BAY COUNTY BOARD OF COMMISSIONERS

A G E N D A

TUESDAY, JANUARY 8, 2013

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

I CALL TO ORDER (CHAIRMAN KRYGIER)

II ROLL CALL

III INVOCATION

IV PLEDGE OF ALLEGIANCE

V MINUTES

VI CITIZEN INPUT (4:00 P.M.)

VII PETITIONS AND COMMUNICATIONS

A. United Way of Bay County - Presentation on Voluntary Income Tax Assistance (VITA) (Jen Idalski will be present to explain program)

VIII REPORTS/RESOLUTIONS OF COMMITTEES

A. WAYS AND MEANS (KIM J. COONAN, CHAIR; DONALD J. TILLEY, VICE CHAIR)

1- 2 — 1. No. 2013-01 - Amendment # 2 to Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement (Health Dept.)

3- 4 — 2. No. 2013-02 - Michigan Oral Health Coalition Mini-Grant (Health Dept.)

5- 6 — 3. No. 2013-03 - Michigan Public Health Institute Grant (Health Dept.)

7- 9 — 4. No. 2013-04 - Bids and Contracts for Treatment of Ash Trees to Control Emerald Ash Borer (Gypsy Moth Program)

10 5. Analysis of General Fund Unreserved/Undesignated Fund Balance 2012 **(Receive)**

11 6. Executive Directive #2007-11 **(Receive)**

B. PERSONNEL/HUMAN SERVICES (BRANDON KRAUSE, CHAIR; DONALD J. TILLEY, VICE CHAIR)

12 1. No. 2013-05 - RFP for Wage Study (Personnel)

13 2. No. 2013-06 - Vacancies: Health Department; Department of Housing

14 3. No. 2013-07 - Agreement with Mitchell & McCormick (Health Dept.)

15 4. No. 2013-08 - Dining Center Amendments (Division on Aging)

C. BOARD OF COMMISSIONERS (ERNIE KRYGIER, CHAIR, DONALD J. TILLEY, VICE CHAIR)

16 1. No. 2013-09 - Accounts Payable/BAYANET/Center Ridge Arms

17-20 2. No. 2013-10 - Reports of County Executive

IX REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

A. County Executive

21-22 1. Appointment of Christopher Izworski as Bay County 9-1-1 Director **(Seeking Board concurrence pursuant to P.A. 139)**

23-24 2. Appointments to Michigan Works! Workforce Development Board

X UNFINISHED BUSINESS

XI NEW BUSINESS

XII MISCELLANEOUS

XIII ANNOUNCEMENTS

A. **2013 Appointments:**

1. **<u>JANUARY:</u> Division on Aging Advisory Council (Five 2 year terms expiring: Districts 2 (Kathleen Sutter), 4 (Michael Olk), 6 (Paul L. Rabidoux), 8 (Michael R. Dewey) and at-large rep (David Ramsay). NOTE: Districts should be restructured from 9 to 7 to reflect new commission districts.**

2. **<u>MARCH:</u> Bay Arenac Behavioral Health Authority (Three 3 year terms expiring: Thomas Starkweather; Robert Pawlak; Richard Byrne)**

3. **<u>JUNE:</u> Library Board (One 5 year term - Mark Kaplenski)**

4. **<u>OCTOBER:</u>**

   a. **Board of Canvassers (Two 4 year terms expiring: Dennis Poirier (R) ; Janet Pierson (D) NOTE: Appointments made from lists provided by the major political parties.)**

   b. **Land Bank Authority (One Township Representative, 3 year term - William Tacey)**

   c. **Department of Human Services Board of Directors (One 3 year term - Thomas Starkweather)**

5. **<u>NOVEMBER:</u> Building Authority (Two 6 year terms expiring William Borch & Don Goulet)**

XIV CLOSED SESSION (If requested)

XV RECESS/ADJOURNMENT

ACTION TAKEN BY BAY COUNTY BOARD OF COMMISSIONERS

DATE OF BOARD MEETING: JANUARY 8, 2013

MOTION/ RES. NO.	INTRODUCED/ SUBMITTED BY	SUBJECT OF RESOLUTION/MOTION	ADOPTED	AMENDED	CORRECTED	DEFEATED	REFERRED	TABLED	WITHDRAWN
2013-1	Ways and Means	Health Dept. - Amendment #2 to Comprehensive Planning,Budgeting & Contracting	XX						
2013-2	Ways and Means	Health Dept. - Application for Michigan Oral Health Coalition Mini-Grant	XX						
2013-3	Ways and Means	Health Dept. - Application for Michigan Public Health Institute Grant	XX						
2013-4	Ways and Means	Gypsy Moth - Bids/Contracts for Treatment of Ash Borer on Ash Trees	XX						
2013-5	Personnel/Judicial	Personnel - Request for Proposals (RFP) for Wage Study	XX						
2013-6	Personnel/Judicial	Fill vacancies: Health Department and Department of Housing	XX						
2013-7	Human Services	Health Dept. - Agreement w/Mitchell & McCormick for software	XX						
2013-8	Human Services	Division on Aging - Extension of Dining Center Agreements for Seniors	XX						
2013-9	Board of Comm.	Accounts payable and Center Ridge Arms claims	XX						
2013-10	Board of Comm.	Reports of Executive: Employment 12/12 and Workers Comp 11/12	XX						
Motions									
8	Coonan	Receive Analysis of General Fund Unreserved/Undesignated Fund Balance 2012	XX						
9	Coonan	Receive Executive Directive #2007-11	XX						
10	Coonan	Concur w/recommendation of Christopher Izworski as 911 Director	XX						
11	Coonan	Concur w/rec. of Magen Samyn to Workforce Development Board	XX						
12	Tilley	Herek as Land Bank Authority replacement	XX						
13	Tilley	Adjourn Board Meeting of January 8, 2013	XX						

No. 2013-01

BAY COUNTY BOARD OF COMMISSIONERS

1/8/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (1/8/13)

WHEREAS, The 2012/2013 CPBC Agreement between Bay County and the Michigan Department of Community Health (MDCH) is being amended to incorporate the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued; and

WHEREAS, This Amendment extends the end date of the HIV Prevention Non-Categorical project from 12/31/12 to 9/30/13; and

WHEREAS, This Amendment will allow the Health Department to continue to receive reimbursement from the Michigan Department of Community Health (MDCH) for HIV testing through 9/30/13; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves amendment # 2 to the 2012-2013 CPBC Contracting Agreement and authorizes the Chairman of the Board to execute all required documents on behalf of Bay County; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments relating to this amendment are approved.

KIM J. COONAN, CHAIR
AND COMMITTEE

Health Dept - Amendment 2 CPBC Agt

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Tilley

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:
ROLL CALL: ✓ YEAS____ NAYS____ EXCUSED____
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

No. 2013-02

BAY COUNTY BOARD OF COMMISSIONERS

1/8/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE

WHEREAS, The Community Health Assessment indicates there is a need for access to dental care within the community and, as a result, a small coalition was formed to begin looking into dental care and what is available; and

WHEREAS, The Bay County Health Department wishes to make application to the Michigan Oral Health Coalition for funding through a mini-grant; and

WHEREAS, Award of this mini-grant will assist the Health Department and the Community Health Improvement Plan Leadership Team in further establishing the coalition through financial and technical assistance with additional assistance to include facilitative leadership, strategic planning and program development; and

WHEREAS, There are no financial considerations as all costs associated with the project are included in the grant application; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Health Department to make application for mini-grant funding from the Michigan Oral Health Coalition; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

KIM J. COONAN, CHAIR
AND COMMITTEE

Health Dept - Michigan Oral Health Coalition Mini-Grant

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Tilley

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:
ROLL CALL: ✓ **YEAS**____ **NAYS**____ **EXCUSED**____
VOICE: ✓ **YEAS** 7 **NAYS** 0 **EXCUSED** 0

DISPOSITION: **ADOPTED** ✓ **DEFEATED**____ **WITHDRAWN**____
AMENDED____ **CORRECTED**____ **REFERRED**____

No. 2013-03

BAY COUNTY BOARD OF COMMISSIONERS

1/8/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (1/8/13)

WHEREAS, The Bay County Health Department is currently working on revising its Quality Improvement (QI) processes and plan to better align with needs of the community and improve upon the services it provides; and

WHEREAS, This opportunity will provide the Health Department funding to assist with training the staff in Quality Improvement processes, as well as assist in the completion of a revised QI plan; and

WHEREAS, Quality Improvement is a requirement for national accreditation and this will help position the Health Department for National Public Health Accreditation through the Public Health Accreditation Board (PHAB); and

WHEREAS, There are no financial considerations as all costs associated with the project are included in the grant application; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes application for grant funding from the Michigan Public Health Institute to support national public health accreditation preparation; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

KIM J. COONAN, CHAIR
AND COMMITTEE

Health Dept. - MPHI Grant - QI Processes

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Tilley

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:
ROLL CALL: ✓ **YEAS**____ **NAYS**____ **EXCUSED**____
VOICE: ✓ **YEAS** 7 **NAYS** 0 **EXCUSED** 0

DISPOSITION: **ADOPTED** ✓ **DEFEATED**____ **WITHDRAWN**____
AMENDED____ **CORRECTED**____ **REFERRED**____

No. 2013-04

BAY COUNTY BOARD OF COMMISSIONERS

1/8/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (1/8/13)

WHEREAS, In 2011, the Gypsy Moth Suppression Program began treating 2,566 ash trees to protect them from the Emerald Ash Borer (EAB), an invasive, non-native pest which was first confirmed as present in Bay County in August 2007; and

WHEREAS, There are 2576 ash trees that meet the criterion for inclusion in the EAB Treatment Project and they are in fair to good condition and were either treated in 2011 or have never been treated and would benefit from treatment to control EAB larvae; and

WHEREAS, These trees are on publicly owned lands and their protection under this program would further reduce the environmental impacts of EAB and mitigate the potential economic and safety risks associated with EAB damage; and

WHEREAS, Trees treated in 2012 should not be treated again until 2014;

WHEREAS, The Ash Tree inventory on public lands in Bay County has been updated to determine the efficacy of the 2011 & 2012 EAB Treatment Projects and to locate and evaluate the condition and health of ash trees on each publicly held property in the County; and

WHEREAS, This inventory resulted in the determination that 2576 of the 3700 plus ash trees located in developed areas of publicly owned lands throughout Bay County would benefit from treatment to control EAB in the spring of 2013; and

WHEREAS, A competitive bid process will be used in February 2013 to select Qualified Bidders for treatment. Treatment must be conducted between May 1, 2013 the June 15, 2013 and treatment will be done using the Arborjet treatment system with the product TREE-age since this is the treatment recommended by the State as the only product with proven multiple years efficacy; and

WHEREAS, No general fund dollars will be used for this treatment project; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Gypsy Moth Suppression Program to seek competitive bids for treatment to ash trees to control Emerald Ash Borer; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute contract(s) with qualified application firms following legal review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Gypsy Moth - 2013 Treatment to Ash Trees - EAB

MOVED BY COMM. Coonan

SUPPORTED BY COMM. Begick

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:
ROLL CALL: YEAS____ NAYS____ EXCUSED____
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

No. 2013-05

BAY COUNTY BOARD OF COMMISSIONERS

1/8/13

RESOLUTION

BY: PERSONNEL/JUDICIAL COMMITTEE (12/18/12)

WHEREAS, Bay County has not engaged a comparative wage study since the mid 1980's; and

WHEREAS, Market trends in Michigan are believed to have driven changes in the prevailing wage structure in the public sector across all sectors of the County's wage classification system; and

WHEREAS, Proper wage classification administration is essential to attract and retain talented candidates and to use resources for wages and benefits appropriately; and

WHEREAS, County Administration recommends pursuing a wage study for Bay County; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes County Administration to proceed with a Request for Proposals (RFP) process to conduct wage study of represented and unrepresented Bay County employees.

TOM RYDER, CHAIR
AND COMMITTEE

Personnel - RFP for Wage Study

MOVED BY COMM. Krause

SUPPORTED BY COMM. Coonan

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:
ROLL CALL: ✓ YEAS____ NAYS____ EXCUSED____
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

No. 2013-06

BAY COUNTY BOARD OF COMMISSIONERS

1/8/13

RESOLUTION

BY: PERSONNEL/JUDICIAL COMMITTEE (12/18/12)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies, monies for said positions to come from the respective departmental budgets:

A. Health Department

1. Typist Clerk (Eunice Wilson - up to 120 hours for training purposes; $15.01/hr.)

2. Nurse Practitioner (part time; $31.83/hr. with limited benefits)

3. Public Health Nurse (ft, $18.20 - $22.46 for RN; $18.81 - $23.08 for BSN)

B. Department of Housing (Center Ridge Arms) - Maintenance (ft, $12.71/hr. entry)

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

TOM RYDER, CHAIR
AND COMMITTEE

Vacancies - January

MOVED BY COMM. Krause

SUPPORTED BY COMM. Lutz

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:
ROLL CALL: ✓ YEAS____ NAYS____ EXCUSED____
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

No. 2013-07

BAY COUNTY BOARD OF COMMISSIONERS

1/8/13

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (12/18/12)

WHEREAS, The Bay County Health Department currently utilizes Virtual Health Network, a practice management and electronic medical records software from Mitchell and McCormick in its daily clinical operations, and has done so since 2009; and

WHEREAS, The current contract to maintain the software and retain the health department as licensed user expires soon and requires renewal; and

WHEREAS, Funds for software maintenance and training are already budgeted in the Health Department budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement with Mitchell and McCormick for practice management and electronic medical records software and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related required budget adjustments are approved.

DONALD J. TILLEY, CHAIR
AND COMMITTEE

Health Dept - Mitchell & McCormick

MOVED BY COMM. Krause

SUPPORTED BY COMM. Coonan

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:
ROLL CALL: YEAS____ NAYS____ EXCUSED____
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

No. 2013-08

BAY COUNTY BOARD OF COMMISSIONERS

1/8/13

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (12/18/12)

WHEREAS, The Bay County Board of Commissioners wishes to provide nutrition services to the senior citizen population of Bay County; and

WHEREAS, There are existing agreements with Hampton Township, Kawkawlin Township, and Williams Township that identify monthly utility reimbursement and schedule of days/hours open for senior citizens; and

WHEREAS, The Bay County Board of Commissioners wishes to update the amendment/agreement to allow for the same provisions for the calendar year of 2013, subject to approval of the county budget, continued receipt of Region VII grant funding, and review/approval of corporation counsel; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves extension of the current dining center agreements for Kawkawlin, Hampton, and Williams Townships via approval of an amendment which continues terms and provisions of the 2012 agreement, said action subject to approval of the county budget for calendar year 2013 and continued receipt of the budgeted grant funding from Region VII Area Agency on Aging, and review/approval by Corporation Counsel; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute all documents required following legal review/approval; Be It Finally

RESOLVED That all budget adjustments related to this action are approved.

DONALD J. TILLEY, CHAIR
AND COMMITTEE

DOA - Dining Center Amendments

MOVED BY COMM. Krause

SUPPORTED BY COMM. Lutz

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:
ROLL CALL: YEAS____ NAYS____ EXCUSED____
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

No. 2013-09

BAY COUNTY BOARD OF COMMISSIONERS

1/8/13

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

Accounts Payable:

12/12/12	$ 341,882.71
12/19/12	$ 691,860.70
12/20/12	$ 25,305.55
01/03/13	$ 317,981.67
01/03/13	$ 14,032.74

Center Ridge Arms-Payables:

01/02/13	$ 32,971.22

ERNIE KRYGIER, CHAIR
AND BOARD

Payables-January

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Krause

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:
ROLL CALL: ✓ YEAS____ NAYS____ EXCUSED____
VOICE: ✓ YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

No. 2013-10

BAY COUNTY BOARD OF COMMISSIONERS

1/8/13

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (1/8/13)

RESOLVED By the Bay County Board of Commissioners that the reports of the County Executive, listed below and attached, are received:

Employment Status Report: December 2012

Workers' Comp Status Report: November 2012

ERNIE KRYGIER, CHAIR
AND BOARD

County Executive - Status Reports

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Krause

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE	✓			KIM J. COONAN	✓			MICHAEL E. LUTZ	✓		
ERNIE KRYGIER	✓			THOMAS M. HEREK	✓						
VAUGHN J. BEGICK	✓			DONALD J. TILLEY	✓						

VOTE TOTALS:
ROLL CALL: ✓ **YEAS**____ **NAYS**____ **EXCUSED**____
VOICE: ✓ **YEAS** 7 **NAYS** 0 **EXCUSED** 0

DISPOSITION: ADOPTED ✓ **DEFEATED**____ **WITHDRAWN**____
AMENDED____ **CORRECTED**____ **REFERRED**____

CHANGES IN EMPLOYMENT STATUS
December, 2012

EMPLOYEE NAME	DEPARTMENT	DATE
NEW HIRES:		
Robert Metcalfe Manager, Com Center/Civic Arena	Adm. Serv./Recreation Div. General fund	12/10/2012
Megan Snyder Public Health Nurse	WIC Health funds	12/11/2012
Richard Rex On-call Driver	Division on Aging Aging funds	12/10/2012
Angelita Newsham Receptionist	Friend of the Court General fund	12/10/2012
TRANSFER:		
Tammy Ware TO: FT YDW FROM: PT YDW	 Juvenile Home Juvenile Home	12/11/2012
Patricia Gomez TO: Typist Clerk III FROM: Typist Clerk III	 Division on Aging Health Department	12/10/2012
Mark Pickell TO: Payroll Clerk FROM: Account Clerk IV	 Personnel/Emp Relations Health Department	12/17/2012
Heather Taylor TO: Outreach Worker FROM: Typist Clerk II	 WIC Division on Aging	12/17/2012
Barbara Kukla TO: Typist Clerk III FROM: Typist Clerk II	 Fam Planning/Cont Disease Environmental Health	12/17/2012
SEPARATIONS:		
Angela Ball Receptionist	 Friend of the Court	12/10/2012

SEPARATIONS: (Temporary/Seasonal)

Gregory Delano Temporary C.F.O.	Sheriff Department	11/21/2012

RETIREMENT:

Brenda Holmes Public Health Nurse BSN	Health Department	12/03/2012

Personnel Department
December 20, 2012

WORKERS' COMPENSATION REPORT
November, 2012

EMPLOYEE NAME	DEPARTMENT	DATE OF INJURY	REASON FOR PAYMENT
Dawn Devericks	Sheriff Department	09/26/2012	Medical only
Barbara Foco	District Court	04/13/2012	Medical & Indemnity
Gary Rajewski	Sheriff Department	04/26/2012	Medical only
Karl Reinhardt	Drain	07/11/2012	Medical only
Ruth Russell	Mosquito Control	09/21/2012	Medical only

Note: Employees appear on this report if there has been a payment during the month from the self-insurance fund for a work related injury. A name appearing on this report does not necessarily mean the employee is off work. Oftentimes, medical bills are received a month or two after the date of injury.

Submitted by: Danean Wright/Bay County Finance Dept.
Dated: December 6, 2012

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: JANUARY 8, 2013

MOTION SPONSORED BY: COMM. COONAN

MOTION SUPPORTED BY: COMM. TILLEY

MOTION NO.: 8

TO RECEIVE THE ANALYSIS OF GENERAL FUND UNRESERVED/UNDESIGNATED FUND BALANCE 2012 REPORT DATED JANUARY 2, 2013.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Brandon Krause	X			Kim Coonan	X			Michael Lutz	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Donald J. Tilley	X						

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: JANUARY 8, 2013

MOTION SPONSORED BY: COMM. COONAN

MOTION SUPPORTED BY: COMM. TILLEY

MOTION NO.: 9

TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 DATED JANUARY 2, 2013 FROM CRYSTAL HERBERT, FINANCE OFFICER.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Brandon D. Krause	X			Kim Coonan	X			Michael Lutz	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Donald J. Tilley	X						

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: JANUARY 8, 2013

MOTION SPONSORED BY: COMM. COONAN

MOTION SUPPORTED BY: COMM. TILLEY

MOTION NO.: 10

TO CONCUR WITH THE RECOMMENDATION OF TOM HICKNER, BAY COUNTY EXECUTIVE, TO APPOINT CHRISTOPHER IZWORSKI TO SERVE AS DIRECTOR OF CENTRAL DISPATCH 911.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Brandon Krause	X			Kim Coonan	X			Michael Lutz	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Donald J. Tilley	X						

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: JANUARY 8, 2013

MOTION SPONSORED BY: COMM. COONAN

MOTION SUPPORTED BY: COMM. TILLEY

MOTION NO.: 11

TO CONCUR WITH THE RECOMMENDATION OF TOM HICKNER, BAY COUNTY EXECUTIVE, TO APPOINT MAGEN SAMYN, BAY FUTURE, INC., TO SERVE ON THE WORKFORCE DEVELOPMENT BOARD FILLING THE UNEXPIRED TERM OF ODAIL THORNS, TERM TO EXPIRE 6/20/2013.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Brandon Krause	X			Kim Coonan	X			Michael Lutz	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Donald J. Tilley	X						

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: JANUARY 8, 2013

MOTION SPONSORED BY: COMM. TILLEY

MOTION SUPPORTED BY: COMM. KRAUSE

MOTION NO.: 12

TO APPOINT COMMISSIONER THOMAS HEREK TO THE LAND BANK AUTHORITY FILLING THE UNEXPIRED TERM OF MICHAEL DURANCZYK, TERM EXPIRING 10/13/2013.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Brandon Krause	X			Kim Coonan	X			Michael Lutz	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Donald J. Tilley	X						

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: JANUARY 8, 2013

MOTION SPONSORED BY: COMM. TILLEY

MOTION SUPPORTED BY: COMM. KRAUSE

MOTION NO.: 13

TO ADJOURN THE REGULAR BOARD MEETING OF JANUARY 8, 2013 AT 4:20 P.M.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Brandon Krause	X			Kim Coonan	X			Michael Lutz	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Donald J. Tilley	X						

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____