



CALL TO ORDER

PLEDGES

ROLL CALL/ INTRODUCTIONS

SIGN IN SHEET

PUBLIC INPUT

Fair Board

Fair Book changes! Oh boy!

SECRETARIES REPORT

TREASURERS REPORT-

Budget Report

Community Foundation

Regional Shares Invoice

ADDITIONS TO THE AGENDA

CORRESPONDENCE

Michigan 4-H Foundation- State Awards support

SCHOLARSHIPS

Amy Sylvester

COMMITTEE REPORTS

Winter workshop

Evaluation results

Financial info from event

Youth Awards Banquet

DJ Service- Rusch Entertainment

Leader Banquet

OLD BUSINESS

Participation Fee County Grant Applications

Horse Barn and Livestock pavilion/red shed

Bylaws committee- We need one- too much to do for E.E. Need more eyes!

NEW BUSINESS

Participation Fee County Grant Applications

Awards for younger 4-H members (Amy)

SUPERINTENDENT COMMENTS

Mary Jo

JODI'S COMMENTS

ADJOURN

**MICHIGAN STATE  
UNIVERSITY  
EXTENSION**

Racial and gender data is collected for statistical purposes only.  
Check all options that apply.

Event: 4th Advisory Council Meeting  
Date: 8/26/07 Location: MSUE Gage

	Name	Address/Organization	Phone/E-mail	Gender	Hispanic	White	Black/African American	American Indian/Alaskan Native	Asian	Native Hawaiian/Pacific Islander
1	Zoe Farver									
2	Risgard Peterson									
3	Amanda Johnson									
4	Mick Meier									
5	Patricia Duboy									
6	Chris Wazny									
7	Jenni Schumler									
8	Nathan Meier									
9	Melissa Meier									
10	Mary Jo Brunet									
11	Ann Sulvester									
12	Sheryl Johnson									
13										
14										
15										
16										
17										
18										
19										
20										

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Accommodations for persons with disabilities may be requested by calling MSU Extension - Bay County at (989) 895-4026.

# 4-H Advisory Council

MINUTES FROM JANUARY 22, 2009

Meeting was called to order at 6:08 pm.

ATTENDANCE- Patti DuBay, Heather Basner, Chris Wazny, Mary Jo Brandt, Amy Sylvester, Michelle Field, Melissa Meier, Mike Meier, Jodi Schulz, Terri Scheuerlein

Mariah Scheuerlein and Lori Jones were excused. Amanda and Zoe Farver were absent.

## PUBLIC INPUT

Fair Board - Jodi reported there will be no dirt bike races during horse shows for at least 2 years. The Fair Board is revamping the fair book for consistency throughout the state. Classes will now be just "Youth" and "Adult" - no "open" or "4-H".

SECRETARY'S REPORT - none

TREASURER'S REPORT - Heather motioned to accept the Treasurer's report, Terri seconded. Motion carried.

-The budget report was tabled.

-Soup Supper- Heather motioned to pay all bills from the Soup Supper. Michelle seconded. Motion carried.

-Community Foundation- Chris moved to withdraw the total spend able amount and put it in Thumb National to earn interest. Michelle seconded. Motion carried.

-Mike made a motion to pay Michelle for supplies purchased for Winter Workshop. Melissa seconded. Motion carried.

-Chris moved to pay the Bowmen's Club \$50 each for Mike Meier and Rick Behmlander teaching archery there. Heather seconded. Motion carried.

## CORRESPONDENCE

Michigan 4-H Foundation State Awards was tabled.

## COMMITTEE REPORTS

-Winter Workshop- Numbers are up from last year. Classes are filled to the max.

-Leader Banquet- March 9, 2009 at 6 pm at either Pizza G's or Royal Buffet.

## OLD BUSINESS

Jodi will make some suggestions to the by-laws and bring them to the next meeting.

## NEW BUSINESS

Outdoor Adventure Challenge- Leaders and teen leaders to learn about different outdoor adventure activities. One leader is interested in getting trained and starting their own 4-H club focusing around outdoor adventure. Suggested she fill out a request for a Participation Fee grant.

-Participation Fee County Grant Applications - Only 1 request so far.

-Awards for younger 4-H members- Amy suggested there should be an All Around Achievement Awards for both Youth and Junior 4-Hers stating next year.

## ADDITION TO THE AGENDA

-Friend of 4-H- Ray Doud will be receiving the Individual Friend of 4-H Award and VanOoteghem Greenhouse the business Friend of 4-H award.

JODI'S COMMENTS

All horse barn flooring will be done by this year's (2009) fair.

Meeting was adjourned at 7:44 pm.

Next meeting, Thursday, February 26, 2009.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Terri Scheuerlein". The signature is written in dark ink and is positioned above the printed name.

Terri Scheuerlein

# Bay County 4-H Advisory Council

## MONTHLY TREASURER'S REPORT

### CHECKING

Date: January 22, 2009

Beginning Checking Balance: \$2,554.42

#### Indicate money received:

##### DATE

1/23/2009	amount \$	<u>\$24.00</u>	for what purpose	<u>Soup Supper Ticket Sales</u>
1/23/2009	amount \$	<u>\$25.00</u>	for what purpose	<u>Check #1037 voided</u>
	amount \$	<u>          </u>	for what purpose	<u>                                  </u>
	amount \$	<u>          </u>	for what purpose	<u>                                  </u>
	amount \$	<u>          </u>	for what purpose	<u>                                  </u>

Total received: \$49.00

#### State the expenses:

1/22/2009	amount \$	<u>\$56.69</u>	check #:	<u>1047</u>	To:	<u>Michelle Field</u>
	for what purpose					<u>Winter Workshop-Chocolates, Jewlrey</u>
1/22/2009	amount \$	<u>\$194.04</u>	check #:	<u>1048</u>	To:	<u>Patti Dubay</u>
	for what purpose					<u>Soup Supper Supplies</u>
1/22/2009	amount \$	<u>\$47.94</u>	check #:	<u>1049</u>	To:	<u>Mary Jo Brandt</u>
	for what purpose					<u>Soup Supper Supplies</u>
1/22/2009	amount \$	<u>\$55.70</u>	check #:	<u>1050</u>	To:	<u>Chris Wazny</u>
	for what purpose					<u>Soup Supper Supplies</u>
1/22/2009	amount \$	<u>\$100.00</u>	check #:	<u>1051</u>	To:	<u>Bay City Bowmen Club</u>
	for what purpose					<u>Mike Meier and Rick Behmlander Memberships</u>
	amount \$	<u>          </u>	check #:	<u>          </u>	To:	<u>                                  </u>
	for what purpose					<u>                                  </u>
	amount \$	<u>          </u>	check #:	<u>          </u>	To:	<u>                                  </u>
	for what purpose					<u>                                  </u>
	amount \$	<u>          </u>	check #:	<u>          </u>	To:	<u>                                  </u>
	for what purpose					<u>                                  </u>
	amount \$	<u>          </u>	check #:	<u>          </u>	To:	<u>                                  </u>
	for what purpose					<u>                                  </u>

Total Expenses: \$454.37  
(Page #1 and #2)

Date: February 25, 2009

Closing Checking Balance: \$2,149.05

**SAVINGS**

Date: January 22, 2009

Beginning Savings Balance: **\$9,921.28**

Indicate money received:

DATE

1/31/2009 amount \$ **\$2.11** for what purpose January Interest  
 amount \$  for what purpose \_\_\_\_\_  
 amount \$  for what purpose \_\_\_\_\_

January Interest

Total received: **\$2.11**

Transfers to Checking:

amount \$  for what purpose \_\_\_\_\_  
 amount \$  for what purpose \_\_\_\_\_

Total transfers: **\$0.00**

Date: February 25, 2009

Closing Savings Balance: **\$9,923.39**

**CD's**

amount \$ **\$20,337.71** Thumb National Exp Date 5/3/2009 Int Rate 2.00% (7 month)  
 amount \$ **\$30,000.00** Thumb National Exp Date 9/4/2009 Int Rate 3.21% (12 month)

**Bay Area Community Foundation**

Non-Spendable **\$ 24,266.39**

Spendable **\$2,437.00**

\*June 2008 Statement  
(Dec 2008 statement to be mailed Feb 2009)

\*January 9, 2009 Letter \$1,183 from 2008  
\$1,254 for 2009

**Total Spendable**

Savings	<b>\$9,923.39</b>
Checking	<b>\$ 2,149.05</b>
CD's	<b>\$ 50,337.71</b>
BACF	<b>\$ 2,437.00</b>

**Total Spendable: \$64,847.15**

Prepared by: \_\_\_\_\_  
Council Treasurer's Signature

Accepted by: \_\_\_\_\_  
Council President's Signature

Date: February 25, 2009

Date: February 25, 2009

**4-H Advisory Council - Bank Reconciliations**

**Savings**

**Savings Register Balance**

**\$ 9,923.39**

**Add Outstanding Transfers To Checking**

Date		Amount	
Date		Amount	
Date		Amount	

Total **\$ - " + "**

**Subtract Outstanding Deposits**

Date		Amount	
Date		Amount	
Date		Amount	

Total **\$ - " - "**

**Savings Statement Balance**

**\$ 9,923.39**

**Checking**

**Checking Register Balance**

**\$ 2,149.05**

**Add Outstanding Checks**

check #		Amount	

Total **\$ - " + "**

**Subtract Outstanding Deposits**

Date		Amount	

Total **\$ - " - "**

**Checking Statement Balance**

**\$ 2,149.05**

<b>**Notation* Current CD rates at Thumb National**</b>			
<b>Term</b>	<b>% Rate</b>	<b>Term</b>	<b>% Rate</b>
7 month	1.00%	2 year	2.25%
12 month	1.75%	5 year	3.25%
15 month	2.10%		
18 month	2.25%		



Bay Area  
community foundation

02/06/2009  
9:10 AM

Fund Statement-Endowed  
01/01/08 to 12/31/08  
Bay County 4-H Agency Endowment Fund - BC4H

Beginning Fund Balance-Endowed	27,403.94
Revenues-Endowed	
Interest & Dividends	566.09
Realized Gain (Loss) on Investment	793.14
Unrealized Gain (Loss) on Investment	(8,764.25)
Total Endowed Revenue	(7,405.02)
Expenses-Endowed	
BACF Administrative Fees	266.10
Investment & Custodial Fees	70.62
Transfer of Grantable Funds	1,183.00
Total Endowed Expense	1,519.72
YTD Fund Balance-Endowed	18,479.20
=====	
Revenue-NonEndowed	
Transfer of Grantable Funds	1,183.00
Total NonEndowed Revenue	1,183.00
Expenses-NonEndowed	
Total NonEndowed Expenses	0.00
YTD Fund Balance-Available to Grant	1,183.00
=====	
Total YTD Endowed & NonEndowed Fund Balance	19,662.20
=====	

## 2009 4-H Winter Workshop Evaluation Results

**33 evaluations**

7 males 22 females (3 blanks)

**The session(s) I enjoyed the most were:**

Cupcake Decorating	11
Lotion and lip balm	8
Pop Can Lamp	7
Chocolates	7
Bubbles Wands	5
Leather Craft	4
Scrap booking	4
Ice Cream	3
Three Tier Plate	3
Candles	2
Bubble stationary	2
Jewelry	1
Bugs	1
Pop Tab Belt	1
Insects & Reptiles	1
Table Centerpieces	1
Making bird houses	1

**I want to know more about:**

Cupcakes & Frosting	4
Lotion and lip balm	4
Frogs	3
Scrap booking	2
Bubbles Wands	2
Trucks	2
Bowling	2
Ice Cream	2
Bubble stationary	2
Leather Crafts	1
The workshop	1
Jewelry	1
Bat houses	1
How to be a leader	1
Candles	1
Bugs	1
Dancing	1
Electricity	1

**If I were planning this workshop, next time I would change:**

Nothing	11
The ice cream making	3
Insects, reptiles (1-boring)	3
Truck builder	2
Leather crafts (1-to noisy)	2
Cupcake decorating	2
Wood builder	1
The place where we go	1
The bathroom	1
More selections of Kool A	1
Lets make music	1
How people taught me	1
Food	1
Everything	1
Candles	1
Bat houses	1

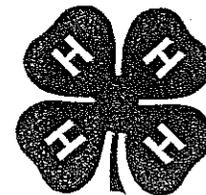
**Something I know now that I didn't know before:**

Make lipbalm, lotion	6
Bubble stationary	4
making snowman and cap	2
Nothing	2
Pop can lamps	2
Pop tab belts	2
Making bubbles	2
Cupcakes	2
How to circuit a cap	1
How to make ice cream	1
That ousy moths do not	1
Table decorating/chocol	1
Build bird houses	1
three tiered plates	1
Camp sveres	1

## 2009 4-H Winter Workshop Evaluation Results

### I'd like to suggest the following session(s) for the next 4-H Winter Workshop

Pottery	3
Nail painting	3
Arts and crafts	3
Cupcake decorating	2
Trucks - motors	2
Cake	2
Ice Cream	1
Grass making	1
Little Treehouses	1
Lip balm and lotion	1
Popcorn lamp	1
Snowmen	1
Picket fences	1
Food stuff	1
Making paper	1
Three Teir Pie Tray	1
Tie Blankets	1
Outdoor cooking	1
Chocolates	1
Tye Dying	1
Cross Stitching	1
Cookie frosting	1
Hot Coco making	1
Making pizza	1
Making cookies	1
Bugs	1
Pop Chane	1
Pop Can lamp	1



## Participation Fee Funding Request

Half of each member's participation fee remains in Bay County to be used to support new programs or enhance current programs. Request forms are now being accepted for the allocation of participation fees. The basic rule for the use of funds generated by the participation fee is that they must be spent to support new programming or upgrades/updates/expansions of existing programs.

A Participation Fee Funding Request Form is available for clubs and/or members to complete to request the use of participation fees. The procedure is to file a detailed request form (below). The form will be reviewed by MSU staff members and Advisory Council members. At this time, only requests that are made prior to any money being spend will be honored. *Reimbursements for expenses made before acceptance or denial of the request form will not be made.*

A detailed order form or purchase information including vendor name, address item cost, tax, shipping costs, etc. must be attached to the request form as funds will be paid by the Advisory Council to the appropriate vendor. The deadline to request 2007-2008 funds is **February 6, 2009**.

To: Bay County 4-H Advisory Council

From: Nancy Wood P.A.C.K. 4-H Leader

Date: Jan 16, 2009

Amount Requested: \$320.00

Note: You *must* attach a complete order showing the item(s) and amount(s) being requested. The 4-H Advisory Council will place the order and make payment on your behalf.

What is the request for? \_\_\_\_\_

An Artistic Pottery Techniques Class that will explain and demonstrate how some artistic glazing techniques are created. Color layering pattern design and textural affects will be taught at Painterly Pottery.

How is this related to 4-H education? \_\_\_\_\_

It is a learning tool of creativity for colors, patterns and ceramics. Ceramics is an area of entry for the Bay County Youth Exhibits.

How is this going to be used? (For example, in workshops, training sessions, etc.) \_\_\_\_\_

It will be a workshop held at Painterly Pottery for eight 4-H children that range from age 6-18 years old. They will be trained in using color layering, pattern design and textual effects.

What new activity does this promote, or how are you enhancing a current activity? \_\_\_\_\_

Using artistic pottery techniques such as color, layering and pattern design to help create artistic skills in my 4-H group. My entire 4-H group has interest in this project. Some times it is hard to find something boy's and girls like to do with the age range I have in my group.

Processing being used for requested participation fees:

- ◆ Request before purchase.
- ◆ Review by committee.
- ◆ Notify the Bay County 4-H Advisory Council of committee decision.
- ◆ Approval or denial in writing to the applicant.



# INVOICE

904 N. Water St  
Bay City, MI 48706  
Phone 989-895-1029

INVOICE #2009-1  
DATE: JANUARY 14, 2009

**TO:**  
Nancy Wood 4-H  
1914 N. Jones  
Essexville, MI 48732  
989-893-4878

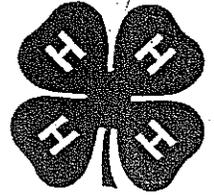
**FOR:**  
4-H Group  
PO#: W-1000

DESCRIPTION	Attendees	RATE	AMOUNT
Artist Party: Pottery Instruction/Demonstration	8	\$40.00 ea	\$320.00
<b>TOTAL</b>			<b>\$320.00</b>

Make all checks payable to: Ward Studio

**Thank you for your business!**

RECEIVED  
FEB 04 2009



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To: Bay County 4-H Advisory Council

From: Livestock Association

Date: February 3, 2009

Amount Requested: \$445.92

Note: You *must* attach a complete order showing the item(s) and amount(s) being requested. The 4-H Advisory Council will place the order and make payment on your behalf.

What is the request for? \_\_\_\_\_

How is this related to 4-H education? \_\_\_\_\_

How is this going to be used? (For example, in workshops, training sessions, etc.) \_\_\_\_\_

What new activity does this promote, or how are you enhancing a current activity? \_\_\_\_\_

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- ◆ Notify the Bay County 4-H Advisory Council of committee decision.
- ◆ Approval or denial in writing to the applicant.

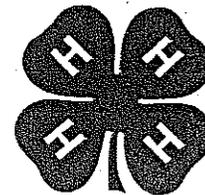
2 - Electronic Thermostat Hova-Bator Incubator \$139.00 each.	\$279.98
1 - Universal Automatic Turner \$49.99	\$49.99
1 - Goose Automatic Turner \$54.99	\$54.99
1 - Power Lux Egg Tester \$31.99 (Candler )	\$31.99
1 - Chick Development Poster \$8.99	\$8.99
1 - Chickens and a Worm Poster \$19.99	\$19.99
1 - American Poultry Association Poster \$13.99	\$13.99
	-----
Total	\$ 459.92
Educational use is 10% off	- \$46.00
	-----
	\$413.92
Shipping	+ \$32.00
	-----
Total	\$ 445.92

The incubators would be set up during week of the fair with the education display of the Miracle of Life. The display will be set up so the public can see the chicks hatch and the babies at different ages.

The incubators would be used for the week of the fair. They also could be lent out to clubs to do there own experiments or for the winter workshop.

We are promoting the Miracle of Life. Most children don't know or even see the different stages of a chick, duck or goose being developed in the egg. Or the cute fuzzy stage of a day old baby.

This quote was taken from the  
 Randell Burkey Company  
 P.O. Box 1090  
 Boerne, Texas 78006  
 1-800-531-1097  
 Order #304027



# Participation Fee Funding Request

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A detailed order form or purchase information including vendor name, address item cost, tax, shipping costs, etc. must be attached to the request form as funds will be paid by the Advisory Council to the appropriate vendor. The deadline to request 2007-2008 funds is **February 6, 2009.**

To: Bay County 4-H Advisory Council

From: Bay County Shooting Stars

Date: 2/5/09

Amount Requested: \$ 832.00 2 Boxes Eastern Arrows - \$80 / 2 each size Bows - Recurve - \$752

Note: You *must* attach a complete order showing the item(s) and amount(s) being requested. The 4-H Advisory Council will place the order and make payment on your behalf.

What is the request for? Archery equipment, Bows & Arrows. Currently members bring their own equipment or borrow from the Bowmen's Club. The equipment at the Bowmen's Club is older & there is a limited amount of youth bows.

How is this related to 4-H education? The members are learning how to safely and accurately shoot archery. They are learning from trained adults and having fun with other members. Each week they keep track of their progress.

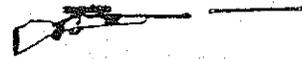
How is this going to be used? (For example, in workshops, training sessions, etc.) Equipment is needed for the proper size of our youth & young adults. The equipment will be used at weekly shoots at the Bowmen's Club, and any additional shoot locations setup by the leaders.

What new activity does this promote, or how are you enhancing a current activity? Having the proper size equipment will help the members learn the proper technique and develop more confidence in shooting. They will be able to shoot better with correct equipment. Also, they will be able to go to additional shoots, besides Bowmen's Club, to shoot at different events.

Processing being used for requested participation fees:

- ◆ Request before purchase.
- ◆ Review by committee.
- ◆ Notify the Bay County 4-H Advisory Council of committee decision.
- ◆ Approval or denial in writing to the applicant.

# PHANTOM ARCHERY



PHANTOM ARCHERY

LICENSED FEDERAL FIREARMS DEALER

E-mail: [phantomarchery@yahoo.com](mailto:phantomarchery@yahoo.com)

TIM NUTTER  
(989) 686-7536

3324 CANTERBURY DR.  
BAY CITY, MI 48706

4H Bay County

Mike,

Per your request for bow Prices & accessories

OMP - October Mountain Bows

48" Youth Recurve	15# & 20#	Choice	88. <sup>00</sup> each
54" Youth Recurve	" "		90. <sup>00</sup> each
62" Youth & Young Adult	20-40#		98. <sup>00</sup> each
66" Young Adult & Adult	25-40#		100. <sup>00</sup> each

All are Right Hand

Darton Youth Compounds

Ranger I \$180.<sup>00</sup> RH Only

15-30# Draw Weight

17-25" Draw Length Adjustment

Gold Trip Falcon Arrows w/ 3" Vanes  
52.<sup>00</sup> a Dozen

Easton Trooper Fiberglass Arrows  
40.<sup>00</sup> a Doz w/ Vanes

**Bay County 4H Advisory Council**  
Meeting Minutes, March 23, 2000

President, Walt Guthrie, called meeting to order at 7:08 pm. Pledges were said.

Roll Call is on the attached sign in sheet.

**Public Input -**

Howard Wetters explained about the phone calls the graduate student will be making regarding the fairground ideas. He handed out a comparison sheet comparing the Bay Area Community Foundation and the 4H Foundation. He then proposed a fundraising idea. He is putting together plat books for Bay County and would like to borrow money from Council to have the books printed. The money he would borrow would be paid back as the books sell (\$25 each) at a rate of 75% for Council and 25% for the office. We would get a 10% return on our money and it would be paid back within 2 to 3 years. He will be selling advertising to be published in the book and 4H would be advertised throughout the book. The decision as to whether we will do this has been tabled until next meeting.

Walt made a motion to accept the January and February minutes as read, Annette seconded, motion carried.

Carol Socier read treasurer's report. Beginning balance in the checkbook was \$3808.01; ending balance is \$3982.51. Balance in the Citizens bank savings account is \$1037.20 and the MNB savings account is \$6497.50. We still have a \$25,000 CD and the camp sale money is now at 73,815.52. Bonnie made a motion to accept the report, Leona seconded, motion carried.

Correspondence - Bonnie read a thank you note from Rocket J's.

**Old Business**

**Horse Bowl** - It was a positive experience. Everything flowed smoothly. Annette made a motion to leave the leftover popcorn and bags for the clubs to use, Tom seconded, motion carried.

**Parade** - Wet and cold but all had a good time thanks to the use of the Bay Metro Transit trolley.

**Silent Auction** - This is being held on Sat., 3/25/00. We will have a chili lunch at 12:30 pm, bidding from 1 pm to 2 pm, and the Fair Board's Demo Derby starts at 3 pm. A 50/50 raffle will be held throughout the auction. Bonnie made a motion to divide the proceeds of the raffle among the kids who are going to Exploration Days and help at the auction, Deb seconded, motion carried.

**Leader Banquet** - Will be held on April 7, 2000 at 6:30 pm at Kryziak's. The cost of the Seafood Buffet (which includes drinks, tip and buffet) is \$16.50 a person. Julie will check into whether we can order off the menu. Council has \$250 that will be divided between the leaders who attend to help defray costs. Need to let Julie know if you will be attending by April 3, 2000.

**New Business**

**Travel (Leona)** - No one knew what this item was about so we went on to the next.

**Exploration Days Fund Raiser** - Tri County Horse Association will give out 5 \$30 scholarships to kids signing up for horse events at Exploration Days. There is a form that needs to be filled out. Diane Julien will be organizing a car wash fundraiser with the proceeds divided among the kids that help at that event. MSU has 14 \$25 hardship scholarships. Council has money set aside for scholarships for kids who fill out the request for scholarship forms.

**Agents Comments -**

- There is a camp counselor meeting being held at the MSU Extension Office conference room on April 6, 2000 at 7 pm.
- Also a camp counselor workshop will be held at the Ketunen Center on April 29 - 30 for a cost of \$14.
- MSU is offering a free Vet-a-Visit on Saturday, April 8, 2000 for those kids that would like to tour the MSU Horse vet clinic.
- In lieu of the Livestock meeting there will be a "Showing Character" workshop on Thursday, April 20, 7 pm at the Canteen Building. It will be regarding ethics and all kids that own and handle any type of animal should attend.
- Camp dates are July 6 - 9 (there was an error in the Clover Chatter on the date). We need cooks!!
- The extension office is participating in the VISTA Volunteer program in the Out of School project.

**Camp Sale Money Disposition** - Annette made a motion to put \$20,000 in the Bay Area Community Foundation Endowment Fund, \$20,000 in the BACF Spendable Portion Fund and \$20,000 in a Chemical Bank CD. The other \$19,000+ will be determined at a later date, Deb seconded the motion and after some discussion the motion carried. With this decision came the need for a policy on how the money can be withdrawn from the BACF Spendable Portion fund. This is the policy that was decided on:

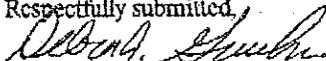
*At the time it is deemed necessary to withdraw any portion or all of the funds from the Bay Area Community Foundation Spendable Portion Fund, a special mailing will go out from the MSU Extension Office advising all Council Members of the upcoming vote to withdraw the money. The letter will be sent no less than 30 days prior to the meeting at which the vote will take place.*

*At the time of the vote, 75% of the Council members will need to approve the withdrawal of funds from the BACF Spendable Fund.*

**Plat Books** - Tabled until next meeting.

Meeting adjourned at 8:55 pm. Next meeting April 27, 2000, 7 pm at the MSU Extension Conference room.

Respectfully submitted,

  
Debra Grueln

## Bay County 4H Council

### Meeting Minutes

Sept. 28, 2000

#### Call to Order

President Walt Guthrie called the meeting order at 7:20 pm. Pledges were said.

#### Roll Call

Sign in Sheet

#### Public Input

Guests: Seth Drzewicki and Don Michalski, VISTA Members. Seth and Don are working with VISTA, which stands for Volunteers in Service to America. Seth works with Club Read working with kids ages 5 - 8. Don is with the 4h Fun Zone. He is working with kids age 8 - 14 in the schools. They will be working with Julie until next August.

#### Secretary's Report

The secretary's report got lost. Deb will fax the August minutes to Julie along with the September minutes and Julie will send them both out in the mail.

#### Treasurer's Report

Carol is out of town and left a report with the office. Bonnie made a motion to accept the report, Annette seconded, motion carried.

#### Addition to the Agenda

None

#### Unfinished Business

Leader Training - The date changed to October 5

Fair Premium Book Revision Committee meeting - The date changed to Wednesday, October 18, in the MSUE Conference room.

#### New Business

**Bill Barbeau** - Representing the Livestock Association. They want to put up a 48' X 60' pavilion with 12' sidewalls on the west end of the livestock barn. Bill is working with a grant that needs two other means of support in order for the grant to be used. Fair Board has voted that they will be one of the sponsors for \$2500 and Bill is asking Council to be the other sponsor. The pavilion would be able to be used for the auction, showing the livestock, horse showmanship, dog club and many more items. Deb made a motion to support the Livestock Association and sponsor the \$2500, Virginia seconded, motion carried.

**Plaques for members** - There is nothing written down in black and white as far as what our high school seniors receive when they leave 4H. Julie would like to get something in writing as to when the kids get plaques. Since we don't have a budget, we will table this until the budget is set.

**District Meetings** - Keeping in mind that we will be having elections on October 26, we need to have the district meetings before that vote. Counties will hold the district meetings before the premium book meeting on October 18, at 7:00 pm.

**County Awards** - Deadline for the applications to be at the office is November 3<sup>rd</sup>.

**County Awards Banquet** - Friday, February 2, 2001 at the Canteen Building. Carol is coordinating.

**Leader Banquet** - Julie will check for availability of dates in January and will check on restaurants and report back next meeting. We didn't have a leader of the year award last year and Walt suggested that we should have a leader of the year award every year. Dan suggested that we should put this on the agenda for the next meeting and set up criteria for this award.

**Agent's Comments** - Don can work with the clubs if we would like him to come to our meetings. There will be lots more information at the leader's training next week concerning Don and Seth. Don and Seth are looking for adult volunteers for their programs and are looking for teen volunteers for a teen advisory. Anyone wishing to volunteer can call the office and sign up. They will also be looking at doing some community service events.

Respectfully Submitted

*Debra J. Gruchn*  
Deb Gruchn, Secretary

**Minutes**  
**Bay County 4-H Advisory Council**

November 30, 2000

Meeting was called to order at 7:07pm by President Walt Guthrie. Pledges were said.

Roll Call is on the sign in sheet.

There was no public input

**Secretary's Report** - Bonnie made a motion to accept the minutes as corrected, Annette seconded, motion carried. The motion to keep the present officers in office for another year was passed.

**Treasurer's Report** - Carol read the treasurer's report. The ending balance was \$4632.13, ending balance is \$4632.13, Citizens savings account balance is \$3985.32, and Chemical savings balance is \$4368.43. Annette made a motion to accept the treasurer's report, Leona seconded, motion carried.

**New Business**

**Livestock Association's Santa Visit Fund-raiser** - There was a flyer sent to all the 4H members regarding this event. The Livestock Association needs baked goods. Annette suggested that we use the leftover food items from the Horse Bowl competition for the Santa event.

**Clover Chatter** - We need the Clover Chatter to be issued again. The events that are being held need to be announced and the Clover Chatter is a good way to keep up with the events that are happening in the clubs. Julie said that she will give the Clover Chatter to Brian to get it out tomorrow.

**Unfinished Business**

**Plaques for Members** - If we want to have plaques for the seniors for their graduation from 4H we will need to set up some criteria for these plaques. Annette will be chairman of the committee, Chris and Bonnie will work with her on this committee. Brett and Ronald will also be on the committee.

**County Awards Committee Meeting** - There were 37 members that submitted requests for awards. Some reasons that were brought up that the number was so much lower this year is that some of the kids didn't know when the deadline was and the deadline was sooner than usual and some clubs don't meet that soon. Carol made a motion to hold the Awards Banquet some time in Feb. 2002 and the deadline for the requests should be the first week in Jan. 2002, Virginia seconded, motion carried. The awards could be ordered ahead of time because we know which awards we usually buy. Bonnie made a motion to order the awards ahead of time, Leona seconded, motion carried.

**County Awards Banquet** - Scheduled by February 2, 2001. "Winter Wonderland" is the theme.

**Leaders Banquet** - Will be held at the Linden Hof on Tuesday, January 16, 2001 at 6:30 pm. The cost of the dinner will be \$11.10. Council is chipping in \$250, so the cost to the leaders depends on how many leaders attend.

**Agents Comments**

**Leadermete** - Is being held on Saturday, January 20, 2001 @ Frankenmuth.

**Correspondence** - Request from Jessica Ulman for a scholarship for a class trip to Washington DC. Walt requested to form a committee to discuss the criteria of the Scholarship form and the By-Laws of Council

**Pavilion** - Walt is talking to the County to build a pavilion 40' X 60' and a storage building 24' X 40'. The \$2500 that we voted on for the grant is no longer going to happen. Livestock Association has \$5000 to put toward these buildings, Walt will be asking for \$5000 from Fair Board and he would like to ask council for \$13,000. The pavilion will help during the livestock show and auction during fair week to keep the contestants and bidder dry. The storage building will be for Fair Board to store their equipment and then to get the 4H craft exhibitors down with the rest of the 4 H kids during fair week. Walt has a bid for \$23,000 to build both buildings not including the cement for the floor. Tom made a motion to donate \$13,000 in January for this project, \$10,000 from the Spendable portion of the Bay Area Foundation money and the balance of \$3,000 from the savings accounts, Virginia seconded, motion carried by a unanimous vote of the majority of the 4H Advisory Council.

There will be no meeting in December. The next meeting will be the fourth Thursday of January.

Meeting adjourned 8:20 pm.

Respectfully Submitted

  
Deb Gruehn, Secretary

*Report on back*

Monthly Financial Statement  
 Bay County 4-H Council

Month/Year Feb - 2001

CASH RECEIPTS

Date	From Whom	For What	Amount
2-14	Bay Area Foundation	Transfer for Bldg.	10,000.00
2-15	Citizens Bank	Transfer from Savings for Bldg.	3,000.00

CASH DISBURSEMENTS

Date	Check#	To Whom	For What	Amount
1/25	1009	H. Wetters	Leaders Banquet	71.00
1/25	1010	J. Ulman	Trip to Wash	100.00
2/22	1011	BCFYE	Bldg. At Fair G.	13,000.00

Previous month's balance	\$	<u>38,371.13</u>
Total cash receipts for	\$	<u>13,000.00</u>
Total cash disbursements for	\$	<u>13,171.00</u>
Total cash on hand in checking	\$	<u>3,666.13</u>
Total cash in savings	\$	<u>5,185.29</u>
		Chemical
		Citizens
		<u>1,150.50</u>

## **Bay County 4-H Advisory Council**

### **Constitution and By laws**

Michigan State University Extension is an equal opportunity provider and employer.

Adopted January 23, 1992.

Revisions started February 26, 2004.

Adopted February 2005.

In order to develop, promote and execute a 4-H club program in Bay County that is open to all without regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, marital status, or family status, etc., the Bay County 4-H Advisory Council here within states its purposes, aims and objectives.

### **ARTICLE I - NAME**

#### **Section 1**

The name of this advisory Council shall be "Bay County 4-H Advisory Council".

### **ARTICLE II - OBJECTIVES**

#### **Section 1**

- a) The primary objective of this Advisory Council shall be to serve in an advisory capacity to the MSU Extension staff, suggesting means and ways which will promote a better 4-H Youth Program in Bay County.
- b) Act as governing body to the Bay County 4-H Youth Program as a whole.
- c) The Advisory Council shall help plan, promote, and execute Bay County 4-H programs and events.

### **ARTICLE III - MEMBERSHIP**

#### **Section 1**

Membership in this Advisory Council shall be as follows:

- a. Twelve (12) local Bay County 4-H leaders with no more than three (3) representatives from each district. Each holding a three (3) year rotating term. In the event that all twelve (12) positions are not filled, then those interested in said available position/s would come before Council for interview and voting.
- b. One (1) member at large (1 year term) (need not be 4-H leader) will be elected by Council.
- c. Four (4) teen members (1 from each district) (1 year term) (must be 13 & over.)
- d. The MSU Extension staff.
- e. Active past members of State Council.
- f. No more than one (1) adult leader from same household.

#### **Section 2**

Bay County 4-H Advisory Council members shall be elected by the leaders and teen leaders present at the September district meetings. Each year one (1) member from each district shall be elected for a three (3) year term as a Advisory Council member. For districts in which there results a vacancy of (teen members/leaders) those willing to serve on the Advisory Council shall be present at September district meetings so a vote can be taken at that time.

## **ARTICLE VIII - DUTIES OF OFFICERS**

### **Section 1**

The President shall:

- (a) Preside at all meetings of the Advisory Council and the executive committee;
- (b) Be an ex-officio member of all committees;
- (c) Perform such other duties as may be prescribed by these by laws or assigned by the Advisory Council or the executive committee;
- (d) Coordinate the work of the officers and committees, in order that the objectives may be promoted;
- (e) Attend meetings called by the Advisory Council or arrange for duly elected alternate to attend.

### **Section 2**

The Vice President shall act as aide to the President and shall, in their designated order, perform the duties of the President in the absence or inability of that officer to serve.

### **Section 3**

The Secretary shall:

- (a) Keep an accurate record at all meetings of the Advisory Council and of the executive committee;
- (b) Conduct the correspondence delegated.

### **Section 4**

The Treasurer shall:

- (a) Receive all monies of the Advisory council;
- (b) Keep an accurate record of receipts and expenditures;
- (c) Pay out local funds in accordance with approved budget authorized by the Advisory Council;
- (d) Present a financial statement at every meeting of the Advisory Council and at other times when requested by the executive committee;
- (e) Make a yearly report at the September meeting, and include a budget variance report.

### **Section 5**

The fiscal year of the Council shall begin October 1 and end on the following September 30.

The Treasurer's accounts shall be examined annually by an auditor or an auditing committee of not less than two (2) members who, satisfied that the Treasurer's annual report is correct, shall sign a statement of that fact at the end of the report. The auditing committee shall be appointed by the executive committee at the August meeting.

An audit of the Treasurer's accounts is for the protection of the Treasurer. It is the only means of assuring everyone that the accounts are accurate, and it relieves the Treasurer of the responsibility except in case of fraud. See Robert's Rules of Order Newly Revised, pp. 395-398.

Budget items will be reviewed at the September Council meeting. Council will vote on a new budget at the October meeting.

## **ARTICLE XII - EQUAL OPPORTUNITY**

### **Section 1**

Membership in the Advisory Council shall not be restricted with regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, marital status, or family status.

### **Section 2**

All member of the Advisory Council shall be assured of equal opportunity without regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, marital status, or family status.

## **ARTICLE XIII - DISSOLUTION**

### **Section 1**

In the event of dissolution of the Bay County 4-H Advisory Council, all monies and assets will revert to Michigan 4-H Foundation to be held for youth in Bay County 4-H Youth Programs.

## AWARD GUIDELINES

### OUTSTANDING, BEST OF SHOW AND KIWANIS



#### Canteen Awards

**Outstanding Awards** - The Outstanding Awards are given to outstanding exhibits in the Canteen Building at the Bay County Fair & Youth Exposition and are awarded by the fair judge(s). Each judge may select up to five (5) exhibits from each section that they feel are outstanding. It is from these exhibits that the judges will choose up to 30 Best of Show Award recipients. The remaining exhibits will automatically receive Outstanding Awards.

**Best of Show Awards** - The Best of Show Awards are given to exhibits that are judged the best in each section of competition. An exhibit chosen to receive a Best of Show Award will not receive an Outstanding Award.

**Kiwanis Awards\*** - The Kiwanis Awards are given to eight (8) exceptional exhibits in the Canteen Building. They are chosen from the Best of Show Award recipients by the fair judge(s). An exhibit selected to receive a Kiwanis Award will not receive a Best of Show nor an Outstanding Award.

#### Horse and Pony Awards

**Outstanding Awards** - The Outstanding Award is given to outstanding horse/pony exhibits at the Bay County Fair & Youth Exposition and are awarded by the fair judge(s). In the overall horse/pony projects, the judge(s) may select up to ten (10) exhibits they feel are outstanding. The judge(s) may look at the following to determine Outstanding Awards: handling, appointment of horse and rider, appearance of horse and rider, showmanship, exhibitor presentation, etc.

**Best of Show** - The judge(s) may select only one (1) Best of Show Award. This person has shown excellent sportsmanship and excels in handling, appointment of the horse and rider, etc.

**Kiwanis Award\*** - The judge(s) may select one (1) Kiwanis Award recipient. This person has shown exceptional sportsmanship and leadership in the horse/pony project. This person is someone the judge feels is an overall ideal exhibitor.

#### Livestock Awards

**Outstanding Awards** - The Outstanding Awards are given to the outstanding livestock exhibits at the Bay County Fair & Youth Exposition and are awarded by the fair judge(s). The judge may choose up to five (5) awards for each species considered to be large animals (hogs, beef, dairy, sheep, goats), five (5) awards for each species considered to be small animals (chickens, ducks, geese, turkeys), and five (5) awards for the rabbit species. If there are not five awards to be given in each species, the judge will distribute the Outstanding Awards as appropriate. The Outstanding Awards may be chosen from market animals, non-market animals or a combination of both. It is from these exhibits the judge(s) will choose the Best of Show award recipients. The remaining exhibits will automatically receive Outstanding Awards.

## Livestock Awards Continued...

**Best of Show** - The Best of Show Awards are distributed by the judge(s) in the areas of large animal projects, small animal projects and rabbits, as appropriate. An exhibit chosen to receive a Best of Show Award will not receive an Outstanding Award.

**Kiwanis Awards\*** - Three (3) Kiwanis Awards are chosen from the Reserve and Grand Champion Award recipients by the fair judge(s). An exhibit selected to receive a Kiwanis Award will not receive a Best of Show Award nor an Outstanding Award.

## Dog Awards

**Outstanding Awards** - The Outstanding Awards are given to the outstanding dog exhibits at the Bay County Fair & Youth Exposition and are awarded by the fair judge(s). The judge(s) may consider handling, sportsmanship and appearance of the dog and exhibitor, etc., when distributing this award. The judge(s) may choose to award as many Outstanding Awards as he/she feels appropriate in the areas of agility and obedience. It is from these exhibits the judge(s) will choose the Best of Show award recipient. The remaining exhibits will automatically receive Outstanding Awards.

**Best of Show Awards** - the Best of Show Awards are distributed by the judge(s) in the areas of agility and obedience as appropriate. An exhibit chosen to receive a Best of Show Award will not receive an Outstanding Award.

**Kiwanis Awards\*** - Two (2) Kiwanis Awards are chosen from the Best of Show Award recipients by the fair judge(s) and are awarded for agility and obedience. An exhibit selected to receive a Kiwanis Award will not receive a Best of Show Award nor an Outstanding Award.

## Leadership Awards

**Outstanding Leadership Awards** - The Bay County Fair & Youth Exposition Outstanding Leadership Awards are chosen by the MSU Extension - Bay County 4-H Staff and may be given to as many recipients as appropriate. Fair Superintendents, 4-H Leaders, etc., may nominate youth in written form during Fair Week. Any nominations that are not signed by the person nominating the youth, will be automatically disqualified. Nomination forms will be available outside of the MSU Extension - Bay County "office" during Fair Week. Ribbons will be distributed as appropriate.

**Kiwanis Awards\*** - One (1) Kiwanis Award will be chosen from the Outstanding Leadership recipients by the MSU Extension - Bay County 4-H Staff. The youth selected to receive a Kiwanis Award will not receive an Outstanding Award.

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\* The fifteen (15) youth selected to receive Kiwanis Awards will be invited by the Kiwanis Club of Bay City to a luncheon where they will be honored with a meal and special recognition.