

## **BAY CITY AREA TRANSPORTATION STUDY (BCATS)**

Technical Committee Minutes - December 7, 2010

Page 1

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### **Call To Order:**

The meeting was called to order at 10:06 a.m.

### **Those present were:**

Dave Engelhardt, BCATS staff; Brandon Wilcox, MDOT Planning, Adam Rivard, MDOT Bay City; Jay Reithel, MDOT Bay Region; Jack Wheatley, Bay City Engineering/Rowe Engineering; Terry Moutane, Bay City Planning; and Dirk Westbury, BCATS Staff.

### **Minutes from October 12, 2010 BCATS Tech meeting:**

It was moved by Moutane, seconded by Wilcox, to approve the minutes from the October 12, 2010 meeting. Motion Passed.

### **2011-14 TIP Update & Amendment Schedule:**

Engelhardt discussed how the new TIP amendment schedule may limit the ability to reuse any project bid savings, so he recommends to all agencies to bid their projects early so time will allow for BCATS to reprogram any possible bid savings.

### **2011-14 TIP Amendment:**

The amendments before the committee are as listed in the agenda packet as a solar lighting project at the I-75 carpool lot at Linwood Rd and a cost correction on the I-75 reconstruction project to reflect the cost portion in Bay County. In addition to those two projects, the I-75 rehabilitation project has a scope change, reducing the limits to ½ mile north of Linwood Rd to Pinconning Rd and the full project, ½ mile south of Linwood Rd to Pinconning Rd, with an increased cost will be added to the illustrative list. Wilcox had informed the committee that the lighting project had an approximate \$1,000 increase than what was in the agenda packet to reflect the indirect cost rates from FY 2011. Questions were raised regarding the inclusion of the I-75 rehab project both in the TIP and the illustrative list. It was concluded that once the project went to bid, the illustrative list project would be removed.

A motion was made by Rivard and supported by Moutane to make the recommendation to the Policy Committee to amend the 2011-14 TIP with the aforementioned projects. Motion Passed.

### **FY 2012 Flexible Match - Movement to Cash Contributions:**

Engelhardt stated that the BCATS should have the required match for FY 2010 thanks in part to \$18,000 in work from the Bay County Road Commission on the Safe Routes to Schools project. However, FY 2011 may still be an issue. Additional work items may be needed which would require an amendment to the UWP. For FY 2012, Engelhardt would like to switch to a fee base match where each agency pays money up front and the BCATS can reimburse the agency those funds from eligible work items. This method would allow for the agency to recoup the cost of fringes,

## **BAY CITY AREA TRANSPORTATION STUDY (BCATS)**

Technical Committee Minutes - December 7, 2010

Page 2

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not allow under the current method. Engelhardt will supply the city staff and others with a list of eligible work items from the UWP.

### **HPMS Data:**

Data collection for the 2010 HPMS data requirements is currently under way, however, traffic counts from 2010 are still needed from the Bay County Road Commission.

### **2010 Annual Report:**

Ever year, BCATS purchases an ad in the Bay City Times for printing of our annual report. This years report will include the annual list of projects, information and listing of the ARRA project, a Transit section, discussion on the new TIP and the future development of the 2040 Metropolitan Transportation Plan. Engelhardt is looking for other possible highlighted projects or information. Please provide him with any suggestion by the end of the week.

### **Asset Management Pavement Strategies:**

Engelhardt discussed a report that BCATS has been working on regarding the Bay City roads and using an asset management strategy. The purpose of the report is to be a lead up to the 2040 long range plan showing that we do not have sufficient funds to maintain the system into the future. The report uses RoadSoft, the PASER data and cost from previous local road projects. Westbury would like to include information on the cost of maintenance and operation of the two city owed bridges into the report. Engelhardt will provide the committee the report when it is completed.

### **2040 Metropolitan Transportation Plan and Travel Demand Model:**

Westbury provided a handout to the committee from Don Mayle from the MDOT Modeling section giving an update on the status of the Great Lakes Bay Region Model. Westbury noted that network attributes will be updated in early January.

### **BCATS Non-Motorized Plan Update:**

Westbury informed the committee that a portion of the Railtrail will be resurfaced in the spring since Pyramid Paving ran out time to pave it this fall. Engelhardt discussed the need for buy in from the communities regarding the Non-Motorized Transportation Plan and once embraced to start incorporate those non-motorized options which have minimal costs. Discussion continued. Wheatley stated he'd like to see how to further advance the BCATS No-Motorized plan with the city. More to come.

### **Project Updates:**

The ***M-13 Bridge Project*** will begin December 2010 and be completed in March 2011 with winter construction which will be close over the Cheboyganing Creek. The

## **BAY CITY AREA TRANSPORTATION STUDY (BCATS)**

Technical Committee Minutes - December 7, 2010

Page 3

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**M-84 Project and I-75 project** will restart in the spring after the M-13 Bridge project is complete.d by November 15, 2010. The **Walnut Street Project** will began after the Fourth of July and run to November or December of 2011. This project was bond funded through the city and there may be some CDBG funds as well.

### **Other/New Business:**

**MDOT MOU with BCATS:** Engelhardt informed the committee that MDOT is requiring BCATS and other MPOs to update their MOUs with the State stating that the MPO is preforming their required tasks such as the Tip and the Long Range Plan, etc. Engelhardt will have the county's corporate council review the MOU which has Jim Lillo signing as Chair of BCATS along with Dave Engelhardt, Director of BCATS.

A motion was made by Reithel and supported by Moulthane to make the recommendation to the Policy Committee to have Lillo sign and Engelhardt sign the MOU subject to review by the county's corporation council. Motion Passed.

### ***Safe Routes to School Funds Still Available:***

Reithel asked if there were any other schools in the area that are interested in Safe Routes to Schools Funding. Discussion continued regarding the fact that engineering was not covered making it difficult for schools to consider the funding as the engineering costs would be too great.

As there was no other business, the December 7, 2010 meeting was adjourned at 11:20 a.m.

Respectfully submitted,

David Engelhardt  
BCATS Director