

PERSONNEL/HUMAN SERVICES COMMITTEE

A G E N D A

TUESDAY, SEPTEMBER 17, 2013

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.	
	I CALL TO ORDER
	II ROLL CALL
1- 3	III MINUTES (8/20/13)
	IV PUBLIC INPUT
	V PETITIONS AND COMMUNICATIONS
	A. Retirement Division
	1. Requests to Purchase Governmental Service Credit for Retirement Purposes (Seeking approval for the following individuals to purchase governmental service credit proposed resolutions attached)
4- 6	a. Matt Pett (Sheriff Dept.)
8- 9	b. Steve Gray (Road Commission)
	B. Health Director - Agreements (Seeking approval of following agreements; authorization for Board Chair to sign; approval of any related budget adjustments - proposed resolutions attached)
10-11	1. Priority Health Provider
12-13	2. Michigan Consumers for Healthcare
14-18	C. Personnel Director - Vacancies; Temporary Help (Seeking authorization to fill vacancies; temporary transitional assistance - proposed resolution attached)
	1. VACANCIES:
	a. Information Systems Division - Business Analyst (ft, \$43,347.20/yr. entry)
	b. Retirement Division - Retirement Administrator/Accountant (ft, \$47,424/yr. entry)
	c. Buildings and Grounds - Buildings Maintenance Supervisor (ft, \$54,246.40/yr. entry)
	d. 911 Central Dispatch - Dispatchers (2) (ft, \$12.57/hr. entry)
	e. Division on Aging - Site Manager (pt, \$9.12/hr. entry)
	f. Buildings, Grounds, Recreation - Supervisor of Buildings, Grounds and Recreation (ft, \$62,254.40yr. entry)
	g. Health Department - Deputy Health Director (ft, \$54,246/yr. entry)
	h. Department of Housing-Administrative Assistant/Admissions/ Occupancy Position (ft, \$12.71/hr. entry)
	2. TEMPORARY TRANSITIONAL ASSISTANCE:
	a. Retirement Division - Transitional Assistance - Up to 680 hours - \$26.72/hr.
	b. Buildings and Grounds - Transitional Assistance (Rick Pabalís) - Up to 500 hours \$31.94/hr.
19	D. Commissioner Donald J. Tilley - Recognizing Efforts of Bay County Prevention Network (Proposed resolution attached)
20	E. Commissioner Brandon Krause - Opposition to HB 4785 (Proposed resolution attached)

- VI REFERRALS
- VII UNFINISHED BUSINESS
- VIII NEW BUSINESS
- IX MISCELLANEOUS
- X ADJOURNMENT

**PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.**

**PERSONNEL/HUMAN SERVICES COMMITTEE**

**MINUTES**

**MEETING OF THE PERSONNEL/HUMAN SERVICES COMMITTEE ON TUESDAY, AUGUST 20, 2013, in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708.**

Call to order @ 4:03 P.M. by Vice Chair Tilley.

Roll call:

**MOTION NO.**

COMMISSIONERS PRESENT	1	2	3	4	5	6	7	8	9	10	11
BRANDON KRAUSE, CHAIR	E	X	C	U	S	E	D				
DONALD J. TILLEY, VICE CHAIR P	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y
VAUGHN J. BEGICK P	Y	Y	Y	Y	Y	Y	S	Y	Y	Y	Y
KIM J. COONAN P	S/Y	M/Y	Y	Y	Y	M/Y		M/Y	Y	M/Y	Y
THOMAS M. HEREK P	Y	Y	S/Y	S/Y	Y	Y		Y	Y	Y	Y
MICHAEL E. LUTZ P	Y	Y	M/Y	Y	M/Y	Y		Y	S/Y	Y	M/Y
ERNIE KRYGIER, EX OFFICIO P	M/Y	S/Y	Y	M/Y	S/Y	S/Y	M	S/Y	M/Y	S/Y	S/Y

**MOTION NO.**

COMMISSIONERS PRESENT	12	13	14	15	16	17	18	19	20	21	22
BRANDON KRAUSE, CHAIR											
DONALD J. TILLEY, VICE CHAIR											
VAUGHN J. BEGICK											
KIM J. COONAN											
THOMAS M. HEREK											
MICHAEL E. LUTZ											
ERNIE KRYGIER, EX OFFICIO											

**MOTION NO.**

COMMISSIONERS PRESENT	23	24	25	26	27	28	29	30	31	32	33
BRANDON KRAUSE, CHAIR											
DONALD J. TILLEY, VICE CHAIR											
VAUGHN J. BEGICK											
KIM J. COONAN											
THOMAS M. HEREK											
MICHAEL E. LUTZ											
ERNIE KRYGIER, EX OFFICIO											

OTHERS PRESENT: T.HICKNER, M.FITZHUGH, C.HEBERT, T.QUINN, K.ASBURY, R.BRZEZINSKI, T.PAIGE, R.PABALIS, C.IZWORSKI, J.DECKERT, R.REDMOND, N.PAIGE-BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN;E-EXCUSED; A-ABSENT

-/-

**PERSONNEL/HUMAN SERVICES COMMITTEE  
MINUTES  
TUESDAY, AUGUST 20, 2013  
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**MOTION NO.**

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**NOTE:** In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department or can be viewed on Bay County's website [www.baycounty-mi.gov/executive/videos](http://www.baycounty-mi.gov/executive/videos).

- 1**            **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE JULY 16, 2013 PERSONNEL/HUMAN SERVICES COMMITTEE MEETING AS PRINTED.**

**Public input was called with no one wishing to address the Committee.**

**A request to fill various vacancies was considered. It was**

- 2**            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL A MAINTENANCE IV VACANCY IN THE BUILDINGS AND GROUNDS DEPARTMENT.**
- 3**            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL AN ACCOUNT CLERK II VACANCY IN THE TREASURER'S OFFICE.**
- 4**            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL A DISPATCH SUPERVISOR I VACANCY IN 911 CENTRAL DISPATCH.**
- 5**            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL A DISPATCH SUPERVISOR II VACANCY IN 911 CENTRAL DISPATCH.**
- 6**            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL UP TO 3 PART TIME POSITIONS AT THE CIVIC ARENA, I.E. ZAMBONI DRIVER AND CONCESSION WORKERS.**
- 7**            **MOVED AND SUPPORTED (NO VOTE TAKEN) TO GRANT A WAIVER OF PAY SCALE FOR AN ASSISTANT PROSECUTOR POSITION IN THE PROSECUTOR'S OFFICE, SAID POSITION BEING FILLED BY A 27 YEAR FORMER CHIEF ASSISTANT PROSECUTOR FOR SAGINAW COUNTY.**

**PERSONNEL/HUMAN SERVICES COMMITTEE  
MINUTES  
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**MOTION NO.**

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**Kurt Asbury, Prosecutor, advised that Scott Gordon is retiring at the end of August and the former Chief Assistant Prosecutor from Saginaw County, with 27 years experience, is filling the vacancy. Commissioner Coonan questioned the cost of the entire wage/benefit package for this new hire, i.e. health insurance or payment of lieu of health insurance, vacation, etc. Following brief discussion, it was**

- 8            MOVED, SUPPORTED AND CARRIED TO REFER THE REQUEST FOR WAIVER OF PAY SCALE FOR ASSISTANT PROSECUTOR BACK TO ADMINISTRATION.**

**Late additions to the agenda requiring attention were considered, the first being an amendment to a DNR grant for Pinconning Park which deletes an archery range from the project. This amendment is due back to the State by 8/30/13. It was**

- 9            MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF RES. NO. 2013-146 RE AMENDMENT NO. 2 TO PINCONNING PARK PROJECT AGREEMENT (TF09-027). [NOTE: ADOPTED BY THE FULL BOARD AT MEETING FOLLOWING THIS P/HS MEETING.]**

**A proposed resolution appropriating \$1,000 to Chapter 514 of the Military Order of the Purple Heart for a 2013 convention being held in Bay County on September 20 - 21 was considered and it was**

- 10          MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF RES. NO. 2013-147 RE 2013 CONVENTION SPONSORED BY CHAPTER 514 OF THE MILITARY ORDER OF THE PURPLE HEART. [NOTE: ADOPTED BY THE FULL BOARD AT MEETING FOLLOWING THIS P/HS MEETING.]**

**Submitted by:**

*Deanne Berger*

**Deanne Berger  
Board Coordinator**

DATE: August 26, 2013

TO: Deanne Berger

FROM: Danean Wright

*Danean Wright*

RE: Other Governmental Service Time - Matt Pett - Sheriff Department

Enclosed you will find the request from Matt Pett to purchase a total of eight months of his other governmental service time from the City of Bad Axe.

I have all of the required documents needed to process this request.

If you have any questions please feel free to contact me.

08/26/2013

Personnel Committee:

I, Matthew Pett, an employee of, Bay County Sheriff's Office, would like to request to purchase my other governmental service from 04/01/1998 through 12/01/1998 for a total of 8 months. I have all of the necessary documents filed with Danean Wright, Retirement Administrator.

Thank you for your consideration in approving this purchase of other governmental service time.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew Pett", with a stylized flourish at the end.

Matthew Pett

BAY COUNTY BOARD OF COMMISSIONERS

10/8/13

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (9/17/13)

RESOLVED By the Bay County Board of Commissioners that pursuant to its resolution no. 96-331- OTHER GOVERNMENTAL SERVICE CREDIT FOR RETIREMENT - adopted December 17, 1996, authorization is granted for Matt Pett (Sheriff Department) to purchase eight (8) months of governmental service credit (4/1/98 thru 12/1/98 - City of Bad Axe) for retirement purposes in accordance with all terms and conditions contained in resolution no. 96-331.

BRANDON KRAUSE, CHAIR AND COMMITTEE

GovtServCredit-Retirement- Matt Pett

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

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DATE: September 7, 2013

TO: Deanne Berger

FROM: Danean Wright

RE: Other Governmental Service Time - Steve Gray- Road Commission

Enclosed you will find the request from Steve Gray to purchase a total of seven years and five months of his other governmental service time from Beaver Township.

I have all of the required documents needed to process this request.

If you have any questions please feel free to contact me.

8/30/2013

Personnel Committee,

I Steven J. Gray, an employer of the Bay County Road Commission, would like to request to purchase my other governmental service from 11/20/96 through 4/26/04 for a total of 7 years and 5 months. I have all of the necessary documents filed with Daneen Wright, Retirement Administrator.

Thank-You for your consideration in approving this purchase of this other governmental service time.

Sincerely,

A handwritten signature in cursive script that reads "Steven J. Gray". The signature is written in black ink and is positioned above the printed name.

Steven J. Gray

BAY COUNTY BOARD OF COMMISSIONERS

10/8/13

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (9/17/13)

RESOLVED By the Bay County Board of Commissioners that pursuant to its resolution no. 96-331- OTHER GOVERNMENTAL SERVICE CREDIT FOR RETIREMENT - adopted December 17, 1996, authorization is granted for Steve Gray (Road Commission) to purchase seven (7) years and five (5) months of governmental service credit (11/20/96 thru 4/20/04 - Beaver Township) for retirement purposes in accordance with all terms and conditions contained in resolution no. 96-331.

BRANDON KRAUSE, CHAIR AND COMMITTEE

GovtServCredit-Retirement- Steven Gray

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



Thomas L. Hickner  
Bay County Executive



Joel R. Strasz  
Interim Health Director

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1200 Washington Avenue  
Bay City, Michigan 48708  
(989) 895-4006  
FAX (989) 895-4014  
TDD (989) 895-4049

**TO:** Brandon Krause, Chairperson, Personnel/Human Services Committee  
**FROM:** Joel R. Strasz, Health Director  
**DATE:** September 11, 2013  
**CC:** Tom Hickner, Marty Fitzhugh, Crystal Hebert, Kim Priessnitz,  
**RE:** Priority Health Provider Agreement

**BACKGROUND:**

Priority Health Plan, a non-profit Health Maintenance Organization (HMO), wishes to enter into an agreement with Bay County, on behalf of the Bay County Health Department, to become a participating provider with their health plan.

**FINANCE AND ECONOMICS:**

There is no direct financial cost to the Health Department to enter or execute the Agreement. Entering into the agreement will broaden the opportunity for revenues.

**RECOMMENDATION:**

Upon review by Corporation Counsel, the Health Department recommends this Agreement between Priority Health Plan and the County be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Amendment.

**BAY COUNTY BOARD OF COMMISSIONERS**

**10/8/13**

**RESOLUTION**

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (9/17/13)

WHEREAS, Priority Health Plan, a non-profit Health Maintenance Organization (HMO), wishes to enter into an agreement with Bay County (Health Department) to become a participating provider with their health plans; and

WHEREAS, There is no cost to Bay County (Health Department) and entering into the agreement will broaden the Health Department's opportunity for revenues; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement between Priority Health Plan and Bay County (Health Department) and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related required budget adjustments are approved.

BRANDON KRAUSE, CHAIR  
AND COMMITTEE

Health Dept - Priority Health Plan

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



Thomas L. Hickner  
Bay County Executive



Joel R. Strasz  
Health Director

1200 Washington Avenue  
Bay City, Michigan 48708  
(989) 895-4006  
FAX (989) 895-4014  
TDD (989) 895-4049

**TO:** Brandon Krause, Chairperson, Personnel/Human Services Committee  
**FROM:** Joel R. Strasz, Health Director  
**DATE:** September 11, 2013  
**CC:** Tom Hickner, Marty Fitzhugh, Crystal Hebert, Kim Priessnitz,  
**RE:** Request Permission to Enter into Agreement with Michigan Consumers for Healthcare to Become a Local Community Navigator (LCO) Organization

**BACKGROUND:**

The Michigan Consumers for Healthcare (MCH) coalition has been selected by the federal government to be a Navigator assisting the uninsured in making their enrollment decisions in light of the provisions of the Affordable Care Act. MCH is Michigan's only statewide Navigator program, and is engaging more than 120 partner agencies in the important work of reaching out to and assisting hard to reach populations everywhere to provide outreach, education and enrollment services regarding healthcare coverage opportunities for the county's uninsured residents.

Towards this end, MCH will contract with agencies that will serve as the initial point of contact and support for their statewide network of Local Community Navigator (LCO) organizations.

**FINANCE AND ECONOMICS:**

There is no direct financial cost to the Health Department to enter or execute the Agreement. Entering into the agreement will broaden the opportunity for revenues. MCH will be compensating LCO agencies a per successful enrollment fee of \$25. This fund will be available to support enrollment activities within the non-profit community throughout the state until all available funds are exhausted.

**RECOMMENDATION:**

Upon review by Corporation Counsel, the Health Department recommends this Agreement between Michigan Consumers for Healthcare and the County be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Amendment.

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**BAY COUNTY BOARD OF COMMISSIONERS**

**10/8/13**

**RESOLUTION**

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (9/17/13)

WHEREAS, The Michigan Consumers for Healthcare (MCH) coalition has been selected by the federal government to be a Navigator assisting the uninsured in making their enrollment decisions in light of the provisions of the Affordable Care Act; and

WHEREAS, MCH is Michigan's only statewide Navigator program and is engaging more than 120 partner agencies in the important work of reaching out to and assisting hard to reach populations everywhere to provide outreach, education and enrollment services regarding healthcare coverage opportunities for the county's uninsured residents; and

WHEREAS, Towards this end, MCH will contract with agencies that will serve as the initial point of contact and support for their statewide network of Local Community Navigator (LCO) organizations; and

WHEREAS, There is no direct financial cost to the Health Department to enter into or execute the Agreement, however, entering into the Agreement will broaden the Health Department's opportunity for revenues; and

WHEREAS, MCH will be compensating LCO agencies a per successful enrollment fee of \$25 and this fund will be available to support enrollment activities within the non-profit community throughout the state until all available funds are exhausted; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement with Michigan Consumers for Healthcare to become a Local Community Navigator (LCO) Organization and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related required budget adjustments are approved.

BRANDON KRAUSE, CHAIR  
AND COMMITTEE

Health Dept - Michigan Consumers for Healthcare - LCO

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

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**BAY COUNTY  
PERSONNEL DEPARTMENT**

**Tim Quinn, Director**  
[quinn1@baycounty.net](mailto:quinn1@baycounty.net)  
(989) 895-4098 (T)  
(989) 895-2076 (F)

September 11, 2013

**Thomas L. Hickner**  
County Executive

**Tiffany Jerry, Payroll/Benefits Super.**  
[jerryt@baycounty.net](mailto:jerryt@baycounty.net)  
(989) 895-4032 (T)  
(989) 895-4039 (F)

Mr. Brandon Krause, Chairperson  
Personnel/Human Services Committee  
Bay County Board of Commissioners  
515 Center Avenue  
Bay City, MI 48708

**Danean Wright, Retirement Adm./Acct.**  
[wrightd@baycounty.net](mailto:wrightd@baycounty.net)  
(989) 895-4043 (T)  
(989) 895-4113 (F)

**Rebecca Smutek, Payroll Clerk**  
[smutekr@baycounty.net](mailto:smutekr@baycounty.net)  
(989) 895-4044 (T)  
(989) 895-4039 (F)

Re: *Personnel/Human Services Committee Agenda Items*

Dear Commissioner Krause:

Please consider the following items for the agenda of your committee for the meeting on September 17, 2013.

1. **Request:** Request to post, advertise and fill the Business Analyst position in the Information Systems Division.  
**Background:** Current employee has submitted his resignation notice.  
**Finance/Economics:** Full-time position with benefits in the BCAMPS union. \$43,347.20 entry, progressing to \$50,336 after 3 years (PB07). Mr. Plachta was a 32-hour full-time employee recently at his request. However, the need and budget for a 40 hour employee still exists. Funds exist within the current existing budget.  
**Recommendation:** Please refer to the full board.
2. **Request:** Request to post, advertise and fill the Retirement Administrator/ Accountant position.  
**Background:** Employee has submitted her resignation effective immediately.  
**Finance/Economics:** Full-time position with benefits in the BCAMPS union. \$47,424 entry progressing to \$55,577.60 after three years (PB08). Funds exist within the current existing pension budget.  
**Recommendation:** Please refer to the full board.
3. **Request:** Request to use available resources for up to 680 hours to assist in the transition and to train the successor employee.

- Background:** Danean Wright left Bay County employment to accept a position at the Road Commission. Extra help is essential with regard to several retirement issues, in particular work related to BABH retirement incentive.
- Finance/Economics:** Pay will not exceed what Mrs. Wright would have been paid.
- Recommendation:** Please refer to the full board and authorize the necessary budget adjustment, if necessary, although funds are paid from Pension fund.
4. **Request:** Request to post, advertise and fill the Building Maintenance Supervisor position.
- Background:** Current employee has announced his intent to retire at the end of this month.
- Finance/Economics:** Full-time position with benefits in the BCAMPS union. \$54,246.40 entry, progressing to \$62,088 after 4 years (MB12). Funds exist within the current existing budget.
- Recommendation:** Please refer to the full board.
5. **Request:** Request to rehire Rick Pabalis for approximately 500 hours to help with the transition of filling his vacancy.
- Background:** Mr. Pabalis will be retiring at the end of this month.
- Finance/Economics:** \$31.94 per hour with no benefits (up to 500 hours).
- Recommendation:** Please refer to the full board and authorize the necessary budget adjustment.
6. **Request:** Christopher Izworski has submitted a request to post and fill two 911 Dispatcher positions.
- Background:** There are currently two dispatcher vacancies due to resignations.
- Finance/Economics:** \$12.57 per hour entry, progressing to \$17.06 per hour after 4 years (CD01). Funds exist within the current existing budget and no general fund dollars will be used.

- Recommendation:** Please refer to the full board for approval to fill.
7. **Request:** Request to post, advertise and fill the Site Manager position with the Division on Aging, Rainbow Senior Center (Canteen).
- Background:** Current employee has resigned effective immediately.
- Finance/Economics:** Part-time position with variable hours and limited benefits as provided for in the USW Part-time labor agreement. \$9.12 per hour entry, progressing to \$10.51 after six years (TS02). Funds exist within the current Division on Aging budget and can be utilized to fill this position.
- Recommendation:** Please refer to the full board.
8. **Request:** Request to post, advertise and fill the Supervisor of Buildings, Grounds and Recreation position.
- Background:** To fill the position vacated by Mr. Gray's death.
- Finance/Economics:** This position will be posted at an MN14, a level lower than before, reflecting a re-configuration of duties, to be reviewed in next month's Board of Commissioners meeting. Full-time position with benefits. \$62,254.40 entry, progressing to \$73,236.80 after 4 years. Funds exist within the current existing budget.
- Recommendation:** Please refer to the full board.
9. **Request:** Request permission to post, advertise and fill the Deputy Health Director position at the Health Department.
- Background:** Joel Strasz was appointed to the Health Director position on July 31.
- Finance/Economics:** Full-time position with benefits in the BCAMPS union. \$54,246 per year entry, progressing to \$62,088 after 4 years (MB12). Funds exist within the current existing budget.
- Recommendation:** Please refer to the full board for approval to fill this vacancy.

Mr. Brandon Krause, Chairperson  
Personnel/Human Services Committee  
Bay County Board of Commissioners  
September 11, 2013  
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10. **Request:** Request to post, advertise and fill the Administrative Assistant/Admissions/Occupancy position with the Department of Housing.
- Background:** Employee has been offered the Account Clerk II in the Treasurer's Office.
- Finance/Economics:** Full-time USW position with benefits. \$12.71 per hour entry, progressing to \$15.01 per hour after 2 years (TU06).
- Recommendation:** Please refer to the full board for approval to fill.

Thank you for your consideration. If you have any questions concerning the items listed above, please feel free to contact me.

Sincerely,



Tim Quinn, Director  
Personnel and Employee Relations

cc: Tom Hickner  
Marty Fitzhugh  
Crystal Hebert  
Rick Pabalis  
Brandon Short  
Tammy Roehrs  
Barb Kraycsir  
Chris Izworski  
Rachelle Anderson

**BAY COUNTY BOARD OF COMMISSIONERS**

**10/8/13**

**RESOLUTION**

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (9/17/13)  
 RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

**VACANCIES:**

- a. Information Systems Division - Business Analyst (ft, \$43,347.20/yr. entry)
- b. Retirement Division - Retirement Administrator/Accountant (ft, \$47,424/yr. entry)
- c. Buildings and Grounds - Buildings Maintenance Supervisor (ft, \$54,246.40/yr. entry)
- d. 911 Central Dispatch - Dispatchers (2) (ft, \$12.57/hr. entry)
- e. Division on Aging - Site Manager (pt, \$9.12/hr. entry)
- f. Buildings, Grounds, Recreation - Supervisor of Buildings, Grounds and Recreation (ft, \$62,254.40/yr. entry)
- g. Health Department - Deputy Health Director (ft, \$54,246/yr. entry)
- h. Department of Housing - Administrative Assistant/Admissions/Occupancy Position (ft, \$12.71/hr. entry)

**TEMPORARY:**

- a. Retirement Division - Transitional Assistance - Up to 680 hours - \$26.72/hr.
- b. Buildings and Grounds - Transitional Assistance (Rick Pabalis) - Up to 500 hours \$31.94/hr.

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

BRANDON KRAUSE, CHAIR  
 AND COMMITTEE

Vacancies - October

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

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**BAY COUNTY BOARD OF COMMISSIONERS**

**10/8/13**

**RESOLUTION**

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (9/17/13)

WHEREAS, The Bay County Prevention Network (BCPN) is an alliance of representatives from different sectors, organizations, and constituencies with a common purpose of reducing substance abuse among the youth and adults of Bay County, Michigan; and

WHEREAS, This coalition works at changing the programs, policies, and practices of sectors within the community that contribute to the abuse of alcohol, tobacco, and all other illicit drugs; and

WHEREAS, The Bay County Prevention Network, originally formed as the Bay County Substance Abuse Coalition in 1989, was a response to community concerns about the issues and problems associated with the abuse of substances. To address this concern, community leaders mobilized local citizens to reduce the risk factors of substance abuse; and

WHEREAS, The Bay County Prevention Network has been working as a catalyst for positive change by assessing the dynamic interactions of the coalition-building and prevention service delivery process. The Bay County Prevention Network has been providing feedback to improve functioning and eliminate duplication of services; and

WHEREAS, The Bay County Prevention Network attempts to maximize community resources by providing support, direction and coordination of behavioral health (substance abuse and mental health) prevention services to address the needs of our community, families and individuals; to improve their overall quality of life and promote a safe and nurturing environment; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners and Bay County Executive extend their sincere gratitude and support to the Bay County Prevention Network and its efforts to educate, support, and be an advocate for the citizens of Bay County; Be It Further

RESOLVED That the Bay County Board of Commissioners and Bay County Executive support the efforts of the Bay County Prevention Network to reduce substance abuse among the youth and adults in Bay County, Michigan.

BRANDON KRAUSE, CHAIR  
AND COMMITTEE

TILLEY - Bay County Prevention Network  
**Resolution sponsored by Commissioner Donald J. Tilley, 8<sup>th</sup> District**  
MOVED BY COMM. \_\_\_\_\_

**SUPPORTED BY COMM.**

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**10/8/13**

**RESOLUTION**

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (9/17/13)  
 WHEREAS, House Bill 4785 has been introduced and has been submitted to amend 1978 PA 368, entitled "Public Health Code" regarding Emergency Medical Services; and  
 WHEREAS, HB 4785 would inhibit local ambulance services in rural communities by increasing fees and imposing new (additional) fines, fees and fines that could have a devastating impact on providing emergency care throughout many regions of the State; and  
 WHEREAS, The proposed amendments will be the decline, or possible elimination, of volunteer EMS services; and  
 WHEREAS, Many medical first responders are fire departments, the majority being volunteer departments who provide their service free of charge or at an extremely depreciated rate; and  
 WHEREAS, Volunteer EMS services are crucial to Bay County and other rural communities; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners strongly opposes HB 4785 because of the negative impact on volunteer EMS providers in Bay County and other rural areas; Be It Finally  
 RESOLVED That a copy of this resolution be forwarded to our area Legislators, the Michigan Association of Counties and the other 82 Michigan counties.

BRANDON KRAUSE, CHAIR  
 AND COMMITTEE

KRAUSE - HB 4785

**Resolution sponsored by Commissioner Brandon Krause, 1<sup>st</sup> District**

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_