

NOTICE

There is a job vacancy at the **BAY COUNTY PINCONNING PARK.**

JOB TITLE: **PARK RANGER** – Crew Leader

RATE OF PAY: \$8.50 - 9.25 per hour*

*Depending on Board of Commissioners Approval.

NOTE: This is a temporary/seasonal position with variable hours. The position is non-union with no benefits.

GENERAL SUMMARY: Under the direct supervision of the Senior Park Ranger performs a variety of manual labor tasks that may require considerable physical effort. Incumbents perform a variety of unskilled to semi-skilled tasks to maintain park grounds and facilities in operational condition for use by the general public. Park Ranger will check in campers, schedule reservations, and sell day passes and other general merchandise.

TYPICAL DUTIES:

1. Mows and trims grass, trees and shrubs using various hand tools and riding mowers; seeds and fertilizes grass areas. Removes leaves by raking or riding mower. Snow removal when necessary.
2. Checks in campers, handles camp registrations, sells day-passes and general merchandise, and follows cash handling procedures. Ensures all park rules are followed.
3. Completes detailed cleaning of public areas; cabins, bathhouses, outhouses, and rental facilities. Maintains buildings which include painting, staining, and basic repair. Removes litter and debris from facilities and public areas and empties trash containers.
4. Uses general knowledge of basic carpentry, plumbing and electrical maintenance for to assist in maintaining park buildings, grounds, equipment and trail system.
5. Remove trees and/or limbs using a chain saw. Clears boardwalks and pathways from down sticks and branches.
6. Direct and supervise part-time summer staff and community service workers when Senior Ranger is not present.
7. Any other duties as assigned.

The above statements are intended to describe the general nature of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

QUALIFICATIONS: Must be 18 years of age or older. Must be a self-starter and a team player. Must be able to follow directions. Must have experience in customer service and work well with general public. Must possess a valid Michigan driver's license and have a good driving record. Must have ability to perform heavy labor. Must have basic computer skills. Applicants may be required to take written and/or other examinations.

PHYSICAL REQUIREMENTS: This position requires sitting, being mobile, bending and/or standing for significant periods of time. Additional requirements include the ability to move objects according to the following weight & frequency: Generally, up to 50 pounds of force up to 1/3 of the time

APPLICATION PROCEDURE: Make application online at www.baycounty-mi.gov or in person/via US Mail at the Bay County Personnel Department, 515 Center Avenue, Bay City, MI 48708 no later than **4:00 p.m. Monday, October 20, 2014.**

AN EQUAL OPPORTUNITY EMPLOYER

"Bay County is an equal opportunity employer. It is the policy of Bay County and its departments to pursue equal employment opportunity regardless of height, weight, political or religious affiliations, race, color, sex, disability, familial status, sexual orientation, gender identity, national origin, or other protected classification set forth by law in our relationship with applicants for employment, employees of the department, and the public."