

WAYS AND MEANS COMMITTEE

AGENDA

TUESDAY, MARCH 3, 2020

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- 1- 5 III MINUTES (2/4/2020)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
 - A. Commissioner Michael E. Lutz - Animal Services & Adoption Center Millage Question - Placement on Ballot
 - 6- 7 B. 18th Circuit Court Administrator - Grant Application to Bay Area Community Foundation **(Seeking authorization to make application for up to \$5,000 grant; authorization for Board Chair to sign application documents; approval of required budget adjustments - proposed resolution attached)**
 - 8-25 C. Probate Court Deputy Court Administrator - DHHS Child Parent Legal Representation (CPLR) Grant Award **(Seeking acceptance of grant award; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**
 - 26-27 D. Bay County Sheriff - Charitable Fund Set-Up - 501(c)(3) - Friends of Bay County Sheriff's Office **(Seeking authorization to establish Charitable Fund 501(c)(3) for "Friends of Bay County Sheriff's Office"; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**
 - 28-29 E. Drain Commissioner - Hoppler Creek Drain **(Seeking approval of Agreement with Drain Commissioner; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)**
 - F. Personnel Director
 - 30-33 1. Vacancy in Public Defender's Office **(Seeking authorization to post/ fill-proposed resolution attached)**
 - 34-37 2. Delta College Fitness & Recreation Center Agreement **(Seeking approval of Agreement; authorization for Board Chair to sign - proposed resolution attached)**

- G. Director of Administrative Services
- 38-39 1. Canine Trainer (Seeking approval to enter into contract with a certified canine trainer; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)
- 40-41 2. Establishment of "Friend of Bay County Animal Services" as a 501(c)(3) (Seeking authorization to establish Charitable Fund 501(c)(3) for "Friends of Bay County Animal Services"; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)
- 42-43 3. Veterans Affairs Department Artwork Donation (Seeking acceptance of recently received artwork (3 pieces) for display in Department of Veterans Affairs - proposed resolution attached)
- 44 H. PAYABLES (Proposed resolution attached)
- I. Finance Officer
- 45 1. Analysis of General Fund Equity 2020 (Receive)
- 46 2. Update - Executive Directive #2007-11 (Receive)
- 47-48 3. MSU Extension Agreement (Seeking approval of annual Agreement for Extension Services; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)

VI REFERRALS

VII UNFINISHED BUSINESS

VIII NEW BUSINESS

IX CLOSED SESSION (when requested)

X MISCELLANEOUS

XI ANNOUNCEMENTS

XII ADJOURNMENT

PLEASE NOTE:

THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

**WAYS AND MEANS COMMITTEE
MINUTES**

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, FEBRUARY 4, 2020, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR HEREK AT 4:00 P.M.

ROLL CALL:

MOTION NO.

COMMISSIONERS PRESENT:	1	2	3	4	5	6	7	8	9	10	11	12
THOMAS M. HEREK, CHAIRMAN P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
MICHAEL E. LUTZ, V.CHRMN. P	Y	S/Y	S/Y	S/Y	Y	Y	M/Y	M/Y	Y	S/Y	Y	Y
ERNIE KRYGIER P	M/Y	M/Y	Y	M/Y	Y	Y	S/Y	Y	M/Y	Y	M/Y	Y
VAUGHN J. BEGICK P	Y	Y	Y	Y	Y	S/Y	Y	S/Y	Y	Y	S/Y	Y
KIM COONAN	E	X	C	U	S	E	D					
TOM RYDER P	Y	Y	Y	Y	M/Y	Y	Y	Y	Y	Y	Y	M/Y
MICHAEL J. DURANCZYK, EX OFFICIO P	S/Y	Y	M/Y	Y	S/Y	M/Y	Y	Y	S/Y	M/Y	Y	S/Y

MOTION NO.

COMMISSIONERS PRESENT:	13	14	15	16	17	18	19	20	21	22	23	24
THOMAS M. HEREK, CHAIRMAN	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
MICHAEL E. LUTZ, V.CHRMN.	Y	Y	S/Y	M/Y	Y	Y	M/Y	MY	S/Y	Y	Y	Y
ERNIE KRYGIER	M/Y	Y	Y	S/Y	Y	M/Y	Y	Y	M/Y	Y	S/Y	M/Y
VAUGHN J. BEGICK	Y	S/Y	Y	Y	Y	Y	S/Y	Y	Y	S/Y	Y	Y
KIM COONAN	E	X	C	U	S	E	D					
TOM RYDER	S/Y	Y	M/Y	Y	M/Y	Y	Y	Y	Y	M/Y	Y	S/Y
MICHAEL J. DURANCZYK, EX OFFICIO	Y	M/Y	Y	Y	S/Y	S/Y	Y	S/Y	Y	Y	M/Y	Y

MOTION NO.

COMMISSIONERS PRESENT:	25	26	27	28	29	30	31	32	33	34	35	36
THOMAS M. HEREK, CHAIRMAN												
MICHAEL E. LUTZ, V.CHRMN.												
ERNIE KRYGIER												
VAUGHN J. BEGICK												
KIM COONAN												
TOM RYDER												
MICHAEL J. DURANCZYK, EX OFFICIO												

OTHERS PRESENT: J.BARCIA, C.GIGNAC, A.DAVIS-JOHNSON, J.HISTED, T.JERRY, J.STRASZ, M.MCCRARY, C.BRANDT, R.BRANDT, B.KRAUSE, C.IZWORSKI, L.LOGAR, J.COPPENS, J.HALL, N.PAIGE (BCTV), D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

- / -

**WAYS AND MEANS COMMITTEE
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MOTION NO. _____

NOTE: In addition to these typed minutes, this Committee meeting was also video taped and those tapes are available for review in the Executive's Office or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.

- 1** **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE JANUARY 7, 2020 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called with no one expressing a desire to address the Committee.

NOTE: Item A under Petitions and Communications was withdrawn by the Bay County Executive at this time.

- 2** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE GRANT APPLICATION FTY 2020 - SRP P.A. 416 - CONTRACT ADJUSTMENT REQUEST (SHERIFF).**
- 3** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE 2020 MARINE SAFETY PROGRAM (SHERIFF).**
- 4** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE 2020 BAY COUNTY REMONUMENTATION PLAN (DRAIN OFFICE - REMONUMENTATION PROGRAM).**
- 5** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE QUIT CLAIM DEED FOR 1791 N. KNIGHT ROAD, ESSEXVILLE, MI (DWS).**
- 6** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED IMPROVEMENTS TO THE BAY COUNTY FAIR GROUNDS BY THE FAIR BOARD (FAIR BOARD).**

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MOTION NO.

7 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE HVAC PURCHASE FOR 9-1-1 CENTRAL DISPATCH (9-1-1).

8 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PUBLIC SAFETY INTERGOVERNMENTAL AGREEMENT WITH SANILAC COUNTY (9-1-1 CENTRAL DISPATCH).

Chris Izworski, 9-1-1 Central Dispatch Director, was asked about a recent 9-1-1 outage and he indicated that this occurred across the state and lasted from 2 a.m. to 6 a.m. Many counties were without service. Fortunately Bay County suffered no problems during the outage. Efforts are underway to determine what caused the outage.

9 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE ST. PATRICK'S DAY PARADE HOSPITALITY TENT ON BAY COUNTY PROPERTY (RECREATION AND FACILITIES).

10 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PINCONNING PARK IMPROVEMENTS - BATHHOUSE - PROJECT AGREEMENT (RECREATION AND FACILITIES).

11 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE BAY ARENAC INTERMEDIATE SCHOOL DISTRICT CONTRACT (ADMINISTRATIVE SERVICES - ANIMAL SERVICES).

12 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE 2020 DOG AND CAT ADOPTION EVENTS TO INCLUDE REDUCTION OF ADOPTION FEES FOR DOGS (\$25) AND CATS (\$15) ADMINISTRATIVE SERVICES - ANIMAL SERVICES)

13 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF RESOLUTION OF INTENT TO CREATE BROWNFIELD REDEVELOPMENT AUTHORITY (BRA) AND HOLD PUBLIC HEARING (ENVIRONMENTAL AFFAIRS AND COMMUNITY DEVELOPMENT).

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MOTION NO.

- 14 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE FETCH GIS AGREEMENT WITH AMALGAM LLC. (MOSQUITO CONTROL).**
- 15 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE CONTROL MATERIAL BIDS (MOSQUITO CONTROL).**
- 16 **MOVED, SUPPORTED AND CARRIED TO APPROVE THE RECOMMENDED LIGHT TRAP CONTRACTS WITH 11 BAY COUNTY RESIDENTS (MOSQUITO CONTROL).**
- 17 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE TIRE SHREDDING AGREEMENT WITH ENVIRONMENTAL RUBBER RECYCLING (MOSQUITO CONTROL).**

Touched upon were mosquito control issues, i.e. equine encephalitis, eee, which will be discussed at an upcoming conference. This is not a big problem in our area, however, West Nile Virus is the biggest concern in Bay County. Preventative measures are key to avoiding West Nile Virus and Mosquito Control will given a presentation on this issue at a future Board meeting. When asked, Rebecca Brandt, Mosquito Control Manager, advised that Fraser Township will be a site for tire drop off - date as yet unknown.

- 18 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF ACCEPTANCE OF CONTINUATION OF LOCAL PUBLIC HEALTH OPIOID GRANT FUNDING (HEALTH DEPT).**
- 19 **MOVED, SUPPORTED AND CARRIED TO APPROVE THE TRAVEL REQUEST OF THE EMERGENCY PREPAREDNESS & HEALTH EDUCATION DIVISION MANAGER FOR 2020 PREPAREDNESS SUMMIT IN DALLAS, TEXAS AT NO DIRECT COST TO BAY COUNTY FOR (HEALTH DEPT.).**
- 20 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PAYABLES (GENERAL) RESOLUTION (FINANCE DEPT.).**

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MOTION NO.

- 21 **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE ANALYSIS OF GENERAL FUND EQUITY 2019 (FINANCE DEPT.).**
- 22 **MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE DEPT.).**
- 23 **MOVED, SUPPORTED AND CARRIED TO REFER THE REQUEST FOR BOARD APPROVAL OF THE CONTRACT WITH JOAQUIN GUERRERO FOR DOG TRAINING PROGRAM OVERSIGHT BACK TO ADMINISTRATION (ADMINISTRATIVE SERVICES).**

Commissioner Begick advised that at the May 14th Lions Club meeting important topics of discussion will be opioids and suicide. This event will be held at Lumber Barons. He invited the Commissioners to attend.

- 24 **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:15 P.M.).**

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**



18th JUDICIAL CIRCUIT COURT
74th JUDICIAL DISTRICT COURT

1230 Washington Avenue
Bay City, Michigan 48708-0010

KIM B. MEAD
Court Administrator

Phone: (989) 895-4266
Fax: (989) 895-4099
meadk@baycounty.net

February 24, 2020

Thomas M. Herek, Chair
Ways and Means Committee
Bay County Commissioners
515 Center Avenue
Bay City, Michigan 48708

Commissioner Herek:

The 18th Circuit Adult Drug Treatment Court asks the committee for authorization to allow the Court to submit a grant application to Bay Area Community Foundation. Should the grant be awarded, the funds would be used to help participants become productive members of society. The goal is to help them acquire life skills allowing them more employment opportunities as they maintain a drug-free future.

The monies would primarily be used to pay fees, tuition, supplies, etc. related to education opportunities at agencies such as Bay Arenac Intermediate School District Center. Funds cannot be applied to universities such as Delta or SVSU as those are considered scholarships and have different requirements.

The request is for up to \$5,000 and the grant requires no match.

I ask your consideration for recommendation to the Board of Commissioners to allow submission of this application, and furthermore, to authorize the Board Chair to sign the application once it is completed. Signature of the application only supports the request; it does not commit the County. A formal request for funding will be submitted during the County's budget process and any awards will be presented for authorization upon receipt of notice.

Sincerely,

Kim Brian Mead
Administrator

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 10, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/2020)

WHEREAS, The 18th Circuit Adult Drug Treatment Court is requesting authorization to allow the Court to submit a grant application to Bay Area Community Foundation to be used to help participants become productive members of society; and

WHEREAS, The goal is to help participants acquire life skills allowing them more employment opportunities as they maintain a drug-free future; and

WHEREAS, The grant funds would primarily be used to pay fees, tuition, supplies, etc. related to education opportunities at agencies such as Bay Arenac Intermediate School District Center; and

WHEREAS, Grant funds cannot be applied to universities such as Delta or SVSU as those are considered scholarships and have different requirements; and

WHEREAS, The grant funding request is for up to \$5,000 with no grant match required; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes submission of the Bay Area Community Foundation grant application and authorizes the Board Chair to sign the application documents on behalf of Bay County (18th Circuit Court) following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Drug Treatment Court - Bay Area Community Foundation Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



**BAY COUNTY PROBATE COURT
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION**

1230 Washington Ave., Suite 715
Bay City, Michigan 48708-5737

JAN A. MINER
Judge of Probate & Juvenile Court

Estates Division (989) 895-4205
Juvenile Division (989) 895-4206
FAX (989) 895-4194
TDD (989) 895-2059

February 4, 2020

Thomas M. Herek, Chair
Ways & Means Committee
515 Center Avenue
Bay City, Michigan 48708

Commissioner Herek;

The Department of Health and Human Services (DHHS) has awarded the Family Division of the Circuit Court with the Child Parent Legal Representation (CPLR) grant for fiscal year 2020. The CPLR grant has been awarded with the intent of increasing the quality of legal representation provided to the children and families currently under the jurisdiction of the court through dependent neglect proceedings.

The allocated funds totaling **\$69,678.00** will be dispersed monthly to the court for reimbursable expenses of court appointed attorneys. Eligible legal representation costs for reimbursement are as follows:

1. Increase in contractual or hourly wages for adequate compensation of court appointed attorneys
2. Educational training and conference expenses for court appointed attorneys,
3. Travel and mileage reimbursement for court appointed attorneys
4. Compensation for assistance with collateral legal issues, i.e. housing, custody, public benefits, etc.

Attached for your review you will find the grant application and award letter for the CPLR grant.

I ask your consideration and recommendation to the Board of Commissioners to accept and authorize the Board Chair to sign the CLPR grant contract.

Sincerely,


Britney E. Mlostek
Deputy Court Administrator

UNIFORM GRANT APPLICATION/PROPOSAL PROCESSING FORM

Section 1: General Information

Date Prepared: 1/24/2020

Grant Start Date: 01/01/20

Grant End Date: 09/30/20

Grant Amount: \$69,678.00

Resolution# App: Resolution# Contract:

- Grant Type: [] Competitive (award on the basis of competitions among eligible grantees)
[x] Entitlement (a set of money or an amount determined under a formula grant)
[] Continuation (continued funding for existing grant from funding agency)

If continuation of an existing grant, Munis Org# Will a new Org be necessary? []

Funding Source: [x] Federal [] State [] Foundation [] Corporate

If Federal Grant, CFDA#: Funding Agency: MDHHS

Official Grant Title: CPLR Grant Funding Agency Contact: Kelly Wagner

Does this grant include pass-through dollars? YES X NO If YES, amount:

Does this grant require matching funds? YES X NO

If YES, amount: If YES, Type: [] Cash [] In-Kind

If In-Kind, how will the matching funds be tracked? N/A

Section 2: Grant Description

Briefly summarize the overall purpose/objective of the grant and indicate how this grant will contribute to the needs and goals of the County. (Not Grant Activities) The purpose of this grant is to enhance the services provided to our dependent neglect families through the support of the attorney's assigned to represent them. These grant funds will allow Bay County to fund our dependent neglect attorney's at a more comparative level to the state wide average.

Briefly list the grant program activities (what is going to be done with the grant funds): The grant funds will be used to increase the hourly wage of our dependent neglect families encouraging more participation in representation from the legal community here in Bay County.

Please provide a brief explanation of pertinent budget items that will be funded through this grant. (indicate if funds will be used for new/old staff positions, contracted services, travel, material/supplies, equipment/furniture, facilities, and other applicable items.) These grant funds can and will be used for an increase in hourly wages, travel/mileage to and from long distance placements, education & training required or deemed appropriate to keep our attorney's equipt to deal with the diverse issues that present themselves in these cases.

Will the grant activities be continued after the end of the grant period? If yes, how?

Additional funding to our attorney's will continue as long as this grant remains available to Bay County.

Section 3: Grant Application Review /Approval

**Your signature indicates a full understanding of the program information provided and intent to implement the project according to all program guidelines, assurances and certifications.

Department Head: Britney T. Mlostek Date: 1/24/2020

Approved as to financial review only:

Finance Officer: Date:

Chair Board of Commissioners: Date:

Approval as to legal form only:

Corporation Counsel: Date:

REFERENCE POLICY NUMBER 242

Title IV-E Child and Parent Legal Representation Grant

In September 2019, the Department of Health and Human Services and the State Court Administrative Office announced a child and parent legal representation grant program for counties to receive additional funds to support high quality legal representation in child protective proceedings. The grant gives counties the opportunities to propose innovative strategies that will enable lawyers to better serve families. On September 20, 2019, a webinar was held to outline the program, the logistics of applying for a grant, and the essential attributes of high quality legal representation. Below are specific ideas for potential ways in which counties could leverage grant funds to deliver high quality legal representation. This list is certainly not exhaustive, nor is it intended to be a recommendation for what counties should do. Rather, it is a starting point for local conversations.

- Change payment structures to adequately compensate children and parents' lawyers in exchange for higher standards of practice. Incorporate standards of practice into the contract. Standards should address topics like requiring attorneys to receive high quality training both before and after receiving appointments, incentivizing attorneys to engage in out of court advocacy and to handle collateral legal issues, and mandating that attorneys spend time outside of court with clients.
- Hire social workers and parent partners to support children and parents' lawyers.
- Contract with non-profit or a public defender's office to provide institutional legal representation for parents.
- Contract with legal services office to handle collateral legal issues (housing, custody, public benefits, immigration, etc.) both before and after a petition has been filed.
- Work with an existing entity such as MAACS to coordinate the roster for appointed counsel, handle trainings, and ensure that attorneys are meeting the required standards of practice.
- Provide additional compensation for attorneys who undergo specialized training or certification in child welfare law (like the National Association of Counsel for Children Child Welfare Law Specialist Certification).
- Work with a local law school to create a law clinic to represent children and parents in child welfare cases, both at the trial and appellate levels.

Dec 02, 2019

Britney T. Mlostek,
County of Bay - 18th Circuit Court, Family Division
1230 Washington Ave
Bay City, MI 48708 5756

Dear Britney T. Mlostek:

Your FY 2020 CPLR-2020 - Child and Parent Legal Representation - 2020 allocation is \$69678.00. This allocation is based on anticipated FY 2020 Appropriations for Michigan Department of Health and Human Services (MDHHS) and is subject to the availability of funds, MDHHS's anticipated Appropriation Act for FY 2020, MDHHS approval, and State Administrative Board approval.

Please complete the application, including the work plan and budget, and submit it through MI E-Grants within **two weeks**. Once the application is complete, please have your Authorized Official submit it. This will facilitate timely processing of your agreement. If you are not able to submit your application within this time period, please contact your Program Manager and a Grants Section team member.

The allocation must be budgeted and expended consistent with the requirements contained in your agreement.

If you have questions on how to submit your application, please contact a Grants Section team member at 517-335-3359 or MDHHS-EGrAMS-HELP@michigan.gov.

Next Steps

The next steps in the MI E-Grants system for completing your work plan and budget and submitting your application for MDHHS approval are as follows:

1. The person assigned as the Project Director in your agency will give each user in your agency access to the CPLR-2020 - Child and Parent Legal Representation - 2020 agreement in MI E-Grants.
2. Using Internet Explorer, access MI E-Grants at <http://egramms-mi.com/mdhhs>. For your convenience, you can access the "Grantee: Standard Agreement Instructions" material on the home page before you login by clicking "About EGrAMS" and downloading the PDF.
3. Login to the MI E-Grants system.

11-

4. Access the application using the drop-down menus "Grantee>Grant Application>Enter Grant Application" and click on "Go."
5. Select the CPLR-2020 - Child and Parent Legal Representation - 2020 program and click the "Go" button.
6. Select the hyperlink titled "Your Agency Name."
7. Complete the face sheet, including the fiscal month, day, and contact information. Click the "Save" button before advancing to the next screen(s).
8. When completing the application tabs, it is highly recommended that you use the "Copy" button to initially populate the data and modify the information to reflect the current-year work plan and budget.
9. When the application has been entered, validated, and is error-free, it is ready for submission by the Authorized Official. Use the drop-down menus "Grantee>Grant Application>Grant Application Preview" and click the "Go" button. Select the hyperlink titled "Your Agency Name." To submit the application to MDHHS, click on the "Submit" button on the grant application preview screen.

Additional Documents

A blank version of the FY 2020 Agreement Boilerplate is available on the MI E-Grants home page. To access this document, before you login to MI E-Grants, click "Public Health Adminstraton," located under the "Current Grants" header. Select the hyperlink for the FY 2020 agreement and click on the "Documents" tab to access the documents.

Technical Assistance

Technical assistance to complete the work plan and budget is available through a Grants Section team member.

Thank you for your cooperation and support. Please contact a Grants Section team member if you have any questions.

Sincerely,

Laura A. Geist

Grants Section Manager
Michigan Department of Health and Human Services

Child and Parent Legal Representation - 2020

Facesheet

FOR OFFICE USE ONLY:	Version # _____	APP # 728342
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1. Demographic Information

- a. Demographic Information Name County of Bay - 18th Circuit Court, Family Division
- b. Organizational Unit
- c. Address 1230 Washington Ave
- d. Address 2
- e. City Bay City State MI Zip 48708-5756
- f. Federal ID Number 38-6004837 Reference No. 072781412
- g. Demographic Information fiscal year (beginning month and day) January-01
- h. Agency Type
- Private, Non-Profit Public

1. Select the appropriate radio button to indicate the agency method of accounting.

- Accrual
 Cash
 Modified Accrual

2. Is your agency currently registered in the 211 database? Yes No

2. Program / Service Information

- a. Program / Service Information Name Child and Parent Legal Representation - 2020
- b. Is implementing agency same as Demographic Information Yes No
- c. Implementing Agency Name
- d. Project Start Date Jan-01-2020 End Date Sep-30-2020
- e. Amount of Funds Allocated \$69,678.00 Project Cost \$200,000.00

FOR OFFICE USE ONLY: Version # _____

APP # 728342

3. Certification / Contacts Information

a. Project Director

Name Britney Mlostek
Title Administrator
Mailing Address 1230 Washington Avenue
City Bay City State MI Zip 48708
Telephone (989) 895-4216 Fax (989) 895-4194
E-mail Address reedb@baycounty.net

b. Project Director

Name Lori Fisher
Title Admin Assistant
Mailing Address 1230 Washington Ave.
City Bay City State MI Zip 48708
Telephone (989) 895-4024 Fax (989) 895-4194
E-mail Address fisherl@baycounty.net

c. Authorized Official

Name Jan Miner
Title Circuit Court Judge
Mailing Address 1230 Washington Avenue
City Bay City State MI Zip 48708
Telephone (989) 895-4216 Fax
E-mail Address minerj@baycounty.net

d. Financial Officer

Name Jan Histed
Title Financial Officer
Mailing Address 515 Center Avenue
City Bay City State MI Zip 48708
Telephone (989) 895-4030 Fax
E-mail Address histedj@baycounty.net

Certifications

FOR OFFICE USE ONLY:

Version # _____

APP # 728342

4. Assurances and Certifications

A. SPECIAL CERTIFICATIONS

- a By checking this box, the individual or officer certifies that he or she is authorized to approve this grant application for submission to the Department of Health and Human Services on behalf of the responsible governing board, official or Contractor.

- b By checking this box, the individual or officer certifies that he or she is authorized to sign the agreement on behalf of the responsible governing board, official or Contractor.

Narrative

FOR OFFICE USE ONLY:

Version # _____

APP # 728342

5. Program Synopsis

In Bay County, our legal representatives put their heart and soul into providing the best service they can to our dependent neglect children and families while being significantly underfunded in comparison to most counties across the State of Michigan. It is our hope that the Bay County Commissioners will consider our proposal to increase the hourly rate of our dependent neglect attorney's when they see the State of Michigan is stepping forward to do their part as well, through the awarded grant funds to our county.

Our local attorney's are already required to maintain a certain level of education and awareness when it comes to being versed in this field of practice. We hope to further all parties perception of fairness and increase the parties' participation in both the courtroom & the home, through solid legal representation. Receiving this grant money would allow Bay County to expand its team of legal representatives & enhance the communication between parties by building their awareness of the courts diligence to protect both their rights and the rights of their children. Our community and its prospering families is this courts number one priority. With proper and ethical legal representation, boosted advocacy and balanced caseloads for our attorney's we can continue to further our courts mission to reconnect and reunify our families who have come under the jurisdiction of the family division in Bay County.

Bay County plans to use the grant money for reimbursement of mileage to our title IV-E legal representatives when traveling for purposes deemed necessary to support their client in their dependent neglect case. We will also utilize the money for continuing education, conference fees & expenses as well as training's that will make our legal team more equip to deal with the varying level of cases they will represent. In addition to mileage & continuing education reimbursement, we plan to compensate our legal representatives for additional work they may do for their clients outside the scope of their dependent neglect cases, i.e. assistance with paternity revocation, custody case support, divorce proceedings etc. This work does not consume a large portion of their time but they assist their clients with many legal matters throughout the length of their dependent neglect cases.

6. Program Target Area

Counties project will serve (check all that apply):

- | | | |
|------------------------------------|-----------------------------------|---|
| <input type="checkbox"/> Alcona | <input type="checkbox"/> Alger | <input type="checkbox"/> Allegan |
| <input type="checkbox"/> Alpena | <input type="checkbox"/> Antrim | <input type="checkbox"/> Arenac |
| <input type="checkbox"/> Baraga | <input type="checkbox"/> Barry | <input checked="" type="checkbox"/> Bay |
| <input type="checkbox"/> Benzle | <input type="checkbox"/> Berrien | <input type="checkbox"/> Branch |
| <input type="checkbox"/> Calhoun | <input type="checkbox"/> Cass | <input type="checkbox"/> Charlevoix |
| <input type="checkbox"/> Cheboygan | <input type="checkbox"/> Chippewa | <input type="checkbox"/> Clare |
| <input type="checkbox"/> Clinton | <input type="checkbox"/> Crawford | <input type="checkbox"/> Delta |
| <input type="checkbox"/> Dickinson | <input type="checkbox"/> Eaton | <input type="checkbox"/> Emmet |
| <input type="checkbox"/> Genesee | <input type="checkbox"/> Gladwin | <input type="checkbox"/> Gogebic |

<input type="checkbox"/> Ionia	<input type="checkbox"/> Iosco	<input type="checkbox"/> Iron
<input type="checkbox"/> Isabella	<input type="checkbox"/> Jackson	<input type="checkbox"/> Kalamazoo
<input type="checkbox"/> Kalkaska	<input type="checkbox"/> Kent	<input type="checkbox"/> Keweenaw
<input type="checkbox"/> Lake	<input type="checkbox"/> Lapeer	<input type="checkbox"/> Leelanau
<input type="checkbox"/> Lenawee	<input type="checkbox"/> Livingston	<input type="checkbox"/> Luce
<input type="checkbox"/> Mackinac	<input type="checkbox"/> Macomb	<input type="checkbox"/> Manistee
<input type="checkbox"/> Marquette	<input type="checkbox"/> Mason	<input type="checkbox"/> Mecosta
<input type="checkbox"/> Menominee	<input type="checkbox"/> Midland	<input type="checkbox"/> Missaukee
<input type="checkbox"/> Monroe	<input type="checkbox"/> Montcalm	<input type="checkbox"/> Montmorency
<input type="checkbox"/> Muskegon	<input type="checkbox"/> Newaygo	<input type="checkbox"/> Oakland
<input type="checkbox"/> Oceana	<input type="checkbox"/> Ogemaw	<input type="checkbox"/> Ontonagon
<input type="checkbox"/> Osceola	<input type="checkbox"/> Oscoda	<input type="checkbox"/> Otsego
<input type="checkbox"/> Ottawa	<input type="checkbox"/> Presque Isle	<input type="checkbox"/> Roscommon
<input type="checkbox"/> Saginaw	<input type="checkbox"/> St. Clair	<input type="checkbox"/> St. Joseph
<input type="checkbox"/> Sanilac	<input type="checkbox"/> Schoolcraft	<input type="checkbox"/> Shiawassee
<input type="checkbox"/> Tuscola	<input type="checkbox"/> Van Buren	<input type="checkbox"/> Washtenaw
<input type="checkbox"/> Wayne	<input type="checkbox"/> Wexford	<input type="checkbox"/> Out Wayne

Work Plan

FOR OFFICE USE ONLY:

Version # _____

APP # _____

7. Workplan

Objective :

Bay County plans to use the grant money for reimbursement of mileage to our title IV-E legal representatives when traveling for purposes deemed necessary to support their client in their dependent neglect case. We will also utilize the money for continuing education, conference fees & expenses as well as training that will make our legal team more equip to deal with the varying level of cases they will represent. In addition to mileage & continuing education reimbursement, we plan to compensate our legal representatives for additional work they may do for their clients outside the scope of their dependent neglect cases, i.e. assistance with paternity revocation, custody case support, divorce proceedings etc. This work does not consume a large portion of their time but they assist their clients with many legal matters throughout the length of their dependent neglect cases.

Activity :

Travel

Responsible Staff :

Court Appointed Attorneys

Date Range :

01/01/2020 - 09/30/2020

Expected Outcome :

That our court appointed attorney's can enhance the level of representation in each dependent neglect case and provide an opportunity for positive change and growth within the assigned case.

Measurement :

Bay County will measure the success of the newly implemented standards at the review hearings for each case. The Family Judge will make a determination as to whether or not the additional services being provided by the court appointed attorney's are providing positive change in each case and whether we should continue the initial goals set, change them or increase the time spent on that case.

Activity :

Education

Responsible Staff :

Court Appointed Attorneys

Date Range :

01/01/2020 - 09/30/2020

Expected Outcome :

Measurement :

Bay County will measure the success of the newly implemented standards at the review hearings for each case. The Family Judge will make a determination as to whether or not the additional services being provided by the court appointed attorney's are providing positive change in each case and whether we should continue the initial goals set, change them or increase the time spent on that case.

Activity :

Legal Assistance

Responsible Staff :

Court Appointed Attorneys

Date Range :

01/01/2020 - 09/30/2020

Expected Outcome :

Measurement :

Bay County will measure the success of the newly implemented standards at the review hearings for each case. The Family Judge will make a determination as to whether or not the additional services being provided by the court appointed attorneys are providing positive change in each case and whether we should continue the initial goals set, change them or increase the time spent on that case.

Budget Detail for Child and Parent Legal Representation - 2020
 Agency: County of Bay - 18th Circuit Court, Family Division
 Application: Child and Parent Legal Representation - 2020

2/3/2020

Budget

FOR OFFICE USE ONLY:							Version # _____	APP # 728342
Line Item	Qty	Rate	Units	UOM	Total	Amou		
DIRECT EXPENSES								
Program Expenses								
1								
Salary & Wages								
2								
Fringe Benefits								
3								
Travel								
4								
Supplies & Materials								
5								
Contractual								
6								
Equipment								
7								
Other Expense								
	0.0000	0.000	0.000		188,648.00	188,648.		
Legal Fees								
	0.0000	0.000	0.000		3,000.00	3,000.		
Training/Conference								
	0.0000	0.000	0.000		8,352.00	8,352.		
Mileage, Lodging, Meals								
Total for Other Expense								200,000.
Total Program Expenses								200,000.
TOTAL DIRECT EXPENSES								200,000.
INDIRECT EXPENSES								
Indirect Costs								
1								
Indirect Costs								
Total Indirect Costs							0.00	0.
TOTAL INDIRECT EXPENSES							0.00	0.

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Budget Detail for Child and Parent Legal Representation - 2020
 Agency: County of Bay - 18th Circuit Court, Family Division
 Application: Child and Parent Legal Representation - 2020

2/3/202

Line Item	Qty	Rate	Units	UOM	Total	Amou
TOTAL EXPENDITURES					200,000.00	200,000.

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Category	Total	Amount	Narrative
DIRECT EXPENSES			
Program Expenses			
1 Salary & Wages	0.00	0.00	
2 Fringe Benefits	0.00	0.00	
3 Travel	0.00	0.00	
4 Supplies & Materials	0.00	0.00	
5 Contractual	0.00	0.00	
6 Equipment	0.00	0.00	
7 Other Expense	200,000.00	200,000.00	
Total Program Expenses	200,000.00	200,000.00	
TOTAL DIRECT EXPENSES	200,000.00	200,000.00	
INDIRECT EXPENSES			
Indirect Costs			
1 Indirect Costs	0.00	0.00	
Total Indirect Costs	0.00	0.00	
TOTAL INDIRECT EXPENSES	0.00	0.00	
TOTAL EXPENDITURES	200,000.00	200,000.00	

Source of Funds	Category	Total	Amount	Cash	Inkind	Narrative
1 Source of Funds	Fees and Collections	0.00	0.00	0.00	0.00	
	State Agreement	69,678.00	69,678.00	0.00	0.00	
	Local	130,322.00	0.00	130,322.00	0.00	

1221

Budget Summary for Child and Parent Legal Representation - 2020
 Agency: County of Bay - 18th Circuit Court, Family Division
 Application: Child and Parent Legal Representation - 2020

2/3/202

Federal	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Total Source of Funds	200,000.00	69,678.00	130,322.00	0.00
Totals	200,000.00	69,678.00	130,322.00	0.00

Miscellaneous

FOR OFFICE USE ONLY:	Version # _____	APP # 728342
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11. Supporting documentation, if required

Attachment Title	Attachment

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 10, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/2020)

WHEREAS, The Department of Health and Human Services (DHHS) has awarded the Family Division of the Circuit Court with the Child Parent Legal Representation (CPLR) grant for fiscal year 2020; and

WHEREAS, The CPLR grant has been awarded with the intent of increasing the quality of legal representation provided to the children and families currently under the jurisdiction of the court through dependent neglect proceedings; and

WHEREAS, The allocated funds totaling \$69,678.00 will be dispersed monthly to the court for reimbursable expenses of court appointed attorneys. Eligible legal representation costs for reimbursement are as follows:

1. Increase in contractual or hourly wages for adequate compensation of court appointed attorneys
2. Educational training and conference expenses for court appointed attorneys,
3. Travel and mileage reimbursement for court appointed attorneys
4. Compensation for assistance with collateral legal issues, i.e. housing, custody, public benefits, etc.

RESOLVED That the Bay County Board of Commissioners accepts the CPLR Grant on behalf of Bay County (Probate Court) and authorizes the Chairman of the Board to execute the CPLR grant contract and related documents on behalf of Bay County following Corporation Counsel review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Probate Court - CPLR Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	N	E		COMMISSIONER	N	E		COMMISSIONER	N	E			
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ					
ERNIE KRYGIER				THOMAS M. HEREK									
VAUGHN J. BEGICK				TOM RYDER									

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

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DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____ AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



Troy R. Cunningham
Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: February 25, 2020
TO: Thomas M. Herek, Chairman
Ways and Means Committee
FROM: Sheriff Troy R. Cunningham *TRC*
SUBJECT: Charitable Fund Set Up – 501(c) (3)

BACKGROUND: Sheriff Troy R. Cunningham is seeking support from the Ways and Means Committee to set up a Charitable Fund 501(c) (3) "FRIENDS OF THE SHERIFF" for the Sheriff's Office.

FINANCE/ECONOMICS: There are no addition costs to Bay County for this fund set up.

RECOMMENDATION: Sheriff Troy R. Cunningham requests your cooperation and upon review, the Board(s) approval, authorization and signature to set up a Charitable Fund 501(c) (3) "FRIENDS OF THE SHERIFF" and to make necessary budget adjustments.

CC: Michael J. Duranczyk, Board Chairman
Amber Davis-Johnson, Corporate Council
Jan Histed, Finance Officer
Kim Priessnitz, Assistant Finance Officer
Deanne Berger, BOC
File Copy

Is/W&M-CharitableFundSetUp 02-20

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BAY COUNTY BOARD OF COMMISSIONERS

MARCH 10, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/2020)

WHEREAS, Sheriff Troy R. Cunningham wishes set up a Charitable Fund 501(c) (3) "FRIENDS OF THE BAY COUNTY SHERIFF'S OFFICE" to supplement Sheriff's Office operations; and

WHEREAS, There are no costs to Bay County for this fund set up; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes establishment of a Charitable Fund 501(c) (3) "FRIENDS OF THE BAY COUNTY SHERIFF'S OFFICE" to supplement Sheriff's Office operations; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute required documentation for the Charitable Fund 501(c)(3) on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR AND COMMITTEE

Sheriff - Friends of the Sheriff 501(c)(3)

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY DRAIN COMMISSIONER

JOSEPH RIVET
rivetj@baycounty.net

515 CENTER AVENUE, SUITE 601
BAY CITY, MICHIGAN 48708-5127
drainoffice@baycounty.net

PHONE (989) 895-4290
FAX (989) 895-4292
TDD (989) 895-4049
(HEARING IMPAIRED)

MEMORANDUM

TO: Michael Duranczyk, Chair, Bay County Board of Commissioners

FROM: Joseph Rivet, Drain Commissioner 

DATE: February 24, 2020

RE: Hoppler Creek Drain

As you may know, my office has been working to complete an improvement project for the Hoppler Creek Drain which provides drainage in Williams Township. We are requesting approval of an agreement to finance the project.

Working with Treasurer Shawna Walraven, we have come up with an innovative funding alternative that we believe saves this type of project tens-of-thousands of dollars. As you know, Ms. Walraven has significant funds to invest on an ongoing basis. Part of her investment strategy is purchasing municipal investments. She suggested she would like the opportunity to invest in a Bay County municipal offering as opposed to buying other county's debt.

The benefit to the Drainage District is that tens-of-thousands of dollars are saved by avoiding bonding costs or fees. The benefit for the County is the interest rate is a bit higher than other municipal investments. Both parties benefit.

Section 434 of the Drain Code allows for funding from the County. In addition, I have the Authority under the Drain Code to represent the Drain District. Your approval is necessary for Treasurer Walraven to provide the funding.

Like all of our projects, I have followed the Drain Code in developing this project. We have created the necessary assessment rolls and notified the impacted governmental units. No appeals have been filed, so the project and the repayment of the funds are secure.

We are requesting \$2,150,000.00 in funding. This has been a difficult project to address. We are confident we have done everything possible to make it as affordable as possible yet still address the flooding issues. Please do not hesitate to contact me with any questions.

C: S. Walraven
J. Barcia

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 10, 2020

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (3/3/2020)
- WHEREAS, The Drain Office has been working to complete an improvement project for the Hoppler Creek Drain which provides drainage in Williams Township an agreement to finance the project is required; and
- WHEREAS, Working with the Bay County Treasurer, an innovative funding alternative has been developed which saves this type of project tens-of-thousands of dollars; and
- WHEREAS, The Bay County Treasurer has significant funds to invest on an ongoing basis and part of her investment strategy is purchasing municipal investments; and
- WHEREAS, The Treasurer has suggested she would like the opportunity to invest in a Bay County municipal offering as opposed to buying other county's debt; and
- WHEREAS, The benefit to the Drainage District is that tens-of-thousands of dollars are saved by avoiding bonding costs or fees and the benefit for the County is the interest rate is a bit higher than other municipal investments so both parties benefit; and
- WHEREAS, An agreement has been prepared for the Hoppler Creek Drain and Section 434 of the Drain Code allows for funding from the County; and
- WHEREAS, In addition, the Drain Commissioner has the Authority under the Drain Code to represent the Drain District; and
- WHEREAS, Board approval is necessary for the Treasurer to provide the funding; and
- WHEREAS, As with all Drain projects, the Drain Commissioner has followed the Drain Code in developing this project and has created the necessary assessment rolls and notified the impacted governmental units; no appeals have been filed, so the project and the repayment of the funds are secure; and
- WHEREAS, \$2,150,000.00 in funding is being requested and, while this has been a difficult project to address, the Drain Commissioner and the Treasurer are confident everything possible has been done to make it as affordable as possible yet still address the flooding issues. Please do not hesitate to contact me with any questions; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Agreement re Hoppler Creek Drain between Bay County and the Bay County Drain Commissioner and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Drain Commissioner - Hoppler Creek Drain Agreement

MOVED BY COMM. _____
SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____
 DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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**BAY COUNTY
PERSONNEL DEPARTMENT**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

To: Thomas M. Herek, Chair, Ways and Means Committee
From: Tiffany Jerry, Director of Personnel and Employee Relations TJ
Date: February 24, 2020
RE: Ways & Means Committee Agenda – Public Defender Vacancy

Please consider the following for the agenda of your committee meeting. Thank you for considering this item on your committee in hopes of hiring someone prior to the position being vacated on April 1st.

Request:

We are in receipt of a request to post and fill the Family Law Attorney vacancy in the Public Defender's Office.

Background:

Current employee has accepted a position in Probate Court and will be leaving the Public Defender's Office approximately April 1st.

Finance/Economics:

This is a full-time position with benefits as provided for in the Personnel Policy. Salary range is \$63,648 entry, progressing to \$77,272.00 after 3 years (PN10).

Recommendation:

Please refer to the full board for approval to post and fill a full-time Family Law Attorney vacancy in the Public Defender's Office.

Thank you for your consideration.

cc: Jim Barcia
Amber Johnson
Jan Histed
Kim Priessnitz
Bruce Mannikko

Michele Zook

From: Bruce Mannikko
Sent: Friday, February 21, 2020 3:59 PM
To: Michele Zook
Subject: Department of Public Defender - Family Law Attorney Position

Ms. Zook,

As you are aware Ms. Maureen Fitzgerald has held the family law attorney position in our department since the departure of Judge Miner. In speaking with the judge on today's date I have been advised that Ms. Fitzgerald has been offered the new referee/magistrate position and Ms. Fitzgerald has accepted the same. I need to fill Ms. Fitzgerald's position as soon as time permits. I understand a tentative start date for her new position will be April 1, 2020.

In the ideal world it would be best to have some overlap between the incoming and outgoing attorneys to ensure a smooth transition but I'm not sure that can happen in the last 40 days I will have Ms. Fitzgerald. I would like to have her vacancy posted as quickly as your department will permit. Also, if you have the last job description on the position I would like to review and update it.

Thank you for your time on this matter.

Bruce K. Mannikko

Deanne Berger

From: Tiffany Jerry
Sent: Friday, February 21, 2020 4:16 PM
To: Thomas Herek; Tom Ryder
Cc: Michael Duranczyk; Deanne Berger; Michele Zook
Subject: FW: Department of Public Defender - Family Law Attorney Position

Commissioners,

Below is a request from the Public Defender's office regarding an upcoming vacancy. I am requesting permission to submit a request to Ways & Means in March in order to get a full board approval in March in hopes of hiring someone prior to or as soon as the position is vacated on April 1st. If we were to wait until the March P/HS committee meeting, Mr. Mannikko would be unable to fill the position until mid-April at the earliest creating a problematic vacancy.

Please let me know if you would be willing to allow this request on the next Ways & Means Committee agenda.

Thanks
Tiffany

From: Michele Zook
Sent: Friday, February 21, 2020 4:03 PM
To: Tiffany Jerry
Subject: FW: Department of Public Defender - Family Law Attorney Position

From: Bruce Mannikko
Sent: Friday, February 21, 2020 3:59 PM
To: Michele Zook
Subject: Department of Public Defender - Family Law Attorney Position

Ms. Zook,

As you are aware Ms. Maureen Fitzgerald has held the family law attorney position in our department since the departure of Judge Miner. In speaking with the judge on today's date I have been advised that Ms. Fitzgerald has been offered the new referee/magistrate position and Ms. Fitzgerald has accepted the same. I need to fill Ms. Fitzgerald's position as soon as time permits. I understand a tentative start date for her new position will be April 1, 2020.

In the ideal world it would be best to have some overlap between the incoming and outgoing attorneys to ensure a smooth transition but I'm not sure that can happen in the last 40 days I will have Ms. Fitzgerald. I would like to have her vacancy posted as quickly as your department will permit. Also, if you have the last job description on the position I would like to review and update it.

Thank you for your time on this matter.

Bruce K. Mannikko

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 10, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/2020)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

A. VACANCIES (BUDGETED)

1. Public Defender's Office - Family Law Attorney (full time; \$63,648 - \$77,272)

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Vacancy - Public Defender's Office

MOVED BY COMM. _____

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____

WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO

ACTION _____



**BAY COUNTY
PERSONNEL DEPARTMENT**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

To: Thomas M. Herek, Chair, Ways and Means Committee
From: Tiffany Jerry, Director of Personnel and Employee Relations 
Date: February 24, 2020
RE: Ways & Means Committee Agenda Item
Delta College Fitness and Recreation Center Agreement

Please consider the following for the agenda of your committee meeting.

Request:

Bay County's membership agreement with Delta College Fitness and Recreation Center will expire on May 17, 2020. We would like to renew the membership agreement.

Background:

Bay County has purchased annual memberships from the Delta College Fitness and Recreation Center since May of 2005. The memberships are available for full and part-time Bay County employees and retirees to use the fitness center.

Finance/Economics:

\$1,660 for five annual memberships at \$332 per membership (May 18, 2020 through May 17, 2021). Funds are budgeted in the 2020 budget and no additional funds are necessary.

Recommendation:

Please refer to the full board for approval to renew of the membership agreement with Delta and authorize the board chair to sign the membership agreement, pending review of corporation counsel.

Thank you for your consideration.

cc: Jim Barcia
Amber Johnson
Jan Histed
Kim Priessnitz
Rebecca Marsters
Amanda Lade



Delta College

1961 Delta Road • University Center, Mt 48/10
989-686-9000 • www.delta.edu

Bay County Delta Membership Agreement

County of Bay shall purchase five twelve month individual memberships to the Delta College Fitness & Recreation Center at a cost of \$332.00 per membership. Memberships start May 18, 2020 and expire on May 17, 2021. Payment must be paid in full by May 18, 2020. The five memberships allow a total of five employee's full use of all the Delta College Fitness & Recreation Center (FRC) facilities at any one time. It is the responsibility of the Delta College FRC to monitor and limit usage according to the terms of this agreement.

The County of Bay, Personnel Department shall provide a list of all employees who are eligible to use the memberships at Delta FRC. In addition, the lists will be updated quarterly and provided to the Delta FRC manager at the beginning of each quarter. It shall be the responsibility of the Delta FRC to record the number of times employees of the County of Bay use the Delta FRC. Delta FRC will provide usage reports on a quarterly basis, if requested

County of Bay employees must fill out a membership application including a signed liability waiver (see website <http://www.delta.edu/fitness-pool/memberships>) prior to use of the facilities. All employees are expected to follow the Delta College FRC User Guidelines (see website <http://www.delta.edu/fitness-pool/memberships>).

County of Bay Membership includes the FRC facilities and a towel service. However, this membership does not include a permanent locker. Employees who wish to have a permanent locker may rent a full length locker for \$30 per year or a half locker for \$15 per year based upon availability. Locker Fees are not prorated. County of Bay members shall receive the member rate for all FRC activity classes or programs.

All eligible employees may upgrade their membership to a Plus (family) Membership by paying the difference between a 12 month Pioneer Individual and a 12 month Pioneer Plus Membership. As of February 5, 2020 the difference is \$148/year. This fee is not prorated. A Plus Membership includes a second adult in the same household and the employee's dependent children. Dependents are defined as individuals whom you claim on your household income taxes. Employees may be required to present proof of dependency. Family members may also use the FRC facilities by purchasing a daily pass or a guest pass. Family members and/or guests shall not be used to limit use of up to 5 employees who are covered in this agreement.

Each party shall hold the other party harmless for any injury, property damage and/or other damages & liabilities caused by individuals employed by that party.

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Delta College

1961 Delta Road - University Center, MI 48710
989-686-9000 - www.delta.edu

This is the sole agreement of the parties regarding its subject matter and supersedes all prior agreements and understandings.

This agreement may be suspended by either party with 60 days' notice.

Sincerely,

Jonathan Foco
Director of Business Services

County of Bay Representative

Tara Cunningham
FRC Manager

Delta College

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 10, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/2020)
WHEREAS, Bay County has purchased annual memberships from Delta College Fitness and Recreation Center since May 2005 and the current Membership Agreement for full use of the Delta College Fitness and Recreation Center expires May 17, 2020; and
WHEREAS, Bay County wishes to renew the annual Membership Agreement; and
WHEREAS, The memberships are available for full and part-time Bay County employees and retirees to use the exercise facilities; and
WHEREAS, The total cost for five memberships (\$332 per membership) is \$1,660 (May 18, 2020 through May 17, 2021) and funds are included in the 2020 budget for this purpose; Therefore, Be It
RESOLVED That the Bay County Board of Commissioners approves renewal of the Delta College Fitness and Recreation Center Membership Agreement for five (5) memberships for the period May 18, 2020 through May 17, 2021 and authorizes the Chairman of the Board to execute said Agreement and all related documents on behalf of Bay County; Be It Further
RESOLVED That related budget adjustments, if required, are approved.

**THOMAS M. HEREK, CHAIR
 AND COMMITTEE**

Personnel - Delta College Fitness Ctr Agt - 2020-2021

MOVED BY COMM. _____
SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____
DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



**BAY COUNTY
ADMINISTRATIVE SERVICES**

James A. Barcia
County Executive

Craig Goulet
Director
gouletc@baycounty.net

Tel: 989-895-4133

To: Tom Herek, Chairman of Ways & Means Committee
From: Craig Goulet, Director of Administrative Services
Date: February 25, 2020
Subject: Animal Services & Adoption Center Canine Trainer

Background: Bay County Animal Services & Adoption Center and the Saginaw Correctional Facility (SRF) have entered into an agreement for their dog training program. This program was designed for oversight and testing of the dogs upon their completion of the program.

Request: To gain approval from the Board of Commissioners to enter into a contract with a certified canine trainer for the remainder of 2020 for the purpose of overseeing the dog training program at the Saginaw Correctional Facility. Duties would include overseeing dog trainers, testing of the dogs, as well as other responsibilities.

Economics: The agreement would not exceed \$5,000 for the calendar year and money is available within the current budget.

Recommendation: It is recommended that the Board approves entering into an agreement with a canine trainer to assist in the dog training program at SRF.

Cc: Jan Histed
Kim Priessnitz
Jim Barcia
Amber Davis-Johnson

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BAY COUNTY BOARD OF COMMISSIONERS

MARCH 10, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/2020)

WHEREAS, Bay County Animal Services & Adoption Center and the Saginaw Correctional Facility (SRF) entered into an agreement for their dog training program, a program designed for oversight and testing of the dogs upon their completion of the program; and

WHEREAS, The Director of Administrative Services and Veterans Affairs wishes to enter into a contract with a certified canine trainer for the remainder of 2020 for the purpose of overseeing the dog training program at the Saginaw Correctional Facility the duties of which would include overseeing dog trainers, testing of the dogs, as well as other responsibilities; and

WHEREAS, The agreement would not exceed \$5,000 for the calendar year and money is available within the current budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes entering into an agreement with a canine trainer to assist in the dog training program at SRF and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND COMMITTEE

Animal Services - Agreement with Canine Trainer

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



**BAY COUNTY
ADMINISTRATIVE SERVICES**

James A. Barcia
County Executive

Craig Goulet
Director
gouletc@baycounty.net

Tel: 989-895-4133

To: Tom Herek, Chairman of Ways & Means Committee
From: Craig Goulet, Director of Administrative Services
Date: February 25, 2020
Subject: Bay County Animal Services & Adoption Center 501(c)(3)

Background: Bay County Animal Services & Adoption Center has increased outreach, events for the public, volunteers, and donations received to the facility and animals. As a result, a "Friends of Bay County Animal Services" was established to assist in these efforts. We are currently looking for assistance to make accepting and monitoring of funds that are donated to the shelter.

Request: Consideration from the Ways & Means Committee to establish the "Friends of Bay County Animal Services" as a 501(c)(3).

Economics: There would be no additional funds required.

Recommendation: It is recommended that the Ways & Means Committee approves establishing 501(c)(3) to be considered at the next Bay County Board of Commissioners Meeting.

Cc: Jan Histed
Kim Priessnitz
Jim Barcia
Amber Davis-Johnson

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 10, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/2020)

WHEREAS, Bay County Animal Services & Adoption Center has increased outreach, events for the public, volunteers, and donations received to the facility and animals; and

WHEREAS, As a result, a "Friends of Bay County Animal Services" was established to assist in these endeavors and efforts are underway to assist in accepting and monitoring of funds that are donated to the shelter; and

WHEREAS, It is recommended that the "Friends of Bay County Animal Services" be established as a 501(c)(3)

WHEREAS, No Bay County funds are required to establish the 501(c)(3); Therefore, Be It RESOLVED That the Bay County Board of Commissioners approves establishment of the "Friends of Bay County Animal Services" as a 501(c)(3).

THOMAS M. HEREK, CHAIR AND COMMITTEE

Animal Services - Friend of Bay County Animal Services as 501(3)(c)

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



**BAY COUNTY
ADMINISTRATIVE SERVICES**

James A. Barcia
County Executive

Craig Goulet
Director
gouletc@baycounty.net

Tel: 989-895-4133

To: Tom Herek, Chairman of Ways & Means Committee
From: Craig Goulet, Director of Administrative Services
Date: February 25, 2020
Subject: Veteran Affairs Department Artwork Donation

Background: In 2019 the Bay County Department of Veteran Affairs remodeled and moved operations to the 1st floor of the Bay County Building. This project received coverage by the media and was seen across the country by Andy Anderson, a former resident of Bay City. Andy and his son own and operate an online military-themed art store and contacted the office to donate 3 pieces of artwork for the office space. We have since received the artwork.

Request: Acknowledgement from the Ways & Means Committee in receiving the 3 pieces of artwork donated to the Department of Veteran Affairs.

Economics: There is no economic impact to Bay County.

Recommendation: It is recommended that the Ways & Means Committee approves having received the donation of artwork from Andy Anderson.

Cc: Jim Barcia
Amber Davis-Johnson

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 10, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/2020)

WHEREAS, In 2019 the Bay County Department of Veteran Affairs remodeled and moved operations to the 1st floor of the Bay County Building; and

WHEREAS, This project received coverage by the media and was seen across the country by Andy Anderson, a former resident of Bay City; and

WHEREAS, Mr. Anderson and his son own and operate an online military-themed art store and contacted the Bay County to donate 3 pieces of artwork for the office space and this artwork has been received; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners, with gratitude, acknowledges receipt of 3 pieces of artwork so graciously donated by Andy Anderson and his son for display in the Bay County Department of Veterans Affairs.

THOMAS M. HEREK, CHAIR AND COMMITTEE

Veterans Affairs - Military-Themed Artwork Donation

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 10, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (2/4/2020)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

02/13/20	\$ 356,515.83
02/13/20	\$ 209,394.43
02/19/20	\$ 15,230.00
02/19/20	\$ 188,280.20
02/26/20	\$ 814,069.22

THOMAS M. HEREK, CHAIR
AND COMMITTEE

PAYABLES

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

Description	Journal Number	2020 Fund Balance
Estimated Unaudited Unassigned Fund Balance or (Deficit) 12/31/2019		\$3,668,159
Previous years Assigned Fund Balance for P.O.'s *		
Previous years Assigned Fund Balance for designation to balance 2020 budget		\$707,414
Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2019		<u>\$4,375,573</u>
2020 Budgeted Surplus /(Deficit)		-\$707,414
<u>BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH FEBRUARY 2020</u>		
Increase Risk Management Budget under Insurance and Bond line item. BOC approved B.A. per resolution 2019-282 20-02-181		-\$63,590
 FEBRUARY 26, 2020		<u>-63,590</u>
Estimated Unassigned Fund Balance or (Deficit) 2/26/2019		<u>\$3,604,569</u>



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Jan M. Histed
Finance Officer
histedj@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

TO: Thomas M. Herek, Chairperson
Ways & Means Committee

FROM: Jan Histed *JH*
Finance Officer/Information Systems Director

RE: Executive Directive #2007-11

DATE: February 26, 2020

REQUEST:

Please place this memo on the March 3, 2020, Ways & Means agenda for your committee's information.

BACKGROUND:

On February 11, 2020 an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this communication, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the state grants with regard to fiscal year 2019 and/or 2020 appear to have no changes.

RECOMMENDATION:

To receive.

cc: Jim Barcia
Kim Priessnitz
Bob Redmond



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Jan M. Histed
Finance Officer
histedj@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

TO: Thomas Herek, Chairperson
Ways & Means Committee

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

FROM: Jan Histed *JH*
Finance Officer / Information Systems Director

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

RE: MSU Extension Agreement of Services – January 1, 2020 through December 31, 2020

DATE: February 25, 2020

REQUEST:

To gain approval for the 2020 proposed MSU Extension Agreement of Services for the time frame of January 1, 2020 through December 31, 2020. This agreement is a lump sum contribution for MSUE services to cover the Bay County area.

BACKGROUND:

For more than 100 years, MSUE has helped grow Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed.

ECONOMICS:

The contractual agreement amount of \$119,188 for the 2020 MSUE services is consistent with the 2019 MSUE contract agreement. An additional amount of \$5,050 of Bay County covered expenses are also included in the 2020 total budget of \$124,238, which includes telephone, water and copier expenses, which remain unchanged from the 2018 and 2019 budgets. There are no changes to the services received by Bay County. All funds are included in the 2020 budget, and no additional funds are required.

RECOMMENDATION:

Request the Board approve the proposed 2020 MSUE work plan agreement and all necessary budget adjustments if needed to record the contractual nature of this agreement.

Cc: Jim Barcia
Kim Priessnitz
Robert Redmond
Amber Johnson
Mark Rankin

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 10, 2020

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/2020)

WHEREAS, For more than 100 years, Michigan State University Extension (MSUE) has helped grow Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and

WHEREAS, The 2020 proposed MSU Extension Agreement of Services for the time frame of January 1, 2020 through December 31, 2020 has been submitted for approval and this agreement is a lump sum contribution for MSUE services to cover the Bay County area; and

WHEREAS, The contractual agreement amount of \$119,188 for the 2020 MSUE services is consistent with the 2019 MSUE contract agreement; and

WHEREAS, An additional amount of \$5,050 of Bay County covered expenses are also included in the 2020 total budget of \$124,238, which includes telephone, water and copier expenses, which remain unchanged from the 2018 and 2019 budgets; and

WHEREAS, There are no changes to the services received by Bay County and all funds are included in the 2020 budget with no additional funds required; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the 2020 proposed MSU Extension Agreement of Services for the period January 1, 2020 through December 31, 2020 and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Finance Department and Corporation Counsel review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR AND COMMITTEE

Finance - MSU Extension Agreement of Service

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Tom Ryder.

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____ AMENDED _____ CORRECTED _____ REFERRED _____

-48-