

BAY COUNTY BOARD OF COMMISSIONERS

A G E N D A

TUESDAY, APRIL 14, 2020

4:00 P.M.

VIA ZOOM

**PUBLIC ACCESS AT BAY COUNTY COMMUNITY CENTER, 108 JOHN F. KENNEDY DRIVE,
BAY CITY, MI 48706**

PAGE NO.

- I CALL TO ORDER (CHAIRMAN DURANCZYK)**
- II ROLL CALL**
- III INVOCATION**
- IV PLEDGE OF ALLEGIANCE**
- V MINUTES**
- VI CITIZEN INPUT**
- VII PETITIONS AND COMMUNICATIONS**
- VIII REPORTS/RESOLUTIONS OF COMMITTEES**
 - A. WAYS AND MEANS (THOMAS M. HEREK, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)**
 - 1- 2 1. No. 2020-62 - COVID 19 - Extension of Local State of Emergency (County Executive)**
 - 3- 5 2. No. 2020-63 - COVID 19 - Temporary Suspension of Res. No. 81335 to Sign Required Documents (Corporation Counsel)**

3. Bay County Medical Care Facility Resolutions
 - 6- 8 a. No. 2020-64 - Suspension of Board Resolution No. 2014-32 to Allow August Ballot Question (Corporation Counsel)
 - 9-10 b. No. 2020-65 - Bay Medical Care Facility Millage Question (Corporation Counsel)
4. Drain Commissioner
 - 11-15 a. No. 2020-66 - Full Faith and Credit - Waldo Drain Project
 - 16 b. 2019 Drain Report (Note: This document has been reviewed by the Commissioners and is available in the Drain Office, Board of Commissioners' Office and Clerk's Office and, due to size of document, is not reprinted on this agenda - Receive report)
5. Sheriff's Office
 - 17-19 a. No. 2020-67 - Coronavirus Emergency Supplemental Funding Program
 - 20-22 b. No. 2020-68 - Stonegarden Grant Award Agreement
6. No, 2020-69 - Credit Card Processing - Additional Appropriation (Treasurer)
7. No. 2020-70 - Treatment Court Grant Applications (Court Administrator)
8. Director of Recreation and Facilities
 - 27-28 a. No. 2020-71 - Boys and Girls Club Summer Program
 - 29-30 b. No. 2020-72 - Upgrade to Pump House Controls at Golf Course
9. No. 2020-73 - Acceptance of 2020 Veterans Affairs Agency Service Grant (Administrative Services)
10. No. 2020-74 - 2020 Bay County Equalization Report (Equalization)
11. No. 2020-75 - Payables (Finance)
12. Patrick O'Shea - Request for \$5,000 from Bay County for Pickleball Courts at Carroll Park

63-79 13. Tuition Reimbursement Requests from Leah Fournier (District Court); Jennifer Davenport (Finance); Emily Nelson (Health Dept.); Craig Goulet (Administrative Services (Receive)); Report of 2020 Tuition Reimbursement Requests (Receive)

B. PERSONNEL/HUMAN SERVICES (TOM RYDER, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)

80-81 1. No. 2020-76 - COVID 19 - Vacancies (Personnel)

82-85 2. No. 2020-77 - COVID 19 - Families First Coronavirus Response Act Policy (Personnel)

86-88 3. No 2020-78 - COVID 19 - Healthcare Providers and First Responders FFCRA Benefits (Personnel)

89 4. No. 2020-79 - Neighbors of the Bay Advertising Agreement (Recreation & Facilities)

90 5. No. 2020-80 - Agreement with Canine Trainer (Administrative Services)

91 6. No. 2020-81 - Healthspace Software Upgrade (Health Dept.)

92-94 7. No. 2020-82 - Vacancies: 911 Central Dispatch - Dispatcher; Sheriff - Correctional Facility Officer

C. BOARD OF COMMISSIONERS (MICHAEL J. DURANCZYK, CHAIR; MICHAEL E. LUTZ, VICE CHAIR)

95 1. No. 2020-83 - Calvin Zeno Carstens - 100th Birthday Tribute (Sponsored by Commissioner Michael J. Duranczyk)

96-98 2. No. 2020-84 - Reports of County Executive

IX REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

A. County Executive

X UNFINISHED BUSINESS

99 A. Commissioner Lutz - Resolution No. 2020-53 re Animal Services/ Building Plans/Millage

XI NEW BUSINESS

- 100-102 A. Res. No. 2020-85 - Amendment 4 to CPBC Agreement (Health Department)
- 103-104 B. Res. No. 2020-86 - Senior Project FRESH/Market Fresh Program (Department on Aging)
- 105-106 C. Res. No. 2020-87 - Bay City Public School Resource Officer Agreement (Sheriff)
- 107-108 D. Res. No. 2020-88 - Pinconning School Resource Officer Agreement (Sheriff)
- 109-110 E. Res. No. 2020-89 - Bangor Township and Bangor School Resource Officer Agreement (Sheriff)

XII MISCELLANEOUS

XIII ANNOUNCEMENTS

- A. 2020 Appointments:
 - 1. JUNE:
 - a. Library Board (One 5-year term - Sue Blondin)
 - 2. OCTOBER:
 - a. Land Bank Authority (One three year term expiring: Kristen Rivet, City Commissioner)
 - b. Department of Health and Human Services Board of Directors (One 3-year term - S. Shutt)
 - 3. NOVEMBER:
 - a. Building Authority (One six-year term expiring: D. Maciag)
 - 4. DECEMBER:
 - a. Department on Aging Advisory Committee (Four 2-year terms expiring: Districts 2, 4, 6 and at-large)

XIV CLOSED SESSION (If requested)

XV RECESS/ADJOURNMENT

PLEASE NOTE: THE BOARD CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD/AGENCY PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/14/2020)

WHEREAS, On March 10, 2020, the Michigan Department of Health and Human Services identified the first two presumptive-positive cases of COVID-19 in Michigan and, on that same day, Governor Gretchen Whitmer issued Executive Order 2020-4 ("Order 2020-4"); and

WHEREAS, Order 2020-4 declared a state of emergency across the State of Michigan under Section 1, Article 5 of the Michigan Constitution of 1963; the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401-421; and the Emergency Powers of the Governor Act of 1945, 1945 PA 302, as amended, MCL 10.31-33; and

WHEREAS, On March 17, the Bay County Executive declared a Local State of Emergency for Bay County pursuant to MCL 30.401(b); and

WHEREAS, Subsequently on March 23, 2020, in response to the worsening COVID-19 pandemic, Governor Whitmer issued executive Order 2020-21 ("Order 202021") which outlines the temporary requirement to suspend activities statewide that are not necessary to sustain or protect life, also referred to as a "shelter in place" order; and

WHEREAS, On March 17, 2020, this Board extended the Executive's my declared Local State of Emergency until April 14, 2020; and

WHEREAS, On or about March 28, 2020, President Donald Trump approved Governor Whitmer's requested disaster declaration for the State of Michigan; and

WHEREAS, Bay County's presumptive positive cases of COVID-19 have almost doubled in the past two days as of the writing of this memorandum; and

WHEREAS, The Bay County Health Officer is continuing to monitor the public health of the County of Bay and, in conjunction with the County's Emergency Manager, has advised the Bay County Executive that the Local State of Emergency should remain in place at least until the next full Board meeting on May 12, 2020 and this will allow the County to remain vigilant in its fight against COVID-19, by continuing the utilization of the response and recovery aspects of Bay County's Emergency Operations Plan and by using resources to the fullest extent possible, allowing the County to continue to access emergency funds to help it through the COVID-19 pandemic; and

WHEREAS, There is no financial impact to the county's budget as a result of extending this Local State of Emergency; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby extends the previously declared Local State of Emergency until May 12, 2020, with the understanding that consideration will be given to possibly extending the Local State of Emergency further at that time and as needed.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

County Executive - Extension of Local State of Emergency - 5/12/2020

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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**OFFICE OF
BAY COUNTY EXECUTIVE**

James A. Barcia
County Executive

515 Center Avenue, Suite 401
Bay City, Michigan 48708
Tel: (989) 895-4130 | Fax: (989) 895-2094

To: Thomas Herek, Chair
Ways and Means Committee

From: Jim Barcia *JAB.*
Bay County Executive

Re: Extension of Local State of Emergency

Date: March 30, 2020

BACKGROUND:

On March 10, 2020, the Michigan Department of Health and Human Services identified the first two presumptive-positive cases of COVID-19 in Michigan. That same day, Governor Gretchen Whitmer issued Executive Order 2020-4 ("Order 2020-4"). Order 2020-4 declared a state of emergency across the State of Michigan under Section 1, Article 5 of the Michigan Constitution of 1963; the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401-421; and the Emergency Powers of the Governor Act of 1945, 1945 PA 302, as amended, MCL 10.31-33. On March 17, I declared a Local State of Emergency for Bay County pursuant to MCL 30.401(b). Subsequently on March 23, 2020, in response to the worsening COVID-19 pandemic, Governor Whitmer issued executive Order 2020-21 ("Order 2020-21"). Order 2020-21 outlines the temporary requirement to suspend activities statewide that are not necessary to sustain or protect life, also referred to as a "shelter in place" order.

On March 17, 2020, this Board extended my declared Local State of Emergency until April 14, 2020. On or about March 28, 2020, President Donald Trump approved Governor Whitmer's requested disaster declaration for the State of Michigan. Bay County's presumptive positive cases of COVID-19 have almost doubled in the past two days as of the writing of this memorandum. The Bay County Health Officer is continuing to monitor the public health of the County of Bay and, in conjunction with the County's Emergency Manager, has advised me that the Local State of Emergency should remain in place at least until the next full Board meeting on May 12, 2020. This will allow the County to remain vigilant in its fight against COVID-19, by continuing the utilization of the response and recovery aspects of Bay County's Emergency Operations Plan and by using resources to the fullest extent possible, allowing the County to continue to access emergency funds to help it through the COVID-19 pandemic.

FINANCIAL IMPACT:

There is no financial impact to the county's budget as a result of extending this Local State of Emergency.

RECOMMENDATION:

That the Board extend the previously declared Local State of Emergency until May 12, 2020, with the understanding that consideration will be given to possibly extending the Local State of Emergency further at that time and as needed.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/14/2020)

WHEREAS, On March 10, 2020, the Michigan Department of Health and Human Services identified the first two presumptive-positive cases of COVID-19 in Michigan and, that same day, Governor Gretchen Whitmer issued Executive Order 2020-4 ("Order 2020-4"); and

WHEREAS, Order 2020-4 declared a state of emergency across the State of Michigan under Section 1, Article 5 of the Michigan Constitution of 1963; the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401-421; and the Emergency Powers of the Governor Act of 1945, 1945 PA 302, as amended, MCL 10.31-33; and

WHEREAS, On March 17, County Executive Jim Barcia declared a Local State of Emergency for Bay County pursuant to MCL 30.401(b) and, subsequently on March 23, 2020, in response to the worsening COVID-19 pandemic, Governor Whitmer issued executive Order 2020-21 ("Order 2020-21"); and

WHEREAS, Order 2020-21 outlines the temporary requirement to suspend activities statewide that are not necessary to sustain or protect life, also referred to as a "shelter in place" order; and

WHEREAS, On March 17, 2020, this Board extended the County Executive's declared Local State of Emergency until April 14, 2020, and voted to appropriate \$150,000 from the County's budget Stabilization Fund to be used for COVID-19 emergencies and support as determined necessary and at the discretion of Administration; and

WHEREAS, On or about March 28, 2020, President Donald Trump approved Governor Whitmer's requested disaster declaration for the State of Michigan; and

WHEREAS, The County Executive has requested that this Board extend the County's declared State of Emergency until May 12, 2020, at which time the Board may determine if an additional third extension is necessary; and

WHEREAS, On November 10, 1981, this Board passed Resolution 81335 which reserves exclusively to the Board of Commissioners the right to execute contracts, by first designating the Board Chair, in his or her stead the Board Vice-Chair, and in his or her stead the Ways and Mean Chair as authorized signatories. This process requires Administration to present requests to enter into contracts to a Committee Chairman at a Committee meeting of the whole, followed by a second full Board Meeting, a process which in most cases takes at least three to four weeks; and

WHEREAS, The Bay County Health Officer is continuing to monitor the public health of the County of Bay in conjunction with the County's Emergency Manager and the County Executive and it will likely become necessary to purchase products and to enter into contracts, often immediately upon presentation or within a matter of hours or days, in order to timely and effectively manage the current public health crises resulting from COVID-19; and

WHEREAS, Administration is requesting that the Board temporarily suspend Resolution 81335 and allow the Public Health Officer to execute contracts he deems necessary in the management of and fight against COVID-19, so long as the Heath Officer either has existing funds in his budget or the expenditure has been approved by the County Executive to be taken out of the Emergency \$150,000 fund previously released from the Budget Stabilization Fund by the Board; and

WHEREAS, All contracts would require review and approval by Corporation Counsel prior to execution; and

WHEREAS, Such a temporary waiver or suspension of Resolution 81335 will allow the County to remain vigilant in its fight against COVID-19, by continuing the utilization of the response and recovery aspects of Bay County's Emergency Operations Plan and by using resources to the fullest extent possible, allowing the County to continue to access emergency funds to help it through the COVID-19 pandemic; and

WHEREAS, There would be no financial impact to Bay County; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby temporarily suspends Resolution 81335, adopted November 10, 1981, to allow the Public Health Officer to execute contracts on behalf of the County related to the management of and fight against COVID-19, so long as the Public Health officer (1) has existing funds in his budget to cover the cost of the Contract; or (2) has permission from the County Executive to utilize funds from the \$150,000 Emergency COVID-19 Fund previously released from the Budget Stabilization Fund by the Board; and (3) the Public Health Officer seeks review and receives approval of Corporation Counsel before executing any such Agreement.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Corporation Counsel - COVID 19 - Temporary Suspension of Resolution 81335
MOVED BY COMM. _____

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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CORPORATION COUNSEL

Amber Davis-Johnson, Corporation Counsel
johnsona@baycounty.net

Heather Brady Pitcher, Assistant Corporation Counsel
pitcherh@baycounty.net



BAY COUNTY

JAMES A. BARCIA
County Executive

Tel: (989) 895-4131
Fax: (989) 895-2094

To: Tom Herek, Chairman
Ways and Means Committee

From: Amber Davis-Johnson
Corporation Counsel

Date: April 6, 2020

Re: Temporary Waiver of Resolution 81335 granting to Public Health Officer the authority to sign contracts on behalf of Bay County

BACKGROUND:

On March 10, 2020, the Michigan Department of Health and Human Services identified the first two presumptive-positive cases of COVID-19 in Michigan. That same day, Governor Gretchen Whitmer issued Executive Order 2020-4 ("Order 2020-4"). Order 2020-4 declared a state of emergency across the State of Michigan under Section 1, Article 5 of the Michigan Constitution of 1963; the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401-421; and the Emergency Powers of the Governor Act of 1945, 1945 PA 302, as amended, MCL 10.31-33. On March 17, County Executive Jim Barcia declared a Local State of Emergency for Bay County pursuant to MCL 30.401(b). Subsequently on March 23, 2020, in response to the worsening COVID-19 pandemic, Governor Whitmer issued executive Order 2020-21 ("Order 2020-21"). Order 2020-21 outlines the temporary requirement to suspend activities statewide that are not necessary to sustain or protect life, also referred to as a "shelter in place" order.

On March 17, 2020, this Board extended the County Executive's declared Local State of Emergency until April 14, 2020, and voted to appropriate \$150,000 from the County's budget Stabilization Fund to be used for COVID-19 emergencies and support as determined necessary and at the discretion of Administration. On or about March 28, 2020, President Donald Trump approved Governor Whitmer's requested disaster declaration for the State of Michigan. The County Executive has requested that this Board extend the County's declared State of Emergency until May 12, 2020, at which time the Board may determine if an additional third extension is necessary.

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On November 10, 1981, this Board passed Resolution 81335 which reserves exclusively to the Board of Commissioners the right to execute contracts, by first designating the Board Chair, in his or her stead the Board Vice-Chair, and in his or her stead the Ways and Means Chair as authorized signatories. This process requires Administration to present requests to enter into contracts to a Committee Chairman at a Committee meeting of the whole, followed by a second full Board Meeting, a process which in most cases takes at least three to four weeks.

The Bay County Health Officer is continuing to monitor the public health of the County of Bay in conjunction with the County's Emergency Manager and the County Executive. It will likely become necessary to purchase products and to enter into contracts, often immediately upon presentation or within a matter of hours or days, in order to timely and effectively manage the current public health crises resulting from COVID-19. Administration is requesting that the Board temporarily suspend Resolution 81335 and allow the Public Health Officer to execute contracts he deems necessary in the management of and fight against COVID-19, so long as the Health Officer either has existing funds in his budget or the expenditure has been approved by the County Executive to be taken out of the Emergency \$150,000 fund previously released from the Budget Stabilization Fund by the Board. All contracts would require review and approval by corporation counsel prior to execution. Such a temporary waiver or suspension of Resolution 81335 will allow the County to remain vigilant in its fight against COVID-19, by continuing the utilization of the response and recovery aspects of Bay County's Emergency Operations Plan and by using resources to the fullest extent possible, allowing the County to continue to access emergency funds to help it through the COVID-19 pandemic.

FINANCIAL IMPACT:

There would be no financial impact on the County.

RECOMMENDATION:

That the Board temporarily suspend Resolution 81335 to allow the Public Health Officer to execute contracts on behalf of the County related to the management of and fight against COVID-19, so long as the Public Health officer (1) has existing funds in his budget to cover the cost of the Contract; or (2) has permission from the County Executive to utilize funds from the \$150,000 Emergency COVID-19 Fund previously released from the Budget Stabilization Fund by the Board; and (3) the Public Health Officer seeks review and receives approval of Corporation Counsel before executing any such Agreement.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/14/2020)

WHEREAS, On March 11, 2014, the Bay County Board of Commissioners adopted resolution no. 2014-32 (attached) which provided, in part, that millage ballot questions should be included exclusively on the November general election ballots; and

WHEREAS, The Bay Medical Care Facility ("BMCF") is seeking a suspension of Resolution 2014-32 in order to permit the BMCF to submit a millage question on the August 2020 ballot; and

WHEREAS, Specifically, the BMCF is seeking a ballot question be submitted to the electors of this County on August 4, 2020, for the purpose of increasing the property tax limitation by 1 mill for nine years, 2020-2029 inclusive, for the operation, maintenance and capital costs to the BMCF ; and

WHEREAS The proposed millage question is time sensitive because additional income is needed to pay operational costs and, in addition, a potential advance of funds from the County is contingent on the passage of the millage; and

WHEREAS, There will be no financial impact to Bay County's general fund; Therefore, Be It

RESOLVED That Bay County Board of Commissioners hereby suspends Resolution 2014-32 adopted 3/11/14 to permit Bay Medical Care Facility to submit a millage question on the August 4, 2020 ballot; Be It Further

RESOLVED That the Bay Medical Care Facility is permitted to submit a millage question on the August 4, 2020 ballot for the purpose of increasing the property tax limitation by 1 mill for nine years, 2020-2029 inclusive, for the operation, maintenance and capital costs to the Bay Medical Care Facility.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Corporation Counsel – Suspension of Resolution 2014-32 Adopted 3/11/14 (BMCF)

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ Excused _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

-6-

MEMORANDUM

TO: Thomas M. Herek, Chairman
Ways and Means Committee

FROM: Office of Corporation Counsel
Amber Davis-Johnson
Heather Brady Pitcher

Re: Suspending Bay County Board of Commissioners Resolution 2014-32

Date: March 31, 2020

BACKGROUND:

On March 11, 2014, the Bay County Board of Commissioners passed resolution 2014-32 (attached) which provided in part that millage ballot questions should be included exclusively on the November general election ballots.

The Bay County Medical Care Facility ("BMCF") is seeking a suspension of Resolution 2014-32 in order to permit the BMCF to submit a millage question on the August 2020 ballot. Specifically, the BMCF is seeking a ballot question be submitted to the electors of this County on August 4, 2020, for the purpose of increasing the property tax limitation by 1 mill for nine years, 2020-2029 inclusive, for the operation, maintenance and capital costs to the BMCF.

The proposed millage question is time sensitive because additional income is needed to pay operational costs and in addition a potential advance of funds from the County is contingent on the passage of the millage.

FINANCIAL IMPACT:

There will be no impact to Bay County's general fund.

RECOMMENDATION:

If the Board determines it is appropriate, to receive and adopt a resolution temporarily suspending Bay County Resolution 2014-32 to allow the BMCF to submit a millage ballot question to the electors of this County on August 4, 2020.

BAY COUNTY BOARD OF COMMISSIONERS
3/11/14

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/4/14)

WHEREAS, The Bay County Board of Commissioners has been and will continue to be approached to place millage questions on election ballots to allow the voters of Bay County to determine the fate of the millage question; and

WHEREAS, There is no policy governing placement of the millage ballot questions; and

WHEREAS, It has been determined that the greatest number of registered voters vote in a general election and given the impact millage ballot questions have on the community and the tax paying public, the millage ballot questions should be included exclusively on the November general ballots to ensure the highest vote count; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that, effective immediately, it shall be the policy in Bay County that all millage ballot questions for millage renewals and new millages shall be placed on the November general election ballot.

KIM COONAN, CHAIR
AND BOARD

Policy on Placement of Ballot Questions

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Herek

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/14/2020)

WHEREAS, The Bay Medical Care Facility is requesting that a new millage question be submitted to the electors of this County on the August 4, 2020 ballot for the purpose of levying 1 additional mill for a period of 9 years, 2020-2029 inclusive, for the operation, maintenance and capital costs of the Bay Medical Care Facility; and

WHEREAS, There will be a positive financial impact for Bay County and the Bay Medical Care Facility if the millage passed in August 2020; Therefore, Be It

RESOLVED: That the following ballot question shall be submitted to the electors of this County on August 4, 2020, for the purpose of a property tax limitation by 1 mill for the purpose of operation, maintenance, and capital costs of the Bay Medical Care Facility. And Be It Further;

RESOLVED: That the following question to be submitted to the electors for this County shall be in the following form: This is a new property tax limitation of 1 mill. Shall the limitation of the amount of the property taxes which may be assessed each year against all real and personal property in Bay County be increased by not more than 1 mill (\$1 per \$1000) for a period of 9 years, inclusive of 2020-2029, for the operation, maintenance and capital costs for the Bay Medical Care Facility? (This millage will raise estimated revenues of \$2,812,091.09 in the first year of the levy. Be It Further;

RESOLVED: That changes as to form made by Corporation Counsel are permitted.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Corporation Counsel - Bay Medical Care Facility Millage Question

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL). DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ Excused _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO VOTE TAKEN _____

9

MEMORANDUM

TO: Thomas M. Herek, Chairman
Ways and Means Committee

FROM: Office of Corporation Counsel
Amber Davis-Johnson
Heather Brady Pitcher

Re: Bay Medical Care Facility Millage Question

Date: March 31, 2020

BACKGROUND:

The Bay Medical Care Facility is requesting that a new millage question to submitted to the electors of this County on the August 4, 2020 ballot for the purpose of levying 1 additional mill for a period of 9 years, 2020-2029 inclusive, for the operation, maintenance and capital costs of the Bay Medical Care Facility.

FINANCIAL IMPACT:

There will be a positive financial impact for Bay County and the Bay Medical Care Facility if the millage is passed in August 2020.

RECOMMENDATION:

If the Board determines it be prudent, that it receive and adopt a resolution to place a millage proposal on the August 4, 2020 ballot with proposed language to read, "This is a new property tax limitation of 1 mill. Shall the limitation of the amount of the property taxes which may be assessed each year against all real and personal property in Bay County be increased by not more than 1 mill (\$1 per \$1000) for a period of 9 years, 2020-2029 inclusive, for the operation, maintenance and capital costs for the Bay Medical Care Facility? This millage will raise estimated revenues of \$2,812,091.09 in the first year of the levy," and that changes as to form made by Corporation Counsel are permitted before submission of the ballot language to the County Clerk.

Deanne Berger

From: Joseph Rivet
Sent: Wednesday, April 01, 2020 9:17 AM
To: Michael Duranczyk; Deanne Berger; Jim Barcia; Michael Lutz; Shawna Walraven
Cc: Jan Histed
Subject: Waldo Drain
Attachments: Waldo Resolution (Bay).docx

Commissioners:

Attached for your consideration is a resolution for full faith and credit for the Waldo Drain Project. I am not sure what committee or meeting it should be submitted to, due to the current operation of the County. You will note a \$304,000 supplemental benefit to Bay County. That is an amount the Bay County Road Commission will pay for the replacement of the 11 Mile Road Crossing.

Thank you for your attention.

Joseph Rivet
Drain Commissioner

At a regular meeting of the Board of Commissioners of the County of Bay held on April 14, 2020.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____:

RESOLUTION RE: Waldo and Branches Intercounty Drain Bonds, Series 2020

WHEREAS, proceedings have been taken by the Drainage Board for the Waldo and Branches Intercounty Drain for improvements to the Waldo and Branches Intercounty Drain (the "Project") pursuant to a petition filed with the Midland County Drain Commissioner under the provisions of Chapter 8 of the Drain Code of 1956, as amended (the "Drain Code"); and

WHEREAS, in order to defray the cost of the Project, the Drainage Board has authorized and provided for the issuance by the Waldo and Branches Intercounty Drain Drainage District (the "Drainage District") of bonds (the "Bonds") in the aggregate principal amount of not to exceed \$5,400,000, bearing interest at a rate not to exceed 6.0% per annum, and maturing not later than June 1, 2040, in anticipation of the collection of an equal amount of special assessments against property and public corporations (including the County of Bay) in the Counties of Bay and Midland in the Drainage District, said special assessments to be duly confirmed as provided in the Drain Code; and

WHEREAS, the Computation of Cost for the Project sets forth an estimated cost of \$5,400,000, which includes \$5,096,000 (the "Base Project") to be allocated between the County of Bay and the County of Midland as hereinafter provided and \$304,000 to be allocated to the County of Bay as a supplemental benefit (the "Supplemental Benefit"); and

WHEREAS, 34% of the cost of the Base Project and 100% of the Supplemental Benefit has been apportioned by the Drainage Board to the County of Bay (the "County") and 66% of the cost of the Base Project have been apportioned by the Drainage Board to the County of Midland; and

WHEREAS, the Drainage Board deems it advisable and necessary to obtain from this Board a resolution pledging the limited tax full faith and credit of the County on the Bonds to the extent of special assessments assessed against property and public corporations in the County; and

WHEREAS, the Project is necessary to protect and preserve the public health and it is in the best interest of the County that the Bonds be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF BAY:

1. Pursuant to the authorization provided in Section 276 of the Drain Code of 1956, as amended, the Bay County Board of Commissioners, by a majority vote of its members elect, does hereby irrevocably pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds to the extent of special assessments against property and public corporations in the County, and does agree that in the event that the property owners or public corporations in the Drainage District shall fail or neglect to account to the County Treasurer of the County of Bay for the amount of any special assessment installment and interest (in anticipation of which the Bonds are issued), when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary. The ability of the County to levy taxes to pay

its share of the principal of and interest on the Bonds shall be subject to constitutional and statutory limitations on the taxing power of the County.

2. In the event that, pursuant to said pledge of full faith and credit, the County advances out of County funds, any part of the principal of and interest due on the Bonds, it shall be the duty of the County Treasurer, for and on behalf of the County, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. This resolution shall become effective only if the Board of Commissioners of the County of Midland adopts a resolution substantially in the form of this resolution that pledges the limited tax full faith and credit of the County of Midland to the payment of the principal of and interest on the Bonds when due to the extent of its apportioned share of the cost of the Project.

4. All resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, are hereby rescinded.

ADOPTED: Yeas: _____

Nays: _____

r/14-

STATE OF MICHIGAN)
) SS
COUNTY OF BAY)

I, the undersigned, the duly qualified and acting County Clerk of the County of Bay, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a two-thirds vote of the members elect of the Bay County Board of Commissioners at a regular meeting of said Board of Commissioners held on April 14, 2020, the original of which is on file in my office.

I further certify that notice of the meeting was given and that such meeting was conducted in accordance with the provisions of the Open Meetings Act and the Governor's Executive Order No. 2020-15, dated March 18, 2020.

County Clerk
County of Bay

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BAY COUNTY DRAIN COMMISSIONER

JOSEPH RIVET
rivetj@baycounty.net

515 CENTER AVENUE, SUITE 601
BAY CITY, MICHIGAN 48708-5127
drainoffice@baycounty.net

PHONE (989) 895-4290
FAX (989) 895-4292
TDD (989) 895-4049
(HEARING IMPAIRED)

March 25, 2020

To the Honorable Chairman and
Members of the Bay County
Board of Commissioners

Dear Board of Commissioners:

In compliance with the provisions of Chapter 2, Section 31, of the Michigan Drain Code, which is Act 40 of the Public Acts of 1956, as amended, I respectfully submit my Annual Report for the Bay County Drain Commissioner's office for the year ending December 31, 2019.

It is hoped that the information in this report will be of benefit to you and the residents of the townships you represent.

Sincerely,



Joseph J. Rivet
Bay County Drain Commissioner

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (4/14/2020)
- WHEREAS, The Bay County Sheriff's Office wishes to apply for the 2020 Coronavirus Emergency Supplemental Funding Program through the Bureau of Justice Assistance (BJA); and
- WHEREAS, The CESF Program will provide funding to assist eligible states, local units of government and tribes in preventing, preparing for and responding to the coronavirus; and
- WHEREAS, Allowable projects and purchases include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (gloves, masks, and sanitizer), training and addressing the medical needs of inmates and detention centers; and
- WHEREAS, There are no match funds required as this grant is modeled on the 2019 JAG grant and the application is open until May 29, 2020 and must be submitted via OJP's Grants Management System; and
- WHEREAS, The projected period for this grant is 24 months, with an opportunity for a 24-month extension; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Sheriff to make application for the 2020 Coronavirus Emergency Supplemental Funding Program; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute documents required for the grant application contingent upon Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Sheriff - Coronavirus Emergency Supplemental Funding Program Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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Troy R. Cunningham
Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: April 7, 2020

TO: Thomas M. Herek, Chairman
Ways & Means Committee

FROM: Sheriff Troy R. Cunningham *TRC*

REF: Coronavirus Emergency Supplemental Funding Program FTY-2020
Request to Apply

Background:

The Bay County Sheriff's Office request is to apply for the 2020 Coronavirus Emergency Supplemental Funding Program through the Bureau of Justice Assistance (BJA). The CESF Program will provide funding to assist eligible states, local units of government and tribes in preventing, preparing for and responding to the coronavirus. Allowable projects and purchases include, but not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (gloves, masks, and sanitizer), training and addressing the medical needs of inmates and detention centers.

Finance/Economics:

There are no match funds required. This grant is modeled on the 2019 JAG grant and application is open until May 29, 2020 and must be submitted via OJP's Grants Management System. The projected period for this grant is 24 months, with an opportunity for a 24-month extension.

Recommendations:

I am requesting the committee's approval and authorizations to apply for the 2020 Coronavirus Emergency Supplemental Funding Program, and upon approval(s) to make necessary budget adjustments for our participation.

CC: Undersheriff Christopher D. Mausolf
Deanne Berger, BOC
Amber Davis, Corporate Counsel
Jan Histed, Finance Director
Kim Priessnitz, Budget Supervisor
File Copy

Ls/W&M.CoronavirusEmergencySuppFundingProgram-ApplyFTY20

Phone: (989) 895-4050

Public Safety Depends On You!
503 Third Street, Bay City, Michigan 48708

Fax (989) 895-4058



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Coronavirus Emergency Supplemental Funding

- The Bureau of Justice Assistance (BJA) has now posted a solicitation for state, local and tribal applicants for this funding – link here: <https://bja.ojp.gov/funding/opportunities/bja-2020-18553>
- The CESF Program will provide funding to assist eligible states, local units of government, and tribes in preventing, preparing for, and responding to the coronavirus.
- Allowable projects and purchases include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses (particularly related to the distribution of resources to the most impacted areas), and addressing the medical needs of inmates in state, local, and tribal prisons, jails, and detention centers.
- This grant is modeled on the 2019 JAG grant, so any recipients from that grant should be eligible applicants for this supplemental funding.
- Only the State Administering Agency (SAA) who applied for the FY19 State JAG grant is eligible to apply for this grant.
- The grant application is open until May 29, 2020 and applications must be submitted via OJP's Grants Management System (GMS).
- The project period for this grant is 24 months, with an opportunity for a 12-month extension.
- Grant recipients may draw down funds in advance, or on a reimbursement basis.
- The project period will be established retroactively to January 20, 2020, but please note that federal supplanting rules apply.
- Applicants must submit a program narrative, budget and budget narrative, but BJA/OJP will expedite the review of these applications and move them as quickly as possible to award.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/14/2020)

WHEREAS, In May 2019, the Bay County Board of Commissioners passed Resolution 2019-99 authorizing the Bay County Sheriff's Office to apply for the 2019 Stonegarden Operation Grant ("Grant"); and

WHEREAS, The Grant is a homeland security grant which provides funding for increased operation capabilities of federal, state, local, tribal, and territorial law enforcement within the United States board states and territories; and

WHEREAS, The Grant period covers eligible costs from September 1, 2019 to July 31, 2022; and

WHEREAS, The Bay County Sheriff's Office was awarded \$73,125 under the Grant and the Grant Agreement package has been provided to the County of Bay for review and execution; and

WHEREAS, There would be a positive financial impact to the County; Therefore, Be It RESOLVED That the Bay County Board of Commissioners accepts the 2019 Stonegarden Operation Grant and authorizes the Chairman of the Board to execute all required grant documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR AND COMMITTEE

Sheriff - Acceptance of Stonegarden Operation Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Kim J. Coonan, Michael E. Lutz, Ernie Krygier, Thomas M. Herek, Vaughn J. Begick, and Tom Ryder.

VOTE TOTALS: ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___ VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___ AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

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CORPORATION COUNSEL



BAY COUNTY

Amber Davis-Johnson, Corporation Counsel
johnsona@baycounty.net

JAMES A. BARCIA
County Executive

Heather Brady Pitcher, Assistant Corporation Counsel
pitcherh@baycounty.net

Tel: (989) 895-4131
Fax: (989) 895-2094

TO: Commissioner Tom Herek
Way and Means Committee Chair

FROM: Heather Brady Pitcher, Corporation Counsel,
On behalf of the Bay County Sheriff's Office

Date: April 7, 2020

Re: State of Michigan Homeland Security Grant Program
Stonegarden Grant Agreement

BACKGROUND:

In May 2019, the Bay County Board of Commissioners passed Resolution 2019-99 authorizing the Bay County Sheriff's Office to apply for the 2019 Stonegarden Operation Grant ("Grant"). The Grant is a homeland security grant which provides funding for increased operation capabilities of federal, state, local, tribal, and territorial law enforcement within the United States board states and territories. The Grant period covers eligible costs from September 1, 2019 to July 31, 2022.

The Bay County Sheriff's Office was awarded \$73,125 under the Grant. Maj. Emmitt McGowan, Commander Deputy State Director for the Emergency Management and Homeland Security Division provided the Grant Agreement package to the County of Bay for review and execution.

FINANCIAL IMPACT:

There would be a positive financial impact to the County.

RECOMMENDATION:

That the Board, after review by Corporation Counsel, approve any and all necessary documents related to the Operation Stonegarden Grant Agreement.

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BAY COUNTY BOARD OF COMMISSIONERS

MAY 14, 2019

RESOLUTION

BY: WAYS AND MEANS COMMITTEE 5/7/19)

WHEREAS, The Bay County Sheriff's Office wishes to apply for the 2019 Operation Stonegarden (OPSG) grant, as a department of the Homeland Security (DHS)/ Federal Emergency Management Agency's (FEMA) grant programs to facilitate law enforcement partnership and enhance border enforcement capabilities through cooperation with CBP/Border Patrol to collaboratively address boarder security issues; and

WHEREAS, There are no match funds required; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Sheriff's Office to apply for the DHS Operation Stonegarden Grant (OPSG); Be It Further

RESOLVED That the Chairman of the Board is authorized to execute, and submit electronically (if required), the grant application documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Sheriff - Operation Stonegarden Grant

MOVED BY COMM. HEREK

SUPPORTED BY COMM. BEGICK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/14/2020)

WHEREAS, Last month, the Bay County Board of Commissioners approved an appropriation up to \$6,000 for the opening of a drop box and to pay credit card processing fees to help stop or slow the spread of COVID-19; and

WHEREAS, There have been two drop boxes opened, one on Madison Ave. and a one off of 5th St. and a high volume of payments have been received in both locations;

WHEREAS, The Treasurer has also seen an increase in credit card transactions; and

WHEREAS, There is a 3% charge on each transaction and this transaction is normally charged directly to the taxpayer; and

WHEREAS, Given the uncertainty of when the Stay at Home Order will be lifted and how long the County Building will stay closed to the public, the Treasurer is requesting for additional funding to continue offering these services to our constituents; and

WHEREAS, Since the approval of the fee waiver, there has been an increase in credit card payments and during the period of March 18th through April 6th of 2020, \$2,854.99 has been incurred in processing fees in comparison to March 15th through April 1st of 2019 when there were \$1,374.59 of fees incurred; and

WHEREAS, It is expected that the Treasurer will continue to see an increase in that amount given the current circumstances; and

WHEREAS, The cost of both drop boxes should be approximately \$300 and this amount and other costs incurred during this emergency have been said to be potentially reimbursable from federal or state assistance; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners appropriates an additional \$4,000 from Fund Balance to cover credit card processing fees to encourage taxpayers to make phone or web payments;

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

TREASURER - COVID 19 - Credit Card Processing Fees - Addl Appropriation

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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BAY COUNTY TREASURER

Shawna S. Walraven
County Treasurer
walravens@baycounty.net

Holly Kukla
Deputy Treasurer
kuklah@baycounty.net

To: Tom Herek, Chair, Ways & Means Committee
From: Shawna Walraven, Bay County Treasurer
Date: April 7, 2020
Subject: Emergency Measures Update

Background:

Last month, you approved up to \$6,000 for the opening of a drop box and to pay credit card processing fees to help stop or slow the spread of COVID-19. There have been two drop boxes opened, one on Madison Ave. and a one off of 5th St. We have received a high volume of payments in both locations. We have also seen an increase in credit card transactions. There is a 3% charge on each transaction. This transaction is normally charged directly to the taxpayer. Given the uncertainty of when the Stay at Home Order will be lifted and how long our building will stay closed to the public, I am asking for additional funding to continue offering these services to our constituents.

Financial Consideration:

Since the approval of the fee waiver we have seen an increase in credit card payments. During the period of March 18th through April 6th of 2020 we have incurred \$2,854.99 in processing fees. During March 15th through April 1st of 2019 there were \$1,374.59 of fees incurred. I would expect that we would continue to see an increase in that amount given the circumstances. The cost of both drop boxes should be approximately \$300. This amount and other costs incurred during this emergency have been said to be potentially reimbursable from federal or state assistance.

RECOMMENDATION:

THAT THIS BOARD APPROVE AN ADDITIONAL \$4,000 FOR CREDIT CARD PROCESSING FEES TO ENCOURAGE TAXPAYERS TO MAKE PHONE OR WEB PAYMENTS AND RELATED BUDGET ADJUSTMENTS.

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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 9, 2019

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/2/19)

WHEREAS, Grant applications supporting Treatment Court services in the Circuit, District and Probate/Juvenile Courts for the grant cycle starting October 2020 will be released next month; and

WHEREAS, The existing grant-funded programs are Swift and Sure, Adult Drug, Adult Sobriety, Juvenile Drug and Family Dependency Drug Treatment Courts; and

WHEREAS, These grants come from a variety of sources such as the Federal Byrne Grant, Bureau of Justice Assistance and the State Court Administrator's Office and because the time line between actual release of the application and required submission dates do not coincide with the Board of Commissioner's calendar, the Court Administrator requests authorization to submit the grant applications and authorize the Board Chair to sign the applications (signature of the application only supports the request, it does not commit the County); and

WHEREAS, A formal request for funding will be submitted during the County's budget process and any awards will be presented for authorization upon notice of receipt; and

WHEREAS, The Court has been a successful recipient of grants for the past several years and, in order to continue operation of the Treatment Courts, grant dollars from these sources are very important as they make up the bulk of the funding; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that authorization is granted to submit grant applications for Treatment Court funding; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute, and submit electronically (if required), the grant application documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Courts - Treatment Court Grant Applications

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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18th JUDICIAL CIRCUIT COURT
74th JUDICIAL DISTRICT COURT

1230 Washington Avenue
Bay City, Michigan 48708-0010

KIM B. MEAD
Court Administrator
Phone: (989) 895-4266
Fax: (989) 895-4099
meadk@baycounty.net

April 1, 2020

Thomas M. Herek, Chair
Ways and Means Committee
Bay County Commissioners
515 Center Avenue
Bay City, Michigan 48708

Commissioner Herek:

Grant applications supporting Treatment Court services in Circuit, District and Probate/Juvenile Courts for the grant cycle starting October 2020 will be released soon. The existing grant funded programs are Swift and Sure, Adult Drug, Adult Sobriety, Juvenile Drug and Family Dependency Drug Treatment Courts.

These grants come from a variety of sources such as the Federal Byrne Grant, Bureau of Justice Assistance, and the State Court Administrator's Office. Because the timeline between actual release of the application and required submission dates do not coincide with the Board calendar, I ask your consideration for recommendation to the Board of Commissioners to allow submission of these applications, and furthermore, to authorize the Board Chair to sign the applications once they are completed. Signature of the application only supports the request; it does not commit the County. A formal request for funding will be submitted during the County's budget process and any awards will be presented for authorization upon receipt of notice.

The Court has been a successful recipient of grants for the past several years. In order to continue operation of our Treatment Courts, grant dollars from these sources are very important as they make up the bulk of the funding.

Sincerely,

Kim Brian Mead
Administrator

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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/14/2020)
WHEREAS, For many years now, The Boys & Girls Club of Bay County has run a summer program for children at their Bay City, Essexville and Pinconning unit, a program that ensures children of Bay County have a safe and fun learning environment and offers a variety of activities; and
WHEREAS, Bay County has provided necessary funding for this program in previous years, which has contributed to its succes; and
whereas, Essexville Hampton and Pinconning Public Schools will provide food for children at these locations as well as other local sites and the Summer Food Service Program will be funded by the USDA meal reimbursement program administered by the Michigan Department of Education; and
WHEREAS, The contribution of \$13,000 has been budgeted in the 2020 budget; Therefore, Be It
RESOLVED That the Bay County Board of Commissioners approves the contract with the Boys and Girls Club of Bay County for the Summer Recreation Program and authorizes the Chairman of the Board to execute said contract and related documents on behalf of Bay County following Corporation Counsel review and approval.
RESOLVED That related budget adjustments, if required, are approved.

**THOMAS M. HEREK, CHAIR
 AND COMMITTEE**

Rec & Fac - Summer Recreation Program

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

RECREATION & FACILITIES



BAY COUNTY

CRISTEN GIGNAC, DIRECTOR
gignacc@baycounty.net

Andrew Cowan, Operations Manager
cowana@baycounty.net

Jon Morse, Buildings & Grounds Supervisor
morsej@baycounty.net

Daniel Neering, Recreation Manager
neeringd@baycounty.net

Beth Trahan, Recreation Coordinator
trahanb@baycounty.net

JAMES A. BARCIA
County Executive

Tel: (989) 895-4132
Fax: (989) 895-2094
TDD: (989) 895-4049

To: Tom Herek, Chairman of Ways & Means Committee
From: Cristen Gignac, Director of Recreation & Facilities
Date: March 10, 2020
Subject: Boys & Girls Club Summer Program

Request: Authorize the renewal of the contract with the Boys & Girls Club for the Summer Recreation Program.

Background: For many years now, The Boys & Girls Club of Bay County has run a summer program for children at their Bay City, Essexville and Pinconning units. This program ensures children of Bay County have a safe and fun learning environment and offers a variety of activities. Bay County has provided necessary funding for this program in previous years, which has contributed to its success.

Essexville Hampton and Pinconning Public Schools will provide food for children at these locations as well as other local sites. The Summer Food Service Program will be funded by the USDA meal reimbursement program administered by the Michigan Department of Education.

Economics: The contribution of \$13,000 has been budgeted in the 2020 budget.

Recommendation: Approve contracting with the Boys & Girls Club of Bay County for their summer recreation program and authorize the Board Chairman to sign this contract on behalf of Bay County upon review by Corporation Counsel.

cc: Jim Barcia Jan Histed Kim Priessnitz Mackenzie Kastl

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/14/2020)
 WHEREAS, The pump house and irrigation system at the Bay County Golf Course was installed in 1986; and
 WHEREAS, Irrigation is essential to the golf course, if not the most essential maintenance aspect of it, however, the controls for the current pump house are extremely outdated and staff is worried about failure, an upgrade of the pump house controls is required; and
 WHEREAS, While this upgrade is only for the controls of the system, it will be useable if the physical pumps are upgraded in the future; and
 WHEREAS, Additionally, the Greens Superintendent, last season, found that if he pumped the irrigation pond into the new pond, the drainage on the course improved because once the irrigation pond is higher than a certain level, water from the drainage tiles heading into it stops; and
 WHEREAS, Pumping the irrigation pond into the new pond will greatly improve the drainage of the course, but will also put additional stress on the pump system; and
 WHEREAS, It is proposed to use up to \$19,000 of funds from the Capital Reserve Line Item of the Golf Course Fund; these funds originated from the sale of soil for the pond and no general fund dollars will be used; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners approves the upgrade of the pump house controls and authorizes the Chairman of the Board to sign documents related to this upgrade upon favorable review from Corporation Counsel; Be It Further
 RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
 AND COMMITTEE

Recreation & Facilities - Pump House Controls - Golf Course

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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RECREATION & FACILITIES



BAY COUNTY

CRISTEN GIGNAC, DIRECTOR
gignacc@baycounty.net

Andrew Cowan, Operations Manager
cowana@baycounty.net

Jon Morse, Buildings & Grounds Supervisor
morsej@baycounty.net

Daniel Neering, Recreation Manager
neeringd@baycounty.net

Beth Trahan, Recreation Coordinator
trahanb@baycounty.net

JAMES A. BARCIA
County Executive

Tel: (989) 895-4132
Fax: (989) 895-2094
TDD: (989) 895-4049

To: Tom Herek, Chairman of Ways and Means
From: Cristen Gignac, Director of Recreation & Facilities
Date: April 6, 2020
Subject: Upgraded Pump House Controls

Request: To allow the Commission Chairman to sign documents related to the upgrade of the pump house controls at the Bay County Golf Course.

Background: The pump house and irrigation system at the Bay County Golf Course was installed in 1986. Irrigation is essential to the golf course, if not the most essential maintenance aspect of it. The controls for the pump house are extremely outdated and staff is worried about failure. While this upgrade is only the controls of the system, it will be useable if we ever were to have to upgrade the physical pumps.

Additionally, the Greens Superintendent last season found that if he pumped the irrigation pond into the new pond, the drainage on the course improved. This is because once the irrigation pond is higher than a certain level, water from the drainage tiles heading into it stops. Pumping our irrigation pond into the new pond will greatly improve the drainage of the course, but will also put additional stress on the pump system.

Economics: Use of up to \$19,000 of funds from the Capital Reserve Line Item of the Golf Course Fund. Funds originated from the sale of soil for the pond. No general fund dollars will be used.

Recommendation: It is recommended that the Board authorize the Board chairman to sign documents related to this lease upon favorable review from Corporation Counsel and budgets adjustments as necessary.

Cc: Jim Barcia, Robert Redmond, Corporation Counsel.

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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/14/2020)

WHEREAS, Pursuant to prior Board authorization, a grant for the 2020 Michigan Affairs Agency was submitted and, on March 16, 2020, Bay County was notified of a grant award in the amount of \$90,130; and

WHEREAS, There is no impact to the General Fund; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners accepts the 2020 Michigan Affairs Agency Veteran Service Grant award in the amount of \$90,130 and authorizes the Chairman of the Board to execute all required grant award documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Administrative Services - 2020 Michigan Veterans Affairs Agency Veteran Service Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



**BAY COUNTY
ADMINISTRATIVE SERVICES**

James A. Barcia
County Executive

Craig Goulet
Director
gouletc@baycounty.net

Tel: 989-895-4133

To: Tom Herek, Chairman of Ways & Means Committee
From: Craig Goulet, Director of Administrative Services
Date: March 19, 2020
Subject: Acceptance of 2020 Michigan Veterans Affairs Agency Veteran Service Grant

Background: The grant for the 2020 Michigan Veteran Affairs Agency was submitted earlier this year. On Monday, March 16, 2020 the grant award letter was received for the amount of \$90,130.

Request: Seeking acceptance of the grant award, authorization for the Board Chairman to sign required documents, and approval of required budget adjustments.

Economics: There is no impact to the general fund.

Recommendation: It is recommended that the Ways & Means Committee approves receiving the grant award as well as any required budget adjustments.

Cc: Jim Barcia
Jan Histed
Amber Davis-Johnson



**BAY COUNTY
EQUALIZATION DEPARTMENT**

James A. Barcia
County Executive

Kelly Rifenburg
Director
rifenburgk@baycounty.net

To: Ways and Means Committee
Thomas M. Herek, Chairman

From: Bay County Equalization Department
Kelly Rifenburg, Director 

Re: Equalization

Date: April 7, 2020

County Board of Commissioners meets in equalization session. MCL 209.5(1) and 211.34(1)

MCL 209.5(1): At the regular meeting of the boards of commissioners of the several counties held on the Tuesday following the second Monday in April each year, the boards of commissioners shall equalize the assessment rolls in the manner provided by law. The equalization shall be completed before the first Monday in May.

MCL 211.34(1): The county board of commissioners in each county shall meet in April each year to determine county equalized value which equalization shall be completed and submitted along with the tabular statement required by section 5 of Act No. 44 of the Public Acts of 1911, being section 209.5 of the Michigan Compiled Laws, to the state tax commission before the first Monday in May.

Thank you.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/14/2020)

RESOLVED By the Bay County Board of Commissioners that the Bay County Equalization Report for 2020 (attached) is approved and the Chairman of the Board is authorized to execute required documents related to the 2019 Bay County Equalization Report on behalf of Bay County.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

2020 EQUALIZATION

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include: MICHAEL J. DURANCZYK, KIM J. COONAN, MICHAEL E. LUTZ, ERNIE KRYGIER, THOMAS M. HEREK, VAUGHN J. BEGICK, TOM RYDER.

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



2020 Equalization Report

2020 Equalization Report

Bay County, Michigan

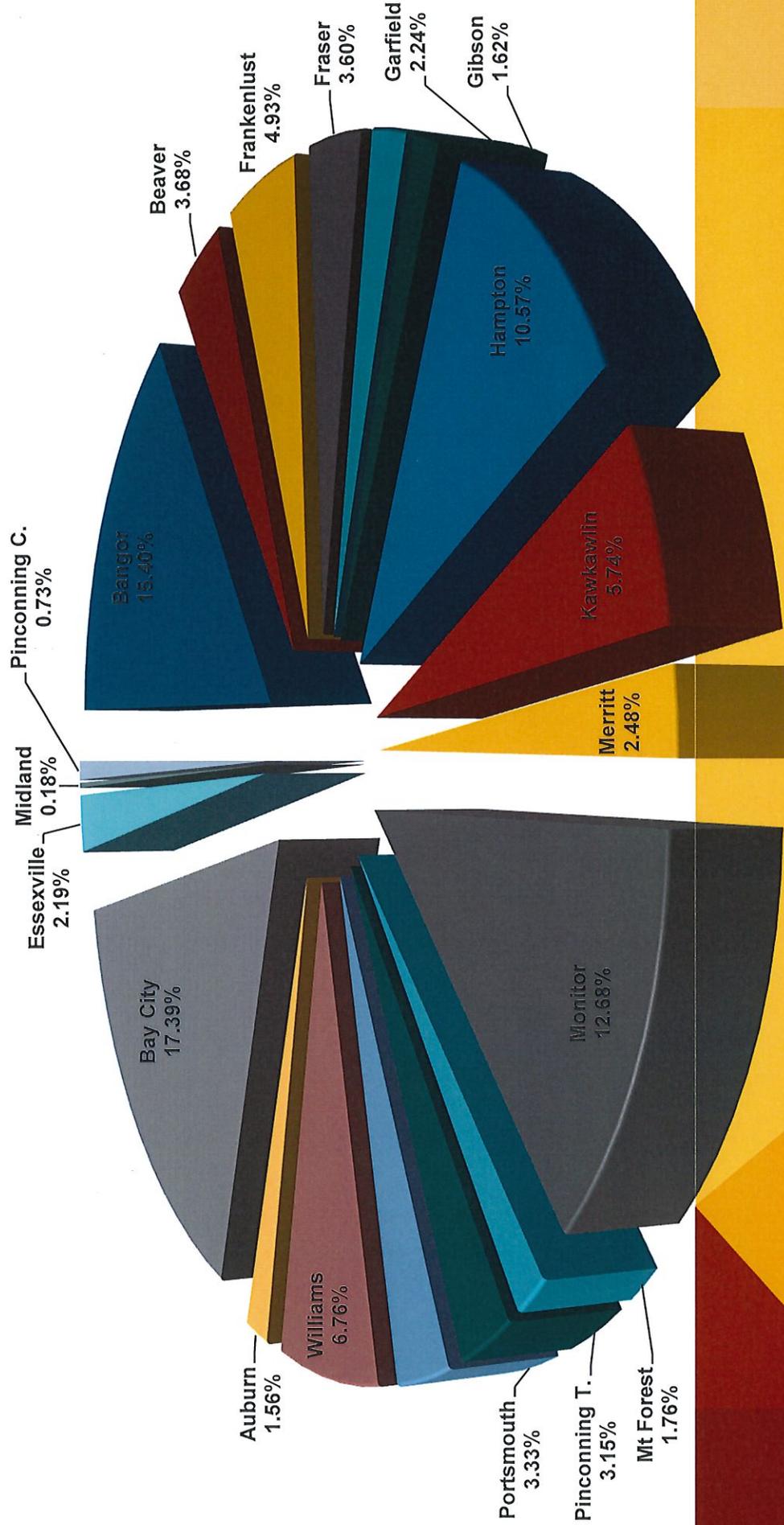
	2019 <u>Equalized</u>	2020 <u>Equalized</u>	Percent of Change	2019 <u>Taxable</u>	2020 <u>Taxable</u>	Percent of Change
Real Property	3,186,928,473	3,363,365,964	5.54%	2,596,797,982	2,673,906,826	2.97%
Personal Property	221,147,218	278,470,111	25.92%	215,293,110	272,246,781	26.45%
Total	3,408,075,691	3,641,836,075	6.86%	2,812,091,092	2,946,153,607	4.77%

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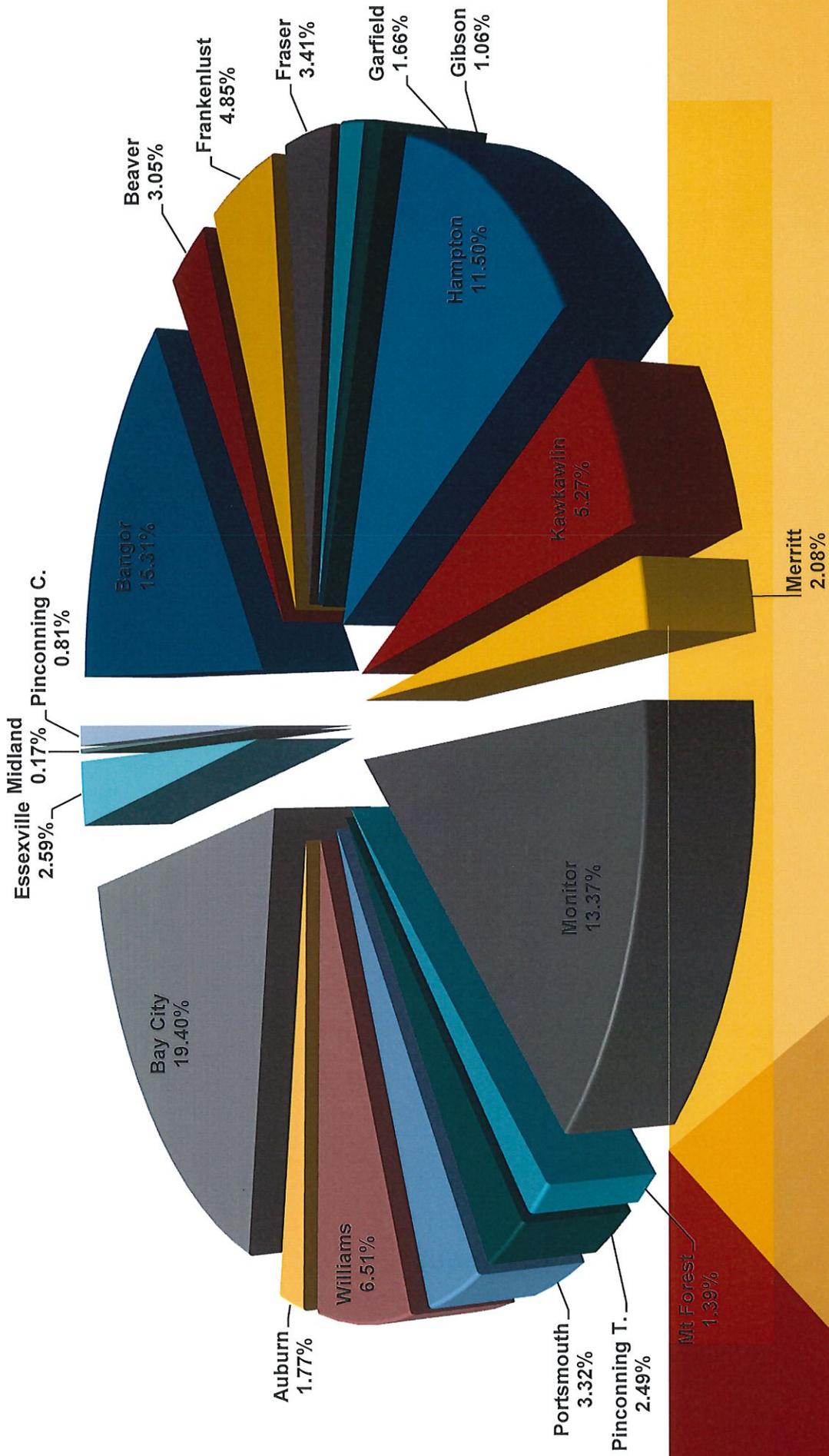
Percent of County Total by Unit

Assessing Unit	2020 Equalized	Percent of County Total	2020 Taxable	Percent of County Total
Bangor	560,875,100	15.40%	451,052,562	15.31%
Beaver	133,962,380	3.68%	89,985,685	3.05%
Frankenlust	179,617,100	4.93%	142,806,304	4.85%
Fraser	130,959,711	3.60%	100,597,538	3.41%
Garfield	81,401,267	2.24%	48,850,472	1.66%
Gibson	59,172,618	1.62%	31,155,397	1.06%
Hampton	384,992,600	10.57%	338,910,683	11.50%
Kawkawlin	209,114,520	5.74%	155,292,957	5.27%
Merritt	90,161,600	2.48%	61,175,935	2.08%
Monitor	461,881,700	12.68%	393,849,024	13.37%
Mt Forest	64,102,660	1.76%	40,987,208	1.39%
Pinconning T.	114,882,000	3.15%	73,260,739	2.49%
Portsmouth	121,393,700	3.33%	97,732,277	3.32%
Williams	246,090,675	6.76%	191,784,055	6.51%
Auburn	56,979,900	1.56%	52,076,849	1.77%
Bay City	633,455,344	17.39%	571,617,465	19.40%
Essexville	79,638,400	2.19%	76,188,431	2.59%
Midland	6,573,300	0.18%	4,888,346	0.17%
Pinconning C.	26,581,500	0.73%	23,941,680	0.81%
Totals	3,641,836,075	100.00%	2,946,153,607	100.00%

State Equalized Value by Unit



Taxable Value by Unit



2020 Equalization Report

Bay County, Michigan

Real & Personal Property

Assessing Unit	2019 Equalized	2020 Equalized	Percent Change	2019 Taxable	2020 Taxable	Percent Change
Bangor	491,843,950	560,875,100	14.04%	420,571,980	451,052,562	7.25%
Beaver	125,506,863	133,962,380	6.74%	86,792,649	89,985,685	3.68%
Frankenlust	168,318,050	179,617,100	6.71%	138,131,494	142,806,304	3.38%
Fraser	126,358,900	130,959,711	3.64%	98,322,401	100,597,538	2.31%
Garfield	79,921,700	81,401,267	1.85%	47,110,502	48,850,472	3.69%
Gibson	58,150,650	59,172,618	1.76%	30,223,494	31,155,397	3.08%
Hampton	336,595,100	384,992,600	14.38%	295,936,053	338,910,683	14.52%
Kawkawlin	201,556,000	209,114,520	3.75%	151,440,806	155,292,957	2.54%
Merritt	92,477,470	90,161,600	-2.50%	61,168,152	61,175,935	0.01%
Monitor	454,521,350	461,881,700	1.62%	388,229,564	393,849,024	1.45%
Mt Forest	63,018,940	64,102,660	1.72%	39,777,087	40,987,208	3.04%
Pinconning T.	112,049,510	114,882,000	2.53%	69,027,251	73,260,739	6.13%
Portsmouth	113,616,100	121,393,700	6.85%	94,784,310	97,732,277	3.11%
Williams	232,574,950	246,090,675	5.81%	189,920,039	191,784,055	0.98%
Auburn	53,797,500	56,979,900	5.92%	51,109,162	52,076,849	1.89%
Bay City	588,479,508	633,455,344	7.64%	546,225,597	571,617,465	4.65%
Essexville	78,182,200	79,638,400	1.86%	74,960,600	76,188,431	1.64%
Midland	5,480,300	6,573,300	19.94%	4,804,593	4,888,346	1.74%
Pinconning C.	25,626,650	26,581,500	3.73%	23,555,358	23,941,680	1.64%
Totals	3,408,075,691	3,641,836,075	6.86%	2,812,091,092	2,946,153,607	4.77%

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2020 Equalization Report

Bay County, Michigan

Real Property

Assessing Unit	2019 Equalized	2020 Equalized	Percent Change	2019 Taxable	2020 Taxable	Percent Change
Bangor	466,947,150	517,240,150	10.77%	395,675,180	407,417,612	2.97%
Beaver	122,128,063	130,157,430	6.57%	83,413,849	86,180,735	3.32%
Frankenlust	162,319,400	173,344,350	6.79%	132,155,491	136,791,228	3.51%
Fraser	118,311,300	123,283,300	4.20%	90,526,850	93,171,591	2.92%
Garfield	78,126,700	79,570,067	1.85%	45,315,502	47,019,272	3.76%
Gibson	56,008,000	57,032,768	1.83%	28,186,041	29,202,222	3.61%
Hampton	301,216,700	310,513,500	3.09%	260,516,853	264,373,583	1.48%
Kawkawlin	187,347,750	194,449,920	3.79%	137,812,220	141,195,211	2.45%
Merritt	86,092,070	84,315,100	-2.06%	54,782,752	55,705,405	1.68%
Monitor	412,651,450	420,263,800	1.84%	351,156,799	356,386,392	1.49%
Mt Forest	61,180,240	62,437,160	2.05%	37,938,387	39,321,708	3.65%
Pinconning T.	104,597,910	105,893,650	1.24%	61,601,110	64,292,170	4.37%
Portsmouth	109,219,700	116,630,900	6.79%	90,500,667	93,438,121	3.25%
Williams	215,831,000	233,851,325	8.35%	173,176,089	179,544,705	3.68%
Auburn	51,305,500	54,541,300	6.31%	48,617,162	49,638,249	2.10%
Bay City	552,767,840	595,646,644	7.76%	510,513,929	533,808,765	4.56%
Essexville	72,663,400	73,797,900	1.56%	69,441,800	70,347,931	1.30%
Midland	4,993,100	6,056,900	21.31%	4,317,393	4,371,946	1.26%
Pinconning C.	23,221,200	24,339,800	4.82%	21,149,908	21,699,980	2.60%
Totals	3,186,928,473	3,363,365,964	5.54%	2,596,797,982	2,673,906,826	2.97%

2020 Equalization Report

Bay County, Michigan

Agricultural Class

Assessing Unit	2019		2020		Ratio	Factor	2020		% Change	2019		% Change
	Equalized	Assessed	Equalized	Assessed			Equalized	Assessed		Taxable	Taxable	
Bangor	0	0	0	0	0.00	NA	0	0	0.00%	0	0	0.00%
Beaver	46,007,950	47,172,080	47,172,080	47,172,080	49.87	1.00000	47,172,080	47,172,080	2.53%	22,026,652	22,177,811	0.69%
Frankenlust	29,189,750	30,016,750	30,016,750	30,016,750	49.96	1.00000	30,016,750	30,016,750	2.83%	14,266,461	14,611,521	2.42%
Fraser	40,407,500	40,027,500	40,027,500	40,027,500	49.72	1.00000	40,027,500	40,027,500	-0.94%	19,640,438	20,383,315	3.78%
Garfield	30,247,350	30,323,329	30,323,329	30,323,329	49.47	1.00000	30,323,329	30,323,329	0.25%	11,354,879	11,779,345	3.74%
Gibson	31,914,000	32,137,700	32,137,700	32,137,700	49.69	1.00000	32,137,700	32,137,700	0.70%	11,946,047	12,281,517	2.81%
Hampton	35,498,400	29,060,300	29,060,300	29,060,300	50.00	1.00000	29,060,300	29,060,300	-18.14%	19,226,789	18,979,970	-1.28%
Kawkawlin	41,718,600	40,708,650	40,708,650	40,708,650	49.71	1.00000	40,708,650	40,708,650	-2.42%	18,340,930	18,610,965	1.47%
Merritt	58,894,370	56,682,300	56,682,300	56,682,300	49.94	1.00000	56,682,300	56,682,300	-3.76%	29,836,957	30,335,155	1.67%
Monitor	60,525,900	51,959,000	51,959,000	51,959,000	49.86	1.00000	51,959,000	51,959,000	-14.15%	28,241,234	28,002,094	-0.85%
Mt Forest	29,044,390	23,047,510	23,047,510	23,047,510	49.81	1.00000	23,047,510	23,047,510	-20.65%	11,843,187	11,931,940	0.75%
Pinconning T.	46,022,750	41,874,050	41,874,050	41,874,050	49.70	1.00000	41,874,050	41,874,050	-9.01%	16,568,079	16,606,365	0.23%
Portsmouth	32,381,500	31,297,100	31,297,100	31,297,100	49.93	1.00000	31,297,100	31,297,100	-3.35%	17,010,152	17,451,637	2.60%
Williams	46,675,650	43,145,160	43,145,160	43,145,160	49.90	1.00000	43,145,160	43,145,160	-7.56%	21,941,100	22,284,742	1.57%
Auburn	0	0	0	0	0.00	NA	0	0	0.00%	0	0	0.00%
Bay City	0	0	0	0	0.00	NA	0	0	0.00%	0	0	0.00%
Essexville	0	0	0	0	0.00	NA	0	0	0.00%	0	0	0.00%
Midland	0	0	0	0	0.00	NA	0	0	0.00%	0	0	0.00%
Pinconning C.	0	0	0	0	0.00	NA	0	0	0.00%	0	0	0.00%
Totals	528,528,110	497,451,429	497,451,429	497,451,429	-5.88%		242,242,905	245,436,377		242,242,905	245,436,377	1.32%

2020 Equalization Report

Bay County, Michigan

Commercial Class

Assessing Unit	2019 Equalized	2020 Assessed	2020 Equalized	% Change	Ratio	Factor	2019 Taxable	2020 Taxable	% Change
Bangor	117,610,600	146,765,200	146,765,200	24.79%	49.68	1.00000	83,948,477	87,860,401	4.66%
Beaver	1,950,100	2,080,950	2,080,950	6.71%	49.84	1.00000	1,209,514	1,232,485	1.90%
Frankenlust	17,213,800	18,337,050	18,337,050	6.53%	49.81	1.00000	15,220,151	15,495,786	1.81%
Fraser	7,820,700	8,759,300	8,759,300	12.00%	49.66	1.00000	6,612,759	6,688,961	1.15%
Garfield	1,126,250	1,121,200	1,121,200	-0.45%	49.87	1.00000	742,506	756,018	1.82%
Gibson	629,700	727,100	727,100	15.47%	49.86	1.00000	424,128	478,901	12.91%
Hampton	52,678,500	59,688,900	59,688,900	13.31%	49.02	1.00000	43,746,924	45,410,888	3.80%
Kawkawlin	15,128,750	17,210,250	17,210,250	13.76%	49.91	1.00000	12,660,028	13,237,742	4.56%
Merritt	1,173,450	1,364,600	1,364,600	16.29%	49.50	1.00000	1,066,824	1,075,743	0.84%
Monitor	51,220,500	43,498,400	43,498,400	-15.08%	49.90	1.00000	45,997,733	40,990,454	-10.89%
Mt Forest	159,150	227,700	227,700	43.07%	49.89	1.00000	78,192	114,163	46.00%
Pinconning T.	6,427,150	7,399,000	7,399,000	15.12%	49.65	1.00000	4,877,959	4,895,094	0.35%
Portsmouth	4,600,200	4,785,500	4,785,500	4.03%	49.85	1.00000	4,218,551	4,331,031	2.67%
Williams	13,563,650	13,637,400	13,637,400	0.54%	49.91	1.00000	12,577,068	12,884,705	2.45%
Auburn	10,214,000	11,598,700	11,598,700	13.56%	49.45	1.00000	9,585,255	9,779,845	2.03%
Bay City	122,252,400	148,303,450	148,303,450	21.31%	49.58	1.00000	110,353,028	121,618,589	10.21%
Essexville	2,095,300	2,151,000	2,151,000	2.66%	49.61	1.00000	2,049,877	2,039,094	-0.53%
Midland	4,917,800	5,979,200	5,979,200	21.58%	49.95	1.00000	4,249,537	4,303,935	1.28%
Pinconning C.	7,604,200	7,851,300	7,851,300	3.25%	49.65	1.00000	6,718,524	6,876,403	2.35%
Totals	438,386,200	501,486,200	501,486,200	14.39%			366,337,035	380,070,238	3.75%

Industrial Class

Assessing Unit	2019 Equalized	2020 Assessed	2020 Equalized	% Change	Ratio	Factor	2019 Taxable	2020 Taxable	% Change
Bangor	12,996,550	12,613,350	12,613,350	-2.95%	49.99	1.00000	10,418,965	9,568,341	-8.16%
Beaver	751,200	765,050	765,050	1.84%	49.73	1.00000	284,342	289,739	1.90%
Frankenlust	744,350	782,550	782,550	5.13%	49.96	1.00000	277,927	283,203	1.90%
Fraser	242,800	262,400	262,400	8.07%	49.98	1.00000	168,032	171,221	1.90%
Garfield	439,950	487,850	487,850	10.89%	49.51	1.00000	126,096	128,486	1.90%
Gibson	388,800	447,100	447,100	14.99%	49.81	1.00000	99,485	101,371	1.90%
Hampton	41,395,200	39,612,400	39,612,400	-4.31%	49.20	1.00000	38,738,787	37,531,652	-3.12%
Kawkawlin	2,000,900	2,393,000	2,393,000	19.60%	49.69	1.00000	1,747,316	1,780,252	1.88%
Merritt	2,428,950	2,515,450	2,515,450	3.56%	49.92	1.00000	1,364,188	1,453,993	6.58%
Monitor	18,301,300	22,789,900	22,789,900	24.53%	49.86	1.00000	16,889,735	21,157,770	25.27%
Mt Forest	638,200	705,300	705,300	10.51%	49.95	1.00000	195,926	199,644	1.90%
Pinconning T.	969,800	2,230,350	2,230,350	129.98%	49.54	1.00000	576,579	1,745,932	202.81%
Portsmouth	2,720,900	2,895,500	2,895,500	6.42%	49.28	1.00000	2,002,672	2,040,705	1.90%
Williams	34,858,050	38,303,550	38,303,550	9.88%	49.93	1.00000	33,632,333	34,100,269	1.39%
Auburn	0	0	0	0.00%	0.00	NA	0	0	0.00%
Bay City	25,382,850	29,326,050	29,326,050	15.53%	49.71	1.00000	24,781,985	27,383,612	10.50%
Essexville	3,528,700	3,429,100	3,429,100	-2.82%	49.96	1.00000	3,093,409	3,103,438	0.32%
Midland	8,000	7,900	7,900	-1.25%	49.54	1.00000	3,153	3,212	1.87%
Pinconning C.	2,323,300	2,496,400	2,496,400	7.45%	49.21	1.00000	1,984,528	2,021,620	1.87%
Totals	150,119,800	162,063,200	162,063,200	7.96%			136,385,458	143,064,460	4.90%

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2020 Equalization Report

Bay County, Michigan

Residential Class

Assessing Unit	2019 Equalized	2020 Assessed	2020 Equalized	% Change	Ratio	Factor	2019 Taxable	2020 Taxable	% Change
Bangor	336,340,000	357,861,600	357,861,600	6.40%	49.76	1.00000	301,307,738	309,988,870	2.88%
Beaver	73,418,813	80,139,350	80,139,350	9.15%	49.92	1.00000	59,893,341	62,480,700	4.32%
Frankenlust	115,171,500	124,208,000	124,208,000	7.85%	49.94	1.00000	102,390,952	106,400,718	3.92%
Fraser	69,840,300	74,234,100	74,234,100	6.29%	49.86	1.00000	64,105,621	65,928,094	2.84%
Garfield	46,313,150	47,637,688	47,637,688	2.86%	49.64	1.00000	33,092,021	34,355,423	3.82%
Gibson	23,075,500	23,720,868	23,720,868	2.80%	49.84	1.00000	15,716,381	16,340,433	3.97%
Hampton	171,644,600	182,151,900	182,151,900	6.12%	49.83	1.00000	158,804,353	162,451,073	2.30%
Kawkawlin	128,499,500	134,138,020	134,138,020	4.39%	49.83	1.00000	105,063,946	107,566,252	2.38%
Merritt	23,595,300	23,752,750	23,752,750	0.67%	49.91	1.00000	22,514,783	22,840,514	1.45%
Monitor	282,603,750	302,016,500	302,016,500	6.87%	49.75	1.00000	260,028,097	266,236,074	2.39%
Mt Forest	31,338,500	38,456,650	38,456,650	22.71%	49.75	1.00000	25,821,082	27,075,961	4.86%
Pinconning T.	51,178,210	54,390,250	54,390,250	6.28%	49.84	1.00000	39,578,493	41,044,779	3.70%
Portsmouth	69,517,100	77,652,800	77,652,800	11.70%	49.76	1.00000	67,269,292	69,614,748	3.49%
Williams	120,733,650	138,765,215	138,765,215	14.93%	49.92	1.00000	105,025,588	110,274,989	5.00%
Auburn	41,091,500	42,942,600	42,942,600	4.50%	49.47	1.00000	39,031,907	39,858,404	2.12%
Bay City	405,132,590	418,017,144	418,017,144	3.18%	49.73	1.00000	375,378,916	384,806,564	2.51%
Essexville	67,039,400	68,217,800	68,217,800	1.76%	49.62	1.00000	64,298,514	65,205,399	1.41%
Midland	67,300	69,800	69,800	3.71%	49.94	1.00000	64,703	64,799	0.15%
Pinconning C.	13,293,700	13,992,100	13,992,100	5.25%	49.25	1.00000	12,446,856	12,801,957	2.85%
Totals	2,069,894,363	2,202,365,135	2,202,365,135	6.40%			1,851,832,584	1,905,335,751	2.89%

-45-

Timber-Cutover Class

Assessing Unit	2019		2020		Factor	2019		2020		%
	Equalized	Assessed	Equalized	Assessed		Taxable	Change	Taxable	Change	
Bangor	0	0	0	0	NA	0.00%	0	0	0.00%	
Beaver	0	0	0	0	NA	0.00%	0	0	0.00%	
Frankenlust	0	0	0	0	NA	0.00%	0	0	0.00%	
Fraser	0	0	0	0	NA	0.00%	0	0	0.00%	
Garfield	0	0	0	0	NA	0.00%	0	0	0.00%	
Gibson	0	0	0	0	NA	0.00%	0	0	0.00%	
Hampton	0	0	0	0	NA	0.00%	0	0	0.00%	
Kawkawlin	0	0	0	0	NA	0.00%	0	0	0.00%	
Merritt	0	0	0	0	NA	0.00%	0	0	0.00%	
Monitor	0	0	0	0	NA	0.00%	0	0	0.00%	
Mt Forest	0	0	0	0	NA	0.00%	0	0	0.00%	
Pinconning T.	0	0	0	0	NA	0.00%	0	0	0.00%	
Portsmouth	0	0	0	0	NA	0.00%	0	0	0.00%	
Williams	0	0	0	0	NA	0.00%	0	0	0.00%	
Auburn	0	0	0	0	NA	0.00%	0	0	0.00%	
Bay City	0	0	0	0	NA	0.00%	0	0	0.00%	
Essexville	0	0	0	0	NA	0.00%	0	0	0.00%	
Midland	0	0	0	0	NA	0.00%	0	0	0.00%	
Pinconning C.	0	0	0	0	NA	0.00%	0	0	0.00%	
Totals	0	0	0	0		0.00%	0	0	0.00%	

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2020 Equalization Report

Bay County, Michigan

Personal Property Class

Assessing Unit	2019		2020		Ratio	Factor	%		2019		2020		Change	%
	Equalized	Assessed	Equalized	Assessed			Change	Ratio	Taxable	Taxable	Taxable	Taxable		
Bangor	24,896,800	43,634,950	43,634,950	43,634,950	50.00	1.00000	75.26%	50.00	24,896,800	43,634,950	43,634,950	75.26%	75.26%	
Beaver	3,378,800	3,804,950	3,804,950	3,804,950	50.00	1.00000	12.61%	50.00	3,378,800	3,804,950	3,804,950	12.61%	12.61%	
Frankenlust	5,998,650	6,272,750	6,272,750	6,272,750	50.00	1.00000	4.57%	50.00	5,976,003	6,015,076	6,015,076	0.65%	0.65%	
Fraser	8,047,600	7,676,411	7,676,411	7,676,411	50.00	1.00000	-4.61%	50.00	7,795,551	7,425,947	7,425,947	-4.74%	-4.74%	
Garfield	1,795,000	1,831,200	1,831,200	1,831,200	50.00	1.00000	2.02%	50.00	1,795,000	1,831,200	1,831,200	2.02%	2.02%	
Gibson	2,142,650	2,139,850	2,139,850	2,139,850	50.00	1.00000	-0.13%	50.00	2,037,453	1,953,175	1,953,175	-4.14%	-4.14%	
Hampton	35,378,400	74,479,100	74,479,100	74,479,100	50.00	1.00000	110.52%	50.00	35,419,200	74,537,100	74,537,100	110.44%	110.44%	
Kawkawlin	14,208,250	14,664,600	14,664,600	14,664,600	50.00	1.00000	3.21%	50.00	13,628,586	14,097,746	14,097,746	3.44%	3.44%	
Merritt	6,385,400	5,846,500	5,846,500	5,846,500	50.00	1.00000	-8.44%	50.00	6,385,400	5,470,530	5,470,530	-14.33%	-14.33%	
Monitor	41,869,900	41,617,900	41,617,900	41,617,900	50.00	1.00000	-0.60%	50.00	37,072,765	37,462,632	37,462,632	1.05%	1.05%	
Mt Forest	1,838,700	1,665,500	1,665,500	1,665,500	50.00	1.00000	-9.42%	50.00	1,838,700	1,665,500	1,665,500	-9.42%	-9.42%	
Pinconning T.	7,451,600	8,988,350	8,988,350	8,988,350	50.00	1.00000	20.62%	50.00	7,426,141	8,968,569	8,968,569	20.77%	20.77%	
Portsmouth	4,396,400	4,762,800	4,762,800	4,762,800	50.00	1.00000	8.33%	50.00	4,283,643	4,294,156	4,294,156	0.25%	0.25%	
Williams	16,743,950	12,239,350	12,239,350	12,239,350	50.00	1.00000	-26.90%	50.00	16,743,950	12,239,350	12,239,350	-26.90%	-26.90%	
Auburn	2,492,000	2,438,600	2,438,600	2,438,600	50.00	1.00000	-2.14%	50.00	2,492,000	2,438,600	2,438,600	-2.14%	-2.14%	
Bay City	35,711,668	37,808,700	37,808,700	37,808,700	50.00	1.00000	5.87%	50.00	35,711,668	37,808,700	37,808,700	5.87%	5.87%	
Essexville	5,518,800	5,840,500	5,840,500	5,840,500	50.00	1.00000	5.83%	50.00	5,518,800	5,840,500	5,840,500	5.83%	5.83%	
Midland	487,200	516,400	516,400	516,400	50.00	1.00000	5.99%	50.00	487,200	516,400	516,400	5.99%	5.99%	
Pinconning C.	2,405,450	2,241,700	2,241,700	2,241,700	50.00	1.00000	-6.81%	50.00	2,405,450	2,241,700	2,241,700	-6.81%	-6.81%	
Totals	221,147,218	278,470,111	278,470,111	278,470,111	25.92%				215,293,110	272,246,781	272,246,781	26.45%	26.45%	

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Personal Property State Equalized Value by Class

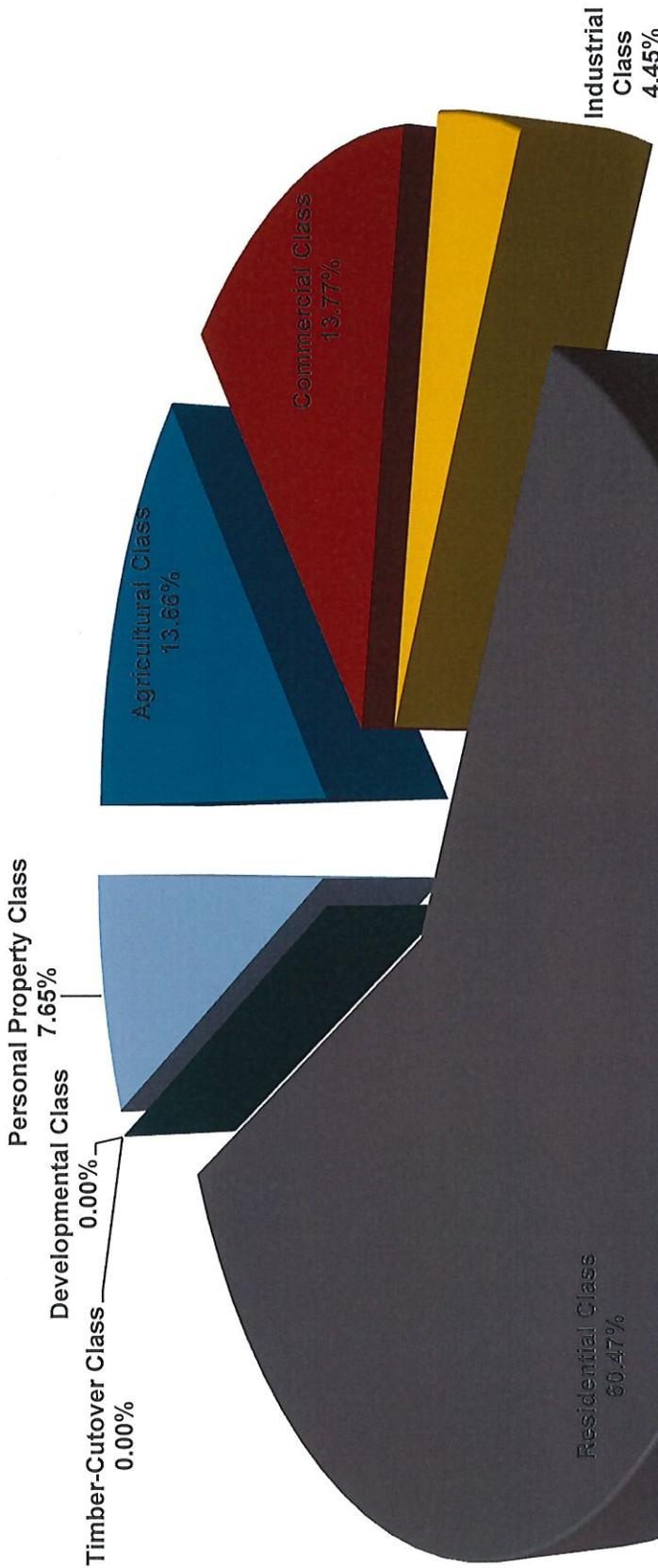
Assessing Unit	Agricultural		Commercial		Industrial		Residential		Utility	
	Personal	Personal	Personal	Personal	Personal	Personal	Personal	Personal	Personal	Personal
Bangor	0	0	12,996,450	18,465,400	0	0	0	0	12,173,100	0
Beaver	0	0	103,750	0	0	0	0	0	3,701,200	0
Frankenlust	0	0	2,190,600	0	0	0	0	0	4,082,150	0
Fraser	0	0	1,342,911	0	0	0	0	0	6,333,500	0
Garfield	0	0	97,750	0	0	0	0	0	1,733,450	0
Gibson	0	0	424,850	0	0	0	0	0	1,715,000	0
Hampton	0	0	5,965,200	43,502,600	0	0	0	0	25,011,300	0
Kawkawlin	0	0	4,710,900	161,300	0	0	0	0	9,792,400	0
Merritt	0	0	2,393,500	11,700	0	0	0	0	3,441,300	0
Monitor	0	0	8,886,900	1,764,300	0	0	0	0	30,966,700	0
Mt Forest	0	0	241,950	0	0	0	0	0	1,423,550	0
Pinconning T.	0	0	1,517,900	500,400	0	0	0	0	6,970,050	0
Portsmouth	0	0	786,100	0	0	0	0	0	3,976,700	0
Williams	0	0	2,914,850	2,045,350	0	0	0	0	7,279,150	0
Auburn	0	0	888,800	0	0	0	0	0	1,549,800	0
Bay City	0	0	18,343,750	7,451,550	0	0	0	0	12,013,400	0
Essexville	0	0	320,900	2,958,500	0	0	0	0	2,561,100	0
Midland	0	0	182,900	0	0	0	0	0	333,500	0
Pinconning C.	0	0	1,052,250	537,550	0	0	0	0	651,900	0
Totals	0	0	65,362,211	77,398,650	0	0	0	0	135,709,250	0

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Personal Property Taxable Value by Class

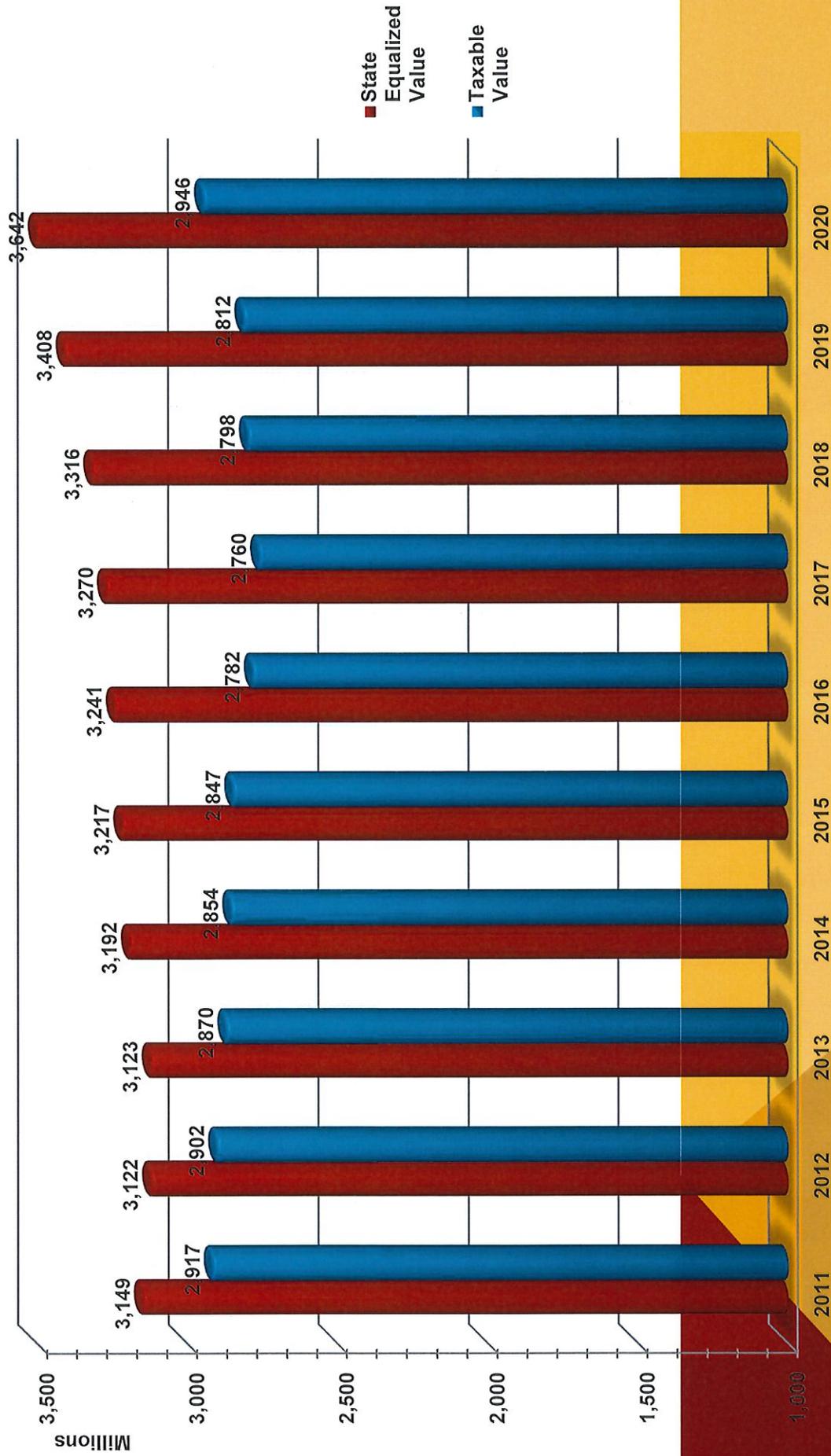
Assessing Unit	Agricultural		Commercial		Industrial		Residential		Utility	
	Personal	Personal	Personal	Personal	Personal	Personal	Personal	Personal	Personal	Personal
Bangor	0	12,996,450	18,465,400	0	0	0	0	0	12,173,100	0
Beaver	0	103,750	0	0	0	0	0	0	3,701,200	0
Frankenlust	0	2,190,600	0	0	0	0	0	0	3,824,476	0
Fraser	0	1,342,911	0	0	0	0	0	0	6,083,036	0
Garfield	0	97,750	0	0	0	0	0	0	1,733,450	0
Gibson	0	424,850	0	0	0	0	0	0	1,528,325	0
Hampton	0	6,023,200	43,502,600	0	0	0	0	0	25,011,300	0
Kawkawlin	0	4,710,900	161,300	0	0	0	0	0	9,225,546	0
Merritt	0	2,393,500	11,700	0	0	0	0	0	3,065,330	0
Monitor	0	8,886,900	1,764,300	0	0	0	0	0	26,811,432	0
Mt Forest	0	241,950	0	0	0	0	0	0	1,423,550	0
Pinconning T.	0	1,517,900	500,400	0	0	0	0	0	6,950,269	0
Portsmouth	0	786,100	0	0	0	0	0	0	3,508,056	0
Williams	0	2,914,850	2,045,350	0	0	0	0	0	7,279,150	0
Auburn	0	888,800	0	0	0	0	0	0	1,549,800	0
Bay City	0	18,343,750	7,451,550	0	0	0	0	0	12,013,400	0
Essexville	0	320,900	2,958,500	0	0	0	0	0	2,561,100	0
Midland	0	182,900	0	0	0	0	0	0	333,500	0
Pinconning C.	0	1,052,250	537,550	0	0	0	0	0	651,900	0
Totals	0	65,420,211	77,398,650	0	0	0	0	0	129,427,920	0

State Equalized Value by Class

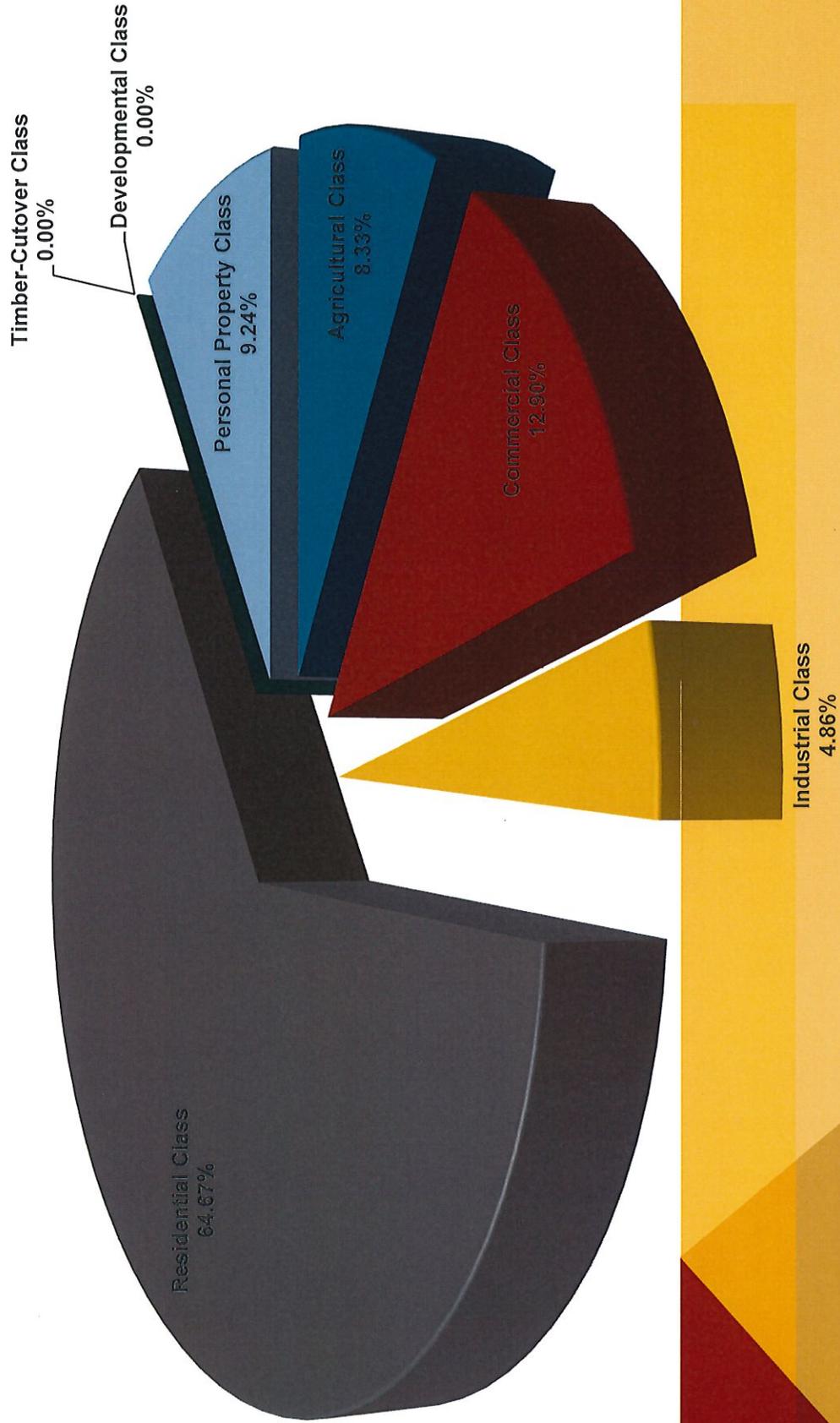


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State Equalized Value vs. Taxable Value

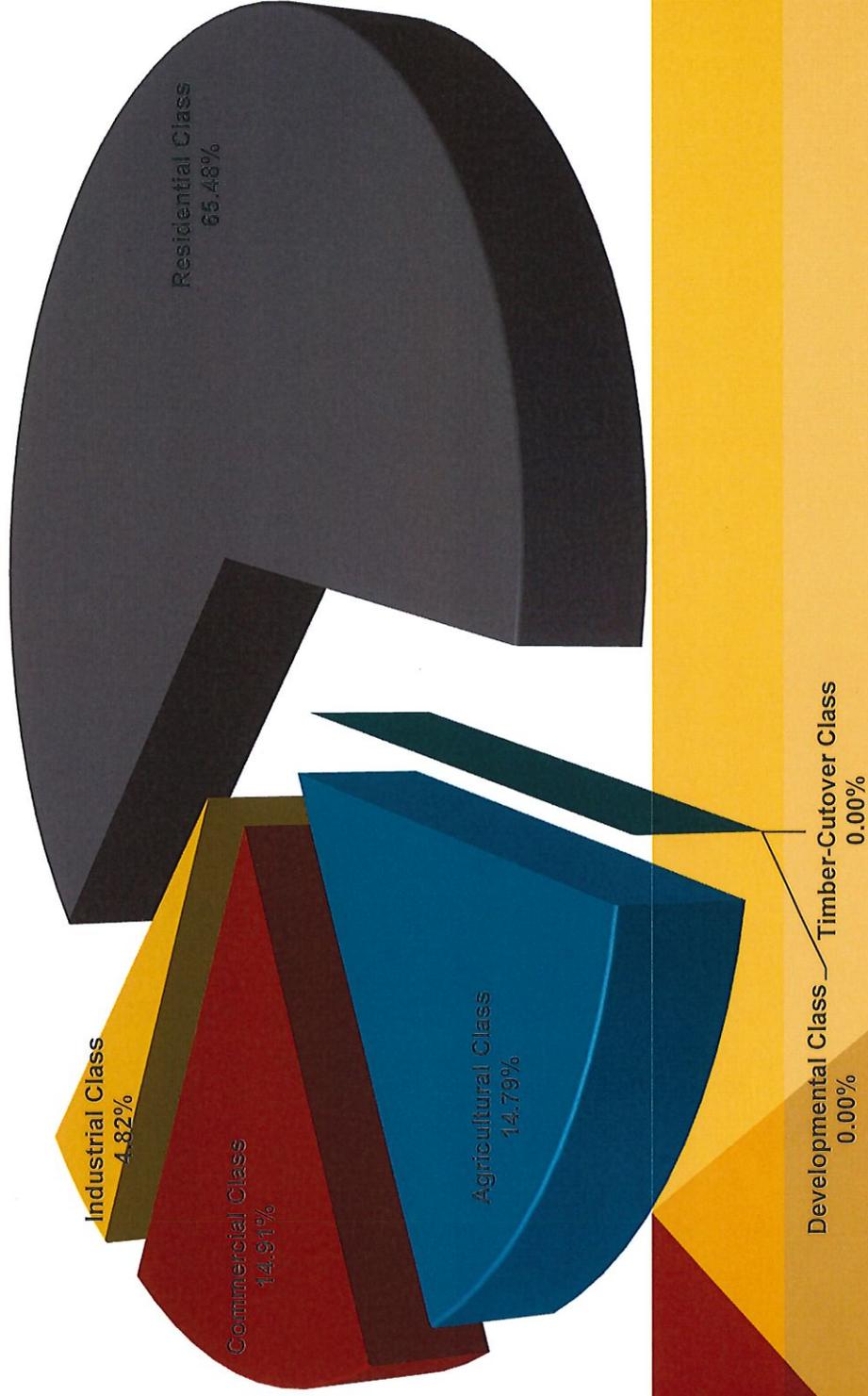


Taxable Value by Class



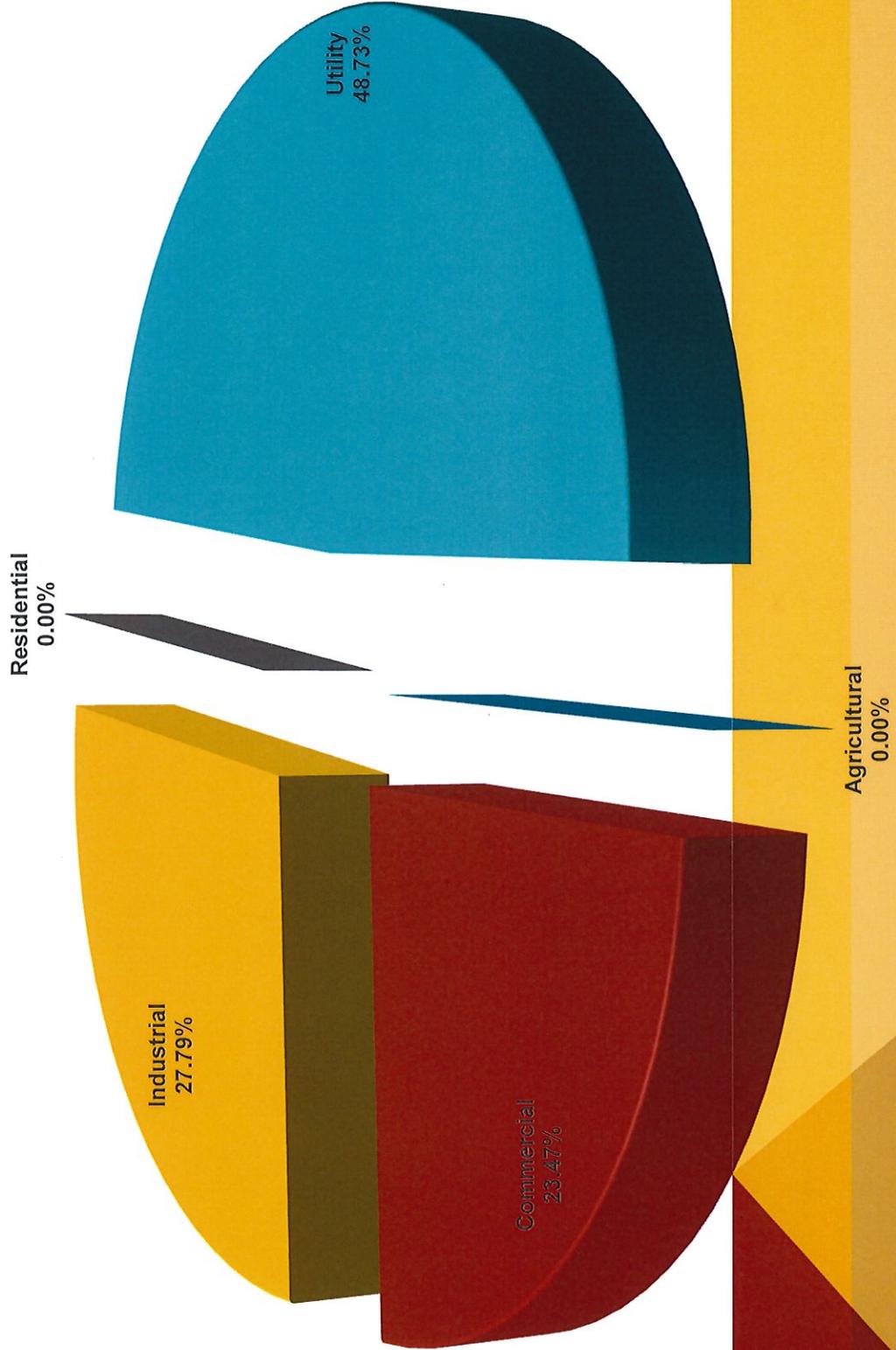
-53-

Real Property
State Equalized Value



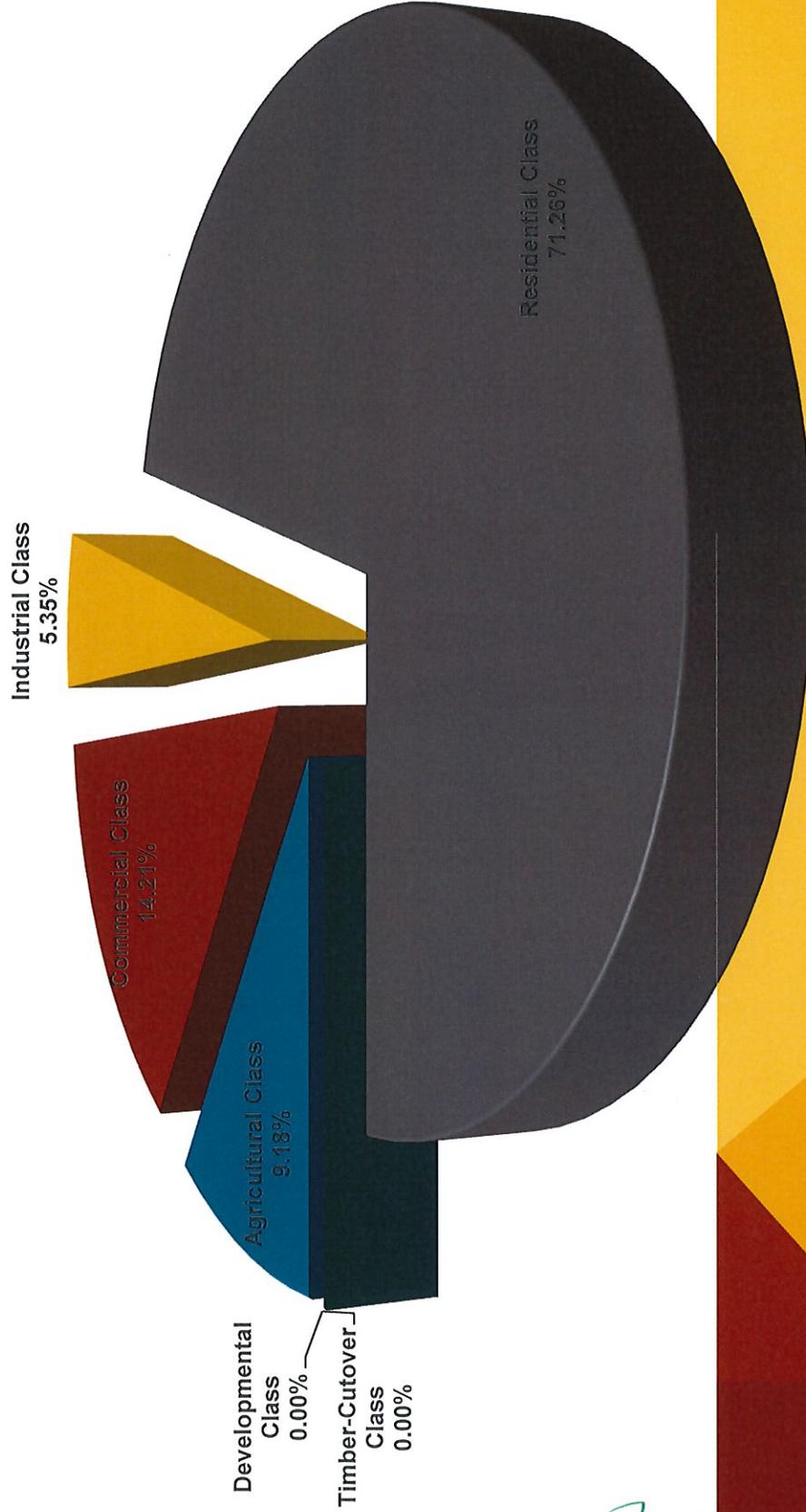
-54-

Personal Property State Equalized Value



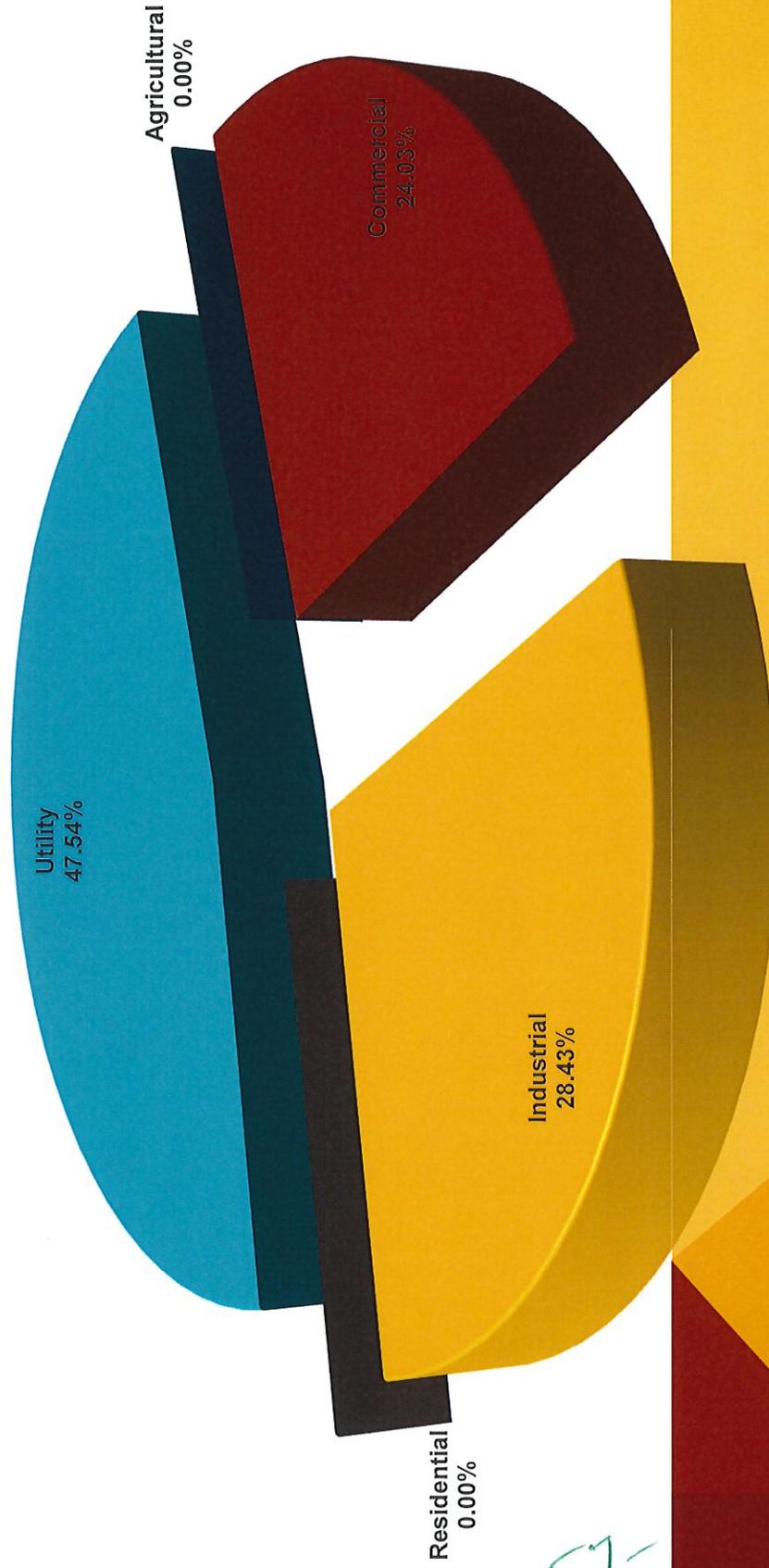
55-

Real Property Taxable Value



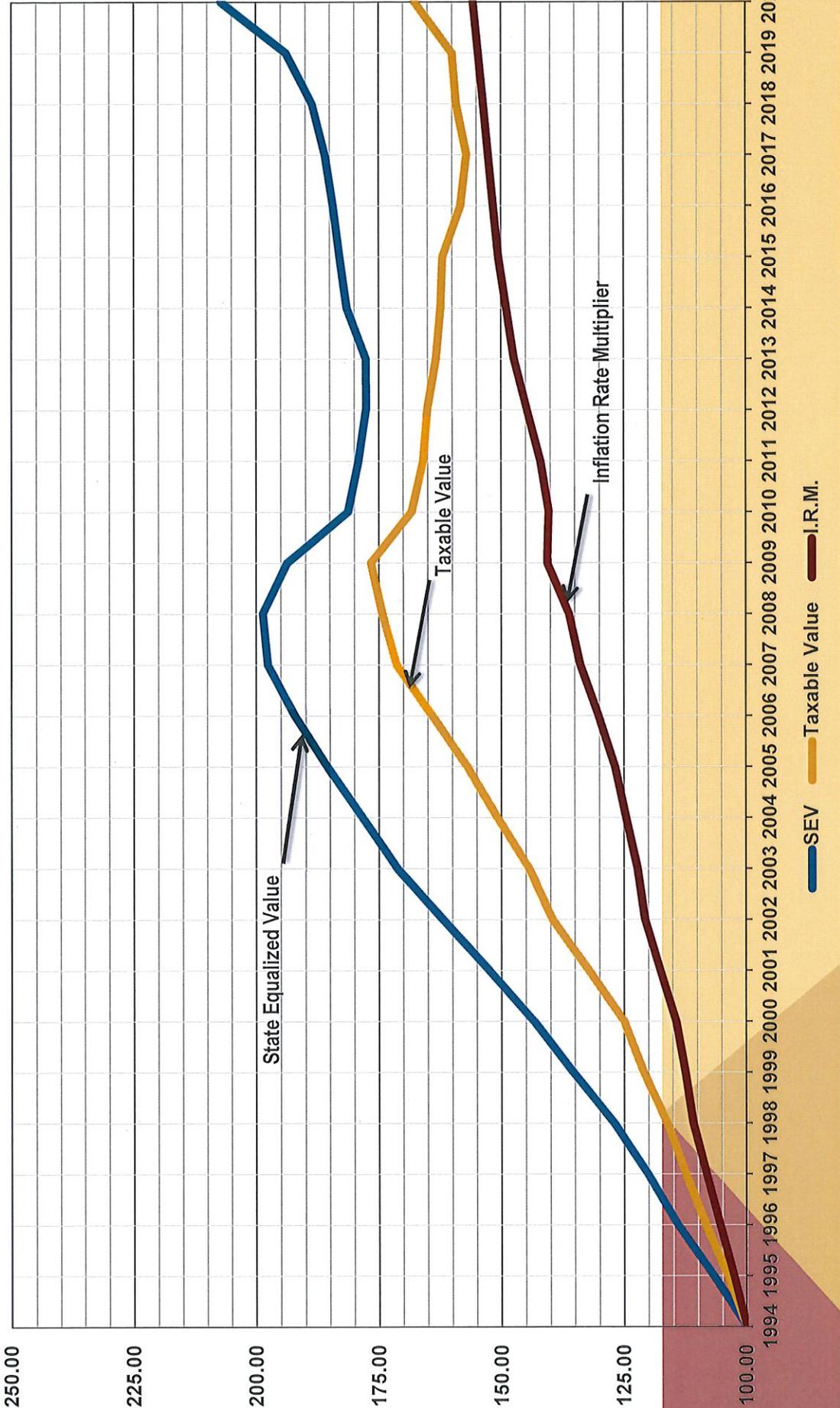
-56-

Personal Property
Taxable Value

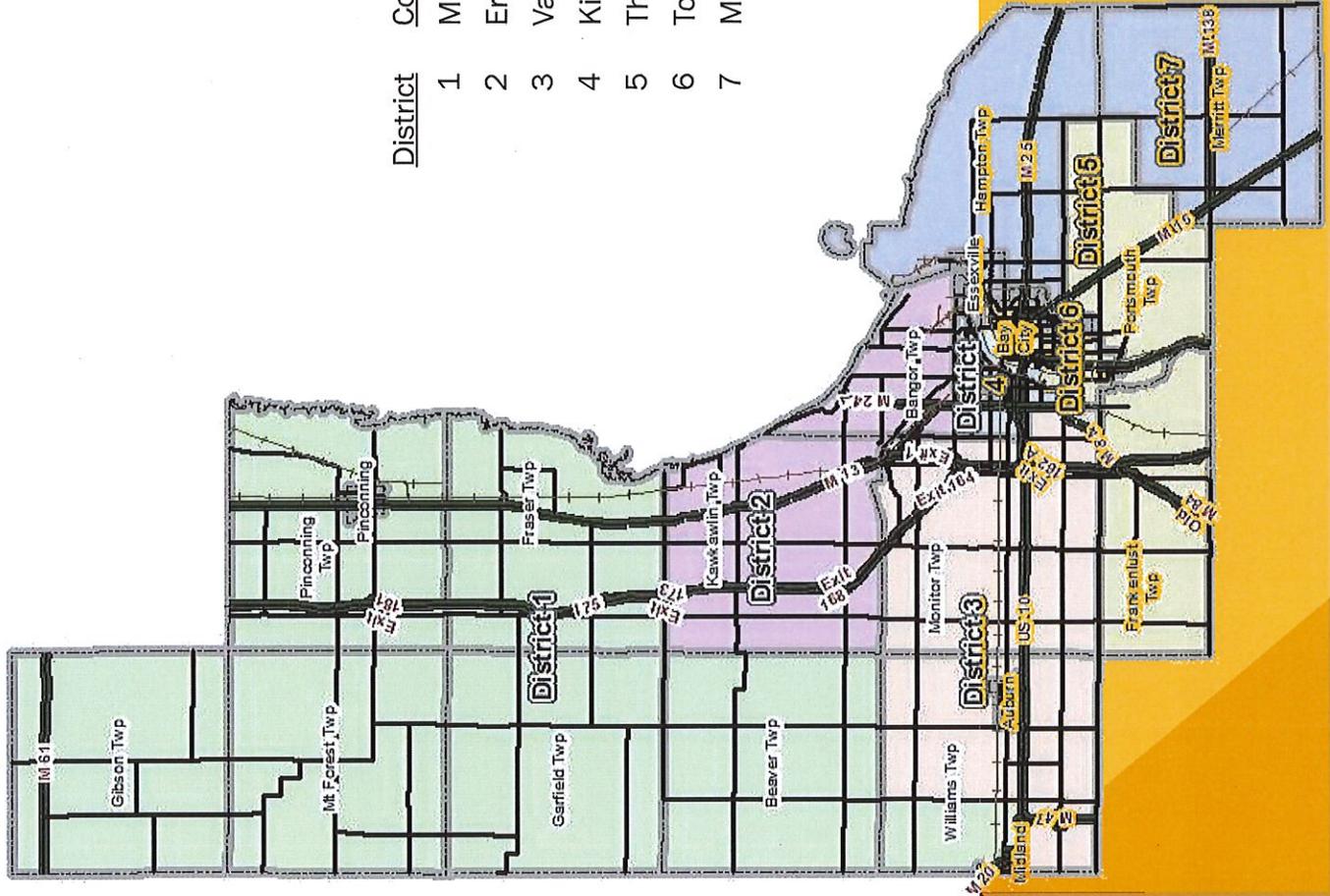


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SEV and Taxable Value Compared to Inflation



-58'



District	Commissioner
1	Michael J. Duranczyk (D)
2	Ernie Krygier (D)
3	Vaughn J. Begick (R)
4	Kim J. Coonan (D)
5	Thomas M. Herek (D)
6	Tom Ryder (D)
7	Michael E. Lutz (D)

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<u>Equalization Staff</u>		<u>Certification</u>
Director/Appraiser	Kelly Rifenbark	MAAO/3
Senior Appraiser	Susan Jensen	MAAO/3
Mapping/Descriptions	Kristin Nelson	MCAO/2
<u>Local Unit</u>	<u>Assessor</u>	
Bangor Township	Tod Fackler	MAAO/3
Beaver Township	Joan Fackler	MAAO/3
Frankenlust Township	Vacant	
Fraser Township	Steven Coucke	MAAO/3
Garfield Township	Anissa Zaucha	MAAO/3
Gibson Township	Anissa Zaucha	MAAO/3
Hampton Township	Ronda Parks	MAAO/3
Kawkawlin Township	Joan Fackler	MAAO/3
Merritt Township	Patti Peltier	MCAO/2
Monitor Township	Tod Fackler	MAAO/3
Mt Forest Township	Joan Fackler	MAAO/3
Pinconning Township	Joan Fackler	MAAO/3
Portsmouth Township	Patti Peltier	MCAO/2
Williams Township	Vacant	
City of Auburn	Patti Peltier	MCAO/2
City of Bay City	Wade Slivik	MAAO/3
City of Essexville	Ronda Parks	MAAO/3
City of Midland	Kayla Stevenson	MAAO/3
City of Pinconning	Vacant	

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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/14/2020)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

03/11/20	\$ 515,575.92
03/19/20	\$ 464,549.68
03/23/20	\$ 198,266.70
04/01/20	\$ 27,027.45
04/08/20	\$ 381,385.32

THOMAS M. HEREK, CHAIR AND COMMITTEE

PAYABLES
MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

-661-

Pat O'Shea
Sales Manager

545-9187

Rowley Brothers, Inc.
P.O. Box 1115
Bay City, MI 48706
989-671-6500
fax 989-671-1400
1-800-ROWLEYS (769-5397)

989-671-6546 direct
989-751-7286 mobile
patoshea@rowleys.com
www.rowleys.com

QUALITY PRODUCTS. GREAT SERVICE. SINCE 1921

Proposal for Pickleball Courts at Carroll Park

Objective

Convert two existing courts to six Pickleball courts

Project Costs

Remove two existing tennis courts and nets

Repair surface cracks

Install acrylic playing surface and stripes

Install 12 poles and 6 nets for Pickleball

Contingency Funds

3,000.00
2,000.00
15,000.00
9,000.00
1,000.00
30,000

Goals

Raise funds

Get courts ready to play by June 15th 2020

Possible Funding Sources

City of Bay City

County of Bay

Crowd Funding Campaign

Private Contributions

Pickleball Players

MEDC Public Spaces Community Places

5,000.00 committed

Notes

The plan is to create six Pickleball courts by converting two existing tennis courts at Carroll Park.

Work includes removal of existing tennis court poles and nets and repairing surface cracks after which the acrylic playing surface, stripes and 12 poles and six nets will be installed.



**BAY COUNTY
PERSONNEL DEPARTMENT**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

To: Tom Herek, Chairperson, Ways and Means Committee

From: Tiffany Jerry, Director of Personnel and Employee Relations

Handwritten initials "TJ" inside a circle, likely representing Tiffany Jerry.

Date: March 5, 2020

RE: Ways & Means Committee Agenda – Tuition Reimbursement Requests

Please consider the following for the agenda of your committee meeting.

1. **Request: Tuition Reimbursement, Leah Fournier**

Leah Fournier, District Court (TPOAM) has submitted request for tuition reimbursement for: Statistics 1 (MTH-2310) and International Management (MGT-4030) at Northwood.

Background

In accordance with the TPOAM labor agreement with District Court, the Chief Judge will approve requests for tuition reimbursement. The Ways and Means Committee prefers to review tuition requests prior to payment. A copy of tuition request forms and class descriptions are provided.

Finance/Economics

Funds are budgeted. Tuition reimbursement is \$2,730.00.

Recommendation

Receive this item concerning a request for tuition reimbursement for Leah Fournier.

2. **Request: Tuition Reimbursement, Jennifer Davenport**

Jennifer Davenport, Finance Department (USW, FT) has submitted request for tuition reimbursement for: Quantitative Reasoning II (MTH-1060), Cultural Diversity (SOC-3210), Accounting for Managers (BUS-3110) and Philosophy of Ethics (HUM-4010) at Baker.

Background

The full-time USW agreement allows tuition reimbursement for job related courses up to \$3,000 per year for undergraduate classes. Courses must be approved by the Department Head and the County Executive; however, the Ways and Means Committee prefers to review all requests for tuition reimbursement prior to payment. A copy of Jennifer's tuition request forms and class descriptions are provided.

Finance/Economics

Funds are budgeted. Tuition reimbursement is \$3,000 (max per USW labor agreement).

Recommendation

Receive this item concerning a request for tuition reimbursement for Jennifer Davenport.

3. **Request: Tuition Reimbursement, Emily Nelson**

Emily Nelson, Health Department (Nurses) has submitted request for tuition reimbursement for: Healthcare Policy & Funding (NURS-642) and Research in Advanced Nursing Practice (NURS-648) at SVSU.

Background

The labor agreement between Bay County and the Nurses allows tuition reimbursement for 75% up to \$1,500 of tuition costs annually. NOTE: The amount available annually for the entire membership of \$4,000 and if at the end of the year the Union members have not used more than \$4,000 for tuition benefits, any member who was eligible and used this benefit in the year, will be eligible to get additional reimbursement up to a total of \$4,000 for Union (split equally between members who were eligible and used the benefit during the year.)

The Health Director and Personnel Director may approve requests for tuition reimbursement; however, the Ways and Means Committee prefers to review all requests for tuition prior to payment. A copy of tuition request forms and class descriptions are provided.

Finance/Economics

Funds are budgeted. Tuition reimbursement is \$1,500 (max per Nurses labor agreement) with the potential of that being increased by the end of the year up to \$4,000 (max per unit).

Recommendation

Receive this item for tuition reimbursement for Emily Nelson.

4. **Request: Tuition Reimbursement, Craig Goulet**

Craig Goulet, Administrative Services (Non-represented) has submitted a request for tuition reimbursement for: Applied Quantitative Analysis (SCM-512) at U of M Flint.

Background

The personnel policy follows the USW full-time labor agreement with regard to tuition reimbursement therefore, the agreement allows for tuition reimbursement of up to \$1,500 per year for graduate classes. The Department Head and County Executive must approve the request; however the Ways and Means Committee prefers to review all requests for tuition reimbursement prior to payment. A copy of tuition request forms and class descriptions are provided.

Finance/Economics

Funds are budgeted. Tuition reimbursement of \$1,500 (max per policy).

Recommendation

Receive this item for tuition reimbursement for Craig Goulet.

A report of tuition reimbursement requests for 2020 is attached to this letter. Please be advised that no employee will receive reimbursement until the courses are completed and grades and proof of payment are submitted to the Personnel Department.

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Thank you for your consideration.

cc: Jim Barcia
Amber Johnson
Jan Histed
Kim Priessnitz
Leah Fournier
Jennifer Davenport
Emily Nelson
Craig Goulet

Tuition Requests - 2020		2020 budget: \$12,118.00					
Ways & Means	Employee/Union	College/Degree	Class(es)	Dates	Amount Requested (fees excluded)	Amount Eligible per Agreement	Total by Employee
8/6/2019	Evan Griffiths/TPOAM	SVSU/MPA	Organizational Leadership (LS-660)	1/13/2020 - 5/02/2020	\$ 1,868.70	\$ 1,868.70	\$ 1,868.70
	Leah Fournier/TPOAM	Northwood/Bachelor	Statistics 1 (MTH-2310)	1/13/2020 - 3/08/2020	\$ 1,365.00	\$ 1,365.00	\$ 2,730.00
	Leah Fournier/TPOAM	Northwood/Bachelor	International Management (MGT-4030)	3/16/2020 - 5/10/2020	\$ 1,365.00	\$ 1,365.00	
	Jennifer Davenport/USW FT	Baker/Bachelor	Quantitative Reasoning II (MTH-1060)	1/06/2020 - 3/01/2020	\$ 1,215.00	\$ 1,215.00	\$ 3,000.00
	Jennifer Davenport/USW FT	Baker/Bachelor	Cultural Diversity (SOC-3210)	1/06/2020 - 3/01/2020	\$ 1,215.00	\$ 1,215.00	
	Jennifer Davenport/USW FT	Baker/Bachelor	Accounting for Managers (BUS-3110)	3/09/2020 - 5/03/2020	\$ 1,215.00	\$ 570.00	
	Jennifer Davenport/USW FT	Baker/Bachelor	Philosophy of Ethics (HUM-4010)	3/09/2020 - 5/03/2020	\$ 1,215.00	\$ 0.00	
	Emily Nelson/Nurses	SVSU/BSN-FNP	Healthcare Policy & Funding (NURS-642)	1/13/2020 - 5/02/2020	\$ 1,868.70	\$ 1,401.53	\$ 1,500.00
	Emily Nelson/Nurses	SVSU/BSN-FNP	Research in Advanced Nursing Practice (NURS-648)	1/13/2020 - 5/02/2020	\$ 1,868.70	\$ 98.47	
	Craig Goulet/Non-rep (follow USW)	U of M Flint/MBA	Applied Quantitative Analysis (SCM 512)	7/24/2020 - 8/15/2020	\$ 2,332.50	\$ 1,500.00	\$ 1,500.00
					\$ 15,528.60	\$ 10,598.70	\$ 10,598.70

NOTES:
 USW Annual Cap (per union) - \$10,000
 USW Employee cap \$3000 per year for undergraduate classes
 USW Employee cap \$1500 per year for graduate classes
 Nurses Annual Cap (per union) - \$4,000/Nurses Employee cap \$1500 per year (75%)

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PRE-CLASS APPROVAL FORM: TUITION REIMBURSEMENT

Applicant's Name: Leah K. Fournier Department: 74th District Court Bargaining Unit: TPOAM

School: Northwood University Are you on a degree program? YES NO Program Business Administration

Course Number	Credit Hours	Tuition Per Hour	Fees	Books	Beginning Date	Ending Date	Class Title
1. MTH-2310	3.0	\$ 455.00	\$	\$	1/13/20	3/8/20	Statistics 1
2.		\$	\$				
Totals	3.0	\$ 445.00 +	\$ +	\$ =	Total		
					\$ 1365.00		

How is this class(es) job related? The degree program that I am enrolled in relates to the additional job duties that I take on when filling in for the Deputy Court Administrator. I am pursuing my degree to become a greater asset to the Court and Bay County.

All Other Units Course Number Approved _____

Applicant's Signature: Leah Fournier Date: 11/7/19

Sheriff's Signature: _____ Date: _____

Department Head's Signature: [Signature] Date: 11/8/19

Human Resource Director's _____ Date _____

or County Executive's Signature _____

NOTE: -Proof of successful completion of the course is mandatory. Proof of payment of tuition, fees, and books is also mandatory. Contractual language is controlling. **RECEIVED** Check your contract, first, for specifics before turning in this form!

White: Personnel
 Yellow: Ways and Means
 Pink: Department Head

NOV 13 2019

PERSONNEL DEPARTMENT 6/95

767

MTH 1150 COLLEGE ALGEBRA (3 credits)

Completes the sequence of algebraic topics necessary for a mathematically literate person. An understanding of the Real Number System is extended to complex numbers required to solve quadratic equations. Students will learn how to solve quadratic equations using the quadratic formula, how to solve logarithmic and exponential equations, how to solve systems of equations in two or more variables using matrix operations, how to solve a system of linear inequalities, and how to apply the notation and principles of sequences and series. A modeling approach is used with an emphasis on functions and applied problem solving.

Prerequisite: Minimum ACT Math score of 24 or minimum SAT Math score of 580 or MTH 0980 or successful completion of the placement examination

MTH 2000 PRE-CALCULUS (3 credits)

This course prepares student for calculus or other courses requiring depth of algebraic trigonometric background, including: inequalities; theory of equations; matrices; functions and relations; logarithms; exponential and trigonometric functions.

Prerequisite: MTH 1150

MTH 2300 COLLEGE CALCULUS I (4 credits)

This course covers the following topics: limits and derivatives; differentiation rules; applications of differentiation; curve sketching; optimization problems; antiderivatives; definite integral and indefinite integrals.

Prerequisites: MTH 1150 and MTH 2200

MTH 2310 STATISTICS I (3 credits)

A thorough treatment of descriptive statistics; an introduction to the concepts of probability, probability distributions, and sampling distributions; and an introduction to inference through estimation by confidence intervals. Students will determine which statistical technique is appropriate depending on the data type and level of measurement, analyze the data, and then interpret the results. Appropriate technology and/or software will be required.

Prerequisites: MIS 1500 and MTH 1100 or MTH 1150

MTH 2350 COLLEGE CALCULUS II (4 credits)

Topics in this course include areas between curves, volume, volumes by cylindrical shells, techniques of integration, improper integrals, arc length, area of a surface of revolution, applications to physics and engineering, modeling with differential equations, Euler's Method, separable equations, parametric equations, polar coordinates, conic sections and an introduction to sequences and series.

Prerequisite: MTH 2300

MTH 2520 DISCRETE MATHEMATICS (3 credits)

This course covers topics in discrete mathematics such as elementary logic, set theory, and relations; induction, enumeration techniques, recurrence relations, trees and graphs, Boolean algebra and algorithm analysis.

Prerequisite: MTH 2000

MTH 2600 DIFFERENTIAL EQUATIONS (3 credits)

This course covers the following topics: first order differential equations, the existence and uniqueness theorem, second order linear equations, higher order linear equations, series solution of differential equation, the Laplace transform, systems of first order linear equations, and nonlinear differential equations and stability.

Prerequisite: MTH 2300

MTH 2870 LINEAR ALGEBRA (3 credits)

This course covers the elementary theory of vector spaces. Topics include linear independence, bases, dimension, linear maps and matrices, determinants, orthogonality, eigenvalues and eigenvectors.

Prerequisite: MTH 2000

MTH 3100 CALCULUS I (3 credits)

The basics of differential and integral calculus and its application in solving problems. Linear and nonlinear functions are reviewed; the concepts of limits and continuity, derivatives of functions and their applications, finding maxima and minima, and definite and indefinite integrals are covered.

Prerequisite: MTH 1100 or MTH 1150 or ACT Math score of 29 or higher or SAT Math score of 670 or higher

MTH 3200 CALCULUS II (3 credits)

Understanding and utilization of multivariable calculus and matrix algebra techniques commonly used in business, economics, and the social sciences.

Prerequisite: MTH 3100

PRE-CLASS APPROVAL FORM: TUITION REIMBURSEMENT

Applicant's Name: Leah K. Fournier Department: 74th District Court Bargaining Unit: TPOAM

School: Northwood University Are you on a degree program? YES NO

Program: Business Administration

Course Number	Credit Hours	Tuition Per Hour	Fees	Books	Beginning Date	Ending Date	Class Title
1. MGT-4030	3.0	\$ 455.00	\$	\$	3/16/20	5/10/19 <i>20 my</i>	International Management
2.		\$	\$				
Totals	3.0	\$ 445.00	\$ +	\$ =	Total		
					\$ 1365.00		

How is this class(es) job related? The degree program that I am enrolled in relates to the additional job duties that I take on when filling in for the Deputy Court Administrator. I am pursuing my degree to become a greater asset to the Court and Bay County.

CFO's and Deputies: All Other Units

Applicant's Signature: Leah Fournier Date: 11/7/19

Sheriff's Signature: [Signature] Date: 11/8/19

Human Resource Director's or County Executive's Signature: _____ Date: _____

NOTE: Proof of successful completion of the course is mandatory. Proof of payment of tuition, fees, and books is also mandatory. Contractual language is controlling. **Check your contract, first, for specifics before turning in this form!** RECEIVED

White: Personnel
 Yellow: Ways and Means
 Pink: Department Head

NOV 13 2019 6/95

MGT 3700 PRACTICE OF MANAGEMENT AND LEADERSHIP (3 credits)

Builds on the foundations of management theory and concepts contained in MGT 2300. It teaches students the practical elements of management and leadership through analysis, discussion, and reporting of significant trends and key issues from current literature. Examines advanced techniques in decision making and their applications in organizations. Using experiential learning tools, students learn management principles and identify important concepts related to leadership, emotional intelligence, diversity, organizational change, and sustainability.

Prerequisites: ACC 2415, MGT 2300 and MKT 2080

MGT 3850 SPECIAL TOPICS (1-3 credits)

Various topics in management. These may be one-time or occasional course offerings.

Prerequisite: Dependent on specific course content

MGT 3990 INTERNSHIP (3 credits)

The internship is designed to provide the student with supervised on-the-job training. A contract between the University, student, and employer provides the groundwork. Objectives, evaluations, written log, and a study of the organization are designed to provide a realistic learning experience.

Prerequisite: Department chair approval

MGT 4030 INTERNATIONAL MANAGEMENT (3 credits)

Familiarizes students with the evolution of multinational enterprises over the past century, and addresses the challenges today's managers of such enterprises. Discusses the various aspects of the complex task of managing and leading a multinational enterprise such as strategy formulation, structuring organizations, liaising with external stakeholders, ensuring ethical conduct, and providing inspirational leadership. Knowledge and skills are imparted through the use of experiential learning tools such as simulations and case discussions.

Prerequisites: MGT 2300 and MKT 2080

MGT 4250 ORGANIZATIONAL BEHAVIOR AND LEADERSHIP (3 credits)

Examines how the behavior of individuals and the relationships among individuals and groups within an organization impact its effectiveness. Draws upon the theories and models that constitute the core of the discipline, and also examines current topics and areas of interest. Develops the skills and tools necessary to effectively manage change within an organization and evolve into successful leaders in a complex, global environment.

Prerequisite: MGT 2300

MGT 4300 MANAGEMENT OF INFORMATION TECHNOLOGIES (3 credits)

Students learn how to use and manage information technologies to revitalize business processes, improve business decision making, and gain a competitive advantage. Major emphasis is placed on the essential role of the Internet and networked technologies in order to create efficiencies that will help contribute to business success in the global economy.

Prerequisites: MGT 2300 and MIS 1500

MGT 4360 STRATEGIC RISK MANAGEMENT (3 credits)

Examines the risk management process in detail and its application in an organization. The course covers principled holistic risk management (pure and speculative risk) and why organizations have risk managers. Includes the administrative and strategic aspects of global strategic risk management examining how a risk manager operates within a complex organization. The application of risk management tools will be discussed; such as risk mapping, loss forecasting, application of total quality management principles, integrated risk financing, financial reinsurance, captives/risk retention groups, and benchmarking. The course will also examine the specific issues of managing risk globally and other pertinent issues faced by risk managers.

Prerequisite: MGT 2300

MGT 4800 STRATEGIC PLANNING (3 credits)

Integrates the various theories, concepts, and models covered in previous management courses and other courses dealing with other functional areas, and presents a comprehensive view of the competitive environment of today's global business enterprise. Through the use of experiential learning tools such as simulations and case discussions, students learn the skills necessary to formulate and implement strategy and exercise effective leadership in diverse organizational settings and business environments.

Prerequisites: 90 credit hours completed, MGT 2300, and FIN 3010 or FIN 3210

MGT 4810 BUSINESS SEMINAR (3 credits)

This course is utilized in study abroad programs and allows students to study a wide scope of international business practices including financial, retail, industrial, manufacturing, and service industries.

Prerequisite: MGT 2300

Spring 2020 session I

PRE-CLASS APPROVAL FORM: TUITION REIMBURSEMENT

Applicant's Name: Jennifer Davenport

Department: Finance

Bargaining Unit: USWA

School: Baker College

Are you on a degree program? YES NO

Program: Bachelor's of Business Admin.

Course Number	Credit Hours	Tuition Per Hour	Fees	Books	Beginning Date	Ending Date	Class Title
1. MTH 1010	3	\$ 405	\$ 100	\$	1/6/20	3/1/20	Quantitative Reasoning II
2. SOC 3210	3	\$ 405	\$ 45	\$	1/6/20	3/1/20	Cultural Diversity
Totals		\$ 2,430 +	\$ 145 +	\$ 2,575 = \$ 2,575			

How is this class(es) job related? Classes are required to obtain Bachelor's Degree in Business Administration, which I hope to use to benefit the county in the future.

CFO's and Deputies

Course Number Approved

All Other Units

Applicant's Signature _____ Date _____

Jennifer Davenport 11-8-19
Applicant's Signature Date

Sheriff's Signature _____ Date _____

[Signature] 11-8-19
Department Head's Signature Date

Ways and Means Chairperson's or Designee's Signature _____ Date _____

[Signature] 3/5/20
Human Resource Director's or County Executive's Signature Date

PERSONNEL DEPARTMENT

\$ _____

NOTE: Proof of successful completion of the course is mandatory. Proof of payment of tuition, fees, and books is also mandatory. Contractual language is controlling. Check your contract, first, for specifics before turning in this form!

White: Personnel
Yellow: Ways and Means
Pink: Department Head

MTH 1060

Quantitative Reasoning II

3

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Solves contemporary, real-world problems by mathematical reasoning utilizing concepts from algebra, probability, and statistics. Key topics include equations, inequalities, graphs and functions; exponential, logarithmic, and quadratic models; counting methods, probability theory, normal distribution, correlation, regression, voting methods, and graph theory. This class focuses on quantitative literacy and the application of the above concepts in a variety of professional disciplines. MTH 1060 ? Quantitative Reasoning II satisfies the MTA Quantitative Reasoning Pathway.

SOC 3210

Cultural Diversity

3

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Examines the social construction of groups based on race, ethnicity and national origin, religion, gender, age, sexual orientation, and able-bodiedness. Sociological (as well as psychological, historical, economic, and anthropological) perspectives are applied to concepts such as prejudice, stereotyping, discrimination, racial and ethnic identity, racial formation, power and privilege, assimilation and pluralism, and tolerance. Emphasis is on increasing knowledge, personal awareness, and sensitivity.

Spring 2020 session 2

PRE-CLASS APPROVAL FORM: TUITION REIMBURSEMENT

Applicant's Name: Jennifer Davenport

Department: Finance

Bargaining Unit: USWA

School: Baker College

Program: Bachelor's in Business Admin

Are you on a degree program? YES NO

Course Number	Credit Hours	Tuition Per Hour	Fees	Books	Beginning Date	Ending Date	Class Title
1. BUS 310	4	\$ 405	\$ 60	\$	3/9/20	5/3/20	Accounting for Managers
2. HUM 400	3	\$ 405	\$ 45	\$	3/9/20	5/3/20	Philosophy of Ethics
Totals		\$ 2,835 +	\$ 105 +	\$ 3 =	Total		

How is this class(es) job related? Classes are required to obtain Bachelor's Degree in Business Administration, which I hope to use to benefit the county in the future.

CFO's and Deputies

Course Number Approved

All Other Units

Applicant's Signature _____ Date _____

Jennifer Davenport 11-8-19
Applicant's Signature Date

Sheriff's Signature _____ Date _____

Jennifer Davenport 11-8-19
Department Head's Signature Date

Ways and Means Chairperson's or Designee's Signature _____ Date _____

Jennifer Davenport 3/8/2020
Human Resource Director's or County Executive's Signature Date

RECEIVED

NOV - 8 2019

PERSONNEL DEPARTMENT

NOTE: Proof of successful completion of the course is mandatory. Proof of payment of tuition, fees, and books is also mandatory. Contractual language is controlling. Check your contract, first, for specifics before turning in this form!

White: Personnel
Yellow: Ways and Means
Pink: Department Head

BUS 3110

Accounting for Managers

4

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Focuses on basic accounting concepts and the interpretation and utilization of accounting information. Emphasis is placed on analysis of financial statements and their use in managerial decision making.

HUM 4010

Philosophy of Ethics

3

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Identifies and analyzes ethical situations in modern society. Examines the philosophical foundations for personal and professional ethics.

**Healthcare Policy &
Funding for ANP**

**2019-2020 Graduate Academic
Catalog | Expires Aug. 2026**

NURS 642 - Healthcare Policy & Funding for ANP

Overview of healthcare policy, funding, and regulations for advanced nursing practice in a variety of settings including legislative, academic, clinical practice, and community. Emphasis is on nursing's relationships within and among organizations and how nurses influence and become engaged in policy.

Requisites: Admission to graduate nursing program (Required, Previous).

Credits: 3 cr

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Research in Advanced Nursing Practice **2019-2020 Graduate Academic Catalog | Expires Aug. 2026**

NURS 648 - Research in Advanced Nursing Practice

Study of research design and data analysis appropriate to the investigation of nursing phenomena. Emphasis is on the use of evidence-based practice to enhance outcomes.

Requisites: NURS 638, and MATH 132A, MATH 132B, PSYC 299 or PS 225. (Required, Previous).

Credits: 3 cr

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PRE-CLASS APPROVAL FORM: TUITION REIMBURSEMENT

Applicant's Name: Craig Goulet Department: Administrative Services/Student Affairs Bargaining Unit: _____

School: Uof M - Flnt Are you on a degree program? YES NO NO Program: MBA - Leadership

Course Number	Credit Hours	Tuition Per Hour	Fees	Books	Beginning Date	Ending Date	Class Title
1. SCAS12	3	\$ 777.50	\$ 250	\$ -	6-20 7/24/2020	4-20-20 8/15/2020	Applied Quantitative Analysis
Totals	3	\$ 777.50 +	\$ 250 +	\$ - =	Total	2,332.50	

How is this class(es) job related? Emphasis on application of techniques for business decision making
using statistical techniques & economic decision making.

CFO's and Deputies Course Number Approved _____

Applicant's Signature: _____ Date: 12-26-19

Sheriff's Signature: _____ Date: _____

Ways and Means Chairperson's Signature: _____ Date: _____

or Designee's Signature: _____ Date: _____

Department Head's Signature: J. Bonica Date: 12/27/19

Human Resource Director's Signature: _____ Date: _____

or County Executive's Signature: _____ Date: _____

NOTE: Proof of successful completion of the course is mandatory. Proof of payment of tuition, fees, and books is also mandatory. Contractual language is controlling. **Check your contract, first, for specifics before turning in this form!**

White: Human Resources
 Yellow: Ways and Means
 Pink: Department Head

Applied Quantitative Analysis

2019-2020 Catalog

SCM 512 - Applied Quantitative Analysis

Graduate standing. (3).

Survey of statistical techniques for business and economic decision making. Review of probability, statistical inferences, and regression analysis; topics in linear programming, decision theory and project management. Computer packages used for data analysis. Emphasis on application of techniques for business decision making. Graded *ABCDE*.

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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS

WHEREAS, In response to the COVID 19 pandemic and the federal, state and local emergency declarations, a significant number of steps have been taken in Bay County to keep Bay County's employees and our community safe; and

WHEREAS, In compliance with the Governor's State of Emergency Directive, the Bay County Board of Commissioners has curtailed their meeting schedule and the next Board meeting is scheduled for April 14, 2020 - there are no committee meetings scheduled for April at this time; and

WHEREAS, While it is the policy of the Board of Commissioners to grant authorization to post and fill vacancies as they occur, there now exists a need to allow the backfilling of essential budgeted positions in order to maintain necessary services during this unprecedented time; and

WHEREAS, It is possible essential positions could be lost due to illness, retirement, resignation, etc. during the COVID 19 Pandemic and, under the Board's current policy, it could take 4 to 8 weeks to get the necessary approval to fill the positions; and

WHEREAS, County Administration requests a waiver of the Board's policy for filling vacancies with the clear understanding that the departments would not have authority to fill positions that are not budgeted; there will be no negative impact to the 2020 budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby waives the current policy for filling vacancies for the duration of the COVID 19 Pandemic/State of Emergency Directive(s) to allow the backfilling of essential budgeted positions in order to maintain necessary services during this unprecedented time with the clear understanding that this authorization pertains only to positions budgeted in the 2020 budget and requiring no additional funding; **Be it Further**

RESOLVED That related budget adjustments, if required, are approved.

MICHAEL J. DURANCZYK, CHAIR
AND BOARD

COVID 19 - VACANCIES

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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**BAY COUNTY
PERSONNEL & EMPLOYEE RELATIONS**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

DATE: MARCH 30, 2020
TO: TOM RYDER, CHAIRPERSON, PERSONNEL AND HUMAN SERVICES
FROM: TIFFANY JERRY, DIRECTOR OF PERSONNEL AND EMPLOYEE RELATIONS
RE: PERSONNEL/HUMAN SERVICES COMMITTEE AGENDA

REQUEST:

Temporarily waive the requirement to request board approval to post and fill positions that are approved in the budget.

BACKGROUND:

Bay County is currently fighting a serious health pandemic where several declarations have been made in reference to the emergency situation both locally and across the Country. In an effort to prepare for any unplanned vacancies in essential positions due to this pandemic, administration is requesting to temporarily suspend the requirement for board approval prior to post and fill budgeted positions. Departments are working diligently to decrease in person contact and prevent the spread of COVID 19 both internally and externally and will continue to do so. Departments will be limited to post and fill essential positions as necessary without exceeding board approved funds.

FINANCE/ECONOMICS:

Departmental budgets will not be exceeded.

RECOMMENDATION:

Please refer to full board for permission to temporarily waive the requirement for prior board approval to post and fill budgeted positions during the COVID 19 Pandemic/State of Emergency directives and approve any budget adjustments as necessary.

cc: Jim Barcia
Amber Davis-Johnson
Jan Histed
Kim Priessnitz
Joel Strasz

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (4/14/2020)

WHEREAS, The Families First Coronavirus Act (FFCRA) became effective on April 1, 2020; and

WHEREAS, The Department of Labor recommended employers implement a policy that outlines the benefits and guidelines for employees; and

WHEREAS, There is no financial impact by implementing the policy. The financial impact is realized through the benefits the employer is required to provide under the FFCRA, regardless of having a written policy;C Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves implementation of the Families First Coronavirus Response Act Policy, attached, subject to favorable review/approval of Corporation Counsel.

**TOM RYDER, CHAIR
AND COMMITTEE**

Personnel - COVID 19 - Families First Coronavirus Response Act

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

Families First Coronavirus Response Act (FFCRA) Policy

Statement of Policy

It is the policy of Bay County to comply with the requirements of the Federal Families First Coronavirus Response Act (FFCRA). The FFCRA provides employees with Emergency Paid Sick Leave and Emergency Paid Family and Medical Leave (EFMLA) for those affected by the COVID-19 pandemic, from April 1, 2020 through December 31, 2020.

Two Types of Leave Covered Under FFCRA

1) Emergency Paid Sick Leave (EPSL)

Emergency paid sick leave will be available for an employee who is unable to work or work remotely because:

1. The employee is subject to a federal, state, or local quarantine or isolation order related to COVID-19;
2. The employee has been advised by a health care provider to self-quarantine because of COVID-19;
3. The employee is experiencing symptoms of COVID-19 and is seeking a medical diagnosis;
4. The employee is caring for an individual subject (or advised) to quarantine or isolation;
5. The employee is caring for a son or daughter whose school or place of care is closed, or childcare provider is unavailable, due to COVID-19 precautions; or
6. The employee is experiencing substantially similar conditions as specified by the Secretary of Health and Human Services, in consultation with the Secretaries of Labor and Treasury.

Eligibility for EPSL

All employees, regardless of their tenure with the County, with full-time or part-time status are eligible to receive this benefit.

Paid Benefits for EPSL

Eligible employees will receive up to two weeks of paid sick leave.

- Full-time employees: 80 hours at their regular rate of pay, subject to caps and reasons noted below.
- Part-time employees: the number of hours that the employee works, on average, over a two week period, subject to caps and reasons noted below.

Payments are capped at \$511 a day (\$5,110 in total) for dealing with an employee's own illness or quarantine (reasons 1, 2 and 3 above). Employees who are caring for an individual affected by COVID-19 and those whose children's schools have closed (reasons 4, 5 and 6 above) receive up to two-thirds of their pay, and that benefit is limited to \$200 a day (\$2,000 in total).

Return to Work Following EPSL

Employees are required to follow guidelines established by the [Centers for Disease Control and Prevention](#) as it relates to ceasing home isolation practices.

2) Emergency Family Medical Leave Act (EFMLA) Expansion

Employees will be entitled to take up to 12 weeks of job-protected leave if an employee is unable to work (or remote work) due to caring for the employee's son or daughter (who is under 18) because the child's school or place of care has been closed or his or her childcare provider is unavailable due to the public health emergency.

Eligibility for EFMLA

Under this policy, full-time and part-time employees who have been on Bay County's payroll for 30 days, prior to taking the leave, are eligible for leave.

Paid Benefits for EFMLA

The EFMLA provides for a combination of unpaid and paid leave.

- The first 10 days of EFMLA may be unpaid. An employee may choose to take any existing pay benefit (i.e. PTO, vacation, sick pay) during the 10-day unpaid period, or the 10 days may be paid under emergency paid sick leave, if taken for a qualifying reason.
- After ten days of unpaid leave, employees are entitled to 10 weeks of job-protected leave of two-thirds their usual pay. Part-time employees are entitled to be paid two-thirds of their usual pay based on the average number of hours worked for the six months prior to taking the leave.
- The cap of the paid leave entitlement for employees is \$200 per day (\$10,000 in the aggregate).

Notifying County of the Need for FFCRA Leave

Employees should request their need for emergency paid leave as soon as possible, by notifying their immediate manager or personnel and filling out a request form indicating the specific qualifying reason and date of requested leave. If an employee is incapacitated, the employee's representative should give verbal notice as soon as possible. Calling in "sick" does not qualify as adequate notice. An employee must provide sufficient information regarding the reason for an absence for the company to know that protection and benefits may exist under this policy.

Insurance Benefit Continuation during FFCRA Leave

Coverage under group health insurance will continue while on leave, but employees must continue to pay their portion of the premium. Other employment benefits [such as group life insurance] will also be continued during the leave, as long as the employee continues to pay any required contribution. Payment arrangements will be discussed with individuals upon their request for leave.

Certification for FFCRA Leave

Generally, the company will require certification to verify the qualifying reason for the leave. Employees should be prepared to provide documentation such as a copy of any quarantine or isolation order, or written note by a health care provider advising self-quarantine, or a notice of closure of school or childcare provider (i.e. email, notification on website, or news article).

We understand that requesting healthcare provider documentation may place additional burdens on our medical community during this pandemic, therefore if an employee is unable to obtain this documentation, at a minimum, the name, address, and phone number of your treating healthcare provider must be provided. Bay County also reserves the right to request additional documentation completed by your healthcare provider or childcare provider (as applicable) in situations where there is reason to believe an employee has fraudulently obtained leave or paid benefits.

Intermittent Leave

For employees working on the premises, intermittent leave will only be permitted for the qualifying reason related to caring for their minor child whose school or place of care is closed, or childcare provider is unavailable.

For employees working remotely, intermittent leave will be permitted if the employee is unable to work his or her normal schedule of hours. The employee and employer will come to an agreement on a schedule that provides for the least amount of disruption to an employee's job. For EFLMA purposes, the total amount of leave taken in should not exceed the 12 weeks defined earlier in this policy.

Rights Upon Return from FFCRA Leave

An employee who takes leave under this policy may be reinstated to the same job or an equivalent position upon completion of the leave. If an individual has exhausted all leave under this policy and is still unable to return to work, the situation will be reviewed on a case-by-case basis to determine what rights and protections might exist.

The law provides that an employee has no greater rights upon a return from leave than the individual would have had if s/he had continued to work. Therefore, an employee may be affected by a layoff, reorganization, furlough, change in job duties or other change in employment if the action would have occurred had the employee remained actively at work.



**BAY COUNTY
PERSONNEL & EMPLOYEE RELATIONS**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

DATE: APRIL 3, 2020
TO: TOM RYDER, CHAIRPERSON, PERSONNEL AND HUMAN SERVICES
FROM: TIFFANY JERRY, DIRECTOR OF PERSONNEL AND EMPLOYEE RELATIONS
RE: PERSONNEL/HUMAN SERVICES COMMITTEE AGENDA

REQUEST:

Implement the Families First Coronavirus Response Act Policy pursuant to guidelines provided by the Department of Labor.

BACKGROUND:

The Families First Coronavirus Act (FFCRA) became effective on April 1, 2020. The Department of Labor recommended employers implement a policy that outlines the benefits and guidelines for employees.

FINANCE/ECONOMICS:

There is no financial impact by implementing the policy. The financial impact is realized through the benefits the employer is required to provide under the FFCRA, regardless of having a written policy.

RECOMMENDATION:

Upon review of corporation counsel, please refer to full board for approval of the new FFCRA policy.

cc: Jim Barcia
Amber Johnson
Heather Pitcher
Jan Histed

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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (4/14/2020)

WHEREAS, Effective April 1, 2020, the Families First Coronavirus Act (FFCRA) grants limited paid time off and FMLA expansion benefits for specific COVID 19 qualifying events and, within the FFCRA, exemptions are allowable for healthcare providers and first responders; and

WHEREAS, Bay County believes the employees that fall within these categories should be afforded the same benefits and believes in the integrity of those employees to not abuse these benefits but to utilize them only to safeguard their health and the health of those they may come in contact with under the guidelines outlined in the FFCRA. The exemptions allowable are as follows:

- For the purposes of employees who may be exempted from paid sick leave or expanded family and medical leave by their employer under the FFCRA, a health care provider is anyone employed at any doctor's office, hospital, health care center, clinic, post-secondary educational institution offering health care instruction, medical school, local health department or agency, nursing facility, retirement facility, nursing home, home health care provider, any facility that performs laboratory or medical testing, pharmacy, or any similar institution, employer, or entity. This includes any permanent or temporary institution, facility, location, or site where medical services are provided that are similar to such institutions.
- For the purposes of employees who may be excluded from paid sick leave or expanded family and medical leave by their employer under the FFCRA, an emergency responder is an employee who is necessary for the provision of transport, care, health care, comfort, and nutrition of such patients, or whose services are otherwise needed to limit the spread of COVID-19. This includes but is not limited to military or national guard, law enforcement officers, correctional institution personnel, fire fighters, emergency medical services personnel, physicians, nurses, public health personnel, emergency medical technicians, paramedics, emergency management personnel, 911 operators, public works personnel, and persons with skills or training in operating specialized equipment or other skills needed to provide aid in a declared emergency as well as individuals who work for such facilities employing these individuals and whose work is necessary to maintain the operation of the facility.

WHEREAS, It should also be noted the Department of Labor guidance also includes the following language:

- To minimize the spread of the virus associated with COVID-19, the Department encourages employers to be judicious when using this definition to exempt health care providers and emergency responders from the provisions of the FFCRA.

WHEREAS, While it is not possible to accurately estimate who may utilize this benefit, should an employee require backfilling during those hours to maintain staffing minimums, a budget adjustment may be needed later in the year if overtime budgets are exceeded, however, not all employees would require coverage during an absence; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the inclusion of healthcare providers and first responders employed with Bay County and allow them to be offered the FFCRA benefits equal to what other Bay County employees receive under the legislation; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

TOM RYDER, CHAIR
AND COMMITTEE

PERSONNEL - COVID-19 - Healthcare Providers and First Responders - FFCRA Benefits

MOVED BY COMM. _____

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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**BAY COUNTY
PERSONNEL & EMPLOYEE RELATIONS**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

DATE: APRIL 2, 2020
TO: TOM RYDER, CHAIRPERSON, PERSONNEL AND HUMAN SERVICES
FROM: TIFFANY JERRY, DIRECTOR OF PERSONNEL AND EMPLOYEE RELATIONS
RE: PERSONNEL/HUMAN SERVICES COMMITTEE AGENDA

REQUEST:

To include first responders and healthcare providers in the guidelines established by the Families First Coronavirus Act in order to ensure these classifications are afforded the same benefits as all other employees.

BACKGROUND:

Effective April 1, 2020, the Families First Coronavirus Act (FFCRA) grants limited paid time off and FMLA expansion benefits for specific COVID 19 qualifying events. Within the FFCRA, exemptions are allowable for healthcare providers and first responders. Bay County believes the employees that fall within these categories should be afforded the same benefits and believes in the integrity of those employees to not abuse these benefits but to utilize them only to safeguard their health and the health of those they may come in contact with under the guidelines outlined in the FFCRA. The exemptions allowable are as follows:

For the purposes of employees who may be exempted from paid sick leave or expanded family and medical leave by their employer under the FFCRA, **a health care provider** is anyone employed at any doctor's office, hospital, health care center, clinic, post-secondary educational institution offering health care instruction, medical school, local health department or agency, nursing facility, retirement facility, nursing home, home health care provider, any facility that performs laboratory or medical testing, pharmacy, or any similar institution, employer, or entity. This includes any permanent or temporary institution, facility, location, or site where medical services are provided that are similar to such institutions.

For the purposes of employees who may be excluded from paid sick leave or expanded family and medical leave by their employer under the FFCRA, **an emergency responder** is an employee who is necessary for the provision of transport, care, health care, comfort, and nutrition of such patients,

or whose services are otherwise needed to limit the spread of COVID-19. This includes but is not limited to military or national guard, law enforcement officers, correctional institution personnel, fire fighters, emergency medical services personnel, physicians, nurses, public health personnel, emergency medical technicians, paramedics, emergency management personnel, 911 operators, public works personnel, and persons with skills or training in operating specialized equipment or other skills needed to provide aid in a declared emergency as well as individuals who work for such facilities employing these individuals and whose work is necessary to maintain the operation of the facility.

It should also be noted the Department of Labor guidance also includes the following language: ***To minimize the spread of the virus associated with COVID-19, the Department encourages employers to be judicious when using this definition to exempt health care providers and emergency responders from the provisions of the FFCRA.***

FINANCE/ECONOMICS:

While it is not possible to accurately estimate who may utilize this benefit, should an employee require backfilling during those hours to maintain staffing minimums, a budget adjustment may be needed later in the year if overtime budgets are exceeded. Not all employees would require coverage during an absence.

RECOMMENDATION:

Please refer to full board for permission to include the healthcare providers and first responders employed with Bay County and allow them to be offered the FFCRA benefits equal to what other Bay County employees receive under the legislation.

cc: Jim Barcia
Troy Cunningham
Chris Mausolf
Joel Strasz
Chris Izworski
Amber Johnson
Heather Pitcher
Jan Histed

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (3/17/2020)

WHEREAS, Neighbors of the Bay is a magazine in circulation in Bay County with an expanding distribution to Bay County homes valued over \$125,000; this publication features all Bay County stories, Bay County advertising, and Bay County information; and

WHEREAS, Each time Bay County puts an advertisement in the Neighbors of the Bay magazine, the appropriate department will be invoiced \$224; the Golf Course, Civic Arena and Department on Aging's budget have sufficient funds for this advertising expense with no additional funds being requested; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Neighbors of the Bay Advertising Agreement covering advertising four times per year for 3 years in said publication by the Recreation and Aging Departments; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the Agreement and all related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

TOM RYDER, CHAIR AND COMMITTEE

Rec & Facilities - Neighbors of the Bay Advertising Agreement

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Tom Ryder.

VOTE TOTALS: ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___ VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___ AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (3/17/2020)

WHEREAS, Bay County Animal Services & Adoption Center and the Saginaw Correctional Facility (SRF) entered into an agreement for their dog training program, a program designed for oversight and testing of the dogs upon their completion of the program; and

WHEREAS, The Director of Administrative Services and Veterans Affairs wishes to enter into a contract with a certified canine trainer for the remainder of 2020 for the purpose of overseeing the dog training program at the Saginaw Correctional Facility the duties of which would include overseeing dog trainers, testing of the dogs, as well as other responsibilities; and

WHEREAS, The agreement would not exceed \$5,000 for the calendar year and money is available within the current budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes entering into an agreement with a canine trainer to assist in the dog training program at SRF and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

TOM RYDER, CHAIR
AND COMMITTEE

Animal Services - Agreement with Canine Trainer

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (3/17/2020)

WHEREAS, Since 2010, the Bay County Health Department has utilized the HealthSpace Software to document and assist in food service inspections, documentation of complaint investigations and receipting of associated fees in the Environmental Health Division; and

WHEREAS, Recently HealthSpace has developed a major upgrade of its software package and, after careful consideration by the Environmental Health Staff, it has been decided to adopt the new software and integrate that into daily operations; and

WHEREAS, Software costs total \$16,200, which includes the \$10,800 annual licensing fee and no additional general funds are necessary as funds exist in the current budget, as well as supplemental funds provided by the State of Michigan; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement for the HealthSpace Cloud Suite Software upgrade for Environmental Health inspections and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County (Health Department) following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

TOM RYDER, CHAIR
AND COMMITTEE

Health Dept - HealthSpace Software Upgrade

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

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DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (4/14/2020)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

A. VACANCIES (BUDGETED)

1. 9-1-1 Central Dispatch - Dispatcher (full time; \$16.17/hr. entry)
2. Sheriff's Office - Correctional Facility Officer (full time; \$17.90/hr. entry)
3. Office of Public Defender - Legal Secretary (full time; \$15.39/hr. entry)

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

TOM RYDER, CHAIR
AND COMMITTEE

Vacancies

MOVED BY COMM. _____

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
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DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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**BAY COUNTY
PERSONNEL DEPARTMENT**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

To: Tom Ryder, Chairman, Personnel/Human Services Committee
From: Tiffany Jerry, Director of Personnel and Employee Relations
Date: April 7, 2020
Re: **Personnel/Human Services Committee Agenda**

Please consider the following items for the agenda of your committee meeting scheduled for April 14, 2020.

1. **Request (Vacancy):**

Chris Izworski has submitted a request to hire a full-time 9-1-1 Dispatcher with Bay County Central Dispatch, if needed.

Background:

Due to the high turnover and the nature of 9-1-1 dispatcher positions, this is an attempt to maintain minimum staffing levels at Central Dispatch.

Finance/Economics:

Full-time position with benefits as provided for within the GELC labor agreement, although union membership is voluntary. Entry level rate of pay is \$16.17 per hour. Funds exist within the current existing budget.

Recommendation:

Please refer to the full board for approval to hire a full-time 9-1-1 Dispatcher, if needed.

2. **Request (Vacancy):**

Sheriff Cunningham has submitted a request to post and fill a full-time Correctional Facility Officer position.

Background:

Vacancy is due to a retirement.

Finance/Economics:

This is a full-time mandated position with benefits as provided for within the POLC labor agreement. Funds are budgeted in the 2020 budget. Entry level rate of pay is \$17.90 per hour.

Recommendation:

Please refer to the full board for approval to hire a full-time Correctional Facility Officer.

3. **Request (Vacancy):**

We have a request to hire a full-time Legal Secretary in the Office of the Public Defender.

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Background:

Vacancy exists due to a retirement.

Finance/Economics:

This is a full-time, budgeted position with benefits as provided for within the USW full-time labor agreement (although union membership is voluntary). No additional funds are necessary. \$15.39 per hour entry (TU07) at 40 hours per week.

Recommendation:

Please refer to the full board for approval to post and fill a full-time Legal Secretary position with the Office of Public Defender.

Thank you for your consideration and approval of any necessary budget adjustments related to the aforementioned requests. If you have any questions or concerns, please feel free to contact me.

cc: Jim Barcia
Amber Davis-Johnson
Jan Histed
Kim Priessnitz
Chris Izworski
Troy Cunningham
Bruce Mannikko

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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: THE BAY COUNTY BOARD OF COMMISSIONERS

WHEREAS, There are many individuals in Bay County deserving of recognition for their contributions to Bay County and one of these worthy individuals is Calvin Zeno Carstens; and

WHEREAS, The oldest of seven children, Calvin Zeno Carstens, born April 17, 1920 to William and Anna (Wicke) Carstens, showed his penchant for hard work at a very early age from working at the general store and post office along with his parents to every day chores; and

WHEREAS, Early on Calvin Carstens developed a love of flying which would become a major part of his life; and

WHEREAS, At age 19 while in California, Calvin Carstens tried out for the UC-Berkley baseball team and, like his father Bill, became a very good baseball player eventually playing professional baseball as a pitcher in the Cincinnati Reds organization; and

WHEREAS, Upon his return to Michigan in 1940, Calvin Carstens met the love his life, Dorothy Marion Ranney and they married on November 23, 1943; together they raised three children and have shared 76 loving years; and

WHEREAS, On November 26, 1941 Calvin Carstens enlisted in the U.S. Army and, after rigorous training and varied assignments, mastered piloting various aircraft; and

WHEREAS, On May 28, 1943, Calvin Carstens graduated from George Field in Lawrenceburg, Illinois, as a Pilot with a Reserve Commission as a 2nd Lieutenant in the US Army Air Corps where he had graduated from flying twin engine AT-10 aircraft; and

WHEREAS, In addition to the many missions he flew, Calvin Carstens was a participant in the Rome-Arno, Air Offensive Europe and Air Combat Balkens Theater, received the Air Medal with Silver OLC Distinguish Unit Badge and the EAME Ribbon with 3 bronze stars as well as an assortment of 15th Air Force Service Ribbons; and

WHEREAS, Upon his return to his home town, Calvin Carstens saw the need for a regional airport and through his efforts and those of local Pinconning business and community-minded individuals, that goal was achieved; and

WHEREAS, Calvin Carstens participated in rescue missions on the Saginaw Bay, on one occasion finding 2 lost fisherman and on another rescuing 12 men afloat on a small boat on February 2, 1950, this effort made national news; and

WHEREAS, In 1951, Calvin Carstens was called back to the U.S. Air Force during the Korean War and was released from the USAF in 1953 as a Captain; and

WHEREAS, Calvin Carstens began his civilian career at Magline, Inc., as a Purchasing Agent and retired in 1985; and

WHEREAS, Calvin and Dottie have enjoyed their many travels through the United States, England and the rest of Europe and continue to enjoy life with family, friends and his church family; and

WHEREAS, From a farm boy to a professional baseball player, to husband, WWII pilot with credit for 51 missions, to airport developer, crop duster, photographer, rescuer, re-enlistment in the U.S. Air Force during the Korean War, salesman and purchasing agent, retirement and still being very active, Calvin Zeno Carstens is still going strong at 100 years of age; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners and Bay County Executive recognize Calvin Zeno Carstens for his incredible military career, his lifelong dedication and commitment to giving-back and faithfully serving his country and community.

MICHAEL J. DURANCZYK, CHAIR
AND BOARD

Calvin Zeno Carstens
Resolution sponsored by Commissioner Michael J. Duranczyk, 1st District County Commissioner
MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (4/14/2020)

RESOLVED By the Bay County Board of Commissioners that the following report is received:

- 1. Employment Status Report - MARCH 2020

MICHAEL J. DURANCZYK, CHAIR AND BOARD

County Executive - Status Reports

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Kim J. Coonan, Michael E. Lutz, Ernie Krygier, Thomas M. Herek, Vaughn J. Begick, and Tom Ryder.

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

**CHANGES IN EMPLOYMENT STATUS
March, 2020**

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
<u>NEW HIRES (Regular Status):</u>		
Michael Kanuszewski, Jr. Staff Attorney	Criminal Defense	3/02/2020
Katherine Havercamp Staff Accountant, Part-time	Finance	3/09/2020
Andrew Bonnell Staff Attorney	Public Defender	3/23/2020
Ericca Whitlow Public Health Nurse BSN	Health Department	3/30/2020
Brett Dobbins Road Patrol Deputy	Sheriff's Office	3/11/2020
Timothy Voss Dispatcher	Central Dispatch	3/17/2020
Jacob Richardson Road Patrol Deputy	Sheriff's Office	3/16/2020
<u>NEW HIRE (On-call/temporary):</u>		
Maddison Velasquez Temp. Legal Secretary	Public Defender	3/04/2020
Aaron Boxey Marine Officer	Marine Patrol	3/02/2020
Jesse Gibbs Concessions Clerk	Civic Arena	3/06/2020
William Reed Temp. CFO	Sheriff's Office, Jail	3/15/2020
<u>TRANSFER:</u>		
Jamie Martin TO: In Home Worker (PT) FROM: In Home Worker (On call)	Department on Aging Department on Aging	3/2/2020
Jessica Foss TO: IT Specialist FROM: Deputy Register	Information Systems Probate Court	3/2/2020
Kendall Misiak TO: Supervisor FROM: Seasonal Supervisor	Mosquito Control Mosquito Control	3/10/2020

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Nancy Cosens
TO: Deputy Acct Clerk I
FROM: Deputy Clerk
District Court
District Court
3/23/2020

Shantel Campfield
TO: RN Full-time
FROM: Temp RN
Family Planning
Family Planning
3/30/2020

SEPARATIONS:

Sabrina Klein
Zamboni Driver/Tm Leader
Civic Arena
3/02/2020

Tina Sinko
Public Health Nurse
Health Department
3/24/2020

Leonardo Carrasco
Temp. Animal Control Officer
Animal Control
3/09/2020

RETIREMENT:

Chancellor Smith
Dispatcher
Central Dispatch
3/13/2020

Personnel Department
March 12, 2020

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/2020)

WHEREAS, The Board of Commissioners wishes to explore the inclusion of a millage proposal for funding capital improvements, as well as ongoing maintenance and operations costs for the Bay County Animal Services Center; and

WHEREAS, an Architectural/Engineering/Planning review and recommendation must be completed prior to any millage language being considered by the Board for inclusion on the November Ballot, as such a review and recommendation would educate and inform the Commissioners as to the cost of necessary capital improvements, which would impact the number of mills to be assessed, as well as the length of any such millage proposal; and

WHEREAS, it has been estimated that any such review and recommendation would require, at a minimum, eight (8) to ten (10) weeks to complete from its start date; and

WHEREAS, time is of the essence to have such a review and recommendation completed as any proposed ballot measure would need to be approved by this Board after public hearing at the Board's July full committee meeting in order to have ballot language completed, certified and submitted to the County Clerk no less than 12 Tuesdays prior to the November general election date; and

WHEREAS, the Administrative Services Director has solicited quotes for such an architectural/engineering/planning review and recommendation and has received two proposals to date, with the highest estimate equaling approximately \$64,000 (not including a property survey, which would cost an estimated \$5,000-\$7,000) and is awaiting quotes/proposals from additional firms; and

WHEREAS, the Board has determined that, due to time constraints involved (including limited time prior to issuance of a ballot initiative and limited availability of qualified firms to prepare a report and recommendation within that time frame), the amount to retain the needed architectural/engineering firm falls under the "Emergency Purchase" Exemption of the Bay County Purchasing Policy and therefore the Administrative Services Director may retain the services of such a firm without the need to engage in the competitive sealed bidding process; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Administrative Services Director to retain an architectural/engineering firm, for an amount not to exceed \$70,000, to conduct a review and prepare a report including necessary building plans and estimated cost of capital improvements to the Animal Control Shelter in order to determine an estimated cost/amount to be included in a proposed ballot initiative, and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Corporation Counsel review and approval, with the understanding that said cost will be repaid to the general fund by any millage funds if said millage is approved as part of the capital costs of that ballot initiative; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Adm. Sery - Animal Services - Bldg Plans - Millage

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

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DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/14/2020)

WHEREAS, The specified agreement amends the 2019-2020 CPBC Agreement between Bay County and the Michigan Department of Community Health; and

WHEREAS, The Amendment incorporates the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued; and

WHEREAS, This Amendment reflects adjustments to funding levels as follows:

i-a. Allocation Changes – Existing Projects

Project Title	Current Amount	Amended Amount	New Project
Eat Safe Fish	66,829.00	22,800.00	89,629.00
Family Planning Services	106,876.00	10,000.00	116,876.00
Public Health Emergency Preparedness (PHEP) 10/1 - 6/30	92,228.00	9,096.00	101,324.00
ELPHS Private and Type III Water Supply	21,693.00	2,782.00	24,475.00
ELPHS Food	102,827.00	5,137.00	107,964.00
ELPHS MDHHS Other	97,851.00	119,158.00	217,009.00
ELPHS On-site Wastewater Treatment	76,915.00	3,865.00	80,780.00
TOTAL :	565,219.00	172,838.00	738,057.00

i-b. New Allocation – New Projects

Project Title	Current Amount	Amended Amount	New Project
COVID-19 Response	0.00	38,000.00	38,000.00
TOTAL :	0.00	38,000.00	38,000.00

ii. Budget Category changes

Project Title
Children's Special Hlth Care Services (CSHCS) Care Coordination
CSHCS Medicaid Outreach
EGLE On-site Wastewater Treatment
EGLE Private and Type III Water Supply
Food ELPHS
Sexually Transmitted Disease (STD-ELPHS)

WHEREAS, This anticipated Amendment reflects additional allocations and categorical changes in the above mentioned programs; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves Amendment # 4 to the 2019-2020 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement and authorizes the Chairman of the Board to execute and submit said Amendment on behalf of Bay County (Health Department); Be It Further

RESOLVED That budget adjustments related to this amendment, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Health Dept - Amendment to 2019-2020 CPBC Agreement

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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1200 Washington Avenue Bay City, Michigan 48708
 PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
 www.baycounty-mi.gov/Health

James A. Barcia
 Bay County Executive

Joel R. Strasz
 Public Health Officer

TO: Tom Herek, Chair, Ways and Means Committee
FROM: Joel R. Strasz, Health Officer
DATE: April 8, 2020
CC: James Barcia, Amber Johnson, Jan Histed, Kim Priessnitz, Melissa Maillette, Mark Pickell
RE: FUNDING ALLOCATIONS FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES RELATED TO COVID-19

BACKGROUND:

The specified agreement amends the 2019-2020 CPBC Agreement between Bay County and the Michigan Department of Community Health. The Amendment incorporates the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued.

FINANCIAL CONSIDERATIONS:

This Amendment reflects adjustments to funding levels as follows:

<u>PROGRAM TITLE</u>	<u>AMOUNT ALLOCATED</u>
PHEP COVID 19 Response	\$125,000

PLUS

i-a. Allocation Changes – Existing Projects

Project Title	Current Amount	Amended Amount	New Project
Eat Safe Fish	66,829.00	22,800.00	89,629.00
Family Planning Services	106,876.00	10,000.00	116,876.00
Public Health Emergency Preparedness (PHEP) 10/1 - 6/30	92,228.00	9,096.00	101,324.00
ELPHS Private and Type III Water Supply	21,693.00	2,782.00	24,475.00
ELPHS Food	102,827.00	5,137.00	107,964.00
ELPHS MDHHS Other	97,851.00	119,158.00	217,009.00
ELPHS On-site Wastewater Treatment	76,915.00	3,865.00	80,780.00
TOTAL :	565,219.00	172,838.00	738,057.00

i-b. New Allocation – New Projects

Project Title	Current Amount	Amended Amount	New Project
COVID-19 Response	0.00	38,000.00	38,000.00
TOTAL :	0.00	38,000.00	38,000.00

ii. Budget Category changes

Project Title
Children's Special Health Care Services (CSHCS) Care Coordination
CSHCS Medicaid Outreach
EGLE On-site Wastewater Treatment
EGLE Private and Type III Water Supply
Food ELPHS
Sexually Transmitted Disease (STD-ELPHS)

This anticipated Amendment reflects additional allocations and categorical changes in the above mentioned programs.

RECOMMENDATION

Upon favorable review by Corporation Counsel, the Health Department recommends Amendment #2 be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Amendment.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/14/2020)

WHEREAS, In the past, Bay County Department on Aging has participated in the Senior Project FRESH/Market Fresh program with Michigan Department of Health and Human Services Aging and Adult Services Agency to assist our homebound Bay County Seniors with the ability to purchase fresh fruit and vegetables from; and

WHEREAS, The Case Managers will assist client with filling out applications for the Senior Project FRESH/Market Fresh Program; and

WHEREAS, There is no financial cost to Bay County or Bay County Department on Aging; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Department on Aging's to submit the Memorandum of Understanding for the Senior Project Fresh/Market Fresh Program to Michigan Department of Health and Human Services Aging and Adult Services Agency; Be It Further

RESOLVED That, if approved by the State, the Chairman of the Board is authorized to execute all documentation required for this program following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

DOA - Senior Project FRESH/Market Fresh Program

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



**BAY COUNTY
DEPARTMENT ON AGING**

**James A. Barcia
County Executive**

Beth Eurich, LBSW
Director

euriche@baycounty.net

To: Mike Duranczyk, Board Chair

From: Beth Eurich, Department on Aging Director

Handwritten initials "BE" inside a circle, likely representing Beth Eurich.

Date: April 8, 2020

Cc: Jim Barcia, Amber Johnson, Jan Histed, Bob Redmond

RE: Request to submit letter for Memorandum of Understanding for the Senior Project FRESH/Market Fresh between Michigan Department of Health and Human Services Aging and Adult Services Agency and Bay County Department on Aging

BACKGROUND:

In the past, Bay County Department on Aging has participated in the Senior Project FRESH/Market Fresh program with Michigan Department of Health and Human Services Aging and Adult Services Agency to assist our homebound Bay County Seniors with the ability to purchase fresh fruit and vegetables from participating local farmers and farmers markets.

FINANCE and ECONOMICS:

The Case Managers will assist client with filling out applications for the Senior Project FRESH/Market Fresh Program. There is no financial cost to Bay County or Bay County Department on Aging.

RECOMMENDATION:

Upon favorable review by Corporate Council, Department on Aging recommends submitting the Memorandum of Understanding for the Senior Project Fresh/Market Fresh Program to Michigan Department of Health and Human Services Aging and Adult Services Agency and Bay County Department on Aging with any agreements relating to these contracts be signed by the Board Chair.

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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/14/2020)

WHEREAS, The Bay County Sheriff's Office is requesting renewal of the Bay City Public School Resource Officer Agreement, said agreement covering the beginning of the school year (2020) to the end of the school year (2021); and

WHEREAS, This service will be budgeted as a continuance of services budgeted as in years past; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Bay City Public School Resource Officer Agreement for the school year (2020) to the end of the school year (2021) and authorizes the Chairman of the Board to execute said Agreement(s) and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Sheriff - Bay City Public School Resource Officer Agreement - 2020-2021

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



Troy R. Cunningham

Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: April 8, 2020
TO: Thomas M. Herek, Chairman
Ways and Means Committee
FROM: Sheriff Troy R. Cunningham *TRC*
RE: Bay City Public School Contract FTY 2020-2021

BACKGROUND:

The Bay County Sheriff's Office is requesting to continue the contract, renewal for the Bay City Public School Resource Officer Agreement. The service agreement will be from the beginning of the school year (2020) to the end of the school year (2021)

ECONOMICS:

This service will be budgeted as a continuance of services budgeted as in years past.

RECOMMENDATION:

It is recommended that the Board approve entering into the agreement after the review of Finance and Corporation Counsel, and approve and make any and all necessary budget adjustments.

CC: Amber Davis-Johnson, Attorney - Corporation Counsel
Christopher D. Mausolf, Undersheriff
Jan Histed, Finance Director
Kim Priessnitz, Assistant Finance Officer
Deanne Berger, BOC

Is/W&M School Resource Officer Auburn Agree20-21

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/14/2020)

WHEREAS, The Bay County Sheriff's Office is requesting renewal of the Pinconning School Resource Officer Agreement, said agreement covering the beginning of the school year (2020) to the end of the school year (2021); and

WHEREAS, This service will be budgeted as a continuance of services budgeted as in years past; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Pinconning School Resource Officer Agreement for the school year (2020) to the end of the school year (2021) and authorizes the Chairman of the Board to execute said Agreement(s) and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Sheriff - Pinconning School Resource Officer Agreement - 2020-2021

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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Troy R. Cunningham
Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: April 8, 2020
TO: Thomas M. Herek, Chairman
Ways and Means Committee
FROM: Sheriff Troy R. Cunningham *TRC*
RE: Pinconning School Resource Officer Contract FTY 2020-2021

BACKGROUND:

The Bay County Sheriff's Office is requesting to continue the contract renewal for the Pinconning School Resource Officer Agreement. The services agreement will be from the beginning of the school year (2020) to the end of the school year (2021).

ECONOMICS:

This service will be budgeted as a continuance of services budgeted as in years past.

RECOMMENDATION: It is recommended that the Board approve entering into the agreement after the review of Finance and Corporation Counsel, and approve and make any and all necessary budget adjustments.

CC: Amber Davis-Johnson, Attorney - Corporation Counsel
Christopher D. Mausolf, Undersheriff
Jan Histed, Finance Director
Kim Priessnitz, Assistant Finance Officer
Deanne Berger, BOC

Is/W&M School Resource Officer Pinconning Agree20-21

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 14, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/14/2020)

WHEREAS, The Bay County Sheriff's Office is requesting renewal of the Bangor Township and Bangor School Resource Officer Agreement, said agreement covering the beginning of the school year (2020) to the end of the school year (2021); and

WHEREAS, This service will be budgeted as a continuance of services budgeted as in years past; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Bangor Township and Bangor School Resource Officer Agreement(s) for the school year (2020) to the end of the school year (2021) and authorizes the Chairman of the Board to execute said Agreement(s) and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Sheriff - Bangor Township and Bangor School Resource Officer Agreement - 2020-2021

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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Troy R. Cunningham
Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: April 8, 2020
TO: Thomas M. Herek, Chairman
Ways and Means Committee
FROM: Sheriff Troy R. Cunningham *TRC*
RE: Bangor Township and Bangor School Resource Officer Contract
FTY 2020-2021

BACKGROUND:

The Bay County Sheriff's Office is requesting to continue the contract renewal for the Bangor Township and Bangor School Resource Officer Agreement. The services agreement will be from the beginning of the school year (2020) to the end of the school year (2021).

ECONOMICS:

This service will be budgeted as a continuance of services budgeted as in years past.

RECOMMENDATION: It is recommended that the Board approve entering into the agreement after the review of Finance and Corporation Counsel, and approve and make any and all necessary budget adjustments.

CC: Amber Davis-Johnson, Attorney - Corporation Counsel
Christopher D. Mausolf, Undersheriff
Jan Histed, Finance Director
Kim Priessnitz, Assistant Finance Officer
Deanne Berger, BOC

Is/W&M School Resource Officer& Bangor Twp Agree20-21