

WAYS AND MEANS COMMITTEE

AGENDA

TUESDAY, JANUARY 7, 2014

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- 1- 5 III MINUTES (12/3/13)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
- 6- 7 A. Probate/Juvenile Court Administrator - Audit of Bay County Public Guardian Accounts (**Seeking authorization for Board Chair to sign Agreement with Court determined Certified Public Accounting firm; approval of required budget adjustments - proposed resolution attached**)
- 8- 9 B. Bay County Sheriff - Work Release Fee Increase (**Seeking approval of increase in administrative fee for tethered work release inmates to \$7.00 per day (from \$6.50); approval of required budget adjustments s-proposed resolution attached**)
- C. Corporation Counsel
- 10-11 1. Renewal of Health Insurance for 2014 (**Seeking approval of Agreement with Blue Cross Blue Shield of Michigan and Brown & Brown for 2014; authorization for Board Chair to sign Agreements; approval of required budget adjustments - proposed resolution attached**)
- 12-22 2. Civil Rights in County Governmental Affairs - Ordinance 53 (**Note: Corporation Counsel drafted proposed Ordinance at the request of Commissioner Donald J. Tilley, 6th District, however, there may be revisions and a revised document should be available at the meeting. Also attached for information purposes is Article XIII - Ordinances - of the Rules of the Bay County Board of Commissioners which outlines the Ordinance adoption process.**)
- 23-24 D. Housing Director - Renewal of Property and Liability Insurance (**Seeking approval of renewal of property and liability insurance for 2014 through the Housing Authority Insurance Group; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached**)

25-26

E. 9-1-1 Director - Intergovernmental Agreement for Next Generation 9-1-1 Phone System **(Seeking authorization to establish intergovernmental agreement between Bay County, Midland County and Tuscola County for the purpose of sharing costs of new telephone technologies and virtual backup capabilities for 9-1-1 call answering and emergency service dispatch operations; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**

F. Finance Officer

27 1. Engagement Letter for 2013 Bay County Audit **(Seeking approval of Engagement Letter with Rehmann for 2013 Audit; authorization for Board Chair to sign; approval of required budget adjustments proposed resolution attached)**

28 2. Analysis of General Fund Unreserved/Undesignated Fund Balance for 2013 **(Receive)**

29 3. Executive Directive #2007-11 **(Receive)**

VI REFERRALS

VII UNFINISHED BUSINESS

VIII NEW BUSINESS

IX CLOSED SESSION (when requested)

X MISCELLANEOUS

XI ANNOUNCEMENTS

XII ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

**WAYS AND MEANS COMMITTEE
MINUTES**

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, DECEMBER 3, 2013, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR COONAN AT 4:00 P.M.

ROLL CALL:

MOTION NO.

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
KIM J. COONAN, CHRMN	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
DONALD J. TILLEY, V. CHRMN	P	Y	M/Y	S/Y	M/Y	M/Y	S/Y	S/Y	S/Y	Y	Y	Y	M/Y
BRANDON KRAUSE	P	S/Y	Y	M/Y	S/Y	Y	Y	Y	Y	Y	S/Y	Y	S/Y
VAUGHN J. BEGICK	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
THOMAS M. HEREK	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	M/Y	Y	Y
MICHAEL E. LUTZ	P	Y	Y	Y	Y	Y	Y	M/Y	Y	M/Y	Y	S/Y	Y
ERNIE KRYGIER, EX OFFICIO	P	M/Y	S/Y	Y	Y	S/Y	M/Y	Y	M/Y	S/Y	Y	M/Y	Y

MOTION NO.

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
KIM J. COONAN, CHRMN		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
DONALD J. TILLEY, V. CHRMN		S/Y	Y	Y	S/Y	Y	Y	M/Y	Y	M/Y	S/Y	Y	M/Y
BRANDON KRAUSE		M/Y	Y	Y	M/Y	Y	S/Y	Y	M/Y	Y	Y	Y	Y
VAUGHN J. BEGICK		Y	Y	Y	Y	S/Y	Y	Y	Y	Y	Y	Y	N
THOMAS M. HEREK		Y	Y	S/Y	Y	Y	Y	Y	Y	S/Y	Y	Y	Y
MICHAEL E. LUTZ		Y	S/Y	Y	Y	Y	Y	Y	Y	Y	Y	S/Y	Y
ERNIE KRYGIER, EX OFFICIO		Y	M/Y	M/Y	Y	M/Y	M/Y	S/Y	S/Y	Y	M/Y	M/Y	S/Y

MOTION NO.

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
KIM J. COONAN, CHRMN			Y										
DONALD J. TILLEY, V. CHRMN			S/Y										
BRANDON KRAUSE			Y										
VAUGHN J. BEGICK		M	Y										
THOMAS M. HEREK			Y										
ERNIE KRYGIER, EX OFFICIO			M/Y										

OTHERS PRESENT: T.HICKNER, M.FITZHUGH, C.HEBERT, K.PRIESSNITZ, K.TIGHE, J.MILLER, V.ROUPE, R.BRZEZINSKI, K.ASBURY, J.MAYES, M.SEWARD, B.SHORT, B.GOIK, L.LOGAR, D.ENGELHARDT, J.ANDERSON, A.CHARTIER, J.STRASZ, F.MOORE, J.TAYLOR, R.ANDERSON, R.REDMOND, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

- / -

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MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.

- 1** MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE NOVEMBER 5, 2013 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.

Public input was called with no one expressing a desire to address the Committee.

The first item on the agenda was a resolution sponsored by Commissioner Donald J. Tilley, 6th District, supporting the efforts of Bay Future in exploring economic development efforts with Saginaw Future. Commissioner Tilley introduced Jeff Mayes, President of Bay Future, who spoke to the pursuit of the partnership with Saginaw Future. He noted that Bay Future is modeled after Saginaw Future. Given that Magen Samyn, former Director of Bay Future, took an employment opportunity with McLaren Bay Region, it was felt it was a good opportunity to explore the creation of a Bay Future/Saginaw Future partnership. Saginaw Future is in agreement. Both organizations focus on retention and expansion of base job providers and both staffs work together already. Both the Bay Future and Saginaw Future boards support the partnership and a concept document is being developed by Saginaw Future for review by the Bay Future Board. Mr. Mayes invited questions and encouraged any input the Bay County Board of Commissioners would have relative to this proposal. It was

- 2** MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF COMMISSIONER TILLEY'S RESOLUTION SUPPORTING THE EFFORTS OF BAY FUTURE IN EXPLORING ECONOMIC DEVELOPMENT EFFORTS WITH SAGINAW FUTURE.
- 3** MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION UPGRADING RECORDING EQUIPMENT IN PROBATE COURT.

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MOTION NO.

- 4 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE BAYANET GRANT (PROSECUTOR'S OFFICE)**
- 5 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE BAYANET GRANT (SHERIFF DEPT.).**
- 6 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE PURCHASE OF CHAIRS AND CAMERAS UP TO \$2,400 (SHERIFF DEPT.).**
- 7 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE PURCHASE OF COMPUTERS (REGISTER OF DEEDS).**
- 8 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE FY 2014 FEDERAL VISITATION AND ACCESS GRANT (FRIEND OF THE COURT).**
- 9 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION OF THE PROPOSED RESOLUTION RE RENEWAL OF LIABILITY INSURANCE FOR 2014 AND BUDGET ADJUSTMENT FOR 2013 (CORPORATION COUNSEL).**
- 10 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE 2014 REMONUMENTATION GRANT (DRAIN OFFICE).**
- 11 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE ELEVATOR MODERNIZATION PROJECT AT CENTER RIDGE ARMS (HOUSING DEPT.)**
- 12 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE ESTABLISHMENT OF COMMUNITY CENTER USER FEES (RECREATION DIVISION).**

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MOTION NO.

- 13 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE AWARD OF BAY COUNTY RFP #062013 - PROSECUTOR AND COURT SYSTEM ELECTRONIC CONTENT MANAGEMENT SYSTEM (PURCHASING).**
- 14 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE VENDING SERVICES CONTRACT (PURCHASING).**
- 15 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE AMENDMENTS TO GY2013-14 COMPREHENSIVE PLANNING BUDGETING CONTRACT (HEALTH DEPT.).**
- 16 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE FY 2013-14 AMENDED AGREEMENT W/BAY HEALTH PLAN (HEALTH DEPT.).**
- 17 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE MDEQ AGREEMENT (HEALTH DEPT.).**
- 18 **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE GIS PROGRAM UPDATE.**
- 19 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE HEALTH CARE COST ALLOCATION (PERSONNEL DEPT.).**
- 20 **MOVED, SUPPORTED AND CARRIED TO APPROVE INITIATING FORMAL CONSIDERATION OF A PACE PROGRAM IN BAY COUNTY (ENVIRONMENTAL AFFAIRS).**
- 21 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING VARIOUS BUDGET ADJUSTMENTS (FINANCE DEPT.).**
- 22 **MOVED, SUPPORTED AND CARRIED TO RECEIVE ANALYSIS OF GENERAL FUND EQUITY 2013 (FINANCE DEPT.).**

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MOTION NO.

- 23 **MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11.**
- 24 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE 2014 GENERAL APPROPRIATION ACT RESOLUTION (FINANCE DEPT.). (COMMISSIONER BEGICK VOICED A NO VOTE).**
- 25 **MOVED (NO SUPPORT) TO ELIMINATE PER DIEMS FOR BAY COUNTY COMMISSIONERS).**

Commissioner Begick commented on a recent article in the Bay City Times relative to legacy cost. The article may have been misleading as regards Bay County and it was his feeling this should be looked into and a response provided. The Executive advised he would check into it.

There being no further business, it was

- 26 **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:49 P.M.).**

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**



**BAY COUNTY PROBATE COURT
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION**

1230 Washington Ave., Suite 715
Bay City, Michigan 48708-5737

KAREN A. TIGHE
Judge of Probate / Family Court

MARGE MARCHLEWICZ
Court Administrator

Estates Division (989) 895-4205
Juvenile Division (989) 895-4206

FAX (989) 895-4194
TDD (989) 895-2059

December 20, 2013

Commissioner Kim Coonan, Chair
Ways & Means Committee
Board of Commissioners
515 Center Avenue
Bay City, MI 48708

Commissioner Coonan:

The Bay County Probate Court is soliciting sealed quotes from Certified Public Accounting firms to perform certain agreed upon procedures with respect to the cash records of the Bay County Public Guardian Accounts solely to assist the Probate Court in determining that the cash records have been properly maintained for the years ending December 31, 2013, 2014 and 2015. These cash records are currently being administered and maintained by Catholic Family Services (Public Guardian) in Bay City, MI.

The Bay County Probate Court has contracted with Catholic Family Services to provide guardianship/conservatorship services to individuals who are adjudged by the Court to be incompetent to handle their own affairs and have no other family member or interested party to serve in such a capacity. As individual cases appear before the Court, they are turned over to the Public Guardian to administer the individual's financial and/or personal affairs

We respectfully request that once the court has determined who will provide the agreed upon procedures for the Bay County Public Guardian, that the Ways & Means Committee will recommend the Board of Commissioners sign the agreement with the provider of the services.

Thank you for your consideration.

Sincerely,

Marge Marchlewicz
Court Administrator
Bay County Probate & Juvenile Courts

BAY COUNTY BOARD OF COMMISSIONERS

1/14/14

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (1/7/14)

WHEREAS, The Bay County Probate Court is soliciting sealed quotes from Certified Public Accounting firms to perform certain agreed upon procedures with respect to the cash records of the Bay County Public Guardian Accounts solely to assist the Probate Court in determining that the cash records have been properly maintained for the years ending December 31, 2013, 2014 and 2015; and

WHEREAS, These cash records are currently being administered by Catholic Family Services (Public Guardian) in Bay City, MI; and

WHEREAS, The Bay County Probate Court has contracted with Catholic Family Services to provide guardianship/conservatorship services to individuals who are adjudged by the Court to be incompetent to handle their own affairs and have no other family member or interested party to serve in such a capacity; and

WHEREAS, As individual cases appear before the Court they are turned over to the Public Guardian to administer the individual's financial and/or personal affairs; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Chairman of the Board to execute the agreement with the provider of Public Guardian auditing services as determined by the Bay County Probate Court subject to review/approval by legal counsel; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Probate Court - Public Guardian Auditing Services

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

John E. Miller
Sheriff Of Bay County

Troy Cunningham
Undersheriff

Troy A. Stewart
Jail Administrator



DATE: December 13, 2013
TO: Kim J. Coonan
Chairman of Ways and Means
FROM: Undersheriff Troy R. Cunningham *TRE*
SUBJECT: WORK RELEASE FEE INCREASE

BACKGROUND: Currently the fee for work release inmates is set per work day, for those inmates that have jobs and can be released to leave for that job. Since the original request the administration fee has increased.

FINANCE/ECONOMICS: To date, we charge \$20.00 per day for sentenced work release inmate. Due to the state mandate that requires a tether, an additional administration fee of \$.50 per day worked is needed to cover the cost of the tether. The administration fee has increased the daily rate from \$6.50 to \$7.00 per day.

RECOMMENDATION: Request the Board approve the increase for the work release fee to \$7.00 per day. Also, to make necessary any adjustments required for this mandate. This requested rate would take effect January 15, 2014 and approve the increase on the fee schedule for the Bay County Jail.

CC: Troy Stewart, Jail Administrator
Crystal Hebert, Financial Officer
Kim Priessnitz, Assistant Financial Officer
File Copy

Is/W&M WorkReleaseFeeIncrease12-13

Phone: (989) 895-4050

Public Safety Depends On You!
503 Third Street, Bay City, Michigan 48708

Fax: (989) 895-4058



BAY COUNTY BOARD OF COMMISSIONERS

1/14/2014

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (1/7/14)

WHEREAS, Currently the fee for work release inmates is set per work day for those inmates that have jobs and can be released to leave for that job, however, since the original request, the administration fee has increased; and

WHEREAS, Currently the per day charge is \$20 for sentenced work release inmates, however, due to the state mandate that requires a tether, an additional administration fee of \$.50 per day worked is necessary to cover the cost of the tether, increasing the daily rate from \$6.50 to \$7.00 per day; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that, effective January 15, 2014, the work release fee is increased to \$7.00 per day (from \$6.50 per day) and that the increase be reflected on the fee schedule for the Bay County Jail; Be It Further

RESOLVED That related budget adjustments, if required, be approved.

KIM COONAN, CHAIR
AND COMMITTEE

Sheriff Dept - Work Release Fee Increase

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

DEPARTMENT OF CORPORATION COUNSEL

BAY COUNTY

MARTHA P. FITZHUGH
Corporation Counsel/Risk Manager
fitzhughm@baycounty.net

THOMAS L. HICKNER
County Executive

DEBRA A. RUSSELL
Executive/Legal Coordinator/Administrative Assistant
russelld@baycounty.net

MEMORANDUM

TO: KIM COONAN, CHAIR, WAYS & MEANS COMMITTEE
FROM: MARTY FITZHUGH, CORPORATION COUNSEL *MF*
RE: RENEWAL OF HEALTH INSURANCE FOR 2014
DATE: DECEMBER 20, 2013

BACKGROUND:

Health insurance services have, for several years, been provided through Bay County's self-insurance with stop-loss coverage and third-party administration through Blue Cross/Blue Shield of Michigan (BCBSM). In addition, the County relies upon agent and consultant Angela Garner, of Brown & Brown, retained as required by law by both BCBSM and Bay County, to arrange benefit plans for all of our covered employees and retirees. The Bay County Personnel and Employee Relations Department has recommended that Bay County maintains this coverage in 2014, including services provided by Brown and Brown Consultant Angela Garner and implementing our added wellness program benefits.

FINANCIAL IMPACT:

Renewal agreements have been reviewed by the Department of Personnel and Employee Relations and Corporation Counsel. Our health benefits as requested of BCBS include per employee computations of Bay County's rate amounts for 2014. Employees have been informed of their share of these benefits. The Board has approved its contribution as well.

RECOMMENDATION:

The Ways and Means Committee is asked to recommend approval of the BCBSM and Brown & Brown renewal for 1/1/2014 through 12/31/2014. The Board is requested to authorize the Board Chair to execute any necessary documentation following Personnel Director and Corporation Counsel review.

BAY COUNTY BOARD OF COMMISSIONERS

1/14/14

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (1/7/14)

WHEREAS, Health insurance services have, for several years, been provided through Bay County's self-insurance with stop-loss coverage and third-party administration through Blue Cross/Blue Shield of Michigan (BCBSM) and Bay County relies upon agent and consultant Angela Garner, of Brown & Brown, retained as required by law by both BCBSM and Bay County, to arrange benefit plans for all our covered employees and retirees; and

WHEREAS, The Bay County Personnel and Employee Relations Department has recommended that Bay County maintains this coverage in 2014, including services provided by Brown and Brown Consultant Angela Garner and implementing our added wellness program benefits; and

WHEREAS, Renewal agreements have been reviewed by the Department of Personnel and Employee Relations and Corporation Counsel; and

WHEREAS, Bay County's health benefits as requested of BCBS include per employee computations of Bay County's rate of amounts for 2014 and employees have been informed of their share of these benefits and the Board has approved its contribution as well; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Blue Cross Blue Shield of Michigan and Brown & Brown renewal for 1/1/2014 through 12/31/2014 and authorizes the Chairman of the Board to execute all documents required on behalf of Bay County; Be It Further

RESOLVED That budget adjustments, if required, are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Personnel - BXBS Renewal 2014

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

1/14/2014

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (1/7/14)

RESOLVED That the attached Bay County Civil Rights in County Governmental Affairs, Ordinance 53, is presented to the Bay County Board of Commissioners for consideration.

KIM COONAN, CHAIR
AND COMMITTEE

Ordinance 53 - Bay County Civil Rights in County Governmental Affairs
Sponsored by Commissioner Donald J. Tilley, 6th District

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

CIVIL RIGHTS IN COUNTY GOVERNMENTAL AFFAIRS

ORDINANCE 53

An Ordinance extending additional civil rights pertaining to governmental affairs of the County of Bay and to prohibit discriminatory practices in the Bay County government's affairs.

THE PEOPLE OF THE COUNTY OF BAY OF THE STATE OF MICHIGAN DO HEREBY ORDAIN THE 2014 CIVIL RIGHTS ORDINANCE.

ARTICLE I

PURPOSE, FINDINGS AND POLICY

The County of Bay deems that none of its employees, nor anyone using nor housed in County owned facilities, receiving services or contracted by this County shall be denied equal protection of U.S. and Michigan law; nor shall any person be discriminated against because of actual or perceived race, color, religion, national origin, sex, age, height, weight, marital status, physical or mental limitation, familial status, sexual orientation, or gender identity/expression. It is the policy of the Board of Commissioners that this Ordinance shall be vigorously enforced in its affairs and practices.

ARTICLE II

DEFINITIONS

For the purpose of this Ordinance, the following terms shall have the following meanings:

- (a) Contractor.* A person who by contract furnishes services, materials or supplies to Bay County government. "Contractor" does not include persons who are merely creditors or debtors of the County, such as those holding the County's notes or bonds or persons whose notes, bonds or stock is held by the County.
- (b) Discriminate.* To make a decision, offer to make a decision or refrain from making a decision based in whole or in part on the actual or perceived race, color, religion, national

- (c) origin, sex, age, height, weight, marital status, handicap, familial status, sexual orientation or gender identity/expression.
- (d) *County*. Bay County, Michigan.
- (e) *Employer*. The County government or a person or contractor employing one or more persons and doing business with the County government.
- (f) *Familial status*. 1 or more individuals under the age of 18 residing with a parent or other person having custody or in the process of securing legal custody of the individual or individuals or residing with the designee of the parent or other person having or securing custody, with the written permission of the parent or other person. For purposes of this definition, "parent" includes a person who is pregnant.
- (g) *Gender identity/expression*. A person's actual or perceived gender, including a person's gender identity, self-image, appearance, expression, or behavior, whether or not that gender identity, self-image, expression, or behavior is different from that traditionally associated with the person's sex at birth as being either female or male.
- (h) *Housing Facility*. Any dwelling unit or facility used or intended to or designed to be used as the home or residence of one or more persons which is owned or solely maintained by the County. Housing Facility shall not include any County jail or detention center.
- (i) *Labor organization*. Includes an organization of any kind, an agency or employee representation committee, group, association, or plan that does business with the County, in which employees participate and which exists for the purpose, in whole or in part, of dealing with employees concerning grievances, labor disputes, wages, rate of pay, hours, or other terms or conditions of employment.
- (j) *Marital status*. The state of being married, unmarried, divorced or widowed.
- (k) *Place of Public accommodation*. A County owned educational, governmental, health, entertainment, cultural, recreational, refreshment, transportation, park, or facility of any kind, whose goods, services, facilities, privileges, advantages or accommodations are extended, offered, sold, or otherwise made available to the public.
- (l) *Religious organization or institution*. A religious association, educational institution or society, which is, in whole or substantial part, owned, supported, controlled or managed by a particular religion whose purpose or character is directed toward the propagation of that particular religion and that has the inculcation of religious values as part of its purpose.
- (m) *Sexual orientation*. Male or female homosexuality, heterosexuality or bisexuality, by orientation or practice, whether past or present. Sexual orientation does not include the physical or sexual attraction to a minor by an adult.

ARTICLE III

NON-DISCRIMINATORY HIRING PRACTICE

111.301 Hiring Statement

Sec. 1. The County will not discriminate in its employment practices, and shall adhere to the following hiring policy statement:

“Bay County shall not discriminate against or grant preferential treatment to any individual or group on the basis of race, sex, color, ethnicity, national origin, gender identity or expression, or sexual orientation. Bay County shall not discriminate against any individual with respect to the Services, or hire, tenure, terms, conditions or privileges of employment because of a handicap that is unrelated to the individual’s ability to perform the duties of a particular position, or because of race, color, religion, national origin, age, sex, height, weight, gender identity or expression, sexual orientation or marital status.”

111.302 Non-Discrimination in Hiring.

Sec. 2. The County shall not discriminate in the employment, compensation, work classifications, conditions or terms, promotion or demotion or termination of employment of any person.

111.303 Labor Organizations doing business with the County.

Sec. 3. No labor organization may do business with the County if it discriminates in limiting membership, conditions of membership, or termination of membership of any person in any labor union or apprenticeship program.

111.304 Employment Agencies doing business with the County.

Sec. 4. No employment agency may do business with the County if it discriminates in the procurement or recruitment of any person for possible employment with the County.

111.305 Constitutionality.

Sec. 5. Nothing in this Section shall operate to violate Article I, Section 25 of the Michigan Constitution.

ARTICLE IV

NON-DISCRIMINATION BY COUNTY CONTRACTORS

111.401 Non-Discrimination by Contractors doing business with the County.

Sec. 1. A written contract to which the County is a party shall contain a covenant by the contractor and his/her subcontractors not to discriminate against an employee or applicant for employment in any respect because of actual or perceived race, color, religion, national origin, age, sex, height, weight, marital status, handicap, familial status, sexual orientation, gender identity or expression. Breach of this covenant may be regarded as a material breach of the contract. The contractor shall be liable for any costs or expenses incurred by the County in obtaining from other sources the work and services to be rendered or performed or the goods or properties to be furnished or delivered under the contract as a result of the material breach of contract. A contractor may be debarred for up to two years following an investigation and opportunity for hearing which substantiates such discrimination.

111.402 Labor Organizations doing business with the County.

Sec. 2. This section is also applicable to labor organizations, employment agencies, apprenticeships, and job training programs that do business with the County.

ARTICLE V

Sec. 111.500

NON-DISCRIMINATION IN COUNTY OWNED HOUSING.

111.501. Discriminatory housing practices.

Sec 1. The County government shall not discriminate in referring, leasing, selling, renting, showing, advertising, pricing, offering, inspecting, listing, or otherwise making available any real property, including discrimination in lending, providing information and receiving or communicating a bona fide offer on any real property.

111.502. Other prohibited practices.

Sec. 2. Bay County shall not adopt, enforce or employ any policy or requirement, publish, post or broadcast any advertisement, sign or notice which discriminates or indicates discrimination in providing employment or housing.

ARTICLE VI

NON-DISCRIMINATION IN COUNTY OWNED PUBLIC ACCOMODATIONS

111.601 Discriminatory public accommodation practices.

Sec. 1. The County shall not discriminate in making available full and equal access to all goods, services, activities, privileges and accommodations of any County-owned place of public accommodation.

111.602 Criminal Conduct

Sec. 2. Nothing in this ordinance permits or requires access to any place of public accommodation for the purpose or intent of engaging in criminal conduct.

111.603 Restrooms, Changing Rooms, Locker Rooms et. al.

Sec. 3. Nothing in this ordinance shall require the construction or provision of unisex, single-user restrooms, changing rooms, locker rooms, or shower facilities nor effect policies regarding the use of restroom, changing rooms, locker rooms or shower facilities.

ARTICLE VII

EXEMPTIONS

Notwithstanding anything contained in this Article, the following practices of the County or its contractors shall not be violations of this Ordinance.

- (a) For a religious organization or institution that receives money or material support from the County to (i) restrict access or use of any of its facilities it operates; (ii) to restrict employment opportunities for officers, religious instructors, staff, or clergy, for any of its facilities; or (iii) restrict membership or benefits of membership.
- (c) For the County or its contractors to limit occupancy in a County housing project or to provide County public accommodations or County employment privileges or assistance to persons of low income, over 55 years of age or persons with a disability.
- (e) For the County or its contractors to discriminate based on actual or perceived race, color, religion, national origin, sex, age, height, weight, marital status, physical or mental

limitation, familial status, sexual orientation, or gender identity/expression when such discrimination is permitted or required by U.S. or Michigan law under principles of preemption.

- (f) For the County or its contractors to refuse to enter a contract with an un-emancipated minor.
- (j) For the County or its contractors to provide discounts on products or service to students, minors and senior citizens, or members of an organization.
- (o) For the County or its contractors to restrict use of lavatories and locker room facilities on the basis of sex.
- (p) For the County or its contractors to restrict any of its facilities or to restrict employment opportunities based on duly adopted institutional policies that conform to federal and state laws and regulations.
- (q) For the County or its contractors to restrict participation in a County instructional program, athletic event or on an athletic team on the basis of age or sex.

ARTICLE VIII

INVESTIGATION; PROVIDING FALSE INFORMATION; PRODUCING DOCUMENTS AND PENALTY; COERCION

111.801 Investigation.

Sec. 1. Any person seeking employment or otherwise doing business with the County claiming a violation of this ordinance shall file a signed, written complaint with the County Executive or his or her designee setting forth the details, including the names, dates, witnesses and other factual matters relevant to the claim within 180 days of the incident forming the basis of the complaint.

111.802 Providing False Information.

Sec. 2. No employee or person doing business with the County shall provide false information to any authorized employee investigating a complaint regarding a violation of this ordinance.

111.803 Production of Evidence of Violation

Sec 3. In the course of the investigation, the County Executive or his or her designee may request a person to produce books, papers, records or other documents which may be relevant to a violation or alleged violation of this ordinance. If said person does not comply with

such request, a County employee may be considered liable for violation of this ordinance at the discretion of the County Executive or his or her designee. Failure to provide evidence of a violation of this ordinance may be considered a voluntary dismissal of that complaint.

111.804 Coercion

Sec. 4. No County employee or those having business with the County shall coerce, threaten, or retaliate against a person for making a complaint or assisting in the investigation regarding a violation or alleged violation of this Ordinance, nor require, request, conspire with, assist or coerce another person to retaliate against a person for making a complaint or assisting in an investigation.

111.805 Penalty

Sec. 5. Any employee of the County found guilty of violating this Ordinance following investigation of a formal complaint conducted by the County Executive or their selected representative shall be subject to discipline up to and including termination at the discretion of the County Executive. Any party doing business with the County found in violation of this ordinance under any contract signed after adoption of this ordinance containing a non-discrimination provision may provide the basis for rescission of that contract until compliance with the ordinance occurs.

ARTICLE IX

RULES OF CONSTRUCTION; SEVERABILITY

111.901 Words defined; headings.

Sec. 1. When not inconsistent with the context, words used in the present tense include the future. Words in the singular include the plural and words in the plural include the singular. Masculine includes the feminine and neuter. Words or terms not defined herein shall be interpreted in accordance with their common meaning. Headings are inserted for convenience and shall not limit or increase the scope of any article or section of this Ordinance.

111.902 Ordinance supplemental to state regulations.

Sec. 2. The provisions of this Ordinance are minimum standards supplemental to the laws of the United States and the State of Michigan.

111.903 Severability.

Sec. 3. If any part of this Ordinance shall be held unconstitutional or void, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this Ordinance.

ARTICLE X

111.1000

REPEAL; SAVINGS CLAUSE

All Ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed; however, any and all actions, civil or criminal, arising out of any Ordinance repealed hereby which are pending in a court of this State or otherwise vested on the effective date of this Ordinance shall not abate and shall be saved and may proceed to conclusion pursuant to such repealed ordinances.

ARTICLE XI

111.1100

ADOPTION, PUBLICATION AND EFFECTIVE DATE OF ORDINANCE

This Ordinance shall not be adopted or amended unless a majority of the Commissioners elected and serving shall vote in the affirmative on its adoption. The Clerk of the Board of Commissioners shall then engross this Ordinance including any duly ordained amendments. The Chairperson of the County Board of Commissioners shall sign the same, which shall then be certified by the Clerk before it is considered adopted. This Ordinance shall then take effect when notice of the adoption is published in a newspaper of general circulation in the County of Bay. The County Clerk shall certify such publication.

and may be withdrawn by the mover before being voted upon.

3. All laudatory resolutions involving events of county-wide importance shall be presented in the name of the Bay County Board of Commissioners and signed by the Chairperson of the Board on behalf of its members, or, if required, by all Commissioners.

ARTICLE XIII - ORDINANCES

1. When adopting or amending Ordinances, the Board shall adhere to the limitations provided by State law, MCLA 46.11 (m).
2. Unless this rule has been suspended by the Board in accordance with Rule XXI, the Board shall use the following procedure in the amendment or adoption of an ordinance:
 - A. The proposed ordinance or amendment of an ordinance shall come to the Board in writing from an appropriate sponsoring Committee with an accompanying resolution requesting that the matter be considered by the full Board (the resolution need not be in support of the proposed ordinance or proposed amendment of an ordinance).
 - B. The Board may reject any further consideration of the matter at the first meeting.
 - C. If the Board chooses to give further consideration to the ordinance or amendment of an ordinance, it shall hold a public hearing at its next meeting (provided that the next meeting is no less than thirteen (13) days thereafter). The Board Coordinator shall ensure that notice of the public hearing is placed for three (3) consecutive days in a daily newspaper of general circulation throughout Bay County, with the last date of publication of the notice being no later than seven (7) calendar days after the Board meeting at which the ordinance or amendment or an ordinance was proposed for consideration.
 - D. At the meeting which includes the public hearing, the Board shall receive the input and suggestions of all interested persons and groups, orally and/or in written form. The Board shall take no action on the ordinance or the amendment of an ordinance at the meeting at which the public hearing is held, but shall refer it to the appropriate Committee and to counsel in order to consider and evaluate the input and suggestions provided by the public or Commissioners at the public hearing.
 - E. The Board Coordinator shall publish a notice like that described above in subparagraph (C) to the effect that the Board of Commissioners will be voting on the final passage of the ordinance or the amendment of an ordinance at its next meeting, which notice shall indicate the date of the

*Revised Rules approved by Board of Commissioners 11/9/00, resolution no. 2000-294

**Revised Rules approved by Board of Commissioners 1/9/07, resolution no. 2007-11, as amended

- meeting.
- F. If the Committee to which the ordinance or amendment of ordinance was referred and counsel completed all changes deemed appropriate by them in view of the input and suggestions received at or before the public meeting, the final version of the ordinance or the amendment of an ordinance shall be placed before the Board of Commissioners at its next meeting with an accompanying resolution from the committee (the resolution need not be in support of the proposed ordinance or proposed amendment of an ordinance).
 - G. Before adoption of the ordinance or the amendment of an ordinance at the third meeting of the Board of Commissioners at which the matter is before the Board for consideration, the Chairperson shall inquire of the Board Coordinator and determine that all of the above required procedures have been followed before proceeding to a roll call vote on final adoption of the ordinance or the amendment of an ordinance.
 - H. If a delay occurs in any of the above procedures, such that the ordinance or amendment of an ordinance is not taken up for consideration at three consecutive meetings, the Chairperson shall state to the public the reason for the delay and the date of the next meeting to which the matter has been referred, which shall be reflected in the minutes of the Board.

ARTICLE XIV - RECONSIDERATION

- 1. A motion for reconsideration of a question shall not be in order unless made the same day or at the next meeting of the Board and unless a member who voted on the prevailing side shall move such reconsideration.

ARTICLE XV - SPECIAL ORDERS

- 1. Any time scheduled for special order of business at a specific time and/or date shall not be taken up prior to that time except with the approval of the 2/3rds of the Commissioners elected present and voting.

ARTICLE XVI - APPOINTMENTS

- 1. All appointments to Boards and Commissions under the jurisdiction of this Board shall be announced in the Bay City Times and/or on Bay 3 TV prior to date of appointment.
- 2. In order to receive consideration for appointments, such request may be submitted in writing to the Bay County Board of Commissioners prior to the date of appointment or may be nominated by a Commissioner, from the floor, the day of the

*Revised Rules approved by Board of Commissioners 11/9/00, resolution no. 2000-294

**Revised Rules approved by Board of Commissioners 1/9/07, resolution no. 2007-11, as amended

BAY COUNTY HOUSING DEPARTMENT



Rachelle J. Anderson
Director

Thomas L. Hickner
County Executive

To: Kim Coonan, Chair, Ways & Means Committee

From: Rachelle Anderson
Housing Director

Subject: Renewal of Property and Liability Insurance

Date: December 18, 2013

BACKGROUND:

Property and liability insurance coverage have been provided through Bay County Housing Department's membership in the Housing Authority Insurance Group (HAI) since 2009. Bay County Housing Department has been satisfied with the coverage, rates and services provided by HAI.

ECONOMICS:

Due to Bay County Housing Department's claim and loss history and proactive risk management measures, premium costs for commercial liability insurance have remained stable. The 2014 premium for commercial liability insurance provided by Housing Authority Risk Retention Group (HARRG) will be \$7,048.00, which represents no change from 2013. The 2014 premium for commercial property insurance provided by Housing Authority Property Insurance (HAPI) will be \$11,625.00, which is a \$937 increase from 2013. In addition, during 2013, Bay County Housing Department received \$3,009.62 in dividends from HAI group.

RECOMMENDATION:

It is recommended that the Bay County Board of Commissioners authorize renewal of property and liability insurance for the period 1/1/2014 through 12/31/2014 with Housing Authority Insurance Group.

CC:

BAY COUNTY BOARD OF COMMISSIONERS

1/14/14

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (1/7/14)

WHEREAS, Property and Liability coverage for the Bay County Housing Department - Center Ridge Arms - has been provided by the Housing Authority Insurance Group since 2009 and the Bay County Housing Department has been satisfied with the coverage, rates and services provided by HAI; and

WHEREAS, Due to Bay County Housing Department's claim and loss history and proactive risk management measures, premium costs for commercial liability insurance have remained stable and the 2014 premium for commercial liability insurance provided by Housing Authority Risk Retention Group (HARRG) will be \$7,048.00, which represents no change from 2013, and

WHEREAS, The 2014 premium for commercial property insurance provided by Housing Authority Property Insurance (HAPI) will be \$11,625.00, which is a \$937 increase from 2013. In addition, during 2013, Bay County Housing Department received \$3,009.62 in dividends from HAI group; and

WHEREAS, Renewal of the current insurance package is for the term 1/1/2014 through 12/31/14; and

WHEREAS, Housing Department administration recommends in favor of renewal of the property and liability coverage through Housing Authority Insurance Group; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves continued property and liability coverage for the Housing Department - Center Ridge Arms through Housing Authority Insurance Group for the term 1/1/2014 through 12/31/2014 as outlined above; Be It Further

RESOLVED That the Chairman of the Board is authorized to sign all documents required for the insurance renewal on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

KIM COONAN, CHAIR
AND COMMITTEE

CRA - Property & Liability Coverage

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY

911 Central Dispatch

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City MI 48708

Christopher Izworski
Director

Thomas L. Hickner
Bay County Executive

Ryan Manz
Emergency Management Coordinator
989-895-4112

To: Kim Coonan, Chairman, Ways & Means Committee

From: Christopher Izworski, 9-1-1 Director

Date: December, 19 2013

Subject: Intergovernmental Agreement for Next Generation 9-1-1 Phone System.

Background: The current 9-1-1 phone system operates on an analog technology that is near end-of-life and unable to accommodate the need to receive and process a steadily increasing call-load from the modern digital communications devices used by our citizens. The current network cannot accommodate digital communications and the constant evolution of communications technology which impacts the functionality of the 9-1-1 system and the public's expectation of it.

Next Generation 9-1-1 system features available today with a digital network, offer the increased ability to handle and recover from disasters, obtain accurate caller location information, and enable applications such as text, video, and telematics, which can greatly improve emergency response, meet public expectations and in turn, save lives.

A Next Generation 9-1-1 system also affords the opportunity for increased collaboration with other 9-1-1 Centers in the Region. This collaboration between Bay County 9-1-1, Midland County 9-1-1 and Tuscola County 9-1-1 will decrease the cost of the next generation 9-1-1 system to Bay County 9-1-1 by up to two thirds.

In order to purchase, implement and maintain a Next Generation 9-1-1 System, Bay County, Midland County and Tuscola County have advanced an intergovernmental agreement. The intergovernmental agreement defines: The Purpose, Nature of the Association, Membership/Duration and Termination, Shared Services and Technology, Decision-making, Cost Allocation and Dispute Resolution associated with the Next Generation 9-1-1 System.

Finance/Economics: Bay County 9-1-1, Midland County 9-1-1 and Tuscola County 9-1-1 recognize that cost efficiencies can be achieved by common technology purchasing and the coordination of certain technologies among and/or between their respective 9-1-1 operations. In 2014, Bay County 9-1-1 has budgeted up to \$375,000 for the purchase and installation of a Next Generation 9-1-1 system.

Recommendation: Upon favorable review by Corporation Counsel, Bay County 9-1-1 recommends the Board to authorize the Board Chairperson to sign the necessary paperwork to approve the establishment of an intergovernmental agreement between Bay County, Midland County and Tuscola County for the purpose of sharing the costs of new telephone technologies and virtual backup capabilities for their 9-1-1 call answering and emergency service dispatch operations.

Cc: Tom Hickner, Tim Quinn, Crystal Hebert, Marty Fitzhugh

BAY COUNTY BOARD OF COMMISSIONERS

1/14/2014

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (1/7/14)
 WHEREAS, The current 9-1-1 phone system operates on an analog technology that is near end-of-life and unable to accommodate the need to receive and process a steadily increasing call-load from the modern digital communications devices used by our citizens; and
 WHEREAS, The current network cannot accommodate digital communications and the constant evolution of communications technology which impacts the functionality of the 9-1-1 system and the public's expectation of the system; and
 WHEREAS, Next Generation 9-1-1 system features available today with a digital network offer the increased ability to handle and recover from disasters, obtain accurate caller location information and enable applications such as text, video, and telematics which can greatly improve emergency response, meet public expectations and, in turn, save lives; and
 WHEREAS, A Next Generation 9-1-1 system also affords the opportunity for increased collaboration with other 9-1-1 Centers in the Region and the collaboration between Bay County, Midland County, and Tuscola County 9-1-1 Centers will decrease the cost of the next generation 9-1-1 system to Bay County 9-1-1 by up to two-thirds; and
 WHEREAS, Bay County 911, Midland County 911 and Tuscola County 9-1-1 recognize that cost efficiencies can be achieved by common technology purchasing and the coordination of certain technologies among and/or between their respective 9-1-1 operators; and
 WHEREAS, Bay County 9-1-1 has budgeted up to \$375,000 for the purchase and installation of a Next Generation 9-1-1 System; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners, following legal review/approval, authorizes the Board Chair to sign the necessary paperwork to approve the establishment of an intergovernmental agreement between Bay County, Midland County and Tuscola County for the purpose of sharing the costs of new telephone technologies and virtual backup capabilities for their 9-1-1 call answering and emergency service dispatch operations.

KIM COONAN, CHAIR
 AND BOARD

911 - Next Generation 9-1-1 System
 MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

1/14/2014

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (1/7/14)

WHEREAS, Bay County wishes to engage the services of Rehmann to conduct the 2013 Bay County audit; and

WHEREAS, Funds have been budgeted for said audit in the 2014 budget in the amount of \$84,000; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Engagement Letter for the 2013 Bay County Audit between Bay County and Rehmann and authorizes the Chairman of the Board to execute said Engagement Letter on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR
AND BOARD

2013 Bay County Audit

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

Analysis of General Fund Unreserved/Undesignated Fund Balance 2013

Report Date: 12/20/2013

Description	Journal Number	2,013 Fund Balance
Assigned Fund Balance or (Deficit) 12/31/2012		\$7,133,913
Reverse previous years Committed Fund Balance *		\$111,383
		<hr/>
Assigned Fund Balance or (Deficit)		\$7,245,296
		<hr/>
2013 Budgeted Surplus /(Deficit)		\$92,309
BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH DECEMBER 2013		
<hr/>		
Budget for Pinconning Park grant	13-01-0005	\$10,000
Budget for Prosecutor & Courts document management, workflow analysis	13-02-0133	-\$30,000
Budget for 5 year Recreation Plan	13-04-0237	-\$8,000
To budget for lime clocks at the Juvenile Home	13-04-0004	-\$1,532
Adjust 2013 Civic Arena Proshop merchandise sales budget	13-05-0008	8,800
Update the District Court owi grant budget all under 10113731 org.	13-05-0012	-15,121
Budget adjustment closes out District Court 10113701 org all goes to 10113731	13-05-0011	-20,614
Increase Parks & Recreations Maintenance budget for Temporary Help	13-05-0009	-4,884
Budget for Health Educator/Analyst position under Personnel Department	13-06-0002	-35,065
Increase Risk Management budget for settlement of a claim	13-06-0056	-9,000
Reduce Board of Canvassers per diem account 10126201-71000 to zero	13-07-0127	12,050
Secondary Rd Patrol Grant increased \$8,994 used for equipment & personnel	13-07-0005	6,054
Budget for rollover of 2012 PO's @12/31/12	13-08-0297	-111,383
Per Board resolution 2013-131 restore Bd. Of Canvassers 2013 budget plus \$3,100	13-08-0284	-15,150
Probate Court Juvenile Drug Court grant was eliminated	13-08-0008	-45,440
Budget for Sheriff Department gasoline price increases	13-08-0006	-31,100
Budget for roll over of Michigan lake plain regional reference curve grant dollars	13-08-0005	7,083
Budget for Sheriff Department purchase of three vehicles	13-09-0003	-71,675
Budget for upgrade to the security in the Community Center and County Building	13-09-0303	-19,100
Budget for carpet, mower at Pinconning Park, glycol system & sign repair at Civic	13-11-0327	-48,800
Budget for new Animal Control truck	13-11-0130	-31,000
Increase the printing budget for Equalization Department	13-11-0005	-5,000
Replace Road Patrol vehicle due to traffic accident	13-11-0008	-22,100
Budget for Payroll Department Clerk retirement pay outs	13-12-0007	-3,285
Budget for a recorder in the Probate Court hearing room.	13-12-0014	-10,000
Budget for transfer from General Fund to Child Care Fund due to increased costs	13-12-0101	-112,500
Budget for increased costs at the jail to house two inmates medical needs	13-12-0400	-135,000
In error when the grant revenue was keyed in to the budget it was entered as debit	13-12-0011	80,000
		<hr/>
December 20, 2013		-661,762
		<hr/>
Assigned Fund Balance or (Deficit) 12/20/2013		\$6,675,843

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BAY COUNTY
FINANCE DEPARTMENT

Crystal A. Hebert
Finance Officer
hebertc@baycounty.net

Thomas L. Hickner
Bay County Executive

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

TO: Kim Coonan, Chairperson
Ways & Means Committee

FROM: Crystal Hebert *CH*
Finance Officer

RE: Executive Directive #2007-11

DATE: December 20, 2013

REQUEST:

Please place this memo on the January 7, 2014, agenda for your committee's information.

BACKGROUND:

On December 12, 2014, an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the state grants with regard to fiscal year 2013 and/or 2014 appear to have no changes.

RECOMMENDATION:

To receive.

c: Tom Hickner
Marty Fitzhugh
Kim Priessnitz
Tim Quinn

515 Center Avenue, Suite 701, Bay City, MI 48708-5128
TEL (989) 895-4030 TDD (989) 895-4049 FAX (989) 895-4039
www.baycounty-mi.gov

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