

SPECIAL MEETING

BAY COUNTY BOARD OF COMMISSIONERS

A G E N D A

TUESDAY, FEBRUARY 19, 2019

4:30 P.M.

(Or immediately following the Personnel/Human Services Committee meeting)

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

I CALL TO ORDER (CHAIRMAN DURANCZYK)

II ROLL CALL

III INVOCATION

IV PLEDGE OF ALLEGIANCE

V CITIZEN INPUT

VI ITEMS FOR CONSIDERATION

**1 A. Res. No. 2019-39 - Authorization for Deposits/Investments/Contracts
w/Banking Institutions - Shawna S. Walraven, Bay County Treasurer**

VII UNFINISHED BUSINESS

VIII NEW BUSINESS

IX MISCELLANEOUS

X ANNOUNCEMENTS

XI CLOSED SESSION

XII RECESS/ADJOURNMENT

BAY COUNTY BOARD OF COMMISSIONERS

February 19, 2019

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/19/19)
WHEREAS, Under the laws of the State of Michigan, Act No. 40 of the Michigan Public Acts of 1932, 1st Extra Session, as amended (MCL 129.12), this Board is required to provide, by resolution, for the deposit of all public monies, including tax monies, belonging to or held for the State, County or other political units coming into the hands of the County Treasurer in one or more banks or credit unions within the State; Therefore, Be It

RESOLVED That, effective February 11, 2019, at 12:01 a.m., the Bay County Board of Commissioners directs Shawna S. Walraven, Bay County Treasurer, to deposit all public monies coming into her hands as Treasurer in any bank or credit union within the State which is a legal depository as defined by State or Federal law; Be It further

RESOLVED That the Treasurer is authorized to invest funds with these institutions or any institution legally permitted by State Statute Act. No. 20 of the Michigan Public Acts of 1943, as amended (MCL 120.91) or federal law or regulation within the limits set herein; And Be It Further

RESOLVED That the Treasurer is authorized to enter into and execute, on behalf of the County, any contracts with any bank or trust company for the safekeeping or third party custodianship of any of the County's securities as well as any contracts or repurchase agreements with any corporation for the purchase of any such securities which will be the subject of such safekeeping or third party custodianship arrangements on such terms and conditions as the County Treasurer will require; And Be It Finally

RESOLVED That the County Treasurer is authorized to rely on the continuing effect of this resolution until amended or repealed by a subsequent resolution of this or a successor Board of Commissioners.

**TOM RYDER, CHAIR
AND BOARD**

Treasurer-Deposits-Investments
MOVED BY COMM. COONAN

SUPPORTED BY COMM. KRYGIER

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2019

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/19/19)

WHEREAS, On October 9, 2018 the Bay County Board of Commissioners adopted resolution no. 2018-234 approving a MIDC grant-funded temporary part time Correctional Facility Officer (CFO) and authorized the posting/filling of said position; and

WHEREAS, After additional consideration, the Sheriff has determined that it is more feasible to hire two (2) temporary part time CFO's in an effort to offer continuity to the program during any absence; and

WHEREAS, The total hours worked will remain the same, estimated at 20-25 hours per week combined between the two positions, providing coverage during any planned or unplanned absence; and

WHEREAS, These positions are funded by the MIDC at no additional cost to Bay County and the rate of pay for the position(s) is \$17.55/hr.; no general funds are required; and

WHEREAS, It is estimated that the hours worked will be 20-25 per week as needed and will exclude holidays; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that resolution no. 2018-234 dated October 9, 2018 is hereby rescinded; Be It Further

RESOLVED That the Bay County Board of Commissioners approves two (2) MIDC grant-funded temporary part time Correctional Facility Officer (CFO) positions and authorizes the posting/filling of said position contingent upon receipt of the MIDC grant award for this position; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute required MIDC grant documents on behalf of Bay County (Sheriff Department) following Finance Department and Corporation Counsel review/approval; Be It Further

RESOLVED That budget adjustments related to the MIDC - CFO grant funding, if required, are approved; Be It Finally

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

TOM RYDER, CHAIR
AND COMMITTEE

Sheriff - Rescind Res No. 2018-234; MIDC Funded CFO Positions (2)

MOVED BY COMM. RYDER
SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

VOTE TOTALS:

ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0
VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED WITHDRAWN
AMENDED CORRECTED REFERRED

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2019

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/19/19)

WHEREAS, In the past, Bay County Department on Aging has participated in the Senior Project FRESH/Market Fresh program with Michigan Department of Health and Human Services Aging and Adult Services Agency to assist our homebound Bay County Seniors with the ability to purchase fresh fruit and vegetables from participating local farmers and farmers markets; and

WHEREAS, The Case Managers will assist clients with filling out applications for the Senior Project FRESH/Market Fresh Program; and

WHEREAS, There is no financial cost to Bay County or Bay County Department on Aging; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Memorandum of Understanding for the Senior Project Fresh/Market Fresh Program between Michigan Department of Health and Human Services Aging and Adult Services Agency and Bay County (Department on Aging) and authorizes the Chairman of the Board to execute the MOU and any documents related to this Agreement on behalf of Bay County following Corporation Counsel review/approval.

TOM RYDER, CHAIR
AND COMMITTEE

DOA - Project Fresh MOU

MOVED BY COMM. RYDER

SUPPORTED BY COMM. HEREK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: X YEAS 7 NAYS 0 EXCUSED 0

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AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2019

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/19/19)

WHEREAS, In 2015, the Bay County Health Department entered into a Memorandum of Understanding with Saginaw, Midland and Mid-Michigan District Health Departments to integrate the Fetch GIS system, a web-based geographic information system by Amalgam LLC of Mt. Pleasant, Michigan, for use by each department's environmental health programs; and

WHEREAS, The Health Departments wish to continue to share resources to obtain access to Fetch GIS, and continue to use Fetch GIS to identify parcels, environmental and constructed features and hazards and to map new construction for permitting; and

WHEREAS, Because the original Memorandum of Understanding covered a time period of 2016-2018, it needs to be re-authorized to for the time period 2019- 2020; and

WHEREAS, Bay County and the remaining health departments would be responsible for two years of software maintenance fees which total to \$4,000 per year for two years (2019 and 2020); and

WHEREAS, Funds are included in the Health Department budget to cover this expense; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves re-authorization of the Memorandum of Understanding with Midland, Saginaw and Mid-Michigan District Health Departments and authorizes the Chairman of the Board to execute the Agreement and documents related to the Agreement on behalf of Bay County (Health Department) following Corporation Counsel review/approval; Be It Further

RESOLVED That budget adjustments related to said Agreement, if required, are approved.

TOM RYDER, CHAIR
AND COMMITTEE

Health Dept - Fetch GIS MOU

MOVED BY COMM. RYDER

SUPPORTED BY COMM. LUTZ

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

VOTE TOTALS:

ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0
VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED WITHDRAWN
AMENDED CORRECTED REFERRED

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2019

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/19/19)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

1. VACANCIES (BUDGETED)
 - A. Sheriff's Office
 1. Cook (part time; \$12.75/hr. entry)
 2. Marine Patrol (Grant Funded):
 - a. Supervisors (5) (\$12.00/hr)
 - b. Marine Deputies (25) (\$11.00/hr.)
 - B. Corporation Counsel - Assistant Corporation Counsel (full time; \$62,400/hr. entry)
 - C. Health Department/WIC Program - Outreach Worker/Typist Clerk (full time; \$12.75/hr. entry)
2. NEW POSITION (NOT INCLUDED IN 2019 DEPARTMENT BUDGET; FUNDS WOULD COME FROM DOA FUND BALANCE)
 - A. Department on Aging - Case Manager (full time; \$39,146/yr. entry)
3. SEASONAL VACANCIES (BUDGETED)

Golf Course — Clubhouse (Approx. Start Date: 4/1/19 thru 11/1/19)

The number of positions is approximate but the total appropriation will not be exceeded.

Position:	Hourly Wage:
Clubhouse Team Leader - Part Time (1)	\$11.00/hr
Clubhouse Attendants - Part Time (4+)	\$9.45/hr
Service Assistant Team Leader - Part Time (1)	\$10.00/hr
Service Assistants - Part Time (4+)	\$9.45/hr

Golf Course — Starters/Rangers (Approx. Start Date: 4/1/19 thru 11/1/19)

The number of positions is approximate but the total appropriation will not be exceeded.

Position:	Hourly Wage:
Starter/Ranger Team Leader—Part Time (1)	\$10.00/hr
Starter/Rangers— Part Time (6+)	\$9.45/hr

Golf Course — Grounds/Maintenance (Approx. Start Date: 4/1/19 thru 11/1/19)

The number of positions is approximate but the total appropriation will not be exceeded.

Position:	Hourly Wage:
Equipment Operator/Team Leader—Variable Hours (1)	\$11.00/hr
Equipment Operators - Variable Hours (6+)	\$10.00/hr
General Laborer, Team Leader - Variable Hours (1)	\$10.25/hr
General Laborers - Variable Hours (2+)	\$9.45/hr

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2019

RESOLUTION

Community Center Pool Staff (Approx. Start Date: 6/2/19 thru 8/31/19)

The number of positions is approximate but the total appropriation will not be exceeded.

Position:	Hourly Wage:
Pool Supervisor (1)	\$12.00/hr
Pool Asst. Supervisor (1)	\$10.85/hr
Lifeguard/WS' (10+)	\$9.45/hr (entry level) \$9.55 (1 year level)
Cashier (2+)	\$9.45/hr (entry level) \$9.55 (1 year level)

Community Center Summer Recreation Program (Approx. Start Date: 6/2/19 thru 8/31/19)

The number of positions is approximate but the total appropriation will not be exceeded. Additionally, the number of counselors will be determined based on the number of participants in the program.

Position:	Hourly Wage:
Supervisor (2)	\$12.00/hr
Counselor (13+)	\$9.45/hr (entry level) \$9.55 (1 year level)

Pinconning Park Rangers (Approx. Start Date: 5/1/19 thru Mid-September)

The number of positions is approximate but the total appropriation will not be exceeded.

Position:	Hourly Wage:
Seasonal Park Ranger Leader (1)	\$10.20/hr
Seasonal Rangers (2+)	\$9.45/hr (entry level) \$9.55 (1 year level)

Seasonal Recreation / Maintenance (Approx. Start Date: 5/1/19 thru Mid-October)

The number of positions is approximate but the total appropriation will not be exceeded.

Position:	Hourly Wage:
Seasonal Recreation Workers/Full Time (3+)	\$9.45/hr (entry level) \$9.55 (1 year level)

Seasonal Property Maintenance (Approx. Start Date: 4/15/19 thru 10/15/19)

(Paid for by County Treasurer's Dept) The number of positions is approximate but the total appropriation will not be exceeded. The number of hours/hires will be dependent on the number of houses foreclosed.

Position:	Hourly Wage:
Seasonal Foreclosed Homes Worker/Full-Time (2+)	\$9.45/hr (entry level) \$9.55 (1 year level)

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

**TOM RYDER, CHAIR
AND COMMITTEE**

Vacancies - February

MOVED BY COMM. RYDER
SUPPORTED BY COMM. HEREK

COMMISSIONER	Y	N	E			COMMISSIONER	Y	N	E			COMMISSIONER	Y	N	E		
MICHAEL J. DURANCZYK			X			KIM J. COONAN			X			MICHAEL E. LUTZ			X		
ERNIE KRYGIER			X			THOMAS M. HEREK			X								
VAUGHN J. BEGICK			X			TOM RYDER			X								

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2019

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (2/19/19)

WHEREAS, The position of Office of Assigned Counsel Administrator has been offered to a current county employee who has worked for Bay County for over 20 years and specifically in the position of Office of Assigned Counsel Coordinator for nearly 15 years; and

WHEREAS, The position recently was moved from the judicial branch to the executive branch per the Michigan Indigent Defense Counsel (MIDC); and

WHEREAS, The relevant experience of the employee and the unique circumstances surrounding the transfer of the position justify a request to hire the Office of Assigned Counsel Administrator at the PB05, 3 year step; and

WHEREAS, The entry level of the PB05 pay grade is \$39,145.60 and the 3 year step (max) is \$44,478.40 per year. Funds are budgeted and no additional general fund dollars will be necessary; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners waives the step process in this instance and approves the hiring of the Office of Assigned Counsel Administrator at the PB05, 3 year step; Be It Further

RESOLVED That, if required, budget adjustments related to this request are approved.

TOM RYDER, CHAIR
AND COMMITTEE

Personnel - Waiver of Step Process for OAC Administrator

MOVED BY COMM. RYDER

SUPPORTED BY COMM. COONAN

COMMISSIONER				COMMISSIONER				COMMISSIONER			
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: FEBRUARY 19, 2019

MOTION SPONSORED BY: COMM. KRYGIER

MOTION SUPPORTED BY: COMM. BEGICK

MOTION NO.: 26

MOVED TO ADJOURN THE SPECIAL MEETING OF THE BAY COUNTY BOARD OF COMMISSIONERS OF FEBRUARY 19, 2019. THE MEETING CONCLUDED AT 4:33 P.M.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael Duranczyk	X			Kim Coonan	X			Michael Lutz	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Tom Ryder	X						

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____