

HUMAN SERVICES COMMITTEE

A G E N D A

TUESDAY, MAY 17, 2011

4:30 P.M. OR IMMEDIATELY FOLLOWING PERSONNEL/JUDICIAL COMMITTEE MEETING

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- 1-9 III MINUTES (4/19/11)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
 - 10-11 A. Information Systems Director - MERIT/Air Advantage Broadband Connectivity **(Seeking authorization to collaborate with MERIT Networks and Air Advantage to finalize agreement for connectivity with the two providers at Bay County - proposed resolution attached)**
 - 12-15 B. Recreation and Clubhouse Supervisor - Community Center Weight Room Expansion **(Seeking approval to expand weight room at the Community Center using Fund Balance with money to be replaced by generated revenue proposed resolution attached)**
 - C. Director of Division on Aging
 - 16-17 1. Contract Revision for Home Delivered/Congregate Meals **(Seeking approval of fund transfer of \$10,620 to Congregate Meal Program - proposed resolution attached)**
 - 18-19 2. Title V Agreements **(Seeking approval of Title V Worksite Agreements; authorization for board Chair to sign; approval of any required budget adjustments - proposed resolution attached)**
 - 20-23 3. Allocation Plan for Senior Services for FY 2012 **(Recelve)**
- VI REFERRALS
- VII UNFINISHED BUSINESS
- VIII NEW BUSINESS
- IX MISCELLANEOUS
- X ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE HUMAN SERVICES COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

HUMAN SERVICES COMMITTEE

MINUTES

MEETING OF THE HUMAN SERVICES COMMITTEE ON APRIL 19, 2011, in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708.

Call to order @ 4:15 p.m. by Chair Duranczyk.

Roll call:

MOTION NO.

COMMISSIONERS PRESENT	1	2	3	4	5	6	7	8	9	10	11
MICHAEL J. DURANCZYK, CHAIR P	Y	Y	Y	Y	Y						
BRANDON KRAUSE, VICE CHAIR	E	X	C	U	S	E	D				
ERNIE KRYGIER P	M/Y	S/Y	Y	S/Y	M/Y						
KIM COONAN P	Y	Y	S/Y	M/Y	Y						
TOM RYDER P	S/Y	Y	Y	Y	Y						
CHRISTOPHER RUPP P	Y	Y	M/Y	Y	S/Y						
DONALD J. TILLEY, EX OFFICIO P	Y	M/Y	Y	Y	Y						

MOTION NO.

COMMISSIONERS PRESENT	12	13	14	15	16	17	18	19	20	21	22
MICHAEL J. DURANCZYK, CHAIR											
BRANDON KRAUSE, VICE CHAIR											
ERNIE KRYGIER											
KIM COONAN											
TOM RYDER											
CHRISTOPHER RUPP											
DONALD J. TILLEY, EX OFFICIO											

MOTION NO.

COMMISSIONERS PRESENT	23	24	25	26	27	28	29	30	31	32	33
MICHAEL J. DURANCZYK, CHAIR											
BRANDON KRAUSE, VICE CHAIR											
ERNIE KRYGIER											
KIM COONAN											
TOM RYDER											
CHRISTOPHER RUPP											
DONALD J. TILLEY, EX OFFICIO											

OTHERS PRESENT: J.DAVIS, T.HICKNER, M.GRAY, M.FITZHUGH, C.HEBERT, T.QUINN, M.MILLER, B.MACGREGOR, J.STRASZ, M.LAURUS, M.MAILLETTE, K.ASBURY, T.PAIGE, K.RIFENBARK, R.GRUBER, P.ARNOLD, R.REDMOND, S.MURPHY, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT

-1-

**HUMAN SERVICES COMMITTEE
TUESDAY, APRIL 19, 2011
PAGE 2**

MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department.

1 **MOVED, SUPPORTED AND CARRIED TO EXCUSE COMMISSIONER BRANDON KRAUSE DUE TO A SCHEDULING CONFLICT.**

2 **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE MARCH 15, 2011 HUMAN SERVICES COMMITTEE MEETING AS PRINTED.**

Public input was called with no one wishing to address the Committee.

Mark Miller, Local Health Services Director in the Public Health Administration from the Michigan Department of Community Health, was in attendance to present a Certificate of Accreditation to all the staff at the Bay County Health Department, County Commission and County Executive. Mr. Miller explained that the certification represents a high level of achievement and is a credit to everyone involved in the accreditation process. Note: A copy of Mr. Miller's presentation is attached as part to the minutes. Following the presentation, it was

3 **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE ACCREDITATION PRESENTATION GIVEN BY MARK MILLER, LOCAL HEALTH SERVICES DIRECTOR FROM THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH.**

Commissioner Coonan questioned if there will be any upcoming funding cuts to the Health Department and Mr. Miller responded that the WIC Program may be receiving some increase funding for 2011 but not certain for 2012. Mr. Miller encouraged the Commissioners to speak with their legislators. Commissioner Begick offered thanks to Mr. Miller for his work with the Michigan Association of Counties on health issues and voiced concerns about cuts to health programs. Board Chair Tilley also voiced his concerns about proposed cuts to education something he doesn't want to see happen.

**HUMAN SERVICES COMMITTEE
TUESDAY, APRIL 19, 2011
PAGE 3**

MOTION NO.

The next item on the agenda was the Bay 3 TV contract renewal. It was

- 4 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE BAY 3 TV CONTRACT RENEWAL CONTINGENT UPON APPROVAL FROM THE OTHER PARTICIPATING UNITS.**

There being no further business, it was

- 5 MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:30 P.M.).**

Sincerely,

Deanne Berger

**Deanne Berger
Board Coordinator**

Accreditation Certificate Presentation

Bay County Health Department (DHD#4), Tuesday, April 19, 4 PM

Bay County Building
Suite 405
515 Center Avenue
Bay City, Michigan 48708-5125

EDT, (989) 895-4260,

Introductions

I am Mark Miller, Local Health Services Director, in the Public Health Administration, from the Michigan Department of Community Health

Thank you for that introduction and for inviting us today. I also bring regards from Jean Chabut, our Deputy Director for Public Health, and Olga Dazzo, our new Director, at the Michigan Department of Community Health.

Acknowledge and thanks to:

Chairperson Michael Duranczyk, Commission Chair, Don Tilley, the other **Bay County Commissioners**, and **County Executive Tom Hickner**, for your continuing leadership and commitment to public health for the citizens of Bay County

And especially to the staff of the Bay County Health Department, to Health Officer Barb MacGregor and Medical Director Kirk Herrick.

Why are we here?

It is our honor and pleasure to present a Certificate of Accreditation to all the staff at the Bay County Health Department, the County Commissioners and the County Executive. This certification represents a high level of achievement, and is a credit to everyone involved in the accreditation process, from the commissioners and county administrator, the health department leadership, and right down to the line staff. This certification clearly signifies the collaboration of all four entities focused on the delivery of quality public health services to the citizens in Bay County.

What is accreditation?

In the 1990's, this process was developed jointly by representatives from the Michigan Department of Community Health and representatives from Local Health Departments. The program is now jointly conducted by local public health, the MDA, the DEQ, the

MDCH, and the MPHI. Stringent standards were developed in 12 program areas and have been modified and improved.

These minimum standards, if met, ensure programs and personnel are in place to provide, in an efficient and capable manner, a number of critical health care services.

These minimal standards are difficult to meet, especially since funding has been reduced from state and federal sources and in many areas from local sources.

These services, required by the public health code, may be in danger if funding can't be maintained. We're in a situation now of possibly eliminating some of these required services, and your previous and continued support of public health is applauded and appreciated.

What then was the Process?

There was an intense one week review, in December 2009, at the Health Department, during which 12 program areas were reviewed with stellar results. Of the 124 essential indicators upon which BCHD was reviewed and evaluated the BCHD met 115, for an exceptional initial compliance rating of almost 93%. These indicators are difficult to meet but Health Officer MacGregor and a very committed and talented Health Department team, eventually achieved approval of 100% of them.

Recognitions

This manner of performance is no fluke; nor does it take place in a vacuum. Besides the obvious positive working relationship and continued support of the Board of Commissioners and County Executive, the Department has a number of close collaborative relationships, not just within the District, but within the region and with the State. Continual cultivation of such relationships allows the Department to leverage resources, and provide better service for the residents of Bay County. Your collective commitment to programs outside the requirements is admirable.

And your recognition of the need to provide services required under the public health code, in light of a recovering economy, are worth recognizing as well.

Comments from Reviewers

P and D

Health Officer MacGregor is recognized for her obvious, productive working relationships with the County Executive, other county officials, and governmental entities throughout Bay County. The BCHD is congratulated on successful completion

of its MIHAN exercise, as evidenced by its well-written after-action report. The agency has a demonstrated ability to recognize public health threats, determine a suitable course of action, and take active steps to manage the threat or condition.

The BCHD has demonstrated the ability to analyze data and quickly respond to a situation.

The BCHD is commended for providing a twice-yearly otology clinic, using volunteer ENT professionals. The department also arranged a unique, and effective, brokering arrangement in their Head Start Roundup Program.

The agency has well-articulated methods for "work process redesign" and demonstrated the liberal use of "design teams" to analyze data and take action based on credible evaluation. The agency gave specific examples: redesign of the entire health department workspace, selection of a new electronic medical records system, and changes made as a result of the MIHAN exercise.

Breast and Cervical Cancer Screening

Family Planning (met 21/24 Essential Indicators, most agencies miss more!)

This agency's informed consent for pregnancy testing form is exceptional. It includes signs and symptoms of ectopic pregnancy and miscarriage. It clearly advises clients when they need to seek emergency care.

This knowledge and team work becomes obvious when observation of the clinic takes place. The flow is unbelievably smooth and the no show rate is low. Each client is made to feel part of that team. Great job again!!

The amazing observation was that this team is still very open to suggestions on any way to try to improve. They are definitely concerned about quality care.

Sexually Transmitted Disease

Reporting lapses for STDs rarely occur due to the close working relationship with local providers and the quality assurance (QA) measures conducted by BCHD staff, such as regular reviews of the Michigan Disease Surveillance System (MDSS) line lists for timely reporting by laboratories.

In 2009 BCHD identified 73 patients positive for CT/GC and 68 (93%) were presumptively treated within two days of their diagnosis.

The BCHD staff, Ms. Marilyn S. Laurus, R.N., B.S.N., Manager, Ms. Susan Guo, R.N., B.S.N., and Ms. Mary Jo Braman, R.N., B.S.N., provided an organized visit resulting in a productive dialog.

HIV

The Bay County Health Department deserves special recognition for several key accomplishments, including:

1. The agency's HIV/AIDS prevention staff provide outstanding and highly detailed documentation of client risk, risk reduction plans, and coordinated activities with a variety of health and social services for HIV infected clients, under the guidance of the Central Michigan District Health Department.
2. The agency has developed a series of health education cable television programs that appear on a regular basis. These cover topics such as STDs, HIV, family planning, influenza, cardiac screening and stroke prevention (copy of TV weekly schedule for November 2009 attached in this Accreditation report for review).
3. The agency continues to provide HIV/AIDS counseling, testing, and referral services for more than 300 clients per year, even with substantial funding reductions to the program. Return rates for all clients have been above 85% since 2006.
4. The agency's HIV/AIDS staff have developed a client acknowledgement form for HIV infected clients that clearly explains the client's obligations under Michigan law to inform all possible sex partners of their HIV infected status before engaging in sexual activity. The agency has had to work with Central Michigan District Health Department to investigate and resolve several recalcitrant cases since 2006, and this form is intended to enhance HIV prevention efforts when working with all newly infected clients.

Hearing & Vision

These ladies are extraordinary at what they do, especially in the time they have to do it. Both Norma and Michelle go out of their way to connect with the families of children who need medical attention. They are exceptional at their jobs and would be very difficult to replace!

In addition to conducting hearing screening in the schools, the health department offers clinic appointments in Bay City and more recently in Pinconning.

Discussion highlighted the strong support given to the Hearing and Vision Programs by

local commissioners.

There is a strong and effective working relationship with Local Commissioners and the Health Department in providing vision screening services to the county. Health Officer, Barbara McGregor and Manager, Marilyn Laurus have supported the Vision Program to ensure the effectiveness of early screening. Norma and Michelle are two of the state's best and most dedicated technicians and Bay County children are the winners with the screening and follow-up services these technicians provide. A local eye care professional's preschool child was screened, failed and referred by Norma resulting in some very good press for the program! Outstanding!

The technicians make every effort above and beyond average contact with parents regarding the follow-up for those children who fail and are referred. They first make telephone calls to speak directly to parents prior to sending the first letter of referral. The BCHD has implemented a survey to follow the delivery of services for these programs with generally expected services input. With organization a top priority of these technicians, they are able to offer excellent services to the community with limited financial support.

Food Service

Plan Review, Pre-Opening Evaluation, Vending Machines, Enforcement Policy, Follow-up Evaluations, Foodborne Illness Investigation:

The compliance rate for the files reviewed was 100% (10 of 10 files).

Special Recognition:

The department is congratulated for this excellent compliance rating.

The organization and management of records are excellent.

The department is congratulated on its excellent records management.

Communicable Disease Prevention, Investigation and Treatment

BCHD produces an annual report that is available to the community which contains case counts for the past 3 years. The annual report is available online and is sent to area local health departments, physicians, medical centers, and schools.

Special Recognition:

BCHD receives special recognition for the creation of a quarterly newsletter containing communicable disease case counts for the previous 3 years.

The policy 'Control Measures for Communicable/Infectious Diseases' provides excellent guidance for disease transmission. Diseases are broken down by category

and are very easy to follow with step by step instructions, making it user-friendly for new/unfamiliar staff to take over these functions.

Immunization

BCHD holds a quarterly coalition meeting with all the VFC providers in the jurisdiction. Non-VFC providers are invited based on room available at the meeting site. A special recall is done for children at their 1st, 5th, and 11th birthday.

BCHD alarm system temperatures, certified thermometer temperatures, and Dickson recorders temperatures are calibrated to each other daily. This assures all equipment is monitoring properly and in good working condition on a daily basis. Your temperature log is very extensive and includes all equipment for temperature monitoring done twice/day.

OTHER

Health Officer MacGregor is a leader among health officers and we look to her on many issues for her advice and counsel.

WIC

The Agency's excellent WIC program, besides providing proper nutrition to women, infants and children, returns nearly \$2 million to participating food vendors in Bay County.

Closing

In closing, I'd like to thank again the Bay County Board of Commissioners, Health Officer MacGregor, and all of our colleagues working in Bay County Health Department. We appreciate your continued collaboration and are very impressed with the efficient and innovative programs that are being delivered to Bay County residents.

**DIVISION OF
INFORMATION SYSTEMS**



BAY COUNTY

Robert T. Super II, Director
E-mail: superr@baycounty.net

Thomas L. Hickner
County Executive

515 Center Avenue
Bay City, Michigan 48708

Phone (989) 895-4087
Fax (989) 895-2070
<http://www.co.bay.mi.us>

MEMORANDUM

TO: MICHAEL DURANCZYK, CHAIRMAN
AND HUMAN SERVICES COMMITTEE

FROM: ROBERT T. SUPER II, DIRECTOR OF INFORMATION SYSTEMS DIVISION *RIS*

DATE: MAY 11, 2011

RE: HUMAN SERVICES MAY 17, 2011, AGENDA REQUESTED ITEMS - INFORMATION SYSTEMS
MERIT/AIR ADVANTAGE BROADBAND CONNECTIVITY

BACKGROUND:

In the fall of 2010 discussion took place with MERIT Networks and Air Advantage Wireless Internet provider to explore the possibility of having the central location of the two providers residing at Bay County with the installation of fiber connectivity. The awards received by the afore mention companies from the Stimulus Recovery Act for broadband expansion rose the opportunity to explore this option with little too no cost to the County of Bay. After numerous meetings that have taken place the reality of the two providers is now at hand.

RESOLUTION REQUESTED:

Discussion is now centered on the agreement of the two providers with Bay County to house their equipment at Bay County. The following events will occur in the following weeks. Details of the arrangement between the three parties will be presented to the Ways and Means committee for the June 7, 2011 meeting. If passed, the resolution will be taken to the full Board meeting on June 14, 2011. The details of the proposal and contract will be presented for consideration.

ECONOMICS:

There are no requests for funding for this proposal. At the Ways and Means meeting on June 7, 2011, the potential revenue and savings of this endeavor will be presented.

RECOMMENDATION:

Authorize the Bay County ISD to collaborate with MERIT Networks and Air Advantage to finalize the agreement with the connectivity of the two providers at Bay County.

Cc. Thomas Hickner, County Executive
Michael Gray, Assistant County Executive
Marty Fitzhugh, Corporate Counsel
Robert Redmond, Board Financial Analyst

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (5/17/11)

WHEREAS, In the fall of 2010 discussion took place with MERIT Networks and Air Advantage Wireless Internet provider to explore the possibility of having the central location of the two providers residing at Bay County with the installation of fiber connectivity; and

WHEREAS, The awards received by the aforementioned companies from the Stimulus Recovery Act for broadband expansion increase the opportunity to explore this option with little to no cost to Bay County; and

WHEREAS, As a result of the numerous meetings, discussion is now centered on the agreement of the two providers with Bay County to house their equipment at Bay County and the proposal (to include revenue and savings) and contract will be presented for consideration at the June 7th Ways and Means Committee meeting; and

WHEREAS, There are no requests for County funding for this proposal; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Information Systems Department to collaborate with MERIT Networks and Air Advantage to finalize the agreement for connectivity of the two providers at Bay County, proposal and contract to be submitted for the June 7th Ways and Means Committee meeting.

MICHAEL J. DURANCZYK, CHAIR
AND COMMITTEE

ISD - MERIT Networks and Air Advantage

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

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**BAY COUNTY
Administrative Services**

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PURCHASING
Frances Horgan, Purchasing Agent
horganf@baycounty.net

RECREATION
Brent Goik, Recreation & Clubhouse Supervisor
goikb@baycounty.net

MEMORANDUM

TO: Michael Duranczyk Chairperson of Human Services and its Committee Members
FROM: Brent Goik, Recreation and Clubhouse Supervisor
RE: Community Center Weight Room Expansion
DATE: May 10, 2011

Request: To expand the size of the weight room at the Community Center to accommodate demand.

Background: The Community Center weight room was expanded in 2010 as an employee wellness initiative and has been well received by employees, retirees, and the general public. The Community Center offers a moderately equipped weight room including treadmills, elliptical machines, nautilus machines, and some free weights. The largest used equipment is all cardio machines which include treadmills and elliptical machines.

With the demand of users outweighing our current equipment our plan is to expand the size of the weight room through demolition and repair while eliminating a current rental room. This expansion would hold the new cardio equipment listed in this proposal.

In addition to this proposal the Civic Arena is adding a weight room by removing its current arcade. When the Community Center weight room expansion occurred and we purchased the YWCA's equipment many pieces that would not fit in the Community Center was put in storage at the Fairgrounds. Through requests of current users of the Civic Arena we felt the addition of a weight room would compliment the Arena as a whole. The equipment going to the Civic Arena includes free weights and weight machines, not the cardio type which is the demand of the Community Center.

With the help of the Bangor DDA, they approved to purchase cardio equipment for the Arena to compliment the new workout room. This weight room will be a nice addition for all its user groups, including the general public.

Economics: The proposed cost of the expansion of the Community Center's weight room is:

-12-

- 2 televisions @ \$300 each \$600
- 2 mirrors @ 150 each \$300
- 1 calibrate scale \$200
- 4 elliptical machines @ \$1,220 each \$4,800
- 7 Treadmills @ \$1,800 each \$12,600
- Demolition, Lentil, Framing \$800
- Electrical improvements \$1,000

TOTAL COST: \$20,300

The initial expansion of the weight room has boosted revenue for the Community Center. The following shows the revenue from registrations, use, admission fees over the last 5 years including 2011 year to date:

2006	2007	2008	2009	2010	2011 (thru April)
\$32,348	\$29,490	\$28,849	\$30,158	\$41,430	\$29,067

The revenues above show the immediate impact in the renovation of the weight room in 2010 and the first third of 2011. With memberships and daily use on the rise the need for additional equipment is needed. We feel an increase in revenue above and beyond the current increase would occur with the proposed expansion.

The 2011 breakdown of monthly revenue from the weight room are as follows:

January	February	March	April	TOTAL
\$3,504	\$3,272	\$2,456	\$1,484 =	\$10,716

The total cost of the proposed expansion is \$20,300. Being conservative in our forecasting we feel the expansion would pay for itself within 4 years. The proposed estimates of the 11 pieces of cardio equipment in demand would have to produce an additional \$415 per month or \$4,980 per year. After 4 years total additional revenue would be slightly under \$20,000. We anticipate higher revenues and earlier payoff, but do not want to overextend the projection. (The projection does not reflect the current increase in revenue since the first expansion.)

While benefiting paying customers at an affordable cost, the expansion will continue to benefit all County employees and retirees. We feel this would be a large asset to our employee wellness initiative.

While eliminating a room at the Community Center an approximate loss of \$3,600 would occur due to room rental. The following numbers show the revenue produced by rents and leases:

2006	2007	2008	2009	2010	2011 (thru April)
\$14,695	\$19,876	\$19,295	\$13,938	\$20,466	\$5,352

The above revenue for room rentals shows a pretty steady scale since 2006. Losing the estimated \$3,600 from the elimination of the proposed room is not a loss, but a net gain in overall revenue.

Recommendation: To approve the expansion of the weight room at the Community Center using fund balance money to be replaced by generated revenue.

BJG

Cc: Tom Hickner
Michael Gray
Bob Redmond
Tim Quinn
Crystal Hebert
Kim Priessnitz

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

- BY: HUMAN SERVICES COMMITTEE (5/17/11)
- WHEREAS, The Community Center weight room was expanded in 2010 as an employee wellness initiative and has been well received by employees, retirees, and the general public; and
- WHEREAS, The Community Center offers a moderately equipped weight room including treadmills, elliptical machines, nautilus machines, and some free weights. The highest-use equipment is all cardio machines which include treadmills and elliptical machines; and
- WHEREAS, With the demand of users outweighing the current equipment it is proposed to expand the size of the weight room through demolition and repair while eliminating a current rental room. This expansion would hold the new cardio equipment listed in this proposal; and
- WHEREAS, In addition to this proposal the Civic Arena is adding a weight room by removing its current arcade; and
- WHEREAS, When the Community Center weight room expansion occurred with the purchase of YWCA's equipment, many pieces that would not fit in the Community Center were put in storage at the Fairgrounds; and
- WHEREAS, Because of the requests of current users of the Civic Arena it is felt the addition of a weight room would compliment the Arena as a whole. The equipment going to the Civic Arena includes free weights and weight machines, not the cardio type which is the demand of the Community Center; and
- WHEREAS, The Bangor DDA approved the purchase cardio equipment for the Arena to compliment the new workout room and this weight room will be a nice addition for all its user groups, including the general public; and
- WHEREAS, The proposed cost of the expansion of the Community Center's weight room totals \$20,300; and
- WHEREAS, The Initial expansion of the Community Center weight room has boosted revenue for the Community Center. The revenue from registrations, use, admission fees over the last 5 years including 2011 year to date has increased significantly; and
- WHEREAS, The total cost of the proposed expansion is \$20,300 and conservative forecasting reflects that the expansion would pay for itself within 4 years; and
- WHEREAS, While benefitting paying customers at an affordable cost, the expansion will continue to benefit all County employees and retirees and would be a large asset to our employee wellness initiative; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves expansion of the weight room at the Community Center using Fund Balance money (up to \$20,300) to be replaced by generated revenue; Be It Further
- RESOLVED That related budget adjustments are approved.

MICHAEL J. DURANCZYK, CHAIR
AND COMMITTEE

Community Center - Weight Room Expansion

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

TO: Human Services Committee
FROM: Becky Carlson Reimann
SUBJ: Contract revision for Home Delivered/Congregate Meals
DATE: May 11, 2011

Background:

The Division on Aging is allowed to request transfers from one program to another twice per year. This year most of the grant programs are projected to meet or exceed contract, with the exception of Home Delivered meals. We are currently under-serving in that program. Demand has not been the same as past years, and part of the meal reduction is due to our four day hot meal delivery schedule which was put in place to address reduced local funding. Our congregate program is exceeding contract levels, and we anticipate exceeding our current contracted meal count.

Financial Implications:

If we transfer some funds from home delivered meals to congregate it will help us draw down on the reimbursement available for Bay County programs for the budget year ending 09/30/11. I am recommending we reduce the home delivered meals contracted amount by 5,000 meals, which would allow us to transfer \$10,620 to the congregate program. The transfer of \$10,620 from the home delivered grant award to congregate meals grant award would boost the contracted congregate meal count to 38,123 meals.

Recommendation:

The original resolution allows for budget adjustments. However, the Region VII guidelines request Board authorization when funds are shifted from one service category to another. For this reason, I am requesting a separate resolution on the fund transfer. All budget adjustments related to this transfer are approved.

cc: Barbara MacGregor
Tom Hickner
Marty Fitzhugh
Eric Boks

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (5/17/11)

WHEREAS, The Bay County Board of Commissioners has a contract with Region VII Area Agency on Aging to provide services to senior citizens in Bay County; and

WHEREAS, The demand for Home Delivered meals services is lower in 2011 than in prior years; and

WHEREAS, The meal count for Home Delivered meals is lower than in prior years partly due to the change from five day hot meal service to four day hot meal service; and

WHEREAS, The congregate program is currently exceeding projected contracted meal amounts; and

WHEREAS, The Region VII Area Agency on Aging will accept requests to transfer funds from one service category to another twice each year; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners goes on record approving the transfer of \$10,620 from the Home Delivered Meals program to the Congregate Meal program with all budget revisions related to this request are approved.

MICHAEL J. DURANCZYK, CHAIR
AND COMMITTEE

DOA - Home Delivered Meals - Transfer of Funds

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglck				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

TO: Human Services Committee
FROM: Rebecca Carlson Reimann
SUBJ: Title V Worksite Agreements for Bay County
FY 2011-2012
DATE: May 11, 2011

Background:

The Region VII Area Agency on Aging has a grant for senior employment, known as the Senior Community Services Employment Program. The grant provides funding for part-time workers age 55+, employed by Region VII, who are placed in various community settings to obtain work experience and training. The County of Bay has provided work settings for these individuals in a variety of Departments, including the Division on Aging, Health Dept, Building and Grounds, and Civic Arena. The Region VII Area Agency on Aging requires execution of a worksite agreement between Region VII and the host agencies.

Financial Implications:

There is a matching requirement for host agencies, but Region VII accepts an in-kind match for this program. Host agencies submit a quarterly report to verify the match.

Recommendation:

It is recommended that the Board Chairman be authorized to enter into these agreements with Region VII, subject to review and approval by Corporation Counsel. Any budget adjustments required for these agreements are approved.

cc: Tom Hickner
Marty Fitzhugh
Barb MacGregor
Marilyn Laurus
Michael Gray
Rick Pabalis

-18-

BAY COUNTY BOARD OF COMMISSIONERS

06/14/11

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (5/17/11)

WHEREAS, The County of Bay has been utilizing Title V workers; and

WHEREAS, The following organizations can benefit from the use of Title V workers if candidates meeting job duties can be identified: Bay County Division on Aging (Office, Kitchen, Canteen Building), Bay County Health Dept, Civic Arena, Building and Grounds (Community Center); and

WHEREAS, The above organizations wish to host Title V worker(s) as outlined in each agreement under the program for the new Title V fiscal year which begins July 1, 2011 and ends June 30, 2012; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Board Chairman to sign the Title V agreements for FY 2011-2012 on behalf of Bay County, subject to legal review/approval; Be It Further

RESOLVED That all budget adjustments related to these agreements are approved.

MICHAEL J. DURANCZYK, CHAIR
AND COMMITTEE

DOA - Title V Agreements

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____



REGION VII AREA AGENCY ON AGING

YVONNE CORBAT, CHAIR

ANDREW ORVOSH, EXECUTIVE DIRECTOR

MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA

TO: Interested Parties

FROM: Andrew Orvosh, Executive Director *Drew*

SUBJECT: Opportunity for Review & Comment
Allocation Plan for Senior Services for FY 2012

DATE: May 6, 2011

Enclosed please find a Draft Allocation Plan for senior services funded through the Region VII Area Agency on Aging. We are requesting your review and comments.

These figures are a projection of funding based on the executive budget of the State of Michigan. Region VII may allow transfers among service categories as long as the Office of Services to the Aging Guidelines are followed. OSA does not allow transfers within Title III-D or Title III-E programs. Final Allocations for service categories and service areas are subject to change, contingent upon subsequent notification of funding distributions.

Written comments for the allocations are due at the Region VII Area Agency on Aging office by noon (12:00 p.m.) on Friday, May 20, 2011.

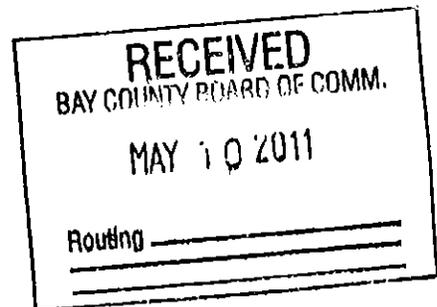
Please send your comments to:

Stacey Dudewicz, Contract Manager
Region VII Area Agency on Aging
1615 South Euclid Avenue
Bay City, MI 48706

The Region VII Board of Director will take your comments and recommendations into consideration before final allocations are determined. If you have any questions or concerns, please do not hesitate to contact Stacey at (989) 893-4506.

AO/sd

Enclosure



-20-

REGION VII AREA AGENCY ON AGING
1615 S. EUCLID AVENUE
BAY CITY, MI 48706

FY 2012 DRAFT

County	Service Category	DRAFT FY 2012
Bay	Congregate Nutrition	\$71,040
"	Home Delivered Meals	239,619
"	Case Coordination & Support	49,403
"	Homemaking	55,295
"	Personal Care	6,500
"	Disease Prev/Health Promotion	7,427
"	Adult Day Care	51,572
"	Caregiver Training	32,030
	SUBTOTAL	\$512,886
Clare	Congregate Nutrition	\$35,092
"	Home Delivered Meals	83,815
"	Case Coordination & Support	21,673
"	Personal Care	9,641
"	Homemaking	13,876
"	Respite Care	8,567
"	Senior Center Staffing	4,619
"	Disease Prev/Health Promotion	5,000
"	Adult Day Care	9,000
"	Caregiver Training	11,311
	SUBTOTAL	\$202,594
Gladwin	Congregate Nutrition	\$28,000
"	Home Delivered Meals	76,367
"	Case Coordination & Support	18,749
"	Personal Care	12,600
"	Homemaking	9,500
"	Respite Care	9,000
"	Senior Center Staffing	3,988
"	Adult Day Care	4,229
"	Caregiver Training	9,671
	SUBTOTAL	\$172,104
Gratiot	Congregate Nutrition	\$35,779
"	Home Delivered Meals	67,275
"	Case Coordination & Support	24,570
"	Home Repair	5,535
"	Chore	8,330
"	Personal Care	23,661
"	Respite Care	15,898
"	Senior Center Staffing	5,546
"	Adult Day Care	3,890
"	Caregiver Training	9,802
	SUBTOTAL	\$200,286

- 2 / -

		DRAFT FY 2012
County	Service Category	
Isabella	Congregate Nutrition	\$35,686
"	Home Delivered Meals	55,513
"	Case Coordination & Support	30,093
"	Personal Care	21,799
"	Homemaking	19,017
"	Respite Care	12,008
"	Adult Day Care	9,500
"	Caregiver Training	13,777
	SUBTOTAL	\$197,393
Midland	Congregate Nutrition	\$50,292
"	Home Delivered Meals	131,031
"	Case Coordination & Support	30,635
"	Transportation	11,501
"	Homemaking	19,528
"	Home Repair	23,600
"	Respite Care	8,702
"	Adult Day Care	24,521
"	Caregiver Training	18,147
	SUBTOTAL	\$317,957
Saginaw	Congregate Nutrition	\$117,731
"	Home Delivered Meals	382,936
"	Case Coordination & Support	77,978
"	Senior Center Operations	7,000
"	Senior Center Staffing	6,908
"	Adult Day Care	60,284
"	Caregiver Training	56,242
"	Disease Prev/Health Promotion	27,160
	SUBTOTAL	\$736,239
Huron	Congregate Nutrition	\$37,249
"	Home Delivered Meals	111,186
"	Case Coordination & Support	17,010
"	Transportation	5,062
"	Chore	960
"	Adult Day Care	16,672
"	Caregiver Training	13,787
"	Personal Care	12,639
"	Respite Care	3,500
"	Homemaking	16,905
"	Disease Prev/Health Promotion	7,604
	SUBTOTAL	\$242,574

		DRAFT FY 2012
County	Service Category	
Sanilac	Congregate Nutrition	\$40,321
"	Home Delivered Meals	105,303
"	Case Coordination & Support	16,663
"	Transportation	5,445
"	Chore	595
"	Adult Day Care	17,552
"	Caregiver Training	14,962
"	Personal Care	16,059
"	Respite Care	4,084
"	Homemaking	19,937
"	Disease Prev/Health Promotion	7,552
	SUBTOTAL	<u><u>\$248,473</u></u>
Tuscola	Congregate Nutrition	\$20,858
"	Home Delivered Meals	128,283
"	Case Coordination & Support	23,290
"	Transportation	5,472
"	Chore	2,423
"	Adult Day Care	19,818
"	Caregiver Training	15,608
"	Personal Care	18,578
"	Respite Care	4,265
"	Homemaking	21,964
	SUBTOTAL	<u><u>\$260,559</u></u>
	Total of County Allocations	<u><u>\$3,091,065</u></u>
THESE SERVICES MUST BE CONTRACTED TOGETHER		
Saginaw	Personal Care	99,610
"	Homemaking	39,208
"	Respite Care	33,500
	Saginaw In-Home Subtotal	<u><u>\$172,318</u></u>
SPECIAL PROGRAMS		
Saginaw	Minority Outreach/Advocacy	75,000
Saginaw	Senior Center Staffing/ Minority Outreach / Transportation	40,685
Thumb	Minority Outreach/Advocacy	20,000
	Special Programs Subtotal	<u><u>\$135,685</u></u>
Other Programs Allocation		
All 10 Counties	Long Term Care Ombudsman	\$83,305
All 10 Counties	Legal Assistance	56,000
All 10 Counties	Elder Abuse Prevention	11,272
	Total Other Programs	<u><u>\$150,577</u></u>
	GRAND TOTAL	<u><u>\$3,549,645</u></u>