

NOTICE

There is a job vacancy in the **BAY COUNTY HEALTH DEPARTMENT-CHILDREN SPECIAL HEALTH CARE SERVICES PROGRAM.**

JOB TITLE: Public Health Nurse

RATE OF PAY: **B.S.N.: \$18.81/hour - \$23.08/hour** (5 year range)
R.N.: \$18.20/hour - \$22.46/hour (5 year range)

Part-time position, 24 hours per week, with pro-rated benefits.

GENERAL SUMMARY: Provides selected public health nursing services to children and their families necessary to implement the Children Special Health Care Services (CSHCS) program. To be cross-trained in the Immunization Clinic and selected assessment/screening programs for the Maternal Infant Health Program. Supervision received: Works under qualified public health nursing supervision.

TYPICAL DUTIES:

1. Provides family assessment, plan of care, care coordination, education, referral, and case management to families of children with special health needs.
2. Coordinates care with families, physicians, pediatric specialists and private duty nurses.
3. Evaluates immunization records and provides immunizations, as necessary.
4. Facilitates laboratory tests, including capillary blood lead testing.
5. Initiates follow-up nurse visits to children with high blood lead levels.
6. May conduct screening for Maternal Infant Health Program (MIHP) services.
7. Contributes to continuity of care by planning and exchanging information with MIHP disciplines, physicians, hospitals and other appropriate health and social agencies, as necessary.
8. Participates in annual influenza clinics.
9. Participates in community and health department in-service projects and health fairs on immunizations, women and children's health issues, lead poisoning prevention, and CSHCS.
10. In times of a public health emergency, may be required to report for specialized assigned duties inside or outside of Bay County. Perform emergency response roles, as required.
11. All other duties as assigned.

The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

MINIMUM QUALIFICATIONS:

Licensure: Possession of a current license to practice Professional nursing in Michigan.

Education: A.D.N., B.S.N. or diploma from a school of nursing approved by the N.L.N. of Nursing.

Experience: Demonstrated competency in practice of professional nursing. Two years of satisfactory public health nursing experience under qualified supervision desired. Experience in infant/child health and knowledge of infant/child development required. Basic computer skills desired, but are not required.

Physical: This position requires sitting, being mobile, bending and/or standing for significant periods of time. Additional requirements include the ability to move objects according to the following weight and frequency: Generally, 20-50 pounds of force up to one third of the time. Candidate must possess physical dexterity to perform tests and medical procedures related to job. Candidate must have adequate visual acuity and hearing comprehension to read reports and communicate with clients and other providers and have adequate physical dexterity to climb stairs, balance and navigate under unstable environmental conditions.

Applicants may be required to take written and/or other examinations.

APPLICATION: Make application to the Bay County Personnel Department, 515 Center Avenue, Suite G102, Bay City, MI 48708-5121 no later than **4:00 p.m. Thursday, September 3, 2009.** Applications are also available at www.baycounty-mi.gov.

AN EQUAL OPPORTUNITY EMPLOYER

"BAY COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY STATUS IN ADMISSION OR ACCESS TO, OR TREATMENT OR EMPLOYMENT IN, ITS PROGRAMS AND ACTIVITIES."