

# Bay County Fair & Youth Exposition

## Vendor Contract

Hours 2 pm to 10 pm Daily

Form 11-5

Business Name:	
Business Street Address:	
Business City, State, ZIP:	
Business Phone:	
Business Fax:	
Name:	
Home Street Address:	
Home City, State, ZIP:	
Home Phone:	
Cell Phone:	
Date of Birth: (for background check)	
Description of Business:	
Non-Profit?	YES    NO
<b>***All non-profit organizations agree to 15 hours of volunteer service in exchange for the daily fee being waived***</b>	
Business License Number or Tax-ID Number (for non-profit):	
Liability Insurance Company & Policy Number	
Vehicle License Plate Number:	
Vehicle Descriptions:	
Trailer Plate Number:	
Trailer Description:	

**The Bay County Fair Board reserves the right to refuse or revoke this contract at any time if the vendors merchandise and/or conduct is in conflict with the term "Family Fair". Any money paid will be forfeited.**

**\*\*\*Any vendor distributing literature must be present or it will be removed-this includes "enter to win"\*\*\***

**\*\*\*Tables and chairs are not furnished\*\*\***

**Inside space and electricity are available on first-come, first-serve basis**

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**\*TAXES ARE EXHIBITORS RESPONSIBILITY\***

	<b>Fee:</b>	<b>Number of Spaces Desired:</b>	<b>Number of Days Desired:</b>	<b>Day Requested if not for the full 5 days (Circle Choice)</b>	<b>Fee Enclosed:</b>
<b>Inside Space</b> (10x10)	\$10 per day			Tue Wed Thurs Fri Sat	
<b>Outside Space</b> (20x20)	\$10 per day			Tue Wed Thurs Fri Sat	
<b>Electric (Limited)</b>	\$10 fee	n/a	n/a	n/a	
<b>Camping</b> (electric & showers)	\$20 per night			Tue Wed Thurs Fri Sat	
<b>Parking Passes</b>	Free	n/a	n/a	Tue Wed Thurs Fri Sat	
<b>Hours:</b> 2pm to 10 pm Tuesday August 11 through Saturday August 15				<b>Money Orders &amp; Cashier Checks Only. Make Payable to Bay County Fair Board</b>	<b>Total Due</b> \$ _____ <b>No Refunds after 8/1/09</b>

**Set-Up Times: Monday 8/9-6pm to 9pm, Tuesday 8/10-12 noon to 2 pm**  
**Tear Down Times: Saturday 8/14-10pm to 11pm, Sunday 8/15-10 am to 12 noon**

Hold Harmless Clause: Exhibitor shall and will indemnify and save harmless the Bay County Fairgrounds/Bay County Fairboard and all property and business owners or their employees or associates from and against any and all liability, claims and demands, expenses, fee, fines, penalties, suits, proceedings, actions, and causes of actions, including attorneys' fee, or any kind and nature arising or growing out of in any and every way connected with exhibitors use of or occupancy or premises, or any exhibitors activities at any Bay County Fairgrounds.

I have read and understand the above Hold Harmless Clause

All Vendors MUST provide a copy of liability insurance

All Vendors MUST complete and agree to a Background Check before application is accepted (separate form)

Name (please print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please make Money Order or Cashier Check Payable to:  
Bay County Fair Board**

**Mail payment and application to:  
Bay County Fair Vendor Contract  
Shawn Doyle  
PO Box 633  
Bay City, MI 48707**

**Questions may be directed to Tim Lorey @ 989-233-8474 or  
[baycountyfair@yahoo.com](mailto:baycountyfair@yahoo.com)**

**EXHIBITORS – VENDORS**

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**Policy 10-3**

**Purpose**

The Bay County Fair & Youth Exposition prides itself on providing quality education programs to fair attendees. The primary purpose of this policy is to ensure the safety and well being of all participants including 4-H members, parents and families, and volunteers.

**Definitions**

**Exhibitor**-to present in public exhibition or contest

**Policy Statement**

1. All exhibitors will receive a Fair Book and agree to follow the guidelines provided
2. All 4-H exhibitors will follow the 4-H guidelines for exhibitors

**Vendor**-a person or entity legally authorize to sell a property

**Policy Statement**

1. All vendors will be provided with a "Vendor Code of Conduct Standards of Behavior"
2. All vendors must complete and application, which includes permission for a Background check and Sex Offender Registry Check
  - a. No application will be accepted until this is completed
  - b. Completion of an application does not guarantee a vendor space
3. A copy of the signed agreement will be kept on file with the Vendor Application
4. The Bay County Fair & Youth Exposition reserves the right to place exhibitors at its discretion
5. The Bay County Fair & Youth Exposition reserves the right to refuse any vendor, at its discretion
6. Payment will be by cash, money order or cashier's check. Fee to be established by the Committee and reviewed yearly
7. No refunds will be funded within 5 days of fair
8. All payment is to be made prior to set up
9. Parking passes will be furnished to all vendors
10. Vendors will be provided with an identification badge, which must be worn at all times while on the Fairgrounds
11. Camping is available on a first-come first serve basis
12. All vendors are required to keep their area clean, neat and free of rubbish
13. All vendors must be in attendance of their merchandise during hours of operations
14. No paper literature is to be unattended
15. All vendors are to remain in the designated vendor area and are not allowed to stroll the grounds advertising their merchandise, product, or service.
16. Sales tax is the responsibility of the vendor
17. A copy of liability insurance is required for all vendors. Those vendors who do not provide or do not have liability insurance will automatically be added to the Bay County Fair & Youth Exposition insurance policy at the cost incurred by the Bay County Fair & Youth Exposition.
18. Vendors are to exhibit only "Family Oriented" products.
19. No knives, weapons or swords are allowed.
20. No selling or giving-away of animals