

**WAYSAND MEANS COMMITTEE
AGENDA
TUESDAY, DECEMBER 6, 2011**

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- 1- 4 III MINUTES (11/01/11)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
 - A. **BAYANET Grant Renewals (Seeking approval of renewal of the BAYANET Grant; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolutions attached)**
 - 5- 7 1. Bay County Sheriff
 - 8- 9 2. Bay County Prosecutor
 - 10-11 B. **Corporation Counsel - Renewal of Liability Insurance w/Michigan Municipal Risk Management Authority (Seeking approval of renewal of liability insurance coverage w/Michigan Municipal Risk Management Authority at a decreased premium cost of \$434,348; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**
 - 12-13 C. **Superintendent of Buildings and Grounds - SpeedConnect, LLC Site Lease (Seeking approval of third Amendment to the Site Lease w/SpeedConnect, LLC; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)**
 - D. **Health Department (Seeking approval of the following; authorization for the Board Chair to sign required documents; approval of required budget adjustments - proposed resolutions attached)**
 - 14-15 1. MDEQ Agreement
 - 16-17 2. Amendment # 1 to FY 2011-12 CPBC Agreement
 - 18-19 3. Grant Application for State of Michigan Health Impact Assessment Demonstration Grant
 - 20-22 E. **Juvenile Home Director - Facility Security Improvements (Seeking upgrades/additions to video & audio systems and new security doors w/proximity card reader system for all doors; funding appropriation - proposed resolution attached)**

- 23-25 F. MSU Extension - Memorandum of Agreement for Delivery of MSU Extension Programs **(Seeking approval of Memorandum of Agreement; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)**
- 26-73 G. 2012 Bay County Budget **(Seeking referral to full Board 12/13/11 for adoption)**
- H. Finance Director
- 74-88 1. Budget Adjustments **(Approval required)**
- 89-90 2. Analysis of General Fund Equity 2011 **(Receive)**
- 91 3. Executive Directive #2007-11 **(Receive)**
- 92-93 4. Homeland Security Cash Advance **(Seeking \$50,000 cash advance to the Homeland Security Fund - proposed resolution attached)**

VI REFERRALS

VII UNFINISHED BUSINESS

VIII NEW BUSINESS

IX CLOSED SESSION (when requested)

X MISCELLANEOUS

XI ANNOUNCEMENTS

XII ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

**WAYS AND MEANS COMMITTEE
MINUTES:**

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, NOVEMBER 1, 2011, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR KRYGIER AT 4:02 P.M.

ROLL CALL:

		MOTION NO.											
COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
ERNIE KRYGIER, CHRMN	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KIM COONAN, V.CHRMN.	P	Y	Y	S/Y	Y	Y	M/Y	Y	S/Y	Y	M/Y	M/Y	Y
MICHAEL J. DURANCZYK	P	Y	S/Y	Y	S/Y	M/Y	Y	Y	Y	S/Y	Y	Y	S/Y
BRANDON KRAUSE	P	Y	Y	M/Y	M/Y	Y	Y	S/Y	Y	Y	Y	Y	Y
VAUGHN J. BEGICK	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
JOE DAVIS	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	M/Y
TOM RYDER	P	Y	M/Y	Y	Y	Y	Y	Y	M/Y	Y	Y	Y	Y
CHRISTOPHER RUPP	P	S/Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
DONALD J. TILLEY, EX OFFICIO	P	M/Y	Y	Y	Y	S/Y	S/Y	M/Y	Y	M/Y	S/Y	S/Y	Y

		MOTION NO.											
COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
ERNIE KRYGIER, CHRMN		Y	Y	Y									
KIM COONAN, V.CHRMN.		M/Y	Y	Y									
MICHAEL J. DURANCZYK		Y	Y	S/Y									
BRANDON KRAUSE		Y	S/Y	Y									
VAUGHN J. BEGICK		Y	Y	Y									
JOE DAVIS		Y	Y	Y									
TOM RYDER		Y	Y	Y									
CHRISTOPHER RUPP		Y	Y	Y									
DONALD J. TILLEY, EX OFFICIO		S/Y	M/Y	M/Y									

		MOTION NO.											
COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
ERNIE KRYGIER, CHRMN													
KIM COONAN, V.CHRMN.													
MICHAEL J. DURANCZYK													
BRANDON KRAUSE													
VAUGHN J. BEGICK													
JOE DAVIS													
TOM RYDER													
CHRISTOPHER RUPP													
DONALD J. TILLEY, EX OFFICIO													

OTHERS PRESENT: T.HICKNER, M.GRAY, M.FITZHUGH, C.HEBERT, T.QUINN, R.REIMANN, T.ROEHR, K. PRIESSNITZ, J.MILLER, R.BRZEFZINSKI, J.STRASZ, M.LAURUS, P.CZERWINSKI, B.SHORT, R.PABALIS, D.EAST, K.RIFENBARK, R.REDMOND, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

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MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department.

- 1** **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE OCTOBER 4, 2011 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called. Rebecca Riemann, former Director of Division on Aging, introduced Tammy Roehrs the new Director of Division on Aging and noted that her credentials will serve Bay County well as the new Director.

The first item on the agenda was from the Bay County Treasurer relative to the Delinquent Tax Revolving Fund transfer. It was

- 2** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE RESOLUTION RE DELINQUENT TAX REVOLVING FUND TRANSFER (TREASURER).**

- 3** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE FY 2012 FEDERAL VISITATION AND ACCESS GRANT (FRIEND OF THE COURT).**

- 4** **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE SHARED SERVICES: RECREATION STATUS REPORT (ADMINISTRATIVE SERVICES - RECREATION).**

- 5** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE LEASES FOR ADULT FOSTER CARE (CORPORATION COUNSEL).**

- 6** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE FY 2011-2012 CPBC AGREEMENT (HEALTH DEPARTMENT).**

- 7** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE BAY HEALTH PLAN AGREEMENT AMENDMENT (HEALTH DEPARTMENT).**

- 8** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE APPLICATION TO NATIONAL ASSOCIATION OF COUNTY & CITY HEALTH OFFICIALS FOR AN ACCREDITATION SUPPORT INITIATIVE FOR PUBLIC HEALTH DEPARTMENTS AND ORGANIZATIONS (HEALTH DEPARTMENT).** -2-

**WAYS AND MEANS COMMITTEE
TUESDAY, NOVEMBER 1, 2011
PAGE 3**

MOTION NO.

- 9 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE STATUS UPDATE ON THIN CLIENT INSTALLATION (ADMINISTRATIVE SERVICES - ISD).**

- 10 MOVED SUPPORTED AND CARRIED TO RECEIVE AND REFER THE COMMUNICATION RE THE MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF BAY AND MSU EXTENSION TO THE DECEMBER WAYS AND MEANS COMMITTEE MEETING (MSU EXTENSION).**

- 11 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED BUDGET ADJUSTMENTS RESOLUTION (FINANCE DEPT).**

Commissioner Coonan spoke to the budget adjustment to address the increase in retiree's health insurance budget for 2011. He voiced his concerns about the health care problems in this country and how this is killing jobs in the public and private sectors. State and federal legislators have to be made aware of our concerns and there should be regulation of service providers. There should be health care reform as regards funding and delivery of health care. Commission Chair Tilley spoke to the recent State legislation that was supposed to fix these problems but it hasn't and won't. There must be checks on insurance providers and what they charge the hospitals and patients. Until there is regulation in that area the rising costs of health care will not stop, it will continue to rise and the burden will be on the people. Commissioner Coonan commented that we are now at consumer driven health care that is driven by cost. Ultimately some people will no longer be able to afford some of the things that technology has brought about to improve our lives. As Commissioners we are in a position to speak for these people and if we can't do that we shouldn't be in these positions. Commissioner Begick, being in health care, pointed out that the 80/20 has not gone in to effect yet so it's early to judge. As for Bay County employees the State's 80/20 health care won't affect our employees, it will remain at 85/15%. Efforts are being made for County employees to pursue programs that will cut costs for the employees, i.e. prescription drugs, etc. He also spoke to socialized countries and major problems they are now experiencing with no money. He spoke to the services provided by the free clinic in Bay City, Helen Nickless Clinic, and how well this program is working. It would be wonderful to pay for health care and pensions for everyone but it's not feasible and a lot of countries in Europe are finding that out.

- 12 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE ANALYSIS OF GENERAL FUND UNRESERVED/UNDESIGNATED FUND BALANCE 2011 (FINANCE DEPT).**

- 13 MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE NO. 2007-11 (FINANCE DEPT.)**

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MOTION NO.

Under New Business, the Superintendent of Buildings and Grounds requested a \$7,000 appropriation to replace a roll-up steel curtain door at the Law Enforcement Center which, for security reasons, is an emergency purchase request. It was

- 14 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF A \$7,000 APPROPRIATION FROM FUND BALANCE FOR REPLACEMENT OF THE SALLY PORT CURTAIN DOOR FROM ENTRY SYSTEMS COMPANY; APPROVAL OF REQUIRED BUDGET ADJUSTMENTS (BUILDINGS AND GROUNDS).**
- 15 MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:19 P.M.).**

Submitted by:

Deanne Berger

Deanne Berger
Board Coordinator

John E. Miller
Sheriff Of Bay County

Michael T. Janiskee
Undersheriff

Troy A. Stewart
Jail Administrator



TO: Ernie Krygier
Chairman Ways and Means

FROM: Sheriff John E. Miller *J E M*

DATE: November 30, 2011

RE: B.A.Y.A.N.E.T. Grant Renewal (Byrne Memorial – subcontract 2011-2012)

Background: The subcontract addresses the funding for the assignment of a Deputy Sheriff to the Bay Area Narcotics Enforcement Team during the grant period. This grant is a continuance for working with the MSP BAYANET team in our area.

Finance/Economics: This is budgeted in the 2012 budget (10131200).

Recommendation: I am requesting the committee's approval and the authorization to approve the match for the B.A.Y.A.N.E.T. grant and to make necessary budget adjustments upon the 2012 county approved budget. Our wish is for the committee to grant the renewal to continue.

Thank you for your consideration. If you have any questions please call me at 985-4069.

Cc: Undersheriff Michael T. Janiskee
Crystal Hebert, Finance Director
Klm Priessnitz, Budget Supervisor
File Copy

Ls/W&M.bayanetrenewal-12

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**BYRNE JUSTICE ASSISTANCE (BYRNE JAG) GRANT
 RESIDENTIAL SUBSTANCE ABUSE TREATMENT (RSAT) GRANT
 SUBCONTRACT**

AUTHORITY: 1935 PA 59; COMPLIANCE: Voluntary, however, grant funds will be withheld if not returned to MSP within 60 days of award.

SUBCONTRACTOR: Dept. Name: Bay County Sheriff's Office Address: 501 Third Street City, State & Zip: Bay City, MI 48708 Telephone: (989)895-4050 Fax: (989) 895-4058		SUBCONTRACTOR PROJECT OFFICIAL: Project Director: John Miller Title: Sheriff Department: Bay County Sheriff's Office Address: 501 Third Street City, State & Zip: Bay City, MI 48708 Telephone: (989)895-4050 Fax: (989) 895-4058	
MSP PROJECT #70909-3-12-B			
SUBCONTRACTOR FEDERAL ID# 38-6000134		SUBCONTRACTOR FINANCIAL OFFICIAL: Project Director: Crystal Hebert Title: Finance Director Department: Bay County Finance Office Address: 515 Center Avenue City, State & Zip: Bay City, MI 48708 Telephone: (989)895-4030 Fax: (989) 895-4039	
PROJECT START DATE 10-01-11	PROJECT END DATE 09-30-12		
<u>BUDGET SUMMARY</u>			
<u>CATEGORY</u>	<u>AMOUNT</u>		
Salaries/Wages/Fringe Benefits	\$41,345.00	PROJECT TITLE: BAYANET	
Travel		MSP Contract No.: 201270909	
Supplies & Materials		Federal Grant Award No.: 2011-DJ-BX-2440	
Equipment		CFDA No.: 16.738	
Other Expenses:		BYRNE JAG/RSAT GRANT FUNDS	\$41,345.00
		MATCHING FUNDS	\$41,345.00
TOTAL	\$41,345.00	TOTAL	\$82,690.00

We hereby accept this Subcontract in the amount and for the period shown above on the basis of the application, assurances and supporting documents submitted by the Contractor to the Michigan State Police, Grants Management Section. The Subgrant becomes effective upon the return of the executed Subcontract to the Contractor. This award does not assure or imply continuation in funding beyond the funding period of this Subcontract. The Subcontractor agrees to provide the Contractor with a copy of the Single Audit Report of the Subcontractor's entity.

FOR THE SUBCONTRACTOR:		FOR THE CONTRACTOR:	
Signature:		Signature:	
Name: Board Chair, Donald Tilley Subcontractor Authorizing Official	Date:	Name: D/F/Lt. Jeffery C. Anthony Project Director	Date:
Signature:		CONTRACTOR: Department: Michigan State Police (BAYANET) Address: PO Box 676 City, State & Zip: Freeland, MI 48623	
Name: Sheriff John Miller Subcontractor Project Official	Date:		
Signature:			
Name: Director, Crystal Hebert Subcontractor Financial Official	Date:		

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BAY COUNTY BOARD OF COMMISSIONERS

12/13/11

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (12/6/11)
- WHEREAS, The Bay County Sheriff Department, through formal agreement, is a party to a subcontract which provides funding for the assignment of a Deputy Sheriff to the Bay Area Narcotics Enforcement Team (B.A.Y.A.N.E.T.) during the grant period; and
- WHEREAS, The Bay County Sheriff wishes to continue this arrangement and is recommending approval of the Michigan Department of Community Health, Office of Drug Control Policy, Byrne Memorial Justice Assistance Grant Subcontract; and
- WHEREAS, The cash match for the grant is \$41,345 and those funds are included in the Sheriff's 2012 budget: Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Michigan Department of Community Health, Office of Drug Control Policy, Byrne Memorial Justice Assistance Grant Subcontract covering the 2011-2012 grant year, in the amount of \$82,690 (\$41,345 Byrne Funds and \$41,345 local match), local match to come from funds budgeted in the 2012 Sheriff Department budget; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is understood that if grant funding for BAYANET position(s) under the BAYANET grant is terminated, Bay County shall not be responsible to fund the position(s) or pick up any costs associated with the position(s); Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Sheriff Dept - BAYANET Grant Renewal
MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Begick				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY PROSECUTING ATTORNEY

KURT C. ASBURY

Victim's Rights Advocates

Cindy A. Howell
Wendy D. Hoffard
Kristin M. Monaghan

Assistant Prosecuting Attorneys

Nancy E. Borushko
Chief Assistant

J. Dee Brooks
Barbara J. Hayward
John C. Keuvelaar
Margaret A. Learning
Scott A. Gordon
Sylvia L. Linton
Jordan Case

MEMORANDUM

TO: *ERNIE KRYGIER*
Donald J. Tilley
Chairman, Ways & Means

FROM: Kurt C. Asbury *KCA*
Prosecuting Attorney

DATE: November 30, 2011

RE: Request to Renew the BAYANET Grant Agreement

BACKGROUND: The Bay Area Narcotics Enforcement Team (BAYANET) has again received a Governor's Discretionary Grant, and its grant application requested funds to pay for a portion of the salary of an Assistant Prosecuting Attorney. The Bay County Prosecutor's Office will be the recipient of these funds in the amount of \$18,922.00 as a Subcontractor. We have participated in this program in the past and would like permission to continue to accept the funds through BAYANET in order to supplement the funding of one of the Attorney positions in the Prosecutor's Office. The Subcontract covers the period of October 1, 2011, to September 30, 2012. Also, the Prosecutor's Office is requesting matching funds from the County in the amount of \$18,922.00 which are required for our office to receive the BAYANET Grant funding.

RECOMMENDATION: Requesting that this matter be referred to the full Board for approval, including authorization of the Chairman of the Board to sign any required documents after Corporation Counsel Review.

cc: Kim Priesnitz

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BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 788, BAY CITY, MICHIGAN 48708

TELEPHONE: (989) 895-4185 FAX: (989) 895-4167
TDD [HEARING IMPAIRED]: (989) 895-2059

BAY COUNTY BOARD OF COMMISSIONERS

12/13/11

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (12/6/11)
- WHEREAS, The Bay Area Narcotics Enforcement Team (BAYANET) has again received a Governor's Discretionary Grant which includes funds to pay for a portion of the salary of an Assistant Prosecuting Attorney; and
- WHEREAS, The Bay County Prosecutor's Office will be the recipient of \$18,922 as a subcontractor; and
- WHEREAS, The Bay County Prosecutor's Office has participated in the BAYANET Program in the past and wishes to accept the available funding through BAYANET; and
- WHEREAS, The County match is budgeted in 2012 and no new funds are required; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Michigan Department of Community Health, Office of Drug Control Policy, Byrne Memorial Justice Assistance Grant Subcontract covering the 2011-2012 grant in the amount of \$18,922; Be It Further
- RESOLVED That it is understood that if grant funding for BAYANET position(s) under the BAYANET grant is terminated, Bay County shall not be responsible to fund the position(s) or pick up any costs associated with the position(s); Be It Finally
- RESOLVED That the Chairman of the Board is authorized to execute said Subcontract on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Prosecutor - 2011-2012 BAYANET Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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DEPARTMENT OF CORPORATION COUNSEL

BAY COUNTY

MARTHA P. FITZHUGH
Corporation Counsel/Risk Manager
fitzhughm@baycounty.net

THOMAS L. HICKNER
County Executive

DEBRA A. RUSSELL
Executive/Legal Coordinator/Administrative Assistant
russell@baycounty.net

MEMORANDUM

TO: ERNIE KRYGIER, CHAIR, WAYS & MEANS COMMITTEE
BAY COUNTY BOARD OF COMMISSIONERS

FROM: MARTY FITZHUGH, CORPORATION COUNSEL *mf*

RE: RENEWAL OF LIABILITY INSURANCE

DATE: NOVEMBER 21, 2011

BACKGROUND

Property and liability insurance coverage and risk management services have been provided through Bay County's membership in the Michigan Municipal Risk Management Authority (MMRMA) for the past several years. Bay County Corporation Counsel and also other departments in Bay County government have been satisfied with the coverage, value and services provided by MMRMA.

FINANCIAL IMPACT:

Renewal exposure materials for MMRMA have been completed by the Department of Corporation Counsel and submitted to MMRMA for evaluation and computation of Bay County's premium amount for 2012. Due to Bay County's loss history and proactive risk management measures, premium costs for 2012 will reflect a decrease to \$434,348, a reduction of \$40,452 from 2011.

RECOMMENDATION

It is recommended that the Committee forwards to the full board this recommendation to renew property and liability insurance for the period 1/1/2012 through 12/31/2012 with Michigan Municipal Risk Management Authority. At that time, the Board is requested to authorize the Board Chair to execute any necessary documentation following Corporation Counsel review.

BAY COUNTY BOARD OF COMMISSIONERS

12/13/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/11)

WHEREAS, Risk management property and liability insurance coverage for Bay County has been provided through Bay County's membership in the Michigan Municipal Risk Management Authority (MMRMA) for the past several years; and

WHEREAS, Corporation Counsel and other departments in Bay County government have been satisfied with the coverage, value and services provided by MMRMA; and

WHEREAS, Renewal exposure materials for MMRMA have been completed by the Department of Corporation Counsel and submitted to MMRMA for evaluation and computation of Bay County's premium amount for 2012. Due to Bay County's loss history and proactive risk management measures premium costs for 2012 will reflect a decrease to \$434,348, a reduction of \$40,452 from 2011; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves property and liability insurance coverage for 1/1/2012 through 12/31/2012 through MMRMA at a cost of \$434,348; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute any and all documents required for the insurance renewal on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Corp Counsel - MMRMA 2012 Renewal

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Beglick				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



**BAY COUNTY
BUILDINGS & GROUNDS DIVISION**

Thomas L. Hickner
County Executive

Richard C. Pabalis
Superintendent of Buildings & Grounds
pabaliscr@baycounty.net

TO: ERNIE KRYGIER
CHAIRMAN OF WAYS & MEANS
FROM: RICHARD PABALIS 
SUPERINTENDENT OF BUILDINGS & GROUNDS
DATE: NOVEMBER 29, 2011
RE: SPEEDCONNECT, LLC SITE LEASE

REQUEST:

Approve Third Amendment to the Site Lease with SpeedConnect, LLC.

BACKGROUND:

SpeedConnect, LLC has had a Lease with Bay County since July 15, 2004. This is the third renewal extension from July 14, 2011 through July 14, 2014.

ECONOMICS:

SpeedConnect, LLC will continue to lease the roof space on the County Building. The monthly lease rent will increase from \$550 per month to \$700 per month. In addition, SpeedConnect, LLC will provide fifteen (15) Mb of broadband connection, up from the current seven (7) Mb. This also includes four (4) WI-FI hotspots and an additional Internet connection at the Community Center and the Golf Course maintenance building.

RECOMMENDATION:

Authorize the renewal of Site Lease with SpeedConnect, LLC for an additional three (3) year period with the Board Chairman to sign any necessary documents after review by Corporate Counsel.

Cc: Tom Hickner
Michael Gray
Marty Fitzhugh
Brandon Short

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BAY COUNTY BOARD OF COMMISSIONERS

12/13/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/11)

WHEREAS, Currently SpeedConnect, LLC, has a lease with Bay County which began in 2004 and SpeedConnect, LLC, wishes to renew the lease arrangement for roof space on the Bay County Building for the period July 14, 2011 through July 14, 2014; and

WHEREAS, The current rental rate is \$550/month and this will increase to \$700/month; and

WHEREAS, In addition, SpeedConnect, LLC will provide fifteen (15) Mb of broadband connection, up from the current seven (7) Mb and also includes four (4) WI-FI hotspots and an additional internet connection at the Community Center and the Golf Course maintenance building; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the lease with SpeedConnect, LLC, for the period 7/14/2011 through 7/14/2014, as outlined above, and authorizes the Board Chairman to execute said lease and all required documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Bldg. & Grnds - SpeedConnect LLC - Lease Renewal

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davls				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Beglck				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____



 **BAY COUNTY
Health Department**

Thomas L. Hickner
Bay County Executive

Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4003
FAX (989) 895-4014
TDD (989) 895-4049

To: Ernie Krygier, Ways and Means Committee Chair

From: Barbara M. MacGregor, Health Director

Date: November 29, 2010

RE: Michigan Department of Environmental Quality (MDEQ) Agreement with the Bay County Health Department

BACKGROUND:

The proposed agreement for FY 2011-12 is a renewal of the current agreement between Bay County, on behalf of the Bay County Health Department (BCHD), and the MDEQ. The agreement engages the BCHD to render certain technical services related to Non-Community Water Supply, Drinking Water Long-Term Monitoring, Federal Beach Monitoring, Public Swimming Pools, Septage, and Campgrounds.

FINANCIAL CONSIDERATIONS:

The agreement specifies that BCHD will receive \$8,603 to provide the aforementioned program services. This is a decrease of \$922 over the FY 2010-11 grant award.

RECOMMENDATIONS:

Upon favorable review by Corporation Counsel, the Department recommends this Agreement be approved signed by the Board Chair, as well as all budget adjustments relating to this Agreement.

CC: Tom Hickner, County Executive
Joel Strasz, Public Health Services Manager
Marty Fitzhugh, Corporation Counsel
Michael Gray, Administrative Services
Crystal Hebert, Finance
Kim Priessnitz, Finance

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BAY COUNTY BOARD OF COMMISSIONERS

12/13/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/11)

WHEREAS, The Michigan Department of Environmental Quality (MDEQ) Renewal Agreement between Bay County (Health Department) and the MDEQ has been submitted; and

WHEREAS, This Agreement for FY 2011-2012 provides \$8,603 in funding and engages the Bay County Health Department to provide various technical services. This funding has been decreased by \$922 from the FY 2010/2011 grant award; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the State of Michigan, Department of Environmental Quality (MDEQ) - Local Health Department (LHD) Contract for FY 2011/2012 for the Environmental Health Division to provide various services (Non-Community Water Supply, Drinking Water Long Term Monitoring, Federal Beach Monitoring, Public Swimming Pools, Septage, and Campgrounds) is approved and the Chairman of the Board authorized to execute said Agreement and all related documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments, if required, are approved.

DONALD J. TILLEY, CHAIR
AND COMMITTEE

Health Dept - 2011-12 MDEQ Agt

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____



Thomas L. Hickner
Bay County Executive



BAY COUNTY
Health Department
Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

TO: Ernie Krygier, Chairperson, Ways and Means Committee
FROM: Barbara MacGregor, Health Director
DATE: November 28, 2011
CC: Tom Hickner, Michael Gray, Marty Fitzhugh, Crystal Hebert, Tim Quinn, Kim Priessnitz, Joel Strasz, Marilyn Laurus, and Melissa Maillette
RE: FY 2011-12 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) Amendment #1

BACKGROUND:

The enclosed agreement amends the 2011/2012 CPBC Agreement between Bay County and the Michigan Department of Community Health. The Amendment incorporates the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued.

FINANCIAL CONSIDERATIONS:

This Amendment reflects positive adjustments to funding levels as follows:

<u>PROGRAM ELEMENT</u>	<u>PREVIOUS LEVEL</u>	<u>REVISED LEVEL</u>	<u>CHANGE</u>
Saginaw River/Bay Safe Fish/Game	\$9,675	\$26,772	\$17,097
Family Planning Services	\$81,716	\$85,830	\$4,114
Local Tobacco Reduction	\$0	\$15,000	\$15,000
TOTAL CPBC FUNDING	\$1,148,510	\$1,184,721	\$36,211

RECOMMENDATION

Upon favorable review by Corporation Counsel, the Health Department recommends Amendment #1 be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Amendment .

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BAY COUNTY BOARD OF COMMISSIONERS

12/13/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/11)

WHEREAS, The 2011/2012 CPBC Agreement between Bay County and the Michigan Department of Community Health (MDCH) is being amended to reflect updated program language and revised allocations received since the original agreement was issued. This amendment reflects positive changes to funding levels:

<u>PROGRAM ELEMENT</u>	<u>PREVIOUS LEVEL</u>	<u>REVISED LEVEL</u>	<u>CHANGE</u>
Saginaw River/Bay Safe Fish/Game	\$9,675	\$26,772	\$17,097
Family Planning Services	\$81,716	\$85,830	\$4,114
Local Tobacco Reduction	\$0	\$15,000	\$15,000
TOTAL CPBC FUNDING	\$1,148,510	\$1,184,721	\$36,211

RESOLVED That the Bay County Board of Commissioners approves amendment # 1 to the 2011-2012 CPBC Contracting Agreement and authorizes the Chairman of the Board to execute all required documents on behalf of Bay County; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments relating to this amendment are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Health Dept - Amendment 1 CPBC Agt

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Begick				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

-17-



Thomas L. Hickner
Bay County Executive



Barbara MacGregor, RN, BSN
Health Director

Joel R. Strasz
Public Health Services Manager

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

To: Ernie Krygier, Chairman
Ways and Means Committee

From: Joel R. Strasz
Public Health Services Manager

Date: November 30, 2011

RE: Request Permission to Apply to State of Michigan for Health impact Assessment Demonstration Grant

BACKGROUND: The Michigan Climate and Health Adaptation Program (MICHAP), in collaboration with the Centers for Disease Control and Prevention (CDC), encourages the use of Health Impact Assessment (HIA) to help decision makers better assess proposed changes in policies, projects and programs with respect to their impact on population health, in order that they may avoid adverse health consequences and costs, and improve health. Securing a grant of this nature will assist the Health Department to undertake an HIA of a proposed sustainability-related policy, specifically an update to the Sanitary Code.

FINANCE AND ECONOMICS: There is no financial cost to the Health Department as all costs associated for the project are included in the grant.

RECOMMENDATION: The Health Department recommends approval of any and all agreements and budget adjustments related to this grant.

CC: Thomas Hickner, County Executive
Mike Gray, Administrative Services
Tim Quinn, Finance
Crystal Hebert, Finance
Kim Priessnitz, Finance
Barb MacGregor, Health Director

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BAY COUNTY BOARD OF COMMISSIONERS

12/13/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/11)

WHEREAS, The Michigan Climate and Health Adaptation Program (MISHAP), in collaboration with the Centers for Disease Control and Prevention (CDC), encourages the use of Health Impact Assessment (HIA) to help decision makes better assess proposed changes in policies, ,projects and programs with respect to their impact on population health, in order that they may avoid adverse health consequences and costs, and improve health; and

WHEREAS, Securing a grant of this nature will assist the Health Department to undertake an HIA of a proposed sustain ability-related policy, specifically an update to the Sanitary Code; and

WHEREAS, There is no financial cost to the Health Department as all costs associated for the project are included in the grant; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes application to the State of Michigan for Health Impact Assessment Demonstration Grant; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Health Dept - HIAD Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Beglick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY JUVENILE DETENTION FACILITY

520 West Hampton Road

Essexville, MI 48732

(989) 892-4519

Fax (989) 892-4419

THOMAS L. HICKNER

County Executive

THOMAS A. LAMBERT

Administrative Supervisor

lambertt@baycounty.net

JULIANN R. REYNOLDS

Director

reynoldsi@baycounty.net

NANCY FISCHER

Program Supervisor

fischern@baycounty.net

TO: Ernie Krygier, Ways and Means Committee
FROM: Juli Reynolds
RE: Consider the following budget adjustment for Committee
DATE: November 28, 2011

Please consider the following for the meeting on December 6, 2011:

Background:

Additional cameras are necessary to cover the classrooms, exterior and interior blind spots in the facility to ensure security. The first stage of updating surveillance in the facility was completed in 2008 replacing DVRs and cameras that could not be fixed or updated.

The current intercom system was installed in the facility approximately 20 years ago when it was no longer useful at the Bay County Jail. It is difficult to hear residents in rooms or tell which room may be requiring assistance. An updated system would aid in sound quality and able to determine which room may be in distress.

Front door to the facility is no longer reliable for security, it has been failing to lock and the frame is coming loose. The rear security door which was installed in 1998 is rusting and beginning to wear away at the bottom. This reduces the security of the facility and allows for insects to enter the facility. The installation of security card reader will allow for ease in moving in and out of facility with unruly residents, eliminate the need to replace keys breaking in the lock and changing locks when keys do not return from employees that separate from the County. Cards can be deleted or limit access as necessary.

Economics:

Requesting that Fund Balance be utilized with the exception of the following:

- The Juvenile Home Director has secured a \$10,000 grant from MMRMA
- There is an increase in revenue for out of county residents than anticipated of \$30,000 for 2011.

DVR to hold an additional 12 cameras inside and outside facility, monitor for the DVR, wiring, cables and labor: \$18,379.97

Intercom System for 21 stations, software, master display, power supply and labor: \$68,186.00

Replacement of (2) exterior doors; (3) door frames; hardware; and Proximity Card Reader security access for (4) doors: \$11,500.00

Total:

\$98,066.00

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The Director is working with the State Child Care funding as to eligibility for parts of the project.

Recommendations:

Favorably approve the purchase of the video equipment, audio equipment, exterior security door repairs/replacement and the installation of a proximity card reader system utilizing grant funds, overage in out of county revenues and fund balance.

Allow for the necessary budget adjustments.

BAY COUNTY BOARD OF COMMISSIONERS

12/13/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/11)
WHEREAS, Currently several security issues exist at the Bay County Juvenile Facility to include lack of cameras, outdated intercom system and ill-functioning front and back doors; and

WHEREAS, To remedy these issues the following is proposed:
1. Additional cameras (12) for inside and outside, monitor, wiring, cables and labor - **cost \$18,380;**
2. Intercom System for 21 stations, software, master display, power supply and labor - cost **\$68,186;**
3. Two (2) exterior doors and three (3) door frames, hardware and Proximity Card Reader security access for four (4) doors - cost **\$11,500**
TOTAL COST: \$98,066.00

WHEREAS, \$10,000 is available through a grant from Michigan Municipal Risk Management Authority; an increase in revenue from out of county residents for 2011 in the amount of \$30,000 is anticipated and the balance of required funds would come from Fund Balance; and

WHEREAS, Th Juvenile Facility Director is working with the State Child Care funding as to eligibility for parts of the project; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves acquisition of cameras, intercom system and new doors as outlined above utilizing funding sources outlined above, with the balance to come from Fund Balance; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute any documents that may be required for the acquisitions; Be It Finally

RESOLVED That related required budget adjustments are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Juvenile Home - Facility Security Improvements

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davls				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

To: Ernie Krygier, Chair
Ways and Means Committee

From: Deanna East, MSU Extension District Coordinator

Date: October 26, 2011

Subject: Memorandum of Agreement between County of Bay and MSU Extension

Request:

Seeking approval of the Memorandum of Agreement between the County of Bay and MSU Extension.

Background:

As part of a total organizational restructuring, MSU Extension has created a standardized Memorandum of Agreement (MoA) between MSU and Michigan counties for delivery of MSU Extension Programs. The base agreement would specify access to the full range of Extension's statewide programs offered by the four Extension programming Institutes and set each county's share of the costs of maintaining the network of Extension Educators.

Through a series of feedback sessions with counties, the county assessment or share of costs was determined. The county assessment is calculated using the following formula:

$\$31,000 \text{ base} + \$.30 \text{ per person in county} = \text{county base assessment}$

The county assessment is paid to MSU Extension through quarterly payments for the following purposes:

- o Operating costs (travel, communications, office expenses) for MSUE funded Educators
- o Coordination of 4-H program in the county
- o Operating costs for 4-H program in county

The base assessment for Bay County is \$63,331. Bay County will receive a \$55,000 credit towards this assessment due to the 4-H Program Coordinator being a Bay County staff member and salary/fringe and operating is paid by Bay County. The



MSU EXTENSION

515 Center Avenue
301
Bay City, MI 48709

989-895-4026
Fax: 989-895-4217
www.msue.msu.edu

assessment and the credit are reflected in the MoA, Exhibit A, B.4 (\$63,331 county assessment - \$55,000 credit = \$8,331).

In addition to the county assessment of \$8,331, which covers Extension Educator staff outlined under the MoA, Exhibit A, A.1, the MoA reflects 50% of the Family Consumer Science Extension Educator salary and fringe (\$43,500) under the MoA, Exhibit A, A.2.

Recommendation:

I am requesting approval of the Board of Commissioners for the Memorandum of Agreement between County of Bay and MSU Extension.

CC: Tom Hickner, Tim Quinn, Marty Fitzhugh, Bob Redmond

Tamara Harris, MSU Extension

BAY COUNTY BOARD OF COMMISSIONERS

12/13/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/11)

WHEREAS, As part of a total organizational restructuring, MSU Extension has created a standardized Memorandum of Agreement (MoA) between MSU and Michigan counties for delivery of MSU Extension Programs; and

WHEREAS, The county assessment or share of costs was calculated with the following formula: \$31,000 base + \$.30 per person in county = county base assessment and Bay County's base assessment is \$63,331 with Bay County receiving a \$55,000 credit due to the 4-H Program Coordinator being a Bay County staff member with salary/fringe and operating paid by Bay County; and

WHEREAS, In addition to the County assessment of \$8,331, which covers Extension Educator staff outlined in the MoA (Exhibit A, A.1), the MoA reflects 50% of the Family Consumer Science Extension Educator salary and fringe (\$43,500); Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Memorandum of Understanding between the County of Bay and MSU Extension and authorizes the Chairman of the Board to execute said MoA and all related documents on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related required budget adjustments are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

MSUE - Memorandum of Agreement

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Beglick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY BOARD OF COMMISSIONERS

2012

GENERAL APPROPRIATION BUDGET ACT RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS

WHEREAS, THE PROPOSED 2012 BAY COUNTY BUDGET HAS BEEN SUBMITTED TO THE BAY COUNTY BOARD OF COMMISSIONERS; PURSUANT TO THE PROVISIONS OF ACT 43 OF THE P.A., 1963, AS AMENDED BY P.A. 40 OF 1995, OF THE STATE OF MICHIGAN ON DECEMBER 13, 2011; AND

WHEREAS, THE TOTAL NUMBER OF MILLS TO BE LEVIED IN 2011 FOR 2012 OPERATIONS IS 10.0662. THE PURPOSE FOR WHICH THAT MILLAGE IS TO BE LEVIED IS AS FOLLOWS:

BAY COUNTY GENERAL OPERATING	5.7257
BAY COUNTY LIBRARY... ..	.9953
BAY COUNTY LIBRARY... ..	1.0000
BAY COUNTY MOSQUITO CONTROL	.4500
BAY COUNTY SENIOR CITIZENS.....	.5000
BAY COUNTY 911 CENTRAL DISPATCH	.7000
BAY COUNTY MEDICAL CARE FACILITY	.5000
BAY COUNTY HISTORICAL SOCIETY	.0952
BAY COUNTY VETERANS1000
TOTAL	10.0662

WHEREAS, IN CONFORMITY WITH ACT 2, MICHIGAN PUBLIC ACT OF 1968, AS AMENDED, IT IS REQUIRED THAT A GENERAL APPROPRIATIONS ACT BE ADOPTED WHICH SETS FORTH THE AMOUNTS APPROPRIATED BY THE BAY COUNTY BOARD OF COMMISSIONERS TO DEFRAY EXPENDITURES AND MEET THE LIABILITIES OF BAY COUNTY FOR THE ENSUING 2012 FISCAL YEAR ENDING DECEMBER 31, AND WHICH ALSO SETS FORTH THE ESTIMATED REVENUES, BY SOURCE IN EACH FUND FOR THE ENSUING YEAR,

WHICH SAID ESTIMATED REVENUES AND EXPENDITURES/
EXPENSES ARE BALANCED AS FOLLOWS:

GENERAL OPERATING FUND	32,855,435
SPECIAL REVENUE FUNDS	32,151,343
DEBT SERVICE FUNDS	2,871,469
CAPITAL PROJECT FUNDS	541,890
ENTERPRISE FUNDS	27,205,396
INTERNAL SERVICE FUNDS	6,769,396
TRUST FUNDS	24,098,512

RESOLVED, BY THIS BOARD OF COMMISSIONERS OF BAY COUNTY, MICHIGAN, THAT THE 2012 BAY COUNTY BUDGET, AS PRESENTED TO THE BAY COUNTY COMMISSIONERS IS ADOPTED; AND BE IT FURTHER

RESOLVED, THAT THE PROPER ELECTED AND APPOINTED COUNTY OFFICIALS ARE DIRECTED TO IMPLEMENT THIS 2012 COUNTY BUDGET IN CONFORMITY WITH ITS PROVISIONS; BE IT FURTHER

RESOLVED, THAT THE FOLLOWING BUDGET STIPULATIONS ARE ADOPTED IN CONFORMITY WITH THE 2012 BUDGET AND ALL PROPER AND NECESSARY COUNTY OFFICIALS ARE DIRECTED TO FOLLOW THESE STIPULATIONS WHILE IMPLEMENTING THE 2012 BUDGET:

1. THE FOLLOWING ACCOUNTS SHALL HAVE THEIR APPROPRIATIONS DISTRIBUTED QUARTERLY UNLESS OTHERWISE DIRECTED BY THE BAY COUNTY BOARD OF COMMISSIONERS.
 - A. SUBSTANCE ABUSE APPROPRIATION
 - B. BAY-ARENAC BEHAVIORAL HEALTH AUTHORITY
 - C. MID-MICHIGAN DISPUTE RESOLUTION

THE APPROPRIATION IN FISCAL YEAR 2012 TO THE BAY-ARENAC BEHAVIORAL HEALTH AUTHORITY WILL BE \$682,242.

2. STATE AND FEDERAL GRANT REIMBURSEMENTS TO ALL APPLICABLE FUNDS OF THE COUNTY ARE OF EVER INCREASING IMPORTANCE. NOW, THEREFORE, THE FINANCE DEPARTMENT SHALL PREPARE AND IMPLEMENT THE NECESSARY CHARGES AND ACCOUNTING PROCEDURES TO INSURE THESE REIMBURSEMENTS ARE TIMELY AND CORRECT.

3. THE COUNTY EXECUTIVE SHALL COMPLY WITH THE PROVISIONS OF ACT 139 IN MAKING QUARTERLY REPORTS TO THE BAY COUNTY COMMISSIONERS AND THOSE REPORTS WILL INCLUDE AT LEAST THE COUNTY'S RECEIPT OF REVENUES, AND DISBURSEMENT OF EXPENDITURES/ EXPENSES FROM THE VARIOUS DEPARTMENTS ON A LINE ITEM BASIS FOR ALL FUNDS.
4. A MEMBER OF THE BOARD OF COMMISSIONERS, THE COUNTY EXECUTIVE, ANY ELECTED OFFICER, THE FINANCE OFFICER, ANY OTHER ADMINISTRATIVE OFFICER OR EMPLOYEE OF BAY COUNTY SHALL NOT CREATE A DEBT, INCUR A FINANCIAL OBLIGATION ON BEHALF OF THE COUNTY AGAINST AN APPROPRIATION ACCOUNT IN EXCESS OF THE AMOUNT AUTHORIZED, NOR APPLY OR DIVERT MONEY OF THE COUNTY FOR PURPOSES INCONSISTENT WITH THOSE SPECIFIED IN THE GENERAL APPROPRIATIONS MEASURE AS APPROVED AND AMENDED BY THE BOARD OF COMMISSIONERS.
5. ANY VIOLATION OF THE GENERAL APPROPRIATIONS MEASURE BY THE COUNTY EXECUTIVE, ANY ELECTED OFFICER, THE FINANCE OFFICER, ANY ADMINISTRATIVE OFFICER, EMPLOYEE OF BAY COUNTY, OR MEMBER OF THE BOARD OF COMMISSIONERS DETECTED THROUGH APPLICATION OF GENERALLY ACCEPTED ACCOUNTING PRINCIPLES AND/OR AUDITING STANDARDS UTILIZED BY BAY COUNTY OR DISCUSSED IN AN AUDIT OF THE FINANCIAL RECORDS AND ACCOUNTS OF THE COUNTY SHALL BE FILED WITH THE STATE TREASURER AND REPORTED BY THE STATE TREASURER TO THE ATTORNEY GENERAL. PURSUANT TO PUBLIC ACT 621 OF 1978, THE UNIFORM BUDGETING AND ACCOUNTING ACT, THE ATTORNEY GENERAL SHALL REVIEW THE REPORT AND INITIATE APPROPRIATE ACTION AGAINST THE PERSON OR PERSONS IN VIOLATION. FOR USE AND BENEFIT OF THE COUNTY OF BAY, THE ATTORNEY GENERAL OR PROSECUTING ATTORNEY MAY INSTITUTE A CIVIL AND/OR CRIMINAL ACTION IN A COURT OF COMPETENT JURISDICTION FOR THE RECOVERY OF COUNTY FUNDS DISCLOSED BY AN EXAMINATION TO HAVE BEEN ILLEGALLY EXPENDED OR COLLECTED AS A RESULT OF MALFEASANCE, AND FOR THE RECOVERY OF PUBLIC PROPERTY DISCLOSED TO HAVE BEEN CONVERTED OR MISAPPROPRIATED.

6. THE BAY COUNTY EXECUTIVE SHALL PREPARE AS AN EXPLANATION TO THE 2012 BUDGET THE FOLLOWING CHARTS AND DESCRIPTION:
 - A. SOURCE AND USE OF MONIES
 - B. EXPENDITURE SUMMARIES BY FUNCTION
 - C. DEPARTMENT/PROGRAM DESCRIPTION AND NUMBER OF PERSONNEL OF ALL DEPARTMENTS BUDGETED IN THE 2012 BUDGET

7. THE LEVEL OF EXPENDITURES OF THE FOLLOWING FUNDS ARE PREDICATED ON RECEIPT OF ANTICIPATED REVENUES FROM STATE AND/OR FEDERAL AGENCIES:
 - A. GENERAL OPERATING FUND
 - B. 911 CENTRAL DISPATCH FUND
 - C. FRIEND OF THE COURT FUND
 - D. HEALTH FUND
 - E. GYPSY MOTH SUPPRESSION FUND
 - F. MOSQUITO CONTROL FUND
 - G. LIBRARY FUND
 - H. COMMUNITY CORRECTIONS FUND
 - I. DIVISION ON AGING FUND
 - J. HOME REHABILITATION FUND
 - K. SOCIAL WELFARE FUND
 - L. CHILD CARE FUND
 - M. CHILD CARE/SOCIAL SERVICES FUND
 - N. VETERANS TRUST FUND
 - O. MEDICAL CARE FACILITY FUND
 - P. HOUSING FUND
 - Q. HOMELAND SECURITY

8. THE BAY COUNTY EXECUTIVE IS DIRECTED TO CHARGE ALL FUNDS FOR THE ACTUAL CHARGES FOR FRINGE BENEFITS IF THE ACTUAL CHARGES EXCEED OR ARE LESS THAN WHAT HAS BEEN BUDGETED AS A RESULT OF RATE CHANGES, ALL APPLICABLE BUDGET ADJUSTMENTS MUST BE APPROVED BY THE BOARD OF COMMISSIONERS AS SOON AS THE NEW RATES ARE IMPLEMENTED OR SHORTLY THEREAFTER.

9. EXCEPT FOR THE COURTS AND THE PERFORMANCE OF STATUTORY DUTIES BY THE PROSECUTING ATTORNEY, NO FUNDS APPROPRIATED IN THE 2012 GENERAL FUND EXPENDITURES BUDGET, WHETHER IN LINE ITEMS LABELED LEGAL OR NOT, MAY BE EXPENDED FOR LITIGATION AGAINST ANOTHER GOVERNMENTAL ENTITY, ELECTED OFFICIAL, OR BODY OR PUBLIC CORPORATION WITHOUT THE PERMISSION OF THE BAY COUNTY BOARD OF COMMISSIONERS.

10. THE WORKING 2012 BUDGET FOR ALL ACTIVITIES OF ALL FUNDS WILL BE ORGANIZED AND APPROPRIATED INTO THE FOLLOWING SIX BUDGETARY CATEGORIES WHICH IS IN ACCORDANCE WITH THE STATE'S LEGAL REQUIREMENT AND IS THE LEVEL OF CLASSIFICATION DETAIL AT WHICH EXPENDITURES MAY NOT LEGALLY EXCEED APPROPRIATIONS:
 - A. PERSONAL SERVICES
 - B. SUPPLIES
 - C. OTHER SERVICES & CHARGES
 - D. CAPITAL OUTLAY
 - E. DEBT SERVICE
 - F. TRANSFERS

AND SUBJECT TO THE FOLLOWING RESTRICTIONS:

- A. THE ELECTED OFFICIALS AND AUTHORIZED DEPARTMENT/DIVISION HEADS ARE AUTHORIZED TO TRANSFER BUDGETED AMOUNTS BETWEEN LINE ITEMS WITHIN A CATEGORY.

- B. THE ELECTED OFFICIALS AND AUTHORIZED DEPARTMENT/DIVISION HEADS ARE AUTHORIZED TO TRANSFER BUDGETED AMOUNTS BETWEEN CATEGORIES. ANY ADJUSTMENTS THAT ALTER THE TOTAL BUDGET OF ANY CATEGORY BY 10% OR \$2,000 (WHICHEVER IS LESS) MUST BE APPROVED BY THE BOARD OF COMMISSIONERS. A LIST OF ALL CATEGORICAL BUDGET ADJUSTMENTS WILL BE PROVIDED MONTHLY TO THE BOARD OF COMMISSIONERS.

C. IF A BUDGET ADJUSTMENT BETWEEN CATEGORIES IS DETERMINED TO BE REQUIRED BECAUSE OF AN ACCOUNTING CHANGE AND THE USE OF THE APPROPRIATED FUNDS HAS NOT CHANGED, THE BUDGET ADJUSTMENT ONLY REQUIRES PRIOR APPROVAL OF THE FINANCE OFFICER.

D. APPROPRIATIONS IN THE PERSONAL SERVICES CATEGORY MAY ONLY BE EXPENDED FOR PERSONAL SERVICES, AND ANY APPROPRIATIONS NOT EXPENDED DUE TO VACANCIES, RESIGNATIONS, ETC., SHALL BE REMOVED FROM THE 2012 DEPARTMENTAL EXPENDITURE BUDGETS AND PLACED IN FUND BALANCE BY THE FINANCE DEPARTMENT UNLESS OTHERWISE APPROVED BY THE BOARD OF COMMISSIONERS.

E. 2012 CAPITAL EXPENDITURES WILL BE LIMITED TO THOSE APPROVED WITH THIS RESOLUTION. ANY MODIFICATIONS OF A DEPARTMENT'S CAPITAL OUTLAY CATEGORY GREATER THAN \$2,000 PER ITEM, MUST FIRST GAIN APPROVAL OF THE BOARD OF COMMISSIONERS.

HOWEVER, THE WORKING 2012 BUDGET FOR ALL ACTIVITIES OF ALL FUNDS WILL BE ACCOUNTED FOR AND REPORTED ON A LINE-ITEM BASIS.

11. AT THE END OF THE 2012 FISCAL YEAR THE VALUE OF ALL ENCUMBRANCES FOR ANY UNLIQUIDATED COMMITMENT OR OBLIGATION (IE. OPEN PURCHASE ORDER OR UNFULFILLED CONTRACT) OF THE COUNTY SHALL BECOME A PART OF ASSIGNED FUND BALANCE. IN 2012 THE FINANCE DEPARTMENT SHALL REAPPROPRIATE FROM ASSIGNED FUND BALANCE TO THE RESPECTIVE BUDGETS THE VALUE OF SUCH COMMITMENTS OR OBLIGATIONS FROM THE FUND BALANCE ASSIGNED FOR ENCUMBRANCES. IN ADDITION IN 2012, THE FINANCE DEPARTMENT SHALL REAPPROPRIATE TO THE RESPECTIVE CAPITAL PROJECT BUDGETS THE VALUE OF UNSPENT/UNENCUMBERED FUNDS APPROPRIATED IN 2011 FOR SUCH PROJECT.
12. THE CHAIRMAN OF THE BOARD OF COMMISSIONERS IS THE AUTHORIZED DEPARTMENT HEAD FOR ALL BOARD OF COMMISSIONERS BUDGET ACTIVITIES.

13. THE COUNTY EXECUTIVE SHALL SUBMIT TO THE BOARD OF COMMISSIONERS AT THEIR ANNUAL ORGANIZATIONAL MEETING, A LIST OF "AUTHORIZED DEPARTMENT HEADS."

14. ALL ELECTED OFFICIALS, EXCLUSIVE OF THE BOARD OF COMMISSIONERS, AND NON-REPRESENTED EMPLOYEES SHALL RECEIVE A PAY INCREASE EQUAL TO THE BOARD APPROVED INCREASE GRANTED TO THE UNITED STEELWORKERS OF AMERICA (U.S.W.A.) - FULL TIME BARGAINING UNIT. THIS METHOD SHALL BE USED FOR ALL FUTURE WAGE INCREASES. ELECTED OFFICIALS AFFECTED ARE AS FOLLOWS:

EXECUTIVE
SHERIFF
PROSECUTOR
TREASURER
CLERK
REGISTER OF DEEDS
DRAIN COMMISSIONER
ROAD COMMISSIONERS

15. THE BAY COUNTY CIRCUIT COURT EXPENDITURE BUDGET CONSIST OF \$2,686,588 PERSONNEL COST AND \$612,391 OTHER OPERATING EXPENDITURES, FOR A TOTAL APPROPRIATION OF \$3,298,979. THE CIRCUIT COURT BUDGETS INCLUDE: CIRCUIT COURT, FRIEND OF THE COURT, FRIEND OF THE COURT COOPERATIVE REIMBURSEMENT, FRIEND OF THE COURT MICHIGAN WORKS, FRIEND OF THE COURT MEDIATION DUTIES, LAW LIBRARY, JURY/JUDICIAL COUNCIL AND CIRCUIT COURT ADULT PROBATION.

16. THE BAY COUNTY PROBATE COURT EXPENDITURE BUDGET CONSIST OF \$1,009,230 PERSONNEL COST AND \$279,968 OTHER OPERATING EXPENDITURES, FOR A TOTAL APPROPRIATION OF \$1,289,198. TOTAL EXPENDITURES INCLUDE PROBATE COURT, PUBLIC GUARDIAN AND PROBATE FAMILY DEPENDENCY.

17. THE BAY COUNTY DISTRICT COURT EXPENDITURE BUDGET CONSIST OF \$1,565,073 PERSONNEL COST AND \$362,787 OTHER OPERATING EXPENDITURES, FOR A TOTAL APPROPRIATION OF \$1,927,860. TOTAL EXPENDITURES INCLUDE DISTRICT COURT, DISTRICT COURT ADULT PROBATION AND DISTRICT COURT OWI TREATMENT GRANT.

18. ANY NON-COUNTY ENTITY RECEIVING FUNDS FROM THE COUNTY MUST PRESENT THE BOARD OF COMMISSIONERS WITH DETAILED FINANCIAL REPORTS NO LESS THAN ANNUALLY. THESE ENTITIES SHALL BE PROPERLY BONDED AND INSURED TO PROTECT THE COUNTY FROM ANY AND ALL LIABILITY RESULTING FROM THE ENTITY'S ACTIONS. THE BAY COUNTY EXECUTIVE SHALL STOP PAYMENT OF COUNTY FUNDS TO ANY ENTITY THAT FAILS TO COMPLY WITH THESE REQUIREMENTS.
19. COUNTY COMMISSIONERS SERVING ON COUNTY RELATED BOARDS AND COMMISSIONS SHALL BE REIMBURSED \$45.00 PER MEETING, EXCEPT THAT PER DIEM PAID TO THE BOARD OF CANVASSERS WILL BE \$50.00 PER HALF DAY AND \$100.00 PER FULL DAY.
20. THE FEE SCHEDULE MARKED AS APPENDIX A IS MADE A PART HEREOF AND IDENTIFIES CERTAIN DEPARTMENTAL FEES THAT WILL BE INCREASED EFFECTIVE JANUARY 1, 2012, UNLESS OTHERWISE INDICATED.
21. ALL PERSONNEL VACANCIES, REGARDLESS OF FUND, THAT ARE BUDGETED OR OCCUR IN THE 2012 DEPARTMENT EXPENDITURES BUDGET SHALL BE FILLED ONLY AFTER CONCURRENCE BY THE BOARD OF COMMISSIONERS.
22. THE COUNTY TREASURER IS AUTHORIZED, AS PERMITTED BY THE STATUTE, TO ADVANCE THE NECESSARY FUNDS FROM THE BUDGET STABILIZATION FUND TO THE GENERAL FUND FOR CASH FLOW PURPOSES.

DONALD J. TILLEY, CHAIR
AND BOARD

<u>ANIMAL CONTROL DEPARTMENT</u>		<u>2011</u>	<u>2012</u>
ADOPTION-DOGS	Spayed/Neutered	68.00	N/A
	Rabies Vaccine	15.00	N/A
	License	7.00	8.00
	Adoption	15.00	17.00
	Total	<u>105.00</u>	<u>25.00</u>
Prepayment of sterilization and rabies vaccination is required prior to animal release.			
ADOPTION-CATS	Spayed/Neutered	50.00	N/A
	Rabies Vaccine	13.00	N/A
	License	7.00	8.00
	Adoption	13.00	17.00
	Total	<u>83.00</u>	<u>25.00</u>
Prepayment of sterilization and rabies vaccination is required prior to animal release.			
LICENSE-DOGS	Unaltered	21.00	24.00
	Unaltered-Late	41.00	44.00
	Altered	7.00	8.00
	Altered-Late	27.00	28.00
LICENSE-CATS	Unaltered	21.00	24.00
	Unaltered-Late	41.00	44.00
	Altered	7.00	8.00
	Altered-Late	27.00	28.00
3 YEAR LICENSE Dogs and Cats	Unaltered	54.00	60.00
	Unaltered (Late)	74.00	80.00
	Altered	18.00	20.00
	Altered (Late)	38.00	60.00
LICENSE-KENNEL	1 to 5 dogs	18.00	19.00
	6 to 10 dogs	30.00	31.00
	11 to 15 dogs	49.00	50.00
	Each additional 10 dogs	24.00	25.00
ANIMAL PICK-UP	Owner/Business Request-Daytime	36.00	37.00
	Owner/Business Request-After-Hours	72.00	74.00
IMPOUNDMENT	1st Time	36.00	37.00
	2nd Time	82.00	85.00
	3rd Time	144.00	150.00
	4th Time	277.00	285.00
BOARD & CARE	Small Animals, per day	11.00	12.00
	Large Animals, per day	21.00	22.00
EUTHANASIA	Owner Requested	41.00	42.00
	Disposal	16.00	17.00

CLERK

BIRTH CERTIFICATES	Certified	14.00	14.00
	Non-Certified	8.50	8.50
DEATH CERTIFICATES	Certified	14.00	14.00
	Non-Certified	8.50	8.50
MARRIAGE CERTIFICATES	Certified	14.00	14.00
	Non-Certified	8.50	8.50
CRIMINAL RECORDS SEARCH	Each	11.50	11.50
ADDITIONAL COPIES	Each	3.00	3.00
PHOTOCOPY	Each	1.00	1.00
CERTIFIED		2.00	2.00
MARRIAGE LICENSE		20.00	20.00
MARRIAGE CEREMONY FEE		25.00	25.00
Waive 3 day waiting period for marriage license		15.00	15.00

EQUALIZATION

SUMMER TAX BILLING	Tax bills and receipt	0.18	0.18
	Tax roll per page	0.07	0.07
	Personnel	0.20	0.20
	Envelope	0.04	0.04
WINTER BILL	Tax bill	0.18	0.18
	Tax roll	0.07	0.07
	Maintenance	1.00	1.00
	Personnel	0.20	0.20
	Envelope	0.04	0.04
CHANGE OF ASSEMENT NOTICES	Notices	0.10	0.10
	Rolls per page	0.07	0.07
	Envelope	0.04	0.04

In additon to the above charges, will also bill back to the units the cost of postage

GOLF COURSE

TRAIL FEES	Seasonal	104.00	104.00
GREEN FEES-9 HOLES			

May 4 - September 15	Monday-Friday	13.00	13.00
	Weekend	14.00	14.00
	Seniors: Before 3pm, Mon-F	10.00	10.00
	Juniors: Before 3pm, Mon-Fri &	8.00	8.00
	After 3pm Weekends		
PROMOTIONAL	9 Holes w/cart noon-3pm Mon-Thur. Sandwich and chips included	17.00	17.00
FOURSOME	18 holes w/cart after 11:00am Fri, Sat. & Sun. Sandwich and chips included	100.00	100.00
CART RENTAL-9 HOLES			
May 4 - September 15	Daily	12.00	12.00
	Before 12pm (noon) Mon-Fr	10.00	10.00
	Pull Cart Fee	3.00	3.00
GREEN FEES W/CART - 9 HOLES	Fri, Sat & holidays after 3pm	17.00	17.00
GREEN FEES - 18 HOLES	Monday - Friday	22.00	22.00
	Weekend	25.00	25.00
	Seniors: Before 3pm Mon-F	15.00	15.00
	Juniors: Before 3pm Mon-Fri &	11.00	11.00
	After 3pm - weekends		
CART RENTAL - 18 HOLES	Daily	24.00	24.00
	Before 12pm (noon) Mon-Fr	18.00	18.00
	Pull Cart Fee	3.00	3.00
GREEN FEES W/CART - 18 HOLES	Fri, Sat & holidays after 3pm	29.00	29.00
OUT OF SEASON FEES			
April 1-May 3 and			
September 16 to close	9 Holes Walking	12.00	12.00
	18 Holes Walking	20.00	20.00
	9 Holes w/cart Mon-Fri	16.00	16.00
	18 Holes w/cart Mon-Fri	27.00	27.00
	9 Holes w/cart weekends	17.00	17.00
	18 Holes w/cart weekends	29.00	29.00
GOLF PACKAGES			
Out of Season	9 hole 5 round pass	75.00	75.00
	9 hold 10 round pass	145.00	145.00
	18 hole 5 round pass	130.00	130.00
	18 hold 10 round pass	250.00	250.00
In Season (May-Sept.)	9 hole 5 round pass	90.00	90.00
	9 hold 10 round pass	175.00	175.00
	18 hole 5 round pass	165.00	165.00
	18 hold 10 round pass	325.00	325.00

DRIVE RANGE	Limited season pass	184.00	184.00
	Small buckets	3.00	3.00
	Large buckets	5.00	5.00
CART STORAGE	Gas Cart	293.00	293.00
	Electric Cart	367.00	367.00
SEASON PASS - 5 DAY	Single	543.00	543.00
	Husband & Wife	724.00	724.00
	Family (each child)	78.00	78.00
SEASON PASS - 7 DAY	Single	739.00	739.00
	Husband & Wife	943.00	943.00
	Family (each child)	104.00	104.00
SENIOR PASS - 5 DAY	Single (age 60 or over)	496.00	496.00
	Husband & Wife (age 60 or over)	646.00	646.00
JUNIOR PASS - 7 DAY	Under age 18 After 3pm weekends	259.00	259.00
COLLEGE PASS - 5 DAY	Age 19 thru 24	376.00	376.00
SEASON CART FEE - 5 DAY	Single	543.00	543.00
	Husband & Wife	724.00	724.00
	Family (each child)	78.00	78.00
SEASON CART FEE - 7 DAY	Single	739.00	739.00
	Husband & Wife	943.00	943.00
	Family (each child)	104.00	104.00
SENIOR CART FEE - 5 DAY	Single (age 60 or over)	496.00	496.00
	Husband & Wife (age 60 or over)	646.00	646.00
<u>JUVENILE HOME</u> HOUSING OUT-OF- COUNTY & STATE WARD		150.00	150.00

PARKS AND RECREATION
COMMUNITY CENTER

OPEN GYM:	Age 14 and under	2.00	2.00
	Age 15 thru 17	3.25	3.25
	Age 18 and over	4.25	4.25
WEIGHT ROOM:	Age 14 and under	2.00	2.00

	Age 15 thru 17	3.25	3.25
	Age 18 and over	4.25	4.25
LOCKER:		1.00	1.00
GYM/WEIGHT ROOM			
SEASONAL PASS	Age 18 & Over	113.00	113.00
	Family	256.00	256.00
GYM/WEIGHT ROOM			
MONTHLY PASS	Age 18 & Over	15.00	15.00
	Family	26.00	26.00
ROOM RENTALS:			
	Small meeting room per hour-weekday	26.00	26.00
	Small meeting room per hour-weekend	36.00	36.00
	Large meeting room per hour-weekday	36.00	36.00
	Large meeting room per hour-weekend	46.00	46.00
	Multi-Purpose room per hour-weekday	41.00	41.00
	Multi-Purpose room per hour-weekend	51.25	51.25
	Large gym per hour-weekday	61.50	61.50
	Large gym per hour-weekend	72.00	72.00
	Security Deposit for use of Kitchen	82.00	82.00
SUMMER YOUTH RECREATION PROGRAM		100.00	100.00
BASKETBALL:			
	Women's	22.50	22.50
	Men's	22.50	22.50
	Church	22.50	22.50
VOLLEYBALL:			
	Women's per person per season	13.00	13.00
	Men's and coed per person per season	13.00	13.00
SWIMMING POOL ADMISSION:			
	Age 17 and under	4.00	4.00
	Age 18 and over	5.00	5.00
SUMMER SWIMMING PASS			
	Age 17 and under	46.00	46.00
	Age 18 and over	62.00	62.00
FAMILY PASS	Swimming Pool	133.00	133.00
THURSDAY RATE	Children and adults	2.00	2.00
SWIMMING LESSON FEES		31.00	31.00
<u>CIVIC/ICE ARENA</u>			
BASE PRIME ICE (hourly rates reserved):		226.00	226.00
LOW VOLUME: 100 - 499 annually		219.00	219.00
HIGH VOLUME: 500+ annually		206.00	206.00
U-8		38.50	38.50
Plus \$50 per child over			
15 children per 20			
sessions			

NON-PRIME RATES:	9 a.m. - 3 p.m. Mon.-Fri. non-holidays	192.00	192.00
MORNING ICE:	Mon.-Fri. 6-9 a.m.	151.00	151.00
UNRESERVED ICE:		146.00	146.00
SUMMER ICE - EVENINGS:	4:00 p.m. to close	213.00	213.00
SUMMER ICE - DAYTIME:	7:00 a.m. to 4:00 p.m.	192.00	192.00
DRY FLOOR RENTAL:		1,500.00	1,500.00
BIRTHDAY PARTIES	Regular package-per child	8.00	8.00
	Deluxe package-per child	10.00	10.00
PUBLIC SKATE	Weekdays @ noon-Mon-Fri	3.00	3.00
	Skate rental	2.00	2.00
	Friday morning 2hrs (18 & up only)	5.00	5.00
	Weekend 1hr, 20 mins	4.00	4.00
DROP IN HOCKEY	Wed, Fri, Sun. 1 1/2 hrs	8.00	8.00
	Skate rental	2.00	2.00
<u>FAIRGROUND RENTALS</u>			
HOUSE	Monthly	500.00	500.00
MERCHANTS BUILDING:		154.00	154.00
WINTER STORAGE:	Winter storage-Oct. 15-May 1	184.00	184.00
CANTEEN:	4 hr. Rate non-alcoholic day events	300.00	300.00
	alcoholic events	600.00	600.00
PAVILION		45.00	45.00
HORSE STALLS:	Monthly (per horse)	57.00	57.00
GROUNDS & BUILDINGS:	Per weekend	3,650.00	3,650.00
CAMPING RATES	per night	16.00	16.00
	youth groups using tents: \$5.00 per night per tent		
<u>PERE MARQUETTE PARKING</u>			
PER MONTH:		32.50	32.50
FEDERAL JURY PARKING - PER DAY:		2.50	2.50
<u>PINCONNING PARK</u>			
DAY USE PERMITS:	Season - regular	12.00	12.00
	Season - senior	10.00	10.00
	Daily	2.00	2.00
	Daily Boat Launch Permit	4.00	4.00
	Annual Boat Launch Permit	30.00	30.00

RENTALS:	Pavilion A (Bldgs.& Grnds.)-per day	37.00	37.00
	Pavilion B (Bldgs.& Grnds.)-per day	53.00	53.00

CAMPGROUNDS: Prices below do not include vehicle permit.

Modern Site:		21.00	21.00
	One week	126.00	126.00
	One month	390.00	390.00
	Three months	750.00	750.00
	Five months	1,151.00	1,151.00
	Full year	1,750.00	1,750.00
Cabin	Per day	51.50	51.50
	Three day	118.00	118.00
	Seven day	220.00	220.00
Other	Septic Disposal	4.00	4.00
	1 day trailer storage	2.00	2.00
	1 month trailer storage	25.00	25.00

REGISTER OF DEEDS

COPY - PLATS OF RECOR	Each	1.00	1.00
MICROFILM IMAGE:	Each	1.00	1.00

<u>CRIMINAL DEFENSE</u>	Police Reports (per page)	0.10	0.10
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<u>PUBLIC DEFENDER</u>	Police Reports (per page)	0.10	0.10
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<u>PROSECUTOR</u>	Police Reports (per page)	0.50	0.50
	911 tapes	-	-
	Videos	-	-
	DVDs	-	-

PLANNING

AERIAL PHOTOS:	8.5"x11" (labor included)	10.00	10.00
Years available: 1993, 1987, 1978, 1963			

GIS-Prices for non-governmental agencies

SPECIALTY MAPS

A minimum cost of \$25 for any GIS product from Bay County exists. Any total cost that exceeded \$25, then the price will be that of the product. (Minimum charge does not apply to aerial photo copies only.)

8.5"x11" Color	4.00	4.00
8.5"x11" Black & White	3.00	3.00
11"x17" Color	7.25	7.25
11"x17" Black & White	5.50	5.50

24"x24"	15.50+	15.50+
36"x36"	20.50++	20.50++
42"x42"	36.00+++	36.00+++

(+Printing on 24 inch roll paper. Min. charge of \$10; for each inch over 24" in length, a charge of \$0.25 will be added. ++ Printing on 36" roll paper. Min charge of \$20, for each inch over 36" in length, a charge of \$0.25 will be added. +++Printing on 42" roll paper. Min charge of \$25, for each inch over over 42" in length, a charge of \$0.25 will be added

LABOR	varies	varies
DATA	varies	varies

*Tax Parcels (Not		
Parcel	0.75	0.75
County Wide (\$27,033 if by parcel totals as of 2004)	10,000.00	10,000.00

Street Centerline (With		
Local Unit	153.75	153.75
County Wide	2,562.50	2,562.50

Subdivision Plats		
Lot (Includes all lot lines)	1.25	1.25

*Digital Aerial Photography (1993)		
Local Unit	307.50	307.50
Entire County	2,050.00	2,050.00

*2005 Color Digital Orthophotography (100' scale 6" pixel)		
Tile (Tile is 2500'x2500')	30.75	30.75
Tile (4-150 Tiles)	25.50	25.50
Tile (151-500 Tiles)	20.50	20.50
Tile (501-1000 Tiles)	15.50	15.50
Tile (1001+ Tiles)	10.25	10.25
Bay City/Twp Mr. Sid Mosaic	3,075.00	3,075.00
City of Auburn Mr. Sid Mosaic	1,025.00	1,025.00
City of Pinconning Mr. Sid Mosaic	1,025.00	1,025.00
City of Essexville Mr. Sid Mosaic	1,025.00	1,025.00

*Digital Tax Parcel and Digital Aerial Photography sales require a data sharing agreement/non disclosure agreement to be signed

Other data may be available upon request. Prices to be determined.

SHERIFF DEPARTMENT

PBT TEST:	Each	5.50	5.50
DRUG TESTING FEE	Each	10.00	10.00
DRUG TESTING FEE	Contested	15.00	15.00
INCIDENT/ACCIDENT REPORTS:	1ST page	9.50	9.50
	Additional page	1.00	1.00
FINGERPRINTING:		17.00	17.00
PHOTO SALES:		3.00	3.00
EXPLOSIVE PERMIT:		16.00	16.00

CERTIFIED DOCUMENTS:		3.00	3.00
FALSE ALARM:		39.00	39.00
LAMINATING RECORDS:		2.50	2.50
RECORDS CHECK:		16.00	16.00
LINE UPS:	Defense	238.00	238.00
ENTER WARRANTS:	Other agency	12.75	12.75
DIVE WORK:	Per hour	81.00	81.00
HOUSING PRISONERS:	Sentenced inmate housing per day	20.00	20.00
	Out of County prisoner/individual per day	49.00	49.00
	Federal per day	67.70	67.70
	State per day, 1st 90 days	45.00	45.00
	State per day, 91st day and	38.00	38.00

SOIL EROSION

RESIDENTIAL:

Plan review	Up to one acre	56.00	58.00
Plan Revisions/Amdendments			
Permit fee	Up to one acre	32.00	33.00
Renewal of lapsed permit			

TRANSPORTATION FACILITIES:

Railroads, airports, trails			
Plan review	Up to ½ mile	64.00	66.00
Permit fee	Up to ½ mile	218.00	225.00
Permit fee	Each add'l 1/2 mile or fraction thereof	196.00	202.00

UTILITIES:

Pipelines, water mains, sewers:

Plan review	Up to ½ mile	65.00	67.00
Permit fee	Up to ½ mile	218.00	225.00
Permit fee	Each add'l ½ mile or fraction thereof	110.00	114.00

Underground cables:

Plan review	Up to ½ mile	65.00	67.00
Permit fee	Up to ½ mile	218.00	225.00
Permit fee	Each add'l ½ mile or fraction thereof	23.00	24.00

SUBDIVISIONS:

Plat Development:

Plan review	Up to 5 acres	65.00	67.00
Permit fee	Up to 5 acres	218.00	225.00
Permit fee	Each add'l acre or fraction thereof	110.00	114.00

Mobile Home Parks,
Multiple Housing Units, and
Condominiums:

Plan review	Up to one acre	65.00	67.00
Permit fee	Up to one acre	380.00	392.00
Permit fee	Each add'l acre or fraction thereof	110.00	114.00

SERVICE FACILITIES:

Schools, Churches

Plan review	Up to one acre	65.00	67.00
Permit fee	Up to one acre	158.00	163.00
Permit fee	Each add'l acre or fraction thereof	54.00	56.00

COMMERCIAL BUILDINGS:

Restaurants, Gas Stations,
Party Stores, Shopping

Centers:

Plan review	Up to one acre	65.00	67.00
Permit fee	Up to one acre	380.00	392.00
Permit fee	Each add'l acre or fraction thereof	128.00	132.00

SEA WALLS & BOAT SLIPS:

Sea Walls:

Plan review	Up to 100 linear feet	65.00	67.00
Permit fee	Up to 100 linear feet	54.00	56.00
Permit fee	Each add'l 5 linear feet or fraction thereof	2.00	2.00

Boat Slips:

Plan review	Up to 100 linear feet	65.00	67.00
Permit fee	Up to 100 linear feet	54.00	56.00
Permit fee	Each add'l 5 linear feet or fraction thereof	2.00	2.00

Note: No additional charge
for seawall if part of a boat

RECREATIONAL FACILITIES:

Parks, Campgrounds, and
Golf Courses:

Plan review	Up to one acre	65.00	67.00
Permit fee	Up to one acre	218.00	225.00
Permit fee	Each add'l acre or fraction thereof	110.00	114.00

WATER IMPOUNDMENTS:

Ponds:

Plan review	Up to one acre	65.00	67.00
Permit fee	Up to one acre	218.00	225.00

Permit fee	Each add'l acre or fraction thereof	56.00	58.00
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EXCAVATION:

Oil Stripping/Top Soil
Removal, Borrow Pits:

Plan review	Up to one acre	65.00	67.00
Permit fee	Up to one acre	273.00	282.00
Permit fee	Each add'l acre or fraction thereof	56.00	58.00

WATERCOURSES:

Ditches/Drains:

Plan review	Up to one mile	65.00	67.00
Permit fee	Up to one mile	196.00	202.00
Permit fee	Each add'l 1/2 mile or fraction thereof	66.00	68.00

TREASURER

NOTICE OF TAXES RTND.DLQ (MCLA 211.57)	5.00	5.00
NSF CHECK RETURN	20.00	20.00

CORPORATION COUNSEL

FOIA	Cost for copies per page Plus cost of hourly wage rate, multiplied by time required, plus postage, with rates	0.10	0.10
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FINANCE

Invoices left unpaid after 30 days will incur a \$25.00 late fee. A 1 1/2% (18% APR) interest penalty per month on unpaid balances will be

HEALTH DEPARTMENT

IMMUNIZATION/CONTAGIOUS DISEASE

TB SKIN TEST:		21.50	21.50
HEARING SCREENING:		16.00	16.00
VISION SCREENING		16.00	16.00
VACCINE ADMIN FEE		14.25	14.25
HEPATITIS A VACCINE:	Adult	83.00	83.00
	Child	42.00	42.00
HEPATITIS B VACCINE:	Adult	72.00	72.00
	Child	35.00	35.00
HEPATITIS A/B VACCINE (Twinrix):		93.00	93.00
MENINGITIS VACCINE:		99.00	99.00
DtaP:		36.00	34.75
Hib:		39.00	39.00
Polio:		37.00	37.00
Comvax:		62.00	62.00
Mmr:		55.00	55.00
Prevnar:		83.00	83.00
C Pox:		87.00	87.00

Td:	30.00	30.00
DT(Diphtheria, Tetanus) Child up to 7 years	30.00	30.00
Pediarix	82.00	82.00
Pneumonia	39.00	39.00
Influenza	N/A	25.00
Rotavirus	74.00	74.00
Zostavax	176.00	176.00
HPV	144.00	144.00
MMRV	129.00	129.00
Herpes Simplex Virus	28.00	28.00
Dtap-IVP (Kinrix)	41.00	80.00

NOTE: Per Board Resolution #05-177 all vaccine charges are based on cost plus 10% or the highest allowable reimbursement rate.

ENVIRONMENTAL HEALTH

FOOD SERVICE LICENSE:

Administration Fee	Includes Permit Extension, Refunds, etc.	28.00	30.00
Type 1: Bar, with no food prep or pre-packaged low-hazard food		256.00	260.00
Type 2: Bar, with limited food prep, Kitchen Facilities and menu with 10 items or less, Fast Food with limited food preparation		259.00	360.00
Type 3: Table Service & Bar with Food Preparation and Full Kitchen Facilities			
0 - 50 Occupancy		307.00	310.00
51 - 100 Occupancy		359.00	380.00
101 - 150 Occupancy		435.00	440.00
151+ Occupancy		527.00	530.00
Fixed Establishment All		149.00	160.00
LATE FEE	Up to 30 days After License Deadline		50% of original fee
	30 Days + Past Deadline		100% of original fee
CHANGE OF OWNERSHIP		256.00	260.00
FOLLOW-UP FOOD SERVICE INSPECTION FEE:		57.00	N/A
			155.00
MOBILE FOOD SERVICE COMMISSARY LICENSE		185.00	190.00
SPECIAL TRANSITORY FOOD UNIT SERVICE LICENSE		147.00	147.00
TEMPORARY FOOD SERVICE LICENSE			
For Profit	With five days or more notification	57.00	60.00
	With less than five days notification	77.00	80.00
	Issued on Site	103.00	105.00
Not-For-Profit	With five days or more notification	41.00	45.00
	With less than five days notification	52.00	55.00
	Issued on Site	77.00	80.00
	SEASONAL	87.00	95.00
VENDING MACHINE LICENSE: per machine		31.00	40.00
FOOD SERVICE PLAN REVIEW FEE			
Equipment Only		77.00	85.00
FOOD SERVICE PLAN REVIEW FEE			
Remodel of Existing, Licensed Facility			
	Type I Restaurant	256.00	260.00
	Type II Restaurant	359.00	360.00
	Type III Restaurant	359.00	360.00
	All Others	256.00	260.00

FOOD SERVICE PLAN REVIEW FEE
New Construction

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Type I Restaurant	563.00	565.00
Type II Restaurant	768.00	775.00
Type III Restaurant	768.00	775.00
All Others	563.00	565.00
Resubmission of Plans or Modified Plans AFTER Plan Approval	100% of original fee	
Site Inspection Fee (After Second Fee)	154.00	155.00
Fee if remodeling/construction is started before plans have been submitted and approved	100% of original fee	
CAMPGROUND & SWIMMING POOL INSPECTION:	105.00	110.00
SANITARY CODE BOARD OF APPEALS HEARING FEE	100.00	100.00
DHS FACILITY INSPECTIONS:		
SEWAGE AND/OR WATER Partial inspection	120.00	125.00
Full inspection	196.00	200.00
Plan Review	82.00	95.00
SEWAGE AND WELL		
	<i>Includes Permit Extension, Refunds, Etc.</i>	
Reinspection Fee	105.00	155.00
Alternative OSDS Plan Review	210.00	210.00
Alternative OSDS O & M Annual Fee	109.00	110.00
SITE EVALUATION FEE	132.00	140.00
ON SITE SEWAGE DISPOSAL PERMIT:	278.00	280.00
SEPTIC TANK REPLACEMENT:	184.00	185.00
SEWAGE INSTALLER INSTALLATION FEE	50.00	50.00
TYPE II WATER SUPPLY SAMPLING:	48.00	50.00
TYPE II WATER SUPPLY FOLLOW-UP SAMPLING:	48.00	50.00
WELL PERMITS:		
Type III & private	263.00	265.00
Type I & Type II	367.00	565.00
Follow-up sampling	48.00	50.00
LOAN EVALUATION: Sewage or well	210.00	215.00
SERVSAFE CLASS		
For Profit		
Class, Book and exam	150.00	150.00

Class and exam - has book	115.00	115.00
Exam only - No class time or book needed	50.00	50.00

Not For Profit

Class, Book and exam	102.00	102.00
Class and exam - has book	85.00	85.00
Exam only - No class time or book needed	50.00	50.00

Ordinance #51		
Bay County Pawn Broker License	125.00	200.00
Payable Annually		

Ordinance #52		
Secondhand Dealer License	25.00	200.00
Payable Annually		

Scrap Dealer License	150.00	200.00
Payable Annually		

Tattoo Parlor Inspection Fee	200.00	210.00
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Plan Review	200.00	200.00
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LABORATORY

BLOOD DRAW:	10.00	10.00
CHLAMYDIA:	35.00	35.00
CHOLESTEROL SCREEN:	12.00	12.00
GLUCOSE SCREEN:	12.00	12.00
GONORRHEA CULTURE:	21.00	21.00
GONORRHEA SMEAR:	16.00	16.00
HERPES SIMPLEX TYPE 2 TESTING	28.00	28.00
HEMOGLOBIN:	9.00	9.00
LEAD TESTING:	17.00	17.00
PATERNITY:	16.00	16.00
RPR:	13.00	13.00
SERUM PREGNANCY:	21.00	30.00
URINE PREGNANCY:	16.00	16.00
WET PREPS:	20.00	20.00
POOL TESTING	19.00	19.00
E COLI TESTING	19.00	19.00
WELL WATERS:	19.00	19.00

DRUG TESTING

5 PANEL TEST:	13.00	13.00
ALCOHOL:	7.00	7.00
CONFIRMATION:	31.00	31.00
ECSTASY:	7.00	7.00

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MEDICAL EXAMINER

AUTOPSY REPORT:	40.00	40.00
CREMATION PERMIT:	40.00	40.00
DISINTERMENT PERMIT:	40.00	40.00

FAMILY PLANNING

Per Board Resolution 2010-21 all charges are based on cost plus 10% or the highest allowable reimbursement rate.

Preventive care, New age 5-11	103.00	100.00
Preventive care, New age 12-17	110.00	110.00
Preventive care, New age 18-39	110.00	110.00
Preventive care, New age 40-64	132.00	132.00
Preventive care, Est. age 5-11	87.00	85.00
Preventive care, Est, age 12-17	93.50	93.50
Preventive care, Est, age 18-39	93.50	93.50
Preventive care, Est, age 40-64	104.50	104.50
Office/Outpatient New Focused	31.00	30.00
Office/Outpatient New Expanded	47.00	45.00
Office/Outpatient New Detailed	62.00	60.00
Office/Outpatient Est. RN Eval	22.00	21.00
Office/Outpatient Est. Focused	32.00	31.00
Office/Outpatient Est. Expanded	42.00	41.00
Pap Smear	20.00	19.00
Hematocrit	9.00	8.00
Wet Mount	20.00	19.00
Doxycycline	9.00	8.00
Trichloroacetic Acid	22.00	N/A
Flagyl-7 day supply	22.00	21.00
Condoms (12 per package)	5.00	4.00
Oral Contraceptives	21.00	20.00
Depo-Provera Injection	46.00	44.00
Nuva Ring	49.00	47.00
Ortho Evra Patch	32.00	31.00
Foam/Jelly/Cream	11.00	11.00
Terazol Cream	16.00	16.00
Blood Draw	10.00	9.00
Serum Pregnancy Test	30.00	30.00
Urine Pregnancy Test	16.00	15.50

COURT ORDERED TESTING

Per Board Resolution 2010-21 all charges are based on cost plus 10% or the highest allowable reimbursement rate.

Office Visit for Male Testing	144.00	164.00
Office Visit for Female Testing	230.00	230.00

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Jail Visit for Male Testing	164.00	219.00
Jail Visit for Female Testing	250.00	250.00
DNA Blood Draw & Testing	103.00	103.00

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2012 BUDGET,
AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2011.

APPENDIX B

<u>GENERAL FUND</u>		REVENUE CHANGES POSITIVE (NEGATIVE) IMPACT	EXPENDITURE CHANGES (POSITIVE) NEGATIVE IMPACT
<u>BOARD OF COMMISSIONERS:</u>			
1	10110100-969.00 Decrease contributions to others expenditures line item		-25,000
2	10110100 Eliminate budget target reduction for General Fund		361,418
<u>INFORMATION SYSTEMS DIVISION:</u>			
3	10122800-96741 Inc.computer hardware expense from Sheriff Dept for E-Ticketing		33,146
4	10122800-96742 Inc.computer software expense from Sheriff Dept for E-Ticketing		24,695
5	10122800-98001 Inc.capital computer software from Sheriff Dept for E-Ticketing		23,500
6	10122800- 96741,96742,98001 reduce \$33,146, \$24,695 & \$23,500.		-81,341
7	10122800- 93700 Inc. Hard/software repair and maintenance for Iyetek E-Ticketing		6,000
8	10122800- 80200 Inc. for Munls Training		30,000
9	10122800- 96741 Decrease contingency computer hardware expense to \$5,000.		-15,000
10	10122800- 96742 Decrease contingency computer software expense to \$5,000.		-15,000
11	10122800- 980.02 Decr.computer hardware expense to \$50,000.(PC replacement)		-25,000
12	10122800-98002 Decr. computer hardware expense for Cisco switch		-4,500
13	10122800- 96742 Decrease computer software expense for BS&A cat and dog license		-5,970
14	10122800- 96741 Decr.computer hardware expense for 2 laptops- purchased 2011		-2,800
15	10122800- 96742 Decr.computer software expense for 2 MS Office- purchased 2011		-550
16	10122800-93700 Inc.software expense repair/maint.for VMWare license & support		15,626
<u>CIRCUIT COURT</u>			
17	Circuit Court voluntary time off		-7,953
18	10113100 Eliminate budget target reduction for Circuit Court		118,997
19	10113100-Moving 20 hrs to Friend of Ct. sharing position listed as Circuit Ct. employee		-21,494
20	10113100-96999 Add new 2012 budget target reduction		-6,650
<u>INDIGENT ATTORNEY</u>			
21	10127301 815xx Decr.the contractual Indigent Attorney expenditures (outside Counsel)		-73,000
<u>FRIEND OF THE COURT</u>			
22	Friend of the court voluntary time off		-14,635
23	10114100- Payroll expenses decreased,not filling Receptionist Clerk position(see 142)		-5,601
24	10114200- Payroll expenses decreased,not filling Receptionist Clerk position(see 141)		-5,601
25	21514300- 70501 Payroll expenses decreased, Part Time file clerk position eliminated		-6,607
26	10114100- 52000 Increase grant revenue	10,787	
27	10114100-96999 Eliminate budget target reduction for Friend of the Court		28,596
28	10114100-Charging 20 hrs to Friend of Ct. sharing position listed as Circuit Ct. employee		21,494
29	10114100-52000 Increase grant revenue due to reimbursement from 20 hrs position	14,186	
30	10114100-96999 Add new 2012 budget target reduction		-12,350
<u>DISTRICT COURT</u>			
31	District Court voluntary time off		-14,785
32	10113600-Payroll expense decreased, eliminate TD06 position		-43,293
33	10113600-60301 Increase court facilities revenue fees to prior levels	76,000	
34	10113600-96999 Eliminate budget target reduction for District Court		63,602
35	10113600-96999 Add new 2012 budget target reduction		-11,600
<u>PROBATE COURT</u>			
36	Probate Court voluntary time off		-370
37	10114800-86600 Decrease local travel expenses		-1,000
38	10114800-81200 Decrease medical services expenses		-8,000
39	10114800-81100 Decrease photo microfiche expenses		-1,000
40	10114802-81600 Decrease audit fee expenses for Public Guardian		-200
41	10114802-82500 Increase misc. service fees for Public Guardian	6,000	
42	10114800-96999 Eliminate budget target reduction for Probate Court		62,819
43	10114800-96999 Add new 2012 budget target reduction		-9,000

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2012 BUDGET,
AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2011.

APPENDIX B.

		REVENUE CHANGES POSITIVE (NEGATIVE) IMPACT	EXPENDITURE CHANGES (POSITIVE) NEGATIVE IMPACT
<u>GENERAL FUND</u>			
<u>RISK MANAGEMENT</u>			
44	10185100-96500 Decr. insurance and bonds expense due to County's loss history		-86,235
<u>TREASURER OFFICE</u>			
45	10125300-69903 Incr. Transfer in from Delinquent Tax Revolving Fund	188,000	
46	10125300-96999 Eliminate budget target reduction for Treasurers Office		16,420
<u>PAYROLL, RETIREMENT, INSURANCE</u>			
47	10120200-Payroll reduce overtime and temporary help		-23,814
<u>SHERIFF</u>			
48	10131500-96741 Decr. computer hardware expense moved to ISD for E-Ticketing		-33,146
49	10131500-96742 Decr. computer software expense moved to ISD for E-Ticketing		-24,695
50	10131500-98001 Decr. capital computer software moved to ISD for E-Ticketing		-23,500
51	10130100-68501 Increase Jail keep reimbursement - Federal	35,720	
52	10131200-50100 Increase Byrne Justice Grant	8,401	
53	10130100-Increase revenues Jail keep individual, State of Michigan and fees	40,843	
54	10130100- Payroll eliminate vacant CFO position		-62,639
55	10130100-96999 Eliminate budget target reduction for Sheriff Department		307,798
<u>MARINE LAW ENFORCEMENT GRANT</u>			
56	10133100-74500 Decrease road/marine patrol supplies expenses		-500
57	10133100-75000 Decrease gas oil and grease expenses		-1,500
58	10133100-78900 Decrease other supplies expenses		-500
59	10133100-93100 Decrease equipment repair and maintenance expenses		-500
<u>PROSECUTORS OFFICE</u>			
60	10126700-50100 Inc. Byrne Jag grant for Prosecutors Office	6,087	
61	10126700-96999 Eliminate budget target reduction for Prosecutors Office		97,828
62	10126700-86500 Decrease state travel mileage expenses		-500
63	10126700-86100 Decrease conference fees and expenses		-500
64	10126700-82600 Decrease witness fees expenses		-5,000
65	10126700-86300 Decrease extradition travel expenses		-1,000
<u>COUNTY SURVEY/REMONUMENTATION</u>			
66	10127801-Decrease contractual expenses		-2,404
<u>PINGONNING PARK</u>			
67	10176300-96720 Incr. building additions and improvements for bath house expenses		2,000
<u>CLERK</u>			
68	10121500-96742 Decr. Computer software expense		-10,000
<u>VETERANS PROGRAMS</u>			
69	10125300-Decr.expense for veterans programs transferred to new Soldiers' Relief Fd		-114,375
<u>CIVIC/CE ARENA</u>			
70	10176200- Decr.payroll expenses reallocated to Golf Course Fd for Office/Supvr wages		-14,936
71	10176200- payroll eliminate position Operations Mgr.		-47,433
<u>ANIMAL CONTROL</u>			
72	10143000-88200 Increase promotion expense use breached contracts		20,000
73	10110100-40003 Incr.use of reserved fund balance (restricted breached contracts)	20,000	
<u>TRANSFERS OUT FROM GENERAL FUND</u>			
74	10188900-99900 Decr.transf Out to Soldiers & Sailors Relief Fd. Vets millage levy		-50,400
75	10180100-99900 Decr.transf Out to Health Department		-224,726
76	10186300-99900 Decr.transf Out to Child Care Fund -D.S.S.		-96,250

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2012 BUDGET,
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APPENDIX B

<u>GENERAL FUND</u>		REVENUE CHANGES POSITIVE (NEGATIVE) IMPACT	EXPENDITURE CHANGES (POSITIVE) NEGATIVE IMPACT
77	10166203-99900 Decr.transf Out to Child Care Fund - Juvenile Home		-119,144
78	10166203-99901 Decr.transf Out-Cigarette Tax-Juvenile Home, State of MI not paying		-9,974
79	10114500-99900 Decr.transf Out to Law Library Fund		-15,320
80	10136400-99900 Decr.transf Out to Community Corrections Fund		-2,380
81	10175104-99900 Decr.transf Out to Child Care Day Treatment program		-2,049
<u>RETIREEES HEALTH/LIFE INSURANCE</u>			
82	10187800-68601 Inc.reimbursement federal medicare part D	17,539	
83	10187800-80102 Inc.medicare part D services expenditures		6,138
<u>TRSF IN-OTHER FUND</u>			
84	10135100-69900 Inc.Trsf In-Other Fd- from Commlssary Fund to Sheriff Department	137,182	
85	10130100-69900 Increase Trsf In-Other Fd-Drug Forfeiture Fund to Sheriff Dept.	14,000	
86	10126700-69900 Increase Trsf In-Other Fd-Drug Forfeiture Fd to Prosecutor Office	15,000	
87	10125300-69904 Increase Trsf In-Other Fd-Delinq. Tax Foreclosure Fd to G.F.	50,000	
88	10126500-69900 Transfer In-Other Fd- Public Improvement Fund to Bldgs & Grounds	20,335	
89	10110100-69900 Transfer In-Other Fd- Economic Development Fd to General Fund	21,012	
90	Munis payroll errors in Executive budget		80,856
SUMMARY:			
Total Revenue Changes-Positive (Negative)		680,192	
Total Expenditure Changes-(Positive) Negative			-70,787
Total proposed changes		680,192	-70,787
Revenues and Expenditures in the Executive proposed budget		32,896,880	32,896,680
Revenue/Expenditure with above changes (except additon to fund balance)		33,576,872	32,825,893
Unreserved , undesignated Fund Bal. Included in Executive Recom. Budget		639,034	
Increase(decrease) use of Unreserved, undesigned Fund Bal. In Commlss.Budget		-750,979	
Total use of (addition to) General Fund Balance		-111,945	
OTHER FUNDS:			
<u>HEALTH FUND</u>			
	22160100-69901 Decrease Trf. In from General Fund	-224,726	
	22160100-40001 Increase use of Fund Balance (22161901 program)	-32,284	
	22160300/60381-Payroll expense decreased,eliminate TS07 position		-12,002
	22160300/60381/61103-Payroll exp.decreased,eliminate Public Health Nurse NN08		-50,167
	22160300/60381-Payroll expense Increased,add part time Nurse position		21,712
	22161500-Payroll expense decreased,eliminate Sanitarian II PB08 position		-53,729
	22161500-86600 Decrease mileage		-2,000
	22161600/61681-Payroll expense decreased,eliminate Typist Clerk III TU06 position		-32,724
	22161103-86600 Decrease mileage		-1,000
	Munis payroll errors in Executive budget and Departments' corrections		-127,100
<u>GYPSY MOTH FUND</u>			
	23828600- Decrease real, personal & IFT property taxes included in Executive budget	-293,716	
	23828600-40001 use of Fund Balance	294,403	
	Munis payroll errors in Executive budget		687

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2012 BUDGET,
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APPENDIX B

<u>GENERAL FUND</u>	<u>REVENUE CHANGES POSITIVE (NEGATIVE) IMPACT</u>	<u>EXPENDITURE CHANGES (POSITIVE) NEGATIVE IMPACT</u>
<u>ECONOMIC/COMMUNITY DEVELOPMENT FUND</u>		
24472800-99900 Incr. transfer out to other funds - to General Fund		21,012
24472800-40001 Increase use of Fund Balance	-21,012	
<u>PUBLIC IMPROVEMENT FUND</u>		
24577100-99900 Incr. transfer out to other funds - to Bldg & Grounds		20,335
24577100-40001 Increase use of Fund Balance	-20,335	
<u>MOSQUITO CONTROL FUND</u>		
Munis payroll errors in Executive budget		11,825
Decrease in property taxes revenue due to Tribunal decisions	-6,502	
24062000-40001 Increase use of Fund Balance	18,327	
<u>CENTRAL DISPATCH FUND</u>		
Munis payroll errors in Executive budget		2,575
Decrease in property taxes revenue due to Tribunal decisions	-10,113	
26132500-40001 Increase use of Fund Balance	12,688	
<u>DRUG LAW ENFORCEMENT FUND</u>		
26530100-99900 Increase transfer out to General Fund for Sheriff Department		14,000
26526700-99900 Increase transfer out to General Fund for Prosecuting Attorney		15,000
26530100-40001 Increase use of Fund Balance	-29,000	
<u>HISTORICAL SOCIETY</u>		
Decrease in property taxes revenue due to Tribunal decisions	-1,375	
29780300-80200 Decrease contractual expense		1,375
<u>LIBRARY</u>		
Decrease in property taxes revenue due to Tribunal decisions	-28,825	
2717900-40001 Increase use of Fund Balance	28,825	
<u>DRUG LAW ENFORCEMENT FUND BAYANET</u>		
26513120-99920 Decrease indirect cost expense		5,358
26513120-40001 Decrease use of Fund Balance	5,358	
<u>SOLDIERS & SAILORS RELIEF FUND</u>		
29368900-89901 Decr. Trf. in from General Fund Vets Millage levy	-50,400	
29368900-40200 Increase Real Property Taxes Vets Millage levy	258,161	
29368900-41000 Increase Personal Property Taxes Vets Millage levy	23,461	
29368900-43700 Increase Industrial Facility Taxes Vets Millage levy	2,650	
29368900-Increase expenses for veterans programs transferred from General Fund		114,375
29368900-Incr. Use of fund balance	-117,497	
<u>DIVISION ON AGING FUND</u>		
Munis payroll errors in Executive budget		11,683
Decrease in property taxes revenue due to Tribunal decisions	-7,224	
27687200-40001 Increase use of Fund Balance	18,907	
<u>CHILD CARE FUND</u>		
29266300-96999 Eliminate budget reduction target for Child Care Fd-D.S.S.		8,750
29266300-89901 Decrease Transfers in from General Fd. For Child Care-D.S.S.	-96,250	
29275104-Decrease Part Time wages for Child Care Day Treatment program		-2,949
29275104-75400 Decrease clothing expenses for Child Care Day Treatment program		-1,150
29275104-88300 Decrease State reimbursement for Day Treatment program	-2,050	
29275104-88300 Decrease transfer from General Fund for Day Treatment program	-2,049	
29275105-81200 Decrease medical expenses for Child Care Great program		-1,000
29266203-Payroll expense decreased, eliminate BCAMPS Managerial MB09 position		-28,208
29266203-Payroll expense decreased, eliminate TU07 Maintenance III position		-18,740

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THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2012 BUDGET,
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<u>GENERAL FUND</u>	REVENUE CHANGES POSITIVE (NEGATIVE) IMPACT	EXPENDITURE CHANGES (POSITIVE) NEGATIVE IMPACT
29266203-68300 Inc.reimbursement from countys revenue	12,035	
29266203-69901 Decrease Transfers In from General Fd. For Child Care	-119,144	
29266203-68300 Inc.reimbursement from State of Michigan	176,803	
29266203-40001 Increase use of Fund Balance	-49,000	
Munis payroll errors In Executive budget		-37,358
<u>GOLF COURSE FUND</u>		
50975600- Incr.payroll expenses reallocated to Golf C. Fund for Office/Supvr wages		14,936
50975602- Decrease payroll eliminate Ranger positions		-27,328
50975600-96999 Eliminate budget reduction target for Golf Course		9,697
Munis payroll errors In Executive budget		18,031
509756.00-400.02 Increase use of Unrestricted net assets	-15,336	
<u>MEDICAL CARE FACILITY</u>		
Decrease in property taxes revenue due to Tribunal decisions	-7,224	
51267100-40002 Use of Unrestricted net assets	7,224	
<u>DELINQUENT PROPERTY TAX FORECLOSURE FUND</u>		
51825409-99900 Increase transfer out to General Fund		50,000
51825409-40002 Use of Unrestricted net assets	-50,000	
<u>HOUSING FUND</u>		
Munis payroll errors In Executive budget		108
53504190-40002 Increase use of Unrestricted net assets	-108	
<u>COMMISSARY FUND</u>		
59535100-99900 Increase transfer out to General Fund- Sheriff Department		137,182
59535100-40002 Use of unrestricted net assets	-137,182	
<u>100% TAX PAYMENT FUND</u>		
51625300-99900 Increase transfer out to General Fund		188,000
51625300-40002 Use of unrestricted net assets	-188,000	
<u>LAW LIBRARY FUND</u>		
26914500-89901 Decrease transfer in from General Fund	-15,320	
26914500-40001 Use of fund balance	15,320	
<u>COMMUNITY CORRECTIONS FUND</u>		
27436400-89901 Decrease transfer In from General Fund	-2,380	
27436400-40001 Use of fund balance	2,380	

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THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2012 BUDGET,
AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2011.

APPENDIX B

GENERAL FUND

REVENUE CHANGES POSITIVE (NEGATIVE) IMPACT	EXPENDITURE CHANGES (POSITIVE) NEGATIVE IMPACT
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-652,510

272,186

FY 2012 BUDGET REQUESTS - CAPITAL ITEMS
NUMERIC BY DEPARTMENT ORG NUMBER

**Note new Object line added in 2012, 72702-BOOK SUPPLIES, eliminates Object lines 96770-BOOK EXPENSE; 96771-BOOK-CD; and 98200-BOOKS

GENERAL FUND

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
BOARD OF COMMISSIONERS							
10110100	72702	BOOK SUPPLIES		500	500	500	**Dept. request amt moved to new obj code
10110100	96771	BOOK - CD ROMDISKETTE EXPEN	500				Ml. Eco Dev Assoc & Urban Land Ins updates
CIRCUIT COURT							
10113100	72702	BOOK SUPPLIES		7,200	7,200	7,200	**Dept. request amt moved to new obj code
10113100	96741	COMPUTER HARDWARE EXPENSE	11,700				+See ISD attachment for detail
10113100	96742	COMPUTER SOFTWARE EXP	8,400				+See ISD attachment for detail
10113100	96770	BOOK EXPENSE	7,200				West Publishing & ICLE updates for Judges
DISTRICT COURT							
10113600	72702	BOOK SUPPLIES		2,000	2,000	2,000	**Dept. request amt moved to new obj code
10113600	96741	COMPUTER HARDWARE EXPENSE	28,875				+See ISD attachment for detail
10113600	96742	COMPUTER SOFTWARE EXP	32,725				+See ISD attachment for detail
10113600	96760	AUDIO / VISUAL EXPENSE	3,391				No narrative provided
10113600	96770	BOOK EXPENSE	2,000				Law books/reference material updates
FRIEND OF THE COURT							
10114100	72702	BOOK SUPPLIES		500	500	500	**Dept. request amt moved to new obj code
10114100	96770	BOOK EXPENSE	500				Law books/reference material updates
PROBATE COURT							
10114800	72702	BOOK SUPPLIES		3,000	3,000	3,000	**Dept. request amt moved to new obj code
10114800	96770	BOOK EXPENSE	3,000				Law books/reference material updates
ACCOUNTING DEPARTMENT							
10119100	72702	BOOK SUPPLIES		2,600	2,600	2,600	**Dept. request amt moved to new obj code
10119100	96770	BOOK EXPENSE	2,600				Single audit, GFOA, grant req books/updates
BAY COUNTY CLERK							
10121500	96742	COMPUTER SOFTWARE EXP	10,000	10,000	10,000		Election System software updates
10121500	98001	COMPUTER SOFTWARE	30,000				No narrative provided
INFORMATION SYSTEMS							
10122800	96741	COMPUTER HARDWARE EXPENSE	83,550	108,119	108,119	90,319	+See ISD attachment for detail
10122800	96742	COMPUTER SOFTWARE EXP	37,895	35,320	35,320	13,800	+See ISD attachment for detail
10122800	98001	COMPUTER SOFTWARE	38,550	22,050	22,050	22,050	+See ISD attachment for detail
10122800	98002	COMPUTER HARDWARE	209,107	95,000	95,000	65,500	+See ISD attachment for detail
BUILDINGS AND GROUNDS							
10126500	96730	MACHINERY & EQUIPMENT EXPEN	2,677	2,677	2,677	2,677	2 comm'l vacuums; 2 lawnmower; floor scrubber, replace cameras
CORPORATION COUNSEL							
10126600	72702	BOOK SUPPLIES		500	500	500	**Dept. request amt moved to new obj code
10126600	96770	BOOK EXPENSE	500				Ml court rules and MCLA updates
PROSECUTING ATTORNEY							
10126700	72702	BOOK SUPPLIES		2,795	2,795	2,795	**Dept. request amt moved to new obj code
10126700	96770	BOOK EXPENSE	2,795				Gillespie Criminal Law updates

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
PUBLIC DEFENDER							
10127302	72702	BOOK SUPPLIES		500	500	500	**Dept. request amt moved to new obj code
10127302	96770	BOOK EXPENSE	500				Law/books reference materials update.
BLDG AUTH-MH GRP HOME, PARKER							
10127903	96720	BLDGS/BLDG ADD & IMPROVE EXP	1,000	1,000	1,000	1,000	INC \$1000-all AFCH budgets s/b same
BLDG AUTH-MH GRP HOME, BANGOR							
10127910	97101	LAND IMPROVEMENTS	1,000	1,000	1,000	1,000	INC \$1000-all AFCH budgets s/b same
BLDG AUTH-MH GRP HOME, FISHER							
10127911	96720	BLDGS/BLDG ADD & IMPROVE EXP	1,000	1,000	1,000	1,000	INC \$1000-all AFCH budgets s/b same
BLDG AUTH-MH GRP HOME, HICKORY							
10127912	96720	BLDGS/BLDG ADD & IMPROVE EXP	1,000	1,000	1,000	1,000	INC \$1000-all AFCH budgets s/b same
BLDG AUTH-MH GRP HOME, ALMONT 2							
10127922	96720	BLDGS/BLDG ADD & IMPROVE EXP	1,000	1,000	1,000	1,000	INC \$1000-all AFCH budgets s/b same
SHERIFF DEPARTMENT							
10130100	72702	BOOK SUPPLIES		403	403	403	**Dept. request amt moved to new obj code
10130100	96730	MACHINERY & EQUIPMENT EXPEN	12,270	14,845	14,845	14,845	Maint repairs due to age of equipment
10130100	96740	OFFICE EQUIP. & FURN. EXPENSE	1,292	1,292	1,292	1,292	Replace 24/7 chairs, bldg & tail x 4 @ \$333 ea.
10130100	96751	VEHICLE EQUIPMENT EXPENSE	450	450	450	450	Maint equipment repairs of transport vehicles
10130100	96760	AUDIO / VISUAL EXPENSE	3,000	3,000	3,000	3,000	Maintain cameras & light domes
10130100	96770	BOOK EXPENSE		403			Polk \$250; Directory of Law Enl. \$153
10130100	97600	BLDGS, BLDG ADDITIONS & IMPROV		2,675			Moved from 97500 to 96730
SECONDARY ROAD PATROL							
10131500	72702	BOOK SUPPLIES		403	403	403	**Dept. request amt moved to new obj code
10131500	96730	MACHINERY & EQUIPMENT EXPEN	1,500	1,500	1,500	1,500	Maintain for lettering/logo on vehicles
10131500	96741	COMPUTER HARDWARE EXPENSE	33,146	33,146	33,146	33,146	Roll to 2012 for E-Ticketing going live
10131500	96742	COMPUTER SOFTWARE EXP	24,695	24,695	24,695	24,695	Roll to 2012 for E-Ticketing going live
10131500	96751	VEHICLE EQUIPMENT EXPENSE	30,055	30,055	30,055	30,055	Maint strip/install new equip to new vehicles
10131500	96770	BOOK EXPENSE		403			Polk \$250; Directory of Law Enl. \$153
10131500	98001	COMPUTER SOFTWARE	34,500	23,500	23,500	23,500	Maintain for E-Ticketing going live
10131500	98100	VEHICLES	67,800	72,000	72,000	72,000	3 ea patrol car per state bld/Finance 3x\$24M
2ND RD PATROL-BANGOR TWP.							
10131503	96730	MACHINERY & EQUIPMENT EXPEN	400	400	400	400	Maintain equipment - stop sticks @ \$250 x 2
SECONDARY ROAD PATROL GRANT							
10131600	96751	VEHICLE EQUIPMENT EXPENSE	3,050	3,050	3,050	3,050	Maint strip/install new equip to new vehicles
ROAD PATROL GRANT OCT-DEC							
10131681	96730	MACHINERY & EQUIPMENT EXPEN	600	600	600	600	Maintain for lettering/logo on vehicles
10131681	96751	VEHICLE EQUIPMENT EXPENSE	2,000	2,000	2,000	2,000	Maint strip/install new equip to new vehicles
10131681	98100	VEHICLES	22,800	24,000	24,000	24,000	1 patrol vehicle per state bld
DRIVE MI SAFELY/TASK FORCE							
10131902	96730	MACHINERY & EQUIPMENT EXPEN		7,775			No narrative provided
10131902	96760	AUDIO / VISUAL EXPENSE		1,003			No narrative provided
MARINE LAW ENFORCEMENT GRANT							
10133100	96730	MACHINERY & EQUIPMENT EXPEN		1,237			No narrative provided

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
ANIMAL SHELTER/DOG WARDEN							
10143000	96730	MACHINERY & EQUIPMENT EXPEN		3,375			No narative provided
10143000	96751	VEHICLE EQUIPMENT EXPENSE		3,749			No narative provided
10143000	98100	VEHICLES		20,906			No narative provided
FAIRGROUNDS							
10176000	96711	LAND IMPROVEMENT EXPENSE		1,926			No narative provided
CIVIC/ICE ARENA							
10176200	96730	MACHINERY & EQUIPMENT EXPEN		5,925			No narative provided
PINCONNING PARK							
10176300	96711	LAND IMPROVEMENT EXPENSE	25,000	25,000	25,000	25,000	Grant funds
10176300	98720	BLDGS/BLDG ADD & IMPROVE EXPEN				2,000	Bath house
10176300	97101	LAND IMPROVEMENTS	224,959	224,959	224,959	224,959	Grant for 6 new campsites
TOTAL GEN FUND - CAPITAL			1,058,059	783,059	783,059	624,898	
Subtotal				(20,401)	(20,401)	(20,401)	Less 72702-Book Supplies
GRAND TOTAL			1,058,059	762,658	762,658	604,497	

FY 2012 BUDGET REQUESTS - CAPITAL ITEMS

SPECIAL REVENUE FUNDS

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
HEALTH DEPT.-ADMINISTRATION							
22160100	96740	OFFICE EQUIP.& FURN. EXPENSE		7,000	7,000	7,000	3,600 No narrative provided
22160100	96741	COMPUTER HARDWARE EXPENSE		450	450	450	450 +See ISD attachment for detail
22160100	98001	COMPUTER SOFTWARE		23,644	23,644	23,644	No narrative provided
CSHC-CHILD SPECIAL HEALTH CARE							
22160300	96742	COMPUTER SOFTWARE EXP		350	350	350	350 No narrative provided
CSHC-CHILD SPECIAL HLTH OCT-DEC							
22160381	96742	COMPUTER SOFTWARE EXP		200	200	200	200 No narrative provided
CONTAGIOUS DISEASE							
22160500	72702	BOOK SUPPLIES			68	68	68 **Dept. request amt moved to new obj code
22160500	96741	COMPUTER HARDWARE EXP		500	500	500	500 No narrative provided
22160500	96770	BOOK EXPENSE		68			No narrative provided
BIOTERRORISM PREPAREDNESS							
22160501	96741	COMPUTER HARDWARE EXPENSE		100	100	100	100 No narrative provided
BIOTERRORISM PREP - AUG-SEPT							
22160506	96741	COMPUTER HARDWARE EXPENSE		20	20	20	20 No narrative provided
BIOTERRORISM -OCT/DEC							
22160581	72702	BOOK SUPPLIES			100	100	100 **Dept. request amt moved to new obj code
22160581	96771	BOOK - CD ROM/DISKETTE EXPEN		100			No narrative provided
BIOTERROR/PANDEMIC FLU/OCT-DEC							
22160585	96730	MACHINERY & EQUIPMENT EXPEN		600	600	600	600 No narrative provided
22160585	96740	OFFICE EQUIP & FURN. EXPENSE		2,000	2,000	2,000	2,000 No narrative provided
22160585	96741	COMPUTER HARDWARE EXPENSE		4,500	4,500	4,500	4,500 No narrative provided
22160585	96742	COMPUTER SOFTWARE EXP		1,600	1,500	1,600	1,600 No narrative provided
MATERNAL/INFANT SUPPORT SERVICE							
22161103	96742	COMPUTER SOFTWARE EXPENSE		350	350	350	350 No narrative provided
IMMUNIZATIONS							
22161106	96741	COMPUTER HARDWARE EXPENSE		300	300	300	300 No narrative provided
ENVIRONMENTAL HEALTH							
22161500	96741	COMPUTER HARDWARE EXPENSE			8,000	8,000	No narrative provided
22161500	96742	COMPUTER SOFTWARE EXP			825	825	825 No narrative provided
HEALTH BEACH MODELING GRANT							
22161503	96741	COMPUTER HARDWARE EXPENSE		800	800	800	2 No narrative provided
22161503	96742	COMPUTER SOFTWARE EXP		300	300	300	37 No narrative provided
22161503	97900	MACHINERY AND EQUIPMENT		40,000	40,000	40,000	31,584 No narrative provided
GREAT LAKES RESTORATION Q1 CY2							
22161505	96741	COMPUTER HARDWARE EXPENSE		3,000	3,000	3,000	2,250 No narrative provided
22161505	96742	COMPUTER SOFTWARE EXP		600	600	600	376 No narrative provided
22161505	97900	MACHINERY AND EQUIPMENT		6,000	6,000	6,000	3,598 No narrative provided

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ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE	
GLRI PREDICTIVE MODEL GRANT								
22161506	96741	COMPUTER HARDWARE EXPENSE		3,500	3,500	3,500	3,500	No narrative provided
22161506	96742	COMPUTER SOFTWARE EXP		1,500	1,500	1,500	1,500	No narrative provided
22161506	97900	MACHINERY AND EQUIPMENT		3,187	3,187	3,187	2,224	No narrative provided
HLTH BEACH MODELING CT CYCLE 2								
22161583	96730	MACHINERY & EQUIPMENT EXPEN		3,500	3,500	3,500		No narrative provided
22161583	97900	MACHINERY AND EQUIPMENT		40,000	40,000	40,000		No narrative provided
FAMILY PLANNING								
22161600	72702	BOOK SUPPLIES			300	300	300	**Dept. request amt moved to new obj code
22161600	96720	BLDGS/BLDG ADD & IMPROVE EXT		2,000	2,000	2,000		No narrative provided
22161600	96741	COMPUTER HARDWARE EXPENSE		300	300	300	300	No narrative provided
22161600	96770	BOOK EXPENSE		300				No narrative provided
WOMEN, INFANTS, & CHILDREN								
22161800	72702	BOOK SUPPLIES			188	188	250	**Dept. request amt moved to new obj code
22161800	96740	OFFICE EQUIPMENT & FURNITURE		11,500	5,250	5,250	7,000	No narrative provided
22161800	96742	COMPUTER SOFTWARE EXP		500	750	750	1,000	No narrative provided
22161800	96770	BOOK EXPENSE		200				No narrative provided
WOMEN, INFANTS, & CHILDREN OCT-DEC								
22161883	72702	BOOK SUPPLIES			62	62	62	**Dept. request amt moved to new obj code
22161883	96740	OFFICE EQUIPMENT & FURNITURE EXPE			1,750	1,750		No narrative provided
22161883	96741	COMPUTER HARDWARE EXPENSE		368				No narrative provided
22161883	96742	COMPUTER SOFTWARE EXP			250	250		No narrative provided
22161883	96770	BOOK EXPENSE		50				No narrative provided
MOSQUITO CONTROL								
24062000	96741	COMPUTER HARDWARE EXPENSE		800	800	800	800	+See ISD attachment for detail
24062000	96761	RADIO EQUIPMENT EXPENSE		20,000	20,000	20,000	20,000	Mandatory FCC narrowbanding requirements: update repeater, hand helds, radios
911 CENTRAL DISPATCH								
26132500	72702	BOOK SUPPLIES			1,600	1,600	1,600	**Dept. request amt moved to new obj code
26132500	96740	OFFICE EQUIP.& FURN. EXPENSE		3,500	4,900	4,900	4,900	New chairs to replace broken ones
26132500	96741	COMPUTER HARDWARE EXPENSE		5,000	5,000	5,000	5,000	Replace small UPS Systems, printers, monitors
26132500	96742	COMPUTER SOFTWARE EXP		5,000	5,000	5,000	5,000	Extra equip at the back-up ctr & main disp
26132500	96761	RADIO EQUIPMENT EXPENSE		2,799	2,799	2,799	2,799	No narrative provided
26132500	96770	BOOK EXPENSE		1,600				No narrative provided
26132500	97900	MACHINERY AND EQUIPMENT		50,000	50,000	50,000	60,000	No narrative provided
26132500	98000	OFFICE EQUIPMENT AND FURNITL		1,400				No narrative provided
26132500	98001	COMPUTER SOFTWARE		25,000	25,000	25,000	25,000	Add CAD/Dispatch & training software
26132500	98002	COMPUTER HARDWARE		25,000	40,794	40,794	40,794	Tough book/laptops for training +See ISD
26132500	98500	AUDIOVISUAL		150,850	150,850	150,850	150,850	Sirens; WENS Notification
26132500	98501	RADIO EQUIPMENT		75,000	75,000	75,000	75,000	Add 1 800 MHz radios for CD cache; VHF access on
911 SERVICE FUND								
26132501	97900	MACHINERY AND EQUIPMENT					25,000	PSIC grant funded
B.A.Y.A.N.E.T.								
26513120	96730	MACHINERY & EQUIPMENT EXPEN		30,000	30,000	20,000	20,000	No narrative provided
26513120	96740	OFFICE EQUIP.& FURN. EXPENSE		30,000	30,000	10,000	10,000	No narrative provided
PROSECUTING ATTORNEY								
26526700	96741	COMPUTER HARDWARE EXPENSE		8,219	8,219	8,219		+See ISD attachment for detail
26526700	96742	COMPUTER SOFTWARE EXP		945	945	945		+See ISD attachment for detail

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ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
SHERIFF DEPARTMENT							
26530100	96730	MACHINERY & EQUIPMENT EXPEN		13,543	13,543	13,543	No narrative provided
LAW LIBRARY							
26914500	72702	BOOK SUPPLIES			1,200	1,200	**Dept. request amt moved to new obj code
26914500	96770	BOOK EXPENSE		1,200			Law books/reference material updates
PERSONAL CARE - PRIVATE PAY - DIV. ON AGING							
27661700	72702	BOOK SUPPLIES			50	50	**Dept. request amt moved to new obj code
27661700	96770	BOOK EXPENSE		50			
PERSONAL CARE - PRIVATE PAY/OCT-DEC - DIV. ON AGING							
27661730	72702	BOOK SUPPLIES			50	50	**Dept. request amt moved to new obj code
27661730	96770	BOOK EXPENSE		50			
ADMINISTRATION - DIV. ON AGING							
27667200	96720	BLDGS/BLDG ADD.& IMPROVE EXI		3,000	3,000	3,000	No narrative provided
27667200	96740	OFFICE EQUIP.& FURN. EXPENSE		500	500	500	No narrative provided
27667200	96741	COMPUTER HARDWARE EXPENSE		5,000	5,000	5,000	+See ISD attachment for detail
27667200	96742	COMPUTER SOFTWARE EXP		2,000	2,000	2,000	+See ISD attachment for detail
27667200	97900	MACHINERY AND EQUIPMENT		15,000	15,000	15,000	Electronic signage at Riverside Ctr.; old sign removed for mem. garden
CASE COORDINATION - DIV. ON AGING							
27667203	72702	BOOK SUPPLIES			50	50	**Dept. request amt moved to new obj code
27667203	96770	BOOK EXPENSE		50			No narrative provided
CAREGIVING TRAINING - DIV. ON AGING							
27667204	72702	BOOK SUPPLIES			200	200	**Dept. request amt moved to new obj code
27667204	96770	BOOK EXPENSE		200			No narrative provided
ELDER ABUSE PREVENTION GRANT							
27667205	96741	COMPUTER HARDWARE EXPENSE				1,400	Grant approved assets
CASE COORDINATION - OCT-DEC - DIV. ON AGING							
27667233	72702	BOOK SUPPLIES			50	50	**Dept. request amt moved to new obj code
27667233	96770	BOOK EXPENSE		50			No narrative provided
CAREGIVING TRAINING - OCT-DEC - DIV. ON AGING							
27667234	72702	BOOK SUPPLIES			50	50	**Dept. request amt moved to new obj code
27667234	96770	BOOK EXPENSE		50			No narrative provided
HSECUR FY08 SHSP M&A							
28240815	96741	COMPUTER HARDWARE EXPENSE		5,000	5,000		Homeland Security grant funding
28240815	97900	MACHINERY AND EQUIPMENT		150,000	150,000	150,000	Homeland Security grant funding
HSECUR FY09 SHSP M&A							
28240915	96741	COMPUTER HARDWARE EXPENSE			10,000	10,000	Homeland Security grant funding
28240915	96742	COMPUTER SOFTWARE EXPENSE			3,500	3,500	Homeland Security grant funding
28240915	97900	MACHINERY AND EQUIPMENT			15,000	15,000	Homeland Security grant funding
HSECUR FY09 LETPA M&A							
28240925	96761	RADIO EQUIPMENT EXPENSE		100,000	100,000	100,000	Homeland Security grant funding
HSECUR FY10 SHSP M&A							
28241015	96741	COMPUTER HARDWARE EXPENSE		60,000	60,000	60,000	Homeland Security grant funding
28241015	96742	COMPUTER SOFTWARE EXPENSE		3,500	3,500	3,500	Homeland Security grant funding
28241015	96761	RADIO EQUIPMENT EXPENSE		50,000	50,000	50,000	Homeland Security grant funding

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ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
HSECUR FY10 LETPA M&A							
28241025	97800	MACHINERY AND EQUIPMENT		150,000	150,000	150,000	Homeland Security grant funding
INSTII. CARE - DET. FAC (JUV HOME)							
29266203	96730	MACHINER & EQUIPMENT EXPENSE	.379	379	379	379	No narrative provided
TOTAL SPECIAL REV FUNDS-CAP			789,272	1,201,523	1,166,523	1,076,897	
Subtotal				(3,918)	(3,918)	(5,380)	Less 72702-Book Supplies
GRAND TOTAL			789,272	1,197,605	1,162,605	1,071,517	

FY 2012 BUDGET REQUESTS - CAPITAL ITEMS

ENTERPRISE/INTERNAL SERVICE/TRUST FUNDS

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
GOLF COURSE							
50975600	96730	MACHINER & EQUIPMENT EXPENS		2,450	2,450	2,450	2,450
HOUSING FUND							
53504190	96730	MACHINER & EQUIPMENT EXPENS		1,000	1,000	1,000	1,000 HUD approved
53504190	96741	COMPUTER HARDWARE EXPENSE		100	100	100	100 HUD approved
CONTRACT COSTS							
53504430	96711	LAND IMPROVEMENT EXPENSE		10,000	10,000	10,000	10,000 HUD approved
53504430	96730	MACHINER & EQUIPMENT EXPENS		5,000	5,000	5,000	5,000 HUD approved
GRAND TOTAL ENT/INT SERV/TRUSTS-CAP				<u>18,550</u>	<u>18,550</u>	<u>18,550</u>	<u>18,550</u>

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2012 Budget Prep Detail

Capital

Line Item	Description	Proposed Budget	
967.40	Office Equipment and Furniture		
	Total line item	<u>\$0.00</u>	
967.41	Computer Hardware Expense		
	Requests from Departments		
	General	\$44,525.00	Change 11/30/11 per finance- removed from 4732
	Millage	\$16,225.00	
	Contingency	\$5,000.00	Reduced on 11/29/11 from 2p
	MTD's replacements	\$40,794.00	Replaced 21 1600mb disks 1/2 of 1/2 of 1/2 (and)
	Total line item	<u>\$106,544.00</u>	
967.42	Computer Software Expense		
	Requests from Departments		
	General	\$8,800.00	Per reduction by finance removed from 15320.00
	Millage	\$2,575.00	
	Contingency	\$5,000.00	Reduced on 11/29/11 from 20,000.00 per klm
	Total line item	<u>\$16,375.00</u>	
980.01	Computer Software		
	VEEAM Backup	0.00	Added to Migration Change Budget
	Web reporting Filter	\$2,000.00	Fortigate appliance
	VM View on new ESX	\$0.00	Added to 2011 Capital Budget
	Intrusion Detection tool	\$20,050.00	Hosted monitoring of network
	Total line item	<u>\$22,050.00</u>	
980.02	Computer Hardware		
	Dell Equallogic - Quantity 2	\$0.00	Removed to Equipment from Capital Budget
	Dell ESX Servers - Quantity	\$0.00	Removed to 2011 Capital Budget
	Disk to Disk backup	\$10,000.00	Replacing tape backups
	PC Replacements	\$50,000.00	reduced from Numerous departments
	CISCO switch for redundant	\$5,500.00	reduced from 1 glg switch
	Total line item	<u>\$65,500.00</u>	
981.00	Vehicles		
	Total line item	<u>\$0.00</u>	

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2012 Budget Prep Detail

Total Hardware/Software E \$210,469.00

937.00 Software/Hardware Repair and Maintenance

Software Expenses Repair and Maintenance

Vendor	Yearly/Quarter	2011 Amount	2012 Amount
Iyetek e-ticketing			6000 placed by Kim (not sure what part fr
Hawkeye Pathfinder		\$988.57	\$0.00 Deb said not needed
ISeries Software maintenance		\$3,982.00	\$4,380.00 10% Increase
ISeries HMC Software maintenance		\$337.49	\$371.24 10% Increase
Novell Groupwise		\$8,500.00	\$0.00 Paid In full - Sept 30,2012 expires
Symantec Backup/Replacing with VEEAM		\$1,853.00	\$2,000.00 Replacing with VEEAM
Symantec Anti Virus		\$3,717.00	\$3,900.00 Checking on pricing
ASK		\$0.00	\$2,400.00 Yearly fee for the ISeries DR box
Disaster Recovery		\$11,700.00	\$5,700.00 NetSource One
BS&A Assessing System		\$4,000.00	\$4,180.00 Equalization .Net Systems
BS&A Delinquent Tax System		\$4,400.00	\$4,530.00 Treasurer .Net Systems
BS&A Tax System		\$3,800.00	\$3,765.00 Treasurer .Net Systems
BS&A PRE Audit			\$0.00 Treasures pays for this service
BS&A Internet Services			\$0.00 Treasurer pays for this service
NIGP Nat. Institute prior Purchasing Dept		\$525.00	\$580.00 10% Increase
Nuance PDF Converter		\$360.00	\$1,773.00 expired 2010
VMWare		\$11,000.70	\$5,000.00 Pd \$8852 4/2011 Exp 04/2014 - 3 y
What's Up Gold		\$638.80	\$670.00
Telemate - Department responsibility		\$0.00	\$0.00
Fujitsu Copier - Department responsibility		\$0.00	\$0.00
CareVantage - Department responsibility		\$0.00	\$0.00
Sword Solutions -Department responsibility		\$0.00	\$0.00
Cherry Lan-Probate Module		\$3,400.00	\$3,500.00
Cherry Lan-Prosecutor Module		\$3,400.00	\$3,400.00
CherryLan-Filter		\$10,600.00	\$10,600.00
Fortinet-Fortigate 500A			\$4,970.34 3 yr amt, Current Exp 12/31/12
Track IT Help Desk Software		\$8,750.58	\$0.00 expires 11/27/13, 2010 thru 2013
MUNIS/TYLER - Financials		\$83,313.94	\$86,353.35 3.5% Increase from 2011 pricing
MUNIS/TYLER - OS/DBA Contract		\$20,516.43	\$21,588.33 3.5% Increase from 2011 pricing
MUNIS/TYLER - Site License		\$5,122.21	\$4,600.00 2.9% decrease from 2011 pricing
VMWare View - Desktop virtualization mal		\$750.00	\$825.00 exp 12/16/11 - 20 licenses
M & M - Health Department main. - VHN		\$11,520	\$18,533 4% Increase over base
M & M - Health Department - Interface.		\$5,072	\$5,275 4% Increase over base
Total Software Expense		\$208,047.52	\$204,893.94

Hardware Expense Repair and Maintenance

Service Express - AS/400 Printers	\$2,000.00	\$2,000.00	Bank of hours due to less usage
9-1-1 Generator - 1/2 the total cost	\$448.25	\$900.00	9-1-1 will no longer use ISeries
ISeries County	\$2,514.00	\$5,028.00	All General Fund
ISeries - Spare/redundant	\$1,320.00	\$2,840.00	All General Fund
Small Peripherals - Desktops and printers	\$15,000.00	\$15,000.00	

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2012 Budget Prep Detail

UPS County - APC	\$0.00	\$7,107.00	Maintenance Inspection and yearly
CISCO Network switches/backbone	\$8,368.00	\$9,800.00	Exp 8/26/12 - one yr - NS1
Fortigate-Offsite VPN Firewall	\$500.00	\$0.00	All renewals are co-term under soft
UPS 911	\$0.00	\$1,439.00	Eaton UPS Switch - Central Dispat
Verizon - ISD Laptop/On-call	\$1,050.00	\$455.88	Wireless AirCard/Verizon
Dell View Servers	\$0.00	\$9,738.00	Orig, Servers - will use for VM View
Total Hardware Expense	\$29,198.25	\$54,107.88	
Total Category 937.00	<u>\$237,245.77</u>	<u>\$259,001.82</u>	

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**INFORMATION SYSTEMS
2012 BUDGET PREPARATION SUPPORT DOCUMENT
GENERAL FUND**

<u>DEPARTMENT/DIVISION</u>	<u>SOFTWARE</u>	<u>HARDWARE</u>	<u>COMMENTS</u>
ADMINISTRATIVE SERVICES			
ANIMAL CONTROL			
3 PCs (2-Squad Room,1-Front Desk)		0	Included in ISD recommended replacement list
Toughbooks Mounting (Hardware & Labor)		6750	Installation of Toughbooks In Vehicles
3 Toughbooks for E-ticketing		12300	Toughbooks for trucks
3 MS Office Std upg (Squad Rm, Front Desk)	0		Included in ISD recommended replacement list
Sub Total	\$0	\$18,050	
BOARD OF COMMISSIONERS			
Reply received - no Items requested			
BUDGET			
No Reply Received			
BUILDINGS & GROUNDS			
2 PCs (Rick, Blake)		2000	Not part of replacement list-mem upg to current PC
WordPerfect upgrade (Rick)	150		
Laptop (Pinconning Park,replaces desktop)		1400	
Sub Total	\$150	\$3,400	
CIRCUIT COURT			
3 PCs (Courtrooms)		2850	Not part of replacement list - generated in ISD
3 Quad Sound Cards (Courtrooms)		600	
3 WordPerfect upg (Courtrooms)	450		
3 FTR Gold upg (Courtrooms, \$1200/ea)	3600		
Laser Printer (Judge Gill's Office)		1200	
Sub Total	\$4,050	\$4,650	
CIVIC ARENA			
No Reply Received			
CORPORATION COUNSEL			
No Reply Received			
COUNTY CLERK			
Reply Received - no Items requested			
COUNTY EXECUTIVE			
Reply received - no Items requested			
DISTRICT COURT			
3 PCs (Courtrooms)		2025	1 Included in ISD recommended replacement list
3 Quad Sound Cards (Courtrooms)		600	
3 WordPerfect upg (Courtrooms)	450		
3 FTR Gold upg (Courtrooms)	3600		
Sub Total	\$4,050	\$2,626	

**INFORMATION SYSTEMS
2012 BUDGET PREPARATION SUPPORT DOCUMENT
GENERAL FUND**

DEPARTMENT/DIVISION	SOFTWARE	HARDWARE	COMMENTS
DISTRICT COURT PROBATION			
No Reply Received			
DRAIN OFFICE			
No Reply Received			
EMERGENCY SERVICES			
No Reply Received			
ENVIRONMENTAL AFFAIRS			
Reply received - no items requested			
EQUALIZATION			
2 Monitors (Kelly, Bill)		350	
2 Dual Graphics Card (Kelly, Bill)		300	
Sub Total	\$0	\$650	
FINANCE			
Laptop (Crystal)		0	purchased in 2011 budget-removed 2012
Wireless Modem (Finance requested- as well as others)		7000	will provide coverage in additional areas as well
Desktop Scanner (Jill McKeon)		400	
Sub Total	\$0	\$7,400	
FRIEND OF THE COURT			
2 PCs Jennifer Gwizdala, Jodi Zawacki)		2000	not in ISD replacement list, currently have 1GB RAM
2 MS Office (Jennifer, Jodi)	550		
Network Laser Printer (For Staff)		600	to replace 2 dead network printers
1 Laserjet Printer (Jodi Zawacki)		300	
Sub Total	\$550	\$2,900	
GIS			
Reply received - no items requested			
INFORMATION SYSTEMS			
Reply received - no items requested		1,400	Per Kim - removed from purchasing see purch note
Sub Total	\$0	\$1,400	
JUVENILE HOME			
No Reply Received			
LEPC			
No Reply Received			
MSU EXTENSION			
No Reply Received			
MSU TRAINING LAB			
No Reply Received			
OFFICE OF ASSIGNED COUNSEL			
No Reply Received			

**INFORMATION SYSTEMS
2012 BUDGET PREPARATION SUPPORT DOCUMENT
GENERAL FUND**

DEPARTMENT/DIVISION	SOFTWARE	HARDWARE	COMMENTS
MSU TRAINING LAB No Reply Received			
PARKS & RECREATION No Reply Received			
PAYROLL & BENEFITS No Reply Received			
PERSONNEL			
Laptop (Tim Quinn)		0	removed purchased in 2011 budget -1400.00
MS Office (Tim Quinn)	0		removed purchased in 2011 budget -275.00
Sub Total	\$0	\$0	
PROBATE COURT			
Printer (Great Program)		500	
Sub Total	\$0	\$500	
PROSECUTOR			
4 PCs (Barb, Margaret, Sylvia, Intern)		1,000	3 included in ISD recommended replacement list
Laser Printer (Warrant label printing)		500	
0 Memory upgrades (Staff)			recommend replace PCs purchased in '05,'06
2 Dymo Labelwriters		250	
Sub Total	\$0	\$1,750	
PUBLIC DEFENDER No Reply Received			
PURCHASING			
Laptop for Purchasing Agent		0	removed per Kim, placed in ISD Will be used for spare county shared
MS Office	0		removed purchased in 2011 budget -275
Sub Total	\$0	\$0	
REMONUMENTATION No Reply Received			
SHERIFF			
Laser Printer (Intake)		1200	
Sub Total	\$0	\$1,200	
SOIL EROSION No Reply Received			
TRANSPORTATION & PLANNING Reply received - no items requested			
TREASURER			
Cats and Dogs License - BS&A	0		removed purchased in 2011 budget - 0k+

Last Updated 11/30/2011

INFORMATION SYSTEMS
2012 BUDGET PREPARATION SUPPORT DOCUMENT
GENERAL FUND

Sub Total	\$0		
SUB TOTAL	\$8,800	\$44,525	
GRAND TOTAL	\$53,325		

**INFORMATION SYSTEMS
2012 BUDGET PREPARATION SUPPORT DOCUMENT
MILLAGE/GRANTS/SPECIAL FUNDS**

<u>DEPARTMENT/DIVISION</u>	<u>SOFTWARE</u>	<u>HARDWARE</u>	<u>COMMENTS</u>
<u>DIVISION ON AGING</u>			
5 PCs (Heather, Bruce, Wanda, Lori, Eric)			5000 - replace PCs purchased in 2005
Laptop (Mark Pickell - 1/2 of cost)			700, 50/50 with Health Dept
MS Office 2010 (5 PCs & laptop-1/2)	1,575		50/50 with Health Dept
Docking Station (Mark's shared laptop w/Health)		200	
Sub Total	\$1,575	\$5,900	
<u>GOLF COURSE</u>			
No Reply Received			
<u>GYPSY MOTH</u>			
No Reply Received			
<u>HEALTH - ADMIN</u>			
Laptop (Mark Pickell - 1/2 of cost)			700 50/50 with Aging Dept
Docking Station (Mark Pickell's laptop In Health)		200	
MS Office 2010 (Mark Pickell laptop-1/2)	175		50/50 with Aging Dept
2 Desktop Printers (Barb, Marilyn)		600	
Sub Total	\$175	\$1,600	
<u>HEALTH-BIO TERRORISM PANDEMIC FLU</u>			
Reply received - no items requested			
<u>HEALTH-CHILDREN'S SPECIAL HEALTH CARE</u>			
Reply received - no items requested			
<u>HEALTH-HEARING AND VISION</u>			
Reply received - no items requested			
<u>HEALTH-ENVIRONMENTAL HEALTH</u>			
2 Toughbook laptops (Sanitarlans)		6,000	
1 Laptop (Joel Strasz)		1,400	
MS Office 2010 (3 laptops)	825		
2 Mobile Printers (Sanitarlans)		600	
Sub Total	\$825	\$8,000	
<u>HEALTH-FAMILY PLANNING</u>			
Reply received - no items requested			
<u>HEALTH-IMMUNIZATION</u>			
Reply received - no items requested			
<u>HEALTH-MATERNAL/INFANT SUPPORT</u>			
Reply received - no items requested			
<u>HEALTH-HEALTH SCREENING</u>			
Reply received - no items requested			

INFORMATION SYSTEMS
2012 BUDGET PREPARATION SUPPORT DOCUMENT
MILLAGE/GRANTS/SPECIAL FUNDS

DEPARTMENT/DIVISION	SOFTWARE	HARDWARE	COMMENTS
HOUSING			
Reply Received - No Items requested			
MOSQUITO CONTROL			
PC (Data Entry Clerk)		825	
Sub Total		\$825	
REGISTER OF DEEDS-TECH FUND			
No Reply Received			
RETIREMENT			
No Reply Received			
SUB TOTAL			
GRAND TOTAL	\$2,575	\$16,225	
	\$18,800		

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
	TO BUDGET FOR PURCHASE OF TASERS FOR SHERIFF DEPARTMENT. FUNDING SOURCE IS THE DRUG LAW ENFORCEMENT FUND.			
2011-12-019	GENERAL FUND COUNTY SURVEY/REMONUMENTATION Total GENERAL FUND			X
	TO REALIGN REMONUMENTATION BUDGET FOR 2011.			
2011-12-020	HEALTH DEPT - DIST HEALTH FUND MATERNAL/INFANT SUPPORT SERVIC Total HEALTH DEPT - DIST HEALTH FUND			X
	UNDER ESTIMATED MEDICAL TRANSPORTATION COST IN MIHP/REVENUE FROM MEDICAID. TRANSPORTATION COVERED 100% BY MEDICAID.			
2011-12-021	HOME REHABILITATION FUND REDEVELOPMENT AND HOUSING Total HOME REHABILITATION FUND			X
	TO ALIGN THE GRANT REVENUE WITH THE COSTS FOR THE HOUSING REHABILITATION PROGRAM. TO ALIGN REVENUE WITH COSTS FOR THE HOUSING REHABILITATION PROGRAM 2011.			
2011-12-023	GENERAL FUND DRAIN COMMISSIONER Total GENERAL FUND			X
	SBCI PHOSPHEROUS GRANT (SBCI) - TO BUDGET FOR THE \$12,764.00 REVENUE AND EXPENSES FOR THIS GRANT.			
2011-12-025	GENERAL FUND BOARD OF COMMISSIONERS PAYROLL, RETIREMENT, INSURANCE Total GENERAL FUND		\$24,634	
	TO BUDGET FOR PAYROLL RETIREMENT PAYOUT.			
2011-12-026	GENERAL FUND BOARD OF COMMISSIONERS INFORMATION SYSTEMS DIVISION Total GENERAL FUND		\$25,600	
	TO UPGRADE TYLER CONTENT MANAGER FOR MUNIS TO THE STANDARD EDITION.			
2011-12-027	DIVISION ON AGING FUND ADMINISTRATION - DIV. ON AGING Total DIVISION ON AGING FUND			X

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
2011-12-028	RATIONAL: MOVE IN \$881.00 IN LOCAL TAXES FROM SAVINGS IN OTHER BUDGETS; DUE TO SHIFT IN BUDGETED POSITIONS - NOT FILLING MSW POSITION, ETC. DIVISION ON AGING FUND PERSONAL CARE - PRIVATE PAY Total DIVISION ON AGING FUND			X

THE WAGES FOR THE THREE MONTH BUDGET HAVE BEEN REDUCED DUE TO RESIGNATION OF MSW AND THE SUPERVISOR WITH A LOWER PAY GRADE. ADD'L FUNDS MOVED TO MEDICAL SUPPLIES AND TO LOCAL TRAVEL TO COVER ANTICIPATED COSTS.

Ernie Krygler, Chairman W. & M. and Committee

Budget Adjustment Detail

Journal Request Number **2011-12-013**

Ref: VETVAN

Desc: VET VAN

Eff Date: 12/01/2011

Org / Object	Description	I/D	Amount
SOLDIERS' RELIEF FUND			
VETERANS VAN PROGRAM			
29368401 98100	VEHICLES	I	20,000
SOLDIERS AND SAILORS RELIEF			
29368900 40001	FUND BALANCE	I	20,000
			Favorable
Total SOLDIERS' RELIEF FUND			\$0
			Unfavorable
			\$20,000

Explanation

VETERANS VAN PROGRAM. PURCHASING A USED VAN TO TRANSPORT VETERANS TO APPOINTMENTS.

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Budget Adjustment Detail

Journal Request Number **2011-12-014**

Ref: JUVREP

Desc: JUVHOMREP

Eff Date: 12/01/2011

Org / Object	Description	I/D	Amount
CHILD CARE FUND			
INSTIT.CARE-DET.FAC(JUV.HOME)			
29266203 40001	FUND BALANCE		58,066
29266203 67500	CONTRIBUTIONS FROM PVT SOURCES		10,000
29266203 68200	REIMBURSEMENTS-COUNTIES		30,000
29266203 96720	BLDGS/BLDG ADD.& IMPROVE EXPEN		11,600
29266203 96720	BLDGS/BLDG ADD.& IMPROVE EXPEN		18,380
29266203 97500	BLDGS, BLDG ADDITIONS & IMPROV		88,186
			Favorable
			Unfavorable
Total CHILD CARE FUND			\$0
			\$58,066

Explanation

TO BUDGET FOR JUVENILE HOME REPAIRS AND IMPROVEMENTS FOR THE FOLLOWING:
 1) ADDITIONAL SECURITY CAMERAS IN THE BLIND SPOTS OF THE FACILITY/GROUNDS
 2) UPDATE THE 20 YEAR OLD INTERCOM SYSTEM
 3) REPLACE THE FRONT AND BACK DOORS. THE DOORS ARE RUSTING AND HARD TO LOCK.
 FUNDING SOURCE IS \$10,000.00 MMRMA GRANT AND FUND BALANCE. THE JUVENILE DIRECTOR IS WORKING WITH THE STATE CHILD CARE FUND PEOPLE AS TO ELIGIBILITY FOR PART OF THIS PROJECT.

Budget Adjustment Detail

Journal Request Number **2011-12-016**

Ref: COMCTR

Desc: COM CTR RE

Eff Date: 12/01/2011

Org / Object	Description	I/D	Amount
GENERAL FUND			
BOARD OF COMMISSIONERS			
10110100 40001	FUND BALANCE	I	6,262
COMMUNITY CENTER			
10175700 93300	BLDG. REPAIR AND MAINTENANCE	I	6,262
			Favorable Unfavorable
Total GENERAL FUND			\$0 \$6,262

Explanation

TO BUDGET FOR A MAY 2011 WATER MAIN BREAK AT THE COMMUNITY CENTER. BACK IN JUNE 2011, BUDGET ADJUSTMENT # 2011-06-002 RECORDED EXTRA REVENUE FROM THE COUNTY AUCTION TO PURCHASE TOOLS AND HELP COVER SOME OF THE WATER MAIN BREAK COSTS BUT AS THE YEAR WENT ON THERE WASN'T ENOUGH MONEY IN BUILDINGS AND GROUNDS BUDGET TO COVER THIS UNEXPECTED COST.

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Budget Adjustment Detail

Journal Request Number **2011-12-018**

Ref: **TASER**

Desc: **TASER PURC**

Eff Date: **12/01/2011**

Org / Object	Description	I/D	Amount
GENERAL FUND			
SHERIFF DEPARTMENT			
10130100 67500	CONTRIBUTIONS FROM PVT SOURCES	I	6,000
10130100 89900	TRANSFERS IN FROM OTHER FUNDS	I	8,612
10130100 74500	ROAD/MARINE PATROL SUPPLIES	I	300
10130100 96000	EDUCATION AND TRAINING	I	150
10130100 98730	MACHINERY & EQUIPMENT EXPENSE	I	14,162
		Favorable	Unfavorable
Total GENERAL FUND		\$0	\$0
DRUG LAW ENFORCEMENT FUND			
SHERIFF DEPARTMENT			
26530100 40001	FUND BALANCE	I	8,612
26530100 74500	ROAD/MARINE PATROL SUPPLIES	I	445
26530100 98730	MACHINERY & EQUIPMENT EXPENSE	D	445
26530100 99900	TRANSFERS OUT TO OTHER FUNDS	I	8,612
		Favorable	Unfavorable
Total DRUG LAW ENFORCEMENT FUND		\$0	\$8,612

Explanation

TO BUDGET FOR PURCHASE OF TASERS FOR SHERIFF DEPARTMENT. FUNDING SOURCE IS THE DRUG LAW ENFORCEMENT FUND.

Budget Adjustment Detail

Journal Request Number **2011-12-019**

Ref: REALIG

Desc: REMONT

Eff Date: 12/01/2011

Org / Object	Description	I/D	Amount
GENERAL FUND			
COUNTY SURVEY/REMONUMENTATION			
10127801 53900	STATE GRANTS	I	3,702
10127801 60800	RECORDING FEES	D	3,702
			Total GENERAL FUND
			Favorable Unfavorable
			\$0 \$0

Explanation

TO REALIGN REMONUMENTATION BUDGET FOR 2011.

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Budget Adjustment Detail

Journal Request Number **2011-12-020**

Ref: MIHP

Desc: MOVE \$

Eff Date: 12/01/2011

Org / Object	Description	I/D	Amount
HEALTH DEPT - DIST HEALTH FUND			
MATERNAL/INFANT SUPPORT SERVIC			
22161103 68002	MEDICAID	I	2,000
22161103 86700	MEDICAL TRANSPORTATION	I	2,000
			Favorable Unfavorable
Total HEALTH DEPT - DIST HEALTH FUND			\$0 \$0

Explanation

UNDER ESTIMATED MEDICAL TRANSPORTATION COST IN MIHP/REVENUE FROM MEDICAID.
TRANSPORTATION COVERED 100% BY MEDICAID.

Budget Adjustment Detail

Journal Request Number **2011-12-021**

Ref: REHAB

Desc: REHAB

Eff Date: 12/01/2011

Org / Object	Description	I/D	Amount
HOME REHABILITATION FUND REDEVELOPMENT AND HOUSING			
27769000 50100	FEDERAL GRANTS		114,859
27769000 80100	PROFESSIONAL SERVICES		12,452
27769000 80200	CONTRACTUAL SERVICES		102,345
27769000 82900	FILING FEES		62
			Favorable Unfavorable
Total HOME REHABILITATION FUND			\$0 \$0

Explanation

TO ALIGN THE GRANT REVENUE WITH THE COSTS FOR THE HOUSING REHABILITATION PROGRAM. TO ALIGN REVENUE WITH COSTS FOR THE HOUSING REHABILITATION PROGRAM 2011.

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Budget Adjustment Detail

Journal Request Number **2011-12-023**

Ref: DRAIN

Desc: DRAIN GRNT

Eff Date: 12/01/2011

Org / Object	Description	I/D	Amount
GENERAL FUND			
DRAIN COMMISSIONER			
10127500 60100	FEDERAL GRANTS	I	12,764
10127500 72800	PRINTING AND BINDING	I	6,000
10127500 72900	POSTAGE	I	264
10127500 80200	CONTRACTUAL SERVICES	I	1,500
10127500 90000	PRINTING/PUBLISHING/ADVERTISI	I	6,000
			Favorable Unfavorable
Total GENERAL FUND			\$0 \$0

Explanation

SBCI PHOSPHEROUS GRANT (SBCI) - TO BUDGET FOR THE \$12,764.00 REVENUE AND EXPENSES FOR THIS GRANT.

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Budget Adjustment Detail

Journal Request Number **2011-12-025**

Ref: RETPAY

Desc: RET PAYOUT

Eff Date: 12/01/2011

Org / Object	Description	I/D	Amount
GENERAL FUND			
BOARD OF COMMISSIONERS			
10110100 40001	FUND BALANCE	I	24,534
PAYROLL, RETIREMENT, INSURANCE			
10120200 71203	TERMINATION SICK PAY	I	12,859
10120200 71204	TERMINATION VACTION PAY	I	11,675
			Favorable Unfavorable
Total GENERAL FUND			\$0 \$24,634

Explanation

TO BUDGET FOR PAYROLL RETIREMENT PAYOUT.

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Budget Adjustment Detail

Journal Request Number 2011-12-026

Ref: TCM

Desc: TCM

Eff Date: 12/13/2011

Org / Object	Description	I/D	Amount
GENERAL FUND			
BOARD OF COMMISSIONERS			
10110100 40001	FUND BALANCE	I	25,500
INFORMATION SYSTEMS DIVISION			
10122800 93700	HARD/SOFTWARE REPAIR & MAINT	I	3,000
10122800 98001	COMPUTER SOFTWARE	I	22,500
Total GENERAL FUND			
		Favorable	Unfavorable
		\$0	\$25,500

Explanation

TO UPGRADE TYLER CONTENT MANAGER FOR MUNIS TO THE STANDARD EDITION.

Budget Adjustment Detail

Journal Request Number **2011-12-027**

Ref: MOVE\$

Desc: DOA MOVE\$

Eff Date: 12/01/2011

Org / Object	Description	I/D	Amount
DIVISION ON AGING FUND			
ADMINISTRATION - DIV. ON AGING			
27667200 40200	CURRENT REAL PROPERTY TAXES	I	881
27667200 95500	MISCELLANEOUS	I	350
27667200 96900	CONTRIBUTIONS - OTHER	I	531
			Favorable Unfavorable
Total DIVISION ON AGING FUND			\$0 \$0

Explanation

RATIONAL: MOVE IN \$881.00 IN LOCAL TAXES FROM SAVINGS IN OTHER BUDGETS, DUE TO SHIFT IN BUDGETED POSITIONS - NOT FILLING MSW POSITION, ETC.

Budget Adjustment Detail

Journal Request Number **2011-12-028**

Ref: DOA

Desc: DOA ALIGN

Eff Date: 12/13/2011

Org / Object	Description	I/D	Amount
DIVISION ON AGING FUND			
PERSONAL CARE - PRIVATE PAY			
27661700 40200	CURRENT REAL PROPERTY TAXES	D	10,814
27661700 70300	SALARIES-ELECTED OR APPOINTED	D	5,439
27661700 70400	WAGES-CLERICAL-OTHER FULL TIME	I	6,391
27661700 70401	PAY IN LIEU OF HEALTH INSURANC	D	125
27661700 70501	PART TIME WAGES	D	12,392
27661700 76000	MEDICAL SUPPLIES	I	184
27661700 86600	LOCAL TRAVEL MILEAGE	I	767
			Favorable Unfavorable
Total DIVISION ON AGING FUND			\$0 \$0

Explanation

THE WAGES FOR THE THREE MONTH BUDGET HAVE BEEN REDUCED DUE TO RESIGNATION OF MSW AND THE SUPERVISOR WITH A LOWER PAY GRADE. ADD'L FUNDS MOVED TO MEDICAL SUPPLIES AND TO LOCAL TRAVEL TO COVER ANTICIPATED COSTS.

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Analysis of General Fund Unreserved/Undesignated Fund Balance 2011

Description	Res. or Motion #	2011 Fund Balance	Fund Balance Budgeted
Unreserved/Undesignated Fund Balance or (Deficit) 12/31/2010		\$3,665,971	\$0
Reverse previous years reserved/designated Fund Balance *		\$341,773	
Reverse previous years reserved/designated Fund Balance *		\$3,749	
Reverse previous years reserved/designated Fund Balance *		\$85,091	
Unreserved/Undesignated Fund Balance or (Deficit)		\$4,096,584	
2011 Budgeted Surplus / (Deficit)		\$0	

BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH NOVEMBER 2011

To budget for rollover of 2010 PO's @12/31/10*	11-03-0149	(\$341,773)	341,773
Rollover buget for Animal Control truck box for new donated vehicle*	11-03-0149	(\$3,749)	3,749
Rollover Sheriff Dept P.O.'s for 3 Vehicles 10131500 & 1 under 10131600 *	11-01-0324	(\$85,091)	85,091
To budget for an Actuarial studies to be done in 2011.	11-01-0036	(\$11,000)	11,000
To budget for Animal Control power washer system	11-01-0003	(3,375)	3,375
Correct 2011 for Sheriff,Rd &Townships Patrols retirement overbudgeted	11-02-0006	62,100	(62,100)
Budget for Spicer Group to develop the MNFTF Grant application	11-02-0100	(3,500)	3,500
Updating the wall memorial for missing Civic war Veterans names	11-02-0350	(750)	750
Friend of Court budget elimination of Support Warrant Officer grant for 2011	11-03-0002	(1,182)	1,182
Budget for removal of roof on bleachers and repair cement work @ Falgrds	11-03-0785	(10,250)	10,250
Budget to correct 2011 operating transfers amt rolled over from 2010	11-04-0005	(19,020)	19,020
Cor.2011 budget to show Medicare Part D 35% fee of revenue expenses	11-04-0007	(18,428)	18,428
Reduce MSU contractual expenditures-eliminated vacant Secretary 1.0 FTE	11-04-0004	24,850	(24,850)
Budget for Temp.Help In Personnel activity to fill in when Dept's need help	11-05-0003	(25,000)	25,000
Reinstatement of Community Center parks & recreation summer program	11-06-0003	(16,655)	16,655
Budget for expansion of Community Center weight room	11-06-0004	(16,200)	16,200
Budget for steam heat exchange for Sheriff Department	11-08-0831	(15,265)	15,265
Budget for contractual temporary help for Finance Department	11-08-0009	(37,990)	37,990
Correct Secondary Road Patrol Grant amount was overstated	11-08-0005	(61,834)	61,834
Re-align 2011 Health Depart transfers in from General Fund	11-08-0006	600,000	(600,000)
To budget for contract for Equalization Director level IV	11-09-0084	(18,000)	18,000
Budget for boat motor for the Marine Patrol grant will pay 75%, G.F. 25%	11-09-0270	(3,400)	3,400
Budget for increase gasoline line item for Road patrol	11-09-0002	(23,864)	23,864
Budget under Building & Grounds activity for LED lighting	11-09-0004	(13,855)	13,855
Increase budget due to increase in state bid amt for Road Patrol vehicles	11-09-0005	(5,453)	5,453
Increase ISD budget for three servers and Sheriff Dept computers & software	11-09-0006	(165,204)	165,204
Budget for increase in audit fee due to more federal grant program to audit	11-09-0009	(12,310)	12,310
Budget for training of new Payroll Supervisor	11-09-0010	(20,667)	20,667
Decrease General Fund 2011 transfer to Division on Aging	11-09-0007	24,552	(24,552)
Budget for the rolled over Munis training dollars into 2011	11-10-0007	(40,308)	40,308
Adjust the actual 2011 tax levy to the 2011 budget for real, personal taxes	11-11-0014	313,715	(313,715)
Board resolution #2011-101 approved reinstatement of boys & girls club	11-11-0448	(13,000)	13,000
To budget for steel garage door for Sheriff Department	11-11-0036	(7,000)	7,000
To budget for estimated software & hardware needs for Prosecutor Office	11-11-0018	(76,400)	76,400
To increase purchasing budget for postage	11-11-0017	(232)	232
To increase retiree health insurance budget for 2011	11-11-0013	(72,547)	72,547
To roll over from 2010 \$11,894 balance from B&G vehicle budget	11-11-0011	(11,894)	11,894
		0	0

November 30, 2011

	0	0
	<u>(129,979)</u>	<u>129,979</u>
	\$3,966,605	\$129,979

Estimated Unreserved, Undesignated Fund Balance or (Deficit) 11/30/2011

THOMAS L. HICKNER
Bay County Executive

FINANCE DEPARTMENT
Bay County Building
515 Center Avenue, Suite 701
Bay City, MI 48708-5128



CRYSTAL A. HEBERT
Finance Officer
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KIMBERLY A. PRIESSNITZ
Assistant Finance Officer
priessnitzk@baycounty.net

TO: Ernie Krygier, Chairperson
Ways & Means Committee

FROM: Crystal Hebert *CH*
Finance Officer

RE: Executive Directive #2007-11

DATE: November 30, 2011

REQUEST:

Please place this memo on the December 6, 2011 agenda for your committee's information.

BACKGROUND:

On November 15, 2011, an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the State Grants with regard to fiscal year 2010 and/or 2011 appear to have no changes.

RECOMMENDATION:

To receive.

c: Tom Hickner
Michael Gray
Marty Fitzhugh
Kim Priessnitz
Tim Quinn

THOMAS L. HICKNER
Bay County Executive

FINANCE DEPARTMENT
Bay County Building
515 Center Avenue, Suite 701
Bay City, MI 48708-5128



CRYSTAL A. HEBERT
Finance Officer
hebertc@baycounty.net

KIMBERLY A. PRIESSNITZ
Assistant Finance Officer
priessnitzk@baycounty.net

To: Ernie Krygier
Ways and Means Committee

From: Crystal Hebert *CH*
Finance Officer

Date: November 30, 2011

Re: Homeland Security Cash Advance

Background:

Prior to 2011, all Homeland Security Grant activities were recorded in the General Fund. On January 1, 2011, a designated Homeland Security Fund (2820) was created to account for the Homeland Security Grant activity to provide greater transparency and ease in accounting for the dollars that flow through the program.

Economics/Finance:

Facilitate a \$50,000 cash advance from General Fund to the Homeland Security Fund to cover any potential operational cash flow deficits purely for minimal expenses like direct staff wages/fringes. Current practice is to always release vendor payments only once the grant funds have been received from MSP-EMHSD.

Recommendations:

After reviewing and discussing the issue with Michael Gray, Assistant County Executive, I am recommending that the Ways and Means Committee approve the General Fund \$50,000.00 cash advance to the Homeland Security Fund and forward same to the full Board for their consideration and approval.

C. Tom Hickner
Michael Gray
Pat Bostick
Jeanette Bateman
Richard Brzezinski
Robert Redmond

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BAY COUNTY BOARD OF COMMISSIONERS

12/13/11

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (12/6/11)
- WHEREAS, Prior to 2011, all Homeland Security Grant activities were recorded in the General Fund; and
- WHEREAS, On January 1, 2011, a designated Homeland Security Fund (2820) was created to account for the Homeland Security Grant activity to provide greater transparency and ease in accounting for the dollars that flow through the program; and
- WHEREAS, In consultation with the Assistant County Executive, it has been determined that a General Fund \$50,000 cash advance be made to the Homeland Security Fund to cover any potential operation cash flow deficits purely for minimal expenses like direct staff wages/fringes; and
- WHEREAS, Current practice is to always release vendor payments only once the grant funds have been received from MSP-EMHSD; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves a \$50,000 cash advance to the Homeland Security Fund, monies to come from Fund Balance; Be It Further
- RESOLVED That related required budget adjustments are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Administrative Services - Homeland Security - Cash Advance

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____