

BAY COUNTY BOARD OF COMMISSIONERS

ORGANIZATIONAL MEETING

MONDAY, JANUARY 5, 2015

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

A G E N D A

Page No.

- I CALL TO ORDER
- II ROLL CALL
- III INVOCATION
- IV PLEDGE OF ALLEGIANCE
- V DESIGNATION OF TEMPORARY CHAIRMAN TO CONDUCT ELECTION OF OFFICERS
- VI ELECTION OF OFFICERS - 2015
 - A. CHAIRMAN
 - B. VICE CHAIRMAN
 - C. SERGEANT AT ARMS
- VII CITIZENS INPUT (4:00 P.M.)
- VIII PETITIONS AND COMMUNICATIONS
 - 1- 2 A. Personnel Director- Listing of Authorized Departments/ Department Heads Pursuant to PA 139 **(Receive)**
 - 3- 4 B. Bay County Treasurer - County Treasurer's Public Official Bond Status **(Receive)**
- IX UNFINISHED BUSINESS
- X NEW BUSINESS
- XI MISCELLANEOUS
- XII ANNOUNCEMENTS
- XIII RECESS/ADJOURNMENT



**BAY COUNTY
PERSONNEL DEPARTMENT**

Tim Quinn, Director
quinnt@baycounty.net
(989) 895-4098 (T)
(989) 895-2076 (F)

Thomas L. Hickner
County Executive

Tiffany Jerry, Payroll/Benefits Supervisor
jerryt@baycounty.net
(989) 895-4032 (T)
(989) 895-2076 (F)

Rebecca Marsters, Retirement Administrator/Accountant
marstersr@baycounty.net
(989) 895-4043 (T)
(989) 895-2076 (F)

December 19, 2014

Jeanie Deckert, Wellness Coordinator
deckertj@baycounty.net
(989) 895-4087 (T)
(989) 895-2076 (F)

Board Chairman
Bay County Board of Commissioners
515 Center Avenue, Suite 405
Bay City, MI 48708-5125

Becky Smutek, Payroll Clerk
smutekb@baycounty.net
(989) 895-4044 (T)
(989) 895-2076 (F)

Re: **Organizational Meeting of the Board - 2015**

Chairman of the Board:

Please consider this item for the agenda of the Board of Commissioners' organizational meeting scheduled for January 5, 2015.

Approved Departments

Background: The Board's annual budget resolution directs administration to provide a list of approved departments to the Board at its organizational meeting.

Finance/Economics: N/A

Recommendation: Receive the list of departments and department heads under P.A. 139.

Authorized Department Heads	Authorized Departmental Titles
Izworski, Christopher	Department of Central Dispatch
Strasz, Joel	Department of Community Health
Quinn, Tim *	Department of Corporation Counsel
Gignac, Cristen	Department of Recreation and Facilities
Debra Russell	Department of Administrative Services
Mannikko, Bruce	Department of Public Defender

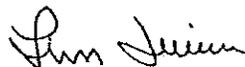
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Ogar, Laura	Department of Environmental Affairs and Community Development
Gruber, Richard	Department of Equalization
Quinn, Tim *	Department of Personnel and Employee Relations
Hebert, Crystal	Department of Finance
Reynolds, Juliann	Department of Child Care Services
Anderson, Rachelle	Department of Housing

* Dual Roles

Thank you for your consideration.

Sincerely,



Tim Quinn, Director
Personnel and Employee Relations

TQ/mr

cc: Tom Hickner
Deb Russell
Amber Johnson
P.A. 139 file

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COUNTY OF BAY

515 Center Avenue, Suite 103 Bay City, MI 48708-5122

RICHARD F. BRZEZINSKI
BAY COUNTY TREASURER

PHONE (989) 895-4285
FAX (989) 895-4082

To: Chair of Bay County Board of Commissioners
Date: December 26, 2014
Re: County Treasurer's Public Official Bond Status

Background:

State of Michigan Public Act 211 of 2007 requires the County Treasurer to provide a bond in an amount of at least \$1,000,000.00 for the faithful and proper discharge of the duties of the County Treasurer's office. The cost of the individual bond shall be paid from the general fund of the County.

A public official bond for \$1,000,000.00 with Michigan Municipal Management Authority covering myself, for the benefit of Bay County has been in place since September 30, 2004, the day I took office. I have verified with Bay County Risk Management that this bond is currently in effect and is expected to remain in effect throughout 2015. A copy of the bond is attached as required by law.

State of Michigan Public Act 213 of 2007 requires the investment officer to provide a quarterly written report to the Board of Commissioners concerning the investment of funds. Currently, information is prepared monthly by the Treasurer's office and submitted to the Finance Department. Finance then provides a report to the Board Of Commissioners.

Finance/Economics

There is no additional cost to the County. There already is a bond in place that meets the legal requirements.

Recommendation:

Accept this report on the status of the County Treasurer's bond as required by State law.

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY COVERAGE PROPOSAL

Member: County of Bay **Proposal No:** Q000001473
Date of Original Membership: January 1, 2002
Proposal Effective Dates: January 01, 2015 To January 01, 2016
Member Representative: Debra Russell **Telephone #:** (989) 896-4131
Regional Risk Manager: Michigan Municipal Risk Management Authority **Telephone #:** (734) 513-0300

A. Introduction

The Michigan Municipal Risk Management Authority (hereinafter "MMRMA") is created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments. MMRMA is a separate legal and administrative entity as permitted by Michigan laws. County of Bay (hereinafter "Member") is eligible to be a Member of MMRMA. County of Bay agrees to be a Member of MMRMA and to avail itself of the benefits of membership.

County of Bay is aware of and agrees that it will be bound by all of the provisions of the Joint Powers Agreement, Coverage Documents, MMRMA rules, regulations, and administrative procedures.

This Coverage Proposal summarizes certain obligations of MMRMA and the Member. Except for specific coverage limits, attached addenda, and the Member's Self Insured Retention (SIR) and deductibles contained in this Coverage Proposal, the provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulations, and administrative procedures shall prevail in any dispute. The Member agrees that any dispute between the Member and MMRMA will be resolved in the manner stated in the Joint Powers Agreement and MMRMA rules.

B. Member Obligation - Deductibles and Self Insured Retentions

County of Bay is responsible to pay all costs, including damages, indemnification, and allocated loss adjustment expenses for each occurrence that is within the Member's Self Insured Retention (hereinafter the "SIR"). County of Bay's SIR and deductibles are as follows: