WAYS AND MEANS COMMITTEE

AGENDA

TUESDAY, JANUARY 3, 2012

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

I CALL TO ORDER

II ROLL CALL

1- 5 III MINUTES (12/6/11)

IV PUBLIC INPUT

V PETITIONS AND COMMUNICATIONS

6 A. Jeannie Wolicki-Nichols - Clarification of Animal Control Wages **(Seeking verbal clarification of Animal Control wages as provided to Humane Society via FOIA request; Animal Control Manager will address.)**

7- 8 B. Purchasing Agent - Michigan Inter-governmental Trade Network (MITN) **(Seeking authorization for Bay County to join the Michigan Inter-governmental Trade Network; authorization for Board Chair to sign contract w/Interactive Procurement Technologies (IPT) by Bid Net; approval of required budget adjustments - proposed resolution attached)**

9-10 C. Emergency Management Coordinator - 2011-12 Hazardous Materials Emergency Preparedness (HMEP) Grant for Local Emergency Planning Committee (LEPC) **(Seeking authorization for the LEPC Chair to sign the HMEP Planning Grant application/agreement and all related documents following legal review/approval; approval of required budget adjustments - proposed resolution attached)**

11-12 D. Mosquito Control Manager - 2011-2012 Scrap Tire Cleanup Grant Program **(Seeking authorization to make application for grant funding; authorization for Board Chair to sign required documents; grant oversight by Finance Dept.; approval of required budget adjustments - proposed resolution attached)**

13-14 E. Remonumentation Administrator - 2012 Remonumentation Grant **(Seeking authorization to make application for grant funding; authorization for Board Chair to sign required documents; grant oversight by Finance Dept.; approval of required budget adjustments - proposed resolution attached)**

15-19 F. Personnel Director - Tuition Reimbursement - Lt. Troy Cunningham (Sheriff Dept.) **(Seeking concurrence with Sheriff's recommendation to approve.)**

G. Finance Director

20-21 1. Analysis of General Fund Unreserved/Undesignated Fund Balance 2011 **(Receive)**

22 2. Executive Directive #2007-11 **(Receive)**

VI REFERRALS

VII UNFINISHED BUSINESS

VIII NEW BUSINESS

IX CLOSED SESSION (when requested)

X MISCELLANEOUS

XI ANNOUNCEMENTS

A. Ron Wlock from MAXIMUS will give a presentation re Cost Allocation at the full Board meeting on 1/10/12

XII ADJOURNMENT

PLEASE NOTE: **THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.**

WAYS AND MEANS COMMITTEE
MINUTES

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, DECEMBER 6, 2011, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY VICE CHAIR COONAN AT 4:00 P.M.

ROLL CALL:

MOTION NO.

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
ERNIE KRYGIER, CHRMN		E	X	C	U	S	E	D					
KIM COONAN, V.CHRMN.	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y
MICHAEL J. DURANCZYK	P	M/Y	M/Y	Y	Y	S/Y	M/Y	S/Y	Y	Y	Y	N	S/Y
BRANDON KRAUSE	P	Y	Y	Y	S/Y	Y	Y	Y	M/Y	Y	S/Y	N	Y
VAUGHN J. BEGICK	P	Y	Y	Y	Y	Y	S/Y	Y	Y	Y	Y	S/Y	Y
JOE DAVIS	P	Y	Y	Y	Y	Y	Y	Y	S/Y	Y	Y	M/Y	Y
TOM RYDER	P	Y	Y	S/Y	M/Y	Y	Y	Y	Y	S/Y	Y	N	Y
CHRISTOPHER RUPP	P	Y	S/Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
DONALD J. TILLEY, EX OFFICIO	P	S/Y	Y	M/Y	Y	M/Y	Y	M/Y	Y	M/Y	M/Y	Y	M/Y

MOTION NO.

COMMISSIONERS PRESENT:	13	14	15	16	17	18	19	20	21	22	23	24
ERNIE KRYGIER, CHRMN	E	E	E	E								
KIM COONAN, V.CHRMN.	Y	Y	Y	Y								
MICHAEL J. DURANCZYK	Y	Y	Y	S/Y								
BRANDON KRAUSE	M/Y	M/Y	S/Y	Y								
VAUGHN J. BEGICK	Y	Y	Y	Y								
JOE DAVIS	Y	S/Y	Y	Y								
TOM RYDER	Y	Y	Y	Y								
CHRISTOPHER RUPP	Y	Y	Y	Y								
DONALD J. TILLEY, EX OFFICIO	S/Y	Y	M/Y	M/Y								

MOTION NO.

COMMISSIONERS PRESENT:	25	26	27	28	29	30	31	32	33	34	35	36
ERNIE KRYGIER, CHRMN												
KIM COONAN, V.CHRMN.												
MICHAEL J. DURANCZYK												
BRANDON KRAUSE												
VAUGHN J. BEGICK												
JOE DAVIS												
TOM RYDER												
CHRISTOPHER RUPP												
DONALD J. TILLEY, EX OFFICIO												

OTHERS PRESENT: T.HICKNER, M.GRAY, M.FITZHUGH, C.HEBERT, T.QUINN, R.REDMOND, J.MILLER, R.BRZEZINSKI, B.MACGREGOR, J.STRASZ, M.LAURUS, T.ROEHRS, M.HALSTEAD, J.REYNOLDS, K.PRIESSNITZ, R.JIMINEZ, M.HAYES, CITIZENS INTERESTED IN THE BAYANET FUNDING ISSUE; S.MURPHY, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department.

1 MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE 11/1/11 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.

Public input was called. Edward Czuprynski, local Bay County attorney, addressed the Committee speaking against funding BAYANET citing his unhappiness with funding this with taxpayer dollars. He disputed comments made by the Sheriff on M-Line as untrue and skewed. Mr. Czuprynski was of the opinion that the County can make better use of this funding. He stressed that his position is not based on a vendetta dating back to a 2001 issue. This funding is morally wrong and now, based on community economics, is the time to stop this funding. Mr. Czyprynski included an ad in the Bay City Times opposing BAYANET funding and inviting citizen input at the Ways and Means meeting and the full Board meeting next week. A flyer distributed at this meeting spoke to Mr. Czuprynski's ad being rife with errors. Mr. Czuprynski suggested a meeting at Bart's in the coming days with the Sheriff and the BAYANET Commander to debate BAYANET. He cautioned the Board that next year is an election year and the public will be watching this vote. Mr. Czuprynski urged better use of this funding to local law enforcement. Also speaking against BAYANET funding were Jerry Charbeneau, William Anderson and Tom Piotrowski. Speaking in support of funding for BAYANET was Jeanette Lesniak whose son died of a heroin overdose at the age of 23. She is of the opinion that BAYANET is needed and noted that the public doesn't understand how bad heroin use is in Bay County. Committee Vice Chair Coonan thanked the public for their input. He indicated that he is in support of the BAYANET funding. County Executive Tom Hickner advised that the funds for BAYANET are federal funds, the County general fund dollars are not used. This program has no impact on Bay County's budget. The federal dollars can only be used for BAYANET. Board Financial Analyst indicated that there is a 50/50 match and the County's match is in-kind. He also noted that over $38,000 has come back to Bay County from drug forfeiture money and that money is put back into law enforcement. It was

2 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE RESOLUTIONS RE BAYANET GRANT RENEWALS FOR THE SHERIFF DEPARTMENT AND THE PROSECUTOR'S OFFICE.

MOTION NO.

3 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE RENEWAL OF LIABILITY INSURANCE W/MICHIGAN MUNICIPAL RISK MANAGEMENT AS WELL AS THE CENTER RIDGE ARMS INSURANCE RENEWAL WITH HOUSING AUTHORITY RISK RETENTION GROUP, INC. (COMMERCIAL LIABILITY) AND HOUSING AUTHORITY INSURANCE GROUP (COMMERCIAL PROPERTY)(CORPORATION COUNSEL).

4 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PROPOSED RESOLUTION RE EXTENSION OF LEASE WITH SPEED CONNECT, LLC. (BUILDINGS AND GROUNDS).

5 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PROPOSED RESOLUTION RE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY (HEALTH DEPARTMENT).

6 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PROPOSED RESOLUTION RE AMENDMENT # 1 TO CPBC AGREEMENT (HEALTH DEPARTMENT).

7 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PROPOSED RESOLUTION RE GRANT APPLICATION FOR STATE OF MICHIGAN HEALTH IMPACT ASSESSMENT DEMONSTRATION GRANT (HEALTH DEPARTMENT).

8 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE FACILITY SECURITY IMPROVEMENTS (JUVENILE HOME).

9 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE MEMORANDUM OF AGREEMENT FOR DELIVERY OF MSU EXTENSION PROGRAMS (MSU).

10 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED 2012 BAY COUNTY BUDGET.

MOTION NO.

Commissioner Davis recommended elimination of per diems for the Board of Commissioners' budget. While insignificant in savings, it does show the Board is also taking cuts. Commissioner Begick questioned Corporation Counsel if the per diem elimination would be effective next year or in 2013? Marty Fitzhugh, Corporation Counsel, indicated she would research this and report back at the Board meeting.

11 MOVED, SUPPORTED AND DEFEATED TO STRIKE PER DIEMS FOR COMMISSIONERS FROM THE 2012 BAY COUNTY BUDGET (PAGE 33 OF BUDGET ADOPTING RESOLUTION. (ROLL CALL VOTE - 3 YEAS; 5 NAYS)

The County Executive noted that considerable time was spent with department heads and elected officials on the 2012 budget. Employees have given up pay raises and this has had a significant on the budget. The Judges have been very cooperative as well. Modifications to the October submitted budget will be clarified prior to next week's Board meeting. This is not the end of budget challenges, however. Much credit must be given to the Board of Commissioners, past and present, who have reduced the impact of cuts to the budget. Bob Redmond, the Board's Financial Analyst, noted that this budget process worked well. Considerable time was spent with the Health Department staff and he commended them for their efforts to reduce their budget. This process will continue with other departments in an effort to come up with further cuts. Mr. Redmond cautioned that a large portion of the revenues will be one-time revenues. No monies have come from the Reserve Fund. Commissioner Begick noted that unfunded mandates should be carefully looked at and one of those is Animal Control. He cited measures taken by Midland County. The Humane Society is running Midland's program and 1 Sheriff's Deputy is assigned to work with them on complaints. Mr. Redmond noted that there is only 1 to 3 layoffs. Only a couple of early retirements are being offered based on age.

Budget adjustments were next. It was

12 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE BUDGET ADJUSTMENTS.

13 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE ANALYSIS OF GENERAL FUND EQUITY 2011.

MOTION NO.

14 **MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11.**

15 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE HOMELAND SECURITY CASH ADVANCE (FINANCE DEPT.)**

16 **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:48 P.M.).**

Submitted by:

Deanne Berger

Deanne Berger
Board Coordinator

2010

Position	Wages	Benefits	Total
Animal Control Officer	$ 26,231.20	$ 7,104.85	$ 33,336.05
Animal Control Officer	$ 42,752.40	$ 21,876.45	$ 64,628.85
Animal Control Officer	$ 43,654.69	$ 22,042.96	$ 65,697.65
Animal Control Manager	$ 33,134.58	$ 3,502.44	$ 36,637.02
Clerical	$ 29,198.72	$ 16,836.88	$ 46,035.60
Typist Clerk	$ 32,239.36	$ 6,497.37	$ 38,736.73
Technical/Temp	$ 5,228.00	$ 523.86	$ 5,751.86
Custodian	$ 17,851.02	$ 2,502.71	$ 20,353.73
Total	**$ 230,289.97**	**$ 80,887.52**	**$ 311,177.49**

2011 Projected

Position	Wages	Benefits	Total
Animal Control Officer	$ 35,090.30	$ 11,604.19	$ 46,694.49
Animal Control Officer	$ 26,884.76	$ 13,564.32	$ 40,449.08
Animal Control Officer	$ 35,923.11	$ 20,816.48	$ 56,739.59
Animal Control Manager	$ 28,685.99	$ 3,081.11	$ 31,767.10
Clerical	$ 19,026.67	$ 9,015.80	$ 28,042.47
Typist Clerk	$ 23,676.68	$ 6,228.48	$ 29,905.16
Technical/Temp	$ 18,261.59	$ 1,831.65	$ 20,093.24
Custodian	$ 16,156.58	$ 2,927.57	$ 19,084.15
Custodian	$ 12,923.45	$ 2,330.11	$ 15,253.56
Total	**$ 216,629.13**	**$ 71,399.71**	**$ 288,028.84**

2012 Projected

Position	Wages	Benefits	Total
Animal Control Officer	$ 41,668.75	$ 13,011.00	$ 54,679.75
Animal Control Officer	$ 36,352.75	$ 24,014.00	$ 60,366.75
Animal Control Officer	$ 43,959.75	$ 25,375.00	$ 69,334.75
Animal Control Manager	$ 34,619.00	$ 3,739.00	$ 38,358.00
Custodian	$ 20,421.75	$ 2,894.00	$ 23,315.75
Typist Clerk	$ 29,045.00	$ 3,629.00	$ 32,674.00
Custodian	$ 18,896.00	$ 3,386.00	$ 22,282.00
Total	**$ 224,963.00**	**$ 76,048.00**	**$ 301,011.00**

BAY COUNTY
Administrative Services

Michael K. Gray
Assistant County Executive for Administrative Services
graym@baycounty.net

515 Center Avenue
Bay City, Michigan 48708

Phone (989) 895-4130
Fax (989) 895-7658
TDD (989) 895-4049
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Thomas L. Hickner
County Executive

ANIMAL CONTROL
Michael Halstead, Manager
halsteadm@baycounty.net

BUILDINGS & GROUNDS
Richard Paballs, Superintendent
paballsr@baycounty.net

INFORMATION SYSTEMS
Brandon Short, Interim Director
shortb@baycounty.net

PURCHASING
Frances Horgan, Purchasing Agent
horganf@baycounty.net

RECREATION
Brent Golk, Recreation & Clubhouse Supervisor
golkb@baycounty.net

December 21, 2011

To: Ernie Krygier
Chair, Ways and Means Committee

From: Frances Horgan
Purchasing Agent

Re: Michigan Inter-governmental Trade Network (MITN)

REQUEST:

To allow the County to join the Michigan Inter-governmental Trade Network (MITN) by entering into a contract with Interactive Procurement Technologies (IPT) by BidNet.

BACKGROUND:

MITN is an organization that was formed by the cities of Birmingham, Dearborn, Farmington Hills, Rochester Hills, Royal Oak, Sterling Heights, Troy and Warren and Livingston County. This network provides a way for local agencies to more effectively notify vendors of bidding opportunities, while increasing efficiency and lowering costs for member agencies through shared resources. By joining this network the County will have a broader market for bids providing the opportunity to receive more bid responses. The County will also be reducing advertising costs because with some of our bids we are advertising in the Detroit and Grand Rapids markets and these rates are considerably higher than the local rates.

ECONOMICS:

The County will not be charged a membership fee to join MITN however there will be a postage charge assessed after IPT notifies the County's vendor base of our participation. There is also no cost to the vendor to view the documents on the website however if there is a notification service for a fee, at this time, of $49.99 a year.

RECOMMENDATION:

Authorize the County to join MITN, to approve legal documents as to form and to allow any budget adjustments that may be required to cover postage costs.

cc: Michael Gray
Thomas Hickner
Marty Fitzhugh
Tim Quinn
Crystal Hebert
Robert Redmond

No. 2012-

BAY COUNTY BOARD OF COMMISSIONERS

1/10/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (1/3/12)

WHEREAS, Michigan Inter-governmental Trade Network (MITN) is an organization that was formed by the cities of Birmingham, Dearborn, Farmington Hills, Rochester Hills, Royal Oak, Sterling Heights, Troy and Warren and Livingston County; and

WHEREAS, This network provides a way for local agencies to more effectively notify vendors of bidding opportunities while increasing efficiency and lowering costs for member agencies through shared resources; and

WHEREAS, By joining MITN, Bay County will have a broader market for bids providing the opportunity to receive more bid responses; and

WHEREAS, The County will also be reducing advertising costs because the cost to advertise in the Detroit and Grand Rapids markets is considerably higher than the local rates; and

WHEREAS, The County will not be charged a membership fee to join MITN, however, there will be a postage charge assessed after PFT notifies the County's vendor base of Bay County's participation; and

WHEREAS, There is no cost to the vendor to view the documents on the website, however, there is a notification service fee which, at this time, is $49.99/year; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes Bay County to join the Michigan Inter-governmental Trade Network (MITN) and authorizes the Chairman of the Board to execute all required membership documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Purchasing - Michigan Inter-governmental Trade Network

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

BAY COUNTY

911 Central Dispatch

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City MI 48708

Leonard Norman
Director

Thomas L. Hickner
Bay County Executive

Chris Izworski
Emergency Management Coordinator
989-895-4112

To: Chairperson, Ways and Means Committee

From: Chris Izworski, Emergency Management Coordinator

Date: December 21, 2011

Re: 2011-12 Hazardous Materials Emergency Preparedness (HMEP) Grant for Local Emergency Planning Committee (LEPC)

Background:

The Bay County Local Emergency Planning Committee (LEPC) is charged with developing emergency site plans (also known as SARA Title III, Section 302, off-site response plans) to respond to certain chemical accidents based upon information provided by local farms and businesses as to the chemicals they have on site. For the past several years, the State of Michigan has issued Hazardous Materials Emergency Preparedness (HMEP) grant funds to County LEPCs for the purpose of enhancing hazardous material response planning for the County and to provide support for the ongoing operation of local LEPCs. Reimbursement will be provided this year to the Bay County LEPC in two ways. First on a per plan and/or updated plan basis. Secondly the Bay County LEPC is eligible for a $1000.00 support grant.

Financial Considerations:

Emergency site plans developed and submitted by the Bay County LEPC will be reimbursed at a rate of **$250.00** for each new site plan completed and **$30.00** for each updated existing site plan.

As part of the **$1,000.00** support portion of the grant, The Bay County LEPC must assure that a 20% in-kind match ($200) will be available for all funding received through this grant. In-kind match includes non-federally funded LEPC member time, office space, secretarial support, LEPC office and administrative expenses, etc.

Recommendation:

Upon favorable review by Corporation Counsel, Emergency Management recommends the Board to authorize the LEPC Chairperson to complete, sign, and submit the necessary paperwork to the State of Michigan for the HMEP grant, and seeks Board approval for any necessary budget adjustments relating to this grant application.

Cc: Leonard Norman
Tom Hickner
Marty Fitzhugh
Michael Gray
Crystal Hebert
Kim Priessnitz

No. 2012-

BAY COUNTY BOARD OF COMMISSIONERS

1/10/2012

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (1/3/12)

WHEREAS, The Bay County Local Emergency Planning Committee (LEPC) is charged with developing emergency site plans (a/k/a SARA Title III, Section 302, off-site response plans) to respond to certain chemical accidents based upon information provided by local farms businesses as to the chemicals they have on site; and

WHEREAS, For the past several years, the State of Michigan has issued Hazardous Materials Emergency Preparedness (HMEP) grant funds to County LEPCs for the purpose of enhancing hazardous material response planning for the County and to provide support for the ongoing operation of local LEPCs; and

WHEREAS, Reimbursement will be provided this year to LEPC's on a per plan and/or updated plan basis; and

WHEREAS, Bay County LEPC is eligible for a $1,000 support grant; and

WHEREAS, Emergency site plans developed and submitted by the Bay County LEPC will be reimbursed at a rate of $250 for each new site plan completed and $30 for each updated existing site plan; and

WHEREAS, As part of the $1,000 support portion of the grant, the Bay County LEPC must assure that a 20% in-kind match ($200) will be available for all funding received through this grant. In-kind match includes non-federally funded LEPC member time, office space, secretarial support, LEPC office and administrative expenses, etc; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the Chair of the LEPC is authorized to sign the HMEP Planning Grant Application/Agreement and all related documents required by the State of Michigan following County legal review/approval; Be It Further

RESOLVED That budget adjustments required, pertaining to this grant, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

911 Central Dispatch - 2011-12 HMEP Grant for LEPC

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

BAY COUNTY MOSQUITO CONTROL
810 Livingston
Bay City, Michigan 48708

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LAURA OGAR, DIRECTOR
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Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

TOM HICKNER
County Executive

MEMORANDUM

To: Commissioner Ernie Krygier, Chairman
Ways and Means Committee

From: Thomas J. Putt, Manager
Bay County Mosquito Control

Date: December 28, 2011

Re: Placement on Ways and Means Agenda

BACKGROUND:

The Michigan Department of Environmental Quality (DEQ) is accepting applications for scrap tire cleanup grants for fiscal year 2011-2012. An entity is eligible for a one-time grant of up to $3,000 for a cleanup day or resident drop-off day, like the scrap tire drives held by Bay County Mosquito Control. The scrap tire recycling program allows residents to get rid of old tires, which reduces the number of tires as potential breeding ground for mosquitoes as well as aesthetically improving the landscape. An application must be returned to DEQ by January 30, 2012.

FINANCE:

No matching funds are necessary. No money would be required to apply for the grant.

RECOMMENDATION:

Bay County Mosquito Control recommends applying for the DEQ's Scrap Tire Cleanup Grant Program for fiscal year 2011-2012.

cc: Tom Hickner
Michael Gray
Laura Ogar

-11-

No. 2012-

BAY COUNTY BOARD OF COMMISSIONERS

1/10/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (1/3/12)

WHEREAS, The Michigan Department of Environmental Quality (DEQ) is accepting applications for scrap tire cleanup grants for fiscal year 2011-2012; and

WHEREAS, An entity is eligible for a one-time grant of up to $3,000 for a cleanup day or resident drop-off day, like the scrap tires drives held Bay County Mosquito Control; and

WHEREAS, The scrap tire recycling program allows residents to get rid of old tires which reduces the number of tires as potential breeding ground for mosquitoes as well as aesthetically improving the landscape; and

WHEREAS, The grant application is due to the DEQ by January 30, 2012 and as there is no match requirement, no funding is required to apply for the grant; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Mosquito Control Department to make application for the DEQ's Scrap Tire Cleanup Grant Program; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said grant application and related documents as well as grant award documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Mosquito Control - Scrap Tire Cleanup Grant Program

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

-12-

BAY COUNTY DRAIN COMMISSIONER

JOSEPH RIVET
rivetj@baycounty.net

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drainoffice@baycounty.net

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FAX (989) 895-4292
TDD (989) 895-4049
(HEARING IMPAIRED)

MEMORANDUM

DATE: December 27, 2011

TO: Ernie Krygier, Chairman, Ways & Means

FROM: Mark Basket, Bay County Remonumentation Administrator
MJB

RE: Remonumentation Program Administration Items:
Authorization to execute the 2012 Remonumentation Grant and Resulting Documentation and Contracts

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Background: We are in our 20th year of our program with the State of Michigan. The grant program requires a yearly submission of an application identifying the land corners to be re-monumented and corners to obtain state plane coordinates.

I am requesting approval of the Remonumentation Grant as well as authorization to have the Board Chair sign all resulting documentation and contracts for the Remonumentation Program, including the awarding of the contracts for the survey work, subject to a review by Corporation Counsel.

Finances: The remonumentation program is funded through a combination of state grant dollars and a $2.00 per first page fee on deed recordings which are specifically allowed by state law to be allocated to the program into a reserve account. No funding from the general fund is requested.

Recommendation: Approval of Grant and authorization of Board Chair signatures.

No. 2012-

BAY COUNTY BOARD OF COMMISSIONERS

1/10/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (1/3/12)

WHEREAS, Bay County is in its 20th year of the Remonumentation Program with the State of Michigan and the grant program requires a yearly submission of a grant application; and

WHEREAS, The Remonumentation Program is funded through a combination of state grant dollars and a $2.00 per first page fee on deed recordings which are specifically allowed by state law to be allocated to the program; and

WHEREAS, No General Fund dollars are required; Therefore, Be it

RESOLVED That the Bay County Board of Commissioners approves submittal of the Remonumentation Grant application and authorizes the Board Chair to sign all required grant documentation as well as contracts for the Remonumentation Program, including awarding of the contracts for the survey work, following legal review/approval; Be It Finally

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That budget adjustments related to the Remonumentation Program, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Drain Office - 2012 Remonumentation Program Grant

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

BAY COUNTY
PERSONNEL DEPARTMENT

Tim Quinn
Personnel Director
quinnt@baycounty.net

Thomas L. Hickner
County Executive

December 22, 2011

Ernie Krygier, Chairman
Ways and Means Committee
Bay County Board of Commissioners
515 Center Avenue, Suite 401
Bay City, MI 48708-5125

RE: ***Tuition Reimbursement Request***

Dear Commissioner Krygier:

I have enclosed a request for tuition reimbursement. Accordingly, please consider the request as summarized below at the next Ways and Means Committee meeting.

Recommendation: Concur with Sheriff Miller's recommendation to approve CRIM 411 Crime Control Policy for Lt. Troy Cunningham who is enrolled in the Criminal Justice Program at Ferris State University.

Background: This request requires the approval of the Sheriff and the Ways and Means committee. Course descriptions are enclosed.

Financial: Use budgeted funds from sheriff's department.

Thank you for your consideration.

Sincerely,

Tim Quinn, Director
Personnel and Employee Relations

TQ/mr
Encl.
cc: Tom Hickner
Mike Gray
Sheriff Miller
Lt. Troy Cunningham
Personnel/Tuition Files

G:\Board\WAYS&MEA\2011\Troy Cunningham - Tuition Request Dec.wpd

PRE-CLASS APPROVAL FORM: TUITION REIMBURSEMENT

Troy R Cunningham
Applicant's Name

Sheriff
Department

Sheriff / Command
Bargaining Unit

School: Ferris State University

Are you on a degree program? (YES) NO

Program Criminal Justice

	Course Number	Credit Hours	Tuition Per Hour	Fees	Books	Beginning Date	Ending Date	Class Title
1.	411	3.0	$331	$27.31	$ 0.00	May 18	Aug 11	Crime Control Policy
2.			$	$	$			
	Totals	3.0	$ 993 - +	$ 27.31 +	$ 0.00 =	Total $1020.31		

How is this class(es) job related? This class directly relates to my duties at the Sheriff's Office

CFO's and Deputies

Applicant's Signature — Date

Sheriff's Signature — Date

Ways and Means Chairperson's or Designee's Signature — Date

Course Number Approved

____ ____ ____

____ ____ ____

$_____

All Other Units

Applicant's Signature — Date

Department Head's Signature — Date

Human Resource Director's or County Executive's Signature — Date

NOTE: Proof of successful completion of the course is mandatory. Proof of payment of tuition, fees, and books is also mandatory. Contractual language is controlling. **Check your contract, first, for specifics before turning in this form!**

RECEIVED
DEC - 8 2011
PERSONNEL DEPARTMENT

White: Human Resources
Yellow: Ways and Means
Pink: Department Head

6/95

<% String ImgPath = "http://secure.touchnet.com/images/paypath";%>;

PayPath Payment Service

Thank you for using PayPath Payment Service!
A payment was processed and posted successfully to your Ferris State University account.

Your credit card statement will reflect two transactions with the following information:

PayPath Ferris State University	**$993.00**
PayPath Conv Fee	**$27.31**

Payment to Ferris State University:	**$993.00**
PayPath Payment Service fee:	**$27.31**
Total payment amount:	**$1,020.31**

School name:	**Ferris State University**
Student ID:	**xxxx4562**
Payer name:	**Troy R Cunningham**
Billing address:	**5209 Prairie Creek Ct**
Billing city:	**Bay City**
Billing state:	**MI**
Billing postal code:	**48706**
Email address:	**Tc4127@aol.com**
Phone number:	**9892394671**
Card:	**Discover**
Card number:	**xxxxxxxxxxxx0357**
Date and time:	**05/18/2011 08:28 PM**
Browser Internet address:	**166.137.140.174**
Reference number:	**20110518000019**
Ferris State University receipt ID:	**342083**

Ferris State University Contact Information
If you have any questions, please contact Ferris State University at:

Contact phone:	**231-591-3972**
Contact email:	**ebill@ferris.edu**

Terms and Conditions
I hereby authorize charges totaling $1,020.31 via my credit/debit card. I understand that a PayPath

Final Grades

10254562 Troy R. Cunningham
Summer 2011, May 17-Aug 10
Dec 01, 2011 06:53 pm

Ferris State University Official Final Grades

Official Final Grades are viewable approximately 10 days following the end date of the course. Students may view the end date of the course in the View Student Schedule option under the Date Range field.

Final grades are official on the Tuesday following exam week or the Tuesday following the end of the term for Summer.

Grades of **NGR** indicate 'No Grade Received' from the Instructor.

Student Information

Current Program
Bachelor of Science

Level:	Undergraduate
Program:	Criminal Justice
Admit Term:	Summer 2010, May 18-Aug 11
Admit Type:	Transfer Admit
Catalog Term:	Summer 2010, May 18-Aug 11
College:	College of Education-Human Ser
Campus:	Midland/University Center
Major and Department:	Criminal Justice, Criminal Justice
Academic Standing:	Good Standing

Undergraduate Course work

CRN	Subject	Course	Section	Course Title	Campus	Final Grade	Attempted	Earned	GPA Hours	Quality Points
50330	CRIM	411	EMA	Crime Control Policy	Midland/University Center	A	3.000	3.000	3.000	12.00

Undergraduate Summary

	Attempted	Earned	GPA Hours	Quality Points	GPA
Current Term:	3.000	3.000	3.000	12.00	4.00
Cumulative:	35.350	33.350	33.350	104.70	3.13
Transfer:	52.000	52.000	0.000	0.00	0.00
Overall:	87.350	85.350	33.350	104.70	3.13

Select another Term

RELEASE: 8.4

FERRIS STATE UNIVERSITY

Ferris Catalog

Crime Control Policy (CRIM 411)

This course will provide an analysis of historical, legal ideologies and assumptions, and performance of crime control policies. Pre-Requisites:Junior status & Criminal Justice students only or Department approval. Typically Offered Fall Only

College: College of Education-Human Ser
Department: Criminal Justice
Credit Hours: 3
This course has a lecture with 3 hours.

Search Again

Use the search to find the course(s) that you are looking for.

Subject	- Select -
College	- Select -
Dept	- Select -
Level	- Select -
Contains	

Search

Analysis of General Fund Unreserved/Undesignated Fund Balance 2011

Description	Res. or Motion #	2011 Fund Balance
Unreserved/Undesignated Fund Balance or (Deficit) 12/31/2010		$3,665,971
Reverse previous years reserved/designated Fund Balance *		$341,773
Reverse previous years reserved/designated Fund Balance *		$3,749
Reverse previous years reserved/designated Fund Balance *		$85,091
Unreserved/Undesignated Fund Balance or (Deficit)		$4,096,584
2011 Budgeted Surplus / (Deficit)		$0
BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH DECEMBER 2011		
To budget for rollover of 2010 PO's @12/31/10*	11-03-0149	($341,773)
Rollover buget for Animal Control truck box for new donated vehicle*	11-03-0149	($3,749)
Rollover Sheriff Dept P.O.'s for 3 Vehicles 10131500 & 1 under 10131600 *	11-01-0324	($85,091)
To budget for an Actuarial studies to be done in 2011	11-01-0036	($11,000)
To budget for Animal Control power washer system	11-01-0003	(3,375)
Correct 2011 for Sheriff,Rd &Townships Patrols retirement overbudgeted	11-02-0006	62,100
Budget for Spicer Group to develope the MNFTF Grant application	11-02-0100	(3,500)
Updating the wall memorial for missing Civic war Veterans names	11-02-0350	(750)
Friend of Court budget elimination of Support Warrant Officer grant for 2011	11-03-0002	(1,182)
Budget for removal of roof on bleachers and repair cement work @ Fairgrds	11-03-0785	(10,250)
Budget to correct 2011 operating transfers amt rolled over from 2010	11-04-0005	(19,020)
Cor.2011 budget to show Medicare Part D 35% fee of revenue expenses	11-04-0007	(18,428)
Reduce MSU contractual expenditures-eliminated vacant Secretary I.0 FTE	11-04-0004	24,850
Budget for Temp.Help in Personnel activity to fill in when Dept's need help	11-05-0003	(25,000)
Reinstatement of Community Center parks & recreation summer program	11-06-0003	(16,655)
Budget for expansion of Community Center weight room	11-06-0004	(16,200)
Budget for steam heat exchange for Sheriff Department	11-08-0831	(15,265)
Budget for contractual temporary help for Finance Department	11-08-0009	(37,990)
Correct Secondary Road Patrol Grant amount was overstated	11-08-0005	(61,834)
Re-align 2011 Health Depart transfers in from General Fund	11-08-0006	600,000
To budget for contract for Equalization Director level IV	11-09-0064	(18,000)
Budget for boat motor for the Marine Patrol grant will pay 75%, G.F. 25%	11-09-0270	(3,400)
Budget for increase gasoline line item for Road patrol	11-09-0002	(23,864)
Budget under Building & Grounds activity for LED lighting	11-09-0004	(13,855)
Increase budget due to increase in state bid amt for Road Patrol vehicles	11-09-0005	(5,453)
Increase ISD budget for three servers and Sheriff Dept computers & software	11-09-0006	(165,204)
Budget for inorese in audit fee due to more federal grant program to audit	11-09-0009	(12,310)
Budget for training of new Payroll Supervisor	11-09-0010	(20,667)
Decrease General Fund 2011 transfer to Division on Aging	11-09-0007	24,552
Budget for the rolled over Munis training dollars into 2011	11-10-0007	(40,308)
Adjust the actual 2011 tax levy to the 2011 budget for real, personal taxes	11-11-0014	313,715
Board resolution #2011-101 approved reinstatement of boys & girls club	11-11-0448	(13,000)
To budget for steel garage door for Sheriff Department	11-11-0036	(7,000)
To budget for estimated software & hardware needs for Prosecutor Office	11-11-0018	(76,400)
To increase purchasing budget for postage	11-11-0017	(232)
To increase retiree health insurance budget for 2011	11-11-0013	(72,547)

To roll over from 2010 $11,894 balance from B&G vehicle budget	11-11-0011	(11,894)
To budget for Drain Office contribution of truck vauled at $3,000.	12-11-0012	(3,000)
To budget for water main break at Community Center	12-12-0016	(6,262)
To budget for payroll department retirement pay out	12-12-0025	(24,534)
To upgrade Tyler Content Manager for Munis to Standard edition	12-12-0026	(25,500)
		0
December 30, 2011		(189,275)
Estimated Unreserved, Undesignated Fund Balance or (Deficit) 12/30/2011		$3,907,309

THOMAS L. HICKNER
Bay County Executive

FINANCE DEPARTMENT
Bay County Building
515 Center Avenue, Suite 701
Bay City, MI 48708-5128

CRYSTAL A. HEBERT
Finance Officer
hebertc@baycounty.net

KIMBERLY A. PRIESSNITZ
Assistant Finance Officer
priessnitzk@baycounty.net

TO: Ernie Krygier, Chairperson
Ways & Means Committee

FROM: Crystal Hebert CH
Finance Officer

RE: Executive Directive #2007-11

DATE: December 21, 2011

REQUEST:
Please place this memo on the January 3, 2012 agenda for your committee's information.

BACKGROUND:
On December 9, 2011, an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:
As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the State Grants with regard to fiscal year 2010 and/or 2011 appear to have no changes.

RECOMMENDATION:
To receive.

o: Tom Hickner
Michael Gray
Marty Fitzhugh
Kim Priessnitz
Tim Quinn