

WAYS AND MEANS COMMITTEE

AGENDA

TUESDAY, AUGUST 6, 2013

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- 1- 4 III MINUTES (7/2/13)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
 - A. Bay County Sheriff
 - 5-11 1. Gasoline Activities (**Seeking allocation of funds for fuel - proposed resolution attached, however, dollar amount should be inserted**)
 - 12-13 2. Work Release Fee Increase (**Seeking approval of \$26/day fee for work release inmates to cover State mandated tether cost; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached**)
 - 14-17 3. Correctional Healthcare Companies (CHC) (**Seeking approval of agreement w/CHC for inmate healthcare services; authorization for Board Chair to sign agreement; approval of required budget adjustments - proposed resolution attached**)
 - B. BCATS Director - Transportation Planning Grants (**Seeking approval of grants; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached. Note: Copy of FY 2014 Unified Work Program is on file in the Board Office and available for review**)
 - C. Health Director
 - 25-26 1. Amendment # 6 to FY 2013 CPBC Agreement (**Seeking approval of amendment; authorization for Board Chair to submit to grant amendment on-line; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached**)
 - 27-28 2. Bay Health Plan - Amendment to Existing Agreement (**Seeking approval of amendment; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached**)

- 29-30 3. LED Signage at Bay County Health Department (**Seeking authorization for purchase and installation of sign, monies to come from WIC Grant; approval of required budget adjustments-proposed resolution attached**)
- 31-32 D. Director of Division on Aging - Architect Bid Award - Kitchen Project (**Seeking referral of proposed resolution to the 8/13/13 Board meeting**)
- E. Finance Officer
- 33-39 1. Budget Adjustments (**Seeking approval of resolution at 8/13/13 Board meeting**)
- 40 2. Analysis of General Fund Unreserved/Undesignated Fund Balance (**Receive**)
- 41-42 3. Executive Directive #2007-11 (**Receive**)
- 43-46 F. Personnel Director - Wellness Center (**Seeking approval of three year contract (2014-2016) w/ a local third party physician to provide wellness and medical treatment and generic medication to eligible employees, their dependents, pre-65 retirees and their spouses - proposed resolution attached - proposed resolution attached**)

VI REFERRALS

VII UNFINISHED BUSINESS

VIII NEW BUSINESS

IX CLOSED SESSION (when requested)

A. Corporation Counsel - Pending Litigation

Motion: To go into closed session pursuant to MCLA 15.268, Sec. 8 (e): To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.

X MISCELLANEOUS

XI ANNOUNCEMENTS

XII ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

**WAYS AND MEANS COMMITTEE
MINUTES**

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, JULY 2, 2013, IN THE COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR COONAN AT 4:00 P.M.

ROLL CALL:

MOTION NO.

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
KIM J. COONAN, CHRMN	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
DONALD J. TILLEY, V. CHRMN	P	Y	M/Y	M/Y	Y	S/Y	M/Y	S/Y	Y	Y	Y	S/Y	Y
BRANDON KRAUSE	P	S/Y	Y	Y	S/Y	M/Y	Y	Y	Y	M/Y	M/Y	M/Y	Y
VAUGHN J. BEGICK	P	Y	Y	Y	Y	Y	S/Y	Y	Y	Y	Y	Y	Y
THOMAS M. HEREK	P	Y	Y	Y	Y	Y	Y	Y	M/Y	Y	Y	Y	Y
MICHAEL E. LUTZ	P	Y	S/Y	Y	Y	Y	Y	Y	Y	S/Y	Y	Y	M/Y
ERNIE KRYGIER, EX OFFICIO	P	M/Y	Y	S/Y	M/Y	Y	Y	M/Y	S/Y	Y	S/Y	Y	S/Y

MOTION NO.

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
KIM J. COONAN, CHRMN		Y	Y	Y									
DONALD J. TILLEY, V. CHRMN		M/Y	S/Y	Y									
BRANDON KRAUSE		Y	M/Y	M/Y									
VAUGHN J. BEGICK		Y	Y	Y									
THOMAS M. HEREK		Y	Y	Y									
MICHAEL E. LUTZ		S/Y	Y	Y									
ERNIE KRYGIER, EX OFFICIO		Y	Y	S/Y									

MOTION NO.

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
KIM J. COONAN, CHRMN													
DONALD J. TILLEY, V. CHRMN													
BRANDON KRAUSE													
VAUGHN J. BEGICK													
THOMAS M. HEREK													
ERNIE KRYGIER, EX OFFICIO													
KIM COONAN, EX OFFICIO													

OTHERS PRESENT: T.HICKNER, M.GRAY, M.FITZHUGH, C.HEBERT, T.QUINN, J.MILLER, REGION VII REPS, T.PAIGE, R.BRZEZINSKI, T.ROEHR, D.WRIGHT, F.MOORE, R.PABALIS, J.STRASZ, S.VEL-BC TIMES, N.PAIGE-BAY 3 TV, D.BERGER

-/-

**WAYS AND MEANS COMMITTEE
MINUTES
TUESDAY, JULY 2, 2013
PAGE 2**

MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.

- 1** MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE JUNE 4, 2013 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.

Public input was called with no one expressing a desire to address the Committee.

- 2** MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE BOND ADVANCE REQUEST FOR BAY AREA WATER TREATMENT PLANT (DEPARTMENT OF WATER & SEWER).
- 3** MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE ANNUAL AND MULTI YEAR IMPLEMENTATION PLAN SUBMITTED BY REGION VII, AREA AGENCY ON AGING.

The County Executive briefly addressed the Region VII Plan offering no objection to the plan before the committee but noting his belief that the Michigan Legislature should revamp the current system abolishing the Area Agency Agencies. Funding should go directly to every county possibly as block grants for specific programs for seniors. The work could be done by the County's senior services staff or could be contracted out. It is Mr. Hickner's position that the duties performed by the AAA would be redundant under a revamped system and millions of dollars could be saved in administrative costs with no negative impact to seniors. However, Bay County is unable to change current system. This must be done in Lansing and talks should commence on this topic. There will be reductions in the 2014 aging budget - there will be reduced programs.

The next item on the agenda was a Probate Court request to make application for grant funding for the Family Drug Court and the Juvenile Drug Court programs. It was

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**WAYS AND MEANS COMMITTEE
MINUTES
TUESDAY, JULY 2, 2013
PAGE 3**

MOTION NO.

- 4 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION AUTHORIZATION GRANT APPLICATIONS FOR THE FAMILY DRUG COURT AND JUVENILE DRUG COURT PROGRAMS (PROBATE COURT).**
- 5 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE JUSTICE ASSISTANT GRANT (JAG) (SHERIFF DEPARTMENT).**
- 6 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM WORKSITE AGREEMENTS (DIVISION ON AGING).**
- 7 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE CHILDREN'S SPECIAL HEALTH CARE SERVICES (CSHCS) PROGRAM SUPPLEMENTAL GRANT (HEALTH DEPT.)**
- 8 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE 2013 LOCAL COUNTY HEALTH RANKINGS GRANT (HEALTH DEPT.).**
- 9 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PURCHASE OF AAON ROOF TOP UNITS AT THE COURT FACILITY AND 9-1-1 (BUILDINGS AND GROUNDS).**
- 10 **MOVED, SUPPORTED AND CARRIED TO REFER THE ISSUE OF THIRD PARTY ADMINISTRATOR TO THE JULY 9TH BOARD MEETING.**
- 11 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE SUBMITTED BUDGET ADJUSTMENTS (FINANCE DEPT.).**
- 12 **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE ANALYSIS OF GENERAL FUND UNRESERVED/UNDESIGNATED FUND BALANCE FOR 2013 (FINANCE DEPT.).**
- 13 **MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE # 2007-11 (FINANCE DEPT.).**

**WAYS AND MEANS COMMITTEE
MINUTES
TUESDAY, JULY 2, 2013
PAGE 4**

MOTION NO.

- 14 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE CHANGE ORDER FOR AUDIT SERVICES (FINANCE DEPT.).**

Commissioner Begick reminded everyone that the Auburn Corn Fest is coming up July 11 - 14, 2013 and encouraged everyone to go to the festival.

Board Chair Krygier spoke to the recent success of the Beach Wellness Event - participation was great and the weather was wonderful.

There being no further business, it was

- 15 **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:15 P.M.).**

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**

-4-

John E. Miller
Sheriff Of Bay County

Michael T. Janiskee
Undersheriff

Troy A. Stewart
Jail Administrator



TO: Kim J. Coonan
Chairman of Ways and Means

FROM: Sheriff John E. Miller *je*

DATE: July 29, 2013

SUBJECT: GASOLINE ACTIVITIES

BACKGROUND: The Sheriff's Office Budget is broken down into several activities and each activity is allocated a budgeted amount for gasoline. In monitoring these activities, the general road patrol is showing a significant depletion in funds.

FINANCE/ECONOMICS: On average and due to the fluctuation in gas prices our budgeted patrol gasoline activities look as though, at this point in time, the general road activity will need the gas allowance increased. Projection from additional gas usage for the summer highway safety grants and traffic enforcement program patrols need to be figured into this request also. *An attachment is included in package.*

RECOMMENDATION: Request the Board approval and authorizations and to make necessary budget adjustments to allocate monetary funds for fuel amount in the general road activity; also to accommodate the continuance of patrol duties as to carry us through the end of the year. Our department will continue to work with Kim Priessnitz in the Finance Department to monitor these fuel activities with the continual fluctuation in gas prices.

Attachment

CC: Ernie Krygier, Board Chairman
Robert Redmond, Building Authority
Cyrstal Hebert, Finance Officer
Kim Priessnitz, Assistant Finance Officer
Deanne Berger
File Copy

Ls/W&M.GasActivityIncrease13

Phone: (989) 895-4050

Public Safety Depends On You!
503 Third Street, Bay City, Michigan 48708

Fax: (989) 895-4058



-5-

Data date: 7/29/2013
 Data time: 4:03:25PM

Bay County - Historical Comparison

Print date: 7/29/2013

Print time: 4:03:42PM
 Page 1 of 1

Current year: 2013
 Current year actual bal: 2013
 Current year revised bud: 2013

10131500

~~SECONDARY/ROAD PATROL~~

	2005 Y 8 actual bal	2006 Y 7 actual bal	2007 Y 6 actual bal	2008 Y 5 actual bal	2009 Y 4 actual bal	2010 Y 3 actual bal	2011 Y 2 actual bal	2012 Y 1 actual bal	2012 Y 1 revised bud	2013 Current year actual bal	2013 Current year revised bud
XI SUPPLIES	29,307.47	32,344.32	33,936.86	31,829.27	29,263.60	39,201.67	54,218.77	55,684.29	51,800.00	20,983.44	30,000.00
75000 GASOLGRSE	29,307.47	32,344.32	33,936.86	31,829.27	29,263.60	39,201.67	54,218.77	55,684.29	51,800.00	20,983.44	30,000.00
Total XI SUPPLIES	29,307.47	32,344.32	33,936.86	31,829.27	29,263.60	39,201.67	54,218.77	55,684.29	51,800.00	20,983.44	30,000.00

Actuals for current year, updated only when period is closed.

+ 30,000 R.A.

50,983

1

Data date: 7/29/2013
 Data time: 4:03:25PM

Bay County - Historical Comparison

Print date: 7/29/2013

Print time: 4:03:42PM

Current year: 2013
 Current period: 7

2013

2005
 ly 8
 actual bal

2006
 ly 7
 actual bal

2007
 ly 6
 actual bal

2008
 ly 5
 actual bal

2009
 ly 4
 actual bal

2010
 ly 3
 actual bal

2011
 ly 2
 actual bal

2012
 ly 1
 actual bal

2012
 ly 1
 revised bud

2013
 Current year
 actual bal

2013
 Current year
 revised bud

CIRCUIT COURT WARRANT OFFICER

10131100	2005 ly 8 actual bal	2006 ly 7 actual bal	2007 ly 6 actual bal	2008 ly 5 actual bal	2009 ly 4 actual bal	2010 ly 3 actual bal	2011 ly 2 actual bal	2012 ly 1 actual bal	2012 ly 1 revised bud	2013 Current year actual bal	2013 Current year revised bud
XI SUPPLIES	1,391.22	1,633.75	2,047.03	987.67	1,381.81	1,737.23	2,347.87	3,375.37	3,300.00	1,403.33	1,800.00
75000 GASOLGRSE	1,391.22	1,633.75	2,047.03	987.67	1,381.81	1,737.23	2,347.87	3,375.37	3,300.00	1,403.33	1,800.00
Total XI SUPPLIES	1,391.22	1,633.75	2,047.03	987.67	1,381.81	1,737.23	2,347.87	3,375.37	3,300.00	1,403.33	1,800.00

Actuals for current year, updated only when period is closed.

BA
 3,000
 + 1,200

1

1

Data date: 7/29/2013
 Data time: 4:03:25PM

Bay County - Historical Comparison

Print date: 7/29/2013

Print time: 4:03:42PM

Current year: 2013
 Current period: 7

Page 1 of 1
 2013
 Current year
 actual bal

2ND REPAYMENT BANGOR

	2005	2006	2007	2008	2009	2010	2011	2012	2012	2013	2013
	Y 8	Y 7	Y 6	Y 5	Y 4	Y 3	Y 2	Y 1	Y 1	Current year	Current year
	actual bal	revised bud	actual bal	revised bud							
10131503											
XI SUPPLIES	8,121.39	10,208.44	10,618.45	10,107.91	5,252.48	6,755.31	8,062.28	12,329.27	12,500.00	7,441.40	12,500.00
75000 GASOLGRSE											
Total XI SUPPLIES	8,121.39	10,208.44	10,618.45	10,107.91	5,252.48	6,755.31	8,062.28	12,329.27	12,500.00	7,441.40	12,500.00

Actuals for current year, updated only when period is closed.

Data date: 7/29/2013
 Data time: 4:03:28PM

Bay County - Historical Comparison

Print date:

7/29/2013

Print time:

4:03:42PM

Page 1 of 1

4

Current year: 2013
 Current period: 7

2005
 Yr 8
 actual bal

2006
 Yr 7
 actual bal

2007
 Yr 6
 actual bal

2008
 Yr 5
 actual bal

2009
 Yr 4
 actual bal

2010
 Yr 3
 actual bal

2011
 Yr 2
 actual bal

2012
 Yr 1
 actual bal

2012
 Yr 1
 revised bud

Current year
 2013
 actual bal

Current year
 2013
 revised bud

~~2ND REPAIR POOL IS NOW AT THE~~

10131504		2005	2006	2007	2008	2009	2010	2011	2012	2012	Current year	Current year
		Yr 8	Yr 7	Yr 6	Yr 5	Yr 4	Yr 3	Yr 2	Yr 1	Yr 1	2013	2013
		actual bal	revised bud	actual bal	revised bud							
XI SUPPLIES	GASOLGRSE	1,799.04	1,717.34	1,894.55	2,191.37	1,744.51	2,662.34	3,261.86	3,444.96	2,600.00	1,536.45	2,600.00
Total XI	SUPPLIES	1,799.04	1,717.34	1,894.55	2,191.37	1,744.51	2,662.34	3,261.86	3,444.96	2,600.00	1,536.45	2,600.00
Total	10131504	1,799.04	1,717.34	1,894.55	2,191.37	1,744.51	2,662.34	3,261.86	3,444.96	2,600.00	1,536.45	2,600.00

Actuals for current year, updated only when period is closed.

1/2

BAY COUNTY BOARD OF COMMISSIONERS

8/13/123

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/6/13)

WHEREAS, The Sheriff's budget is broken down into several activities and each activity is allocated a budgeted amount for gasoline and, in monitoring these activities, the general road patrol division is showing a significant depletion of funds; and

WHEREAS, On average and due to the fluctuation in gas prices the budgeted patrol gasoline activities look as though, at this point in time, the general road activity will need the gas allowance increased; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the appropriation of _____ to the appropriate gasoline line item(s) in the Sheriff Department's 2013 budget(s), monies to come from Fund Balance; Be It Further

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Sheriff Dept - Gasoline Appropriation

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

DATE: July 30, 2013

TO: Kim J. Coonan
Chairman of Ways and Means

FROM: Sheriff John E. Miller

SUBJECT: WORK RELEASE FEE INCREASE

BACKGROUND: Currently the fee for work release inmates is set per work day, for those inmates that have jobs and can be released to leave for that job.

FINANCE/ECONOMICS: To date, we charge \$20.00 per day for sentenced work release inmate. Due to the state mandate that requires a tether, an additional fee of \$6.00 per day worked is needed to be added to cover the cost of the tether.

RECOMMENDATION: Request the Board approve the increase for the work release fee. Also, to make necessary any adjustments required for this mandate.

CC: Troy Stewart, Jail Administrator
Crystal Hebert, Financial Officer
Kim Priessnitz, Assistant Financial Officer
File Copy

BAY COUNTY BOARD OF COMMISSIONERS

8/13/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/6/13)

WHEREAS, Currently the fee for work release inmates is set per work day for those inmates that have jobs and can be released for that job; and

WHEREAS, The Bay County Sheriff charges \$20.00 per day for sentenced work release inmates, however, due to State mandate that requires a tether, an additional fee of \$6.00 per day is needed to cover the cost of the tether; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the per day fee for sentenced work release inmates is set at \$26.00 per day (increased from \$20.00 per day) to meet the State mandated tether requirement; Be It Further

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Sheriff Dept - Per Day Fee for Work Release Inmates

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

John E. Miller
Sheriff Of Bay County

Michael T. Janiskee
Undersheriff

Troy A. Stewart
Jail Administrator



DATE: July 30, 2013
TO: Kim J. Coonan
Chairman of Ways and Means
FROM: Sheriff John E. Miller *J.E.M.*
SUBJECT: Correctional Healthcare Companies (CHC)

BACKGROUND: The Sheriff's Office has contracted with Correctional Healthcare Companies (CHC) since 2008. CHC provides professional healthcare services with adequate staffing and services for inmate care. The current contract is due for renewal to cover August 14, 2013 to August 13, 2018.

FINANCE/ECONOMICS: The Sheriff's Office budget include coverage of healthcare for inmates in the current budget. CHC will not increase the annual amount for the coverage from August 14, 2013 to August 14, 2014, for years 2-5, the contractual increases are stated in the attached contract agreement.

RECOMMENDATION: The Sheriff's Office requests the Board(s) approval, authorization and signature to continue the current contract with CHC. Also, to make necessary adjustments to allocate funds to accommodate the continuance of services in the following contract years.

Attachment

CC: Ernie Krygier, Board Chairman
Martha Fitzhugh, Corporate Council
Crystal Hebert, Finance Officer
Kim Priessnitz, Assistant Finance Officer
Deanne Berger, BOC
Troy Stewart, Jail Administrator
File Copy

Is/W&M CHCagree-13

Phone: (989) 895-4050

Public Safety Depends On You!
503 Third Street, Bay City, Michigan 48708

Fax: (989) 895-4058



-14-

Price Quote for Inmate Medical Services at the Bay County Law Enforcement Center - Effective: August 14, 2013 to August 13, 2018

Correctional Healthcare Companies, Inc. (CHC) will continue providing professional healthcare services at the Bay County Law Enforcement Center in accordance with the contract executed on August 14, 2008. Please refer to the original contract and any subsequent amendment(s) for complete scope of staffing and services provided.

CHC submits the following Cost Proposal to Bay County for the renewal period, incorporating all services that will be provided to the County:

\$27,568.33 per month (Current Cost)
* 0% Increase
= **\$27,568.33 per month (Renewal Cost)**
\$330,820.00 annually

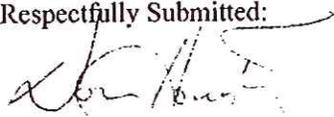
For professional health care services rendered at the Bay County Law Enforcement Center from August 14, 2013 to August 13, 2014, CHC will not increase the annual amount due. From August 14, 2013 to August 13, 2014, CHC will continue to charge \$27,568.33 per month. For Years 2 – 5, the contractual increases will be as follows:

Year 2 (August 14, 2014 – August 13, 2015): CHC will increase the base renewal cost of Year 1 by 2.5%
Year 3 (August 14, 2015 – August 13, 2016): CHC will increase the base renewal cost of Year 2 by 2.5%
Year 4 (August 14, 2016 – August 13, 2017): CHC will increase the base renewal cost of Year 3 by 3%
Year 5 (August 14, 2017 – August 13, 2018): CHC will increase the base renewal cost of Year 4 by 3%

All terms of the current Agreement, including any changes detailed above, shall remain in full force and effect through August 13, 2018.

The terms of this price quote shall expire August 31, 2013, if not accepted prior to that date by Bay County.

Respectfully Submitted:



Don Houston, Chief Operating Officer

**Price Quote for Inmate Medical Services at the Bay County Law Enforcement Center -
Effective: August 14, 2013 to August 13, 2018**

The undersigned is authorized by Bay County to accept the above terms. Once we receive a signed copy of this document, CHC's legal department will draft a contract amendment for the County.

Authorized Bay County Representative

Date Signed

Print Name

Title

BAY COUNTY BOARD OF COMMISSIONERS

8/13/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/6/13)

WHEREAS, Bay County (Sheriff Department) contracts with Correctional Healthcare Companies (CHC) (formerly known as SecureCare) for the provision of inmate medical services; and

WHEREAS, Sheriff Department administration has been pleased with the working relationship with Correctional Healthcare Companies and the services provided and the Bay County Sheriff recommends renewal of the contract with SecureCare covering the period 8/14/13 through 8/13/18; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the Inmate Medical Services Contract with Correctional Healthcare Companies (CHC) for the period 8/14/13 through 8/13/18; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Contract on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That budget adjustments, if required, are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Sheriff Dept - CHC - Inmate Medical Services

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY TRANSPORTATION PLANNING

515 Center Avenue, Suite 504
Bay City, Michigan 48708

David Engelhardt, BCATS Director
engelhardtd@baycounty.net

Phone (989) 895-4064
Fax (989) 895-4068
TDD (989) 895-4049
<http://www.baycounty-mi.gov>



LAURA OGAR, DIRECTOR
ogarl@baycounty.net

Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

TOM HICKNER
County Executive

TO: Kim Coonan, Chairman
Ways and Means Committee

FROM: David Engelhardt, BCATS Director
Transportation Planning Division

DATE: July 22, 2013

RE: Request Authorization to utilize Federal Transportation Planning Funds (PL),
Transit Funds (5303), and Asset Management Funds in accordance with FY
2014 Unified Work Program.

Please consider the following at the next meeting of the Ways and Means Committee scheduled for August 6, 2013:

Background:

The following grants support the activities of the Transportation Planning Division which maintains a certified planning program according to federal regulations. The Bay City Area Transportation Study (BCATS) activities are provided in the attached proposed 2014 Unified Work Program. The BCATS funded program is required in order to utilize federal funds for road construction projects in the Bay City Urbanized Area. Annual (FY-2014) Project Authorization for the Utilization of Federal Transportation Planning Funds (PL) passed through to Bay County (BCATS) by the Michigan Department of Transportation are used to fund the planning activities of the BCATS staff. Annual (FY-2014) Transit Funds (5303) which are Federal Transit Administration funds passed through Bay County to Bay Metro Transit for planning activities. Annual (FY-2014) Asset Management Funds which are used specifically for the required annual Asset Management performed on federal aid roads within Bay County. These funds are utilized by BCATS, the Bay County Road Commission and the City of Bay City for staff time of these agencies spent completing PASER ratings on Federal Aid Roads (a state statutory requirement). The actual 2014 Authorization form for Asset Management has not been received so I have included the 2013 form as a sample. The anticipated 2013 federal funding amounts for each program area are:

BCATS PL federal funding amount: \$182,416
FTA federal funding amount: \$50,800
Asset Management funding amount: \$20,000

Summary:

- I. Annual (FY-2014) Transportation Planning (PL) Funds to BCATS, for street and highway planning (Federal Highway Administration)
- II. Annual (FY-2014) Transit Funds Section 5303 to Bay Metro, for transit planning (Federal Transit Administration)
- III. Annual (FY-2014) Asset Management Funds for BCATS, city of Bay City and Bay County Road Commission, for asset management of Federal Aid Roadways
- IV. (FY 2013 Asset Management authorization form attached for reference as FY 2014 not received yet)

Economics/Finance:

Local match is provided through cash contributions from the City of Bay City, City of Essexville, Bay County Road Commission and Bay Metro Transit Authority. Bay County indirect cost allocations (Bay County Indirect Cost Allocation Plan) are part of the covered expenses of this grant.

The Project Authorizations require the signature of the Chairman of the Board of Commissioners. Requesting that authorization be given for the Board Chair to sign the 2014 project authorization forms, any other required documents for the implementation of the BCATS 2014 Unified Work Program, and budget adjustments as needed.

Recommendation:

Upon favorable review by Corporation Counsel, authorize signature of BCATS project authorization forms and any other required documents to implement the 2014 BCATS Unified Work Program (attached) and budget adjustments as needed.

enclosures

cc: Tom Hickner
Martha Fitzhugh
Laura Ogar
Crystal Hebert



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

RICK SNYDER
GOVERNOR

KIRK T. STEUDLE
DIRECTOR

October 25, 2012

Mr. David Engelhardt, Director
Bay County Board of Commissioners
515 Center Avenue, Suite 505
Bay City, MI 48708-5126

RECEIVED
OCT 29 2012
BAY COUNTY
ENVIRONMENTAL AFFAIRS

RE: MDOT Agreement No. 2012-0002/Z4

Dear Mr. Engelhardt:

Enclosed you will find one copy of the above-referenced project authorization between your organization and the Transportation Asset Management Council. The effective date for this authorization is October 1, 2012.

If you have any question, please contact Brian Sanada at (517) 373-2220. Brian is the assigned Department Project Manager and will be the primary administrator responsible for project authorization interpretation, cost, and billing authorization, as well as technical implementation of the project.

Sincerely,

Jean Gould

Jean Gould, Contract Administrator
Contract Services Division

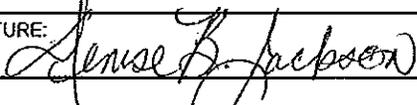
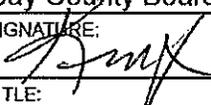
Enclosures

cc: Brian Sanada

Michigan Department
of Transportation
1777 (10/05)

PROJECT AUTHORIZATION

This information is required by the Michigan Department of Transportation
in order to record Agreement of Utilization of Funds

MULTI YEAR PROJECT: FY Beg. Date:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No FY End Date:		TIME PERIOD: From: 10/1/2012 To: 09/30/2013	
SUBCONTRACT ASSOCIATED WITH THIS AUTHORIZATION <input type="checkbox"/> Yes <input type="checkbox"/> No				Subcontract # _____	
PROJECT DESCRIPTION: Asset Management					
These funds are contingent upon the availability of federal funds:					
FUNDING TOTAL: \$20,000		FUNDING MATCH (Dollars and Percentage):			
		Federal:		State: \$20,000 (100%)	Local:
METHOD OF PAYMENT: <input type="checkbox"/> 802P Form (green sheet) OR <input checked="" type="checkbox"/> Purchase Order (MAIN)					
The funds herein provided shall be utilized by the hereinafter Designated Planning Agency in accordance with the current annual Unified Work Program which is part of the Master Agreement.					
Contract #: 2012-0002/Z4					
CLASS OF FUNDS: Michigan Transportation Funds (MTF)			FUNDING AUTHORITY: State		
PROJECT MANAGER: Brian Sanada					
			DESIGNATED PLANNING AGENCY		
MICHIGAN DEPARTMENT OF TRANSPORTATION			AGENCY NAME: Bay County Board of Commissioners		
SIGNATURE: 			SIGNATURE: 		
TITLE: Administrator, Statewide Transportation Planning Division			TITLE: Chairman, Board of Commissioners		
DATE: 10/2/2012		REVIEWED BY: DNEB		DATE: 9-19-12	

ACCOUNTING INFORMATION

PROJECT NO. N/A	AGENCY NO. 591	PURCHASE ORDER NO. 591N 3200523
INDEX NO. 10030	PCA NO. 79900	AGENCY OBJECT CODE: 3209

CONTRACT ADMINISTRATOR USE ONLY:

SAB AGENDA DATE (if applicable) N/A	EXECUTE DATE 10/25/12
--	--------------------------

APPROVED AS TO LEGAL FORM ONLY

MARTHA P. FITZHUGH
BAY COUNTY CORPORATION COUNSEL
DATE: 09/14/12

PROJECT AUTHORIZATION

This information is required by the Michigan Department of Transportation
in order to record Agreement of Utilization of Funds

MULTI YEAR PROJECT: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		TIME PERIOD:	
FY Beg. Date:		From: 10/01/2013 To: 09/30/2014	
SUBCONTRACT ASSOCIATED WITH THIS AUTHORIZATION		Subcontract # _____	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
PROJECT DESCRIPTION:			
Approved FY 2014 Unified Work Program for the Bay City Area Transportation Study (BCATS)			
Planning Dollars (FTA)			
FTA 80.00%			
Local 20.00%			
These funds are contingent upon the availability of federal funds:			
FUNDING TOTAL:		FUNDING MATCH (Dollars and Percentage):	
\$63,500		Federal: \$50,800	State: _____
		Local: \$12,700	
METHOD OF PAYMENT: <input checked="" type="checkbox"/> 802P Form (green sheet) OR <input type="checkbox"/> Purchase Order (MAIN)			
The funds herein provided shall be utilized by the hereinafter Designed Planning Agency in accordance with the current annual Unified Work Program which is part of the Master Agreement.			
Contract #:			
CLASS OF FUNDS:		FUNDING AUTHORITY:	
FTA 5303		FTA	
PROJECT MANAGER: Jim Koenig			
MICHIGAN DEPARTMENT OF TRANSPORTATION		DESIGNATED PLANNING AGENCY	
		AGENCY NAME:	
SIGNATURE:		SIGNATURE:	
TITLE: Administrator, Statewide Transportation Planning Division		TITLE:	
DATE:		DATE:	

ACCOUNTING INFORMATION

AGENCY NO: 591	PROJECT NO:	PURCHASE ORDER NO:
INDEX NO: 66205	PCA NO: 59500	AGENCY OBJECT CODE: 6109

CONTRACT ADMINISTRATOR USE ONLY:

SAB AGENDA DATE (If applicable)	EXECUTE DATE
---------------------------------	--------------

PROJECT AUTHORIZATION

Michigan Department
of Transportation
1777 (01/05)

This information is required by the Michigan Department of Transportation
in order to record Agreement of Utilization of Funds

MULTI YEAR PROJECT: FY Beg. Date:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No FY End Date:		TIME PERIOD: From: 10/01/2013		To: 09/30/2014	
SUBCONTRACT ASSOCIATED WITH THIS AUTHORIZATION <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Subcontract # _____			
PROJECT DESCRIPTION: Approved FY 2014 Unified Work Program for the Bay City Area Transportation Study (BCATS) Planning Dollars (PL) FHWA 81.85% Local 18.15% Note: Funding total includes FY-2014 allocation of \$162,416 plus an additional \$20,000 as requested for Wilder Road Corridor Access Management Study. UWP local match includes \$36,015 plus an additional \$5,000 as match to the additional requested \$20,000. These funds are contingent upon the availability of federal funds:							
FUNDING TOTAL: \$223,431		FUNDING MATCH (Dollars and Percentage):					
		Federal: \$182,416		State:		Local: \$41,015	
METHOD OF PAYMENT: <input checked="" type="checkbox"/> 802P Form (green sheet) OR <input type="checkbox"/> Purchase Order (MAIN)							
The funds herein provided shall be utilized by the hereinafter Designed Planning Agency in accordance with the current annual Unified Work Program which is part of the Master Agreement.							
Contract #:							
CLASS OF FUNDS: PL 112				FUNDING AUTHORITY: FHWA			
PROJECT MANAGER: Jim Koenig							
MICHIGAN DEPARTMENT OF TRANSPORTATION				DESIGNATED PLANNING AGENCY			
				AGENCY NAME:			
SIGNATURE:				SIGNATURE:			
TITLE: Administrator, Statewide Transportation Planning Division				TITLE:			
DATE:				DATE:			

ACCOUNTING INFORMATION

AGENCY NO: 591	PROJECT NO:	PURCHASE ORDER NO:
INDEX NO: 66205	PCA NO: 59500	AGENCY OBJECT CODE: 6109

CONTRACT ADMINISTRATOR USE ONLY:

SAB AGENDA DATE (If applicable)	EXECUTE DATE
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BAY COUNTY BOARD OF COMMISSIONERS

8/13/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/3/12)
 WHEREAS, Federal grants support the activities of the Transportation Planning Division which maintains a certified planning program according to federal regulations; and
 WHEREAS, The Bay City Area Transportation Study (BCATS) activities are provided in the 2014 Unified Work Program; and
 WHEREAS, The BCATS funded program is required in order to utilize federal funds for road construction projects in the Bay City Urbanized Area; and
 WHEREAS, Annual (FY-2014) Project Authorization for the Utilization of Federal Transportation Planning Funds (PL) passed through to Bay County (BCATS) by the Michigan Department of Transportation are used to fund the planning activities of the BCATS staff; and
 WHEREAS, Annual (FY- 2014) Transit Funds (5303) are Federal Transit Administration funds passed through Bay County to Bay Metro Transit for planning activities; and
 WHEREAS, Annual (FY-2014) Asset Management Funds are used specifically for the required annual Asset Management performed on federal aid roads within Bay County; and
 WHEREAS, These funds are utilized by BCATS, the Bay County Road Commission and the City of Bay City for staff time of these agencies spent completing PASER ratings on Federal Aid Roads (a state statutory requirement); and
 WHEREAS, Local match is provided through contributions from the City of Bay City, City of Essexville, Bay County Road Commission and Bay Metro Transit Authority and Bay County indirect cost allocations (Bay County Indirect Cost Allocation Plan) are part of the covered expenses of this grant; Therefore Be It
 RESOLVED By the Bay County Board of Commissioners that the following Transportation Planning Project Agreements for Federal Highway Administration PL funds and Federal Transit Administration Section 5303 funds are approved and the Chairman of the Board authorized to execute said Agreements, authorization forms and all related documents on behalf of Bay County following legal review/approval;
 1. BCATS PL federal funding amount - \$182,416
 2. FTA federal funding amount - \$50,800
 3. Asset Management funding amount - \$20,000
 RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally
 RESOLVED That related budget adjustments, if required, are approved.

KIM COONAN, CHAIR
 AND COMMITTEE

BCATS - 2014 Transportation Planning Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

-24-



Thomas L. Hickner
Bay County Executive

BAY COUNTY
Health Department
Creating A Healthy Environment For The Community

Joel R. Strasz
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

TO: Kim Coonan, Chairperson, Ways and Means Committee
FROM: Joel R. Strasz, Health Director
DATE: July 31, 2013
CC: Tom Hickner, Marty Fitzhugh, Crystal Hebert, Kim Priessnitz, Kathy Janer, and Melissa Maillette
RE: FY 2012-13 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) Amendment #6

BACKGROUND:

The enclosed agreement amends the 2012/2013 CPBC Agreement between Bay County and the Michigan Department of Community Health. The Amendment incorporates the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued.

FINANCIAL CONSIDERATIONS:

This Amendment reflects adjustments to funding levels as follows:

Project Title	Current Amount	Amended Amount	New Project
Eat Safe Fish	69,438.00	-2,774.00	66,664.00
TOTAL :	69,438.00	-2,774.00	66,664.00

The decrease reflects a decision by the Michigan Department of Community Health (MDCH) to reassume sign maintenance duties for the Eat Safe Fish project, reversing a previous budget amendment that would have had the Health Department taking responsibility. Sign maintenance has been the responsibility of MDCH for the duration of the project and will continue to be so. This adjustment does not affect staffing or operations for the project and Health Department operations.

RECOMMENDATION

Upon favorable review by Corporation Counsel, the Health Department recommends Amendment #6 be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Amendment .

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BAY COUNTY BOARD OF COMMISSIONERS

8/13/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/6/13)

WHEREAS, The 2012/2013 CPBC Agreement between Bay County and the Michigan Department of Community Health (MDCH) is being amended to incorporate the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued; and

WHEREAS, Amendment # 6 is as follows:

<u>PROJECT TITLE</u>	<u>CURRENT AMOUNT</u>	<u>AMENDED AMOUNT</u>	<u>NEW PROJECT</u>
Eat Safe Fish	\$69,438.00	-\$2,774.00	\$66,664.00
TOTAL FUNDING	\$69,438.00	-\$2,774.00	\$66,664.00

- RESOLVED That the Bay County Board of Commissioners approves amendment # 6 to the 2012-2013 CPBC Contracting Agreement and authorizes the Chairman of the Board to execute all required documents on behalf of Bay County; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That budget adjustments relating to this amendment are approved.

KIM J. COONAN, CHAIR
AND COMMITTEE

Health Dept - Amendment 6 2012-13 CPBC Agt

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



Thomas L. Hickner
Bay County Executive



Joel R. Strasz
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

TO: Kim Coonan, Chairperson, Ways and Means Committee
FROM: Joel R. Strasz, Health Director
DATE: July 31, 2013
CC: Tom Hickner, Marty Fitzhugh, Crystal Hebert, Kim Priessnitz, Kathy Janer, and Melissa Maillette
RE: FY 2012-13 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) Amendment #6

BACKGROUND:

Bay Health Plan is a nonprofit corporation whose purposes include promoting, organizing, managing, and administering programs to create a system of providing or arranging health care services for low-income persons who are not covered under other public or private health care programs. The BHP Corporation contracts under a separate agreement with certain hospitals to establish a program of health care service for certain persons for who health care is not available. The Health Department provides and arranges for the provision of health care services as part of its programs, and the County provides HIPAA compliant office space to BHP at BCHD.

This is an amendment of the Agreement originally entered into on October 1, 2012. The Bay Health Plan wishes to add office space and peripherals for an additional three workers. All other terms and conditions of the Agreement remain in full force and effect.

FINANCIAL CONSIDERATIONS:

The Bay Health Plan Corporation will increase its compensation to the County for services rendered under this Agreement. Bay County will now receive \$9,000 on an annual basis (an increase from the current \$3,500 per year) from the Bay Health Plan for office space, computer equipment, internet, and email access, office furniture miscellaneous support for office operation (copier, fax) and to cover the County's cost of providing the transaction. In addition, the Bay County Health Department will receive an additional one-time payment of \$15,000 to cover purchases of office cubicles and furniture for the requested space.

RECOMMENDATION:

Upon favorable review by Corporation Counsel, the Health Department recommends the Amendment be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Amendment .

BAY COUNTY BOARD OF COMMISSIONERS

8/13/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/6/13)

WHEREAS, Bay Health Plan is a non-profit corporation whose purposes include promoting, organizing, managing, and administering programs to create a system of providing or arranging health care services for persons who are not covered under other public or private health care programs; and

WHEREAS, The BHP Corporation contracts under a separate agreement with certain hospitals to establish a program of health care service for certain persons for who health care is not available; and

WHEREAS, The Health Department provides and arranges for the provision of health care services as part of its programs and the County provides HIPAA compliant office space to BHP at BCHD; and

WHEREAS, An amendment to the Agreement originally entered into on 10/1/2012 has been submitted which would allow for the addition of office space and peripherals for an additional three (3) workers; and

WHEREAS, All other terms and conditions of the Agreement and Exhibits remain in full force and effect; and

WHEREAS, The Bay Health Plan Corporation will increase its compensation to the County for services rendered under this agreement and Bay County will now receive \$9,000 on an annual basis (an increase from the current \$3,500 per year) from the Bay Health Plan Corporation for office space, computer equipment, internet, and email access, office furniture, miscellaneous support for office operation (copier, fax) and to cover the County's cost of providing the transaction; and

WHEREAS, In addition, the Bay County Health Department will receive an additional one-time payment of \$15,000 to cover purchases of office cubicles and furniture for the requested space; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Amendment to the Agreement with the Bay Health Plan Corporation and authorizes the Chairman of the Board to execute said amended Agreement on behalf of Bay County (Health Department) following legal review/approval; Be It Finally

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Health Dept - Bay Health Plan Agt 2
MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

-28-



Thomas L. Hickner
Bay County Executive



Joel R. Strasz
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

TO: Kim Coonan, Chairperson, Ways and Means Committee
FROM: Joel R. Strasz, Health Director
DATE: July 31, 2013
CC: Tom Hickner, Marty Fitzhugh, Crystal Hebert, Kim Priessnitz, Kathy Janer, and Melissa Maillette, Amy Revette
RE: Request Permission to Purchase and Install LED Signage at the Bay County Health Dept.

BACKGROUND:

To further increase awareness and advertise of services currently offered, such as WIC, Immunizations, Maternal Infant Health Plan, etc.. the Health Department seeks to purchase and install LED signage to attach to the southwest wall of the facility. It is anticipated that heightened awareness of Health Department programs through increased outreach from such efforts will bolster participation in available programming and anticipated increases in revenue as well. Although this capital item was not included in the 2013 budget, a recent review indicates that funding is available through grant sources (WIC) to purchase said items.

FINANCIAL CONSIDERATIONS:

The cost to purchase and install the sign will not exceed \$10,000. Furthermore no general fund or health fund dollars will be used in the purchase or installation. Funds being utilized for this purpose will come from grant sources currently available (WIC).

RECOMMENDATION:

The Health Department recommends Board approval for the purchase and installation as well as any for any necessary budget adjustments and agreements relating to this request.

BAY COUNTY BOARD OF COMMISSIONERS

8/13/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/6/13)

WHEREAS, To further increase awareness and advertise services currently offered, i.e. WIC, Immunizations, Maternal Infant Health Plan, etc, the Health Department wishes to purchase and install LED signage to attach to the southwest wall of the facility; and

WHEREAS, It is anticipated that heightened awareness of Health Department programs through increased outreach from such efforts will bolster participation in available programming and increases in revenue are anticipated as well; and

WHEREAS, While not specifically budgeted in the 2013 budget, a recent review indicates that funding is available through grant sources (WIC) to purchase said signage and the cost to purchase and install the sign will not exceed \$10,000 with no general fund or health fund being utilized for the purchase/installation; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the purchase/ installation of LED signage at the Bay County Health Department not to exceed \$10,000, monies from grant sources (WIC); Be It Further

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR AND COMMITTEE

Health Dept - Signage

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

Thomas L. Hickner
Bay County Executive

Tammy Roehrs
Director



Bay County Building 2nd Floor, Suite 202
515 Center Avenue
Bay City, MI 48708-5123
(989) 895-4100
Toll Free (877) 229-9960

FAX (989) 895-4094
TDD (989) 895-4049
Web Site: www.baycounty-mi.gov/aging
E-mail: divonaging@baycounty.net

To: Kim J. Coonan, Chair, Ways & Means Committee
From: Tammy Roehrs, Division on Aging Director
Date: July 30, 2013
CC: Tom Hickner, Joel Strasz, Marty Fitzhugh, Crystal Hebert, Tim Quinn
RE: Contract Award

REQUEST:

To allow the Bay County Division on Aging to enter into a contract for the Architectural design services required to implement the Bay County Division on Aging kitchen renovation/expansion project.

BACKGROUND:

The RFQ was released, as permitted under the Bay County's Purchasing Policy in May 2013. Proposals from numerous Architectural Design Firms were opened on June 7, 2013 at 10:00 A.M.

Due to the time period set forth for the appeals in the Purchasing policy, we will have further details on Architectural Firms and bids for the full board meeting on August 13, 2013.

FINANCE AND ECONOMICS:

The bid did fall within the proposed budget for the project.

RECOMMENDATION:

The Division on Aging Director recommends to enter into the contract, and authorize the Board Chair to sign any and all necessary documents subject to Corporation Counsel review and approval.

BAY COUNTY BOARD OF COMMISSIONERS

8/13/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/6/13)

WHEREAS, In November 2012 the voters of Bay County approved a 0.3 millage for senior citizens programs and related facilities; and

WHEREAS, Due to the growing demand for meal services, the kitchen located at the Bay County Community Center is near capacity due to its physical size and the equipment is old and inefficient and an expansion has been needed for several years; and

WHEREAS, It is necessary to retain the services of an Architect/Engineer to determine the best location and to provide blue prints and bidding documents on whatever location is chosen, with assistance from County staff; and

WHEREAS, Pursuant to Board authorization 2/12/13, an RFQ was released in accordance with the County's Purchasing Policy, proposals submitted by numerous architectural design firms were opened and reviewed; and

WHEREAS, The architectural design firm recommended for the Division on Aging kitchen renovation/expansion project is _____; and

WHEREAS, All costs associated with the kitchen project are included in the Division on Aging's budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners awards the bid for architectural/engineering services for the Division on Aging kitchen renovation/expansion project to _____; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute all documents required to retain Architect/Engineering services on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

KIM COONAN, CHAIR
AND COMMITTEE

DOA- Kitchen Project - Architect Bid Award

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

- 32 -

RESOLUTION

NO. _____

BY: WAYS AND MEANS COMMITTEE 08/06/2013

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on 08/13/2013 and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on behalf of Bay County:

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
2013-08-002	GENERAL FUND TRANS. PLANNING - OCT.-DEC. Total GENERAL FUND			X
	BUDGET FOR \$5,000 CONTRIBUTION FROM BAY COUNTY ROAD COMMISSION FOR ACCESS MANAGEMENT PLAN FOR THE WILDER ROAD PROJECT.			
2013-08-003	GENERAL FUND INFORMATION SYSTEMS DIVISION Total GENERAL FUND			X
	TO RECLASSIFY FROM ISD PERSONNEL SERVICES TO CONTRACTUAL SERVICES TO COVER FOR IMMEDIATE TEMPORARY HELP.			
2013-08-004	GENERAL FUND PERSONNEL & EMPLOYEE RELATIONS Total GENERAL FUND			X
	TO RECLASSIFY TEMPORARY HELP (70500) TO CONTRACTUAL SERVICES (80200) TO COVER CONTRACTUAL TEMPORARY HELP.			
2013-08-005	GENERAL FUND BOARD OF COMMISSIONERS DRAIN COMMISSIONER Total GENERAL FUND	\$7,083		
	TO BUDGET FOR ROLL OVER OF GRANT DOLLARS PLUS AN ADDITIONAL \$30,000 OF MICHIGAN LAKE PLAIN REGIONAL REFERENCE CURVE GRANT DOLLARS FOR THE BAY COUNTY DRAIN COMMISSIONER. (10127500) GRANT CONTRACT IS EXTENDED UNTIL DECEMBER 31, 2014.			
2013-08-008	GENERAL FUND BOARD OF COMMISSIONERS JUVENILE DRUG COURT Total GENERAL FUND		\$45,440	
	CHILD CARE FUND JUVENILE DRUG COURT Total CHILD CARE FUND			X

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
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THE \$125,000 PER YEAR PROBATE COURT JUVENILE DRUG COURT GRANT UNDER ORG 29266402 WAS ELIMINATED WHICH IS A DEPARTMENT OF HUMAN SERVICES GRANT. THE STATE OF MICHIGAN CHILD CARE FUND WILL REIMBURSE 50% OF EXPENDITURES UNDER THIS ORG.

Kim Coonan, Chairman W. & M. and Committee

Budget Adjustment Detail

Journal Request Number **2013-08-002**

Ref: CONTRI

Desc: CONTRIB.

Eff Date: 08/13/2013

Org / Object	Description	I/D	Amount
GENERAL FUND			
TRANS. PLANNING - OCT.-DEC.			
10172181 67502	CONTRIBUTIONS-OTHER	I	5,000
10172181 81900	CONSULTANTS	I	5,000
			Favorable Unfavorable
Total GENERAL FUND			\$0 \$0

Explanation

BUDGET FOR \$5,000 CONTRIBUTION FROM BAY COUNTY ROAD COMMISSION FOR ACCESS MANAGEMENT PLAN FOR THE WILDER ROAD PROJECT.

Budget Adjustment Detail

Journal Request Number **2013-08-003**

Ref: CONTRA

Desc: CONTRACTUA

Eff Date: 08/13/2013

Org / Object	Description	I/D	Amount
GENERAL FUND			
INFORMATION SYSTEMS DIVISION			
10122800 70300	SALARIES-ELECTED OR APPOINTED	D	13,150
10122800 80200	CONTRACTUAL SERVICES	I	13,150
			Favorable
Total GENERAL FUND			\$0
			Unfavorable
			\$0

Explanation

TO RECLASSIFY FROM ISD PERSONNEL SERVICES TO CONTRACTUAL SERVICES TO COVER FOR IMMEDIATE TEMPORARY HELP.

Budget Adjustment Detail

Journal Request Number **2013-08-004**

Ref: PERSON

Desc: PERSONNEL

Eff Date: 08/13/2013

Org / Object	Description	I/D	Amount	
GENERAL FUND				
PERSONNEL & EMPLOYEE RELATIONS				
10127000 70500	TEMPORARY HELP	D	10,000	
10127000 80200	CONTRACTUAL SERVICES	I	10,000	
			Favorable	Unfavorable
Total GENERAL FUND			\$0	\$0

Explanation

TO RECLASSIFY TEMPORARY HELP (70500) TO CONTRACTUAL SERVICES (80200) TO COVER CONTRACTUAL TEMPORARY HELP.

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Budget Adjustment Detail

Journal Request Number **2013-08-005**

Ref: DRAIN

Desc: DRAIN GRT

Eff Date: 08/13/2013

Org / Object	Description	I/D	Amount
GENERAL FUND			
BOARD OF COMMISSIONERS			
10110100 40001	FUND BALANCE	D	7,083
DRAIN COMMISSIONER			
10127500 53900	STATE GRANTS	I	75,993
10127500 80200	CONTRACTUAL SERVICES	I	68,910
Total GENERAL FUND		Favorable	Unfavorable
		\$7,083	\$0

Explanation

TO BUDGET FOR ROLL OVER OF GRANT DOLLARS PLUS AN ADDITIONAL \$30,000 OF MICHIGAN LAKE PLAIN REGIONAL REFERENCE CURVE GRANT DOLLARS FOR THE BAY COUNTY DRAIN COMMISSIONER. (10127500) GRANT CONTRACT IS EXTENDED UNTIL DECEMBER 31, 2014.

Budget Adjustment Detail

Journal Request Number **2013-08-008**

Ref: JUVENI

Desc: JUVENILE

Eff Date: 08/13/2013

Org / Object	Description	I/D	Amount
GENERAL FUND			
BOARD OF COMMISSIONERS			
10110100 40001	FUND BALANCE	I	45,440
JUVENILE DRUG COURT			
10166402 99900	TRANSFERS OUT TO OTHER FUNDS	I	45,440
			Favorable
Total GENERAL FUND			\$0
			Unfavorable
			\$45,440
CHILD CARE FUND			
JUVENILE DRUG COURT			
29266402 53900	STATE GRANTS	D	125,000
29266402 68300	REIMBURSEMENTS-STATE	I	45,440
29266402 69901	TRANSFERS IN FROM GENERAL FUND	I	45,440
29266402 80200	CONTRACTUAL SERVICES	D	16,700
29266402 81200	MEDICAL SERVICES	D	17,420
			Favorable
Total CHILD CARE FUND			\$0
			Unfavorable
			\$0

Explanation

THE \$125,000 PER YEAR PROBATE COURT JUVENILE DRUG COURT GRANT UNDER ORG 29266402 WAS ELIMINATED WHICH IS A DEPARTMENT OF HUMAN SERVICES GRANT. THE STATE OF MICHIGAN CHILD CARE FUND WILL REIMBURSE 50% OF EXPENDITURES UNDER THIS ORG.

Analysis of General Fund Unreserved/Undesignated Fund Balance 2013

Report Date: 7/30/2013

Description	Journal Number	2,013 Fund Balance
Assigned Fund Balance or (Deficit) 12/31/2012		\$7,133,913
Reverse previous years Committed Fund Balance *		\$0

Assigned Fund Balance or (Deficit)		\$7,133,913

2013 Budgeted Surplus /(Deficit)		\$92,309
BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH JULY 2013		

Budget for Pinconning Park grant	13-01-0005	\$10,000
Budget for Prosecutor & Courts document management, workflow analysis	13-02-0133	-\$30,000
Budget for 5 year Recreation Plan	13-04-0237	-\$8,000
To budget for time clocks at the Juvenile Home	13-04-0004	-\$1,532
Adjust 2013 Civic Arena Proshop merchandise sales budget	13-05-0008	8,800
Update the District Court owi grant budget all under 10113731 org.	13-05-0012	-15,121
Budget adjustment closes out District Court 10113701 org all goes to 10113731	13-05-0011	-20,614
Increase Parks & Recreations Maintenance budget for Temporary Help	13-05-0009	-4,884
Budget for Health Educator/Analyst position under Personnel Department	13-06-0002	-35,065
Increase Risk Management budget for settlement of a claim	13-06-0056	-9,000
Reduce Board of Canvassers per diem account 10126201-71000 to zero	13-07-0127	12,050
Secondary Rd Patrol Grant increased \$8,994 used for equipment & personnel	13-07-0005	6,054

July 31, 2013		-87,312

Assigned Fund Balance or (Deficit) 7/31/2013		\$7,138,910



BAY COUNTY
FINANCE DEPARTMENT

Thomas L. Hickner
Bay County Executive

Crystal A. Hebert
Finance Officer
hebertc@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
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Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

TO: Kim Coonan, Chairperson
Ways & Means Committee

FROM: Crystal Hebert *CH*
Finance Officer

RE: Executive Directive #2007-11

DATE: July 31, 2013

REQUEST:

Please place this memo on the August 6, 2013, agenda for your committee's information.

BACKGROUND:

On July 10, 2013, an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the state grants with regard to fiscal year 2013 and/or 2014 appear to have no changes, except what is noted below:

A. The Bay County Probate Court has received notice that the second and third fiscal year of a three year grant with the Department of Human Services for a Juvenile Drug Court grant has been eliminated. The total original three year grant was \$375,000 with \$125,000 per year grant payments.

Probate Court Juvenile Drug Court Grant
29266402-53900

<u>Fiscal Year</u>	<u>Contract Amount</u>
(2 nd year) January 1, 2013 through September 30, 2013	\$125,000
(3 rd year) October 1, 2013 through September 30, 2014	<u>\$125,000</u>
Total amount of Grant eliminated	<u>\$250,000</u>

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- B. The Bay County Friend of the Court received notice that the Visitation and Access Grant increased Bay County's portion an additional \$150. The revised total for fiscal year October 1, 2012, thru September 30, 2013, is \$12,450.

A representative from the Probate Court will attend the Ways & Means Meeting.

RECOMMENDATION:

To receive.

- c: Tom Hickner
Marty Fitzhugh
Klm Priessnitz
Tim Quinn



**BAY COUNTY
PERSONNEL DEPARTMENT**

Tim Quinn, Director
quinn@baycounty.net
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(989) 895-2076 (F)

Thomas L. Hickner
County Executive

Tiffany Jerry, Payroll/Benefits Super.
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Danean Wright, Retirement Adm./Acct.
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(989) 895-4113 (F)

Rebecca Smutek, Payroll Clerk
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(989) 895-4039 (F)

Date: July 31, 2013

To: Kim Coonan, Chair, Ways and Means Committee

From: Tim Quinn, Director of Personnel and Employee Relations 

Re: Wellness Center

Request

Refer this request to establish a Wellness Center through a local third party physician for a three year contract (2014-2016) to provide wellness and medical treatment and generic medication to eligible employees, their dependents, pre-65 retirees and their spouses.

Background

Approximately two years ago, we began to explore the possibilities of engaging in a partnership to sponsor a center for wellness and medical treatment as a means of increasing the long term health of employees, retirees, and their families, while reducing their out-of-pocket costs for such services. In turn, the County would benefit from the advantages of supplemental medical treatment and, more importantly from a cost standpoint, reducing the costs of late stage treatment of chronic diseases such as COPD, obesity, smoking-related illness, and coronary disease. These treatments for chronic diseases represent about 2/3 of the cost of health care. By making preventative measures such as health risk assessments and biometric screening, while removing the cost barriers to employee treatment, many of these chronic diseases can be treated at an earlier stage and the effects on individuals mitigated.

We studied several models of wellness facilities and became convinced that by providing free medical treatment, generic medication dispensed through the facility, health risk assessments, bio-metric (blood tests) screening, and increased accessibility could lower health care costs for both employees and for the County. There are several successful models spread throughout southern and midwestern states. Our then-Health Director visited one such facility and was extremely impressed by its efficiency, accessibility, and patient orientation.

There are few variables that we can control locally, but the rate of increase in such costs is unsustainable: for example in 2013, the County contributes \$19,278.48 annually for a family plan coverage and the employee contributes \$2,479.92 toward it for a total of \$21,758.40 annually. Currently, we anticipate that the rates will go up by 16% for the next year, bringing the total for a family plan of over \$25,000 a year.

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In August, 2012, we went out for bids, and have selected through a competitive bid process, selected a local physician who has a long-established practice. We would be able to leverage existing facilities and have the wellness and medical processes administered through his office. He embraces Patient Centered Medical Home principles, currently endorsed as the model for total integration of health care services, personal attention to patients, both inside and outside of the wellness facility.

Financial

The cost of administering the Wellness Center will probably amount to about 6% of the total health care budget. This amount is typically offset by avoided claims to our traditional health care insurance program. Most similar facilities in other locations have experienced a cost neutral application in the first year of operation. Thereafter, through increased participation and decreases in chronic illnesses, most have experienced an actual drop in health care costs, even after factoring inflation.

Recommendation

Refer this to the Board of Commissioners for appropriate action enabling the Chair to enter into necessary contracts, subject to legal review.

BAY COUNTY BOARD OF COMMISSIONERS

8/13/13

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (8/6/13)
- WHEREAS, Approximately two years ago the County began to explore the possibilities of engaging in a partnership to sponsor a center for wellness and medical treatment as a means of increasing the long term health of employees, retirees, and their families, while reducing their out-of-pocket costs for such services; and
- WHEREAS, In turn, the County would benefit from the advantages of supplemental medical treatment and, more importantly from a cost standpoint, reducing the costs of late stage treatment of chronic diseases such as COPD, obesity, smoking-related illness, and coronary disease, chronic diseases representing 2/3 of the cost of health care; and
- WHEREAS, Thorough research on wellness facilities has taken place and the County is convinced that by providing free medical treatment, generic medication dispenses through the facility, health risk assessments, bio-metric (blood tests) screening, and increased accessibility could lower health care costs for both employees and Bay County; and
- WHEREAS, There are several successful models spread throughout southern and midwestern states; and
- WHEREAS, While there are a few variables that can be controlled locally, the rate of increase in such costs is unsustainable and it is anticipated that health insurance rates will increase 16% for the next year bringing the total for a family plan to over \$25,000/year; and
- WHEREAS, In August 2012, the County went out for bids and, through a competitive bid process, has selected a local physician who has a long-established practice and who embraces Patient Centered Medical Home principles, currently endorsed as the model for total integration of health care services, personal attention to patients, both inside and outside of the wellness facility; and
- WHEREAS, The cost of administering the Wellness Center will probably amount to about 6% of the total health care budget and this amount is typically offset by avoided claims to the County's traditional health care insurance program; and
- WHEREAS, Most similar facilities in other locations have experienced a cost neutral application in the first year of operation and thereafter, through increased participation and decreases in chronic illnesses, most have experienced an actual drop in health care costs, even after factoring inflation; Therefore, Be It

BAY COUNTY BOARD OF COMMISSIONERS

8/13/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/6/13)

RESOLVED That the Bay County Board of Commissioners authorizes implementation of a Wellness Center to provide wellness and medical treatment and generic medication to eligible employees, their dependents, pre-65 retirees and their spouses; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute a three year contract (2014-2016) with a local third party physician on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Personnel - Wellness Center

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____