

# HUMAN SERVICES COMMITTEE

## A G E N D A

TUESDAY, AUGUST 21, 2012

**4:30 P.M. or immediately following the Personnel/Judicial Committee mtg.**

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- |       |      |  |
|-------|------|--|
|       | I    | CALL TO ORDER  |
|       | II   | ROLL CALL  |
| 1-2   | III  | MINUTES (7/17/12)  |
|       | IV   | PUBLIC INPUT   |
|       | V    | PETITIONS AND COMMUNICATIONS   |
| 3-5   | A.   | Director of Division on Aging - Senior Millage Increase (Seeking approval of placement of .3 mill senior millage increase on November 2012 ballot, presentation by Director - proposed resolution attached)                  |
|       | B.   | Health Director  |
| 6-8   | 1.   | Bay County Health Department Plan of Organization (Seeking approval of Plan of Organization; authorization for Board Chair to sign required documents - proposed resolution attached)  |
| 9-10  | 2.   | Agreement with Blue Care Network (BCN) Blue Cross Complete (Seeking approval of Agreement; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached) |
| 11-12 | 3.   | Renewal of Agreement with Helen M. Nickless (HMN) Volunteer Clinic (Seeking approval of renewal Agreement; authorization for Board Chair to sign Agreement - proposed resolution attached)                                   |
| 13-14 | 4.   | Renewal of Agreement with NMS Toxicology Labs (Seeking approval of renewal Agreement; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)      |
| 15-16 | 5.   | Amendment to Morgue Agreement with McLaren Bay Region (Seeking approval of Amended Agreement; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)                 |
|       | VI   | REFERRALS  |
|       | VIII | UNFINISHED BUSINESS  |
|       | IX   | NEW BUSINESS   |
|       | X    | MISCELLANEOUS  |
|       | XI   | ADJOURNMENT  |

**PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.**

# HUMAN SERVICES COMMITTEE

## MINUTES

MEETING OF THE HUMAN SERVICES COMMITTEE ON TUESDAY, JULY 17, in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708.

Call to order @ 4:05 p.m. by Chair Tilley.

Roll call:

### MOTION NO.

| COMMISSIONERS PRESENT      |   | 1   | 2   | 3   | 4   | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
|----------------------------|---|-----|-----|-----|-----|---|---|---|---|---|----|----|
| DONALD J. TILLEY, CHAIR    | P | Y   | Y   | Y   | Y   |   |   |   |   |   |    |    |
| BRANDON KRAUSE, VICE CHAIR | P | M/Y | S/Y | M/Y | Y   |   |   |   |   |   |    |    |
| JOE DAVIS                  | P | Y   | Y   | Y   | S/Y |   |   |   |   |   |    |    |
| ERNIE KRYGIER              | P | S/Y | M/Y | Y   | M/Y |   |   |   |   |   |    |    |
| TOM RYDER                  | P | Y   | Y   | S/Y | Y   |   |   |   |   |   |    |    |
| CHRISTOPHER RUPP           | P | Y   | Y   | Y   | Y   |   |   |   |   |   |    |    |
| KIM COONAN, EX OFFICIO     | P | Y   | Y   | Y   | Y   |   |   |   |   |   |    |    |

### MOTION NO.

| COMMISSIONERS PRESENT      |  | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
|----------------------------|--|----|----|----|----|----|----|----|----|----|----|----|
| DONALD J. TILLEY, CHAIR    |  |    |    |    |    |    |    |    |    |    |    |    |
| BRANDON KRAUSE, VICE CHAIR |  |    |    |    |    |    |    |    |    |    |    |    |
| JOE DAVIS                  |  |    |    |    |    |    |    |    |    |    |    |    |
| ERNIE KRYGIER              |  |    |    |    |    |    |    |    |    |    |    |    |
| TOM RYDER                  |  |    |    |    |    |    |    |    |    |    |    |    |
| CHRISTOPHER RUPP           |  |    |    |    |    |    |    |    |    |    |    |    |
| KIM COONAN, EX OFFICIO     |  |    |    |    |    |    |    |    |    |    |    |    |

### MOTION NO.

| COMMISSIONERS PRESENT      |  | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 |
|----------------------------|--|----|----|----|----|----|----|----|----|----|----|----|
| DONALD J. TILLEY, CHAIR    |  |    |    |    |    |    |    |    |    |    |    |    |
| BRANDON KRAUSE, VICE CHAIR |  |    |    |    |    |    |    |    |    |    |    |    |
| JOE DAVIS                  |  |    |    |    |    |    |    |    |    |    |    |    |
| ERNIE KRYGIER              |  |    |    |    |    |    |    |    |    |    |    |    |
| TOM RYDER                  |  |    |    |    |    |    |    |    |    |    |    |    |
| CHRISTOPHER RUPP           |  |    |    |    |    |    |    |    |    |    |    |    |
| KIM COONAN, EX OFFICIO     |  |    |    |    |    |    |    |    |    |    |    |    |

OTHERS PRESENT: COMMISSIONERS DURANCZYK AND BEGICK, THICKNER, CHEBERT, T.QUINN, J.STRASZ, M.LAURUS, M.MAILLETTER, M.SAMYN, W.BEHMLANDER, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT

**HUMAN SERVICES COMMITTEE  
TUESDAY, JULY 17, 2012  
PAGE 2**

**MOTION NO.**

**NOTE:** In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department or can be viewed on Bay County's website [www.baycounty-mi.gov/executive/videos](http://www.baycounty-mi.gov/executive/videos).

- 1                    MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE JUNE 19, 2012 HUMAN SERVICES COMMITTEE MEETING AS PRINTED.**

Public input was called. Joel Strasz, Health Dept., updated the Committee on the Community Health Assessment and extended an invitation to visit the Health Department's website for available information. Commissioner Begick questioned e-coli testing of public water and Mr. Strasz advised that it is the Water Department's job to test public water. He did note that testing of beach water this year has had good results due to the hot weather. Only Brissette Beach and Linwood Beach had a problem so far.

Bonnie Schoenels wished to thank Bay County for its continuing support of Region VII and its programs. Ms. Schoenels is a student at SVSU in the health field and the students were encouraged to appear at a local government public meeting to make a public comment.

Megan Samyn, Bay Future, Inc. President & CEO, was present to update the Committee on the efforts of Bay Future, Inc., a non-profit economic development organization dedicated to facilitating economic development strategies that promote and secure opportunities for business retention, growth and the attraction of new industries that create quality jobs for community residents. A power point presentation followed highlighting past successes and future goals. Committee Chair Tilley thanked Mrs. Samyn for her Informative presentation. It was

- 2                    MOVED, SUPPORTED AND CARRIED TO RECEIVE THE REPORT.**
- 3                    MOVED, SUPPORTED AND CARRIED TO RECEIVE THE REQUESTS FOR REGION VII , AREA AGENCY ON AGING, FUNDING SUBMITTED BY: ALZHEIMER'S ASSOCIATION, GOLDEN HORIZONS ADULT DAY CARE CENTER, AND LAKESHORE LEGAL AID.**

There being no further business, It was

- 4                    MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:26 P.M.).**

Sincerely,

*Deanne Berger*

Deanne Berger  
Board Coordinator



Thomas L. Hickner  
Bay County Executive

Tammy Roehrs  
Director

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**To:** Donald J. Tilley, Chair, Human Services Committee  
**From:** Tammy Roehrs, Division on Aging Director  
**Date:** August 16, 2012  
**CC:** Tom Hickner, Barbara MacGregor, Michael Gray, Marty Fitzhugh, Crystal Hebert, Tim Quinn, Kim Priessnitz  
**RE:** Senior Millage Increase

**BACKGROUND:**

The Senior Citizens Millage has supported the Division on Aging's senior programs since 1975 at .50 mills, and has been generously supported by Bay County residents for renewal on a number of occasions. The Senior Citizens Millage generates the largest share of the Bay County Division on Aging's budget. Over the past ten years, Bay County has experienced a 42.4% increase in the population of individuals aged 55 to 64 years and a 32.1% increase in those aged 85 years and older. The Division has experienced an increase in requests for services as the senior population has grown, and has made every attempt to meet the demand and avoid placing individuals on waiting lists for services, particularly home-delivered meals. For example, from January 1, 2012 to date, the Home Delivered Meals Program has experienced an increase in client referrals over FY 2011 of nearly 300 seniors, which equates to an additional 12,789 meals at a cost of \$102,312.00 annually.

For many years, the food service facility located at Riverside Center was able to meet the need for senior meals (home-delivered and congregate), however, due to the current growing demand for meal services, (predominately home-delivered), as well as the anticipated growth of the aging population seeking meal services, the kitchen is near capacity due to its physical size, as well as equipment that is old and inefficient. In many cases, if the equipment were to break down, there aren't replacement parts available. In order to better serve current and future recipients of meal services, it is necessary to expand the kitchen facility to the proper size and replace equipment with new, energy efficient models to meet the growing need. For example, due to the age of the refrigeration units and the overloading of the coolers and freezers, there is an increased risk of food spoilage due to the inability to properly hold temperatures.

The current .50 mill is not meeting the financial cost to provide services to a growing senior population, nor is there enough revenue generated to make improvements to the Riverside Center food service facility. A proposed .30 mills increase (equates to \$15 annually for the owner of a home valued at \$100,000) placed on the November ballot separate from the existing .50 mills which is up for renewal in 2015, is essential to make kitchen improvements, as well as prevent any interruption of senior services.

**FINANCE AND ECONOMICS:**

The Senior Citizens Millage generates approximately \$1.4 million for senior programs and is used to meet match and other resource requirements for State and Federal grants, provide funding for services that do not receive grant funding, and pay for capital improvements needed. In addition to nutrition services, other programs, such as Personal Care and Homemaking are funded with millage dollars. For nearly 40 years, the Division on Aging has used the revenue raised by the millage to provide these senior services without ever requesting an increase; however, a combination of decreased property values coupled with increased employee health insurance costs has necessitated a combination of budget cuts and use of fund balance in order to balance the Division's budget. Over the past three years, the Division on Aging and County Administration have implemented numerous cuts to the Division's budget, totaling nearly \$260,000.00 by eliminating the Respite Care Program, the Handyman Program, not filling vacated positions (Typist/Clerk II, MSW Counseling staff, replacing full-time Home Health Aides with part-time, no benefit staff), no employee wage increases, reductions in the Personal Care Program hours, and reducing the Home Delivered Meal program to four days per week delivery. Significant budget cuts totaling nearly \$150,000 will be proposed and implemented for FY 2013 in order to balance the budget.

Simply put, the current .50 mills can no longer support the current and growing demand for senior services.

**RECOMMENDATION:**

The Division on Aging Director recommends the Senior Millage ballot question for a .30 increase be placed on the November ballot, with the actual ballot language to be developed and submitted for certification by Corporation Counsel.

**BAY COUNTY BOARD OF COMMISSIONERS**

**8/21/12**

**RESOLUTION**

BY: HUMAN SERVICES COMMITTEE (8/21/12)  
 WHEREAS, The Senior Citizens Millage has supported the Division on Aging's senior programs since 1975 at .50 mills, and has been generously supported by Bay County residents for renewal on a number of occasions; and  
 WHEREAS, The Senior Citizens Millage generates the largest share of the Bay County's Division on Aging's budget and over the past ten years, Bay County has experienced a 42.4% increase in the population of individuals aged 55 to 64 years and a 32.1% increase in those aged 85 years and older; and  
 WHEREAS, The Division on Aging has experienced an increase in requests for services as the senior population has grown and DOA has made every attempt to meet the demand and avoid placing individuals on waiting lists for services, particularly home-delivered meals; and  
 WHEREAS, For many years the food service facility located at Riverside Center was able to meet the need for senior meals (home delivered and congregate), however, due to the current growing demand for meal services, (predominately home delivered) as well as the anticipated growth of the aging population seeking meal services, the kitchen is near capacity due to its physical size, as well as equipment that is old and inefficient and in many cases unable to be repaired; and  
 WHEREAS, The current .50 mill is not meeting the financial cost to provide services to a growing senior population nor is there enough revenue generated to make improvements to the Riverside Center food service facility; and  
 WHEREAS, A proposed .3 mills increase, placed on the November 2012 ballot separate from the existing .50 mills which is up for renewal in 2015, is essential to make kitchen improvements, as well as prevent any interruption of senior services; Therefore, Be It  
 RESOLVED That, subject to approval, the following ballot question be submitted to the electors of this County on November 6, 2012, for the purpose of levying .3 of a mill for a period of 5 years, 2012 - 2016 inclusive, for senior citizens' programs and related facilities:

**SENIOR CITIZEN MILLAGE PROPOSAL**

"Shall the limitation on the amount of property taxes which may be levied each year against all taxable real and personal property in the County of Bay be increased by not more than .3 of a mill (30¢ per \$1,000 of taxable value) for a period of 5 years, 2012 - 2016 inclusive, for senior citizens' programs and related facilities? This new millage will raise estimated revenues of \$580,000 in the first year of the levy".

**DONALD J. TILLEY, CHAIR  
 AND COMMITTEE**

DOA - Senior Citizens Millage - .3 of a mill

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

| COMMISSIONER         | Y | N | E | COMMISSIONER  | Y | N | E | COMMISSIONER     | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk |   |   |   | Joe Davls     |   |   |   | Tom Ryder        |   |   |   |
| Brandon Krause       |   |   |   | Ernie Krygler |   |   |   | Christopher Rupp |   |   |   |
| Vaughn J. Beglick    |   |   |   | Klm Coonan    |   |   |   | Donald J. Tilley |   |   |   |

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



Thomas L. Hickner  
Bay County Executive

Barbara MacGregor, RN, BSN  
Health Director

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**To:** Donald Tilley, Chairperson, Human Services  
**From:** Barbara MacGregor, Health Director  
**CC:** Dr. Kirk Herrick, Tom Hickner, Marty Fitzhugh, Michael Gray, Crystal Hebert,  
Tim Quinn, Joel Strasz, Melissa Maillette, Tammy Roehrs  
**Date:** August 10, 2012  
**Re:** Bay County Department of Community Health (Health Department) Plan of  
Organization

#### **BACKGROUND**

Per Part 24, Section 333.2431 of the Michigan Public Health Code (P.A. 378 of 1978), all local health departments must submit and receive approval of its Plan of Organization by the Michigan Department of Community Health (MDCH) and demonstrate ability to provide required services.

As part of fulfilling this requirement, Bay County Department of Community Health (Health Department) must submit its Plan of Organization to the MDCH once every three years, and at least two months before the scheduled Local Health Department On-site Evaluation. Additionally, the Health Department must submit documentation of local governing entity approval of its Plan.

#### **FINANCIAL CONSIDERATIONS**

There are no financial considerations at this time.

#### **RECOMMENDATION**

Upon favorable review by Corporation Counsel, the Health Department recommends its Plan of Organization be affirmed/approved and signed by the Board Chair and County Executive.



**BAY COUNTY BOARD OF COMMISSIONERS**

**9/11/12**

**RESOLUTION**

BY: HUMAN SERVICES COMMITTEE (8/21/12)

WHEREAS, Pursuant to Part 24, Section 333.2431 of the Michigan Public Health Code (P.A. 378 of 1978) all local health departments must submit and receive approval of its Plan of Organization by the Michigan Department of Community Health (MDCH) and demonstrate ability to provide required services; and

WHEREAS, Part of this process requires the Bay County Health Department to submit its Plan of Organization to the MDCH once every three years and, at least two months before the scheduled Local Health Department On-Site Evaluation; and

WHEREAS, Another requirement is approval of the Plan of Organization by the local governing entity; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Bay County Department of Community Health (Health Department) Plan of Organization and further authorizes the Board Chair and County Executive to execute all required documents on behalf of Bay County.

DONALD J. TILLEY, CHAIR  
AND COMMITTEE

Health Dept - Plan of Organization

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

| COMMISSIONER         | Y | N | E | COMMISSIONER  | Y | N | E | COMMISSIONER     | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk |   |   |   | Joe Davis     |   |   |   | Tom Ryder        |   |   |   |
| Brandon Krause       |   |   |   | Ernie Krygler |   |   |   | Christopher Rupp |   |   |   |
| Vaughn J. Beglick    |   |   |   | Kim Coonan    |   |   |   | Donald J. Tilley |   |   |   |

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



Thomas L. Hickner  
Bay County Executive



**BAY COUNTY**  
**Health Department**

Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN  
Health Director

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**To:** Donald Tilley, Chairperson, Human Services  
**From:** Barbara MacGregor, Health Director  
**Cc:** Dr. Kirk Herrick, Joel Strasz, Tom Hickner, Marty Fitzhugh, Michael Gray, Crystal Hebert, Tim Quinn, Kim Priessnitz  
**Date:** August 10, 2012  
**Re:** Agreement between Blue Care Network (BCN) Blue Cross Complete and the Bay County Health Department (BCHD)

**BACKGROUND:**

Blue Care Network has added a Health Maintenance Option for Medicaid enrollees entitled, "Blue Cross Complete." While the Health Department maintains a provider agreement with Blue Care Network, there is no current provision for "Blue Cross Complete" enrollees.

**FINANCIAL CONSIDERATIONS:**

There is no direct financial cost to the Health Department to enter or execute the agreement. Entering into the agreement will broaden the opportunity for revenues in the Health Screening, Family Planning and Immunization Divisions.

**RECOMMENDATION:**

Upon favorable review by Corporation Counsel, the Department recommends approval and signature of this Agreement by the Board Chair, as well as approval of all budget adjustments related to this Agreement.

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/11/12**

**RESOLUTION**

BY: HUMAN SERVICES COMMITTEE (8/21/12)

WHEREAS, Blue Care Network has added a Health Maintenance Option for Medicaid enrollees entitled "Blue Cross Complete" and while the Bay County Health Department maintains a provider agreement with Blue Care Network, there is no current provision for "Blue Cross Complete" enrollees; and

WHEREAS, There is no direct financial cost to the Health Department to enter or execute the agreement, however, entering into the agreement will broaden the opportunity for revenues in the Health Screening, Family Planning and Immunization Divisions; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement between Blue Care Network (BCN) Blue Cross Complete and Bay County (Health Department) and authorizes the Chairman fo the Board to execute said Agreement on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

DONALD J. TILLEY, CHAIR  
AND COMMITTEE

Health Dept - Blue Cross Complete Agt

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

| COMMISSIONER         | Y | N | E | COMMISSIONER  | Y | N | E | COMMISSIONER     | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk |   |   |   | Joe Davis     |   |   |   | Tom Ryder        |   |   |   |
| Brandon Krause       |   |   |   | Ernie Krygler |   |   |   | Christopher Rupp |   |   |   |
| Vaughn J. Begick     |   |   |   | Kim Coonan    |   |   |   | Donald J. Tilley |   |   |   |

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



Thomas L. Hickner  
Bay County Executive



Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN  
Health Director

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**To:** Donald Tilley, Chairperson, Human Services  
**From:** Barbara MacGregor, Health Director  
**CC:** Dr. Kirk Herrick, Tom Hickner, Marty Fitzhugh, Crystal Hebert, Michael Gray, Tim Quinn, Kim Priessnitz  
**Date:** August 10, 2012  
**Re:** Renewal of Agreement between Helen M. Nickless (HMN) Volunteer Clinic and Bay County Health Department (BCHD)

---

### **BACKGROUND**

The HMN Volunteer Clinic serves the uninsured and underinsured of Bay County by providing free primary medical care, prescriptions, referrals for further care and referrals for insurance. The HMN Volunteer Clinic operates Wednesday evenings from 5:00 p.m. until the last patient is seen. The Clinic has limited physical capacity to offer breast and cervical health screening, and the Health Department has been collaborating with the Clinic for a number of years to provide clinical space for such exams through this Agreement. This is an Agreement renewal to continue to provide space through December 31, 2013.

### **FINANCIAL CONSIDERATIONS**

There are no financial considerations as the HMN Volunteer Clinic provides all necessary paperwork and supplies, as well as staff (volunteer Nurse Practitioner) to provide services.

### **RECOMMENDATIONS**

Upon favorable review by Corporation Counsel, the Health Department recommends renewal of this Agreement, and seeks the renewal Agreement approved and signed by the Board Chair.

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/11/12**

**RESOLUTION**

BY: HUMAN SERVICES COMMITTEE (8/21/12)

WHEREAS, The Helen M. Nickless (HMN) Volunteer Clinic serves the uninsured and underinsured of Bay County by providing free primary medical care, prescriptions, referrals for further care and referrals for insurance; and

WHEREAS, The HMN Volunteer Clinic operates Wednesday evenings from 5:00 p.m. until the last patient is seen; and

WHEREAS, The Clinic has limited physical capacity to offer breast and cervical health screening and the Bay County Health Department has been collaborating with the Clinic for a number of years to provide clinical space for such exams through an Agreement and this Agreement is up for renewal; and

WHEREAS, There is no financial consideration as the HSN Volunteer Clinic provides all necessary paperwork and supplies as well as staff (volunteer Nurse Practitioner) to provide services; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the Agreement between Helen M. Nickless (HMN) Volunteer Clinic and Bay County (Health Department) and authorizes the Chairman of the Board to execute said Renewal Agreement on behalf of Bay County following legal review/approval.

DONALD J. TILLEY, CHAIR  
AND COMMITTEE

Health Dept - Helen M. Nickless Renewal Agt

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

| COMMISSIONER         | Y | N | E | COMMISSIONER  | Y | N | E | COMMISSIONER     | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk |   |   |   | Joe Davis     |   |   |   | Tom Ryder        |   |   |   |
| Brandon Krause       |   |   |   | Ernie Krygler |   |   |   | Christopher Rupp |   |   |   |
| Vaughn J. Beglick    |   |   |   | Klm Coonan    |   |   |   | Donald J. Tilley |   |   |   |

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

512-



Thomas L. Hickner  
Bay County Executive



**BAY COUNTY**  
**Health Department**  
Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN  
Health Director

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**To:** Donald Tilley, Chairperson, Human Services Committee  
**From:** Barbara MacGregor, Health Director  
**CC:** Dr. Howard Hurt, Tom Hickner, Marty Fitzhugh, Crystal Hebert, Michael Gray, Tim Quinn, Kim Priessnitz  
**Date:** August 10, 2012  
**Re:** Renewal of Letter of Agreement with NMS Toxicology Labs

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### **BACKGROUND**

In the past, Bay County has utilized NMS Labs to provide toxicology services for Medical Examiner cases. This is a renewal of the Letter of Agreement to continue to provide toxicology testing services through Dec 31, 2013.

### **FINANCIAL CONSIDERATIONS**

This Agreement includes special discounted pricing for frequently ordered blood and urine tests. There are no financial considerations as these costs have already been built into the 2012 and 2013 budgets.

### **RECOMMENDATIONS**

Upon favorable review by Corporation Counsel, the Health Department recommends this Letter of Agreement renewal be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Letter of Agreement.

**BAY COUNTY BOARD OF COMMISSIONERS  
9/11/12**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (8/21/12)

WHEREAS, In the past the Bay County Health Department has utilized NMS Toxicology Labs to provide toxicology services for Medical Examiner cases; and

WHEREAS, A renewal Letter of Agreement between Bay County (Health Department) and NMS Toxicology Labs to provide toxicology testing services through December 31, 2012 has been submitted; and

WHEREAS, The Letter of Agreement includes special discounted pricing for frequently ordered blood and urine tests; and

WHEREAS, These costs have been included in the Bay County Health Department's 2012 and 2013 budgets; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the Letter of Agreement between Bay County (Health Department) and NMS Toxicology Labs for toxicology services is approved; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Letter of Agreement on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That budget adjustments, if required, are approved.

DONALD J. TILLEY, CHAIR  
AND COMMITTEE

HealthDept - NMS Labs Agt

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

| COMMISSIONER         | Y | N | E | COMMISSIONER  | Y | N | E | COMMISSIONER     | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk |   |   |   | Joe Davis     |   |   |   | Tom Ryder        |   |   |   |
| Brandon Krause       |   |   |   | Ernie Krygler |   |   |   | Christopher Rupp |   |   |   |
| Vaughn J. Begick     |   |   |   | Kim Coonan    |   |   |   | Donald J. Tilley |   |   |   |

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



Thomas L. Hickner  
Bay County Executive



Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN  
Health Director

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Bay City, Michigan 48708  
(989) 895-4006  
FAX (989) 895-4014  
TDD (989) 895-4049

**To:** Donald Tilley, Chairperson, Human Services  
**From:** Barbara MacGregor, Health Director  
**CC:** Dr. Howard Hurt, Tom Hickner, Marty Fitzhugh, Crystal Hebert, Michael Gray, Tim Quinn, Kim Priessnitz  
**Date:** August 10, 2012  
**re:** Amendment to Morgue Agreement between Bay County and McLaren Bay Region

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### **BACKGROUND**

Each year, the Bay County Medical Examiner (BCME) orders approximately 85 autopsies. The Medical Examiner wishes to continue to utilize the morgue facilities available at McLaren Bay Region and requests an amendment to the agreement between Bay County and McLaren Bay Region, extending it through December, 2013.

### **FINANCIAL CONSIDERATIONS**

The current rate for use of the facility is \$9,600 annually. This has already been budgeted for in the both the 2012 and 2013 budgets.

### **RECOMMENDATIONS**

Upon favorable review by Corporation Counsel, the Health Department recommends this amended Agreement be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this amended Agreement.

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/11/12**

**RESOLUTION**

BY: HUMAN SERVICES COMMITTEE (8/21/12)

WHEREAS, Each year the Bay County Medical Examiner (BCME) orders approximately 85 autopsies and, through agreement, utilizes the morgue facilities available at McLaren Bay Regional Center; and

WHEREAS, The Bay County Medical Examiner wishes to extend the current agreement with BRMC through December 2013; and

WHEREAS, MBR is requesting no increase in reimbursement and will continue providing the facilities at a flat rate of \$9,600 annually and these funds have been budgeted; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Amendment to the Agreement between Bay County (Health Department) and Bay Regional Medical Center for use of morgue facilities through December 2013 and authorizes the Chairman of the Board to execute said Amendment on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That budget adjustments, if required, are approved.

DONALD J. TILLEY, CHAIR  
AND COMMITTEE

Health Dept - Amended Morgue Agt - BRMC

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

| COMMISSIONER         | Y | N | E | COMMISSIONER  | Y | N | E | COMMISSIONER     | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk |   |   |   | Joe Davis     |   |   |   | Tom Ryder        |   |   |   |
| Brandon Krause       |   |   |   | Ernie Krygler |   |   |   | Christopher Rupp |   |   |   |
| Vaughn J. Begick     |   |   |   | Kim Coonan    |   |   |   | Donald J. Tilley |   |   |   |

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_