

HUMAN SERVICES COMMITTEE

A G E N D A

TUESDAY, JUNE 19, 2012

4:15 P.M. or immediately following the Personnel/Judicial Committee mtg.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- 1- 2 III MINUTES (5/15/12)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
 - A. Barry T. Schmidt, Prevention Consultant, Neighborhood Resource Center - Prescription Drug Use/Disposal (**Verbal presentation - receive**)
 - 3- 4 B. Health Director - Amendment # 3 to FY 2011-2012 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) (**Seeking recommended approval of amendment to full Board at special meeting 6/17/12; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached**)
 - 5- 9 C. Region VII, Area Agency on Aging - Second Quarter FY 2012 Performance Analysis: Division on Aging; Lakeshore Legal Aid; Golden Horizons Adult Day Care (**Receive**)
- VI REFERRALS
- VIII UNFINISHED BUSINESS
- IX NEW BUSINESS
- X MISCELLANEOUS
- XI ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

HUMAN SERVICES COMMITTEE

MINUTES

MEETING OF THE HUMAN SERVICES COMMITTEE ON TUESDAY, MAY 15, 2012, in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708.

Call to order @ 4:03 p.m. by Chair Tilley.

Roll call:

MOTION NO.

COMMISSIONERS PRESENT		1	2	3	4	5	6	7	8	9	10	11
DONALD J. TILLEY, CHAIR	P	Y	Y	Y	Y							
BRANDON KRAUSE, VICE CHAIR	P	S/Y	Y	S/Y	M/Y							
JOE DAVIS	P	Y	M/Y	Y	Y							
ERNIE KRYGIER	P	Y	S/Y	M/Y	Y							
TOM RYDER	P	Y	Y	Y	Y							
CHRISTOPHER RUPP	P	Y	Y	Y	Y							
KIM COONAN, EX OFFICIO	P	M/Y	Y	Y	S/Y							

MOTION NO.

COMMISSIONERS PRESENT		12	13	14	15	16	17	18	19	20	21	22
DONALD J. TILLEY, CHAIR												
BRANDON KRAUSE, VICE CHAIR												
JOE DAVIS												
ERNIE KRYGIER												
TOM RYDER												
CHRISTOPHER RUPP												
KIM COONAN, EX OFFICIO												

MOTION NO.

COMMISSIONERS PRESENT		23	24	25	26	27	28	29	30	31	32	33
DONALD J. TILLEY, CHAIR												
BRANDON KRAUSE, VICE CHAIR												
JOE DAVIS												
ERNIE KRYGIER												
TOM RYDER												
CHRISTOPHER RUPP												
KIM COONAN, EX OFFICIO												

OTHERS PRESENT: M.GRAY, M.FITZHUGH, C.HEBERT, T.QUINN, R.PABALIS, M.HALSTEAD, R.REDMOND, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN;E-EXCUSED; A-ABSENT

-/-

**HUMAN SERVICES COMMITTEE
TUESDAY, MAY 15, 2012
PAGE 2**

MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.

- 1** **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE MARCH 20, 2012 HUMAN SERVICES COMMITTEE MEETING AS PRINTED.**

Public input was called with no one expressing a desire to address the Committee.

- 2** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE AGREEMENT WITH NORTHEAST MICHIGAN COMMUNITY SERVICES AGENCY, INC. (NEMSCA) (HEALTH DEPT.).**

- 3** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PERE MARQUETTE PARKING LOT RATE FOR BAYSHIRE BEAUTY ACADEMY STUDENTS, I.E. \$25 PER VEHICLE PER MONTH.**

- 4** **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:05 P.M.).**

Sincerely,

Deanne Berger

**Deanne Berger
Board Coordinator**



Thomas L. Hickner
Bay County Executive



BAY COUNTY Health Department

Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

TO: Ernie Krygier, Chairperson, Ways and Means Committee
Michael Duranczyk, Chairperson, Human Services Committee
FROM: Barbara MacGregor, Health Director
DATE: June 13, 2012
CC: Tom Hickner, Michael Gray, Marty Fitzhugh, Crystal Hebert, Tim Quinn, Kim Priessnitz, Joel Strasz, Marilyn Laurus, and Melissa Maillette
RE: FY 2011-12 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) Amendment #3

BACKGROUND:

The enclosed agreement amends the 2011/2012 CPBC Agreement between Bay County and the Michigan Department of Community Health. The Amendment incorporates the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued.

FINANCIAL CONSIDERATIONS:

This Amendment reflects positive adjustments to funding levels as follows:

<u>PROGRAM ELEMENT</u>	<u>PREVIOUS LEVEL</u>	<u>REVISED LEVEL</u>	<u>CHANGE</u>
Saginaw River/Bay Safe Fish/Game	<u>\$79,421</u>	<u>\$89,421</u>	<u>\$10,000</u>
Bioterrorism 8/1/12-9/30/12	<u>\$19,574</u>	<u>(\$19,574)</u>	<u>(\$19,574)</u>
Bioterrorism 7/1/12-9/30/12	<u>\$0</u>	<u>\$32,520</u>	<u>\$32,520</u>
<i>TOTAL CPBC FUNDING</i>	<i>\$1,236,470</i>	<i>\$1,259,416</i>	<i>\$22,946</i>

RECOMMENDATION

Upon favorable review by Corporation Counsel, the Health Department recommends Amendment #3 be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Amendment .

BAY COUNTY BOARD OF COMMISSIONERS

6/19/12

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (6/19/12)

WHEREAS, The 2011/2012 CPBC Agreement between Bay County and the Michigan Department of Community Health (MDCH) is being amended to reflect updated program language and revised allocations received since the original agreement was issued. This amendment reflects positive changes to funding levels:

<u>PROGRAM ELEMENT</u>	<u>PREVIOUS LEVEL</u>	<u>REVISED LEVEL</u>	<u>CHANGE</u>
Saginaw River/Bay Safe Fish/Game	\$79,421	\$89,421	\$10,000
Bioterrorism 8/1/12-9/30/12	\$19,574	(\$19,574)	(\$19,574)
Bioterrorism 7/1/12-9/30/12	\$0	\$32,520	\$32,520
TOTAL CPBC FUNDING	\$1,236,470	\$1,259,416	\$22,946

RESOLVED That the Bay County Board of Commissioners approves amendment # 3 to the 2011-2012 CPBC Contracting Agreement and authorizes the Chairman of the Board to execute all required documents on behalf of Bay County; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments relating to this amendment are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Health Dept - Amendment 1 CPBC Agt

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

<u>COMMISSIONER</u>	<u>Y</u>	<u>N</u>	<u>E</u>	<u>COMMISSIONER</u>	<u>Y</u>	<u>N</u>	<u>E</u>	<u>COMMISSIONER</u>	<u>Y</u>	<u>N</u>	<u>E</u>
<u>Michael J. Duranczyk</u>				<u>Joe Davls</u>				<u>Tom Ryder</u>			
<u>Brandon Krause</u>				<u>Ernie Krygler</u>				<u>Christopher Rupp</u>			
<u>Vaughn J. Beglck</u>				<u>Klm Coonan</u>				<u>Donald J. Tilley</u>			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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REGION VII AREA AGENCY ON AGING

YVONNE CORBAT, CHAIR

ANDREW ORVOSH, EXECUTIVE DIRECTOR

MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA

TO: County Board of Commissioners
FROM: Andrew Orvosh, Executive Director *Drer*
DATE: May 22, 2012
RE: Second Quarter FY 2012 Performance Analysis

For the first two quarters of the fiscal year, Region VII analyzes the performance of our service providers. We then compile a memo to the providers that shows any deviation +/- 5% for supportive services and +/- 2% for nutrition services.

Enclosed are copies of the memos for the second quarter FY 2012 for the service providers in your county.

This is an effort to keep you up-to-date on the status of services in your county. If you have questions regarding the deviations, please contact the service provider.

If you have any questions or require further information, please feel free to contact me at (989) 893-4506.

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REGION VII AREA AGENCY ON AGING

YVONNE CORBAT, CHAIR

ANDREW ORVOSH, EXECUTIVE DIRECTOR

TO: Tammy Roehrs, Director
Bay County Division on Aging

FROM: Andrew Orvosh, Executive Director *Drew*
Region VII Area Agency on Aging

DATE: May 22, 2012

SUBJECT: Second Quarter Performance Analysis

An analysis of the second quarter contract performance for your agency has been completed. The following information outlines your agency's expenditure pattern and service delivery:

SERVICE	Case Coordination & Support		Disease Prevention/ Health Promotion	
2 nd Quarter				
Budget Projected	27,735	50%	4,964	50%
Actual Expenditures	35,047	63%	9,927	100%
Deviation	7,312	13%	4,964	50%
2 nd Quarter				
Units Projected	2,363	50%	276	50%
Units Provided	2,986	63%	1,176	213%
Deviation	623	13%	900	163%

SERVICE	Caregiver Training		Home Delivered Meals	
2 nd Quarter				
Budget Projected	8,035	50%	114,416	50%
Actual Expenditures	9,743	61%	118,424	52%
Deviation	1,709	11%	4,008	2%
2 nd Quarter				
Units Projected	245	50%	52,971	50%
Units Provided	297	61%	54,826	52%
Deviation	52	11%	1,856	2%

The Region VII Area Agency requires explanation with expenditures and/or service deliveries that deviate +/- 5% for supportive services and +/- 2% for nutrition services.

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MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA

We realize that our mission is to see that the eligible elderly receive services at optimal levels. Your effort to meet contract agreements is greatly appreciated and as indicated, your deviate variances need to be addressed appropriately.

Please review this report, along with your records, and let me know what actions will be taken to address the deviations. Please submit your response by June 22, 2012.

If you have any questions or require additional information, please contact Stacey Dudewicz, Contract Manager at (989) 893-4506.

CC: County Chair
Region VII Board Members



REGION VII AREA AGENCY ON AGING

YVONNE CORBAT, CHAIR

ANDREW ORVOSH, EXECUTIVE DIRECTOR

TO: William Knight, Executive Director
Lakeshore Legal Aid

FROM: Andrew Orvosh, Executive Director
Region VII Area Agency on Aging

Drew

DATE: May 22, 2012

SUBJECT: Second Quarter Performance Analysis

An analysis of the second quarter contract performance for your agency has been completed. The following information outlines your agency's expenditure pattern and service delivery:

SERVICE	Legal Assistance		Long Term Care Ombudsman	
2 nd Quarter				
Budget Projected	28,000	50%	41,683	50%
Actual Expenditures	41,993	75%	41,683	50%
Deviation	13,993	25%	0	0%
2 nd Quarter				
Units Projected	1,097	50%	1,708	50%
Units Provided	1,646	75%	1,205	35%
Deviation	549	25%	(503)	-15%

The Region VII Area Agency requires explanation with expenditures and/or service deliveries that deviate +/- 5% for supportive services and +/- 2% for nutrition services.

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CC: County Chair
Region VII Board Members

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MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA



REGION VII AREA AGENCY ON AGING

YVONNE CORBAT, CHAIR

ANDREW ORVOSH, EXECUTIVE DIRECTOR

TO: Stacy McIntrye, Program Manager
Golden Horizons Adult Day Care

FROM: Andrew Orvosh, Executive Director
Region VII Area Agency on Aging

DATE: May 22, 2012

SUBJECT: Second Quarter Performance Analysis

Drew

An analysis of the second quarter contract performance for your agency has been completed. The following information outlines your agency's expenditure pattern and service delivery:

SERVICE	Adult Day Care		Caregiver Training	
2 nd Quarter				
Budget Projected	28,286	50%	8,035	50%
Actual Expenditures	26,384	47%	10,414	65%
Deviation	(1,903)	-3%	2,380	15%
2 nd Quarter				
Units Projected	2,858	50%	321	50%
Units Provided	2,665	47%	415	65%
Deviation	(193)	-3%	95	15%

The Region VII Area Agency requires explanation with expenditures and/or service deliveries that deviate +/- 5% for supportive services and +/- 2% for nutrition services.

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Please review this report, along with your records, and let me know what actions will be taken to address the deviations. Please submit your response by June 22, 2012.

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CC: County Chair
Region VII Board Members

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MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA