BAY COUNTY BOARD OF COMMISSIONERS

A G E N D A

TUESDAY, NOVEMBER 13, 2012

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.		
	I	**CALL TO ORDER (CHAIRMAN COONAN)**
	II	**ROLL CALL**
	III	**INVOCATION**
	IV	**PLEDGE OF ALLEGIANCE**
58-76	**V**	**MINUTES (10/9/12; 10/16/12; 10/30/12)**
	VI	**CITIZEN INPUT (4:00 P.M.)**
	VII	**PETITIONS AND COMMUNICATIONS**
		A. Requests for Appointment to Bay County Building Authority (Two 6 year terms)
1- 3		1. Scott Brink (Incumbent)
4- 5		2. John Pflueger (Incumbent)
		B. Requests for Appointment to Bay County Land Bank Authority (One At-Large 3 year term)
6		1. Randy Bunting
7- 8		2. Matt de Heus
9		3. Lynn Stamiris

VIII REPORTS/RESOLUTIONS OF COMMITTEES

A. WAYS AND MEANS (ERNIE KRYGIER, CHAIR; DONALD J. TILLEY, VICE CHAIR)

10-11 1. No. 2012-178 - 2012-2013 BAYANET Grant Renewal (Sheriff Dept.)

12-13 2. No. 2012-179 - 2012-2013 BAYANET Grant Renewal (Prosecutor)

14-15 3. No. 2012-180 - FY 2013 Federal Visitation and Access Grant (Friend of the Court)

16-18 4. No. 2012-181 - Exemption from Bid Process to Hire Plante & Moran (Administrative Services)

19-20 5. No 2012-182 - Contract w/Bay Area Housing Inc. - Third Party Administrator (Administrative Services - Housing Rehabilitation Program - MSHDA)

21-22 6. No. 2012-183 - Copier Lease Agreement (Administrative Services -Purchasing)

23-25 7. No. 2012-184 - James Keegan & Assoc. - Golf Course Business Plan (Administrative Services - Recreation)

26-27 8. No. 2012-185 - 2013 Remonumentation Program Grant (Drain Office)

28-29 9. No. 2012-186 - Region VII - Additional Grant Funds (Division on Aging)

30-45 10. No. 2012-187 - Budget Adjustments (Various)

46 11. Analysis of General Fund Unreserved/Undesignated Fund Balance 2012 **(Receive)**

47 12. Executive Directive #2007-11 **(Receive)**

B. PERSONNEL/JUDICIAL (TOM RYDER, CHAIR; ERNIE KRYGIER, VICE CHAIR)

48 1. No. 2012-188 - Purchase of Governmental Service Credit for Retirement Purposes - Michael Shehan (Department of Water and Sewer) (Retirement Division)

49 2. No. 2012-189 - Vacancies: Division on Aging; Sheriff Dept.; Community Corrections Program; 911 Central Dispatch; Health Dept. (Personnel Dept.)

C. HUMAN SERVICES (DONALD J. TILLEY, CHAIR; BRANDON KRAUSE, VICE CHAIR)

50 1. No. 2012-190 - Amendment to Bay Health Plan Agreement (Health Dept.)

D. BOARD OF COMMISSIONERS (KIM COONAN, CHAIR; DONALD J. TILLEY, VICE CHAIR)

51 1. No. 2012-191 - Accounts Payable/BAYANET/Center Ridge Arms

52-57 2. No. 2012-192 - Reports of County Executive

IX REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

A. County Executive

X UNFINISHED BUSINESS

XI NEW BUSINESS

XII MISCELLANEOUS

XIII ANNOUNCEMENTS

A. **2012 Appointments:**

1. <u>October:</u> Bay County Land Bank Authority (One 3 year at-large term - Nicholas Madaj)

<u>2.</u> <u>November:</u> Building Authority (Two 6 year terms - Scott Brink & John Pflueger)

XIV CLOSED SESSION (If requested)

A. Corporation Counsel - Pending Litigation

Motion: To go into closed session pursuant to MCLA 15.268, Sec. 8 (e): To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.

XV RECESS/ADJOURNMENT

ACTION TAKEN BY BAY COUNTY BOARD OF COMMISSIONERS

DATE OF BOARD MEETING: NOVEMBER 13, 2012

MOTION/ RES. NO.	INTRODUCED/ SUBMITTED BY	SUBJECT OF RESOLUTION/MOTION	ADOPTED	AMENDED	CORRECTED	DEFEATED	REFERRED	TABLED	WITHDRAWN
2012-178	Ways and Means	Sheriff Dept. - 2012-2013 BAYANET Grant Renewal	XX						
2012-179	Ways and Means	Prosecutor's Office - 2012-2013 BAYANET Grant Renewal	XX						
2012-180	Ways and Means	Friend of the Court - Federal Visitation & Access Grant for FY 2013	XX						
2012-181	Ways and Means	Admin. Services - Exempt. from bid process to hire Plante & Moran	XX						
2012-182	Ways and Means	Housing Rehab. - Contract w/Bay Area Housing Inc., 3rd Party Admin.	XX						
2012-183	Ways and Means	Purchasing - Copier Lease Agreement w/Ricoh USA, Inc.	XX						
2012-184	Ways and Means	Recreation - Contract w/James Keegan & Associates for Golf Course survey				XX			
2012-185	Ways and Means	Drain Office - Remonumentation Program Grant	XX						
2012-186	Ways and Means	Division on Aging - Acceptance of additional Grant Funds, Region VII	XX						
2012-187	Ways and Means	Various budget adjustments	XX						
2012-188	Personnel/Judicial	Retirement Division - Purchase Serv. Credit for retirement, M. Shehan	XX						
2012-189	Personnel/Judicial	Fill vacancies: Div. on Aging, Sheriff, Comm. Corrections, 911, Health Dept.	XX						
2012-190	Human Services	Health Dept. - Amendment to Bay Health Plan Agreement	XX						
2012-191	Board of Comm.	Accounts payable, BAYANET, Center Ridge Arms claims	XX						
2012-192	Board of Comm.	Reports of Co. Executive: Employment 10/12, Workers Comp Reports 10/12	XX						

ACTION TAKEN BY BAY COUNTY BOARD OF COMMISSIONERS

DATE OF BOARD MEETING: NOVEMBER 13, 2012

MOTION/ RES. NO.	INTRODUCED/ SUBMITTED BY	SUBJECT OF RESOLUTION/MOTION	ADOPTED	AMENDED	CORRECTED	DEFEATED	REFERRED	TABLED	WITHDRAWN
Motions									
102	Krause	Approve minutes of 10/9/12, 10/16/12, 10/30/12	XX						
103	Tilley	Rec. requests for apptmt. Bay Co. Building Authority: S. Brink, J. Pflueger	XX						
104	Tilley	Rec. requests for apptmt. Bay Co. Land Bank Authority: Bunting, de Heus, Stamiris	XX						
105	Tilley	Reappoint Scott Brink, John Pflueger to Bay Co. Building Authority	XX						
106	Tilley	Appoint Matt de Heus to the Bay County Land Bank Authority, 3-year term	XX						
107	Tilley	Rec. Analysis of General Fund Unreserved/Undesignated Fund Balance 2012	XX						
108	Tilley	Receive Executive Directive #2007-11, dated 11/06/12, fr. C. Hebert	XX						
109	Ryder	Adjourn Board Meeting of November 13, 2012	XX						

No. 2012-178

BAY COUNTY BOARD OF COMMISSIONERS

11/13/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (11/13/12)

WHEREAS, The Bay County Sheriff Department, through formal agreement, is a party to a subcontract which provides funding for the assignment of a Deputy Sheriff to the Bay Area Narcotics Enforcement Team (B.A.Y.A.N.E.T.) during the grant period; and

WHEREAS, The Bay County Sheriff wishes to continue this arrangement and is recommending approval of the Michigan Department of Community Health, Office of Drug Control Policy, Byrne Memorial Justice Assistance Grant Subcontract; and

WHEREAS, The cash match for the grant is $16,780.00 and those funds are included in the Sheriff's 2013 budget: Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Michigan Department of Community Health, Office of Drug Control Policy, Byrne Memorial Justice Assistance Grant Subcontract covering the 2012-2013 grant year, in the amount of $33,560 ($16,780 Byrne Funds and $16,780 local match), local match to come from funds budgeted in the 2013 Sheriff Department budget; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is understood that if grant funding for BAYANET position(s) under the BAYANET grant is terminated, Bay County shall not be responsible to fund the position(s) or pick up any costs associated with the position(s); Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Sheriff Dept - BAYANET Grant Renewal - 2012-2013

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Rupp

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

No. 2012-179

BAY COUNTY BOARD OF COMMISSIONERS

11/13/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (11/13/12)

WHEREAS, The Bay Area Narcotics Enforcement Team (BAYANET) has again received a Governor's Discretionary Grant which includes funds to pay for a portion of the salary of an Assistant Prosecuting Attorney; and

WHEREAS, The Bay County Prosecutor's Office will be the recipient of $8,952 as a subcontractor; and

WHEREAS, The Bay County Prosecutor's Office has participated in the BAYANET Program in the past and wishes to accept the available funding through BAYANET; and

WHEREAS, The County match is budgeted in 2013 and no new funds are required; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Michigan Department of Community Health, Office of Drug Control Policy, Byrne Memorial Justice Assistance Grant Subcontract covering the 2012-2013 grant in the amount of $8,592.00; Be It Further

RESOLVED That it is understood that if grant funding for BAYANET position(s) under the BAYANET grant is terminated, Bay County shall not be responsible to fund the position(s) or pick up any costs associated with the position(s); Be It Finally

RESOLVED That the Chairman of the Board is authorized to execute said Subcontract on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Prosecutor - 2012-2013 BAYANET Grant

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Ryder

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:
ROLL CALL: YEAS____ NAYS____ EXCUSED____
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

-12-

No. 2012-180

BAY COUNTY BOARD OF COMMISSIONERS
11/13/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (11/13/12)

WHEREAS, The State Court Administrative Office (SCAO) is the administrative agency of the Michigan Supreme Court and is responsible for administering the Federal Access and Visitation Grants to courts for the provision of direct services that increase non-custodial parents' access to and visitation with their children;

WHEREAS, The SCAO is contracting with the Bay County Friend of the Court for the provision of direct services that support and facilitate non-custodial parents' access to and visitation with their children; and

WHEREAS, The direct Service Provider Agency for the Bay County Friend of the Court is the Lutheran Child & Family Service which will provide supervised parenting time based on Court Order referrals from the Friend of the Court office; and

WHEREAS, Supervised (including monitored and therapeutic) parenting time is eligible for reimbursement through contractual agreement; and

WHEREAS, The total Access and Visitation funding available to the Bay County Friend of the Court is $2,300.00, the FY 2012 allocation was $2,200, an increase for FY 2013 of $100. This number is based upon the available budget by the State of Michigan; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the FY 2013 Federal Access and Visitation Grant is approved and the Chairman of the Board is authorized to execute the grant and related documents as well as contracts pertaining to the Federal Access and Visitation Grant following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

DONALD J. TILLEY, CHAIR
AND COMMITTEE

FOC-FY 2013Visitation & Access Grant

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Rupp

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygler			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:
ROLL CALL: ✓ **YEAS**____ **NAYS**____ **EXCUSED**____
VOICE: ✓ **YEAS** 8 **NAYS** 0 **EXCUSED** 1

DISPOSITION: **ADOPTED** ✓ **DEFEATED**____ **WITHDRAWN**____
AMENDED____ **CORRECTED**____ **REFERRED**____

No. 2012-181

BAY COUNTY BOARD OF COMMISSIONERS

11/13/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (11/13/12)

WHEREAS, Bay County has been studying options for electronic document systems in the Prosecutor's Office for the past several months as a method to increase efficiency and reduce costs; and

WHEREAS, Other court-related departments are interested as well and the system must be compatible with those units; and

WHEREAS, Plante & Moran has done electronic document management/workflow/software analysis studies for a number of other counties in Michigan to include Genesee, Muskegon, Ottawa and Washtenaw; and

WHEREAS, Based on Plante & Moran's level of experience, County Administration is requesting that exemption # 7 from the County's Purchasing Policy Large Purchases Competitive Sealed bids be allowed; and

WHEREAS, Exemption # 7 allows for an exemption "in the procurement of consultant, advisory, or other professional services as identified by the Bay County Board of Commissioners."; and

WHEREAS, Plante & Moran has indicated that the fee for these services will not exceed $30,000, however, a budget adjustment from General Fund fund balance to the Information Systems Division budget is necessary as this expense was not budgeted; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves an exemption from the bid process of the Bay County Purchasing Policy for the purpose of hiring Plante & Moran to conduct a document management, workflow analysis and imaging software selection process for the Prosecutor and Court System; Be It Further

RESOLVED That authorization is granted to enter into a contract with Plante & Moran for document management, workflow analysis and imaging software services for the Prosecutor and Court System and the Chairman of the Board is authorized to execute said contract on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That a budget adjustment of $30,000 from General Fund fund balance to the Information Systems budget is approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Admin Serv - Plante & Moran - Document Management System - Pros & Court System

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Krause

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:
ROLL CALL: YEAS___ NAYS___ EXCUSED___
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED___ WITHDRAWN___
AMENDED___ CORRECTED___ REFERRED___

No. 2012-182

BAY COUNTY BOARD OF COMMISSIONERS

11/13/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (11/13/12)

WHEREAS, Bay Area Housing, Inc. is the current Third Party Administrator for the Housing Rehabilitation Program and they administer new project activities that include screening applicants, writing job specifications, conducting inspections and monitoring work progress; and

WHEREAS, Bay Area Housing, Inc. has a close working relationship with and the solid approval of the Michigan State Housing Department Authority (MSHDA) and has developed a system to effectively manage the grant awarded to Bay County; and

WHEREAS, County Administration recommends continuation of the relationship with Bay Area Housing, Inc.; and

WHEREAS, Bay County, through Recreation and Administrative Services Department, will continue to be responsible for the general oversight of the grant activities and will continue to utilize a Third Party Administrator for the day-to-day administration of the grant; and

WHEREAS, Bay Area Housing, Inc., as the Third Party Administrator, earns 14% administrative fees or $42,000 over the length of the grant; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes entering into a two (2) year agreement with Bay Area Housing, Inc. for the length of the new Housing Rehabilitation Grant term and authorizes the Chairman of the Board to execute contract and related documents on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Admin Serv - Bay Area Housing Inc.

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Begick

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:
ROLL CALL: ✓ YEAS____ NAYS____ EXCUSED____
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

No. 2012-183

BAY COUNTY BOARD OF COMMISSIONERS

11/13/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (11/13/12)

WHEREAS, Due to the expiration of Bay County's five (5) year lease agreement on December 31, 2012 with Ricoh USA, Inc., the County issued bids in search of a new multi-functional copier supplier; and

WHEREAS, The specifications were determined from a survey seeking required copier functions for day-to-day needs; and

WHEREAS, Bids were solicited with responses received from Ricoh USA, Inc. for Ricoh copiers, Oce Imagistics, Inc. for Canon copiers and Michigan Office Systems for Xerox copiers; and

WHEREAS, Analysis of the bids determined that Ricoh USA, Inc. will be awarded the bid for an estimated annual amount of $80,406.17; and

WHEREAS, Funds are budgeted for the copier lease; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the five (5) year contract with Ricoh USA, Inc. for multi-functional copiers for Bay County Departments and the Chairman of the Board is authorized to execute said lease agreement on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related required budget adjustments are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Admin Serv - Copiers - Ricoh USA, Inc.

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Begick

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:
ROLL CALL: YEAS____ NAYS____ EXCUSED____
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

No. 2012-184

BAY COUNTY BOARD OF COMMISSIONERS

11/13/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (11/13/12)

WHEREAS, There has been much discussion about the current financial status of the Bay County Golf Course for more than a year; and

WHEREAS, Fund balance has been seriously depleted and revenues are not keeping pace with operating expenses; and

WHEREAS, The Recreation and Clubhouse Supervisor along with Recreation Division staff has prepared a preliminary plan based on the guidance in a book entitled "The Business of Golf - What are you thinking?" authored by James J. Keegan; and

WHEREAS, James J. Keegan is a golf business consultant who has worked throughout the nation and beyond for over twenty years, including recent business plans for Currie Golf Courses in Midland owned by the City of Midland and for the City of Ann Arbor golf courses with much of his focus being on publicly-owned courses and their unique advantages and challenges; and

WHEREAS, While it was not felt Bay County could afford to hire Mr. Keegan to prepare a plan from scratch, the point has been reached where County Administration is struggling for solutions that produce meaningful changes in a positive direction on the balance sheet; and

WHEREAS, The timing is appropriate to hire Mr. Keegan to review the draft plan and offer his recommendations given that there has been discussion of a significant operating transfer from the General Fund; and

WHEREAS, The Finance Officer has advised that the only way to maintain operations in the near term will require an infusion of cash from the General Fund; and

WHEREAS, While earlier in 2012 Administration explored the possibility of a full-time staff reduction, it was withdrawn due to course quality concerns not because the financial picture has improved; and

WHEREAS, Given the need for operating funds, if Mr. Keegan is engaged to perform this review it will have to be paid by the General Fund in an amount not to exceed $19,250 which includes travel expenses, meals, lodging, a local market analysis, weather playable days, technology review, financial bench marking, model and yield management as well as an extensive golfer survey; and

WHEREAS, County Administration recommends in favor of hiring Mr. Keegan feeling it is worthwhile and a wise investment given Mr. Keegan's expertise in the golf industry but acknowledging that there is no guarantee on the outcome; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes contracting with James Keegan and Associates for a business plan review and recommendations for the Bay County Golf Course for a fee not to exceed $19,250 which includes travel expenses, meals, lodging, a local market analysis, weather playable days, technology review, financial bench marking, model and yield management as well as an extensive golfer survey and the Chairman of the Board of is authorized to execute the contract and related documents with James Keegan and Associates on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That a budget adjustment from General Fund fund balance to the Golf Course fund is approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Admin Serv - James Keegan & Assoc - Golf Course Plan

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Duranczyk

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis		✓		Tom Ryder		✓	
Brandon Krause		✓		Ernie Krygier			✓	Christopher Rupp		✓	
Vaughn J. Begick		✓		Kim Coonan		✓		Donald J. Tilley	✓		

VOTE TOTALS:
ROLL CALL: ✓ YEAS 2 NAYS 6 EXCUSED 1
VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED ✓ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

No. 2012-185

BAY COUNTY BOARD OF COMMISSIONERS

11/13/2012

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/7/10)

WHEREAS, Bay County is in its 21st year of the Remonumentation Program with the State of Michigan and the grant program requires a yearly submission of a grant application; and

WHEREAS, The Remonumentation Program is funded through a combination of state grant dollars and a $2.00 per first page fee on deed recordings which are specifically allowed by state law to be allocated to the program; and

WHEREAS, No General Fund dollars are required; Therefore, Be it

RESOLVED That the Bay County Board of Commissioners approves submittal of the Remonumentation Grant application and authorizes the Board Chair to sign all required grant documentation as well as contracts for the Remonumentation Program, including awarding of the contracts for the survey work, following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments related to the Remonumentation Program, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Drain Office - 2013 Remonumentation Program Grant

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Krause

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

No. 2012-186

BAY COUNTY BOARD OF COMMISSIONERS

11/13/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (11/13/12)

WHEREAS, On October 31, 2012, the Bay County Division on Aging was contacted by Region VII, Area Agency on Aging, indicating that additional grant funds tentatively available for programs under the Bay County Division on Aging had been identified; and

WHEREAS, The funds can be used to expand service units and are only available through the end of the current fiscal year; and

WHEREAS, It is anticipated that approximately $9,062 will be available to the Division on Aging and the grant requires a 10% match which would come from the Bay County Senior millage fund; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners accepts the award of the additional grant funds for the fiscal year ending September 30, 2013; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

DOA - Addl Grant Funds - $9,062

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Duranczyk

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:
ROLL CALL: YEAS____ NAYS____ EXCUSED____
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

No. 2012-187

BAY COUNTY BOARD OF COMMISSIONERS

11/13/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE 11/13/2012

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on **11/13/2012** and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on behalf of Bay County:

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
2012-11-032	**REGIST.OF DEEDS AUTOMATION FND** REGISTER OF DEEDS Total REGIST.OF DEEDS AUTOMATION FND		$2,600	
	REGISTER OF DEEDS OFFICE IS PURCHASING A PRINTER FOR $2,600. FUNDING SOURCE IS FROM THE ROD TECHNOLOGY FUND(25626800). INFORMATION SYSYTEM DEPARTMENT IS IN AGREEMENT WITH THIS PURCHASE.			
2012-11-033	**SOLDIERS' RELIEF FUND** SOLDIERS AND SAILORS RELIEF Total SOLDIERS' RELIEF FUND		$18,450	
	TO INCREASE THE 2012 BUDGET FOR SOLDIER AND SAILORS RELIEF FUND FOR THE EMERGENCY RELIEF LINE ITEM.			
2012-11-034	**GOLF COURSE FUND** PUBLIC GOLF COURSE-CLUB HOUSE Total GOLF COURSE FUND			X
	TO BUDGET FOR INCREASED 2012 GOLF COURSE (50975602) CLUB HOUSE MERCHANDISE SALES REVENUE AND COST OF RESALE MERCHANDISE EXPENDITURE LINE ITEM.			
2012-11-035	**HEALTH DEPT - DIST HEALTH FUND** IMMUNIZATIONS Total HEALTH DEPT - DIST HEALTH FUND			X
	INCREASE THE HEALTH DEPARTMENT IMMUNIZATION 22161106 BUDGET DUE TO MORE DEMAND FOR PRIVATE PAY IMMUNIZATIONS SHOTS.			
2012-11-036	**GENERAL FUND** BOARD OF COMMISSIONERS RECREATION/PARKS DEPARTMENT Total GENERAL FUND		$13,000	
	BUDGET FOR BOYS AND GIRLS CLUB CONTRACTUAL EXPENDITURES FOR THE PARK RECREATION PROGRAM NOT INCLUDED IN 2012 BUDGET.			
2012-11-037	**GENERAL FUND**			

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
	BOARD OF COMMISSIONERS			
	SHERIFF DEPARTMENT			
	Total GENERAL FUND		$31,000	
	INCREASE SHERIFF DEPARTMENT FOOD EXPENDITURE LINE ITEM FOR 2012. THE CURRENT YTD AMOUNT SPENT FOR FOOD IS $243,809.79 WITH A BUDGET OF $259,500.00.			
2012-11-046	**GENERAL FUND**			
	BOARD OF COMMISSIONERS			
	TREASURER			
	Total GENERAL FUND	$7,000		
	REDUCE TREASURER'S OFFICE HARD/SOFTWARE REPAIR AND MAINTENANCE (93700) LINE ITEM. THE BS & A ANNUAL SOFTWARE COSTS ARE ALREADY BUDGETED AND PAID OUT OF INFORMATION SYSTEMS DEPARTMENT BUDGET.			
2012-11-047	**DIVISION ON AGING FUND**			
	ADMINISTRATION - DIV. ON AGING			
	Total DIVISION ON AGING FUND		$8,000	
	TO CORRECT THE DIVISION ON AGING BUDGET. IN ERROR DOA BUDGET SHOWED $8,000. TRANSFERS IN FROM GENERAL FUND (FOR DOA MEMORIAL GARDEN EXPENSES) BUT GENERAL FUND DID NOT BUDGET FOR THIS ITEM.			
2012-11-062	**GENERAL FUND**			
	BOARD OF COMMISSIONERS			
	INDIGENT ATTORNEY			
	Total GENERAL FUND		$63,985	
	INCREASE 2012 INDIGENT ATTORNEY BUDGET TO HANDLE CO-DEFENDANTS, CONFLICTS AND OVERFLOW CASES WHICH IS NOW GOING TO LOCAL ATTORNEYS.			
2012-11-066	**GENERAL FUND**			
	BOARD OF COMMISSIONERS			
	HEALTH DEPART.- ADMINISTRATION			
	RETIREES HEALTH/LIFE INSURANCE			
	Total GENERAL FUND	$295,814		
	HEALTH DEPT - DIST HEALTH FUND			
	HEALTH DEPART.- ADMINISTRATION			
	Total HEALTH DEPT - DIST HEALTH FUND			X
	DIVISION ON AGING FUND			
	ADMINISTRATION - DIV. ON AGING			
	Total DIVISION ON AGING FUND	$11,885		
	CHILD CARE FUND			
	INSTIT.CARE-DET.FAC(JUV.HOME)			
	IN-HOME CARE FAM & JUV.D COURT			
	YOUTH & FAMILY SUPPORT SERVICE			

2012-187

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
	Total CHILD CARE FUND		$8,677	

TO ADJUST 2012 RETIREE HEALTH INSURANCE BUDGETS. REDUCTIONS WERE REALIZED THROUGH A PRESCRIPTION CHANGE AND BUDGETING ON AN INDIVIDUAL BASIS.

Ernie Krygier, Chairman W. & M. and Committee

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Krause

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:
ROLL CALL: YEAS____ NAYS____ EXCUSED____
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

11/6/2012 8:36:31AM

Budget Adjustment Detail

Journal Request Number **2012-11-032**

Ref: PRINT Desc: PRINTER Eff Date: 11/13/2012

Org / Object		Description	I/D	Amount
REGIST.OF DEEDS AUTOMATION FND				
REGISTER OF DEEDS				
25626800	40001	FUND BALANCE	I	2,600
25626800	96741	COMPUTER HARDWARE EXPENSE	I	2,600

	Favorable	Unfavorable
Total REGIST.OF DEEDS AUTOMATION FND	$0	$2,600

Explanation

REGISTER OF DEEDS OFFICE IS PURCHASING A PRINTER FOR $2,600. FUNDING SOURCE IS FROM THE ROD TECHNOLOGY FUND(25626800). INFORMATION SYSYTEM DEPARTMENT IS IN AGREEMENT WITH THIS PURCHASE.

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Budget Adjustment Detail

Journal Request Number **2012-11-033**

Ref: S & S Desc: S & S RELI Eff Date: 11/13/2012

Org / Object		Description	I/D	Amount
SOLDIERS' RELIEF FUND				
SOLDIERS AND SAILORS RELIEF				
29368900	40001	FUND BALANCE	I	18,450
29368900	84500	EMERGENCY RELIEF	I	18,450

	Favorable	Unfavorable
Total SOLDIERS' RELIEF FUND	$0	$18,450

Explanation

TO INCREASE THE 2012 BUDGET FOR SOLDIER AND SAILORS RELIEF FUND FOR THE EMERGENCY RELIEF LINE ITEM.

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Budget Adjustment Detail

Journal Request Number **2012-11-034**

Ref: GOLF Desc: GOLF COURS Eff Date: 11/13/2012

Org / Object		Description	I/D	Amount
GOLF COURSE FUND				
PUBLIC GOLF COURSE-CLUB HOUSE				
50975602	64500	MERCHANDISE SALES	I	25,000
50975602	95900	COST OF RESALE MERCHAND. SOLD	I	25,000

	Favorable	Unfavorable
Total GOLF COURSE FUND	$0	$0

Explanation

TO BUDGET FOR INCREASED 2012 GOLF COURSE (50975602) CLUB HOUSE MERCHANDISE SALES REVENUE AND COST OF RESALE MERCHANDISE EXPENDITURE LINE ITEM.

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Budget Adjustment Detail

Journal Request Number **2012-11-035**

Ref: IMMS Desc: IMMS Eff Date: 11/13/2012

Org / Object		Description	I/D	Amount
HEALTH DEPT - DIST HEALTH FUND IMMUNIZATIONS				
22161106	68003	BLUE CROSS/OTHER INSURANCE	I	25,000
22161106	74000	OPERATING SUPPLIES	I	25,000

	Favorable	Unfavorable
Total HEALTH DEPT - DIST HEALTH FUND	$0	$0

Explanation

INCREASE THE HEALTH DEPARTMENT IMMUNIZATION 22161106 BUDGET DUE TO MORE DEMAND FOR PRIVATE PAY IMMUNIZATIONS SHOTS.

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Budget Adjustment Detail

Journal Request Number **2012-11-036**

Ref: B&G Desc: B&G CLUB Eff Date: 11/13/2012

Org / Object		Description	I/D	Amount
GENERAL FUND				
BOARD OF COMMISSIONERS				
10110100	40001	FUND BALANCE	I	13,000
RECREATION/PARKS DEPARTMENT				
10175100	80200	CONTRACTUAL SERVICES	I	13,000

	Favorable	Unfavorable
Total GENERAL FUND	$0	$13,000

Explanation

BUDGET FOR BOYS AND GIRLS CLUB CONTRACTUAL EXPENDITURES FOR THE PARK RECREATION PROGRAM NOT INCLUDED IN 2012 BUDGET.

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Budget Adjustment Detail

Journal Request Number **2012-11-037**

Ref: FOOD Desc: FOOD Eff Date: 11/13/2012

Org / Object		Description	I/D	Amount
GENERAL FUND				
BOARD OF COMMISSIONERS				
10110100	40001	FUND BALANCE	I	31,000
SHERIFF DEPARTMENT				
10130100	74200	FOOD SUPPLIES	I	31,000

	Favorable	Unfavorable
Total GENERAL FUND	$0	$31,000

Explanation

INCREASE SHERIFF DEPARTMENT FOOD EXPENDITURE LINE ITEM FOR 2012. THE CURRENT YTD AMOUNT SPENT FOR FOOD IS $243,809.79 WITH A BUDGET OF $259,500.00.

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John E. Miller
Sheriff Of Bay County

Michael T. Janiskee
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: October 30, 2012

TO: Ernie Krygier, Chairman
Ways and Means Committee

FROM: Sheriff John E. Miller

SUBJECT: KITCHEN BUDGET SHORTAGE

REQUEST:
This is an urgent request for the Board to approve and appropriate funds from the general fund for the 2012 jail food budget shortfall.

FINANCE/ECONOMICS:
Estimated budget shortfall of $31,000 for this calendar year. Attached is a letter from Captain Stewart explaining the breakdown for requested funds needed.

RECOMMENDATIONS:
I am requesting the committee's approval and authorizations to grant the transfer of funds from the general fund for the food shortfall and upon approval(s) to make necessary budget adjustments.

Attachment x 1

CC: Captain Troy Stewart
Undersheriff Michael Janiskee
Crystal Hebert, Finance Director
Kim Pressnitz, Budget Supervisor

l.s/W&M KitchenBudgetShortage

John E. Miller
Sheriff Of Bay County

Michael T. Janiskee
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: October 25, 2012

TO: Sheriff John E. Miller

FROM: Captain Troy A. Stewart

SUBJECT: KITCHEN BUDGET SHORTAGE

1. Sheriff, we are going to have a budget shortfall in the kitchen of approximately **$31,000** for this calendar year.

2. Our shortage results from both the increase in inmate population and the increase in cost for food, non-food items, and laundry chemicals.

3. During the first 9 months of 2012 our daily inmate population was up 6% (13 inmates per day) over the same period in 2011.

4. The cost of food, non-food items, and laundry chemicals has increased 10-12% from the previous year.

4. The average food cost for an inmate (3 meals) per day in 2011 was $3.20. The average food cost for an inmate (3 meals) per day in 2012 is $3.57.

Cc: Undersheriff Janiskee

Public Safety Depends On You!
Phone: (989) 895-4050 503 Third Street, Bay City, Michigan 48708 **Fax: (989) 895-4058**

Budget Adjustment Detail

Journal Request Number **2012-11-046**

Ref: REDUCE Desc: REDUCE Eff Date: 11/13/2012

Org / Object		Description	I/D	Amount
GENERAL FUND				
BOARD OF COMMISSIONERS				
10110100	40001	FUND BALANCE	D	7,000
TREASURER				
10125300	93700	HARD/SOFTWARE REPAIR & MAINT	D	7,000

	Favorable	Unfavorable
Total GENERAL FUND	$7,000	$0

Explanation

REDUCE TREASURER'S OFFICE HARD/SOFTWARE REPAIR AND MAINTENANCE (93700) LINE ITEM. THE BS & A ANNUAL SOFTWARE COSTS ARE ALREADY BUDGETED AND PAID OUT OF INFORMATION SYSTEMS DEPARTMENT BUDGET.

Budget Adjustment Detail

Journal Request Number **2012-11-047**

Ref: DOA Desc: DOA Eff Date: 11/13/2012

Org / Object		Description	I/D	Amount
DIVISION ON AGING FUND				
ADMINISTRATION - DIV. ON AGING				
27667200	40001	FUND BALANCE	I	8,000
27667200	69901	TRANSFERS IN FROM GENERAL FUND	D	8,000

	Favorable	Unfavorable
Total DIVISION ON AGING FUND	$0	$8,000

Explanation

TO CORRECT THE DIVISION ON AGING BUDGET. IN ERROR DOA BUDGET SHOWED $8,000. TRANSFERS IN FROM GENERAL FUND (FOR DOA MEMORIAL GARDEN EXPENSES) BUT GENERAL FUND DID NOT BUDGET FOR THIS ITEM.

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Budget Adjustment Detail

Journal Request Number **2012-11-062**

Ref: INDGEN Desc: INDIGENT A Eff Date: 11/13/2012

Org / Object		Description	I/D	Amount
GENERAL FUND				
BOARD OF COMMISSIONERS				
10110100	40001	FUND BALANCE	I	63,985
INDIGENT ATTORNEY				
10127301	81501	ATTY FEES-INDIGENTS CIRCUIT CT	I	25,000
10127301	81502	ATTY FEES-INDIGENTS DIST COURT	I	30,000
10127301	81504	ATTY FEES-INDIGENTS PROBATE CT	I	6,000
10127301	81507	ATTY FEES-GUARDIAN AD LITEM	I	2,985

	Favorable	Unfavorable
Total GENERAL FUND	$0	$63,985

Explanation

INCREASE 2012 INDIGENT ATTORNEY BUDGET TO HANDLE CO-DEFENDANTS, CONFLICTS AND OVERFLOW CASES WHICH IS NOW GOING TO LOCAL ATTORNEYS.

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Budget Adjustment Detail

Journal Request Number **2012-11-066**

Ref: RETIRE Desc: RETIREE Eff Date: 11/13/2012

Org / Object		Description	I/D	Amount
GENERAL FUND				
BOARD OF COMMISSIONERS				
10110100	40001	FUND BALANCE	D	233,169
10110100	40001	FUND BALANCE	D	62,645
HEALTH DEPART.- ADMINISTRATION				
10160100	99900	TRANSFERS OUT TO OTHER FUNDS	D	62,645
RETIREES HEALTH/LIFE INSURANCE				
10187800	71601	RETIREES HEALTH INS-GENERAL GP	D	233,169

	Favorable	Unfavorable
Total GENERAL FUND	$295,814	$0

HEALTH DEPT - DIST HEALTH FUND				
HEALTH DEPART.- ADMINISTRATION				
22160100	69901	TRANSFERS IN FROM GENERAL FUND	D	62,645
22160100	71601	RETIREES HEALTH INS-GENERAL GP	D	62,645

	Favorable	Unfavorable
Total HEALTH DEPT - DIST HEALTH FUND	$0	$0

DIVISION ON AGING FUND				
ADMINISTRATION - DIV. ON AGING				
27667200	40001	FUND BALANCE	D	11,885
27667200	71601	RETIREES HEALTH INS-GENERAL GP	D	11,885

	Favorable	Unfavorable
Total DIVISION ON AGING FUND	$11,885	$0

CHILD CARE FUND				
INSTIT.CARE-DET.FAC(JUV.HOME)				
29266203	40001	FUND BALANCE	I	6,000
29266203	40001	FUND BALANCE	D	3,323
29266203	40001	FUND BALANCE	I	6,000
29266203	71601	RETIREES HEALTH INS-GENERAL GP	I	6,000
IN-HOME CARE FAM & JUV.D COURT				
29266400	71601	RETIREES HEALTH INS-GENERAL GP	D	3,323
YOUTH & FAMILY SUPPORT SERVICE				
29266401	71601	RETIREES HEALTH INS-GENERAL GP	I	6,000

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Budget Adjustment Detail

Journal Request Number **2012-11-066** (Continue)

Ref: RETIRE Desc: RETIREE Eff Date: 11/13/2012

Org / Object	Description	I/D	Amount
		Favorable	Unfavorable
Total CHILD CARE FUND		$0	$8,677

Explanation

TO ADJUST 2012 RETIREE HEALTH INSURANCE BUDGETS. REDUCTIONS WERE REALIZED THROUGH A PRESCRIPTION CHANGE AND BUDGETING ON AN INDIVIDUAL BASIS.

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No. 2012-188

BAY COUNTY BOARD OF COMMISSIONERS
11/13/12

RESOLUTION

BY: PERSONNEL/JUDICIAL COMMITTEE (10-16-12)

RESOLVED By the Bay County Board of Commissioners that pursuant to its resolution no. 96-331- OTHER GOVERNMENTAL SERVICE CREDIT FOR RETIREMENT - adopted December 17, 1996, authorization is granted for Michael Shehan (Department of Water and Sewer) to purchase seven years and two months of governmental service credit (May 22, 1997 to August 9, 2004 - City of Grandville) for retirement purposes in accordance with all terms and conditions contained in resolution no. 96-331.

TOM RYDER, CHAIR
AND COMMITTEE

GovtServCredit-Retirement-Michael Shehan

MOVED BY COMM. Ryder

SUPPORTED BY COMM. Tilley

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:
ROLL CALL: YEAS___ NAYS___ EXCUSED___
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED___ WITHDRAWN___
AMENDED___ CORRECTED___ REFERRED___

BAY COUNTY BOARD OF COMMISSIONERS

11/13/12

RESOLUTION

BY: PERSONNEL/JUDICIAL COMMITTEE (10/16/12)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies, monies for said positions to come from the respective departmental budgets:

A. Division on Aging - Driver (on-call, part time - $9.88/hr.)

B. Sheriff Dept. - CFO (full time, $15.49/hr. entry)

C. Community Corrections Program - Pre-Trial Specialist (full time, grant funded, $1,248.40/bi-weekly entry)

D. 911 Central Dispatch - 911 Director (full time, $54,454/year entry)

E. Health Department (Communicable Disease/Family Planning/Administration) Typist Clerk III (full time, $12.71/hr. entry)

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

TOM RYDER, CHAIR
AND COMMITTEE

Vacancies - November

MOVED BY COMM. Ryder

SUPPORTED BY COMM. Rupp

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

No. 2012-190

BAY COUNTY BOARD OF COMMISSIONERS
11/13/12
RESOLUTION

BY: HUMAN SERVICES COMMITTEE (10/16/12)

WHEREAS, Bay Health Plan is a non-profit corporation whose purposes include promoting, organizing, managing, and administering programs to create a system of providing or arranging health care services for persons who are not covered under other public or private health care programs; and

WHEREAS, The BHP Corporation contracts under a separate agreement with certain hospitals to establish a program of health care service for certain persons for who health care is not available; and

WHEREAS, The Health Department provides and arranges for the provision of health care services as part of its programs and the County provides HIPAA compliant office space to BHP at BCHD; and

WHEREAS, An amendment to the Agreement originally entered into on 10/1/2004 has been submitted which will extends th term of the Agreement for three (3) years commencing 10/1/2012 and expiring 9/30/2015 unless amended by either party; and

WHEREAS, All other terms and conditions of the Agreement and Exhibits remain in full force and effect; and

WHEREAS, The County sends intergovernmental transfers to the State of Michigan to support Indigent Care Agreement Pools. These funds are being leveraged to increase health care funding in the community and the hospital will receive a total payment of $2.30 for every $1.00 sent to the state; and

WHEREAS, The Bay Health Plan Corporation compensates the County for services rendered under this Agreement on a quarterly basis from 10/1/2012 through 9/30/2015 and Bay County will receive $3,500 per year from 10/1/2012 through 9/30/2015 from the Bay Health Plan for office space, computer equipment, internet, and email access, office furniture, miscellaneous support for office operation (copier, fax); Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the amended Agreement between Bay Health Plan (BHP) Corporation and Bay County (Health Department) ending 9/30/15 is approved and the Chairman of the Board authorized to execute the required documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That budget adjustments required are approved.

DONALD J. TILLEY, CHAIR
AND COMMITTEE

Health Dept - Bay Health Plan Agt

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Krause

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:
ROLL CALL: ✓ YEAS____ NAYS____ EXCUSED____
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

No. 2012-191

BAY COUNTY BOARD OF COMMISSIONERS

11/13/12

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

Accounts Payable:

10/10/12	$6,772,821.42
10/17/12	$ 270,262.15
10/17/12	$ 7,920.76
10/24/12	$5,281,731.48
10/31/12	$ 533,417.98
11/01/12	$ 17,500.00
11/07/12	$ 519,056.80

BAYANET:

09/01/12 to 09/30/12

Payroll	$ 7,012.94
Payables	$ 24,310.52

Center Ridge Arms-Payables:

11/6/12	$ 87,314.83

KIM COONAN, CHAIR
BAY COUNTY BOARD OF COMMISSIONERS

Payables-November

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Ryder

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:
ROLL CALL: ✓ YEAS___ NAYS___ EXCUSED___
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED___ WITHDRAWN___
AMENDED___ CORRECTED___ REFERRED___

No. 2012-192

BAY COUNTY BOARD OF COMMISSIONERS

11/13/12

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (11/13/12)

RESOLVED By the Bay County Board of Commissioners that the reports of the County Executive, listed below and attached, are received:

Employment Status Report: October 2012

Workers' Comp Status Report: October 2012

KIM COONAN, CHAIR
AND BOARD

County Executive - Status Reports

MOVED BY COMM. Tilley

SUPPORTED BY COMM. Begick

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygler			✓	Christopher Rupp	✓		
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:
ROLL CALL: YEAS____ NAYS____ EXCUSED____
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

CHANGES IN EMPLOYMENT STATUS
October, 2012

EMPLOYEE NAME	DEPARTMENT	DATE
NEW HIRES:		
Jamie Hopkins Part-time Community Center Attendant	Building and Grounds General fund	9/28/2012
Corinna Priest Dispatcher	911 Central Dispatch 911 Funds	10/10/2012
Deanna Hennessy Temp. Employee	Circuit Court General fund	9/26/2012
TRANSFER:		
Sharon Tacey TO: Departmental Clerk FROM: Receptionist Clerical	 Friend of the Court Friend of the Court	9/24/2012
Ashley Teeples TO: Comm. Corr. Coord. FROM: Pre-trial Specialist	 Community Corrections Community Corrections	10/22/2012
Daniel Tomczak TO: Sr. Park Ranger FROM: Temp. Ranger	 Pinconning Park Pinconning Park	10/29/2012
Nancy Wagner TO: Deputy Court Clerk II FROM: Deputy Court Clerk	 District Court District Court	10/26/2012
SEPARATIONS: (Temporary/Seasonal)		
Rebecca Reimann Temporary/Professional	 Division on Aging	3/30/2012
Civic Arena:		
Richard LaCourt	Pro-Shop Clerk	6/08/2012
Courtney Malloy	Concession Stand Clerk	3/02/2012

Mosquito Control:

Joaquin Cortez	Seasonal Control Technician	9/29/2012
Reid Alexander	Seasonal Control Technician	9/29/2012
Daria Gosztyla	Seasonal Control Technician	9/29/2012
Jessica Jolly	Seasonal Control Technician	9/29/2012
Nathan Ackerman	Seasonal Control Technician	9/29/2012
MacKenzie Rupp	Seasonal Control Technician	9/29/2012
Benjamin Vorwerck	Seasonal Control Technician	9/29/2012
Shawn Ruff	Seasonal Control Technician	9/29/2012
Nathan LeCronier	Seasonal Control Technician	9/29/2012
Alejandro Mata	Seasonal Control Technician	9/29/2012
Austin Irish	Seasonal Control Technician	9/29/2012
Arin Shupert	Seasonal Control Technician	9/29/2012
Jacob Hebert	Seasonal Control Technician	9/29/2012
Katlyn Smrecak	Seasonal Control Technician	9/29/2012
Robert Klenk	Seasonal Control Technician	9/29/2012
Jason Pergande	Seasonal Control Technician	9/29/2012
Leonard Schmidt	Seasonal Control Technician	9/29/2012
Stephanie Herman	Seasonal Control Technician	9/29/2012
Matthew Mikolajczyk	Seasonal Control Technician	9/29/2012
Marc Milster	Seasonal Control Technician	9/29/2012
Rachel Lauria	Seasonal Control Technician	9/29/2012
Sanford DeGreif	Seasonal Control Technician	9/29/2012
Michael Collins	Seasonal Control Technician	9/29/2012
Trisha Hebert	Seasonal Control Technician	9/29/2012

Anastacio Ramirez	Seasonal Control Technician	9/29/2012
Ryan Krager	Seasonal Control Technician	9/29/2012
Ruth Russell	Seasonal Control Technician	9/29/2012
James Hughes	Seasonal Control Technician	9/29/2012
Golf Course:		
Carter Adams	Service Assistant	10/24/2012
Denae Asel-Templin	Snack Shop Attendant	10/24/2012
Jazmine Barajas	Snack Shop, Team Leader	10/24/2012
Michael Beyer	Starter/Ranger	10/24/2012
Jonathan Bostick	Service Assistant	10/24/2012
Richard Busch	Starter/Ranger	10/24/2012
Erica Dalzell	Snack Shop Attendant	10/24/2012
Dianne Dewyse	Club House Attendant	10/24/2012
William Dewyse	Starter/Ranger, Team Leader	10/24/2012
Robert Goodwin	Starter/Ranger	10/24/2012
Thomas Hudson, Jr.	Starter/Ranger	10/24/2012
Nicholas Gadille	Service Assistant	10/24/2012
Lynn Galloway	Club House Attendant	10/24/2012
Charles Glocksine	Starter/Ranger	10/24/2012
Justin Sinicki	Service Assistant	10/24/2012
Brandi Studer	Club House Attendant	10/24/2012
Seth Studer	Service Assistant	10/24/2012
Ryan Vincent	Service Assistant	10/24/2012
Stephanie Zawacki	Snack Shop Attendant	10/24/2012
Blaise Zimmer	Club House Attendant	10/24/2012

RETIREMENT:

Julie Beane		10/24/2012
Deputy Court Clerk	District Court	

Personnel Department
October 7, 2012

WORKERS' COMPENSATION REPORT
October, 2012

EMPLOYEE NAME	DEPARTMENT	DATE OF INJURY	REASON FOR PAYMENT
Dustin Box	Sheriff Department	07/23/2012	Medical only
Ryan Christie	Sheriff Department	05/27/2007	Medical only
B. Davidson	Sheriff Department	08/24/2012	Medical only
Dawn Devericks	Sheriff Department	09/26/2012	Medical only
Tim Fedak	Building and Grounds	05/29/2012	Medical only
Barb Foco	District Court	04/13/2012	Medical & Indemnity
Barry Hugo	Environmental Health	08/29/2012	Medical only
Brian Miller	Juvenile Home	06/08/2012	Medical only
Karl Reinhardt	Drain	07/11/2012	Medical only
Jill Torres	Building and Grounds	04/03/2003	Medical & Indemnity

Note: Employees appear on this report if there has been a payment during the month from the self-insurance fund for a work related injury. A name appearing on this report does not necessarily mean the employee is off work. Oftentimes, medical bills are received a month or two after the date of injury.

Submitted by: Danean Wright/Bay County Finance Dept.
Dated: November 6, 2012

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: NOVEMBER 13, 2012

MOTION SPONSORED BY: COMM. KRAUSE

MOTION SUPPORTED BY: COMM. DURANCZYK

MOTION NO.: 102

TO APPROVE THE REGULAR BOARD SESSION MINUTES OF OCTOBER 9, 2012; AND SPECIAL BOARD SESSION MINUTES OF OCTOBER 16, 2012 AND OCTOBER 30, 2012 AS PRESENTED.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	X			Joe Davis	X			Tom Ryder	X		
Brandon Krause	X			Ernie Krygier			X	Christopher Rupp	X		
Vaughn J. Begick	X			Kim Coonan	X			Donald J. Tilley	X		

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: NOVEMBER 13, 2012

MOTION SPONSORED BY: COMM. TILLEY

MOTION SUPPORTED BY: COMM. KRAUSE

MOTION NO.: 103

TO RECEIVE THE FOLLOWING APPLICATION REQUESTS FOR REAPPOINTMENT TO THE BAY COUNTY BUILDING AUTHORITY FOR TWO (2) 6-YEAR TERMS TO EXPIRE NOVEMBER 13, 2018:

1. SCOTT BRINK (INCUMBENT)
2. JOHN PFLUEGER (INCUMBENT)

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	X			Joe Davis	X			Tom Ryder	X		
Brandon Krause	X			Ernie Krygier			X	Christopher Rupp	X		
Vaughn J. Begick	X			Kim Coonan	X			Donald J. Tilley	X		

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: NOVEMBER 13, 2012

MOTION SPONSORED BY: COMM. TILLEY

MOTION SUPPORTED BY: COMM. KRAUSE

MOTION NO.: 104

TO RECEIVE THE FOLLOWING APPLICATION REQUESTS FOR APPOINTMENT TO THE BAY COUNTY LAND BANK AUTHORITY FOR ONE (1) AT-LARGE 3-YEAR TERM TO EXPIRE NOVEMBER 13, 2015:

1. RANDY BUNTING
2. MATT DE HEUS
3. LYNN STAMIRIS

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	X			Joe Davis	X			Tom Ryder	X		
Brandon Krause	X			Ernie Krygier			X	Christopher Rupp	X		
Vaughn J. Begick	X			Kim Coonan	X			Donald J. Tilley	X		

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: NOVEMBER 13, 2012

MOTION SPONSORED BY: COMM. TILLEY

MOTION SUPPORTED BY: COMM. DURANCZYK

MOTION NO.: 105

TO REAPPOINT THE FOLLOWING APPLICANTS TO THE BAY COUNTY BUILDING AUTHORITY FOR TWO (2) 6-YEAR TERMS EACH TO EXPIRE NOVEMBER 13, 2018:

1. SCOTT BRINK (INCUMBENT)
2. JOHN PFLUEGER (INCUMBENT)

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	X			Joe Davis	X			Tom Ryder	X		
Brandon Krause	X			Ernie Krygier			X	Christopher Rupp	X		
Vaughn J. Begick	X			Kim Coonan	X			Donald J. Tilley	X		

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: NOVEMBER 13, 2012

MOTION SPONSORED BY: COMM. TILLEY

MOTION SUPPORTED BY: COMM. KRAUSE

MOTION NO.: 106

TO APPOINT MATT DE HEUS TO THE BAY COUNTY LAND BANK AUTHORITY FOR ONE (1) AT-LARGE 3-YEAR TERM TO EXPIRE NOVEMBER 13, 2015 (VOTING RESULTS ARE BELOW):

1ST VOTE
1. RANDY BUNTING - 2 VOTES: KRAUSE, RYDER
2. MATT DE HEUS - 3 VOTES: DURANCZYK, COONAN, TILLEY
3. LYNN STAMIRIS - 3 VOTES: BEGICK, DAVIS, RUPP

2ND VOTE
1. MATT DE HEUS - 5 VOTES: DURANCZYK, KRAUSE, COONAN, RYDER, TILLEY
2. LYNN STAMIRIS - 3 VOTES: BEGICK, DAVIS, RUPP

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	X			Joe Davis	X			Tom Ryder	X		
Brandon Krause	X			Ernie Krygier			X	Christopher Rupp	X		
Vaughn J. Begick	X			Kim Coonan	X			Donald J. Tilley	X		

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: NOVEMBER 13, 2012

MOTION SPONSORED BY: COMM. TILLEY

MOTION SUPPORTED BY: COMM. KRAUSE

MOTION NO.: 107

TO RECEIVE THE ANALYSIS OF GENERAL FUND UNRESERVED/UNDESIGNATED FUND BALANCE 2012 REPORT DATED 11/07/2012.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	X			Joe Davis	X			Tom Ryder	X		
Brandon Krause	X			Ernie Krygier			X	Christopher Rupp	X		
Vaughn J. Begick	X			Kim Coonan	X			Donald J. Tilley	X		

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: NOVEMBER 13, 2012

MOTION SPONSORED BY: COMM. TILLEY

MOTION SUPPORTED BY: COMM. RYDER

MOTION NO.: 108

TO RECEIVE EXECUTIVE DIRECTIVE #2007-11, DATED NOVEMBER 6, 2012 FROM CRYSTAL HEBERT, FINANCE OFFICER.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	X			Joe Davis	X			Tom Ryder	X		
Brandon Krause	X			Ernie Krygier			X	Christopher Rupp	X		
Vaughn J. Begick	X			Kim Coonan	X			Donald J. Tilley	X		

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: NOVEMBER 13, 2012

MOTION SPONSORED BY: COMM. RYDER

MOTION SUPPORTED BY: COMM. DURANCZYK

MOTION NO.: 109

TO ADJOURN THE REGULAR BOARD SESSION OF NOVEMBER 13, 2012 AT 4:45 P.M.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	X			Joe Davis	X			Tom Ryder	X		
Brandon Krause	X			Ernie Krygier			X	Christopher Rupp	X		
Vaughn J. Begick	X			Kim Coonan	X			Donald J. Tilley	X		

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____