

NOTICE

There is a vacancy in the Bay County **ENVIRONMENTAL HEALTH DEPARTMENT**.

JOB TITLE: ENVIRONMENTAL HEALTH SANITARIAN I/II

SALARY RANGE (Registered – Sanitarian II): \$43,347.20 per year entry, progressing to \$50,336.00 per year after 3 years (**PB07**)

SALARY RANGE (Non-Registered – Sanitarian I): \$39,644.80 per year entry, progressing to \$45,531.20 per year after 3 years (**PB06**)

In accordance with the Agreement between the County of Bay and the Bay County Association of Managers, Professionals and Supervisors (B.C.A.M.P.S.), qualified County employee applicants may first be considered.

GENERAL SUMMARY: Under general supervision of the Public Health Services Manager, maintains a high standard of environmental health conditions within Bay County. Provides consultation to, and conducts professional evaluations of public and private facilities to determine conformity with Federal, State and County sanitation and environmental health laws, codes, ordinances and standards. Educates the public regarding acceptable compliance with environmental and sanitation standards and initiates corrective action when necessary to safeguard the public health.

TYPICAL DUTIES:

1. Follows established federal, state and local regulations, laws, and policies.
2. Ensures compliance with all Michigan Public Health Accreditation Program requirements and participates in Quality Assurance and Quality Improvement activities as assigned.
3. Enforces Bay County environmental health codes, rules and regulations and applicable state and federal public health laws in Bay County.
4. Represents the Bay County Health Department in environmental health activities within Bay County.
5. Inspects for compliance fixed food service establishments, mobile and transient food units, temporary food service facilities, food vending machines, child care institutions, day care facilities, foster care homes, public swimming pools, bathing beaches, campgrounds, mobile home parks, private and non-community type II water supplies, commercial and residential onsite sewage disposal facilities and nuisance complaints. Orders the correction of deficiencies having a public health impact. Initiates follow-up action to ensure compliance with legal procedures and applicable rules and regulations.
6. Consults with property owners upon submission of an application for a new or replacement residential onsite sewage disposal permit, conducts site evaluations to determine site and soil suitability, designs onsite sewage disposal systems, issues construction permits, and upon installation inspects the systems to determine compliance with the permit requirements and provisions of the Sanitary Code of Bay County.
7. Consults with property owners upon submission of an application for a new or replacement commercial onsite sewage disposal permit, conducts site evaluations to determine site and soil suitability, designs onsite sewage disposal systems, issues construction permits, and upon installation inspects the systems to determine compliance with the permit requirements and provisions of the Michigan Criteria for Subsurface Sewage Disposal.
8. Issues permits for residential and non-community type II and type III water supply wells. Provides consultation requirements for abandonment of existing wells. Collects bacteriological and partial chemical water samples and provides interpretation of the results of laboratory analysis.
9. Assists and guides individuals and agencies with environmental problems. Represents the Environmental Health Division to interested citizens, communities and agencies. Assists in the training of those individuals who are in the Sanitarian I classification.
10. Instructs food service managers and employees of food service establishments in the principles and techniques of proper food handling.
11. Prepares and submits written reports and recommendations on inspection and evaluation activities. Recommends action in cases where violations of health related laws and/or codes have occurred. May participate as a witness in court cases when prosecution is involved.
12. Investigates outbreaks of food-borne disease. Determines causative factors and sources of infection. Initiates corrective measures to minimize reoccurrence.
13. Conducts a complete plan review of new and/or extensively remodeled food service establishments. Recommends changes to assure compliance with applicable codes and laws.
14. Coordinates program activities, such as household hazardous waste, surface water monitoring, solid waste disposal, insect and rodent control, emergency disaster activity planning with other state and local agencies.
15. Assists the general public with complaints and questions regarding sanitation and environmental health. Provides advice on prevention and problem resolution or routine matters, referring more difficult questions to the division head.
16. All other duties as assigned.
17. In times of a public health emergency, may be required to report for specialized assigned duties inside or outside of Bay County. Perform emergency response roles, as required.

The above statements are intended to describe the general nature of work performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties assigned personnel in this classification.

QUALIFICATIONS: Possession of a baccalaureate degree in environmental health, biology, chemistry, engineering or a related field. Must have considerable knowledge of environmental health and the principles of bacteriology and chemistry as related to public health. Designation as a Registered Sanitarian with the Michigan Department of Licensing and Regulatory Affairs, or as a Registered Environmental Health Sanitarian with the National Environmental Health Association is required. Applicants may be required to take written and/or other examinations.

PHYSICAL: This position involves sitting, being mobile, bending and/or standing for significant periods of time. Additional requirements include the ability to move objects according to the following weight & frequency: Generally, 20 pounds of force up to one third of the time.

Make application online at www.baycounty-mi.gov or in person/via US Mail at the Bay County Personnel Department, 515 Center Avenue, Suite G102, Bay City, Michigan 48708-5121 no later than **4:00 p.m. Friday, May 31, 2013.**

AN EQUAL OPPORTUNITY EMPLOYER

"BAY COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY STATUS IN ADMISSION OR ACCESS TO, OR TREATMENT OR EMPLOYMENT IN, ITS PROGRAMS AND ACTIVITIES."