BAY COUNTY BOARD OF COMMISSIONERS

ORGANIZATIONAL MEETING

MONDAY, JANUARY 3, 2012

3:30 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

A G E N D A

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	I	CALL TO ORDER
	II	ROLL CALL
	III	INVOCATION
	IV	PLEDGE OF ALLEGIANCE
	V	DESIGNATION OF TEMPORARY CHAIRMAN TO CONDUCT ELECTION OF OFFICERS
	VI	ELECTION OF OFFICERS - 2012
		A. CHAIRMAN B. VICE CHAIRMAN C. SERGEANT AT ARMS
	VII	CITIZENS INPUT (3:30 P.M.)
	VIII	PETITIONS AND COMMUNICATIONS
1- 2		A. Personnel Director- Listing of Authorized Departments/ Department Heads Pursuant to PA 139 **(Receive)**
3- 4		B. Bay County Treasurer - County Treasurer's Public Official Bond Status **(Receive)**
	IX	UNFINISHED BUSINESS
	X	NEW BUSINESS
	XI	MISCELLANEOUS
	XII	ANNOUNCEMENTS
	XIII	RECESS/ADJOURNMENT

BAY COUNTY
PERSONNEL DEPARTMENT

Tim Quinn
Personnel Director
quinnt@baycounty.net

Thomas L. Hickner
County Executive

December 22, 2011

Board Chairman
Bay County Board of Commissioners
515 Center Avenue, Suite 405
Bay City, MI 48708-5125

Re: ***Organizational Meeting of the Board - 2012***

Dear Chairman of the Board:

Please consider this item for the agenda of the Board of Commissioners' organizational meeting scheduled for January 3, 2012.

Approved Departments

Background: The Board's annual budget resolution directs administration to provide a list of approved departments to the Board at its organizational meeting.

Finance/Economics: N/A

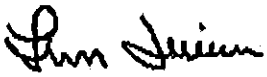
Recommendation: Receive the list of departments and department heads under P.A. 139.

Authorized Department Heads	Authorized Departmental Titles
Norman, Leonard	Department of Central Dispatch
MacGregor, Barbara	Department of Community Health
Fitzhugh, Martha	Department of Corporation Counsel
Gray, Michael	Department of Recreation and Administrative Services
Mannikko, Bruce	Department of Public Defender
Ogar, Laura	Department of Environmental Affairs and Community Development
Gruber, Richard	Department of Equalization

515 Center Avenue, Suite G102, Bay City, MI 48708-5121
(989) 895-4098 • FAX (989) 895-2076 • TDD (Hearing Impaired) (989) 895-4049
Web: www.baycounty-mi.gov

Quinn, Tim	Department of Personnel and Employee Relations
Hebert, Crystal	Department of Finance
Bollman, Juliann	Department of Child Care Services
Hayes, Marie	Department of Housing

Sincerely,



Tim Quinn, Director
Personnel and Employee Relations

TQ/mr

cc: Tom Hickner
Marty Fitzhugh
Mike Gray
P.A. 139 file

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COUNTY OF BAY

515 Center Avenue, Suite 103 Bay City, MI 48708-5122

RICHARD F. BRZEZINSKI
BAY COUNTY TREASURER

PHONE (989) 895-4285
FAX (989) 895-4082

To: Chair of Bay County Board of Commissioners
Date: December 27, 2011
Re: County Treasurer's Public Official Bond Status

Background:

State of Michigan Public Act 211 of 2007 requires the County Treasurer to provide a bond in an amount of at least $1,000,000.00 for the faithful and proper discharge of the duties of the County Treasurer's office. The cost of the individual bond shall be paid from the general fund of the County.

A public official bond for $1,000,000.00 with Michigan Municipal Management Authority covering myself, for the benefit of Bay County has been in place since September 30, 2004, the day I took office. I have verified with Martha Fitzhugh, Bay County Corporation Counsel/Risk Manager that this bond is currently in effect and is expected to remain in effect throughout 2012. A copy of the bond is attached as required by law.

State of Michigan Public Act 213 of 2007 requires the investment officer to provide a quarterly written report to the Board of Commissioners concerning the investment of funds. Currently, information is prepared monthly by the Treasurer's office and submitted to the Finance Department. Finance then provides a monthly report to the Board Of Commissioners.

Finance/Economics

There is no additional cost to the County. There already is a bond in place that meets the legal requirements.

Recommendation:

Accept this report on the status of the County Treasurer's bond as required by State law.

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Michigan Municipal
MANAGEMENT
AUTHORITY

PUBLIC OFFICIAL BOND

KNOW ALL MEN BY THESE PRESENTS:

That, Richard F. Brzezinski, as Principal, and the Michigan Municipal Risk Management Authority of the State of Michigan, and having its principal office in the city of Livonia, Michigan, as Surety, are held and firmly bound unto,

Bay County, and the People of the State of Michigan

in the penal sum of One Million Dollars and 00/100 Dollars ($1,000,000.00) lawful money of the United States of America, for which payment, well and truly to be made, we jointly and severally bind ourselves, our successors and assigns. The stated penal sum is the limit of liability for all losses caused by the principal to whom it applies during the time the bond is in force whether the loss occurs in one act or is spread over a period of years. Since the bond is a continuous instrument, the limit of the stated penal sum does not apply to each separate year the bond is in force, but to the entire time that the coverage is in existence.

SIGNED, SEALED, and DATED this 30th day of September (Month) 2004 (Year)

WHEREAS the aforesaid Principal has been duly appointed or elected to the position of

County Treasurer.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, That if the aforesaid Principal shall faithfully perform the duties of said office then this obligation shall be void, otherwise to remain in full force and effect.

APPROVED BY: RICHARD L. BYRNE

Richard F. Brzezinski (Principal)

TITLE: Chairman, Board of Commissioners

Michigan Municipal Risk Management Authority

DATE: October 2004

By Michael L. Rhymes (Attorney-In-Fact)

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