

PERSONNEL/HUMAN SERVICES COMMITTEE

A G E N D A

TUESDAY, MAY 21, 2013

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.	
	I CALL TO ORDER
	II ROLL CALL
1- 4	III MINUTES (4/16/13)
	IV PUBLIC INPUT
	V PETITIONS AND COMMUNICATIONS
5- 6	A. Maternal Child Health Services Manager - Contract w/Northeast Michigan Community Services Agency, Inc. (NEMSCA) (Seeking approval of renewal 2013 contract w/NEMSCA; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)
7-11	B. Personnel Director
12	1. Vacancies (Seeking authorization to post/fill - proposed 6/11/13 resolution attached) <ul style="list-style-type: none">A. Prosecutor's Office - Assistant Prosecutor (ft; \$57,699.20/yr. entry)B. Environmental Affairs/Community Development - Transportation Planner/GIS Technician (ft; \$39,644.80/yr. entry)C. Environmental Affairs/Community Development - Transportation Planner/GIS Technician (Dirk Westbury, temporary up to 1,000 hrs during transition of filling full time position; \$21.89/hr.)D. Health Department - Sanitarian (ft; \$43,347.20/yr. entry)E. Division on Aging - Cook (on-call; \$10.63/hr. entry)F. Finance Department - Account Clerk IV (ft; \$15.35/hr. entry)
13	2. Vacancy (Seeking authorization to post/fill - proposed 5/21/13 resolution attached) <ul style="list-style-type: none">A. Community Center - Recreation Assistant/Account Clerk (TU07 (upgraded from TU06)(ft; \$13.95/hr. entry) [Note: This vacancy was referred from 5/7/13 W&M meeting to allow for revision of job description. Administration is requesting Board approval at Board meeting immediately following P/HS mtg.]
	VI REFERRALS
	VII UNFINISHED BUSINESS
	VIII NEW BUSINESS
	IX MISCELLANEOUS
	X ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

PERSONNEL/HUMAN SERVICES COMMITTEE

MINUTES

MEETING OF THE PERSONNEL/HUMAN SERVICES COMMITTEE ON TUESDAY, APRIL 16, 2013, in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708.

Call to order @ 4:01 P.M. by Chair Krause.

Roll call:

MOTION NO.

COMMISSIONERS PRESENT		1	2	3	4	5	6	7	8	9	10	11
BRANDON KRAUSE, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
DONALD J. TILLEY, VICE CHAIR	P	S/Y	M/Y	Y	M/Y	M/Y	M/Y	S/Y	Y	Y	Y	M/Y
VAUGHN J. BEGICK	P	Y	S/Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KIM J. COONAN	P	Y	Y	M/Y	S/Y	Y	Y	Y	Y	M/Y	M/Y	Y
THOMAS M. HEREK	P	Y	Y	Y	Y	Y	Y	M/Y	M/Y	Y	Y	Y
MICHAEL E. LUTZ	P	M/Y	Y	S/Y	Y	S/Y	S/Y	Y	S/Y	S/Y	S/Y	S/Y
ERNIE KRYGIER, EX OFFICIO		E	X	C	U	S	E	D				

MOTION NO.

COMMISSIONERS PRESENT		12	13	14	15	16	17	18	19	20	21	22
BRANDON KRAUSE, CHAIR												
DONALD J. TILLEY, VICE CHAIR												
VAUGHN J. BEGICK												
KIM J. COONAN												
THOMAS M. HEREK												
MICHAEL E. LUTZ												
ERNIE KRYGIER, EX OFFICIO												

MOTION NO.

COMMISSIONERS PRESENT		23	24	25	26	27	28	29	30	31	32	33
BRANDON KRAUSE, CHAIR												
DONALD J. TILLEY, VICE CHAIR												
VAUGHN J. BEGICK												
KIM J. COONAN												
THOMAS M. HEREK												
MICHAEL E. LUTZ												
ERNIE KRYGIER, EX OFFICIO												

OTHERS PRESENT: T.HICKNER, M.GRAY, M.FITZIIUGH, C.HEBERT, T.QUINN, M.HALSTEAD, B.SHORT, B.GOIK, K.ASBURY, R.PABALIS, T.ROEHRS, R.ANDERSON, J.ENGEL, BAY 3 TV, R.REDMOND, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT

- / -

PERSONNEL/HUMAN SERVICES COMMITTEE

MINUTES

TUESDAY, APRIL 16, 2013

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MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.

- 1** **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE MARCH 19, 2013 PERSONNEL/HUMAN SERVICES COMMITTEE MEETING AS PRINTED.**

Public input was called with no one expressing a desire to address the Committee.

A request from Michael Gray, Assistant County Executive for Recreation and Administrative Services, to engage the services of Do All Inc. to operate the Bay County Golf Course food service was considered. A correction to the resolution was noted, i.e. that "in 2012 preliminary numbers reflect snack shop expenses exceeded revenue by \$3,000" - the figure should actually be reflected as \$13,000 per the Finance Department. Michael Gray pointed out that the figure of \$13,000 is after depreciation and indirect costs are factored in. Commissioner Tilley, while not opposed to this proposal, felt that for the next year consideration should be given to bidding out the food service component, there may be interest. Mr. Gray advised that it was planned this year to go out for bid but this opportunity came up so it was determined to give this a try as a pilot program. Commissioner Coonan requested the actual figures of revenue versus expenditures without factoring in depreciation for both the Golf Course and the snack shop. Mr. Gray indicated that given the agenda deadline, he did not have time to gather all the numbers he would have liked to include. Commissioner Begick spoke to the Do All Inc. having prior experience. Robert Redmond, the Board's Legislative Financial Analyst, noted that if Do All uses County equipment, there will still be depreciation. Commissioner Lutz spoke to a prior resolution (no. 2004-008 - 2/3/04) he sponsored that was later rescinded wherein 50% of depreciation goes into a fund to purchase equipment to avoid tapping the general fund. He would like to pursue that again for both the Golf Course and the Civic Arena and Committee Chair Krause suggested this be included on a future agenda for consideration. Commissioner Tilley was in agreement with Commissioner Lutz, however, Mr. Redmond noted that in the future there won't be any money to set aside in a fund. Commissioner Begick suggested a "sinking fund" but Mr. Redmond advised there is no money now to put into a sinking fund. It was

PERSONNEL/HUMAN SERVICES COMMITTEE

MINUTES

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MOTION NO.

- 2 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION AUTHORIZING DO ALL INC. TO OPERATE THE CONCESSION AT THE BAY COUNTY GOLF COURSE FOR THE 2013 SEASON, WITH THE CORRECTED AMOUNT, I.E. \$13,000 EXPENSES EXCEEDING REVENUES.**
- 3 MOVED, SUPPORTED AND CARRIED TO APPROVE PURCHASE OF MILITARY TIME FOR RETIREMENT PURPOSES BY KIM WITHROW (BABHA).**
- 4 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO FILL FULL TIME CFO VACANCY IN THE SHERIFF DEPARTMENT.**
- 5 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO FILL PART TIME DRIVER POSITION IN DIVISION ON AGING.**
- 6 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO FILL PART TIME ZAMBONI DRIVER/TEAM LEADER POSITION AT THE CIVIC ARENA.**
- 7 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO FILL CHILD SUPPORT SPECIALIST/INVESTIGATOR POSITION IN THE PROSECUTOR'S OFFICE.**
- 8 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO FILL FULL TIME CUSTODIAN POSITION IN BUILDINGS AND GROUNDS.**
- 9 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO FILL FULL TIME INFORMATION SYSTEMS MANAGER POSITION IN THE INFORMATION SYSTEMS DEPARTMENT.**
- 10 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO FILL FULL TIME SENIOR TECHNICAL SERVICES COORDINATOR POSITION IN THE INFORMATION SYSTEMS DEPARTMENT.**
- 11 MOVED, SUPPORTED AND CARRIED TO REFER HIRING PART TIME ANIMAL CONTROL CENSUS TAKERS (2) IN THE ANIMAL CONTROL DEPARTMENT BACK TO ADMINISTRATION.**

PERSONNEL/HUMAN SERVICES COMMITTEE

MINUTES

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MOTION NO.

County Executive Tom Hickner spoke in favor of the animal census taker positions. These positions are recommended because revenue is decreasing and there are no consequences for not licensing animals. Commissioner Herek wished additional information. Mr. Redmond suggested a density map be provided which could prove helpful. Commissioner Tilley spoke against the positions noting that people don't like people coming to their doors and invading their privacy. He pointed out that revenue is decreasing because the population is decreasing and we have a declining economy.

Under new business was a request from the Housing Director Rachelle Anderson for authorization to apply for a HUD grant. There were questions regarding the 25% match required. Ms. Anderson advised that this is a 3 year grant totaling \$246,000 and the required match can be in-kind or dollars and she will pursue the in-kind match from various agencies, i.e. Region VII, Division on Aging, etc. The grant will cover a Coordinator position to assist with assessing the needs of Center Ridge Arms residents and coordinate resources to meet those needs. It was

- 12 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION AUTHORIZING THE HUD GRANT APPLICATION.**

Commissioner Begick felt that language should be included as to if the grant is terminated, the Coordinator position will be terminated.

- 13 **MOVED, SUPPORTED AND CARRIED TO AMEND THE RESOLUTION RE HUD GRANT APPLICATION TO INCLUDE LANGUAGE THAT IF THE GRANT FUNDING IS TERMINATED, THE GRANT FUNDED POSITION WILL ALSO BE TERMINATED.**

There being no further business, it was

- 14 **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:30 P.M.).**

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**

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BAY COUNTY Health Department

Thomas L. Hickner
Bay County Executive

Creating A Healthy Environment For The Community

Joel Strasz MPA
Interim Health Director
Kathleen Janer, RN, BSN
Maternal Child Services Manager

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-2077
FAX (989) 895-4014
TDD (989) 895-4049

To: Brandon Krause, Chair, Human Services Committee
From: Kathleen Janer, Maternal Child Health Services Manager
Date: April 22, 2012
Re: Human Services May 21, 2013 agenda request for renewal of contract between Northeast Michigan Community Services Agency, Inc. (NEMSCA) Early Head Start and Bay County Health Department (BCHD)

Background

NEMSCA provides services to infants, toddlers, and pregnant women eligible for the Early Head Start program and in compliance with Head Start Performance Standards and Federal Regulations, arranges for a postpartum health visit in the home by a public health nurse.

The BCHD provides services to infants, toddlers and pregnant women eligible for the Maternal Infant Health Program (MIHP), and as part of the proposed agreement, provides a MIHP nurse to conduct a postpartum health visit in the home.

The proposed agreement for 2013 is a renewal of the agreement between NEMSCA and BCHD.

Financial Consideration

There are no financial considerations as the agreement provides funding in the amount of \$85.00 per visit, which covers 100% of the actual costs of the visit, including wages and benefits, mileage and supplies.

Recommendation

Upon favorable review by Corporation Counsel, the Health Department recommends this Agreement be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments to this Agreement.

Cc: Marty Fitzhugh, Corporation Counsel
Joel Strasz MPA, Interim Health Director

BAY COUNTY BOARD OF COMMISSIONERS

6/11/13

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (5/21/13)

WHEREAS, Northeast Michigan Community Services Agency, Inc. (NEMSCA) provides services to infants, toddlers, and pregnant women eligible for the Early Head Start Program and, in compliance with Head Start Performance Standards and Federal Regulations, arranges for a postpartum health visit in the home by a public health nurse; and

WHEREAS, The Bay County Health Department (BCHD) provides services to infants, toddlers and pregnant women eligible for the Maternal Infant Health Program (MIHP) and, as part of a proposed agreement, provides a MIHP nurse to conduct a postpartum health visit in the home; and

WHEREAS, The Agreement with NEMSCA is up for renewal; and

WHEREAS, There are no financial considerations as the agreement provides funding in the amount of \$85/visit which covers 100% of the actual costs of the visit including wages and benefits, mileage and supplies; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the 2013 Agreement between Northeast Michigan Community Services Agency, Inc. (NEMSCA) Early Head Start and Bay County (Health Department) and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That budget adjustments, if required, are approved.

BRANDON KRAUSE, CHAIR
AND COMMITTEE

Health Dept - 2013 NEMSCA Agt
MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

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**BAY COUNTY
PERSONNEL DEPARTMENT**

Tim Quinn, Director
quinn1@baycounty.net
(989) 895-4098 (T)
(989) 895-2076 (F)

Thomas L. Hickner
County Executive

Tiffany Jerry, Payroll/Benefits Super.
jerryt@baycounty.net
(989) 895-4032 (T)
(989) 895-4039 (F)

May 14, 2013

Danean Wright, Retirement Adm./Acct.
wrightd@baycounty.net
(989) 895-4043 (T)
(989) 895-4113 (F)

Mr. Brandon Krause, Chairperson
Personnel/Human Services Committee
Bay County Board of Commissioners
515 Center Avenue
Bay City, MI 48708

Rebecca Smutek, Payroll Clerk
smutekr@baycounty.net
(989) 895-4044 (T)
(989) 895-4039 (F)

Re: Personnel/Human Services Committee Agenda Items

Dear Commissioner Krause:

Please consider the following items for the agenda of your committee for the meeting on May 21, 2013.

1. **Request:** Kurt Asbury has submitted a request to post and fill an Assistant Prosecutor position in the Prosecutor's Office.
Background: Please see the attached letter submitted by Mr. Asbury for all the details related to this request.
Recommendation: Please refer favorably to the full board.
2. **Request:** I have been notified that there is an upcoming vacancy in the Environmental Affairs/Community Development department.
Background: The current Transportation Planner/GIS Technician (Dirk Westbury) has announced his intent to resign in mid-July.
Finance/Economics: Full-time position with benefits in the BCAMPS union. \$39,644.80 entry, progressing to \$45,531.20 per year (PB06). Funds exist within the current budget.
Recommendation: Please refer favorably to the full board.
3. **Request:** Request authorization to hire Dirk Westbury as a temporary employee in the Environment Affairs/Community Development Department.
Background: Mr. Westbury has expressed an interest in helping during the transition of filling the Transportation Planner/GIS Technician vacancy by virtual processing and training for up to 1,000 hours.
Finance/Economics: Up to 1,000 hours at \$21.89 per hour with no benefits.
Recommendation: Please refer favorably to the full board.

Mr. Brandon Krause, Chairperson
Personnel/Human Services Committee
Bay County Board of Commissioners
May 14, 2013
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4. **Request:** Request permission to post and fill a full-time Sanitarian position with the Environmental Health Division of the Health Department.
- Background:** The Environmental Health Division at the Health Department is currently down one sanitarian position due to the departure of a sanitarian in March of this year. In order to provide services related to food safety, wells and septic systems without major delays, a replacement is necessary.
- Financial/Economics:** There is no financial consideration at this time as this position is already budgeted.
- Recommendation:** Please refer favorably to the full board.
5. **Request:** Tammy Roehrs has submitted a request to hire an on-call cook.
- Background:** The current on-call cook has transferred to the Driver position that had recently been vacant.
- Finance/Economics:** This position is part-time with variable hours, paying \$10.63 per hour, non-union with no benefits. Funds exist within the current Division on Aging budget and can be utilized to fill this vacancy.
- Recommendation:** Please refer favorably to the full board.

Thank you for your consideration. If you have any questions concerning the items listed, please feel free to contact me.

Sincerely,



Tim Quinn, Director
Personnel and Employee Relations

Encl.

cc: Tom Hickner
Mike Gray
Marty Fitzhugh
Crystal Hebert
Kurt Asbury
Laura Ogar

Dave Engelhardt
Joel Strasz
Tammy Roehrs
Barb Krayscir

BAY COUNTY PROSECUTING ATTORNEY

KURT C. ASBURY

Victim's Rights Advocates

Cindy A. Howell
Wendy D. Hoffard
Kristin M. Monaghan

Assistant Prosecuting Attorneys

Nancy E. Borushko
Chief Assistant

J. Dee Brooks
Barbara J. Hayward
John C. Keuvelaar
Margaret A. Leaming
Scott A. Gordon
Sylvia L. Linton
Jordan Case

TO: Mr. Brandon Krause, Chairperson
Personnel/Human Services Committee

Mr. Tim Quinn
Personnel Director

FROM: Kurt C. Asbury *KCA*
Bay County Prosecutor

RE: Personnel/Human Services Committee Agenda

DATE: May 1, 2013

Request: To be placed on the Agenda for the next Personnel/Human Services Committee.

Background: Request to fill the position of Assistant Prosecutor due to the upcoming retirement of Scott Gordon (anticipated sometime in August, 2013). Under the general supervision of the Prosecuting Attorney, serves as the legal representative of the People of the State of Michigan in regard to criminal offenses in Bay County. Prosecutes persons accused of misdemeanor, felony and juvenile offenses. Prepares case materials and participates in all court proceedings until final disposition of case.

Finance: This is a full time position with benefits. Funds exist within the current Prosecutor budget.

Recommendation: Request Board approval for filling this position.

BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MICHIGAN 48708

TELEPHONE: (989) 895-4185 FAX: (989) 895-4167
TDD [HEARING IMPAIRED]: (989) 895-2059

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**BAY COUNTY
PERSONNEL DEPARTMENT**

Tim Quinn, Director
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May 15, 2013

Thomas L. Hickner
County Executive

Tiffany Jerry, Payroll/Benefits Super.
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Mr. Brandon Krause, Chairperson
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Bay County Board of Commissioners
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Rebecca Smutek, Payroll Clerk
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(989) 895-4044 (T)
(989) 895-4039 (F)

Re: *Personnel/Human Services Committee Agenda Items*

Dear Commissioner Krause:

Please consider the following items for the agenda of your committee for the meeting on May 21, 2013.

- 1. **Request:** Request to post and fill the Account Clerk IV position in the Finance Department.
- Background:** There will be a vacant position due to the retirement of a full-time Account Clerk IV in the Finance Department.
- Finance/Economics:** This is a full-time position with benefits in the USW union. \$15.35 per hour entry, progressing to \$18.25 per hour after 2 years (TU08). The 2013 budget has funds allocated for this position.
- Recommendation:** Please refer favorably to the full board and authorize any budget adjustments that are necessary.

- 2. **Request:** Request to post and fill a full-time Recreation Assistant/Account Clerk position at the Community Center. This request has a level of urgency to it as we are quickly closing in on the start of the pool and summer recreation program.

Background: Position is vacant due to the retirement of Bob Gonzales: The day to day responsibilities of that position have been trimmed down through the years. The retirement of Bob created an opportunity to review and revise that position and provide value added services to the community.

It is administration's desire to hire a candidate with a fitness background who will help move the Community Center in a Fitness/Wellness direction. The successful candidate will continue to be responsible for scheduling room rentals both at the Community Center and the Fairgrounds. In addition, he or she will work on creating fitness programs for all ages to be run through the Community Center and be

Mr. Brandon Krause, Chairperson
Personnel/Human Services Committee
Bay County Board of Commissioners
May 15, 2013
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expected to develop new programs for both group and individual training. Moreover, this position will interact with the County's new wellness initiatives.

Finance/Economics: Because the position now requires special certification in personal training, we suggest that the position will be upgraded from the TU06 pay grade to the TU07 pay grade. This is a full-time position with benefits in the USW union. \$13.95 per hour entry, progressing to \$16.56 per hour after 2 years (TU07) a difference of \$1.55 per hour or \$3,162 annually. The additional cost associated with this bump will easily be offset by additional revenue brought in from new programs and personal training.

Recommendation: Please approve and consider conducting a special Board of Commissioners meeting following the Personnel/Human Services meeting on Tuesday, May 21, because of the beginning of the summer recreation program.

Thank you for your consideration. If you have any questions concerning the items listed, please feel free to contact me.

Sincerely,



Tim Quinn, Director
Personnel and Employee Relations

cc: Tom Hickner
Mike Gray
Marty Fitzhugh
Crystal Hebert
Robert Metcalfe
Wanda Behmlander

BAY COUNTY BOARD OF COMMISSIONERS

6/11/13

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (5/21/13)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

1. Prosecutor's Office - Assistant Prosecutor (ft; \$57,699.20/yr. entry)
2. Environmental Affairs/Community Development - Transportation Planner/GIS Technician (ft; \$39,644.80/yr. entry)
3. Environmental Affairs/Community Development - Transportation Planner/GIS Technician (Dirk Westbury, temporary up to 1,000 hrs during transition of filling full time position; \$21.89/hr.)
4. Health Department - Sanitarian (ft; \$43,347.20/yr. entry)
5. Division on Aging - Cook (on-call; \$10.63/hr. entry)
6. Finance Department - Account Clerk IV (ft; \$15.35/hr. entry)

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

BRANDON KRAUSE, CHAIR
AND COMMITTEE

Vacancies - June

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

**BAY COUNTY BOARD OF COMMISSIONERS
5/21/13
RESOLUTION**

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (5/21/13)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

1. Community Center - Recreation Assistant/Account Clerk (TU07 (upgraded from TU06) ft; \$13.95/hr. entry)

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

KIM COONAN, CHAIR
AND COMMITTEE

Vacancies - May 21

MOVED BY COMM. _____

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____