

PERSONNEL/JUDICIAL COMMITTEE

A G E N D A

TUESDAY, MAY 18, 2010

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.	
	I CALL TO ORDER
	II ROLL CALL
1- 4	III MINUTES (4/20/10)
	IV PUBLIC INPUT
	V PETITIONS AND COMMUNICATIONS
5- 7	A. Tina M. Sequin - Request to Purchase Governmental Service Credit for Retirement Purposes (Seeking authorization to purchase 9 years, 10 months with Public School Employees Retirement System for retirement purposes - proposed resolution attached)
8-11	B. Personnel Director - Vacancies (Seeking authorization to post/fill) <ol style="list-style-type: none">1. Health Department (WIC Program) - Outreach Work/Typist Clerk II (temporary)2. Information System - Senior Technical Services Coordinator (ft)3. Division on Aging - Personal Care/Homemaker/Respite Worker (temporary)4. Health Department (CD/STD/HIV/Immunization Clinic) - Registered Nurse (32 hrs/wk. to revert to 24 hrs/wk. once ARRA grant funded portion of position concludes (anticipated date: 9/30/2010)
	VI REFERRALS
	VII UNFINISHED BUSINESS
	VIII NEW BUSINESS
	IX MISCELLANEOUS
	X ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THE PERSONNEL/JUDICIAL COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

PERSONNEL/JUDICIAL COMMITTEE

MINUTES

MEETING OF THE PERSONNEL/JUDICIAL COMMITTEE ON TUESDAY, APRIL 20, 2010, in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708.

Call to order @ 4:01 p.m. by Chair Krygier.

Roll call:

MOTION NO.

COMMISSIONERS PRESENT		1	2	3	4	5	6	7	8	9	10	11
ERNIE KRYGIER, CHAIR	P	Y		N	Y	Y	Y	Y	Y	Y	Y	Y
KIM COONAN, VICE CHAIR	P	Y	M	N	Y	M/Y	M/Y	Y	M/Y	M/Y	S/Y	M/Y
MICHAEL J. DURANCZYK	P	M/Y		S/Y	S/Y	Y	Y	S/Y	Y	Y	Y	S/Y
PATRICK H. BESON	P	Y		M/Y	Y	S/Y	Y	M/Y	Y	Y	Y	Y
VAUGHN J. BEGICK	P	Y	S	N	Y	Y	Y	Y	Y	S/Y	M/Y	Y
DONALD J. TILLEY	P	S/Y		Y	Y	Y	S/Y	Y	S/Y	Y	Y	Y
BRIAN K. ELDER, EX OFFICIO	P	Y		Y	M/Y	Y	Y	Y	Y	Y	Y	Y

MOTION NO.

COMMISSIONERS PRESENT		12	13	14	15	16	17	18	19	20	21	22
ERNIE KRYGIER, CHAIR												
KIM COONAN, VICE CHAIR												
MICHAEL J. DURANCZYK												
PATRICK H. BESON												
VAUGHN J. BEGICK												
DONALD J. TILLEY												
BRIAN K. ELDER, EX OFFICIO												

MOTION NO.

COMMISSIONERS PRESENT		23	24	25	26	27	28	29	30	31	32	33
ERNIE KRYGIER, CHAIR												
KIM COONAN, VICE CHAIR												
MICHAEL J. DURANCZYK												
PATRICK H. BESON												
VAUGHN J. BEGICK												
DONALD J. TILLEY												
BRIAN K. ELDER, EX OFFICIO												

OTHERS PRESENT: C.MAILLETTE, E.GWIZDALA, M.GRAY, M.FITZHUGH, R.BRZEZINSKI, M.HALSTEAD, J.BOLLMAN, R.PABALIS, M.MAILLETTE, C.HOWELL, R.REIMANN, B.MACGREGOR, C.IZWORSKI, R.SUPER, J.STRASZ, M.BURLEY, L.NORMAN, B.GOIK, S.MURPHY, R.REDMOND, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT

- / -

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MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department.

- 1** **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE MARCH 16, 2010 PERSONNEL/JUDICIAL COMMITTEE MEETING AS PRINTED.**

Public input was called with no one wishing to address the Committee.

The first item on the agenda dealt with commissioners health care coverage. It was

- 2** **MOVED AND SUPPORTED (NO VOTE TAKEN DUE TO TABLING MOTION WHICH FOLLOWS) TO ELIMINATE HEALTH CARE COVERAGE FOR COUNTY COMMISSIONERS IN THE NEXT ELECTION CYCLE.**

- 3** **MOVED, SUPPORTED AND CARRIED TO TABLE THE ISSUE OF HEALTH CARE COVERAGE FOR COUNTY COMMISSIONERS. [ROLL CALL VOTE]**

Commissioner Coonan objected to motion no. 3 and wished to address the issue. It was noted that a motion to table is not debatable. Commissioner Coonan indicated he would bring this issue up under public input at the Board's meeting later.

- 4** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE APPOINTMENT OF MARK BASKET AS BAY COUNTY'S REMONUMENTATION REPRESENTATIVE.**

A question was raised as to if Mr. Baskey's appointment will result in additional expense to the County and Bob Redmond, the Board's Financial Analyst, responded that it would not but would, in fact, result in a savings as we will no longer pay for this service contractually.

- 5** **MOVED, SUPPORTED AND CARRIED TO REFER BOARD APPROVAL OF REORGANIZATION OF FUNCTIONS UNDER THE COUNTY EXECUTIVE TO THE FULL BOARD MEETING FOLLOWING PUBLIC HEARING ON THIS ISSUE PURSUANT TO P.A. 139.**

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MOTION NO.

6 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL AN ASSISTANT CRIME VICTIM'S ADVOCATE (TEMPORARY) IN THE PROSECUTOR'S OFFICE. [NOTE: APPROVED BY THE FULL BOARD 4/20/10]

7 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL A FULL TIME ANIMAL CONTROL OFFICER VACANCY IN THE ANIMAL CONTROL DEPARTMENT [NOTE: APPROVED BY THE FULL BOARD 4/20/10].

8 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL A FULL TIME YOUTH DEVELOPMENT WORKER VACANCY AT THE JUVENILE HOME AND IN THE EVENT OF PROMOTION OF A PART TIME YDW, AUTHORIZATION TO POST/FILL 2 PART TIME YOUTH DEVELOPMENT WORKER POSITIONS [NOTE: APPROVED BY THE FULL BOARD 4/20/10].

9 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL A GROUNDS MAINTENANCE POSITION IN THE BUILDINGS AND GROUNDS DEPARTMENT WHOSE SERVICES WILL BE USED TO CUT GRASS AT HOMES IN FORFEITURE, COST TO BE REIMBURSED THROUGH THE FORFEITURE/FORECLOSURE FUND IN THE TREASURER'S OFFICE [NOTE: APPROVED BY THE FULL BOARD 4/20/10].

Brief discussion centered on a job posting for a Typist Clerk II position in the Health Department. This position was posted last fall but not filled due to the uncertainty of an employee's ability to return to work. It has been determined the employee will not be coming back so the job has been re-posted to be filled. In an effort to avoid lay-offs, Mr. Redmond noted that he is reviewing all positions with an eye towards the sharing of duties.

10 MOVED, SUPPORTED AND CARRIED TO CONCUR WITH THE RE-POSTING THE TYPIST CLERK POSITION (PREVIOUSLY APPROVED BY THE FULL BOARD IN THE HEALTH DEPARTMENT.

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MOTION NO.

Michael Gray, Assistant County Executive for Recreation & Administrative Services, spoke to the success of the Shipshewanna event at the Civic Arena. It was very well attended. Board Chair Elder gave kudos to Mr. Gray as this was his suggestion to pursue this event.

There being no further business, it was

11 MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:30 P.M.).

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**



THOMAS L. HICKNER
Bay County Executive

**BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM
BAY COUNTY VOLUNTARY EMPLOYEES' BENEFICIARY ASSOCIATION**

BAY COUNTY BUILDING
515 CENTER AVENUE, SUITE 708
BAY CITY, MICHIGAN 48708-5128

BOARD OF TRUSTEES
Frederick Dryzga
Chairperson
Kim Coonan
William Deaton
Steven Gray
Richard Gromaski
Eugene Gwizdala
Gerard L. Kelcherman, Jr.

ADMINISTRATIVE STAFF
Sue Gansser
Danean Wright
(989) 895-4030
TDD (989) 895-4049
FAX (989) 895-4039

DATE: April 30, 2010

TO: Deanne Berger

FROM: Danean Wright

RE: Other Governmental Service Credit - Tina Sequin - BABHA employee

Enclosed you will find the request from Tina Sequin to purchase nine years and ten months of her other governmental service credit from, February 25, 1991 thru December 30, 2000.

I have all of the required documents needed to process this request.

If you have any questions please contact me.

April 23, 2010

Personnel Committee
Bay County Board of Commissioners
515 Center Avenue
Bay City, Michigan 48708

To Whom It May Concern:

I am writing to request that my retirement years with the Public School Employees Retirement System be accepted for transfer/purchase into the Bay County Retirement System.

I have enclosed the necessary documentation as required by Resolution # 96331.

Thank you for your consideration.

Sincerely,



Tina M. Sequin
1210 Whitefeather Road
Bentley, MI 48613
Daytime phone: 895-2355

BAY COUNTY BOARD OF COMMISSIONERS
6/8/10

RESOLUTION

BY: PERSONNEL/JUDICIAL COMMITTEE (5/18/10)

RESOLVED By the Bay County Board of Commissioners that pursuant to its resolution no. 96-331- OTHER GOVERNMENTAL SERVICE CREDIT FOR RETIREMENT - adopted December 17, 1996, authorization is granted for Tina Sequin (Bay Arenac Behavioral Health Authority) to purchase governmental service credit (9 years, 10 months with Public School Employees Retirement System) for retirement purposes in accordance with all terms and conditions contained in resolution no. 96-331.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

GovtServCredit-Retirement-Tina Sequin

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Mallette				Brian K. Elder			
Patrick H. Beson				Ernie Krygier				Eugene F. Gwizdala			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



**BAY COUNTY
PERSONNEL DEPARTMENT**

Thomas L. Hickner
County Executive

Tim Quinn
Personnel Director
quinnt@baycounty.net

May 13, 2010

Mr. Ernie Krygier, Chairperson
Personnel/ Judicial Committee
Bay County Board of Commissioners
515 Center Avenue
Bay City, MI 48708

Re: Items for the Agenda of the Personnel/Judicial Committee

Dear Commissioner Krygier:

Please consider the following items for the agenda of your committee for its meeting on May 18, 2010.

- 1. Request:** Joel Strasz has submitted a request to fill a Temporary Outreach Worker/Typist Clerk II with the WIC Program at the Health Department.

Background: The current temporary employee has accepted a full-time position within the WIC Program. The regular employee continues to be on an extended medical leave of absence and at this time it is undetermined when she might be released to return to work.

Finance/Economics: 40 hours per week at \$11.79 per hour, temporary, non-represented assignment with no benefits.

Recommendation: Please approve the filling of a temporary Outreach Worker/Typist Clerk II with the WIC Program.
- 2. Request:** The Information Systems Division has submitted a request to post and fill the Senior Technical Services Coordinator position.

Background: Employee has announced her retirement.

Mr. Ernie Krygier, Chairperson
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Finance/Economics: \$43,347 per year entry, progressing to \$50,336 per year after 3 years (PB07). Full-time position with benefits, within the B.C.A.M.P.S. organization.

Recommendation: Please authorize the posting and filling of this vacancy.

3. **Request:** Becky Reimann has submitted a request to post a Temporary Personal Care/Homemaker/Respite Care worker position.

Background: An employee has announced her retirement, as well as another employee being on an extended medical leave of absence. The request is being made to assure the senior customers can continue to receive the services they request through the end of the grant year (9/30/2010). Please note that if the employee returns from medical leave, it will not be necessary to fill this temporary position.

Finance/Economics: Non-union, temporary/part-time position with no benefits. Rate of pay is as follows: Respite Care work @ \$9.12 per hour; Homemaking work @ 9.88 per hour and Personal Care work @ 10.63 per hour.

Recommendation: Please grant permission to post and fill this vacancy.

4. **Request:** The health department is requesting permission to post and fill a Registered Nurse vacancy in the CD/STD/HIV/Immunization Clinic.

Background: The Bay County Health Department, through its Communicable Disease Division, employs a temporary, 32 hours per week public health nurse to provide necessary services, including communicable disease investigation, staffing of the HIV/STD Clinic, and most recently, devoting time and resources to ensure vaccination of uninsured and under-insured adults 19 years and older as part of the Michigan Vaccine Replacement Program, which is funded with ARRA stimulus dollars. This position was formerly part-time (24 hours per week) and with the receipt of additional ARRA grant funds awarded through FY 2009-2010 CPBC, was made a temporary, 32 hours per week position (Board

Mr. Ernie Krygier, Chairperson
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Res. 2009-227). Once the ARRA grant program concludes (anticipated date: 9/30/2010) the position will revert back to its former, part-time 24 hours per week status. The nurse currently in this position has accepted the full-time MIHP/CSHCS Public Health Nurse position, which has resulted in a vacancy of the aforementioned position.

Finance/Economics: There is no financial burden upon the County as grant funding will cover 100% of the cost of this position.

Recommendation: Please authorize filling this vacant position for 32 hours per week through the remainder of the grant-funding period, with the understanding this position will revert back to part-time 24 hours per week, once the ARRA grant funded portion of this position concludes (anticipated date: 9/30/2010).

Thank you for considering these items for the agenda of your committee.

Sincerely,



Tim Quinn, Director
Personnel and Employee Relations

cc: Tom Hickner
Michael Gray
Marty Fitzhugh
Bob Super
Eric Boks

Barb MacGregor
Joel Strasz
Marilyn Laurus
Rebecca Reimann
File

BAY COUNTY BOARD OF COMMISSIONERS

6/8/10

RESOLUTION

BY: PERSONNEL/JUDICIAL COMMITTEE (5/18/10)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies, monies for said positions to come from the respective departmental budgets:

- A. Health Department (WIC Program) - Outreach Worker/Typist Clerk II (temporary)
- B. Information Systems - Senior Technical Services Coordinator (ft)
- C. Division on Aging - Personal Care/Homemaker/Respite Care Worker (temporary)
- D. Health Department (CD/STD/HIV/Immunization Clinic) - Registered Nurse (32 hrs/wk. to revert to 24 hrs/wk. once ARRA grant funded portion of position concludes (anticipated date: 9/30/2010)

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated if grant funding is terminated.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Vacancies - June 8

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Mallette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

-11-