

PERSONNEL/JUDICIAL COMMITTEE

A G E N D A

TUESDAY, JULY 17, 2012

4:00 P.M.

COMMISSIONERS' CONFERENCE ROOM, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- 1- 4 III MINUTES (6/19/12)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
- 5 A. Personnel Director - Vacancies
- 6 1. Health Department - Community Health Educator (ft, \$36,192/yr. entry)
(Seeking authorization to post/fill - proposed resolution attached)
- VI REFERRALS
- VII UNFINISHED BUSINESS
- VIII NEW BUSINESS
- IX MISCELLANEOUS
- X ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

PERSONNEL/JUDICIAL COMMITTEE

MINUTES

MEETING OF THE PERSONNEL/JUDICIAL COMMITTEE ON TUESDAY, JUNE 19, 2012, in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708.

Call to order @ 4:00 P.M. by Chair Ryder.

Roll call:

MOTION NO.

COMMISSIONERS PRESENT		1	2	3	4	5	6	7	8	9	10	11
TOM RYDER, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
ERNIE KRYGIER, VICE CHAIR	P	S/Y	Y	S/Y	S/Y	S/Y	Y	S/Y	Y	Y	Y	M/Y
MICHAEL J. DURANCZYK	P	M/Y	Y	N	Y	Y	Y	Y	S/Y	Y	Y	S/Y
BRANDON KRAUSE	P	Y	M/Y	N	Y	Y	M/Y	Y	Y	S/Y	Y	Y
VAUGHN J. BEGICK	P	Y	S/Y	N	Y	Y	Y	Y	Y	Y	Y	Y
DONALD J. TILLEY	P	Y	Y	N	Y	M/Y	S/Y	M/Y	M/Y	Y	M/Y	Y
KIM COONAN, EX OFFICIO	P	Y	Y	M/Y	M/Y	Y	Y	Y	Y	M/Y	S/Y	Y

MOTION NO.

COMMISSIONERS PRESENT		12	13	14	15	16	17	18	19	20	21	22
TOM RYDER, CHAIR												
ERNIE KRYGIER, VICE CHAIR												
MICHAEL J. DURANCZYK												
BRANDON KRAUSE												
VAUGHN J. BEGICK												
DONALD J. TILLEY												
KIM COONAN, EX OFFICIO												

MOTION NO.

COMMISSIONERS PRESENT		23	24	25	26	27	28	29	30	31	32	33
TOM RYDER, CHAIR												
ERNIE KRYGIER, VICE CHAIR												
MICHAEL J. DURANCZYK												
BRANDON KRAUSE												
VAUGHN J. BEGICK												
DONALD J. TILLEY												
KIM COONAN, EX OFFICIO												

OTHERS PRESENT: T.HICKNER, M.GRAY, M.FITZJUGHII, C.HEBERT, T.QUINN, B.MACGREGOR, T.ROEHRS, B.GOIK, R.PABALIS, B.SHORT, B.EMMENDORFER, J.STRASZ, R.REDMOND, BAY 3 TV, B.BELLOR, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT

-/-

MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department.

- 1** **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE MAY 15, 2012 PERSONNEL/JUDICIAL COMMITTEE MEETING AS PRINTED.**

Public input was called. Glenn Covaleski, volunteer at the Bay City State Recreation Facility, addressed the Committee relative to the Passport Perks Program which allows businesses to provide discounts to Recreation Passport holders which, in turn, will generate more sales for businesses. He encouraged business participation. Mr. Covaleski thanked the Park Manager George Lauinger as well as Commissioners Krygier and Coonan and all the park volunteers for their efforts at and on behalf of the Bay City State Recreation Facility.

County Executive Tom Hickner noted that he just received a message from the Mosquito Control Director Tom Putt that the State Park will not be using the services of Bay County Mosquito Control this year.

At this time Simon Abbott, representing Care ATC, spoke to the Workplace Wellness Center Proposal prepared for Bay County Area Collaborative. Outlined was how the CareATC solution will work to include: implementing a wellness center, personal health assessments, provision of the best care free, monitoring and continuous improvement, and electronic medical records. The following units are interested in participation, i.e. City of Bay City (303 eligible employees), Bay County (342 eligible employees) and BAISD (156 eligible employees). It is projected there will be a 20% reduction in health care costs to Bay County. Following several questions and answers, the County Executive recommended that the Committee receive the report and refer to administration for further review and follow-up recommendation. There are other organizations in Bay County interested in providing a wellness program including McLaren which felt that when an RFP was written, it was geared to CareATC. Commissioner Begick did not favor this proposal. Commissioners Duranczyk, Krause, Davis and Tilley were not prepared to take any action other than referral inasmuch as they were unaware of the proposal until this meeting and this issue didn't even appear on the agenda to be discussed at this meeting. Common courtesy would have provided a heads-up via e-mail, as an agenda item, etc. It was

MOTION NO.

- 2 MOVED, SUPPORTED AND CARRIED TO REFER THIS ISSUE TO ADMINISTRATION FOR FURTHER REVIEW.**

Discussion centered on this concept and the possible benefits and the need to commence implementation of this type of program. Speaking in favor of the proposal was Board Chair Coonan who has participated in meetings on this issue. Following further discussion, it was

- 3 MOVED, SUPPORTED AND DEFEATED TO RECEIVE THE PRESENTATION AND TO REFER TO ADMINISTRATION WITH A RECOMMENDATION TO BE PROVIDED AT THE JULY 10TH BOARD MEETING.**

Given the complexity of this issue, it was felt by the majority that July 10th did not provide sufficient time to research this matter and provide a recommendation. Following further discussion, Commissioner Krygier requested that Robert Redmond be part of any administrative discussions/ review on this proposal/issue. Committee Chair Ryder thanked the CareATC reps for their presentation and time.

County Executive Tom Hickner spoke to his agenda item dealing with new fireworks law violations. He noted that inasmuch as the local units of government are taking steps to address the violations, County action is not required. He noted that biggest problem will be enforcing any ordinances relative to the fireworks violations.

- 4 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PURCHASE OF GOVERNMENT SERVICE CREDIT FOR RETIREMENT PURPOSES BY ROBERT HILL, HEALTH DEPT.**

- 5 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO FILL A TEMPORARY CUSTODIAN POSITION IN THE BUILDINGS AND GROUNDS DEPARTMENT DUE TO A MEDICAL LEAVE.**

- 6 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO FILL A TYPIST CLERK II VACANCY IN THE DIVISION ON AGING.**

MOTION NO.

- 7 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO FILL THE MATERNAL-CHILD SERVICES MANAGER VACANCY IN THE HEALTH DEPARTMENT.**
- 8 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO REHIRE MARILYN LAURUS AS MATERNAL-CHILD SERVICES MANAGER UNTIL THE FULL TIME VACANCY IS FILLED AND ABLE TO PROVIDE NURSING OVERSIGHT AND PUBLIC HEALTH ACCREDITATION ASSISTANCE (358 HOURS @\$27.93/HR.)**
- 9 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO FILL A PART TIME KENNEL ATTENDANT VACANCY IN ANIMAL CONTROL.**
- 10 **MOVED, SUPPORTED AND CARRIED TO REFER RECREATION DIVISION RESTRUCTURING TO THE JULY 3RD WAYS AND MEANS COMMITTEE MEETING.**
- 11 **MOVED, SUPPORTED AND CARRIED TO ADJOURN (5:25 P.M.).**

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**



**BAY COUNTY
PERSONNEL DEPARTMENT**

Thomas L. Hickner
County Executive

Tim Quinn
Personnel Director
quinnt@baycounty.net

July 12, 2012

Mr. Tom Ryder, Chairperson
Personnel/Judicial Committee
Bay County Board of Commissioners
515 Center Avenue
Bay City, MI 48708

Re: **Personnel/Judicial Committee Agenda Item**

Dear Commissioner Ryder:

Please consider the following item for the agenda of your committee for the meeting on July 17, 2012.

- Request:** Requesting to post and fill the Community Health Educator vacancy at the Bay County Health Department and Division on Aging.
- Background:** Current employee has accepted a position in another department within the County.
- Finance/Economics:** Full-time BCAMPS position with benefits. \$36,192 per year entry, progressing to \$41,309 per year after 3 years (PB05). No general fund dollars are used for this position and funds exist in the department's 2012 budget.
- Recommendation:** Please approve filling this position.

Thank you for your consideration. If you have any questions concerning the items listed, please feel free to contact me.

Sincerely,

Tim Quinn, Director
Personnel and Employee Relations

cc: Tom Hickner
Mike Gray
Marty Fitzhugh
Barb MacGregor
Tammy Roehrs

515 Center Avenue, Suite G102, Bay City, MI 48708-5121
(989) 895-4098 • FAX (989) 895-2076 • TDD (Hearing Impaired) (989) 895-4049
Web: www.baycounty-mi.gov

-5-

BAY COUNTY BOARD OF COMMISSIONERS

8/14/12

RESOLUTION

BY: PERSONNEL/JUDICIAL COMMITTEE (7/17/12)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies, monies for said positions to come from the respective departmental budgets:

A. Health Department - Community Health Educator (ft, \$36,192/yr. entry)

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

TOM RYDER, CHAIR
AND COMMITTEE

Vacancies - August

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Beglick				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____