

BAY COUNTY BOARD OF COMMISSIONERS

ORGANIZATIONAL MEETING

MONDAY, JANUARY 6, 2014

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

**A G E N D A**

Page No.

- I CALL TO ORDER
- II ROLL CALL
- III INVOCATION
- IV PLEDGE OF ALLEGIANCE
- V DESIGNATION OF TEMPORARY CHAIRMAN TO CONDUCT ELECTION OF OFFICERS
- VI ELECTION OF OFFICERS - 2014
  - A. CHAIRMAN
  - B. VICE CHAIRMAN
  - C. SERGEANT AT ARMS
- VII CITIZENS INPUT (4:00 P.M.)
- VIII PETITIONS AND COMMUNICATIONS
  - 1- 2 A. Personnel Director- Listing of Authorized Departments/ Department Heads Pursuant to PA 139 **(Receive)**
  - 3- 5 B. Bay County Treasurer - County Treasurer's Public Official Bond Status **(Receive)**
- IX UNFINISHED BUSINESS
- X NEW BUSINESS
- XI MISCELLANEOUS
- XII ANNOUNCEMENTS
- XIII RECESS/ADJOURNMENT



**OFFICE OF  
BAY COUNTY EXECUTIVE**

515 Center Avenue, Suite 401  
Bay City, Michigan 48708-5125  
(989) 895-4130 ● FAX (989) 895-7658

**Thomas L. Hickner**  
County Executive

December 21, 2013

Mr. Ernie Krygier, Board Chairman  
Bay County Board of Commissioners  
515 Center Avenue, Suite 405  
Bay City, MI 48708-5125

Re: **Organizational Meeting of the Board - 2014**

Dear Chairman of the Board:

Please consider this item for the agenda of the Board of Commissioners' organizational meeting scheduled for January 6, 2014.

**Approved Departments**

Background: The Board's annual budget resolution directs administration to provide a list of approved departments to the Board at its organizational meeting.

Finance/Economics: N/A

Recommendation: Receive the list of departments and department heads under P.A. 139.

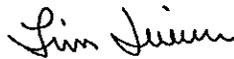
Authorized Department Heads	Authorized Departmental Titles
Izworski, Christopher	Department of Central Dispatch
Strasz, Joel	Department of Community Health
Fitzhugh, Martha	Department of Corporation Counsel
Lipinski, Cristen	Department of Recreation and Facilities
Mannikko, Bruce	Department of Public Defender
Ogar, Laura	Department of Environmental Affairs and Community Development
Gruber, Richard	Department of Equalization

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Board Chairman  
Bay County Board of Commissioners  
December 21, 2013  
Page 2

Quinn, Tim	Department of Personnel and Employee Relations
Hebert, Crystal	Department of Finance
Reynolds, Juliann	Department of Child Care Services
Anderson, Rachele	Department of Housing

Sincerely,



Tim Quinn, Director  
Personnel and Employee Relations

TQ/mr

cc: Tom Hickner  
Marty Fitzhugh  
Cristen Lipinski  
Debra Russell  
P.A. 139 file

P:\Russell for TLH\Memo to Board with Department Information.wpd



## COUNTY OF BAY

515 Center Avenue, Suite 103 Bay City, MI 48708-5122

RICHARD F. BRZEZINSKI  
BAY COUNTY TREASURER

PHONE (989) 895-4285  
FAX (989) 895-4082

To: Chair of Bay County Board of Commissioners  
Date: December 20, 2013  
Re: County Treasurer's Public Official Bond Status

### **Background:**

State of Michigan Public Act 211 of 2007 requires the County Treasurer to provide a bond in an amount of at least \$1,000,000.00 for the faithful and proper discharge of the duties of the County Treasurer's office. The cost of the individual bond shall be paid from the general fund of the County.

A public official bond for \$1,000,000.00 with Michigan Municipal Management Authority covering myself, for the benefit of Bay County has been in place since September 30, 2004, the day I took office. I have verified with Martha Fitzhugh, Bay County Corporation Counsel/Risk Manager that this bond is currently in effect and is expected to remain in effect throughout 2014. A copy of the bond is attached as required by law.

State of Michigan Public Act 213 of 2007 requires the investment officer to provide a quarterly written report to the Board of Commissioners concerning the investment of funds. Currently, information is prepared monthly by the Treasurer's office and submitted to the Finance Department. Finance then provides a report to the Board Of Commissioners.

### **Finance/Economics**

There is no additional cost to the County. There already is a bond in place that meets the legal requirements.

### **Recommendation:**

Accept this report on the status of the County Treasurer's bond as required by State law.

## MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY COVERAGE OVERVIEW

<b>Member:</b>	County of Bay	<b>Member No:</b> M0001168
<b>Date of Original Membership:</b>	January 1, 2002	
<b>Overview Effective Dates:</b>	January 01, 2014 To January 01, 2015	
<b>Member Representative:</b>	Martha Fitzhugh	<b>Telephone #:</b> (989) 895-4131
<b>Regional Risk Manager:</b>	Michigan Municipal Risk Management Authority	<b>Telephone #:</b> (734) 513-0300

### A. Introduction

The Michigan Municipal Risk Management Authority (hereinafter "MMRMA") is created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments. MMRMA is a separate legal and administrative entity as permitted by Michigan laws. County of Bay (hereinafter "Member") is eligible to be a Member of MMRMA. County of Bay agrees to be a Member of MMRMA and to avail itself of the benefits of membership.

County of Bay is aware of and agrees that it will be bound by all of the provisions of the Joint Powers Agreement, Coverage Documents, MMRMA rules, regulations, and administrative procedures.

This Coverage Overview summarizes certain obligations of MMRMA and the Member. Except for specific coverage limits, attached addenda, and the Member's Self Insured Retention (SIR) and deductibles contained in this Coverage Overview, the provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulations, and administrative procedures shall prevail in any dispute. The Member agrees that any dispute between the Member and MMRMA will be resolved in the manner stated in the Joint Powers Agreement and MMRMA rules.

### B. Member Obligation - Deductibles and Self Insured Retentions

County of Bay is responsible to pay all costs, including damages, indemnification, and allocated loss adjustment expenses for each occurrence that is within the Member's Self Insured Retention (hereinafter the "SIR"). County of Bay's SIR and deductibles are as follows:

**Table II**  
**Limits of Coverage**

Liability and Motor Vehicle Physical Damage	Limits of Coverage Per Occurrence		Annual Aggregate	
	Member	All Members	Member	All Members
1 Liability	10,000,000	N/A	N/A	N/A
2 Judicial Tenure	100,000	N/A	N/A	N/A
3 Sewage System Overflows	0	N/A	0	N/A
4 Volunteer Medical Payments	25,000	N/A	N/A	N/A
5 First Aid	2,000	N/A	N/A	N/A
6 Vehicle Physical Damage	1,500,000	N/A	N/A	N/A
7 Uninsured/Underinsured Motorist Coverage (per person)	100,000	N/A	N/A	N/A
Uninsured/Underinsured Motorist Coverage (per occurrence)	250,000	N/A	N/A	N/A
8 Michigan No-Fault	Per Statute	N/A	N/A	N/A
9 Terrorism	5,000,000	N/A	N/A	5,000,000

Property and Crime	Limits of Coverage Per Occurrence		Annual Aggregate	
	Member	All Members	Member	All Members
1 Buildings and Personal Property	92,402,900	350,000,000	N/A	N/A
2 Personal Property In Transit	1,000,000	N/A	N/A	N/A
3 Unreported Property	5,000,000	N/A	N/A	N/A
4 Member's Newly Acquired or Constructed Property	5,000,000	N/A	N/A	N/A
5 Fine Arts	1,000,000	N/A	N/A	N/A
6 Debris Removal (25% of Insured direct loss plus)	25,000	N/A	N/A	N/A
7 Money and Securities	1,000,000	N/A	N/A	N/A
8 Accounts Receivable	1,000,000	N/A	N/A	N/A
9 Fire Protection Vehicles, Emergency Vehicles, and Mobile Equipment (Per Unit)	0	10,000,000	N/A	N/A
10 Fire and Emergency Vehicle Rental (12 week limit)	0 per week	N/A	N/A	N/A
11 Structures Other Than a Building	5,000,000	N/A	N/A	N/A
12 Storm or Sanitary Sewer Back-Up	1,000,000	N/A	N/A	N/A
13 Marine Property	250,000	N/A	N/A	N/A
14 Other Covered Property	10,000	N/A	N/A	N/A
15 Income and Extra Expense	1,000,000	N/A	N/A	N/A
16 Blanket Employee Fidelity	1,000,000	N/A	N/A	N/A
17 Faithful Performance	Per Statute	N/A	N/A	N/A
18 Earthquake	5,000,000	N/A	5,000,000	100,000,000
19 Flood	5,000,000	N/A	5,000,000	100,000,000
20 Terrorism	50,000,000	50,000,000	N/A	N/A

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