

NOTICE

There is a job vacancy in the **BAY COUNTY BUILDING AND GROUNDS DIVISION.**

JOB TITLE: **LEAD EQUIPMENT OPERATOR/FABRICATOR (T035)**

RATE OF PAY: \$15.35 per hour entry, progressing to
\$18.25 per hour after two years (2014 rates/TU08)

In accordance with the Agreement between Bay County and Local 15157, United Steelworkers of America, qualified County employee applicants may first be considered.

GENERAL SUMMARY:

Operates equipment such as tractors with various attachments, skidsteers, backhoe and dump trucks and trailers. Maintains grounds and recreational areas and assist with maintenance projects. Leads Parks and Recreation staff along with seasonal hires to perform specific grounds tasks. Proficient in fabrication and welding. Participates in general parks maintenance activities, winter on-call for snow plowing and salting. Work is performed under direction of the Grounds Coordinator who reports to Supervisor of Buildings and Grounds.

TYPICAL DUTIES:

1. Operates skidsteer, backhoe, dump truck and tractors.
2. Prepares ball diamonds for field games using tractor with attachments to rake, grade, level, shape and line playing areas. Installs base pegs and lines fields when necessary and empties trash barrels.
3. Repairs ball diamonds damaged by players or weather conditions. Removes water from infields late in the day so teams can still play.
4. Cuts grass in park areas using tractor with mowing attachments, trims fence lines with weed-wacker.
5. Prepares city and county ice rinks for winter skating season.
6. Plows snow off park driveways, parking lots, and fairgrounds; uses rotary broom to brush snow off ice rinks. Removes snow from parking lots when heavy accumulations occur and salts areas as needed. Keeps salt supplies stocked.
7. Installs fences and plants trees in various park areas.
8. Installs playground equipment using tractor or front-end loader.
9. Assists in personnel or office furniture transfers.
10. Maintains operating condition of equipment performing tasks such as changing oil, repairs and tune-ups.
11. Performs steel fabrication, uses torches and welding materials.
12. Performs normal duties of parks maintenance workers including snow shoveling, raking, sweeping, etc.
13. Mandatory overtime required during major snow storms.
14. On-call is required during winter months for salting, paving & shoveling sidewalks, etc.
15. Computer skills required to receive, send and respond to emails, retrieve payroll advices, work orders and schedule projects.
16. Reviews and works within departmental budgets.
17. Maintains Dog Park for safety, cleanliness and empties waste cans.
18. Maintains Fairgrounds barns, grandstands, horse corrals, camping areas and set-ups for scheduled events.
19. All other duties as assigned.

The above statements are intended to describe the general nature of work performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

QUALIFICATIONS: Two years experience in parks maintenance and in the operation of heavy motorized equipment (back hoe, skidsteer and dump trucks). Excellent driving record. Class A Restricted C.D.L. License required. Mechanical, welding, fabricating skills required. Basic computer skills required. Must be able to complete multiple tasks simultaneously. Applicants may be required to take written and/or other examinations.

PHYSICAL REQUIREMENTS: Must be able to lift heavy objects (50 to 100 lbs.), frequently climb, kneel, bend and stand for long periods of time and is physically demanding. Requires working outside for long periods of time during all seasons on various duties as assigned. Must be able to operate equipment, which requires sitting and/or standing for long periods of time.

Make application online at www.baycounty-mi.gov or in person/via US Mail at the Bay County Personnel Department, 515 Center Ave., Suite G102, Bay City, MI 48708-5121 no later than **4:00 p.m., Friday, December 27, 2013.**

AN EQUAL OPPORTUNITY EMPLOYER

"BAY COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY STATUS IN ADMISSION OR ACCESS TO, OR TREATMENT OR EMPLOYMENT IN, ITS PROGRAMS AND ACTIVITIES."