

**JOB VACANCY NOTICE**

There is a job vacancy with the **BAY COUNTY HEALTH DEPARTMENT**.

**JOB TITLE:**                   **Public Health Nurse (Part-time)**

**RATE OF PAY:**            B.S.N.: \$18.81 - \$23.08/hour (5 year range)  
  R.N.:    \$18.20 - \$22.46/hour (5 year range)

Part-time, 20 hours per week, limited benefits.

**GENERAL SUMMARY:**

Provides home-based public health nursing services to children and their families enrolled in the Children's Special Health Care Services (CSHCS) program. Supervision received: Works under qualified public health nursing supervision.

**TYPICAL DUTIES:**

1. Provides program representation for CSHCS clients and serves as liaison with the Michigan Department of Community Health and other agencies.
2. Follows the CSHCS program protocol and guidelines to fulfill requirements of the program.
3. Provides assessments, plans of care, care coordination, education, referral and case management to CSHCS families.
4. Coordinates care with families, physicians, pediatric specialists, and private duty nurses.
5. Contributes to the continuity of care by planning and exchanging information with physicians, specialists, hospitals, and other appropriate health and social agencies, as necessary.
6. Evaluates immunization records and facilitates the provision of recommended vaccines.
7. In times of a public health emergency, may be required to report for specialized assigned duties inside or outside of Bay County. Performs emergency response roles, and participates in training, as required.
8. All other duties as assigned.

The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of job duties performed by personnel so classified.

**MINIMUM QUALIFICATIONS:**

**Licensure:** Possession of a current license to practice Professional nursing in Michigan. Also must possess a Michigan driver's license and have proof of current automobile insurance.

**Education:** A.D.N. or B.S.N. from a school of nursing approved by the N.L.N. of Nursing.

**Experience:** Demonstrated competency in practice of professional nursing. Two years of satisfactory public health nursing experience under qualified supervision desired. Experience in infant/child health and knowledge of infant/child development required. Basic computer skills required.

**Physical:** This position requires sitting, being mobile, bending and/or standing for significant periods of time. Additional requirements include the ability to move objects according to the following weight and frequency: generally, 20-50 pounds of force up to one third of the time. Candidate must have adequate visual acuity and hearing comprehension to read reports and communicate with clients and other providers and have adequate physical dexterity to climb stairs, balance and navigate under unstable environmental conditions. Applicants may be required to take written and/or other examinations.

Make application at [www.baycounty-mi.gov](http://www.baycounty-mi.gov) or at the Bay County Personnel Department, 515 Center Avenue, Suite G102, Bay City, Michigan 48708-5121 no later than **4:00 p.m. Monday, October 8, 2012**

**AN EQUAL OPPORTUNITY EMPLOYER**

"BAY COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY STATUS IN ADMISSION OR ACCESS TO, OF TREATMENT

OR EMPLOYMENT IN ITS PROGRAMS AND ACTIVITIES."

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