

**WAYS AND MEANS COMMITTEE
AGENDA
TUESDAY, SEPTEMBER 4, 2012**

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.	
	I CALL TO ORDER
	II ROLL CALL
1- 4	III MINUTES (7/3/12)
	IV PUBLIC INPUT
	V PETITIONS AND COMMUNICATIONS
5- 6	A. Bay County Sheriff - FY2012 Secondary Road Patrol P.A. 415 Grant (Seeking approval of grant application and all grant documents, including contract; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached) Probate
7- 8	B. Court Administrator - 2012-2013 Child Care Fund Annual Plan/Budget (Seeking approval of Child Care Fund Plan/Budget; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)
9-10	C. Bay Arenac ISD - Agreement for Student Work Exploration Opportunities - Veterinary Science Program (Seeking approval of Agreement w/BAISD; authorization for Board Chair to sign; approval of any required budget adjustments - proposed resolution attached)
11-12	D. Health Director - FY 2012-2013 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) (Seeking approval of Agreement; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)
	E. Finance Director
13-14	1. Budget Adjustments (Approval required - proposed resolution attached)
15	2. Analysis of General Fund Unreserved/Undesignated Fund Balance 2012 (Receive)
16	3. Executive Directive #2007-11 (Receive)
	VI REFERRALS
	VII UNFINISHED BUSINESS
	VIII NEW BUSINESS
	IX CLOSED SESSION (when requested)
	X MISCELLANEOUS
	XI ANNOUNCEMENTS
	XII ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

**WAYS AND MEANS COMMITTEE
MINUTES**

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, JULY 3, 2012, IN THE COMMISSIONERS CONFERENCE ROOM, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY VICE CHAIR TILLEY AT 4:00 P.M.

ROLL CALL:

		MOTION NO.											
COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
ERNIE KRYGIER, CHRMN		E	X	C	U	S	E	D					
DONALD J. TILLEY, V.CHRMN.	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
MICHAEL J. DURANCZYK	P	S/Y	Y	Y	Y	M/Y	S/Y	S/Y	Y	Y	Y	M/Y	Y
BRANDON KRAUSE	P	M/Y	Y	S/Y	Y	Y	M/Y	Y	S/Y	Y	M/Y	S/Y	M/Y
VAUGHN J. BEGICK	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	S/Y	Y	Y
JOE DAVIS	P	Y	S/Y	Y	Y	Y	Y	Y	Y	S/Y	Y	Y	S/Y
TOM RYDER	P	Y	Y	Y	S/Y	S/Y	Y	Y	Y	Y	Y	Y	Y
CHRISTOPHER RUPP		E	X	C	U	S	E	D					
KIM COONAN, EX OFFICIO	P	Y	M/Y	M/Y	M/Y	Y	Y	M/Y	M/Y	M/Y	Y	Y	Y

		MOTION NO.											
COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
ERNIE KRYGIER, CHRMN		E	E	E									
DONALD J. TILLEY, V.CHRMN.		Y	Y	Y									
MICHAEL J. DURANCZYK		Y	Y	M/Y									
BRANDON KRAUSE		S/Y	Y	Y									
VAUGHN J. BEGICK		Y	S/Y	Y									
JOE DAVIS		Y	Y	Y									
TOM RYDER		E	E	E									
CHRISTOPHER RUPP		E	E	E									
KIM COONAN, EX OFFICIO		M/Y	M/Y	S/Y									

		MOTION NO.											
COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
ERNIE KRYGIER, CHRMN													
DONALD J. TILLEY, V.CHRMN.													
MICHAEL J. DURANCZYK													
BRANDON KRAUSE													
VAUGHN J. BEGICK													
JOE DAVIS													
TOM RYDER													
CHRISTOPHER RUPP													
KIM COONAN, EX OFFICIO													

OTHERS PRESENT: M.GRAY, M.FITZHUGH, C.HEBERT, T.QUINN, T.COONES, J.STRASZ, J.GWIZDALA, E.BOKS, T.WATSON, L.GAR, HWETTERS, NE MI 2-1-1 REPS, R.REDMOND, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

-/-

**WAYS AND MEANS COMMITTEE
TUESDAY, JULY 3, 2012
PAGE 2**

MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.

1 MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE JUNE 5, 2012 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.

Public input was called. Howard Wetters, candidate for Bay County Clerk, informed the committee of a FOIA request he submitted for first floor camera security tapes. This request was denied and he will appeal at the 7/10/12 Board meeting. Of interest to Mr. Wetters is the customer flow in the County Clerk's office and the fact that the County Clerk closes her office at lunch and numerous times at 4 or 4:30 p.m. The clerk has indicated she does not close early and Mr. Wetters wishes to verify that through the security camera tapes. Another concern is the number of spoiled ballots from last election, 48.5% spoiled - 1 out of every 2 ballots was spoiled. The state average is 8% in spoiled ballots. Given that this occurred in the last election, Mr. Wetters has no confidence in the results of the upcoming election. This information can be verified with the local government clerks. It is difficult to imagine how badly the last election was run with those results. These problems should be addressed.

Terry Watson, Bangor Township Supervisor, was asked to be at this meeting to provide a copy of the Bangor Township Fireworks Ordinance and to request that the County adopt the same ordinance countywide. He spoke of the high number of complaints regarding fireworks which, in some cases, has pitted neighbor against neighbor. Corporation Counsel Marty Fitzhugh advised that through her research of the law, the County has no power to adopt this type of ordinance countywide. Lengthy discussion followed on this topic with Commissioner Duranczyk indicating that in his district, the objection is to adopting an ordinance. This would be a knee-jerk reaction, the novelty will wear off and the cost will begin to limit the purchase of the fireworks which are very expensive. Commissioner Coonan commented on the sales which the ordinance can't address. Mr. Watson concurred that the sales can't be stopped. Commissioner Krause suggested a permit requirement, however, Mr. Watson indicated Bangor Township looked into this and it proved to be too involved. The Bangor ordinance adopted was acceptable to 6 out of 8 townships that met on this issue. All agreed enforcement is a big issue, there aren't enough officers to address the many complaints. Mr. Watson noted that in the Bangor ordinance, fire officials can also enforce the ordinance. Commissioner Tilley thanked Mr. Watson for his time and input.

2 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE FY 2012, 2014, AND 2015 TITLE IV-D COOPERATIVE REIMBURSEMENT CONTRACT (PROSECUTOR'S OFFICE).

**WAYS AND MEANS COMMITTEE
TUESDAY, JULY 3, 2012
PAGE 3**

MOTION NO.

- 3 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE FY 2012, 2014, AND 2015 TITLE IV-D COOPERATIVE REIMBURSEMENT CONTRACT (FRIEND OF THE COURT).**
- 4 MOVED, SUPPORTED AND CARRIED TO REFER THE RECREATION DIVISION REORGANIZATION TO THE AUGUST WAYS AND MEANS COMMITTEE MEETING AS REQUESTED BY MICHAEL GRAY, ASSISTANT COUNTY EXECUTIVE FOR RECREATION AND ADMINISTRATIVE SERVICES.**
- 5 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE FY 2013 COMMUNITY CORRECTIONS GRANT FUNDING AND RELATED AGREEMENTS (COMMUNITY CORRECTIONS PROGRAM).**
- 6 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE TRANSPORTATION PLANNING GRANTS AND RELATED DOCUMENTS (BCATS).**
- 7 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE MEMORANDUM OF UNDERSTANDING WITH NORTHEAST MICHIGAN 2-1-1 (HEALTH DEPT.)**
- 8 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM WORKSITE AGREEMENT (DIVISION ON AGING).**
- 9 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE SUBMITTED BUDGET ADJUSTMENTS (VARIOUS).**
- 10 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE ANALYSIS OF GENERAL FUND EQUITY 2012 (FINANCE DEPT).**
- 11 MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE 2007-11 (FINANCE DEPT.).**
- 12 MOVED, SUPPORTED AND CARRIED TO GO INTO CLOSED SESSION PURSUANT TO MCL 15.268 (h) TO CONSIDER MATERIAL EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE. THE STATUT RELIED UPON IN THE MICHIGAN FREEDOM ON INFORMATION ACT WHICH EXEMPTS FROM DISCLOSURE "PUBLIC RECORDS SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE." [MCL 15.243(g)]. (CORPORATION COUNSEL).**
- 13 MOVED, SUPPORTED AND CARRIED TO GO BACK TO REGULAR ORDER OF BUSINESS.**

**WAYS AND MEANS COMMITTEE
TUESDAY, JULY 3, 2012
PAGE 4**

MOTION NO.

- 14 MOVED, SUPPORTED AND CARRIED TO REFER THE HISTORICAL SOCIETY
MILLAGE RENEWAL BALLOT QUESTION AND RELATED CONTRACT (S) TO THE
JULY 10, 2012 BOARD MEETING.**

Announcing upcoming community festivities were: Commissioner Begick (Auburn Corn Fest) and Commissioner Krause (Linwood Pickle Festival). Commissioner Duranczyk encouraged use of the Pinconning Park Camp Grounds which are in great shape and which campers will enjoy.

There being no further business, it was

- 15 MOVED, SUPPORTED AND CARRIED TO ADJOURN (5:40 P.M.).**

Submitted by:

Deanne Berger

Board Coordinator

John E. Miller
Sheriff Of Bay County

Michael T. Janiskee
Undersheriff

Troy A. Stewart
Jail Administrator



To: Ernie Krygier, Chairman
Ways and Means Committee
Bay County Board of Commissioners

From: Sheriff John E. Miller *J. E. M.*

Date: August 27, 2012

Re: Grant Application FTY 2013 (SRP P.A. 416)

Background: The Sheriff's Office has participated in the Secondary Road Patrol (SRP) grant program offered through the Office of Highway Safety Planning (OHSP) for many budget years. The county has received SRP grant funding during previous budget years that have provided for three officers, two vehicles and various items of support equipment. This year's grant application must be submitted to the OHSP no later than September 15, 2012. In order to maintain Grant compliance, Bay County must continue Maintenance of Effort of twenty three (23) locally funded Road Patrol officers for FTY 2013 grant cycle.

Economics/Finance: This year's anticipated grant allocation for Bay County is projected at \$125,916.00 Last years grant award was \$134,910.00. There is no local funding as a condition of the grant.

Recommendations: I am requesting the Committee's approval and authorization to move forward with the 2013 SRP Grant Application, and upon OHSP approval of the SRP Grant, make necessary budget adjustments.

CC: Undersheriff Michael T. Janiskee
Kim Coonan, Chairman Bay County Board of Commissioners
Crystal Hebert, Finance Director
Kim Priessnitz, Budget Supervisor
Martha Fitzhugh, Corporate Counsel
File Copy

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BAY COUNTY BOARD OF COMMISSIONERS

9/11/12

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (9/4/12)
- WHEREAS, The Bay County Sheriff Department has participated in the Secondary Road Patrol (PA 416) State Office of Highway Safety grant for several years, said grant providing funding for three (3) officers, two (2) patrol vehicles and additional support equipment; and
- WHEREAS, Grant funding in the projected amount of \$125,916 is available for FY 2012-2013 (\$134,910 was funded for FY 2011-2012) and the Bay County Sheriff again wishes to make application for P.A. 416 funding; and
- WHEREAS, In order to maintain grant compliance, Bay County must continue Maintenance of Effort of twenty-three (23) locally funded Road Patrol officers for the FY 2013 grant cycle; Therefore, Be It
- RESOLVED By the Bay County Board of Commissioners that the application for Secondary Road Patrol (PA 416) and Traffic Accident Prevention Program funding for 2012-2013 is approved; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Sheriff Dept - PA 416 Grant - 2013

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



**BAY COUNTY PROBATE COURT
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION**

1230 Washington Ave., Suite 715
Bay City, Michigan 48708-5737

KAREN A. TIGHE
Judge of Probate / Family Court

MARGE MARCHLEWICZ
Court Administrator

Estates Division (989) 895-4205
Juvenile Division (989) 895-4206

FAX (989) 895-4194
TDD (989) 895-2059

August 23, 2011

Ernie Krygler, Chair
Ways & Means Committee
Bay County Board of Commissioners
Bay County Building
Bay City, MI 48708

Dear Commissioner Krygler:

The 2012-2013 (October 1, 2012 to September 30, 2013) Child Care Fund Annual Plan and Budget serves as application to the Michigan Department of Human Services (DHS) for funds to provide services to juveniles in the court system who remain in-home as well as those juveniles who are placed out-of-home for care. Child Care Funds are used for the operation of the Juvenile Home, the TODAY program, the Gender Services program, the community based alternative Day Treatment program and for the residential placements of both delinquent and neglected/abused youth. Additionally, the Bay County Department of Human Services uses funds for families in crisis.

The budget must be signed by the Probate Judge, the Chair of the Board of Commissioners, the County Executive and the local Department of Human Services Director.

The Court is requesting that your Committee review the proposed budget and refer the matter to the Board Chair for signature. The budget has also been sent to Crystal Hebert, Director of Finance and Marty Fitzhugh, Corporation Counsel, for review.

Thank you and if you have any questions, please contact me at your convenience.

Sincerely,

Marge Marchlewicz
Court Administrator

cc: Tom Hickner, County Executive
Crystal Hebert, Finance Director
Kim Priessnitz, Finance Department
Kim Bejcek, Director, Bay County DHS
Martha Fitzhugh, Corporation Counsel

BAY COUNTY BOARD OF COMMISSIONERS

9/11/12

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (9/4/12)
- WHEREAS, The 2012-2013 (October 1, 2012 to September 30, 2013) Child Care Fund Annual Plan and Budget serves as application to the Michigan Department of Human Services (DHS) for funds to provide services to juveniles in the court system who remain in-home as well as those juveniles who are placed out-of-home for care; and
- WHEREAS, Child Care funds are used for the operation of the Juvenile Home, the TODAY program, the Gender Services program, the community based alternative Day Treatment program and for the residential placements of both delinquent and neglected/abused youth; and
- WHEREAS, Additionally, the Bay County Department of Human Services uses funds for families in crisis; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the 2012-2013 Child Care Fund Annual Plan and Budget ; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Probate Court - 2012-2013 Child Care Fund Annual Plan & Budget

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglick				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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Career Center
4155 Monitor Road
Bay City, MI 48706-9211
Phone: 989.686.4770
Attendance Phone: 989.667.3277
Toll Free: 800.750.4350
Fax: 989.667.3282

Adult Education
Phone: 989.667.3275
Toll Free: 800.227.6382
Fax: 989.667.3291

August 20, 2012

Mr. Ernie Krygier, Chairman
Ways & Means Committee
Bay County
515 Center Avenue
Bay County, MI 48708

Dear Mr. Krygier:

The Bay-Arenac ISD Career Center is requesting to renew the **Agreement for Student Work Exploration Opportunities**, which has been in existence since February 2009 and was last renewed for a two-year term in February 2010.

This two-year agreement is for a cooperative partnership between Bay County through its Animal Control Division and the Bay-Arenac Intermediate School District (BAISD) through its Career Center's Veterinary Science Program for the 2012-13 and 2013-14 School Years.

The Bay-Arenac ISD Career Center's Veterinary Science Program allows high school students to learn about veterinary science in a fully functioning, operational state-of-the-art veterinary clinic under direct veterinarian supervision. This program does not run a 'public vet clinic' and is not staffed nor set-up to interact with the public at large. As a result, the BAISD Career Center's Veterinary Science Program relies on the Bay County Animal Control to provide a limited number of suitable adoptable animals for educational services.

Your approval to renew this agreement for a two-year term would be very much appreciated and provide our students a quality, real life educational experience.

Sincerely,

Linda L. Engelhardt
Principal/CTE Director

sjl

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Accredited by the North Central Association - Commission on Accreditation and School Improvement

Educational Excellence

BAY COUNTY BOARD OF COMMISSIONERS

9/11/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (9/4/12)

WHEREAS, In cooperation with Bay Arenac Intermediate School District, the Bay County Animal Control Manager is requesting approval of renewal of an Agreement for Student Work Exploration Opportunities which enables the BAISD Career Center Veterinary Science Program to enhance career exploration for students in its Veterinary Science Program; and

WHEREAS, This Agreement allows a veterinarian to provide neutering/spaying services to a limited number of dogs and/or cats adopted from the Animal Control facility. Students will act as support staff performing services of veterinary assistant in the work place; and

WHEREAS, The terms of this Agreement were originally negotiated by Bay County Corporation Counsel and BAISD's attorney in 2009; and

WHEREAS, No additional costs will be incurred as a result of this 2-year contractual arrangement; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Bay-Arenac Intermediate School District Agreement for Student Work Opportunities for a period of 2 years (7/1/2012 - 6/30/2014) and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following legal review/approval.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Animal Control - BAISD Agt
MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Beglick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

10-



Thomas L. Hickner
Bay County Executive

Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4003
FAX (989) 895-4014
TDD (989) 895-4049

TO: Ernie Krygier, Chair, Ways and Means Committee
FROM: Barbara MacGregor, Health Director
DATE: August 22, 2012
CC: Tom Hickner, Michael Gray, Marty Fitzhugh, Crystal Hebert, Tom Quinn, Kim Priessnitz, Joel Strasz, Melissa Maillette
RE: FY 2012-13 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC)

BACKGROUND

The purpose of the enclosed FY 2012-13 CPBC Agreement between Bay County ("Contractor") and the Michigan Department of Community Health ("Department") is to set forth a joint and cooperative Contractor/Department relationship and basis for facilitating the delivery of public health services to the citizens of Bay County, as described in the Agreement's Output Measures and Annual Budget, established Minimum Program Requirements, and all other applicable Federal, State and Local laws and regulations pertaining to the Contractor and the Department. Public health services to be delivered under this agreement include Local Public Health Operations (LPHO) and Categorical Programs as specified in the Agreement. This Agreement shall commence on October 1, 2012 and continue through September 30, 2013.

FINANCIAL CONSIDERATIONS

In accordance with the Funding/Reimbursement Matrix, the total proposed State budget and amount committed for this period for the program elements covered by this Agreement is \$1,182,051 pending enactment of the FY 12/13 Michigan Department of Community Health (MDCH) Appropriation Bill. Any subsequent allocation changes will be made in Amendment #1.

RECOMMENDATION

Upon favorable review by Corporation Counsel, the Health Department recommends that FY 12/13 CPBC Agreement be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Agreement .

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BAY COUNTY BOARD OF COMMISSIONERS

9/11/12

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (9/4/12)
- WHEREAS, The 2012-2013 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement between Bay County and the Michigan Department of Community Health sets forth a joint and cooperative Contractor/Department relationship and basis for facilitating the delivery of public health services to the citizens of Bay County; and
- WHEREAS, Public health services to be delivered under this agreement include Local Public Health Operations (LPHO) and Categorical Programs as specified in the Agreement; and
- WHEREAS, In accordance with the funding/reimbursement matrix, the total proposed State budget and amount committed for this period for the program elements covered by this Agreement is \$1,182,051, pending enactment of the FY 12/13 MDCH Appropriation Bill; and
- WHEREAS, Any subsequent allocation changes will be made in Amendment # 1; Therefore, Be It
- RESOLVED By the Bay County Board of Commissioners that the Agreement between Bay County and the Michigan Department of Community Health for the delivery of public health services under the Comprehensive Planning, Budgeting and Contract (CPBC) Process for the period October 1, 2012 through September 30, 2013 is hereby approved and the Chairman of the Board authorized to execute said Agreement and related documents, following legal review/approval; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Health Dept - 2012-2013 CPBC Agt.

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglck				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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RESOLUTION

NO. _____

BY: WAYS AND MEANS COMMITTEE 09/04/2012

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on 09/11/2012 and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on behalf of Bay County:

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
2012-09-002	GENERAL FUND BOARD OF COMMISSIONERS PURCHASING DEPARTMENT Total GENERAL FUND		\$3,594	

ADJUST PURCHASING 2012 BUDGET DUE TO INCREASED NUMBER OF BIDS & ADVERTISING REQUIRED, MEMBERSHIP IN MITN PURCHASING COOPERATIVE INCREASED POSTAGE, PURCHASING COPIER COSTS UNDER BUDGETED. INCREASE TRAVEL AND CONFERENCE EXPENSES IN ORDER TO ATTEND TRAINING RELATED TO STRENGTHENING THE BID PROCESS.

Ernie Krygier, Chairman W. & M. and Committee

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Budget Adjustment Detail

Journal Request Number **2012-09-002**

Ref: INCREA Desc: PURCHASING

Eff Date: 09/11/2012

Org / Object	Description	I/D	Amount
GENERAL FUND			
BOARD OF COMMISSIONERS			
10110100 40001	FUND BALANCE	I	3,594
PURCHASING DEPARTMENT			
10123300 67607	REIMBURSEMENT - FOIA REQUESTS	I	69
10123300 72700	OFFICE SUPPLIES	I	69
10123300 72900	POSTAGE	I	400
10123300 86100	CONFERENCE FEES & EXPENSES	I	86
10123300 86500	STATE TRAVEL MILEAGE	I	408
10123300 90000	PRINTING/PUBLISHING/ADVERTISI	I	2,400
10123300 94601	EQUIPMENT RENTAL-COPY MACHINES	I	300
			Total GENERAL FUND
			Favorable
			Unfavorable
			\$0
			\$3,594

Explanation

ADJUST PURCHASING 2012 BUDGET DUE TO INCREASED NUMBER OF BIDS & ADVERTISING REQUIRED, MEMBERSHIP IN MITN PURCHASING COOPERATIVE INCREASED POSTAGE, PURCHASING COPIER COSTS UNDER BUDGETED. INCREASE TRAVEL AND CONFERENCE EXPENSES IN ORDER TO ATTEND TRAINING RELATED TO STRENGTHENINGTHE BID PROCESS.

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Analysis of General Fund Unreserved/Undesignated Fund Balance 2012

Description	Res. or Motion #	2012 Fund Balance
Assigned Fund Balance or (Deficit) 12/31/2011		\$5,406,615
Reverse previous years Committed Fund Balance *		\$284,865
		\$5,691,480
2012 Budgeted Surplus / (Deficit)		\$111,945
BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH AUGUST 2012		
To budget for rollover of 2011 PO's @12/31/11*	12-08-0178	(\$284,865)
Budget for licensing costs for additional users for employee self serve	12-02-0002	(\$5,560)
Budget for \$1,000 insurance deductible for marine patrol boat repair	12-02-0004	(\$1,000)
Corr. MSU budget contractual expense s/b \$9,043 less offset coord wages	12-02-0005	\$4,155
To budget for seasonal help at \$8.00 an hour for Pinconning Park grant	12-02-0006	(2,811)
To budget for Compressor replacement cost at law Enforcement Center	12-05-0348	(20,900)
Cor.personnel budget 70400 object used for Clerk wages rolled over 70300	12-05-0112	43,299
Correct DOA Indirect cost /set up General Fund receiving Indirect revenue	12-06-004	6,417
Budget for election ballot purchases & State of MI reimbursements	12-06-006	(2,000)
Increase elections budget for publications costs	12-06-007	(8,000)
Budget for frosted acrylic sheets of plastic & supplies for windows at LEC	12-06-008	(9,400)
Increase the Sheriff Dept budget for costs of emergency elevator repair	12-06-041	(16,000)
Budget for Northeast Michigan 211 referral services one time contribution	12-07-004	(3,000)
Budget for the purchase of two pallets of tar to repair parking lots	12-08-095	(2,200)
Budget for Increase gasoline costs for Warrant Officer & Secondary Rd	12-08-136	(11,800)
Increase Mental Health Group Homes budget for repair & maintenance	12-08-144	(16,000)
AUGUST 21, 2012		(329,665)
Assigned Fund Balance or (Deficit) 8/21/2012		\$5,473,760

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THOMAS L HICKNER
Bay County Executive

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TO: Ernie Krygler, Chairperson
Ways & Means Committee

FROM: Crystal Hebert, *CH*
Finance Officer

RE: Executive Directive #2007-11

DATE: August 21, 2012

REQUEST:

Please place this memo on the September 4, 2012 agenda for your committee's information.

BACKGROUND:

On August 13, 2012, an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the State Grants with regard to fiscal year 2012 and/or 2013 appear to have no changes, except what is noted below:
 - A. The June 26, 2012, Executive Directive #2007-11 letter stated the Office of Highway Safety Planning had reduced 6.6% of each county's Secondary Road Patrol allocation for fiscal year ending September 30, 2012, which is an \$8,995.00 decrease for Bay County. On August 9, 2012, Bay County received a letter from the Office of Highway Safety Planning that the 6.6% reduction had been rescinded and full funding of the grant has been restored.

RECOMMENDATION:
To receive.

c: Tom Hickner
Michael Gray
Marty Fitzhugh
Kim Priessnitz
Tim Quinn

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