021 school resource agreements; and

**WHEREAS,** The loss of revenue to Bay County is \$7,200 and this loss may be absorbed by other cost savings at the Sheriff's Office i.e. the Sheriff's Office has not been at 100% staffing this year due to staff turnover which has resulted in some cost savings; additionally, the Sheriff is actively pursuing other options such as emergency grants and funds to cover the lost revenue but it is uncertain at this time whether such alternative funding would be available to cover the lost revenue; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves Amendment to the School Resource Officer Contract with the Bay City Public Schools to address the COVID 19 school closure and authorizes the Chairman of the Board to execute said Amendment on behalf of Bay County (Sheriff's Office) following Corporation Counsel review/approval; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR AND COMMITTEE

SHERIFF - AMENDMENT TO BCPS SCHOOL RESOURCE OFFICER CONTRACT

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

-14-



# Troy R. Cunningham

## Sheriff Of Bay County

Christopher D. Mausoff  
Undersheriff

Troy A. Stewart  
Jail Administrator

DATE: May 21, 2020  
TO: Commissioner Thomas Herek  
Chairman, Ways and Means Committee  
FROM: Sheriff Troy R. Cunningham *TRC*  
Re: School Resource Office Contracts- Bay City Public Schools

**BACKGROUND:** In July 2019, the County and the Bay City Public School ("BCPS") entered into an Agreement with the County to obtain and ensure the performance of law enforcement services of the Sheriff's Office to augment existing patrols with police presence and availability for the BCPS ("Agreement"). The term of the Agreement is July 1, 2019 to June 30, 2020.

The Agreement provides that the BCPS will pay 75% of actual expenses for the assigned Deputy each month. The Agreement provides for amendments and therefore, the parties can mutually agree to amend the terms of the Agreement in order to address unforeseen circumstances.

On March 13, 2020, the Bay City Public Schools along with other schools around the state were temporarily closed in order to combat concerns regarding the spread of COVID-19. Governor Gretchen Whitmer signed Executive Order 2020-35 on April 2, 2020 which ordered all K-12 school buildings to close for the remainder of the school year.

As a result of the COVID-19 school closures, the deputy assigned to the BCPS has been unable to provide the contracted services to the BCPS since March 13, 2020 and has been reassigned to general road patrol duties. Bay County and the BCPS have a long standing relationship that has been extremely beneficial to both parties as well as to the community as a whole. The parties have come to an equitable agreement to address the unforeseen situation caused by the COVID-19 school closures. Accordingly, the parties have mutually agreed, subject to approval by the Bay County Board of Commissioner and BCPS School Board, to reduce the contract price by fifty percent (50%) for April, May and June 2020. All other terms of the Agreement will remain in effect. This amendment will not impact the 2020/2021 school resource agreements

**FINANCIAL IMPACT:** The estimated loss of revenue to Bay County is \$7,200. This loss may be absorbed by other cost savings at the Sheriff's Office. For example, the Sheriff's Office has not been at 100% staffing this year due to staff turnover which has resulted in some cost savings. Additionally, the Sheriff is actively pursuing other options such as emergency grants and funds to cover the cost of this loss revenue. However, it is uncertain at this time whether such alternative funding would be available to cover this loss revenue.

**RECOMMENDATION:** That the Board approve any and all necessary amendments to the Agreement with the BCPS to address the COVID 19 School closure situation, authorize the chairman to execute the same after review by Corporation Counsel, and approve any necessary budget adjustments as required.

CC: Undersheriff Christopher D. Mausoff  
Deanne Berger, BOC  
Corporation Counsel  
Jan Histed, Finance Director  
Kim Priessnitz, Budget Supervisor  
File Copy

Ls/W&M.SOR ContractAmend-BCPS  
Phone: (989) 895-4050

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-15-

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 9, 2020

RESOLUTION

**BY:** WAYS AND MEANS COMMITTEE (6/9/2020)

**WHEREAS,** The Bay County Department on Aging (DOA) has received FFCRA and CARES funding thru Region VII Area Agency on Aging due to the COVID-19 pandemic; DOA also requested to transfer grant funds from Homemaking Services to Personal Care Services due to the COVID-19 pandemic to meet grant requirements for the 2019-2020 fiscal year; and

**WHEREAS,** Department on Aging has been notified that FFCRA funds in the amount of \$75,754 and CARES funds in the amount of \$144,064 to assist with the Home Delivered Meals program are available for this current fiscal year ending September 30, 2020; and

**WHEREAS,** The amount requested to transfer from Homemaking Services to Personal Care Services, \$8,432, was approved to be transferred by Region VII Area Agency on Aging for the fiscal year 2019-2020 and there is no match required for the FFCRA and CARES funding; and

**WHEREAS,** The Department on Aging recommends that FFCRA and CARES funds from Region VII Area Agency on Aging be accepted for the fiscal year ending September 30, 2020 as well as the transfer of grant funds from the Homemaking Services to Personal Care Services for the fiscal year ending September 30, 2020; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners authorizes Department on Aging's acceptance of FFCRA and CARES funds from Region VII Area Agency on Aging for fiscal year ending September 30, 2020 as well as the transfer of grant funds from the Homemaking Services to Personal Care Services for the fiscal year ending September 20, 2020; Be It Further

**RESOLVED** That the Chairman of the Board is authorized to sign all documents related to the funding award on behalf of Bay County (Department on Aging) following Corporation Counsel review and approval; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

DOA - FFCRA AND CARES FUNDING AWARD  
MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

-16-



**BAY COUNTY  
DEPARTMENT ON AGING**

**James A. Barcia  
County Executive**

Beth Eurich, LBSW  
Director

[euriche@baycounty.net](mailto:euriche@baycounty.net)

To: Tom Herek, Ways and Means Committee

From: Beth Eurich, Department on Aging Director

Handwritten initials, possibly "BE", in a circular scribble.

Date: May 18, 2020

Cc: Jim Barcia, Amber Johnson, Jan Histed, Bob Redmond

RE: Request to submit FFCRA and CARES funding from Region VII Area Agency on Aging for fiscal year 2019-2020 for the Home Delivered Meal program, and adjustment to grant amounts for Homemaking and Personal Care Services.

**BACKGROUND:**

Bay County Department on Aging has received FFCRA and CARES funding thru Region VII Area Agency on Aging due to the COVID-19 pandemic. Department on Aging also requested to transfer grant funds from Homemaking Services to Personal Care Services due to the COVID-19 pandemic to meet grant requirement for the 2019-2020 fiscal year.

**FINANCE and ECONOMICS:**

Department on Aging has been notified that FFCRA funds in the amount of \$75,754 and CARES funds in the amount of \$144,064 to assist with the Home Delivered Meals program are available for this current fiscal year ending September 30, 2020. The amount requested to transfer from Homemaking Services to Personal Care Services, \$8,432, was approved to be transferred by Region VII Area Agency on Aging for the fiscal year 2019-2020. There is no match required for the FFCRA and CARES funding.

**RECOMMENDATION:**

The Department on Aging recommends that FFCRA and CARES funds from Region VII Area Agency on Aging be accepted for the fiscal year ending September 30, 2020 as well as the transfer of grant funds from the Homemaking Services to Personal Care Services for the fiscal year ending September 30, 2020. Upon favorable review by Corporation Counsel, Department on Aging requests the Department on Aging Director be able to sign all documents related to the award and approve any required budget adjustments.

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 9, 2020

RESOLUTION

- BY:** WAYS AND MEANS COMMITTEE (6/9/2020)
- WHEREAS,** In 2015 Bay County 9-1-1 made an investment in 9-1-1 phone handling hardware and software and the vendor selected was the Intrado Viper 9-1-1 call handling system; and
- WHEREAS,** The investment was made as part of the Great Lakes Bay 9-1-1 Consortium; and
- WHEREAS,** A large portion of the Intrado Viper's hardware as well as related analytics software are end of life in 2021 and this end of life will require replacement; and
- WHEREAS,** The State of Michigan has procured a federal grant to assist with the implementation of Next Generation 911 (NG911) statewide; and
- WHEREAS,** Subgrant funding of CPE is being made available to local 9-1-1 Centers with the goal of maintaining continuity in services and seamless interoperability with neighboring 9-1-1 Centers; and
- WHEREAS,** The intent of the federal grant is to assist 9-1-1 Centers with demonstrated financial and/or operational needs in the procurement of eligible hardware and software that's capable of processing NG911; and
- WHEREAS,** Although the needed analytics software and installation is not eligible in the this grant application, the State of Michigan Grant will offset significant portions of the needed hardware; and
- WHEREAS,** The total estimated cost of replacing a portion of the end of life hardware and software allowable under the grant is \$50,013 with a 10% match required to receive the grant. If the State of Michigan approves the entire grant request, the total cost of the match is anticipated at \$5,01.30; and
- WHEREAS,** Bay County 9-1-1 Central Dispatch did not budget funds in 2020 for the purpose of paying the 10% match, however, Bay County 9-1-1 Central Dispatch does have available funds to pay for the 10% match; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes application to the State of Michigan for a 9-1-1 Equipment End of Life Grant and approves the 10% grant match of \$5,002; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute the grant application documents on behalf of Bay County (9-1-1 Central Dispatch) following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

911 - Equipment End of Life State Grant

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

18-



## BAY COUNTY

911 Central Dispatch

Christopher Izworski

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City MI 48708

Director

James A. Barcia  
Bay County Executive

Ryan Manz  
Emergency Management Coordinator  
989-895-4112

**To:** Tom Herek Chairperson, Ways and Means Committee  
**From:** Chris Izworski, 9-1-1 Director  
**Date:** May 31, 2020  
**Re:** 9-1-1 Equipment End of Life Grant – State of Michigan

### Background:

In 2015 Bay County 9-1-1 made an investment in 9-1-1 phone handling hardware and software. The vendor selected was the Intrado Viper 9-1-1 call handling system. The investment was made as part of the Great Lakes Bay 9-1-1 Consortium. A large portion of the Intrado Viper's hardware as well as related analytics software are end of life in 2021. This end of life will require replacement.

The State of Michigan has procured a federal grant to assist with the implementation of Next Generation 911 (NG911) statewide. Subgrant funding of CPE is being made available to local 9-1-1 Centers with the goal of maintaining continuity in services and seamless interoperability with neighboring 9-1-1 Centers. The intent of the federal grant is to assist 9-1-1 Centers with demonstrated financial and/or operational needs in the procurement of eligible hardware and software that's capable of processing NG911.

Although the needed analytics software and installation is not eligible in the this grant application, the State of Michigan Grant will offset significant portions of the needed hardware.

### Financial Considerations:

The total estimated cost of replacing a portion of the end of life hardware and software allowable under the grant is \$50,013. There is a 10% match required to receive the grant. If the State of Michigan approves the entire grant request, the total cost of the match is anticipated at \$5,013.30.

Bay County 9-1-1 Central Dispatch did not budget funds in 2020 for the purpose of paying the 10% match. Bay County 9-1-1 Central Dispatch does have available funds to pay for the 10% match.

### Recommendation:

9-1-1 recommends the Board to authorize 9-1-1 to submit application to the State of Michigan for a grant match of up to \$5001.30; and seeks authorization for any necessary budget adjustments that are required for this project.

Cc: Jim Barcia  
Tiffany Jerry  
Jan Histed  
Bob Redmond  
Amber Johnson

**BAY COUNTY BOARD OF COMMISSIONERS**

**JUNE 9, 2020**

**RESOLUTION**

**BY: WAYS AND MEANS COMMITTEE (6/9/2020)**

**WHEREAS, The Bay County Fair and Youth Exposition Board has applied for and been approved to receive the following grants:**

- a. Bay Area Community Foundation - Community Initiative Fund \$4,000
- b. SC Johnson & Sons, Inc. - \$4,000

**WHEREAS, The grants provide funds towards completing needed repairs/revitalization of the equine facilities at the Bay County Fairgrounds:**

- a. Repairs to the upper practice horse arena - replacing needed boards and staining to preserve the wood.
- b. Building a manure bunker - keep the manure contained and create increased biosecurity.
- c. Adding needed arena soil to the show horse arena. Create better footing for the horses to increase safety for the horses and rider.

**WHEREAS, All improvements will be coordinated with the Recreation and Facilities Department and these improvements will be completed by volunteers and any expenses that exceed the grants will be paid by the Bay County Fair and Youth Exposition general funds; Therefore, Be It**

**RESOLVED That the Bay County Board of Commissioners approves improvements to repair and revitalize the equine facilities at the Bay County Fairgrounds, as outlined above, utilizing awarded grant funds from the Bay Area Community Foundation (\$4,000) and SC Johnson & Sons, Inc. (\$4,000) with the understanding that the improvements will be completed by volunteers and any expenses that exceed the grants will be paid by the Bay County Fair and Youth Exposition general funds.**

**THOMAS M. HEREK, CHAIR  
AND COMMITTEE**

**Fair Board - Grant Funds - Equine Facilities Improvements**

**MOVED BY COMM. \_\_\_\_\_**

**SUPPORTED BY COMM. \_\_\_\_\_**

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

**VOTE TOTALS:**

**ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_**

**VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_**

**DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_**

**AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_**

-20-

**155th Bay County Fair & Youth Exposition – August 11 – 15, 2020**

June 2, 2020

Mr. Michael Duranczyk  
Chairman  
Bay County Board of Commissioners  
515 Center Ave  
Bay City MI 48708

The Bay County Fair and Youth Exposition is requesting approval to complete the following improvements and accept the following grants for financial support of the improvements.

The Bay County Fair and Youth Exposition Board has applied for and been approved to receive the following grants:

1. Bay Area Community Foundation – Community Initiative Fund \$4,000
2. SC Johnson & Sons, Inc. - \$4,000

The grants are provided for funds towards completing needed repairs/revitalization of the equine facilities at the Bay County Fairgrounds:

- a. Repairs to the upper practice horse arena – replacing needed boards and staining to preserve the wood.
- b. Building a manure bunker – keep the manure contained and create increased biosecurity.
- c. Adding needed arena soil to the show horse arena. Create better footing for the horses to increase safety for the horses and rider.

All improvements will be coordinated with the Recreation and Facilities Department. These improvements will be completed by volunteers and any expenses that exceed the grants, will be paid by the Bay County Fair and Youth Exposition general funds.

Thank you for your consideration,

Mary Jo Brandt, President  
Board of Directors

Cc: Deanne Berger, Cristen Gignac, Jim Barcia, Amber Johnson

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 9, 2020

RESOLUTION

- BY:** WAYS AND MEANS COMMITTEE (6/9/2020)
- WHEREAS,** The AATF was originally tasked with developing a response plan to be used during an active assailant incident in schools. This plan was to incorporate the Rapid Response Treatment model, allowing for simultaneous shooter neutralization and victim treatment/rescue. This plan has been agreed upon by all law enforcement agencies, EMS agencies, and Fire departments within Bay County as the solo model for active assailant response; and
- WHEREAS,** As this planning/training/exercise process continued, it became increasingly clear that a continued, concerted effort would need to be undertaken to ensure that the first responders of Bay County would be able to continue to respond to active assailant events in the best way possible; and
- WHEREAS,** Due to this need, the AATF has identified the continuum of training, exercising, review and updates that we feel would allow the first responders of Bay County to respond to an active assailant event safely, quickly, professionally and with the fewest number of casualties; and
- WHEREAS,** In order to continue with this mission, the AATF has approached the first responder agencies in Bay County and received a commitment from most of them to assist with financial support of the taskforce. Several local businesses have also agreed to provide financial support. The taskforce now asks Bay County Emergency Services to receive and manage these funds to support the ongoing mission; and
- WHEREAS,** There would be no financial obligation to Bay County; approval would create an account to receive and disburse funds for the AATF per Bay County's purchasing policy; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves an Agreement allowing for the creation of an account to assist Bay County Active Assailant Taskforce (AATF), receiving and managing funds for the AATF in support of the ongoing active assailant mission; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute said Agreement on behalf of Bay County (Emergency Services) following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

Emergency Services - AATF Agreement

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

-22-



## BAY COUNTY

911 Central Dispatch

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City MI 48708

Christopher Izworski  
Director

Jim Barcia  
Bay County Executive

Ryan Manz  
Emergency Management Coordinator  
989-895-4112

**To: Thomas Herek, Chairperson, Ways and Means Committee**

**From: Ryan Manz, Emergency Management Coordinator**

**Date: June 3, 2020**

**Subject: Account Creation to Assist Bay County Active Assailant Taskforce (AATF)**

**Background:** The AATF was originally tasked with developing a response plan to be used during an active assailant incident in schools. This plan was to incorporate the Rapid Response Treatment model, allowing for simultaneous shooter neutralization and victim treatment/rescue. This plan has been agreed upon by all law enforcement agencies, EMS agencies, and Fire departments within Bay County as the solo model for active assailant response.

As this planning/training/exercise process continued, it became increasingly clear that a continued, consorted effort would need to be undertaken to ensure that the first responders of Bay County would be able to continue to respond to active assailant events in the best way possible. Due to this need, the AATF has identified the continuum of training, exercising, review and updates that we feel would allow the first responders of Bay County to respond to an active assailant event safely, quickly, professionally and with the fewest number of casualties.

In order to continue with this mission, the AATF has approached the first responder agencies in Bay County and received a commitment from most of them to assist with financial support of the taskforce. Several local businesses have also agreed to provide financial support. The taskforce now asks Bay County Emergency Services to receive and manage these funds to support the ongoing mission.

**Finance/Economics:** There would be no financial obligation to the county. This would create an account to receive and disburse funds for the AATF per Bay County's purchasing policy.

**Recommendation:** Upon favorable review by Corporation Counsel, the Department recommends approval and signature of this agreement by the Board Chair, as well as approval of all budget adjustments related to this agreement.

Cc: Jim Barcia, Tiffany Jerry, Christopher Izworski, Amber Johnson, Jan Histed, Robert Redmond

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 9, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/9/2020)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

05/13/20	\$ 435,738.67
05/20/20	\$ 223,752.74
05/27/20	\$ 608,821.78
05/28/20	\$ 12,723.89
06/03/20	\$ 285,884.89

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

**PAYABLES**

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 9, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/9/2020)

WHEREAS, Bay Metro provides public transportation services to the residents of Bay County; and

WHEREAS, Bay County (Information Systems Division) has entered into an agreement with Bay Metro to provide technical support and services for Bay Metro's Information Technology Infrastructure and Systems and the current agreement between Bay County and Bay Metro is set to expire; and

WHEREAS, Bay County Information Systems Division can offer a higher level of support and lower cost to allow Bay Metro to run and operate their Information Technology infrastructure and systems; and

WHEREAS, Bay County will receive \$6,000 for July 2020 to June 2021 for support and services from Bay Metro; and

WHEREAS, This is an increase from the previous year as more service hours are used; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the Agreement between Bay County (Information Systems Division) and Bay Metro for technology service and support and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Corporation Counsel review/approval; Be It Finally

RESOLVED That related budget adjustments associated with this request, if required, are approved.

THOMAS M. HEREK, CHAIR AND COMMITTEE

ISD - Bay Metro Agreement

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS: ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_ VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_ AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



**BAY COUNTY  
FINANCE/INFORMATION SYSTEMS**

**James A. Barcia**  
County Executive

**Jan Histed**  
Finance Officer  
[histedj@baycounty.net](mailto:histedj@baycounty.net)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycounty.net](mailto:priessnitzk@baycounty.net)

**Frances A. Moore**  
Purchasing/Housing Rehab  
[mooref@baycounty.net](mailto:mooref@baycounty.net)

**Julie A. Coppens**  
Information Systems Manager  
[coppensj@baycounty.net](mailto:coppensj@baycounty.net)

**TO:** Thomas Herek, Chairperson  
Ways & Means Committee

**FROM:** Julie Coppens  
Information Systems Manager

**RE:** Bay Metro Support and Services

**DATE:** May 26, 2020

**Request:** Bay County Information Systems Division would like to renew the agreement to provide Bay Metro technical support and services for Bay Metro's Information Technology infrastructure and systems.

**Background:** Bay Metro provides public transportation services to the residents of Bay County. The current agreement between Bay County and Bay Metro is set to expire. Bay County Information Systems Division can offer a higher level of support and lower cost to allow Bay Metro to run and operate their Information Technology infrastructure and systems.

**Finance/Economics:** Bay County would receive \$6000 for July 2020 to July 2021 for support and services from Bay Metro. The proposed amount is for service and support. This is an increase from the previous year as more service hours are used.

**Recommendation:** Upon favorable review by Corporation Council, it is the recommendation of ISD for the board chair to sign and approve this agreement to allow Bay Metro to use Bay County Information Systems Division for service and support. Authorization to approve any and all budget adjustments associated with this request.

cc: Jim Barcia Jan Histed Kim Priessnitz Amber Davis-Johnson

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 9, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/9/2020)

WHEREAS, On October 28, 2015, the Bay County Board of Commissioners awarded the previous Financial Audit Services contract to Rehmann Robson, upon the completion of the Request for Proposal process; and

WHEREAS, This agreement was for 3 years of service with a possible 2 year extension and the County utilized the extension provision and has worked with Rehmann Robson under contract for the past 5 years; and

WHEREAS, The contract and the extension period have expired; and

WHEREAS, The Finance Department is recommending to start the process of Request for Proposal for Audit Services for a 5 year period with a possible extension period, commencing with the Fiscal Year Ending December 31, 2020; and

WHEREAS, The 2020 budget contains applicable funds to cover year one of the financial audit services and no additional County General Funds are requested; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the process of Request for Proposal for Audit Services for a five year period, with a possible extension period, commencing with the Fiscal Year ending December 31, 2020.

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

Finance - RFP for Audit Services

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_



**BAY COUNTY  
FINANCE/INFORMATION SYSTEMS**

**James A. Barcia**  
County Executive

**Jan M. Histed**  
Finance Officer  
[histedj@baycounty.net](mailto:histedj@baycounty.net)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycounty.net](mailto:priessnitzk@baycounty.net)

**Frances A. Moore**  
Purchasing/Housing Rehab  
[mooref@baycounty.net](mailto:mooref@baycounty.net)

**Julie A. Coppens**  
Information Systems Manager  
[coppensj@baycounty.net](mailto:coppensj@baycounty.net)

MEMO

**TO:** Thomas Herek, Chairperson  
Ways & Means Committee

**FROM:** Jan Histed *JMH*  
Finance Officer/Information Systems Director

**RE:** Request for Proposal for Financial Audit Services

**DATE:** June 1, 2020

**BACKGROUND:** On October 28, 2015, the Finance Department awarded the previous Financial Audit Services contract to Rehmann Robson, upon the completion of the Request for Proposal process. This agreement was for 3 years of services with a possible 2 year extension. The County utilized the extension provision, and has worked with Rehmann Robson under contract for the past 5 years. The contract and the extension period have expired.

The Finance Department is recommending to start the process of Request for Proposal for Audit Services for a 5 year period with a possible extension period, commencing with the Fiscal Year Ending December 31, 2020.

**FINANCIAL CONSIDERATION:** The 2020 budget contains applicable funds to cover year one of the financial audit services. No additional County General Funds are requested.

**RECOMMENDATION:** That the Board authorizes the process of Request for Proposal for Audit Services for a five year period, with a possible extension period, commencing with the Fiscal Year ending December 31, 2020.

c: Jim Barcia  
Kim Priessnitz  
Bob Redmond  
Shawna Walraven  
Richelle Jimenez



# BAY COUNTY TREASURER

Shawna S. Walraven  
County Treasurer  
walravens@baycounty.net

Holly Kukla  
Deputy Treasurer  
kuklah@baycounty.net

TO: TOM HEREK, CHAIR, WAYS & MEANS  
FROM: SHAWNA WALRAVEN, BAY COUNTY TREASURER  
RE: ANNUAL REPORT OF BALANCE IN LAND SALE PROCEEDS ACCOUNT  
DATE: JUNE 1, 2020

## ANNUAL REPORT OF BALANCE IN LAND SALE PROCEEDS ACCOUNTS

Categories of claims against Land Sale Proceeds and Contingent Liabilities are as follows in MCL 211.78m (8):

- (a) The delinquent tax revolving fund shall be reimbursed for all taxes, interest, and fees on all of the property, whether or not all of the property was sold.
- (b) All costs of the sale of property for the year shall be paid.
- (c) Any costs of the foreclosure proceedings for the year, including, but not limited to, costs of mailing, publication, personal service, and outside contractors shall be paid.
- (d) Any costs for the sale of property or foreclosure proceedings for any prior year that have not been paid or reimbursed from that prior year's delinquent tax property sales proceeds shall be paid.
- (e) Any costs incurred by the foreclosing governmental unit in maintaining property foreclosed under section 78k before the sale under this section shall be paid, including costs of any environmental remediation.
- (f) If the foreclosing governmental unit is not this state, any of the following:
  - (i) Any costs for the sale of property or foreclosure proceedings for any subsequent year that are not paid or reimbursed from that subsequent year's delinquent tax property sales proceeds shall be paid from any remaining balance in any prior year's delinquent tax property sales proceeds account.
  - (ii) Any costs for the defense of title actions.
  - (iii) Any costs incurred in administering the foreclosure and disposition of property forfeited for delinquent taxes under this act.

In accordance with MCL 211.78m (8) (h), this written report is presented to the Board of Commissioners no later than June 30, the second calendar year after foreclosure.

### Land Sale Proceeds:

Tax Year	Description	Amount
2015	Gross Proceeds	\$ 293,779
	Reimburse DTR	\$ (428,757)
	Clean up properties	\$ (10,039)
	Delinquent Utilities	\$ (843)
<b>Tax year subtotal proceeds:</b>		<b>\$ (145,860)</b>

### Contingent Liabilities:

Auction Loss Tax year 2016	\$ (230,868)
Pending Legal Claims - Rafaeili/Related suits	
<b>Tax year subtotal liabilities:</b>	<b>\$ (230,868)</b>

**Subtotal: Available for transfer from current reporting year: \$ (376,728)**

**Available for transfer to General Fund: 0**

**RECOMMENDATION: THAT THIS BOARD RECEIVE THIS MEMO.**

515 Center Avenue, Suite 103, Bay City, Michigan 48708  
Tel: (989) 895-4285 | Fax: (989) 895-4082  
Web: www.baycounty-mi.gov/treasurer

-29-

Description	Journal Number	2020 Fund Balance
Estimated Unaudited Unassigned Fund Balance or (Deficit) 12/31/2019		\$3,668,159
Previous years Assigned Fund Balance for P.O.'s *		\$167,855
Previous years Assigned Fund Balance for designation to balance 2020 budget		\$707,414
Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2019		<u>\$4,543,428</u>
2020 Budgeted Surplus /(Deficit)		-\$707,414
<b>BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH MAY 2020</b>		
Increase Risk Management Budget under Insurance and Bond line item. BOC approved B.A. per resolution 2019-282	20-02-181	-\$63,590
Budget for 2019 P.O.'s at 12-31-19 rolled over into 2020	20-04-273	-\$167,855
Budget to use \$5,000 ATT donation received 10/2019, BOC approved donation and B.A. per Resolution 2019-254	20-05-237	-\$5,000
MAY 29, 2020		<u>-236,445</u>
Estimated Unassigned Fund Balance or (Deficit) 5/29/2020		<u>\$3,599,569</u>



**BAY COUNTY  
FINANCE/INFORMATION SYSTEMS**

**James A. Barcia**  
County Executive

**Jan M. Histed**  
Finance Officer  
histedj@baycounty.net

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
priessnitzk@baycounty.net

**Frances A. Moore**  
Purchasing/Housing Rehab  
mooref@baycounty.net

**Julie A. Coppens**  
Information Systems Manager  
coppensj@baycounty.net

**TO:** Thomas M. Herek, Chairperson  
Ways & Means Committee

**FROM:** Jan Histed *JH*  
Finance Officer/Information Systems Director

**RE:** Executive Directive #2007-11

**DATE:** May 28, 2020

**REQUEST:**

Please place this memo on the June 9, 2020, all combined Personnel & Human Services, Ways & Means and Full Board agenda for your committee's information.

**BACKGROUND:**

On May 19, 2020 an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

**ECONOMICS:**

As of the date of this communication, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the state grants with regard to fiscal year 2019 and/or 2020 appear to have no changes.

**RECOMMENDATION:**

To receive.

cc: Jim Barcia  
Kim Priessnitz  
Bob Redmond

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 9, 2020

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (6/9/2020)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

A. VACANCIES (BUDGETED)

1. 9-1-1 Central Dispatch - Dispatcher (full time; \$16.17/hr. entry)

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

TOM RYDER, CHAIR  
AND COMMITTEE

Vacancies

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_



**BAY COUNTY  
PERSONNEL DEPARTMENT**

**James A. Barcia**  
County Executive

**Tiffany Jerry**  
Director  
[jerryt@baycounty.net](mailto:jerryt@baycounty.net)

To: Tom Ryder, Chairman, Personnel/Human Services Committee  
Michael Duranczyk, Board of Commissioners

From: Tiffany Jerry, Director of Personnel and Employee Relations

Handwritten initials "TJ" inside a circle.

Date: June 2, 2020

Re: **Personnel/Human Services Committee Agenda**

Please consider the following items for the board agenda next week.

1. **Request (Vacancy):**

Chris Izworski has submitted a request to hire a full-time 9-1-1 Dispatcher with Bay County Central Dispatch, if needed.

**Background:**

Due to the high turnover and the nature of 9-1-1 dispatcher positions, this is an attempt to maintain minimum staffing levels at Central Dispatch.

**Finance/Economics:**

Full-time position with benefits as provided for within the GELC labor agreement, although union membership is voluntary. Entry level rate of pay is \$16.17 per hour. Funds exist within the current existing budget.

**Recommendation:**

Please refer to the full board for approval to hire a full-time 9-1-1 Dispatcher, if needed.

Thank you for your consideration and approval of any necessary budget adjustments related to the aforementioned requests. If you have any questions or concerns, please feel free to contact me.

cc: Jim Barcia  
Amber Davis-Johnson  
Jan Histed  
Kim Priessnitz  
Chris Izworski

**OFFICE OF ASSIGNED COUNSEL  
MONTHLY REPORT  
FEBRUARY, 2020**

				2018	2019	2020	
Total Number of Arraignments: .....				0	0	293	
VOP	11	Misd.	64	Arraign. Only	39	Misc. Arraign.	2
Felony	46	Traffic	83	FTA/FTP/VOB	48		
Total Number of Referrals: .....				155	153	217	
VOP	11	Misd.	66	Appeals	0	FOC	0
Felony	50	Traffic	89	PPO's	1	Paternity	0
Total Number of New Assignments: .....				134	128	195	
VOP	10	Misd.	61	Appeals	0	FOC	0
Felony	40	Traffic	83	PPO's	1	Paternity	0
Total Number of Defendants Currently Representing - Assigned on New Charges: .....				19	24	22	
VOP	1	Misd.	5	Appeals	0	FOC	0
Felony	10	Traffic	6	PPO's	0	Paternity	0
Total Number of Defendants denied Court Appointed Counsel: .....				2	1	9	
VOP	0	Misd.	2	Appeals	0	FOC	0
Felony	0	Traffic	7	PPO's	0	Paternity	0

**ARRAIGNMENTS**

**JEFF MARTIN**

Total Arraignments: ..... 137

Felonies	33
Misd.	33
Traffic	29
Arraign. Only	13
FTA/FTP/VOB	29

Settled 5 Cases

**GARSKE/HEWITT**

Total Arraignments: ..... 143

Felonies	13
Misd.	31
Traffic	54
Arraign. Only	26
FTA/FTP/VOB	19

Settled 6 Cases

**CIRCUIT COURT**

Total Arraignments: ..... 11

Felonies/VOP	11
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**ASSIGNMENTS**

There were a total of **216** defendants assigned on felonies, misdemeanors, traffic & vop's.

**CRIMINAL DEFENSE OFFICE**

New Assignments: ..... **2018** **2019** **2020**  
47      40      95

Felonies	16
C.C. VOP	0
Misd.	32
Traffic	47

There were a total of **194** NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Criminal Defense Office was assigned.  
**95** or **49%**

Defendants Currently Representing - Assigned on New Charges: ..... **2018** **2019** **2020**  
9      13      11

Felonies	4	Arraigned 1
C.C. VOP	1	Arraigned 1
Misd.	3	
Traffic	3	

**PUBLIC DEFENDER OFFICE**

New Assignments: ..... **2018** **2019** **2020**  
79      65      89

Felonies	19	Arraigned 5
C.C. VOP	5	
Misd.	29	
Traffic	36	

There were a total of **194** NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Public Defender's Office was assigned.  
**89** or **46%**

Defendants Currently Representing - Assigned on New Charges: ..... **2018** **2019** **2020**  
8      10      9

Felonies	4	Arraigned 1
C.C. VOP	0	
Misd.	2	
Traffic	3	

**PRIVATE COUNSEL**

New Assignments: ..... **2018** **2019** **2020**  
5      23      10

Felonies	5	Arraigned 5
C.C. VOP	5	
Misd.	0	
Traffic	0	

There were a total of **194** NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Private Counsel was assigned.  
**10** or **5%**

Defendants Currently Representing - Assigned on New Charges: ..... **2018** **2019** **2020**  
2      1      2

Felonies	2
C.C. VOP	0
Misd.	0
Traffic	0

**OFFICE OF ASSIGNED COUNSEL**  
**MONTHLY REPORT**  
**MARCH, 2020**

				2018	2019	2020	
<b>Total Number of Arraignments:</b> .....				0	0	172	
VOP	8	Misd.	40	Arraign. Only	13	Misc. Arraign.	4
Felony	31	Traffic	51	FTA/FTP/VOB	25		
<b>Total Number of Referrals:</b> .....				146	157	139	
VOP	8	Misd.	42	Appeals	0	FOC	0
Felony	33	Traffic	56	PPO's	0	Paternity	0
<b>Total Number of New Assignments:</b> .....				123	142	123	
VOP	8	Misd.	39	Appeals	0	FOC	0
Felony	28	Traffic	48	PPO's	0	Paternity	0
<b>Total Number of Defendants Currently Representing - Assigned on New Charges:</b>				20	15	16	
VOP	0	Misd.	3	Appeals	0	FOC	0
Felony	5	Traffic	8	PPO's	0	Paternity	0
<b>Total Number of Defendants denied Court Appointed Counsel:</b> .....				3	0	3	
VOP	0	Misd.	1	Appeals	0	FOC	0
Felony	0	Traffic	2	PPO's	0	Paternity	0

**ARRAIGNMENTS**

**JEFF MARTIN**

<b>Total Arraignments:</b> .....				83
Felonies	23	Settled 2		
Misd.	21			
Traffic	17			
Arraign. Only	6			
FTA/FTP/VOB	16			

**GARSKE/HEWITT**

<b>Total Arraignments:</b> .....				77
Felonies	8	Settled 2		
Misd.	19			
Traffic	34			
Arraign. Only	7			
FTA/FTP/VOB	9			

**CIRCUIT COURT**

<b>Total Arraignments:</b> .....				8
Felonies/VOP	8	Settled 1		

**ASSIGNMENTS**

There were a total of 139 defendants assigned on felonies, misdemeanors, traffic & vop's.

**CRIMINAL DEFENSE OFFICE**

	<u>2018</u>	<u>2019</u>	<u>2020</u>
New Assignments: .....	57	68	67

Felonies	19
C.C. VOP	4
Misd.	21
Traffic	23

Arraigned 4

There were a total of 123 NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Criminal Defense Office was assigned.  
67 or 54%

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Defendants Currently Representing - Assigned on New Charges: .....	16	11	7

Felonies	1
C.C. VOP	0
Misd.	1
Traffic	5

**PUBLIC DEFENDER OFFICE**

	<u>2018</u>	<u>2019</u>	<u>2020</u>
New Assignments: .....	61	61	53

Felonies	8
C.C. VOP	3
Misd.	18
Traffic	24

Arraigned 3 Settled 1

There were a total of 123 NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Public Defender's Office was assigned.  
53 or 43%

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Defendants Currently Representing - Assigned on New Charges: .....	4	3	8

Felonies	3
C.C. VOP	0
Misd.	2
Traffic	3

Arraigned 1

Arraigned 2

**PRIVATE COUNSEL**

	<u>2018</u>	<u>2019</u>	<u>2020</u>
New Assignments: .....	2	11	3

Felonies	1
C.C. VOP	1
Misd.	0
Traffic	1

Arraigend 1

There were a total of 123 NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Private Counsel was assigned.  
3 or 2%

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Defendants Currently Representing - Assigned on New Charges: .....	0	1	1

Felonies	1
C.C. VOP	0
Misd.	0
Traffic	0

**OFFICE OF ASSIGNED COUNSEL  
MONTHLY REPORT  
APRIL, 2020**

				2018	2019	2020	
<b>Total Number of Arraignments:</b> .....				0	229	47	
VOP	5	Misd.	20	Arraign. Only	2	Misc. Arraign.	0
Felony	13	Traffic	1	FTA/FTP/VOB	6		
<b>Total Number of Referrals:</b> .....				202	223	41	
VOP	5	Misd.	20	Appeals	2	FOC	0
Felony	13	Traffic	1	PPO's	0	Paternity	0
<b>Total Number of New Assignments:</b> .....				174	203	32	
VOP	4	Misd.	13	Appeals	2	FOC	0
Felony	12	Traffic	1	PPO's	0	Paternity	0
<b>Total Number of Defendants Currently Representing - Assigned on New Charges:</b>				26	14	9	
VOP	1	Misd.	7	Appeals	0	FOC	0
Felony	1	Traffic	0	PPO's	0	Paternity	0
<b>Total Number of Defendants denied Court Appointed Counsel:</b> .....				2	6	0	
VOP	0	Misd.	0	Appeals	0	FOC	0
Felony	0	Traffic	0	PPO's	0	Paternity	0

**ARRAIGNMENTS**

**JEFF MARTIN**

<b>Total Arraignments:</b> .....				30
Felonies	8	Misd.	16	
Traffic	0	Arraign. Only	2	
FTA/FTP/VOB	4			

**GARSKE/HEWITT**

<b>Total Arraignments:</b> .....				12
Felonies	5	Misd.	4	
Traffic	1	Arraign. Only	0	
FTA/FTP/VOB	2			

**CIRCUIT COURT**

<b>Total Arraignments:</b> .....				5
Felonies/VOP	5			

**ASSIGNMENTS**

There were a total of 39 defendants assigned on felonies, misdemeanors, traffic & vop's.

**CRIMINAL DEFENSE OFFICE**

New Assignments: ..... 2018      2019      2020  
80      87      15

Felonies	5	Arraigned 3
C.C. VOP	3	
Misd.	7	
Traffic	0	

There were a total of 30 NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Criminal Defense Office was assigned.  
15 or 50%

Defendants Currently Representing - Assigned on New Charges: ..... 2018      2019      2020  
11      4      4

Felonies	1
C.C. VOP	0
Misd.	3
Traffic	0

**PUBLIC DEFENDER OFFICE**

New Assignments: ..... 2018      2019      2020  
91      92      15

Felonies	7	Arraigned 1
C.C. VOP	1	
Misd.	6	
Traffic	1	

There were a total of 30 NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Public Defender's Office was assigned.  
15 or 50%

Defendants Currently Representing - Assigned on New Charges: ..... 2018      2019      2020  
15      6      5

Felonies	0	Arraigned 1
C.C. VOP	1	
Misd.	4	
Traffic	0	

**PRIVATE COUNSEL**

New Assignments: ..... 2018      2019      2020  
2      18      0

Felonies	0
C.C. VOP	0
Misd.	0
Traffic	0

There were a total of 30 NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Private Counsel was assigned.  
0 or 0%

Defendants Currently Representing - Assigned on New Charges: ..... 2018      2019      2020  
0      4      0

Felonies	0
C.C. VOP	0
Misd.	0
Traffic	0

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 9, 2020

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (6/9/2020)

RESOLVED By the Bay County Board of Commissioners that the following report is received:

- 1. Employment Status Report - MAY 2020

MICHAEL J. DURANCZYK, CHAIR AND BOARD

County Executive - Status Reports

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

Table with 3 columns of Commissioner names and 3 columns of Y/N/E vote indicators.

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

-40-

CHANGES IN EMPLOYMENT STATUS  
May, 2020

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
<u>NEW HIRES (Regular Status):</u>		
Christopher Stoffel 911 Dispatcher	Central Dispatch	5/14/2020
<u>NEW HIRE (On-call/temporary/seasonal):</u>		
<u>Mosquito Control:</u>		
Chandler Martin	Seasonal Technician	5/13/2020
Joseph Lobodzinski	Seasonal Technician	5/13/2020
Ryan Nuenke	Seasonal Technician	5/13/2020
Cody Bodrie	Seasonal Technician	5/13/2020
Anna Schwedler	Seasonal Technician	5/13/2020
Mallory Stevens	Seasonal Technician	5/13/2020
Lewis Wasek	Seasonal Technician	5/13/2020
Todd Wyzkiewicz	Seasonal Technician	5/13/2020
Noelle Duley	Seasonal Technician	5/13/2020
Jeff Walkowiak	Night Technician	5/18/2020
Ella Stone	Night Technician	5/28/2020
Matthew Leonard	Night Technician	5/28/2020
Lynn Moss	Night Technician	5/28/2020
<u>Pinconning Park:</u>		
Ethan Bergeron	Park Ranger	5/06/2020
Olivia Morand	Park Ranger	5/07/2020
<u>Golf Course:</u>		
Nicholas Basket	Service Assistant	5/18/2020
<u>Building and Grounds:</u>		
David Brooks	Seasonal Recreation Worker	5/01/2020
Adam Wilkinson	Seasonal Recreation Worker	5/12/2020



**BAY COUNTY BOARD OF COMMISSIONERS**

**MARCH 17, 2020**

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A SPECIAL SESSION ON TUESDAY, MARCH 17, 2020, AT THE BAY COUNTY COMMUNITY CENTER, 800 JOHN F. KENNEDY DRIVE, BAY CITY, MI 48706. DUE TO THE SPREAD OF THE COVID-19 (CORONAVIRUS DISEASE 2019) THE MEETING WAS RELOCATED TO BETTER ALLOW FOR THE 6 FOOT SEPARATION BETWEEN INDIVIDUALS RECOMMENDED BY THE CENTER FOR DISEASE CONTROL. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN MICHAEL DURANCZYK AT 4:39 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS ERNIE KRYGIER, VAUGHN J. BEGICK, KIM COONAN, THOMAS HEREK, TOM RYDER, MICHAEL LUTZ AND CHAIRMAN MICHAEL DURANCZYK

OTHER MEMBERS: CYNTHIA A. LUCZAK, BAY COUNTY CLERK  
DEANNE C. BERGER, BOARD COORDINATOR

ALSO PRESENT: JIM BARCIA, COUNTY EXECUTIVE  
TIFFANY JERRY, PERSONNEL AND EMPLOYEE RELATIONS DIRECTOR  
JAN HISTED, FINANCE OFFICER  
AMBER DAVIS-JOHNSON, CORPORATION COUNSEL  
CRAIG GOULET, ADMINISTRATIVE SERVICES DIRECTOR  
CRISTEN GIGNAC, RECREATION AND FACILITIES  
JOEL STRASZ, HEALTH DEPARTMENT DIRECTOR  
SHAWNA WALRAVEN, BAY COUNTY TREASURER  
BRANDON KRAUSE, BAY COUNTY REGISTER OF DEEDS  
ELIZABETH EURICH, DIRECTOR OF DIVISION ON AGING  
RYAN MANZ, EMERGENCY MGMT COORDINATOR  
VARIOUS ELECTED OFFICIALS  
VARIOUS DEPARTMENT HEADS  
NEWS MEDIA

INVOCATION: THE INVOCATION WAS GIVEN BY THE BAY COUNTY CLERK, CYNTHIA A. LUCZAK.

PLEDGE OF ALLEGIANCE:

**CITIZENS INPUT**

THERE WERE NO CITIZENS PRESENT WHO CAME FORWARD TO ADDRESS THE BOARD.

## ITEMS FOR CONSIDERATION

### REFERRALS FROM 3/10/20 BOARD MEETING

- RES. 2020-47: PER CHAIRMAN MICHAEL DURANCZYK RES. 2020-47, HOPPLER CREEK DRAIN AGREEMENT WAS PULLED.
- RES. 2020-53: COMM. LUTZ MOVED TO ADOPT RES. 2020-53 AUTHORIZED THE ADMINISTRATIVE SERVICES DIRECTOR TO RETAIN AN ARCHITECTURAL/ENGINEERING FIRM, FOR AN AMOUNT NOT TO EXCEED \$70,000, TO CONDUCT A REVIEW AND PREPARE A REPORT INCLUDING NECESSARY BUILDING PLANS AND ESTIMATED COST OF CAPITAL IMPROVEMENTS TO THE ANIMAL CONTROL SHELTER IN ORDER TO DETERMINE AN ESTIMATED COST/AMOUNT TO BE INCLUDED IN A PROPOSED BALLOT INITIATIVE, AND AUTHORIZES THE CHAIRMAN OF THE BOARD TO EXECUTE SAID AGREEMENT ON BEHALF OF BAY COUNTY FOLLOWING CORPORATION COUNSEL REVIEW AND APPROVAL, WITH THE UNDERSTANDING THAT SAID COST WILL BE REPAID TO THE GENERAL FUND BY ANY MILLAGE FUNDS IF SAID MILLAGE IS APPROVED AS PART OF THE CAPITAL COSTS OF THAT BALLOT INITIATIVE. IT WAS NOT SUPPORTED AND PER CHAIRMAN MICHAEL DURANCZYK THIS RESOLUTION DROPS.
- COMM. COONAN: COMM. COONAN ASKED FOR AN EXPLANATION ON THIS RESOLUTION. PER AMBER DAVIS-JOHNSON, CORPORATION COUNSEL, ANIMAL SERVICES IS REQUESTING A BUDGET ADJUSTMENT OF AN AMOUNT NOT TO EXCEED \$70,000 TO HIRE AN EXPERT ARCHITECT AND ENGINEER WITH EXPERTISE IN ANIMAL SHELTERS. THEY WOULD CONDUCT A REVIEW AND PREPARE A REPORT INCLUDING NECESSARY BUILDING PLANS AND ESTIMATED COST OF CAPITAL IMPROVEMENTS. THE COST WOULD BE REPAID TO THE GENERAL FUND BY ANY MILLAGE FUNDS IF SAID MILLAGE IS APPROVED AS PART OF THE CAPITAL COSTS OF THAT BALLOT INITIATIVE.
- COMM. DURANCZYK: COMM. DURANCZYK QUESTIONED AMBER DAVIS-JOHNSON IF THEY HIRE THIS FIRM WILL THE \$70,000 GO TOWARDS THE PROJECT COST, SHE CONFIRMED IT WOULD BE INCLUDED IN THE TWO PHASE PROJECT COST.
- COMM. RYDER: COMM. RYDER SPOKE OF TWO ISSUES HE HAS WITH THIS PROPOSAL. FIRST ONE, THERE WERE NO COMPETITIVE BIDS, SO IF THEY ACCEPT THIS PROPOSAL THEY ARE JUST GIVING THE

PROJECT DIRECTLY TO THIS COMPANY. SECOND ISSUE, COMM. RYDER WAS OK WITH HAVING AN OPERATING MILLAGE, BUT WE ALREADY HAVE ONE COMING FROM THE BAY MEDICAL CARE FACILITY WHICH IS PEOPLE ORIENTATED. HE DOES NOT WANT PEOPLE TO HAVE TO CHOOSE BETWEEN PEOPLE AND PETS, STATING HE WAS AN ANIMAL PERSON WITH THREE DOGS AND TWO CATS. COMM. RYDER WAS CONCERNED ABOUT THE VOTERS, SO HE WILL BE VOTING NO. AMBER DAVIS-JOHNSON COMMENTED THIS WOULD NOT GO ON THE SAME BALLOT, THE BAY MEDICAL CARE FACILITY WOULD BE ON THE AUGUST BALLOT AND THE ANIMAL SHELTER ON THE NOVEMBER BALLOT. COMM. RYDER SAID THIS WAS NOT THE RIGHT TIME TO DO THIS, ESPECIALLY WITH THE COVID-19 PANDEMIC CURRENTLY HAPPENING, FUNDS ARE SHORT FOR OUR RESIDENTS.

COMM. KRYGIER: COMM. KRYGIER AGREES WITH COMM. RYDER, WE ARE NOT SURE WHAT THE FUTURE HOLDS RIGHT NOW, CITIZENS ARE STRESSED OUT AND THIS IS NOT THE RIGHT TIME. HE WILL NOT SUPPORT THIS RESOLUTION EITHER.

#### **UNFINISHED BUSINESS**

THERE WAS NO UNFINISHED BUSINESS

#### **NEW BUSINESS**

THERE WAS NO NEW BUSINESS

RES. 2020-54: COMM. HEREK MOVED TO ADOPT RES. 2020-54 APPROVED \$6,000 TO PAY FOR REOPENING THE DROP BOX AND CREDIT CARD PROCESSING FEES TO ENCOURAGE TAXPAYERS TO MAKE PHONE OR WEB PAYMENTS. FORECLOSURES TAKE PLACE ON MARCH 31, 2020, THE TREASURE'S OFFICE SEES AN INCREASE IN VOLUME OF CALLS AND VISITORS IN THE OFFICE. IN ORDER TO SLOW THE SPREAD OF COVID-19, THE DROP BOX WILL BE MORE CONVENIENT AND SAFER FOR TAXPAYERS. THEY ALSO ENCOURAGED TAXPAYERS TO MAKE PAYMENTS BY PHONE AND THE 3% FEE ON CREDIT AND DEBIT CARDS WILL BE ABSORBED BY THE COUNTY. IT WAS SUPPORTED BY COMM. KRYGIER AND ADOPTED BY A VOICE VOTE: 7 YEAS, 0 NAYS.

RES. 2020-55: COMM. COONAN MOVED TO ADOPT RES. 2020-55 APPROVED THE FOLLOWING CHANGES TO THE MEETING SCHEDULE OF THE BAY COUNTY BOARD OF COMMISSIONERS, WAYS AND MEANS COMMITTEE AND PERSONNEL/HUMAN SERVICES COMMITTEE AS

FOLLOWS:

1. THE WAYS AND MEANS COMMITTEE AND PERSONNEL/HUMAN SERVICES COMMITTEE MEETINGS WILL BE SUSPENDED AND THERE WILL BE ONE BOARD OF COMMISSIONERS' MONTHLY MEETING HELD TO ADDRESS ALL AGENDA ITEMS ON THE SECOND TUESDAY ON THE MONTH OR AS REQUIRED.
2. THE BOARD OF COMMISSIONERS' MEETING WILL BE LIVE-STREAMED AND THE PUBLIC IS URGED TO UTILIZE THIS SERVICE INSTEAD OF PUBLIC ATTENDANCE.
3. THE BOARD OF COMMISSIONERS' MEETING WILL BE HELD IN THE GYM OF THE BAY COUNTY COMMUNITY CENTER, 808 J.F. KENNEDY DRIVE, BAY CITY, MI 48706.
4. AS THIS IS AN EVER-EVOLVING ISSUE, CONTINUING CHANGES TO SCHEDULE ARE MORE THAN LIKELY. THESE CHANGES WERE DONE TO SLOW THE SPREAD OF THE COVID-19 VIRUS AND WAS RECOMMENDED THAT IN-PERSON GATHERINGS OF MORE THAN 10 BE CANCELED OR POSTPONED. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY A VOICE VOTE: 7 YEAS, 0 NAYS.

RES. 2020-56: COMM. BEGICK MOVED TO ADOPT RES. 2020-56 THE BAY COUNTY BOARD OF COMMISSIONERS HEREBY RESCINDS ARTICLE IX-ABSENCE, 2. OF THE RULES OF THE BAY COUNTY BOARD OF COMMISSIONERS TO ALLOW THE BOARD OF COMMISSIONERS TO CONDUCT MEETINGS VIA TELEPHONE, TELECONFERENCE, INTERACTIVE TELEVISION, OR OTHER MEANS OF AUDIO/VISUAL COMMUNICATION. WITH THE EVER-EVOLVING DIRECTIVES CONCERNING COVID-19, IT WAS NECESSARY TO CONDUCT BOARD MEETINGS THROUGH TELECOMMUNICATING MEANS. IT WAS SUPPORTED BY COMM. LUTZ AND ADOPTED BY A VOICE VOTE: 7 YEAS, 0 NAYS.

RES. 2020-57: COMM. COONAN MOVED TO ADOPT RES. 2020-57 PURSUANT TO AUTHORITY, NAMELY MCL 30.410(1)(B), THAT STATE OF LOCAL EMERGENCY SHALL NOT BE CONTINUED OR RENEWED IN EXCESS OF SEVEN (7) DAYS EXCEPT WITH THE CONSENT OF THE GOVERNING BODY OF THE COUNTY AND THIS COVID-19 PANDEMIC IS ANTICIPATED TO CONTINUE UNTIL THE NEXT FULL BOARD MEETING, APRIL 14, 2020, IS REQUESTED AND THE BOARD MAY ELECT TO CONTINUE TO EXTEND THIS STATE OF EMERGENCY FOR AN ADDITIONAL TIME PERIOD AT THE NEXT MEETING. TO FURTHER RESPOND TO THE COVID-19 PANDEMIC AND IN CONJUNCTION WITH THE LOCAL STATE OF EMERGENCY DECLARATION, ADMINISTRATION IS REQUESTING THE BOARD RELEASE \$150,000 FROM THE COUNTY'S BUDGET STABILIZATION FUND TO BE USED

TO COMBAT THIS CRISIS AND COORDINATE THE EMERGENCY RESPONSE TO THE CRISIS AT ADMINISTRATION'S DISCRETION. IT WAS SUPPORTED BY COMM. KRYGIER AND ADOPTED BY A VOICE VOTE: 7 YEAS, 0 NAYS.

RES. 2020-58: COMM. KRYGIER MOVED TO ADOPT RES. 2020-58 PURSUANT TO THIS BOARD RESOLUTION AND THE BAY COUNTY EXECUTIVE JIM BARCIA'S DECLARATION OF A LOCAL STATE OF EMERGENCY, BAY COUNTY DETERMINED THAT CIVIL EMERGENCY CONDITIONS EXIST AND WILL ENACT THE PROVISIONS CONTAINED WITHIN COLLECTIVE BARGAINING AGREEMENTS THAT ALLOW A TEMPORARY SUSPENSION OF THE AGREEMENTS PROVIDED THAT WAGE AND MONETARY FRINGE BENEFITS SHALL NOT BE SUSPENDED. THE TEMPORARY SUSPENSION OF THE AGREEMENTS WILL ALLOW FOR GREATER FLEXIBILITY IN COVERAGE AND SCHEDULING SHOULD THE NEED ARISE. IT WAS SUPPORTED BY COMM. LUTZ AND ADOPTED BY A VOICE VOTE: 7 YEAS, 0 NAYS.

RES. 2020-59: COMM. RYDER MOVED TO ADOPT RES. 2020-59 APPROVED THE ACCEPTANCE OF CONTINUATION OF LOCAL PUBLIC HEALTH HEPATITIS A GRANT FUNDING OF \$25,000.00 AND AUTHORIZES THE CHAIRMAN OF THE BOARD TO EXECUTE ALL GRANT ACCEPTANCE/AWARD DOCUMENTS ON BEHALF OF BAY COUNTY FOLLOWING CORPORATION COUNSEL REVIEW AND APPROVAL. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY A VOICE VOTE: 7 YEAS, 0 NAYS.

RES. 2020-60: COMM. HEREK MOVED TO ADOPT RES.2020-60 TO POST/ADVERTISE/FILL THE FOLLOWING FULL TIME/PART TIME/TEMPORARY/SEASONAL OR CO-OP POSITIONS/VACANCIES/NEW POSITIONS IN THE FOLLOWING DEPARTMENTS: 911 CENTRAL DISPATCH- FULL TIME DISPATCHER AND A FULL TIM SUPERVISOR. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY A VOICE VOTE: 7 YEAS, 0 NAYS.

RES. 2020-61: COMM. RYDER MOVED TO ADOPT RES. 2020-61 APPROVED THE UNPAID MEDICAL LEAVE OF ABSENCE FOR RICHARD KOCH, PART TIME KITCHEN ASSISTANT IN THE DEPARTMENT ON AGING, NOT TO EXCEED 180 DAYS, WAS APPROVED AS PER THE USW PART TIME LABOR AGREEMENT. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY A VOICE VOTE: 7 YEAS, 0 NAYS.

MOTION 28: COMM. RYDER MOVED TO MOVED TO REFER TO THE NEXT BOARD MEETING, APRIL 14, 2020, A PUBLIC HEARING TO CONSIDER A

REQUEST FROM THE BAY MEDICAL CARE FACILITY TO PLACE A BALLOT PROPOSAL REQUESTING 1 MILL FOR A PERIOD OF 9 YEARS, 2020 - 2029, ON THE AUGUST 4, 2020 BALLOT. IT WAS SUPPORTED BY COMM. LUTZ AND PASSED BY A VOICE VOTE: 7 YEAS, 0 NAYS.

COMM. COONAN: COMM. COONAN CONFIRMED WITH AMBER DAVIS-JOHNSON, CORPORATION COUNSEL THIS WOULD BE MOVED TO THE NEXT FULL BOARD MEETING, APRIL 14, 2020. PER AMBER DAVIS-JOHNSON, YES IT WILL BE MOVED TO THE APRIL 14, 2020 MEETING, ANYTIME THERE IS A BALLOT INITIATIVE THEY ARE REQUIRED TO PROVIDE A TEN DAY NOTICE TO THE PUBLIC BEFORE A PUBLIC HEARING. AMBER ALSO SHARED THERE IS CURRENTLY A MILLAGE THAT COVERS CAPITAL IMPROVEMENTS, OPERATION AND MAINTENANCE WHICH SHE BELIEVES EXPIRE IN TWO YEARS. THIS NEW MILLAGE WILL COVER THE SAME THREE INITIATIVES AND THAT FOR TWO YEARS THERE WILL BE TWO MILLAGE'S GOING AT THE SAME TIME, THE NEW ONE WILL EXPIRE IN 2029. THE BAY MEDICAL CARE FACILITY IS ALSO REQUESTING THE COUNTY TO ADVANCE THE CARE FACILITY THREE MILLION DOLLARS (\$3,000,000) FROM THE COUNTY'S BUDGET STABILIZATION FUND. THIS ADVANCE WAS CONTINGENT ON THE PASSAGE OF THE NEW MILLAGE WAS AMBER DAVIS-JOHNSON'S UNDERSTANDING.

COMM. BEGICK: COMM. BEGICK ASKED FOR CLARIFICATION ON RES. 2014-32, PER AMBER DAVIS-JOHNSON, CORPORATION COUNSEL, IF THE BAY MEDICAL CARE FACILITY WANTED TO REQUEST A TAX LEVY THE BOARD WOULD HAVE TO TEMPORARILY SUSPEND RES. 2014-32 IN ORDER PLACE A BALLOT INITIATIVE ON THE AUGUST BALLOT. A SEPARATE MOTION WOULD HAVE TO BE TAKEN AT THE NEXT MEETING.

MOTION 29: COMM. KRYGIER MOVED TO CLARIFY FROM THE PERSONNEL DIRECTOR;

RESOLUTION 2020-58 IS OPEN ENDED AND DOES NOT REQUIRE AN EXTENSION.

RESOLUTION 2020-57 EXTENDED THE LOCAL STATE OF EMERGENCY DECLARATION UNTIL THE NEXT BOARD MEETING, APRIL 14, 2020.

IT WAS SUPPORTED BY COMM. RYDER AND PASSED BY A VOICE VOTE: 7 YEAS, 0 NAYS.

**MISCELLANEOUS**

THERE WAS NO MISCELLANEOUS BUSINESS

**ANNOUNCEMENTS**

THERE WAS NO ANNOUNCEMENTS

**CLOSED SESSION**

THERE WAS NO NEED FOR A CLOSED SESSION

**RECESS/ADJOURNMENT**

MOTION 30 :

COMM. KRYGIER MOVED TO ADJOURN THE SPECIAL BOARD SESSION OF MARCH 17, 2020. IT WAS SUPPORTED BY COMM. LUTZ THE MEETING CONCLUDED AT 5:00 P.M. BY A VOICE VOTE: 7 YEAS, 0 NAYS.

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MICHAEL DURANCZYK, CHAIRMAN  
BOARD OF COMMISSIONERS

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CYNTHIA A. LUCZAK  
BAY COUNTY CLERK  
BOARD OF COMMISSIONERS