

**WAYS AND MEANS COMMITTEE
AGENDA
TUESDAY, JANUARY 4, 2011**

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- 1- 4 III MINUTES (12/7/10)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
 - 5- 6 A. BCATS Director - Memorandum of Understanding between MDOT/BCATS/BMTA **(Seeking approval of Memorandum of Understanding; authorization for appropriate parties to execute said MOU; approval of required budget adjustments - proposed resolution attached)**
 - B. Finance Director
 - 7-11 1. Budget Adjustments **(Approval required)**
 - 12-13 2. Analysis of General Fund Unreserved/Undesignated Fund Balance 2010 **(Receive)**
 - 14 3. Executive Directive #2007-11 **(Receive)**
- VI REFERRALS
- VII UNFINISHED BUSINESS
- VIII NEW BUSINESS
- IX CLOSED SESSION (when requested)
- X MISCELLANEOUS
- XI ANNOUNCEMENTS
- XII ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

**WAYS AND MEANS COMMITTEE
MINUTES**

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, DECEMBER 7, 2010, FOURTH FLOOR, BAY COUNTY BUILDING, 515 CENTER AVENUE, BAY CITY, MI 48708.

Call to order @ 4:00 p.m. by Chair Tilley.

Roll call:

MOTION NO.

| COMMISSIONERS PRESENT: | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|--------------------------------|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| DONALD J. TILLEY, CHAIR | P | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| EUGENE F. GWIZDALA, VICE CHAIR | P | Y | Y | S/Y | S/Y | Y | Y | Y | Y | Y | Y | Y | S/Y |
| MICHAEL J. DURANCZYK | P | Y | Y | Y | Y | M/Y | Y | S/Y | Y | Y | Y | Y | Y |
| PATRICK H. BESON | P | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| VAUGHN J. BEGICK | P | Y | Y | Y | Y | S/Y | Y | Y | S/Y | Y | Y | S/Y | Y |
| COLLEEN M. MAILLETTE | P | Y | Y | Y | Y | Y | S/Y | Y | Y | S/Y | S/Y | M/Y | Y |
| ERNIE KRYGIER | P | S/Y | S/Y | M/Y | Y | Y | Y | M/Y | Y | M/Y | M/Y | Y | Y |
| KIM COONAN | P | M/Y | M/Y | Y | Y | Y | Y | Y | M/Y | Y | Y | Y | Y |
| BRIAN K. ELDER, EX OFFICIO | P | Y | Y | Y | M/Y | Y | M/Y | Y | Y | Y | Y | Y | M/Y |

MOTION NO.

| COMMISSIONERS PRESENT: | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
|--------------------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|----|----|----|----|
| DONALD J. TILLEY, CHAIR | | Y | Y | Y | N | Y | Y | Y | Y | | | | |
| EUGENE F. GWIZDALA, VICE CHAIR | | M/Y | M/Y | Y | Y | Y | M/Y | Y | M/Y | | | | |
| MICHAEL J. DURANCZYK | | S/Y | Y | Y | Y | Y | Y | S/Y | Y | | | | |
| PATRICK H. BESON | | Y | Y | Y | Y | Y | Y | Y | Y | | | | |
| VAUGHN J. BEGICK | | Y | Y | Y | Y | Y | Y | Y | Y | | | | |
| COLLEEN M. MAILLETTE | | Y | Y | S/Y | Y | Y | Y | Y | Y | | | | |
| ERNIE KRYGIER | | Y | Y | Y | M/Y | Y | Y | M/Y | Y | | | | |
| KIM COONAN | | Y | S/Y | M/Y | S/Y | S/Y | S/Y | Y | S/Y | | | | |
| BRIAN K. ELDER, EX OFFICIO | | Y | Y | Y | Y | M/Y | Y | Y | Y | | | | |

MOTION NO.

| COMMISSIONERS PRESENT: | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 |
|--------------------------------|--|----|----|----|----|----|----|----|----|----|----|----|----|
| DONALD J. TILLEY, CHAIR | | | | | | | | | | | | | |
| EUGENE F. GWIZDALA, VICE CHAIR | | | | | | | | | | | | | |
| MICHAEL J. DURANCZYK | | | | | | | | | | | | | |
| PATRICK H. BESON | | | | | | | | | | | | | |
| VAUGHN J. BEGICK | | | | | | | | | | | | | |
| COLLEEN M. MAILLETTE | | | | | | | | | | | | | |
| ERNIE KRYGIER | | | | | | | | | | | | | |
| KIM COONAN | | | | | | | | | | | | | |
| BRIAN K. ELDER, EX OFFICIO | | | | | | | | | | | | | |

OTHERS PRESENT: B.KRAUSE, J.DAVIS, T.RYDER, T.HICKNER, M.GRAY, M.FITZHUUGH, C.HEBERT, T.QUINN, M.HAYES, L.ROSZATYCKI, C.GWIZDALA, F.HORGAN, M.RIVARD, J.MILLER, H.WETTERS, C.IZWORSKI, P.BOSTICK, R.SUPER, J.STRASZ, M.MARCHLEWICZ, R.REDMOND, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

**WAYS AND MEANS COMMITTEE
TUESDAY, DECEMBER 7, 2010
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MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department.

- 1 MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE 10/5/10 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called. Mike Rivard, Road Commissioner-elect, spoke to the resolution included on the Committee's agenda relative to health insurance/deferred compensation for Road Commissioners. He noted that the Board already adopted the 2011 budget and no further action on that budget could be taken.

Howard Wetters, MSU Extension, advised of the upcoming MSU new commissioner training workshops and encouraged both the newly elected and seated commissioners to attend this informative session. Mr. Wetters also spoke to efforts to establish a standardized Memorandum of Agreement with MSU Extension and the county partners. Input is requested and can be provided by responding to a survey at <http://www.zomerang.com/WEB22BHU5H8U54/>. Additional information is available through the MSU website. He urged commissioners participation in the process.

Joel Strasz, Health Educator, advised of a survey process involving the Kawkawlin River watershed. Local homeowners in that area are being sent a survey and they are encouraged to complete the survey and return in the self-addressed envelop or they could complete the survey on line. There are 5 questions involved. The incentive is possible grant funding.

The first agenda item was the 2010-2011 Child Care Fund Plan/Budget. It was

- 2 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE CHILD CARE FUND PROPOSAL FOR 2010/2011 (PROBATE COURT).**
- 3 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE FRIEND OF THE COURT FY 2011 FEDERAL VISITATION AND ACCESS GRANT.**
- 4 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE OFFICE OF HIGHWAY SAFETY PROGRAM - SAFE COMMUNITIES TRAFFIC SAFETY GRANT (SHERIFF DEPT.)**
- 5 MOVED, SUPPORTED AND CARRIED TO RECOMMEND APPROVAL OF THE \$10 FEE FOR CONCEALED WEAPON PERMITS (COUNTY CLERK).**

**WAYS AND MEANS COMMITTEE
TUESDAY, DECEMBER 7, 2010
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MOTION NO.

- 6** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF RENEWAL OF THE LIABILITY INSURANCE THROUGH MMRMA (COUNTY) AND HAIG (CENTER RIDGE ARMS) FOR THE UPCOMING YEAR, THE MMRMA RENEWAL FIGURE TO BE PROVIDED AT THE 12/14/10 BOARD MEETING (CORPORATION COUNSEL).[NOTE: MMRMA RENEWAL RATE OF \$474,800 WAS PROVIDED AT BOARD MEETING.]**
- 7** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE 2010-2011 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) GRANT FOR LOCAL EMERGENCY PLANNING COMMITTEE (EMERGENCY SERVICES).**
- 8** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE 2011 REMONUMENTATION GRANT (DRAIN OFFICE).**
- 9** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE REVISED COUNTY REMONUMENTATION PLAN (DRAIN OFFICE).**
- 10** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE HOMELAND SECURITY GRANT ACCOUNTING (HOMELAND SECURITY).**
- 11** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PUBLIC HEALTH EMERGENCY RESPONSE (PHER) EXTENSION FUNDING (HEALTH DEPARTMENT).**
- 12** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE BUILDING SYSTEMS OF PREVENTION GRANT (HEALTH DEPARTMENT).**
- 13** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE GREAT LAKES REGIONAL INITIATIVE FUNDING OF \$115,000 (HEALTH DEPARTMENT).**
- 14** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF RENEWAL OF THE AT&T CONTRACT (PURCHASING DEPARTMENT).**
- 15** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE ROAD COMMISSIONER HEALTH CARE/ STIPEND BENEFITS.**

As regards the comments made in public input relative to amending the 2011 budget, it was pointed out that the budget can be and is amended through-out the year.

**WAYS AND MEANS COMMITTEE
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PAGE 4**

MOTION NO.

- 16** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE SUBMITTED BUDGET ADJUSTMENTS.**
- 17** **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE ANALYSIS OF GENERAL FUND UNRESERVED/UNDESIGNATED FUND BALANCE FOR 2010.**
- 18** **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE EXECUTIVE DIRECTIVE #2007-11.**
- 19** **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE HANDWRITTEN CHECK REPORT.**
- 20** **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:25 P.M.).**

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**

BAY COUNTY TRANSPORTATION PLANNING
615 Center Avenue, Suite 504
Bay City, Michigan 48708



DAVID ENGELHARDT
BCATS DIRECTOR
Bay City Area Transportation Study
engelhardtd@baycounty.net

Phone (989) 895-4064
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TDD (989) 895-4049
<http://www.baycounty-mi.gov>

LAURA OGAR, DIRECTOR
Environmental Affairs &
Community Development

Animal Control
Geographic Information Systems
Gypsy Moth Suppression Program
Housing Rehabilitation
Mosquito Control
Transportation Planning

TOM HICKNER
County Executive

MEMORANDUM

DATE: December 22, 2010

TO: Donald Tilley, Chairman
Ways & Means Committee

FROM: David Engelhardt, BCATS Director *OLE*
Bay County Transportation Planning

RE: **Ways and Means Committee Agenda Item - Bay County Transportation Planning Memorandum of Understanding (MOU) between the Michigan Department of Transportation MDOT, Bay City Area Transportation Study (BCATS) and Bay Metro Transit Authority (BMTA)**

Please consider the following at the next meeting of the Ways and Means Committee scheduled for January 4, 2011:

Background:

The Memorandum of Understanding details the activities, roles, and responsibilities of the Bay County Transportation Planning Division which acts as the Metropolitan Planning Organization known as the Bay City Area Transportation Study (BCATS). BCATS is required to maintain a certified planning program according to federal regulations in order to utilize federal funds for road construction projects in the Bay City Urbanized Area.

Finance & Economics:

The Memorandum of Understanding (MOU) outlines the roles and responsibilities of MDOT, BCATS, and BMTA during each Fiscal Year. Additionally, each Fiscal Year requires an annual work program description (Unified Work Program) which further details the work items that will be produced during that Fiscal year and also requires specific annual authorization forms which detail the amount of funding being allocated to such work activities. The specific annual authorization forms are brought before the Ways & Means Committee separately for approval each year.

Recommendation:

Upon favorable review by Corporation Counsel, authorize signature by appropriate person(s) of the Memorandum of Understanding and or any other required documents in order to fully implement the BCATS program.

cc: Laura Ogar
Michael Gray
Marty Fitzhugh

BAY COUNTY BOARD OF COMMISSIONERS

1/11/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (1/4/11)

WHEREAS, Bay County has been provided a Memorandum of Understanding that details the activities, roles and the responsibilities of the Bay County Transportation Planning Division which acts as the Metropolitan Planning Organization known as the Bay City Area Transportation Study (BCATS); and

WHEREAS, BCATS is required to maintain a certified planning program according to federal regulations in order to utilize federal funds for road construction projects in the Bay City Urbanized Area; and

WHEREAS, The Memorandum of Understanding outlines the roles and responsibilities of MDOT, BCATS, and BMTA during each fiscal year; and

WHEREAS, Each fiscal year requires an annual work program description (Unified Work Program) which further details the work items that will be produced during that fiscal year and also requires specific annual authorization forms which detail the amount of funding being allocated to such work activities. The specific annual authorization forms are approved by the full Board each year.; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Memorandum of Understanding between the Michigan Department of Transportation (MDOT), Bay City Area Transportation Study (BCATS) and Bay Metro Transit Authority (BMTA) and authorizes the Chairman of the Board and/or other appropriate officials to execute said MOU following legal review/approval; Be It Further

RESOLVED That budget adjustments, if required, are approved.

WAYS AND MEANS CHAIR
AND COMMITTEE

BCATS - Memorandum of Understanding

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|----------------------|---|---|---|---------------|---|---|---|------------------|---|---|---|
| Michael J. Duranczyk | | | | Joe Davis | | | | Tom Ryder | | | |
| Brandon Krause | | | | Ernie Krygler | | | | Christopher Rupp | | | |
| Vaughn J. Beglck | | | | Klm Coonan | | | | Donald J. Tilley | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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RESOLUTION

NO. _____

By: WAYS AND MEANS COMMITTEE 1/4/2011

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on 1/11 /2011 and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on Behalf of Bay County.

| <u>Request Number</u> | <u>Fund Involved Department Involved</u> | <u>Favorable Impact</u> | <u>Unfavorable Impact</u> | <u>No Impact</u> |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|----------------------|
| 2011-01-002 | General Fund Animal Control Activity To budget for a new Animal Control truck to be purchased using a \$20,905.4 donation from Richard E. Demara in memory of his wife. The money was received 12/8/10, receipt #25170. | | | X |
| 2011-01-003 | General Fund Animal Control Activity Animal Control power washer system for the trucks is broken. Need to increase Animal Control budget for this purchase. Also need to budget for the dual lance wands for the power washer system. | | X | |

W & M Committee

Budget Amendment Detail Lines

My File Edit Tools Help



Summary

Journal
Journal 2011/01 2 Ref TRUCK Desc ANIMAL CON Eff Date 01/11/2011

Journal Lines

| Org | Object | Description | F/D | Amount |
|----------|--------|----------------------------------|-----|-----------|
| 10110103 | 4000 | FUND BALANCE-RESRVS/LEGISLATIONS | I | 20,906.00 |
| 10143000 | 98100 | VEHICLES | I | 20,906.00 |

Add Description

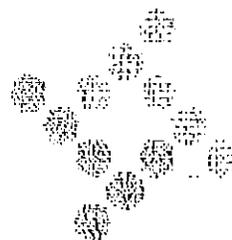
| Journal Totals | |
|----------------|----|
| Increase | 00 |
| Decrease | 00 |

Bay County Michigan

Additional Comments

Journal: 2 Line: 1

TO BUDGET FOR A NEW ANIMAL CONTROL TRUCK TO BE PURCHASED USING A \$20,905.40
DONATION FROM RICHARD E, DEMARA IN MEMORY OF HIS WIFE. THE MONEY WAS RECEIVED
12-08-10, RECEIPT NUMBER 25170.



Budget Amendment Detail Lines

My File Edit Tools Help



Journal

Journal 2011/01 - 3 Ref POWER Desc WASHER Eff Date 01/11/2011

Summary

Journal Lines

| Org | Object | Description | I/D | Amount |
|----------|--------|---------------------------|-----|----------|
| 10110100 | 40001 | FUND BALANCE | I | 3,375.00 |
| 10143000 | 96751 | VEHICLE EQUIPMENT EXPENSE | I | 3,375.00 |

Add Description

Journal Totals

| | |
|----------|----|
| Increase | 00 |
| Decrease | 00 |

Bay County Michigan

Additional Comments

Journal: 3 Line: 1

ANIMAL CONTROL POWER WASHER SYSTEM FOR THE TRUCKS IS BROKEN. NEED TO INCREASE ANIMAL CONTROL BUDGET FOR THIS PURCHASE. ALSO NEED TO BUDGET FOR THE DUAL LANCE WANDS FOR THE POWER WASHER SYSTEM.

11-

Analysis of General Fund Unreserved/Undesignated Fund Balance 2010

| Description | Res. or Motion # | 2010 Fund Balance | Fund Balance Budgeted |
|---------------------------------------------------------------|------------------|-------------------|-----------------------|
| Unreserved/Undesignated Fund Balance or (Deficit) 12/31/2009 | | \$3,406,455 | \$0 |
| Reverse previous years reserved/designated Fund Balance * | | \$575,501 | |
| Unreserved/Undesignated Fund Balance or (Deficit) | | \$3,981,956 | |
| 2010 Budgeted Surplus / (Deficit) | | \$0 | |

BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH DECEMBER 2010

| | | | |
|-----------------------------------------------------------------------------|------------|-------------|------------|
| To budget for rollover of 2009 PO's @12/31/09* | 10-02-0661 | (\$575,501) | 575,501 |
| Rollover remaining Fds recreation act frm orig \$1000 BC/BS MI Walks prog | 10-03-0002 | (\$664) | 664 |
| Budget 10131500 for purchase Patrol Veh due to accident net Ins proceeds | 10-03-0020 | (\$14,675) | 14,675 |
| Budget for polycam system & cart at Juvenile Home for Probate Court | 10-03-0008 | (225) | 225 |
| Budget for polycam system & cart at Juvenile Home for Probate Court | 10-03-0008 | (5,115) | 5,115 |
| Correct 10120200 payroll revenue s/b \$75 keyed in as \$7500 under 63700 | 10-04-0006 | (7,425) | 7,425 |
| Roll over unused funds budgeted in 2009 for exterior cleaning of Bldg. | 10-04-0003 | (6,000) | 6,000 |
| Roll over remaining Bangor DDA expenditure dollars for Civic Arena. | 10-04-0005 | (63,456) | 63,456 |
| Roll over 2008 P.O.'s per request of Purchasing Agent for the yr 2010 | 10-05-0642 | (20,529) | 20,529 |
| 2010 Budget Target Reduction - Child care | 10-05-0021 | (7,324) | 7,324 |
| To correct 2010 budget G.F. 98999 acct s/b \$2,346 less | 10-05-0022 | 2,346 | (2,346) |
| Adj 2010 target budget reduction for grant activities should not be reduced | 10-05-0035 | (1,211) | 1,211 |
| Adj 2010 target budget reduction for grant activities should not be reduced | 10-05-0036 | (4,969) | 4,969 |
| Electronic ticket system improve efficiency and officer safety-Road Patrol | 10-05-0039 | (115,000) | 115,000 |
| Budget Juvenile Home "Why Try" training program run by MSU employees | 10-06-0002 | (439) | 439 |
| Budget for Health Dept Clinic Software from Mitchell McCormick | 10-06-0326 | (193,920) | 193,920 |
| Correct budget target reduction the reduction recorded under G..F. s/b Othe | 10-08-0004 | (99) | 99 |
| 2010 budget allocation not adequate for election expense | 10-08-0005 | (45,000) | 45,000 |
| Correct 2010 original budget for secondary road patrol grant | 10-08-0008 | (12,652) | 12,652 |
| Correct 2010 original budget for youth alcohol grant | 10-08-0009 | (5,815) | 5,815 |
| Budget LED - ARRA grant 10% match for General Fund | 10-08-0514 | (15,000) | 15,000 |
| Correct 2010 original budget for secondary Williams road patrol grant | 10-08-0008 | 12,020 | (12,020) |
| Correct 2010 original budget for drive safely grant | 10-08-0009 | 21,915 | (21,915) |
| To cover the cost of transportation for autopsies. Board Res # 2010-202 | 10-09-0325 | (4,000) | 4,000 |
| Increase ISD budget for internet fees from Charter for county wide access | 10-09-0653 | (4,800) | 4,800 |
| Increase Juvenile Home for 50% of costs related to phone system. | 10-09-0654 | (4,522) | 4,522 |
| For Sheriff Dept purchase a restraint chair,50% funding from MMRMA | 10-09-0001 | (762) | 762 |
| Reduce current property taxes, personal property, Industrial facility taxes | 10-09-0003 | (822,516) | 822,516 |
| Budget for Bangor DDA one time lump sum distribution prorated | 10-09-0004 | 93,570 | (93,570) |
| Budget for one time residual cash from Mental Health Group Homes (debt) | 10-09-0005 | 717,227 | (717,227) |
| Budget for Dependent Verification Audit for payroll | 10-09-0005 | (8,000) | 8,000 |
| Budget for purchase of two laptop Computers for Juvenile Home | 10-09-0005 | (3,315) | 3,315 |
| Budget for mediation settlement agreement regarding EEOC charge | 10-09-0005 | (15,831) | 15,831 |
| Election budget returning extra money saved on 2010 election to G. Fund | 10-11-003 | 18,000 | (18,000) |
| Budget for water damage on 4-4-10 reimbursement check from MMRA | 10-11-038 | 16,019 | (16,019) |
| Budget for additional 2% retirement employer contribution for 2010 | 10-11-059 | (196,751) | 196,751 |
| Increased concealed weapons permits (revenue) for the Clerks budget | 10-11-059 | 8,000 | (8,000) |
| New truck box to be put on a new donated truck for Animal Control truck | 10-11-082 | (3,749) | 3,749 |
| Purchase an Identphoto system for the process of concealed weapons | 10-11-083 | (8,000) | 8,000 |

-12-

| | | | |
|-----------------------------------------------------------------------|-----------|--------------|-------------|
| Budget for an actuarial studies to be done | 10-11-495 | (10,000) | 10,000 |
| Budget for software for Sheriff Department Road Patrol daily logs | 10-11-498 | (17,000) | 17,000 |
| Budget for rental income and legal fees for Mental Health Group Homes | 10-12-029 | 18,400 | (18,400) |
| Increase Road Patrol budget for gasoline | 10-12-007 | (5,000) | 5,000 |
| Budget for Pinconning Park adding 6 camp grounds | 10-12-008 | (8,850) | 8,850 |
| Budget for inquiries to stamp.com about mailing procedures | 10-12-009 | (316) | 316 |
| Budget for Medicare part D expenses | 10-12-011 | (18,428) | 18,428 |
| Budget for utility bills at Community Center | 10-12-015 | (15,000) | 15,000 |
| Budget for electronic tickets for District Court | 10-12-248 | (76,741) | 76,741 |
| Budget for ISERIES upgrades for Information Systems Department | 10-12-240 | (7,600) | 7,800 |
| | | 0 | 0 |
| | | 0 | 0 |
| December 22, 2010 | | (1,418,503) | 1,418,503 |
| Unreserved, Undesignated Fund Balance or (Deficit) 12/22/2010 | | \$2,563,453 | \$1,418,503 |

THOMAS L. HICKNER
Bay County Executive

FINANCE DEPARTMENT
Bay County Building
515 Center Avenue, Suite 701
Bay City, MI 48708-5128



TIMOTHY E. QUINN
Finance Officer
quinnnt@baycounty.net

CRYSTAL A. HEBERT
Assistant Finance Officer
hebertc@baycounty.net

KIMBERLY A. PRIESSNITZ
Budget/Grants
priessnitzk@baycounty.net

TO: Donald Tilley, Chairperson
Ways & Means Committee

FROM: Crystal Hebert,
Assistant Finance Officer

RE: Executive Directive #2007-11

DATE: December 29, 2010

REQUEST:

Please place this memo on the January 4, 2011 agenda for your committee's information.

BACKGROUND:

On December 20, 2010, an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the State Grants with regard to fiscal year 2010 and/or 2011 appear to have no changes.

RECOMMENDATION:

To receive.

c: Tom Hickner
Michael Gray
Marty Fitzhugh
Kim Priessnitz
Tim Quinn