

HUMAN SERVICES COMMITTEE

A G E N D A

TUESDAY, DECEMBER 6, 2011

3:45 P.M.

3:45 P.M. OR IMMEDIATELY FOLLOWING PERSONNEL/JUDICIAL COMMITTEE MEETING

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- | | |
|------|---|
| I | CALL TO ORDER |
| II | ROLL CALL |
| 1- 2 | III MINUTES (10/18/11) |
| | IV PUBLIC INPUT |
| | V PETITIONS AND COMMUNICATIONS |
| 3- 4 | A. Assistant County Executive for Recreation and Administrative Services - Bay 3 TV Contract Addendum (Seeking approval of addendum; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached) |
| 5- 6 | B. Director of Division on Aging - Dining Center Amendments for Calendar Year 2012 (Seeking approval of 1 year extension of current agreements with same terms and utility reimbursement; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached) |
| 7- 8 | C. Animal Control Director - Amended Animal Shelter Sterilization Subsidy Program (Pre-Paid Adoption Policy) (Seeking approval of amendment to referred to Policy to clarify reimbursement language - proposed resolution attached) |
| VI | REFERRALS |
| VII | UNFINISHED BUSINESS |
| VIII | NEW BUSINESS |
| IX | MISCELLANEOUS |
| X | ADJOURNMENT |

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE HUMAN SERVICES COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

HUMAN SERVICES COMMITTEE

MINUTES

MEETING OF THE HUMAN SERVICES COMMITTEE ON TUESDAY, OCTOBER 18, 2011, in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708.

Call to order @ 4:42 p.m. by Chair Duranczyk.

Roll call:

MOTION NO.

COMMISSIONERS PRESENT		1	2	3	4	5	6	7	8	9	10	11
MICHAEL J. DURANCZYK, CHAIR	P	Y	Y	Y								
BRANDON KRAUSE, VICE CHAIR	P	S/Y	Y	Y								
ERNIE KRYGIER	P	M/Y	M/Y	S/Y								
KIM COONAN	P	Y	S/Y	Y								
TOM RYDER	P	Y	Y	Y								
CHRISTOPHER RUPP	P	Y	Y	M/Y								
DONALD J. TILLEY, EX OFFICIO		E	X	C	U	S	E	D				

MOTION NO.

COMMISSIONERS PRESENT		12	13	14	15	16	17	18	19	20	21	22
MICHAEL J. DURANCZYK, CHAIR												
BRANDON KRAUSE, VICE CHAIR												
ERNIE KRYGIER												
KIM COONAN												
TOM RYDER												
CHRISTOPHER RUPP												
DONALD J. TILLEY, EX OFFICIO												

MOTION NO.

COMMISSIONERS PRESENT		23	24	25	26	27	28	29	30	31	32	33
MICHAEL J. DURANCZYK, CHAIR												
BRANDON KRAUSE, VICE CHAIR												
ERNIE KRYGIER												
KIM COONAN												
TOM RYDER												
CHRISTOPHER RUPP												
DONALD J. TILLEY, EX OFFICIO												

OTHERS PRESENT: J.DAVIS, V.BEGICK, T.HICKNER, M.GRAY, M.FITZHUGH, C.HEBERT, T.QUINN, E.BOKS, R.REDMOND, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT

-/-

**HUMAN SERVICES COMMITTEE
TUESDAY, OCTOBER 18, 2011
PAGE 2**

MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department.

Public input was called with no one wishing to address the Committee.

1 MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE SEPTEMBER 20, 2011 HUMAN SERVICES COMMITTEE MEETING AS PRINTED.

2 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE RESOLUTION APPROVING EXTENSION OF THE CONTRACT WITH A & D HOME HEALTH CARE (DIVISION ON AGING).

There being no further business, it was

3 MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:45 P.M.).

Sincerely,

Deanne Berger

**Deanne Berger
Board Coordinator**

**BAY COUNTY
Administrative Service**

Michael K. Gray,
Assistant County Executive for
Recreation & Administrative Services
graym@baycounty.net

515 Center Avenue
Bay City, Michigan 48708

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Thomas L. Hickner
County Executive

ANIMAL CONTROL
Michael Halstead, Manager
halsteadm@baycounty.net

BUILDINGS & GROUNDS
Richard Pabalis, Superintendent
pabalisr@baycounty.net

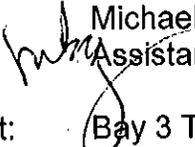
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Robert Super, Director
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PURCHASING
Frances Horgan, Purchasing Agent
horganf@baycounty.net

RECREATION
Brent Golk, Recreation & Clubhouse Supervisor
goikb@baycounty.net

MEMORANDUM

To: Mr. Michael Duranczyk, Chairperson and Commissioners, Human Services Committee

From:  Michael K. Gray
Assistant County Executive for Recreation & Administrative Services

Subject: Bay 3 TV Contract Addendum

Date: November 3, 2011

Request: Addendum to the annual Bay 3 TV contract.

Background: Since inception of the Bay 3 TV Partnership, the contract period has been one year at a time, coinciding with the fiscal year of the managing partner, which is the Bay City Public Schools. Now that the City of Bay City is no longer a partner in this contract, Charter needs a simple agreement to reflect that the City designated the schools and the County as the Bay 3 TV PEG designee.

This will enable Bay 3 TV to get the PEG funds. If there is no approved PEG, Charter may simply stop collecting the PEG money. This will allow to continue uninterrupted.

Economics: N/A

Recommendation:

Authorize the Board Chair to sign the addendum on behalf of Bay County, with review and approval as to legal form only by Corporation Counsel.

cc: Tom Hickner Marty Fitzhugh Doug Newcombe David Quesada

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BAY COUNTY BOARD OF COMMISSIONERS

12/13/11

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (12/6/11)

WHEREAS, Since the inception of the Bay 3 TV Partnership, the contract period has been one year at a time coinciding with the fiscal year of the managing partner, i.e. Bay City Public Schools; and

WHEREAS, Since the City of Bay City is no longer a partner in this contract, Charter needs a simple agreement to reflect that the City of Bay City designated the schools and the County of Bay as the Bay 3 TV PEG designee, enabling Bay 3 TV to receive the PEG funds without interruption; and

WHEREAS, Without the approved PEG, Charter may simply stop collecting the PEG money; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Addendum to the Bay 3 TV Agreement and authorizes the Chairman of the Board to execute said Addendum on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

MICHAEL J. DURANCZYK, CHAIR
AND COMMITTEE

Administrative Services - Bay 3 TV Addendum

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davls				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Begick				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

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TO: Human Services Committee
FROM: Tammy Roehrs, DOA Director
SUBJ: Dining Center Amendments for calendar year 2012
DATE: November 8, 2011

Background:

Dining center site Amendments to the site agreement for Kawkawlin, Williams and Hampton Townships will expire December 31, 2011. It is time to update the agreements for 2012. The budget that has been submitted is a continuation budget, and the same amount of utility reimbursement was included for each of the following locations:

Kawkawlin	\$236/month
Hampton	\$652/month
Williams	\$395/month

Our grant award has been approved by Region VII Area Agency on Aging.

Financial Implications:

If the proposed budget is approved by the County Board of Commissioners and if there are no changes to our grant allocation from Region VII, there should be sufficient funding to recommend continuation of the same level of utility reimbursement and days open for the sites located at Kawkawlin, Hampton, and Williams.

Recommendation:

I am recommending amendment language to the current agreements to extend the terms and conditions (including the same monthly utility reimbursement/schedule of days open) one more year, subject to Corporation Counsel review, approval of proposed budget, and continued receipt of the current Region VII grant award for the Congregate Nutrition Program. All budget adjustments resulting from this language are approved.

cc: Tom Hickner
Marty Fitzhugh
Barb MacGregor

BAY COUNTY BOARD OF COMMISSIONERS

12/13/11

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (12/6/11)

WHEREAS, The Bay County Board of Commissioners wishes to provide nutrition services to the senior citizen population of Bay County; and

WHEREAS, There are existing agreements with Hampton Township, Kawkawlin Township, and Williams Township that identify monthly utility reimbursement and schedule of days/hours open for senior citizens; and

WHEREAS, The Bay County Board of Commissioners wishes to update the amendment to allow for the same provisions for the calendar year of 2012, subject to approval of the county budget, continued receipt of Region VII grant funding, and review/approval of corporation counsel; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the extension of the current dining center agreements for Kawkawlin, Hampton, and Williams Townships via approval of an amendment which continues terms and provisions of the 2011 agreement, this action subject to approval of the county budget for calendar year 2012 and continued receipt of the budgeted grant funding from Region VII Area Agency on Aging; Be It further

RESOLVED That the Chairman of the Board is authorized to execute the Amendment and all related documents on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

MICHAEL J. DURANCZYK, CHAIR
AND COMMITTEE

DOA - Amendment/Extension - Dining Center Agts

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davls				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

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**BAY COUNTY
Administrative Services**

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RECREATION
Brent Goik, Recreation & Clubhouse Supervisor
goikb@baycounty.net

MEMORANDUM

TO: MICHAEL DURANCZYK, CHAIRMAN, HUMAN SERVICES COMMITTEE

FROM: MICHAEL F. HALSTEAD, MANAGER, BAY COUNTY ANIMAL CONTROL

DATE: NOVEMBER 9, 2011

REFERENCE: CHANGE IN VERBIAGE AND POLICY OF BAY COUNTY BOARD OF COMMISSIONERS ' RESOLUTION #2011-103, AFFORDING ADOPTEE'S OF BAY COUNTY ANIMAL CONTROL ANIMALS, SUBSIDIZATION OF COST(S) INCURRED FOR STERILIZATION OF SAME.

BACKGROUND:

By virtue of the Bay County Board of Commissioners adoption of Resolution #2011-103, Bay County Animal Control is allowed the subsidizing of cost(s) of Sterilization of Animals adopted from the Bay County Animal Shelter. Said policy affords the reimbursement of \$50.00 for a dog and \$35.00 for a cat to the adoptee. All monies expended are derived from accumulated Breached Contract monies.

Recent changes in the amount charged for Sterilization of Animal Control cats and dogs by Bay County Veterinarians, coupled with the subsidy provided by the Bay County Humane Society for this same service, have, on occasion, resulted in an Adoptee realizing a financial benefit over and above cost(s) incurred in Sterilization.

RECOMMENDATION:

That the Pre-Paid Adoption Policy be amended to state: "Adoptee will be advised that Animal Control will assist in the absorption of cost(s) of Sterilization; up to \$50.00 for a dog; up to \$35.00 for a cat following presentation of a receipt indicating prepayment to a Veterinary practice.

BAY COUNTY BOARD OF COMMISSIONERS

12/13/11

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (12/6/11)

WHEREAS, On June 14, 2011, via resolution no. 2011-103, the Bay County Board of Commissioners authorized subsidizing the cost(s) of sterilization of animals adopted from the Bay County Animal Shelter; and

WHEREAS, This adopted policy affords reimbursement of \$50/dog and \$35/cat to the adoptee and all monies expended derive from accumulated Breached Contract monies; and

WHEREAS, Recent changes in the amount charged for sterilization of Animal Control dogs and cats by Bay County veterinarians, coupled with a subsidy provided by the Bay County Humane Society for this same service, have, on occasion, resulted in an adoptee realizing a financial gain over and above cost(s) incurred for sterilization; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners amends the Adopted Animal Shelter Sterilization Subsidy Program (Pre-Paid Adoption Policy), effective immediately, by inclusion of the following language: "Adoptee will be advised that Bay County Animal Control will assist in the absorption of costs(s) of sterilization, up to \$50.00 for a dog and up to \$35.00 for a cat, following presentation of a receipt indicating prepayment to a veterinary practice."

MICHAEL J. DURANCZYK, CHAIR
AND COMMITTEE

Animal Control - Adoption Policy Amendment

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglick				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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