

WAYS AND MEANS COMMITTEE

AGENDA

TUESDAY, MARCH 3, 2015

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- 1- 4 III MINUTES (2/3/15)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
- 5- 6 A. Bay County Sheriff - Commissary (**Seeking authorization to seek bids for commissary services - proposed resolution attached**)
- B. Bay County Prosecutor
- 7- 8 1. Agreement PROFC14-09001 with Michigan Department of Human Services (**Seeking approval of Agreement; authorization for Board Chair to sign - proposed resolution attached**)
- 9-10 2. Crime Victim Rights Grant Agreement (**Seeking approval of Grant Agreement; authorization for Board Chair to sign - proposed resolution attached**)
- 11-12 3. Victims of Crimes Act (VOCA) Grant (**Seeking approval of Grant Agreement; authorization for Board Chair to sign - proposed resolution attached**)
- 13-15 C. Personnel Director - Health Care Cost Allocation from Self Insurance Fund (**Seeking waiver of provision that employees covered by health insurance contribute 15% towards the Wellness Center during the two year period 1/1/2014 to 12/31/2015 - proposed resolution attached**)
- D. Recreation and Facilities - Buildings and Grounds
- 16-17 1. Elevator Repair (**Seeking appropriation of \$22,000 for repairs to Bay County Building south elevator, monies from Fund Balance. NOTE: Given the need to get the elevator operational, this item will be addressed at a Board meeting immediately following the Ways and Means Committee meeting**)
- 18 2. Project Manager's Community Center Project Updates (**Receive**)
- 19-20 E. Health Director - Grants for Community Health Assessment Funding (**Seeking authorization to pursue funding from community-based partners to update community research; authorization for Board Chair to sign grant application documents - proposed resolution attached**)

- 21-22 F. GIS Manager - 2015 Orthophotography Project - Addition of LiDAR (**Seeking approval to secure LiDAR with the Digital Orthophotography Project; authorization for Board Chair to sign required documents - proposed resolution attached**)
- 23 G. Payables - County; Housing Department (**Proposed resolution attached**)
- H. Finance Officer
- 24-25 1. Budget Adjustment for GIS Program (**Proposed resolution attached**)
- 26 2. Analysis of General Fund Equity 2015 (**Receive**)
- 27 3. Executive Directive #2007-11 (**Receive**)

VI REFERRALS

VII UNFINISHED BUSINESS

VIII NEW BUSINESS

IX CLOSED SESSION (when requested)

X MISCELLANEOUS

XI ANNOUNCEMENTS

XII ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

**WAYS AND MEANS COMMITTEE
MINUTES**

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, FEBRUARY 3, 2015, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR COONAN AT 4:03 P.M.

ROLL CALL:

MOTION NO.

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
KIM J. COONAN, CHR MN	P	Y	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y
DONALD J. TILLEY, V. CHR MN	P	Y	M/Y	Y	M/Y	Y	M/Y	Y		Y	Y	S/Y	M/Y
MICHAEL J. DURANCZYK	P	Y	Y	Y	S/Y	S/Y	Y	Y	S	Y	S/Y	Y	Y
VAUGHN J. BEGICK		E	X	C	U	S	E	D					
THOMAS M. HEREK	P	Y	S/Y	MY	Y	Y	Y	S/Y		M/Y	Y	Y	Y
MICHAEL E. LUTZ	P	S/Y	Y	Y	Y	Y	S/Y	Y		Y	Y	Y	S/Y
ERNIE KRYGIER, EX OFFICIO	P	M/Y	Y	S/Y	Y	M/Y	Y	M/Y	M	S/Y	M/Y	M/Y	Y

MOTION NO.

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
KIM J. COONAN, CHR MN		Y	Y	Y	Y	Y	Y						
DONALD J. TILLEY, V. CHR MN		M/Y	S/Y	Y	M/Y	Y	Y						
MICHAEL J. DURANCZYK		Y	Y	Y	Y	Y	Y						
VAUGHN J. BEGICK		E	E	E	E	E	E						
THOMAS M. HEREK		Y	Y	Y	Y	Y	S/Y						
MICHAEL E. LUTZ		Y	M/Y	S/Y	Y	M/Y	Y						
ERNIE KRYGIER, EX OFFICIO		S/Y	Y	M/Y	S/Y	S/Y	M/Y						

MOTION NO.

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
KIM J. COONAN, CHR MN													
DONALD J. TILLEY, V. CHR MN													
MICHAEL J. DURANCZYK													
VAUGHN J. BEGICK													
THOMAS M. HEREK													
ERNIE KRYGIER, EX OFFICIO													

OTHERS PRESENT: T.HICKNER, D.RUSSELL, C.GIGNAC, A.DAVIS-JOHNSON, C.HEBERT, T.QUINN, J.MILLER, D.EAST, K.HINTZEN, B.GOIK, R.MARSTERS, M.REILLY, J.RAYNEK, B.KRAUSE, J.MORSE, S.WALRAVEN, T.ROEHR, R.PABALIS, K.PRIESSNITZ, T.PAIGE, R.REDMOND, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

**WAYS AND MEANS COMMITTEE
MINUTES
TUESDAY, FEBRUARY 3, 2015
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MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also video taped by Bay 3 TV and those tapes are available for review in the Executive's Office or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.

- 1** **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE JANUARY 6, 2015 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called. Deanna East, District Coordinator, MSU Extension, introduced Katy Hintzen who is working as the Sea Grant Extension Educator for the Great Lakes Bay area. She is well versed in environmental policy. Hintzen provided information on her background which included working as the Habitat Blueprint Coordinator with NOAA at the Great Lakes Environmental Research Lab. She has a B.S. from McGill University and an M.S. from the University of Michigan. Ms. Hintzen was welcomed by the Committee and Commissioner Herek commented on her excellent credentials and noted that Bay County is fortunate to have her working in our community. Commissioners Krygier and Coonan noted they will be meeting with Ms. Hintzen in the future on issues involving the Bay City State Recreation Area.

The first item on the agenda was notification from Tim Quinn, Personnel Director, of a reclassification of the Mechanic at Mosquito Control. It was

- 2** **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE NOTIFICATION.**
- 3** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE 2015 SCRAP TIRE PROJECT (MOSQUITO CONTROL).**
- 4** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE LIGHT TRAP DATA COLLECTOR CONTRACTS (11) (MOSQUITO CONTROL).**
- 5** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE CONTROL MATERIAL BIDS (MOSQUITO CONTROL).**
- 6** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE FY 2015 EQUITABLE SHARING AGREEMENT (SHERIFF DEPARTMENT).**

**WAYS AND MEANS COMMITTEE
MINUTES
TUESDAY, FEBRUARY 3, 2015
PAGE 3**

MOTION NO.

- 7 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE OHSP TRAFFIC ENFORCEMENT GRANT PROJECTS (SHERIFF DEPARTMENT).**
- 8 **MOVED AND SUPPORTED (NO VOTE TAKEN) TO RECOMMEND BOARD APPROVAL OF THE WAIVER OF ORDINANCE ADOPTION PROCESS AND AMENDMENT TO THE RETIREMENT ORDINANCE FOR THE DEPARTMENT OF WATER AND SEWER UNIT (CORPORATION COUNSEL).**

Discussion centered on the proposed ordinance and the impact on the retirement system. Committee Chair Coonan is not in favor of not allowing new hires the same benefits as current employees as is the case with the proposed amendment regarding buying back government service credit for retirement purposes. Tom Paige, DWS Director, provided background for the amendment and pointed out it has been approved by the union as regards new hires. It also pertains to non-represented new hires. Mr. Paige further explained that many of the positions that will be filled in the near future will be filled by former employees who hold a license and were employed at a municipal water treatment facility. There is a time concern as these employees need to be hired by May 1st. Rebecca Marsters, Retirement Coordinator, explained the buy-back process. Following further discussion, it was

- 9 **MOVED, SUPPORTED AND CARRIED TO REFER THE PROPOSED RETIREMENT ORDINANCE AMENDMENT ISSUE BACK TO ADMINISTRATION FOR FURTHER REVIEW AND RECOMMENDATION.**
- 10 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF 2015 FUND RAISING EFFORTS FOR THE AMERICAN CANCER SOCIETY (REGISTER OF DEEDS & PERSONNEL DEPT.).**
- 11 **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE STATUS REPORT ON THE STORAGE ISSUE AS PROVIDED BY THE DIRECTOR OF RECREATION AND FACILITIES.**
- 12 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PURCHASE OF NEW FAIRWAY MOWER FOR THE GOLF COURSE, ONLY IF NECESSARY (RECREATION AND FACILITIES).**

**WAYS AND MEANS COMMITTEE
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PAGE 4**

MOTION NO.

- 13 **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE COMMUNITY CENTER PROJECT UPDATES AS PROVIDED BY THE PROJECT MANAGER FOR BUILDINGS AND GROUNDS (RECREATION AND FACILITIES).**
- 14 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PAYABLES RESOLUTION (COUNTY/BAYANET/CENTER RIDGE ARMS).**
- 15 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE VARIOUS SUBMITTED BUDGET ADJUSTMENTS.**
- 16 **MOVED, SUPPORTED AND CARRIED TO RECEIVE ANALYSIS OF GENERAL FUND UNRESERVED/UNDESIGNATED FUND BALANCE (FINANCE DEPT.).**
- 17 **MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE # 2007-11 (FINANCE DEPT.).**

At the Board Chair's request, Cristin Gignac, Director of Recreation and Facilities, updated the Committee on a recent visit to the St. Cecilia gym in the Detroit area to view their floor. She explained that their original floor was 40 years old and, in 2011, a new floor was laid over the existing floor which is exactly what is being proposed for the Community Center gym floor. Ms. Gignac advised that the new floor is beautiful and the individual who runs that gym says the feedback as only been positive, there have not been any problems with it. When asked when the Community Center floor would be started, the response was May or September based on contractor availability.

There being no further business, it was

- 18 **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:36 P.M.).**

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**

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John E. Miller
Sheriff Of Bay County

Troy Cunningham
Undersheriff

Troy A. Stewart
Jail Administrator



DATE: February 10, 2015

TO: Kim J. Coonan, Chairman
Ways and Means

FROM: Sheriff John E. Miller *JEM*

Ref: Commissary Bids

REQUEST: In 2008 the contract with Swanson has been in effect. Since Swanson has merged with Trinity, at this time I am requesting the contract go out for bid.

FINANCE: Our Jail budget does include funds to cover indigent provisions and there would be no change in funding at present.

RECOMMENDATIONS: I am requesting the committee's approval and authorizations to proceed with contract bids and upon approval(s), to make necessary budget adjustments.

CC: Undersheriff Troy Cunningham
Captain Troy Stewart
Robert Redmond, Financial Analysis
Crystal Hebert, Finance Officer
Kim Priessnitz, Assistant Finance Officer
Frances Moore, Purchasing Agent
File

Is/W&M-CommissaryBids

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BAY COUNTY BOARD OF COMMISSIONERS

3/10/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/15)
 WHEREAS, The Sheriff Department has been a party to a contract with Swanson Services Corporation for commissary services since 2008; and
 WHEREAS, Swanson has now merged with Trinity Services Group and the Sheriff is recommending seeking bids for the commissary services; and
 WHEREAS, Funds have been budgeted for indigent provisions for 2015 and no additional funding is required; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners authorizes the bid process for commissary services at the Bay County Sheriff Department; Be It Further
 RESOLVED That authorization is granted to enter into an agreement with the low qualified bidder for provision of commissary services at the Bay County Jail and the Chairman of the Board authorized to execute said agreement on behalf of Bay County following legal review/approval; Be It Further
 RESOLVED That related budget adjustments, if required, are approved.

KIM COONAN, CHAIR
 AND COMMITTEE

Sheriff - Commissary Services

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY PROSECUTING ATTORNEY

KURT C. ASBURY

Victim's Rights Advocates

Cindy A. Howell
Wendy D. Hoffard
Kristin M. Monaghan

Assistant Prosecuting Attorneys

Nancy E. Borushko
Chief Assistant

Barbara J. Hayward
John C. Keuvelaar
Margaret A. Leaming
Sylvia L. Linton
Jordan Case
Jeffrey D. Stroud
Bernard J. Coppolino

TO: Kim Coonan, Chairman
Ways and Means Committee

FROM: Kurt C. Asbury *KCA*
Bay County Prosecutor

RE: Agreement PROFC14-09001 between the State of Michigan Department of Human Services (DHS) and the Bay County Prosecutor's Office

DATE: February 23, 2015

Request: To be placed on the agenda for the next Ways & Means Committee for approval of Agreement PROFC 14-09001, between the State of Michigan Department of Human Services (DHS) and the Bay County Prosecutor's Office, for the fiscal period October 1, 2014, through September 30, 2015.

Background: This proposed Agreement between DHS and the Bay County Prosecutor's Office covers a one (1) year period to provide legal services to DHS regarding abuse/neglect proceedings in Probate Court involving children. This agreement covers part of an Assistant Prosecutor's wages directly related to the IV-E agreement for legal services provided to DHS regarding abuse/neglect of children.

The first such agreement between the State of Michigan Department of Human Services and the Bay County Prosecutor's Office to provide legal services to DHS regarding abuse/neglect proceedings in Probate Court involving children was in 2011, with three amendments following, ending June 30, 2014.

The projected one (1) year revenue under this Agreement is \$100,462.50. The County match is \$100,462.50.

Recommendation: Request Board approval, including authorization for the Board Chair to sign the Agreement and any other required documents after Corporation Counsel review.

cc: Amber Johnson, Corporation Counsel

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BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MICHIGAN 48708

TELEPHONE: (989) 895-4185 FAX: (989) 895-4167
TDD [HEARING IMPAIRED]: (989) 895-2059

BAY COUNTY BOARD OF COMMISSIONERS

3/10/15

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/15)
 WHEREAS, An Agreement between the Michigan Department of Human Services (DHS) and the Bay County Prosecutor's Office has been submitted which covers a one (1) year period to provide legal services to DHS regarding abuse/neglect proceedings in Probate Court involving children; and
 WHEREAS, This Agreement covers part of an Assistant Prosecutor's wages directly related to the IV-E Agreement for legal services provided to DHS regarding abuse/neglect of children; and
 WHEREAS, The first Agreement with the Michigan Department of Human Services to provide legal services to DHS was approved in 2011, with 3 Amendments following, expiring June 30, 2014; and
 WHEREAS, The projected one year revenue under this Agreement is \$100,462.50 and the County match is \$100,462.50; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners approves the Agreement between the Michigan Department of Human Services (DHS) and Bay County (Prosecutor's Office) for the period 10/1/2014 through 9/30/2015 and the Chairman of the Board is authorized to execute said Agreement on behalf of Bay County following legal review/approval; Be It Further
 RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
 RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

KIM COONAN, CHAIR
 AND COMMITTEE

Prosecutor - PROF14-09001 - DHS
 MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY PROSECUTING ATTORNEY

KURT C. ASBURY

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Bernard J. Coppolino

TO: Kim J. Coonan
Ways & Means Committee Chair
Bay County Board of Commissioners

FROM: Kurt C. Asbury, Prosecuting Attorney

DATE: February 23, 2015

SUBJECT: Request to renew the *Crime Victim Rights Grant Agreement (2015-2016)*.

Request: To be placed on the agenda for the Ways & Means Committee meeting on March 3, 2015, for approval to renew the *Crime Victim Rights Grant Agreement* for 2015-2016 grant cycle.

Background: This is a grant we began receiving in 1985 to fund a full-time crime victim advocate, then expanding to two full-time crime victim advocates in 1994. The monies come from defendants who have been convicted of a crime in the state of Michigan.

This grant covers salaries, wages and benefits for two full-time employees, with the exception of retirement.

This year's allocation is \$148,238: the same as last year's allocation.

Recommendation: Requesting the committee refer to full Board for approval: This would include authorization of the Board Chair to sign any required documents after Corporation Counsel review, along with any future budget adjustments that may be necessary to comply with this grant.

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BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MICHIGAN 48708

TELEPHONE: (989) 895-4185 FAX: (989) 895-4167
TDD [HEARING IMPAIRED]: (989) 895-2059

BAY COUNTY BOARD OF COMMISSIONERS

3/10/15

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/15)

WHEREAS, The Bay County Prosecutor's Office has been the recipient of a Crime Victim Rights Grant since 1985; and

WHEREAS, The original grant provided funding for a full time Crime Victim Advocate and, in 1994, that funding was increased to provide for two full time Crime Victim Advocates; and

WHEREAS, The Bay County Prosecutor again wishes to make application for Crime Victim Rights Grant funds in the amount of \$48,238 (same allocation as 2014) which covers the salaries, wages and benefits (not retirement) of two full time Crime Victim Advocates; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Prosecutor to make application for the 2015-2016 Crime Victim Rights Grant; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute, and submit electronically (if required), the grant application documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

KIM COONAN, CHAIR
AND COMMITTEE

Prosecutor - 2015-2016 Crime Victim Rights Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY PROSECUTING ATTORNEY

KURT C. ASBURY

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Jeffrey D. Stroud
Bernard J. Coppolino

TO: Kim J. Coonan
Ways & Means Committee Chair
Bay County Board of Commissioners

FROM: Kurt C. Asbury, Prosecuting Attorney

DATE: February 23, 2015

SUBJECT: Request to renew the *Victims of Crimes Act (VOCA) Grant*.

Request: To be placed on the agenda for the Ways & Means Committee meeting on March 3, 2015, for approval to renew the *Victims of Crime Act (VOCA) Funding Agreement* for 2015-2016 grant cycle.

Background: This is a grant we began receiving in 2000 to fund a full-time crime victim rights advocate specializing in domestic violence and child sexual abuse cases. This grant is a 80%/20% grant. The 80% grant funds the salary, wages, and most of the fringes for the full time employee, approximately \$62,500. The cash match amount from the county will be approximately \$15,500: *The match is covered by (1) the Victim Rights Coordinator's time dedicated to the VOCA grant and (2) funding by the county to pay for part of the employee's insurance costs.*

Again, this is not a new position, just a continuation for the VOCA funding for this position.

Recommendation: Requesting the committee refer to full Board for approval: this would include authorization of Board Chair to sign any required documents after Corporation Counsel review, along with any future budget adjustments that may be necessary to comply with this grant.

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BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MICHIGAN 48708

TELEPHONE: (989) 895-4185 FAX: (989) 895-4167
TDD [HEARING IMPAIRED]: (989) 895-2059

BAY COUNTY BOARD OF COMMISSIONERS

3/10/15

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/15)

WHEREAS, Since 2000, the Bay County Prosecutor, with Board approval, received Federal Victims of Crime Act (VOCA) Grant funding to enhance the services to domestic violence and child sexual assault victims; and

WHEREAS, An additional victim advocate was hired and is paid for entirely by the VOCA grant; and

WHEREAS, The VOCA grant is an 80%/20% grant and the County's 20% match (\$15,500) is covered by the Victim Rights Coordinator's time dedicated to the VOCA grant and funding from the County to pay for part of the employee's health; and

WHEREAS, The Prosecutor again wishes to apply for VOCA grant funding in the amount of \$62,500 for the 2015-2016 grant cycle to continue services to domestic violence and child sexual abuse victims; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Prosecutor's Victims of Crime Act (VOCA) grant application in the amount of \$62,500 for the 2015-2016 grant period; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute, and submit electronically (if required), the grant application documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That it is understood that if grant funding for the Victim Advocate position(s) under the VOCA grant is terminated, Bay County shall not be responsible to fund the position or pick up any costs associated with this position; Be It Finally

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant.

KIM COONAN, CHAIR
AND COMMITTEE

Pros-VOCA-2015-16

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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**BAY COUNTY
PERSONNEL DEPARTMENT**

Tim Quinn, Director
quinn@baycounty.net
(989) 895-4098 (T)
(989) 895-2076 (F)

Thomas L. Hickner
County Executive

Tiffany Jerry, Payroll/Benefits Supervisor
jerryt@baycounty.net
(989) 895-4032 (T)
(989) 895-2076 (F)

Rebecca Marsters, Retirement Administrator/Accountant
marstersr@baycounty.net
(989) 895-4043 (T)
(989) 895-2076 (F)

To: Kim Coonan, Chair, Ways and Means

Jeanie Deckert, Wellness Coordinator
deckertj@baycounty.net
(989) 895-4087 (T)
(989) 895-2076 (F)

From: Tim Quinn, Director, Personnel and Employee Relations

Re: Health Care Cost allocation from Self Insurance Fund

Becky Smutek, Payroll Clerk
smutekb@baycounty.net
(989) 895-4044 (T)
(989) 895-2076 (F)

Date: February 25, 2015

Request

Waive the provision that employees covered by health insurance contribute 15% toward the Wellness Center during the two year period from 1-1-2014 through 12-31-2015.

Background

Employees pay 15% of actual claims costs of the health care coverage and claims and the rates they pay are 15% of the total cost of health care for the calendar year. Therefore, the rates that will be effective on July 1, 2015 will be for the period January 1, 2014 through December 31, 2014. The total cost of health care will include the cost of the Wellness Center that began on January 1, 2014.

The total cost of health care is anticipated to be about \$5 million for 2014, although the books are not yet closed for that period. We also anticipate that the cost of the wellness center will be about 8% or so of the \$5M. Therefore, the employees' share of that portion of the health care costs for the Wellness Center will be about \$60,000 or so.

We have undertaken a series of initiatives, such as MedTipster, switching pharmacy vendors from BCBS, lower than expected medical inflation, higher premiums and co-pays, wellness efforts, and a number of initiatives aimed at increasing the use of generic drugs over name brands in order to keep health care costs in line.

The reason for the request is to try to incentivize even greater participation in the Wellness Center going forward, because then it will be totally free to employees – no office visit payment, no prescription costs for generic drugs and no 15% contribution. As you are probably aware, participation has been much stronger than the predicted 25% in 2014 and so far in 2015. However, the greater the volume of employees and their families that we have going through the Wellness Center, the better. Because the Wellness Center follows the Patient

Medical Home process, employees are more fully connected to their health issues. Additionally, by absorbing this cost for the first two years of operation, we take away the criticism that it causes employees' health care costs go up or that it keeps it from going down.

In the long run, greater use of the Wellness Center will reduce the costs of chronic and catastrophic illness, as well as to reduce our overall claim costs to BCBS.

The Wellness Center is not a negotiated item in our collective bargaining agreements, so this creates no precedent.

Finances

This recommendation will have no effect on the General Fund, as no transfers to the self-insurance fund will be required. The self-insurance fund may or may not be impacted by this, although the effect on that fund will probably be minimal. Given the size of the fund, it should not materially affect the fund over the two year "amnesty" period.

Recommendation

Move this to the Board of Commissioners meeting in March for approval.

BAY COUNTY BOARD OF COMMISSIONERS

3/10/15

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/15)
 WHEREAS, Employees pay 15% of actual claims costs of the health care coverage and claims and the rates they pay are 15% of the total cost of health care for the calendar year. Therefore, the rates that will be effective on July 1, 2015 will be for the period January 1, 2014 through December 31, 2014. The total cost of health care will include the cost of the Wellness Center that began on January 1, 2014; and
 WHEREAS, The total cost of health care is anticipated to be about \$5 million for 2014, although the books are not yet closed for that period. It is also anticipated that the cost of the wellness center will be about 8% or so of the \$5M. Therefore, the employees' share of that portion of the health care costs for the Wellness Center will be about \$60,000 or so; and
 WHEREAS, A series of initiatives, such as MedTipster, switching pharmacy vendors from BCBS, lower than expected medical inflation, higher premiums and co-pays, wellness efforts, and a number of initiatives aimed at increasing the use of generic drugs over name brands in order to keep health care costs in line have been undertaken; and
 WHEREAS, County Administration wishes to incentivize even greater participation in the Wellness Center going forward, because then it will be totally free to employees – no office visit payment, no prescription costs for generic drugs and no 15% contribution. As evidenced by reports, participation has been much stronger than the predicted 25% in 2014 and so far in 2015. However, the greater the volume of employees and their families that go through the Wellness Center, the better. Because the Wellness Center follows the Patient Medical Home process, employees are more fully connected to their health issues. Additionally, by absorbing this cost for the first two years of operation, it removes the criticism that it causes employees' health care costs go up or that it keeps it from going down; and
 WHEREAS, In the long run greater use of the Wellness Center will reduce the costs of chronic and catastrophic illness, as well as reduce the County's overall claim costs to BCBS; and
 WHEREAS, The Wellness Center is not a negotiated item in the County's collective bargaining agreements, so this action creates no precedent; and
 WHEREAS, This recommendation will have no effect on the General Fund, as no transfers to the self-insurance fund will be required. The self-insurance fund may or may not be impacted by this, although the effect on that fund will probably be minimal. Given the size of the fund, it should not materially affect the fund over the two year "amnesty" period; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners waives the provision that employees covered by health insurance contribute 15% toward the Wellness Center during the two year period from 1-1-2014 through 12-31-2015.

KIM COONAN, CHAIR
 AND BOARD

Personnel - Health Care Cost Allocation from Self Insurance Fund

MOVED BY COMM. _____

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

-15-

BAY COUNTY
Recreation & Facilities

Cristen M. Gignac
Director of Recreation & Facilities
gignacc@baycounty.net

515 Center Avenue
Bay City, Michigan 48708

Phone (989) 895-4130
Fax (989) 895-2094
TDD (989) 895-4049
www.baycounty-mi.gov



Thomas L. Hickner
County Executive

BUILDINGS & GROUNDS
Jon Morse, Supervisor
morsej@baycounty.net

RECREATION
Brent Goik, Recreation & Clubhouse Supervisor
goikb@baycounty.net

To: Kim Coonan, Chairman of Ways & Means Committee

From: Jon Morse, Supervisor of Buildings & Grounds
Rick Pabalis, Project Manager

Date: February 25, 2015

Subject: Elevator Repair

Request: To gain approval from the Board of Commissioners for a budget adjustment not to exceed \$22,000 to repair the motor on the South elevator in the Bay County Building.

Background: The South elevator has been non-operational since October 6, 2014 due to a short in the armature within the motor. Both of the elevator motors are original to the building and were installed around 1934. With input from the elevator companies and motor repair shops, it was determined that our motors are in good condition for their age and should be repaired.

Economics: Increased the Buildings & Grounds budget by no more than \$22,000. Our lowest quote for this repair was \$20,000 when we combined the lowest bidder for the elevator company's oversight quote and the motor repair shop quote. Although we fully expect the price to remain at \$20,000, we are asking for up to \$2,000 for incidentals if they arise, such as a small part replacement or something of the like. The increase will come from the General Fund for this repair.

Recommendation: Approve budget adjustment of up to \$22,000 to repair the South elevator in the Bay County Building. Upon favorable review from Corporation Counsel, we are seeking authorization to enter into an agreement with the lowest bidder and gain approval for the Board Chairman to sign the contract related documents. Approval of any and all budget adjustments deemed necessary.

cc: Tom Hickner Cristen Gignac
Crystal Hebert Kim Priessnitz
Robert Redmond

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BAY COUNTY BOARD OF COMMISSIONERS

3/3/15

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/15)

WHEREAS, The South elevator of the Bay County Building has been non-operational since October 6, 2014 due to a short in the armature within the motor (both of the elevator motors are original to the building and were installed around 1934); and

WHEREAS, With input from the elevator companies and motor repair shops, it was determined that the motors are in good condition for their age and should be repaired; and

WHEREAS, The lowest quote for this repair was \$20,000 when we combined the lowest bidder for the elevator company's oversight quote and the motor repair shop quote and, although it is expected the price will remain at \$20,000, up to \$2,000 for incidentals, if they arise, such as a small part replacement or something of the like, is being requested; and

WHEREAS, Funds for the repair are not budgeted in the Buildings and Grounds 2015 budget and would be required from the General Fund; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes repair of the Bay County Building south elevator; Be It Further

RESOLVED That a budget adjustment(s), not to exceed \$22,000, is approved from Fund Balance; Be It Finally

RESOLVED That, upon favorable review/approval by Corporation Counsel, the Chairman of the Board is authorized to execute an agreement, and all related documents, with the lowest successful bidder.

KIM COONAN, CHAIR
AND COMMITTEE

Bldgs & Grnds - South Elevator Repair

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



**COUNTY OF BAY
BUILDINGS & GROUNDS DIVISION**

Thomas L. Hickner
County Executive

Jon Morse, Supervisor
morsej@baycounty.net

TO: KIM COONAN
WAYS & MEANS CHAIRMAN

From: RICHARD PABALIS 
PROJECT MANAGER, BUILDINGS & GROUNDS

Date: FEBRUARY 24, 2015

Re: COMMUNITY CENTER PROJECT UPDATES

1. County staff did a great job of demoing the kitchen hood and duct work as well as removing all the unused kitchen equipment.
2. The last connection to the sanitary sewer line was completed.
3. FRP panels were installed at the dish washing station.
4. Renovation work continues in the existing Riverside lounge area.
5. The old kitchen conversion has started. Steel studs and drywall are up. It will be an office, break room and small storage area.
6. Kitchen startup was pushed back a week to March 9th because of damaged stainless steel work surfaces and late delivery of the 3 compartment sink.
7. Final mechanical and electrical inspection will be Friday, February 27th.
8. County staff are running computer and telephone lines.
9. Walk in coolers are complete.
10. New kitchen is connected and training starts February 27th.
11. Fire and burglary alarms system to be complete by February 27th.

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Thomas L. Hickner
Bay County Executive



Joel R. Strasz
Public Health Director

1200 Washington Avenue
Bay City, Michigan 48708

(989) 895-4003

FAX (989) 895-4014

TDD (989) 895-4049

www.baycounty-mi.gov/Health

To: Kim Coonan, Chairman
Ways and Means Committee

From: Tracy Metcalfe
Community Health Educator/Health Analyst

Date: February 23, 2015

RE: Request Permission to Apply for Grants for Community Health Assessment Funding

BACKGROUND: In 2012, The Bay County Health Department, in partnership with McLaren Bay Region, Bay Health Plan, and Bay Arenac Behavioral Health, completed a comprehensive Community Health Assessment (CHA) which in turn, a Community Health Improvement Plan (CHIP) was created and implemented. It is necessary to update the research that was completed in the first community health assessment and to be in compliance with the Affordable Care Act that mandates community assessment every three years.

FINANCE AND ECONOMICS: No General funds will be utilized and there is no financial cost to the Health Department as all costs associated for the project are included in the grants. The Health Department plans to seek collaborative funding from the Bay Area Community Foundation, McLaren Bay Region, Bay Health Plan and other community based partners.

RECOMMENDATION: The Health Department recommends approval to seek funding and of any and all agreements and budget adjustments related to these grants.

CC: Thomas Hickner, County Executive
Crystal Hebert, Finance
Joel Strasz, Health Director
Amber Johnson, Corporation Counsel

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BAY COUNTY BOARD OF COMMISSIONERS

3/10/15

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/15)

WHEREAS, In 2012, the Bay County Health Department, in partnership with McLaren Bay Region, Bay Health Plan, and Bay Arenac Behavioral Health, completed a Comprehensive Community Health Assessment (CHA) from which a Community Health Improvement Plan (CHIP) was created and implemented; and

WHEREAS, It is necessary to update the research that was completed in the first community health assessment and to be in compliance with the Affordable Care Act that mandates community assessment every three years; and

WHEREAS, No General funds will be utilized and there is no financial cost to the Health Department as all costs associated for the project are included in the grants; and

WHEREAS, The Health Department plans to seek collaborative funding from the Bay Area Community Foundation, McLaren Bay Region, Bay Health Plan and other community-based partners; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Health Department to seek funding from community-based partners; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant application documents only on behalf of Bay County following Finance Department and legal review/approval with all grant award documents to be brought back to the Ways and Means Committee for review; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

KIM COONAN, CHAIR
AND COMMITTEE

Health Dept - Community Health Assessment Grants

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY
GEOGRAPHIC INFORMATION SYSTEMS
515 Center Avenue, Suite 505
Bay City, Michigan 48708

JAY ANDERSON
GIS Manager
andersonj@baycounty.net

Phone (989) 895-4245
Fax (989) 895-4068
TDD (989) 895-4049
<http://www.baycounty-mi.gov>



TOM HICKNER
County Executive

LAURA OGAR, DIRECTOR
Environmental Affairs &
Community Development
ogarl@baycounty.net

Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

MEMORANDUM

DATE: February 24, 2015

TO: Commissioner Kim Coonan, Chair
Ways & Means Committee

FROM: Jay Anderson, GIS Manager
Environmental Affairs & Community Development Department

RE: 2015 Orthophotography Project – Addition of LiDAR

Background:

On October 14, 2014 the Bay County Board of Commissioners approved the Bay County GIS program to move forward with securing digital orthophotography in the spring of 2015 (Board Resolution 2014-198). Since then funding partners have expressed a desire to add a LiDAR flight to the project. LiDAR is a form of radar that utilizes a pulsed laser to measure elevation. The laser pulses combined with GPS coordinates can generate accurate 3D data about the Earth's surface. The LiDAR data can be used to support drain district mapping, road engineering, 3D modeling, site development, coastal zone management, and flood plain mapping. The data should have a shelf life of as much as 20 years and would not require an update in 5 years like the orthophotography. LiDAR stands for Light Detection And Ranging, and describes the instrumentation method used to collect the data.

Summary:

It is the intent of the Bay County GIS program to acquire new digital orthophotography (aerial photography) and LiDAR in the spring of 2015. Collecting both sets of these data through use of a single, already approved contractor will result in significant cost savings as opposed to collecting the data separately. The proposed project cost estimates are attached and anticipated to be \$57,000. We have worked closely with the Board Financial Analyst on this proposal.

Finance & Economics:

The anticipated project cost for the LiDAR flight and data classification is \$57,000. Authorization for the General Fund balance not to exceed \$42,750 is being requested. \$31,838.25 in the Aerial Photography Reserve is available. Bay County will charge for access to the LiDAR data. This will be a one-time charge to the Bay County Drain Commission, Bay County Road Commission, and other entities.

Recommendation:

Favorable recommendation to the Board of Commissioners to approve moving forward on securing LiDAR with the Digital Orthophotography project and the signing of all documents and any required budget adjustments.

cc: Tom Hickner, Laura Ogar, Amber Johnson, Deanne Berger, Bob Redmond, Joseph Rivet, Kim Pressnitz, Crystal Hebert, Shawna Walraven

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BAY COUNTY BOARD OF COMMISSIONERS

3/10/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/15)
WHEREAS, On October 14, 2014 (Res. No. 2014-198) the Bay County Board of Commissioners approved the Bay County GIS Program to move forward with securing digital orthophotography in the spring of 2015; and
WHEREAS, Funding partners have expressed a desire to add a LiDAR flight to the project; and
WHEREAS, LiDAR, which stands for Light Detection and Ranging and describes the instrumentation method used to collect the data, is a form of radar that utilizes a pulsed laser to measure elevations. The laser pulses combined with GPS coordinates can generate accurate 3D data about the Earth's surface; and
WHEREAS, The data should have a shelf life of as much as 20 years and would not require an update in five (5) years like the orthophotography; and
WHEREAS, LiDAR data can be used to support drain district mapping, road engineering, 3D modeling, site development, coastal zone management and flood plan mapping; and
WHEREAS, It is the intent of the Bay County GIS program to acquire new digital orthophotography (aerial photography) and LiDAR in the spring of 2015. Collecting both sets of these data through use of a single, already approved contractor, will result in significant cost savings as opposed to collecting the data separately; and
WHEREAS, The proposed project cost estimates are anticipated to be \$57,000 and the Board's Financial Analyst has been actively involved in this project; Therefore, Be It
RESOLVED That the Bay County Board of Commissioners hereby accepts and approves moving forward on securing LiDAR with the Digital Orthophotography project; Be It Further
RESOLVED That the Chairman of the Board is authorized to execute all required documents on behalf of Bay County following legal review/approval; Be It Further
RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR
AND COMMITTEE

GIS - 2015 Orthophotography Project - Addition of LiDAR
MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, Donald J. Tilley, and Michael E. Lutz.

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY BOARD OF COMMISSIONERS

3/10/15

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/3/15)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

2/11/15	\$ 172,040.40
2/11/15	\$ 446,716.81
2/19/15	\$ 622,045.34
2/25/15	\$ 446,028.67

HOUSING (Center Ridge Arms):

1/29/15	\$ 48,851.98
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**KIM COONAN, CHAIR
AND COMMITTEE**

Payables-March

MOVED BY COMM. _____

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

RESOLUTION

NO. _____

BY: WAYS AND MEANS COMMITTEE 03/03/2015

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on 03/10/2015 and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on behalf of Bay County:

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
2015-03-002	GENERAL FUND BOARD OF COMMISSIONERS GEOGRAPHIC INFORMATION SYSTEMS Total GENERAL FUND		\$42,750	

INCREASE THE GIS BUDGET 42,750 FOR THE AERIAL PHOTOGRAPHY PROJECT. CURRENTLY THE 2015 GIS BUDGET HAS 50,000 BUDGETED FOR THE AERIAL PHOTOGRAPHY PROJECT. THE BASIC AERIAL FLY OVER COST IS 35,750 PLUS 57,000 FOR THE NEW LIDAR DATA ENHANCED AERIAL PHOTOGRAPHY SO THE GRAND TOTAL EQUALS 92,750. NOTE, THIS IS A ONE TIME CHARGE FOR THE LIDAR ENHANCEMENT. GENERAL FUND WILL BE USED TO FUND THIS PROJECT SINCE BAY COUNTYS GIS DEPARTMENT IS GOING TO CHARGE FOR ACCESS TO THIS LIDAR DATA ENHANCED PHOTOGRAPHY. FURTHERMORE GENERAL FUND, FUND BALANCE HAS 31,838.25 IN AERIAL PHOTOGRAPHY RESERVE MONEY SET ASIDE FROM PRIOR YEARS IN GENERAL FUND BALANCE.

Kim Coonan, Chairman W. & M. and Committee

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Budget Adjustment Detail

Journal Request Number **2015-03-002**

Ref: AERIAL

Desc: AERIAL PHO

Eff Date: 03/10/2015

Org / Object	Description	I/D	Amount
GENERAL FUND			
BOARD OF COMMISSIONERS			
10110100 40001	FUND BALANCE	I	42,750
GEOGRAPHIC INFORMATION SYSTEMS			
10128800 80200	CONTRACTUAL SERVICES	I	42,750
			Favorable
Total GENERAL FUND			\$0
			Unfavorable
			\$42,750

Explanation

INCREASE THE GIS BUDGET 42,750 FOR THE AERIAL PHOTOGRAPHY PROJECT. CURRENTLY THE 2015 GIS BUDGET HAS 50,000 BUDGETED FOR THE AERIAL PHOTOGRAPHY PROJECT. THE BASIC AERIAL FLY OVER COST IS 35,750 PLUS 57,000 FOR THE NEW LIDAR DATA ENHANCED AERIAL PHOTOGRAPHY SO THE GRAND TOTAL EQUALS 92,750. NOTE, THIS IS A ONE TIME CHARGE FOR THE LIDAR ENHANCEMENT. GENERAL FUND WILL BE USED TO FUND THIS PROJECT SINCE BAY COUNTYS GIS DEPARTMENT IS GOING TO CHARGE FOR ACCESS TO THIS LIDAR DATA ENHANCED PHOTOGRAPHY. FURTHERMORE GENERAL FUND, FUND BALANCE HAS 31,838.25 IN AERIAL PHOTOGRAPHY RESERVE MONEY SET ASIDE FROM PRIOR YEARS IN GENERAL FUND BALANCE.

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Analysis of General Fund Unreserved/Undesignated Fund Balance 2015

Report Date: 2/25/2015

Description	Journal Number	2015 Fund Balance
Estimated Unaudited Assigned Fund Balance or (Deficit) 12/31/2014		\$5,052,249
Reverse previous years Committed Fund Balance *		\$0
Assigned Fund Balance or (Deficit)		\$5,052,249
2015 Budgeted Surplus /(Deficit)		-\$445,055
BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH FEBRUARY 2015		
Purchase a bed liner for the 2006 Sterling dump truck	15-02-0253	-\$1,600
To purchase a 2006 Sterling dump truck	15-02-0068	-\$48,500
Increase Corp. Counsel budget for reorganization to Dept head and pay grade PN12	15-02-0004	-\$7,698
Increase Corp. Counsel budget to fund the Assistant Corp. Counsel position	15-02-0003	-\$53,928
Civic Arena's purchase of skates & helmets funding source Bay Foundation	15-02-0002	-26,072

February 25, 2015

-137,798

Assigned Fund Balance or (Deficit) 2/25/2015

\$4,469,396



BAY COUNTY
FINANCE/INFORMATION SYSTEMS

Thomas L. Hickner
Bay County Executive

Crystal A. Hebert
Finance Officer
hebertc@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

TO: Kim Coonan, Chairperson
Ways & Means Committee

FROM: Crystal Hebert *CH*
Finance Officer

RE: Executive Directive #2007-11

DATE: February 25, 2015

REQUEST:

Please place this memo on the March 3, 2015, agenda for your committee's information.

BACKGROUND:

On February 18, 2015 an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the state grants with regard to fiscal year 2014 and/or 2015 appear to have no changes.

RECOMMENDATION:

To receive.

c: Tom Hickner
Kim Priessnitz
Tim Quinn