
**BAY ARENAC
INTERMEDIATE
SCHOOL DISTRICT**

**ELECTION
CONSOLIDATION**

January 16, 2007

Cynthia A. Luczak, Bay County Clerk
515 Center Avenue, Suite 101
Bay City, MI 48708
(989) 895-4280

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**SCHOOL ELECTION CONSOLIDATION COORDINATING COMMITTEE
BAY ARENAC INTERMEDIATE SCHOOL DISTRICT**

The Bay-Arenac Intermediate School District is located in Bay County. The school election consolidation committee consists of the Chairman, Cynthia A. Luczak, Bay County Clerk; the Secretary to the Bay-Arenac Intermediate School District Board of Trustees and the clerks of all jurisdictions within Bay, Saginaw, Arenac and Gladwin Counties that wholly or partially fall within the Bay-Arenac Intermediate School District.

The following is a listing of jurisdictions that wholly or partially fall within the district:

Bay County

City of Auburn	Lucy Wiesenauer 113 E. Elm, Auburn, MI 48611	989-662-6761
City of Bay City	Dana Muscott 301 Washington, Bay City MI 48708	989-894-8168
City of Essexville	Cynthia J. Fournier 1107 Woodside Avenue Essexville, MI 48732	989-893-0772
City of Pinconning	Terri Hribek 208 Manitou, PO Box 628 Pinconning, MI 48650	989-879-2360
Bangor Township	Janet Santos 180 State Park Drive Bay City, MI 48706	989-684-8041
Beaver Township	Richard Charbeneau 349 S. Garfield, Linwood, MI 48634	989-662-7802
Frankenlust Township	Alvin Appold 2401 Delta Rd., Bay City MI 48706	989-686-5300
Fraser Township	Sally Sherman 1474 N. Mackinaw Rd. Linwood, MI 48634	989-697-3820
Garfield Township	Kimberly Day 1138 W Erickson Road Linwood MI 48634	989-879-2552

Gibson Township	Darlene Faunce 6151 N Carter Road Bentley, MI 48613	989-846-4030
Hampton Township	Pamela Wright 801 W Center, PO Box 187 Bay City, MI 48707	989-893-7541
Kawkawlin Township	Michael Arnold 1836 W Parish Road Kawkawlin, MI 48631	989-686-8710
Merritt Township	Kathy Bremer 48 E Munger Rd., PO Box 126 Munger MI 48747	989-659-2136
Monitor Township	Cindy Kowalski 2483 Midland Rd, Bay City 48706	989-684-7203
Mt. Forest Township	Penny Schwerin 1705 W Cody Estey Road Pinconning, MI 48650	989-879-7575
Pinconning Township	Mary Kusterer PO Box 58 Pinconning, MI 48650	989-879-4018
Portsmouth Township	Judy Bukowski 1711 W Cass Avenue Road Bay City, MI 48708	989-892-7221
Williams Township	Amy Charney 1080 W. Midland Road Auburn MI 48611	989-662-4408

ARENAC COUNTY

Adams Township	Judy Card, Clerk 7461 Ward Road Sterling, MI 48659
Arenac Township	Cindy Halamar, Clerk 438 W Huron Omer, MI 48749
AuGres Township	Charles Jerome, Clerk 2240 Bay Ridge Drive Augres, MI 48703
Clayton Township	Ronald J Kamerus, Clerk 4041 W Berry Road Sterling, MI 48659
Deep River Township	Karlia Kroczaleski-Raymond, Clerk 4861 Sterling Road Sterling, MI 48659
Lincoln Township	Ardith Demo, Clerk 4641 Duprie Standish, MI 48658
Mason Township	Darlene S Janish, Clerk 1199 Black Road Twining, MI 48766
Moffatt Township	Joan Ribnicky, Clerk 1720 Ruffed Grouse Trail Alger, MI 48610
Sims Township	Wanda Boley, Clerk 127 W Pine St Augres, MI 48703
Standish Township	Joellyn Pedota, Clerk 5634 S Huron Road Pinconning, MI 48650
Turner Township	Patricia Brooks, Clerk 1238 Crawford Road Twining, MI 48766
Whitney Township	Linda Kauffman, Clerk 240 Delano Road AuGres, MI 48703

City of AuGres	Mary Fersorger, Clerk 124 W Huron PO Box 121 AuGres, MI 48703
City of Standish	Becky Lakin, Clerk 399 E. Beaver PO Box 726 Standish, MI 48658
City of Omer	Patricia Reidel, Clerk 207 S. George St PO Box 749 Omer, MI 48749

Saginaw County

Buena Vista Township (part) (Saginaw county)	Barbara Montgomery 1160 S. Outer Drive Saginaw MI 48601
Kochville Township (Saginaw county) (part)	Sheila Hill 5851 Mackinaw Rd. Saginaw, MI 48604
Tittabawassee Township (Saginaw county) (part)	Robert D. DuCharme 5585 N River Rd Freeland, MI48623
Zilwaukee Township (Saginaw county) (part)	Patricia Bradt 6189 Sherman Rd Saginaw, MI 48604

Gladwin County

Bentley Township Gladwin County	Sheila Goschke 4196 Pinconning Road Rhodes, MI 48652
Grim Township Gladwin County	Darlene Showalter 6399 Bay-Gladwin Line Bentley, MI 48613

Bay-Arenac Intermediate School District Board Members and Terms of Office

President

William F. Karbowski
1060 S. Mackinaw Road
Kawkawlin, MI 49631
Term 2001-2007

Vice President

Frank H. Davenport
41 Diane Ct
Essexville, MI 48732
Term 2001-2007

Secretary

Penny L. Page
445 S. East City Limits Road
Sterling, MI 48659
Term 2001-2007

Treasurer

W. Thomas Burdick
1069 Lake Street
AuGres, MI 48703
Term 2003-2009

Trustees

Robert C. Baker
3700 Two Mile Road
Bay City MI 48706
Term 2005-2011

William Jordan
4463 Linden Park Drive
Bay City MI 48706
Term 2005-2011

Louis R. Stange
753 Lentner Road
Twining, MI 48766
Term 2003-2009

12/22/2006

NUMBER OF REGISTERED VOTERS

County Commissioner District	Count
COUNTY:	ARENAC
JURISDICTION:	ADAMS TOWNSHIP
01	328
TOTAL - ADAMS TOWNSHIP	328
JURISDICTION:	ARENAC TOWNSHIP
04	715
TOTAL - ARENAC TOWNSHIP	715
JURISDICTION:	AU GRES CITY
03	694
TOTAL - AU GRES CITY	694
JURISDICTION:	AU GRES TOWNSHIP
02	657
03	200
TOTAL - AU GRES TOWNSHIP	857
JURISDICTION:	CLAYTON TOWNSHIP
02	612
TOTAL - CLAYTON TOWNSHIP	612
JURISDICTION:	DEEP RIVER TOWNSHIP
01	1,243
05	515
TOTAL - DEEP RIVER TOWNSHIP	1,758
JURISDICTION:	LINCOLN TOWNSHIP
05	674
TOTAL - LINCOLN TOWNSHIP	674
JURISDICTION:	MASON TOWNSHIP
02	428
TOTAL - MASON TOWNSHIP	428
JURISDICTION:	MOFFATT TOWNSHIP
01	917
TOTAL - MOFFATT TOWNSHIP	917
JURISDICTION:	OMER CITY
04	213
TOTAL - OMER CITY	213
JURISDICTION:	SIMS TOWNSHIP
03	960
TOTAL - SIMS TOWNSHIP	960
JURISDICTION:	STANDISH CITY
05	1,014
TOTAL - STANDISH CITY	1,014

12/22/2006

NUMBER OF REGISTERED VOTERS

County Commissioner District	Count
COUNTY: ARENAC	
JURISDICTION: STANDISH TOWNSHIP	
04	1,448
TOTAL - STANDISH TOWNSHIP	1,448
JURISDICTION: TURNER TOWNSHIP	
02	430
TOTAL - TURNER TOWNSHIP	430
JURISDICTION: WHITNEY TOWNSHIP	
03	462
TOTAL - WHITNEY TOWNSHIP	462
TOTAL - ARENAC	11,510
COUNTY: BAY	
JURISDICTION: AUBURN CITY	
03	1,473
TOTAL - AUBURN CITY	1,473
JURISDICTION: BANGOR TOWNSHIP	
04	5,431
05	6,347
TOTAL - BANGOR TOWNSHIP	11,778
JURISDICTION: BAY CITY CITY	
03	930
04	971
06	8,060
07	8,115
08	5,827
09	789
TOTAL - BAY CITY CITY	24,692
JURISDICTION: BEAVER TOWNSHIP	
02	1,983
TOTAL - BEAVER TOWNSHIP	1,983
JURISDICTION: ESSEXVILLE CITY	
05	2,702
TOTAL - ESSEXVILLE CITY	2,702
JURISDICTION: FRANKENLUST TOWNSHIP	
03	2,271
TOTAL - FRANKENLUST TOWNSHIP	2,271
JURISDICTION: FRASER TOWNSHIP	
01	2,413
TOTAL - FRASER TOWNSHIP	2,413
JURISDICTION: GARFIELD TOWNSHIP	

12/22/2006

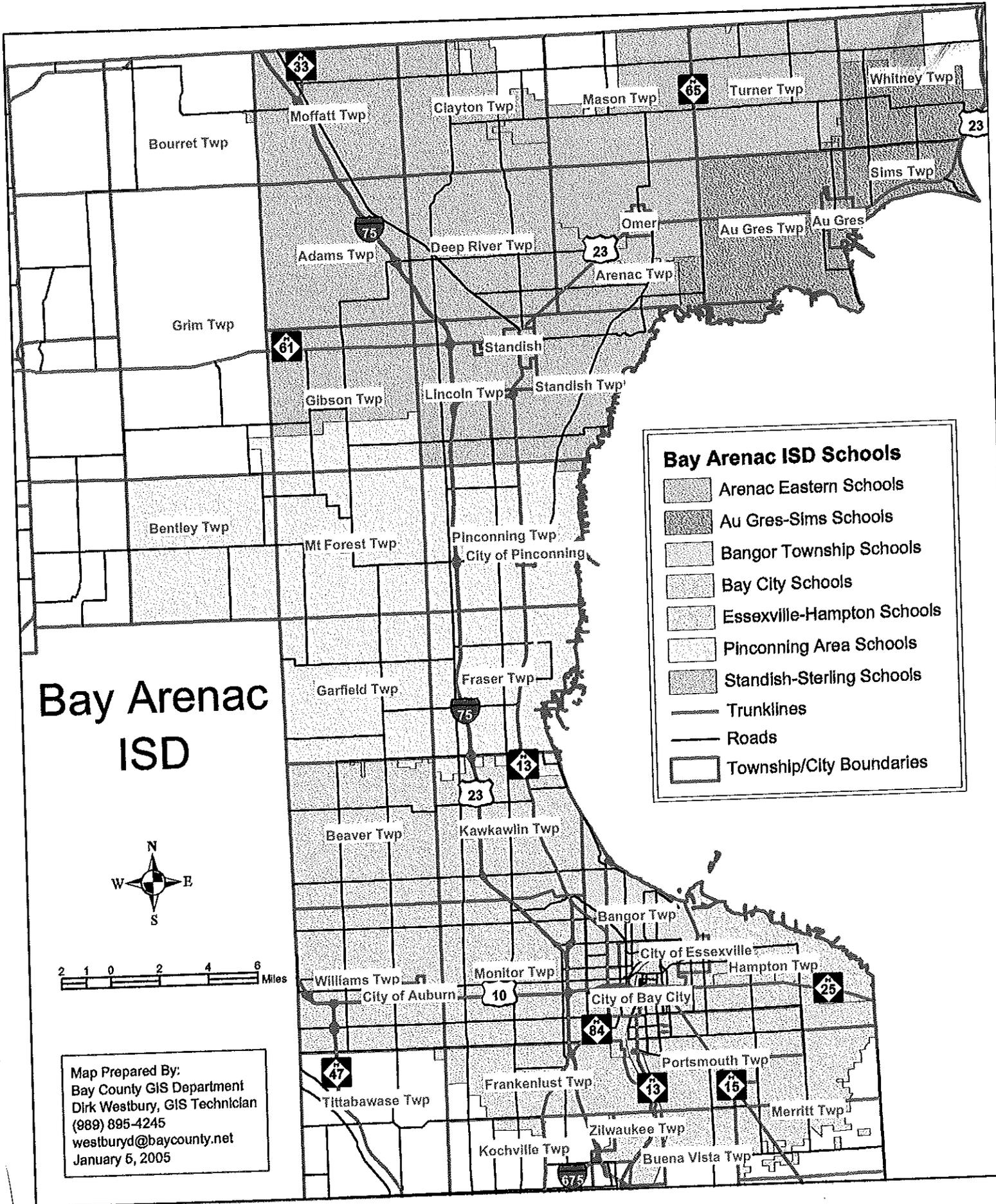
NUMBER OF REGISTERED VOTERS

County Commissioner District	Count
COUNTY:	BAY
JURISDICTION:	GARFIELD TOWNSHIP
01	1,312
TOTAL - GARFIELD TOWNSHIP	1,312
JURISDICTION:	GIBSON TOWNSHIP
01	788
TOTAL - GIBSON TOWNSHIP	788
JURISDICTION:	HAMPTON TOWNSHIP
09	7,028
TOTAL - HAMPTON TOWNSHIP	7,028
JURISDICTION:	KAWKAWLIN TOWNSHIP
02	3,642
TOTAL - KAWKAWLIN TOWNSHIP	3,642
JURISDICTION:	MERRITT TOWNSHIP
09	832
TOTAL - MERRITT TOWNSHIP	832
JURISDICTION:	MIDLAND CITY
02	161
TOTAL - MIDLAND CITY	161
JURISDICTION:	MONITOR TOWNSHIP
03	4,784
04	3,566
TOTAL - MONITOR TOWNSHIP	8,350
JURISDICTION:	MOUNT FOREST TOWNSHIP
01	1,127
TOTAL - MOUNT FOREST TOWNSHIP	1,127
JURISDICTION:	PINCONNING CITY
01	915
TOTAL - PINCONNING CITY	915
JURISDICTION:	PINCONNING TOWNSHIP
01	1,867
TOTAL - PINCONNING TOWNSHIP	1,867
JURISDICTION:	PORTSMOUTH TOWNSHIP
08	2,878
TOTAL - PORTSMOUTH TOWNSHIP	2,878
JURISDICTION:	WILLIAMS TOWNSHIP
02	2,943
03	548
TOTAL - WILLIAMS TOWNSHIP	3,491

12/22/2006

NUMBER OF REGISTERED VOTERS

County Commissioner District	Count
COUNTY: BAY	
TOTAL - BAY	79,703
COUNTY: GLADWIN	
JURISDICTION: BENTLEY TOWNSHIP	
07	651
TOTAL - BENTLEY TOWNSHIP	651
JURISDICTION: GRIM TOWNSHIP	
07	17
TOTAL - GRIM TOWNSHIP	17
TOTAL - GLADWIN	668
COUNTY: SAGINAW	
JURISDICTION: BUENA VISTA CHARTER TOWNSHIP	
07	81
TOTAL - BUENA VISTA CHARTER TOWNSHIP	81
JURISDICTION: KOCHVILLE TOWNSHIP	
13	51
TOTAL - KOCHVILLE TOWNSHIP	51
JURISDICTION: TITTABAWASSEE TOWNSHIP	
13	10
TOTAL - TITTABAWASSEE TOWNSHIP	10
JURISDICTION: ZILWAUKEE TOWNSHIP	
15	55
TOTAL - ZILWAUKEE TOWNSHIP	55
TOTAL - SAGINAW	197
GRAND TOTAL	92,078



Election Responsibilities Performed by the County Clerk

- Serve as the district's filing official and accept candidate filings, any ballot proposal language, check petitions for sufficiency, accept candidate withdrawals.
- Transmit copies of petitions to the local clerks for verification and certification of candidates for the ballot to the county clerk.
- Publish one (1) Public Notice "Close of Registration" and "Notice of Election" as per MCL 168.498 (3).
- Arrange for the programming and layout of ballots.
- May enter into mutual agreement for programming services contingent upon jurisdiction of the ballot.
- Arrange for ballot printing and proofing.
- Programming fees of \$100 per precinct shall be assessed for special elections.
- Send proof ballot to school district and candidates.
- Assign coding on the ballots and test the coding.
- Provide election inspector training on a two year cycle in conjunction with election inspector certification required by law.
- Order necessary precinct kits.
- Handle election day issues and "troubleshooting".
- Schedule canvass of election and provide election results to the Board of Canvassers for certification of the election.
- Compile reimbursement requests from local clerks and present to school district.
- Forward any reimbursement disputes to the Secretary of State for resolution.
- Notifies each elected candidate of their election within five (5) days after certification of the election.
- Receives "Acceptance of Office with Oath of Office" of the elected candidates from the School Board Secretary.
- Present to the school board a verified account of actual costs of conducting the school district's regular or special election not later than 84 days after the date of the regular or special election as per law.
- All other duties required of an election coordinator in conducting the school election as prescribed by law.

Election Responsibilities Performed by the Local Clerks

- Receive copies of the petitions for verification and certify candidates for the ballot to the County Clerk.
- Conduct school district's regular and special elections
- Provide voting equipment for the district's elections
- Public notice "Public Accuracy" test
- Perform "Public Accuracy" testing
- Handle the distribution, receipt and processing of absentee ballot applications.
- Handle the issuance of absentee ballots and the return of voted absentee ballots.
- Clerk or designee shall be available on the Saturday prior to the election in order to issue absentee ballots.
- Handle Qualified Voter File (QVF) related responsibilities (production of precinct lists and updating voter history) for jurisdictions with QVF equipment.
- Appoint Election Inspectors. Every attempt will be made to work with three inspectors per precinct. In the event of consolidation of precincts at one location, an additional inspector may be assigned as necessary. Ballot questions may warrant additional inspectors, to be determined.
- The Chairperson of the election inspectors shall be paid at their respective city/township's standard rate per election. Payment shall be made by the local clerks prior to reimbursement from the Bay Arenac Intermediate School District.
- Election Inspectors shall be paid at their respective city/township's standard rate per election. Payment shall be made by the local clerks prior to reimbursement from the Bay Arenac Intermediate School District.
- Arrange for temporary employees as necessary; with payment by the local clerks prior to reimbursement from the Bay Arenac Intermediate School District.
- Set up polling places on election day.
- Handle election day issues and "troubleshooting".
- Deliver election day results/materials to County Clerk.
- Store voted ballots after the election.
- Present to the County Clerk a verified account of actual costs of conducting the school district's regular or special election as soon as possible. Upon receipt of a reimbursement request, the School Board must "pay or disapprove all or a portion of the verified account" within 84 days MCL 168.351. Schools would appreciate submission of the expenses prior to June 30, the end of their fiscal year.
- Work with local School Board to resolve any disapproved cost issues.
- Local clerks hold the ability to establish precinct boundaries by resolution of their local Election Commission.
- All other duties required of a clerk in conducting the school election as prescribed by law.

Election Responsibilities Performed by the Secretary of the Bay Arenac Intermediate School District

- Submit the agenda report to “Call the Election” or “Set the Specifics” of the ballot to include the ballot language and the names of board members for Board approval as done in the past pursuant to Thrun Law Firm, legal counsel.
- Forward ballot language to the election coordinator, if submitting a ballot question on a regular election date, on a date when a city or township within the school district is holding an election by adopting a resolution to that effect, not less than 70 days before the election date, or on a special election date as provided by section 641 (4).
- School Board may be subject to a portion of programming fees associated with the Automark Voter Assist Terminal in 2008.
- Work with local school boards, city and township clerks to resolve any “disapproved costs.
- School district shall pay or disapprove all or a portion of the verified account within 84 days after receiving the verified account of actual costs of conducting the election. (Precinct inspectors compensated by local jurisdictions prior to this date.)
- All other duties required of a school district secretary in conducting a school election as prescribed by law.

If a special election is called on a date provided under Section (4), the School District Coordinating Committee shall schedule the special election date. MCL 168.641, MCL 168.312.

This Initial Report/Agreement may be altered in writing upon the consent of the undersigned jurisdictions.

The County Clerk shall file a copy of this Initial Report or subsequent altered Report(s) with the State of Michigan, Bureau of Elections and each Coordinating Committee Member shall sign the Report. MCL 168.305(1)

REIMBURSEMENT OF COSTS ASSOCIATED WITH SCHOOL ELECTIONS

(Michigan Election Law: 168.315 and 168.487;
Memo from State Bureau of Elections, February 2, 2004)

1. School districts are required to reimburse any expenses incurred by a county, city or township when conducting a regular or special election on behalf of the school district.
 - If a regular or special school election is not held in conjunction with another election conducted by the county or local jurisdiction, the school district is responsible for 100% of the costs attributable to the conduct of the school district's regular or special election.
 - If a regular or special school election is held in conjunction with another election conducted by the county or local jurisdiction, the school district is responsible for any added costs attributable to the conduct of the school district's regular or special election.
2. The county and local jurisdictions are required to provide the school board with a "verified account of actual costs" associated with the conduct of the school district's election no later than the 84th day after the date of the election.
3. Upon receipt of a reimbursement request, the school board must "pay or disapprove all or a portion of the verified account" within 84 days.
4. The school board is required to review any disapproved costs with the county, city or township. If an agreement on the disapproved costs cannot be reached, the Secretary of State is responsible for resolving the matter.
5. County and local jurisdictions must use the cost factors and standards established by the Department of State for the administration of the presidential primary reimbursement program when preparing reimbursement requests for school elections.

EXAMPLES OF REIMBURSABLE COSTS:

1. **Precinct Inspectors** (number, rate of pay)
 - Chairpersons
 - Inspectors
 - Stand-bys/Clerks
 - Absent Voter Counting Boards
 - Training classes
 - Receiving Boards
 - Certifying Boards
 - Meals for precinct workers if normally provided

2. **Temporary Employees** (number, function, cost, length of employment)
 - Office clerical assistance to perform election functions
 - Security Guards
 - Canvassers (County or local level)
 - Vendor election-day support (software/hardware)

3. **Election Overtime or Extra Compensation Paid to Regular Employees or Officials** - if it is the jurisdiction's standard practice to pay overtime or extra compensation to regular employees or officials for handling elections (hours worked, rate of pay, number)
 - 8 a.m. - 2 p.m. on the Saturday before the Election
 - Hours in excess of 8 hours on Election Day
 - Equipment set-up/preparation

4. **Postage**
 - Absent voter ballot applications
 - Absent voter ballots
 - Inspector assignment mailings
 - Pay checks mailed

5. **Voting/Tabulation Equipment**
 - Pre-election set-up costs
 - Post-election disassembly costs
 - Equipment delivery
 - Vehicle gasoline or mileage costs associated with the transportation of voting equipment.
 - Vehicle rental charges may be claimed if the vehicles are not owned by the jurisdiction.

EXAMPLES OF REIMBURSABLE COSTS (CONTINUED):

6. **Polling Place Rental**
 - Rental charges for *private* buildings used to establish polling places

7. **Janitorial Service** (number of precincts, cost)

8. **Publications**
 - Close of registration notice (2)
 - Election notice (2)
 - Accuracy Test notice

9. **Supplies**
 - Ballots and/or ballot printing
 - Petitions and affidavits of identity
 - Poll Books
 - Applications to vote
 - Application binders
 - Absent voter applications
 - Envelopes #1, #2, #3, #4, and #5
 - Green ballot case certificates
 - #9 and #10 envelopes for absent voter applications
 - Absent voter ballot mailing and return envelopes
 - Seals (red paper seals, lead wire seals, flat metal seals)
 - Write-in Statement forms
 - Challenger placards
 - "I Voted" labels
 - Printing of letters, cards, instructions, etc.
 - Mailing envelopes
 - Styrofoam and punching tools
 - Miscellaneous supplies (paper, pens, tape, diskettes, etc.)

10. **Miscellaneous**
 - Travel and transportation expenses
 - Equipment rentals
 - Election programming costs
 - Social security paid on eligible payroll wages
 - Placement of signage and hooding of parking signs



STATE OF MICHIGAN
TERRI LYNN LAND, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

February 17, 2005

**REIMBURSEMENT FOR COSTS RELATED TO THE
CONDUCT OF SCHOOL ELECTIONS**

-- General Information --

Statutory Authority

Local school districts, intermediate school districts and community college districts are required to reimburse any expenses incurred by a county, city or township when conducting a regular or special election on behalf of the district. If a regular or special school election is held in conjunction with another election conducted by the county or local jurisdictions involved, the local school district, intermediate school district or community college district is responsible for any added costs attributable to the conduct of the district's regular or special election. If a regular or special school election is not held in conjunction with another election conducted by the county or local jurisdictions involved, the district is responsible for 100% of the costs attributable to the conduct of the district's regular or special election. *(MCL 168.315 as amended under PA 302 of 2003)*

Reimbursement Procedure

To initiate the reimbursement process, the county and local jurisdictions are required to provide the school board with "a verified account of actual costs" associated with the conduct of the district's regular or special election no later than the 84th day after the date of the election. Upon the receipt of a reimbursement request, the school board must "pay or disapprove all or a portion of the verified account" within 84 days. *(MCL 168.315 as amended under PA 302 of 2003)*

Requesting Review of Disapproved Costs

Upon the request of a county, city or township, the school board is required to review any disapproved costs with the county, city or township. *(MCL 168.315 as amended under PA 302 of 2003)*

Reimbursement Standards

When preparing reimbursement requests for the conduct of school district elections, counties and local jurisdictions must observe the standards established by the Department of State under MCL 168.487 for the reimbursement of costs associated with the conduct of statewide special elections. *(MCL 168.315 as amended under PA 302 of 2003)* MCL 168.487 stipulates that reimbursable costs do not include the "salaries of permanent local officials" or the "cost of reusable supplies and equipment."

Examples of Reimbursable Costs

- Costs associated with the production of ballots.
- Rental charges for buildings used to establish polling places.
- The cost of supplies and postage.
- Fees for janitorial services.
- The cost of publishing close of registration and election notices.
- Travel and transportation expenses associated with the election.
- Fees for equipment rentals.
- Wages or per diem payments made to canvassers, precinct inspectors and temporary employees.
- Election overtime or extra compensation paid to regular employees or officials for handling the school district's election if it is the jurisdiction's standard practice to pay overtime or extra compensation to regular employees or officials for handling elections. (Such payments must be authorized as appropriate.)
- Any other miscellaneous expenses associated with the election.

Examples of Costs Which Are Not Reimbursable

- Compensation paid to regular employees or officials (except as noted above with respect to "overtime" and "additional compensation").
- The cost of new equipment (capital outlay).
- The cost of reusable supplies or equipment.



STATE OF MICHIGAN
 TERRI LYNN LAND, SECRETARY OF STATE
 DEPARTMENT OF STATE
 LANSING

February 17, 2005

**REIMBURSEMENT FOR COSTS RELATED TO
 THE CONDUCT OF SCHOOL ELECTIONS
 -- Claim Form --**

Instructions

- Use this form or a similar form of your own design to claim reimbursement for the conduct of a school district's election.
- If the school district's election was held in conjunction with a state, federal, county, city or township election, the school district is responsible for any added costs attributable to the conduct of the school district's election. If the school district's election was not held in conjunction with a state, federal, county, city or township election, the school district is responsible for 100% of the costs attributable to the conduct of the school district's election.
- To claim reimbursement, you must submit this form (or any similar form of your own design) to the school board no later than the 84th day after the date of the election. The school board must pay or disapprove all or a portion of the claimed expenses within 84 days after the board's receipt of the form.
- Copies of any related receipts must be submitted with your claim for reimbursement.

-- EXPENSE CLAIMS --

I. BALLOTS: Itemize as shown below.

	<i>Quantity</i>	<i>Cost</i>
Paper Ballots:	_____	_____
AVM voting machine strips:	_____	_____
Shoup voting machine strips:	_____	_____
MicroVote ballot labels:	_____	_____
Punch card voting device ballot booklets:	_____	_____

Punch card or optical scan absent voter instruction ballots:

Punch card or optical scan ballot cards (containing voting position numbers only):

AccuVote optical scan ballots:

Optech optical scan ballots:

M-100 optical scan ballots:

Other _____:
(please specify)

Total \$ _____

II. SUPPLIES: List supplies used in conducting election (examples: statement sheets, poll books, precinct kits, etc.). The cost of reusable supplies is not reimbursable (examples: ballot containers, ballot bags, etc.).

Total \$ _____

III. PRECINCT INSPECTORS: Itemize as shown below. Include absent voter counting boards, receiving boards and certifying boards if applicable.

Number of inspectors:

Regular rate of pay:

Premium rate of pay for chairpersons (if applicable):

Number of precincts:

Total \$ _____

IV. TEMPORARY EMPLOYEES: List number, function, cost, length of employment.

Total \$ _____

V. ELECTION OVERTIME OR EXTRA COMPENSATION PAID TO REGULAR EMPLOYEES OR OFFICIALS: List number, hours worked, rate.

Total \$ _____

VI. POSTAGE: Itemize as shown below.

	<i>Quantity</i>	<i>Cost</i>
Absent voter ballot applications:	_____	_____
Absent voter ballots:	_____	_____
Inspector credentials:	_____	_____
Other (specify): _____	_____	_____

Total \$ _____

VII. VOTING/TABULATION EQUIPMENT COSTS: Itemize costs and type of equipment. Pre-election setup and post-election disassembly costs are reimbursable. Vehicle costs associated with the transportation of voting equipment other than gasoline or mileage are not reimbursable if vehicles are owned by jurisdiction. If vehicles are not owned by jurisdiction, rental charges may be claimed.

Total \$ _____

VIII. POLLING PLACE RENTAL: Itemize location, number of precincts contained, cost.

Total \$ _____

IX. JANITORIAL SERVICE: Itemize number of precincts, cost.

Total \$ _____

X. **PUBLICATIONS:** Itemize, i.e., registration notice, election notice.

Total \$ _____

XI. **MISCELLANEOUS:** All claimed items must be listed. May be used for costs related to computer programs for tabulating ballots, etc.

Total \$ _____

XII. **BOARD OF CANVASSERS:** Itemize number of meetings, cost, etc., relating to canvassing the returns

Total \$ _____

REIMBURSABLE COSTS CLAIMED:

GRAND TOTAL \$

CERTIFICATION

I hereby certify that the costs listed in this claim are proper charges for conducting the

_____ on behalf of _____
(Date of Election) (Name of Local School District, Intermediate School District or Community College District)

Name of County, City or Township: _____

Signature of County, City or Township Clerk: _____

Printed name: _____

Phone number: _____ Date: _____

NO. 95-325

RESOLUTION

10/10/95

BY: WAYS AND MEANS COMMITTEE (10/3/95)

RESOLVED By the Bay County Board of Commissioners that pursuant to the recommendation of the Bay County Clerk, the fee for programming for special elections shall be set at \$100 per precinct.

EDWARD L. RIVET, CHAIRMAN
WAYS AND MEANS COMMITTEE

ELECPROG.

Bay County Board of Commissioners 10/10/95 Session
Resolution/Motion No. 95325 Sponsored By: _____
Moved by Comm. Rivet Supported by Comm. Reder
Disposition: Adopted Defeated _____ Withdrawn _____
Amended _____ Corrected _____ Referred _____
voice
9 Yeas, 0 Nays

If a special election is called on a date provided under Section (4), the School District Coordinating Committee shall schedule the special election date. MCL 168.641, MCL 168.312.

This Initial Report/Agreement may be altered in writing upon the consent of the undersigned jurisdictions.

The County Clerk shall file a copy of this Initial Report or subsequent altered Report(s) with the State of Michigan, Bureau of Elections and each Coordinating Committee Member shall sign the Report. MCL 168.305(1)

Dated 1-16-07

Cynthia A. Luczak
Cynthia A. Luczak, Bay County Clerk

Michael R. Dewey
Bay Arenac Intermediate School District
Secretary/ Representative

Rick Rockwell
Rick Rockwell, Arenac County Clerk

Janet Santos
Janet Santos, Bangor Township Clerk

Richard Charbeneau
Richard Charbeneau, Beaver Township Clerk

Alvin Appold
Alvin Appold, Frankenlust Township Clerk

Sally Sherman
Sally Sherman, Fraser Township Clerk

Kimberly Day
Kimberly Day, Garfield Township Clerk

Darlene Faunce
Darlene Faunce, Gibson Township Clerk

Pamela Wright
Pamela Wright, Hampton Township Clerk

Michael Arnold
Michael Arnold, Kawkawlin Township Clerk

Kathy Bremer
Kathy Bremer, Merritt Township Clerk

Cindy Kowalski
Cindy Kowalski, Monitor Township Clerk

Penny Schwerin
Penny Schwerin, Mt. Forest Twp Clerk

Mary Kusterer 1-12-07
Mary Kusterer, Pinconning Twp Clerk

Judith F. Bukowski 1-17-07
Judith Bukowski, Portsmouth Township Clerk

Amy Charney 1-17-07
Amy Charney, Williams Township Clerk

Lucy Wiesenauer 1-12-07
Lucy Wiesenauer, City of Auburn Clerk

Dana Muscott, City of Bay City

Cynthia J. Fournier, Essexville City Clerk

Terri Hribek 1-16-07
Terri Hribek, Pinconning City Clerk

Dated January 22, 2007

Arenac County

Judy Card
Judy Card, Adams Township Clerk

Cindy Halamar
Cindy Halamar, Arenac Township Clerk

Charles Jerome
Charles Jerome, Au Gres Township Clerk

Ronald J. Kamerus
Ronald J. Kamerus, Clayton Township Clerk

Karla Kroczaleski-Raymond
Karla Kroczaleski-Raymond, Deep River Township Clerk

Ardith Demo
Ardith Demo, Lincoln Township Clerk

Darlene S. Janish
Darlene S. Janish, Mason Township Clerk

Joan Ribnicky
Joan Ribnicky, Moffatt Township Clerk

Wanda Boley
Wanda Boley, Sims Township Clerk

Jellyn Pedota
Jellyn Pedota, Standish Township Clerk

Patricia A. Brooks
Patricia Brooks, Turner Twp Clerk

Linda Kauffman, Whitney Twp Clerk

Mary Fersorger, City of AuGres Clerk

Becky Lakin, City of Standish Clerk

Patricia Ann Riedel, City of Omer Clerk

Gladwin County

Dedra Hall, 1-26-07
Dedra Hall, Bentley Twp. Clerk

Darlene Showalter 1-11-07
Darlene Showalter, Grim Twp. Clerk

Saginaw County

Catherine Hill, Deputy Clerk
for B. Montgomery Clerk
Barbara Montgomery, Buena Vista Twp, Saginaw County

Sheila Hill
Sheila Hill, Kochville Twp, Saginaw County

Robert D. DuCharme
Robert D. DuCharme, Tittabawassee Twp, Saginaw County

Patricia Bradt 01/17/07
Patricia Bradt, Zilwaukee Twp, Saginaw County