WAYS AND MEANS COMMITTEE

AGENDA

TUESDAY, APRIL 5, 2011

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.			
	I		CALL TO ORDER
	II		ROLL CALL
1- 5	III		MINUTES (3/1/11)
	IV		PUBLIC INPUT
	V		PETITIONS AND COMMUNICATIONS
6- 7		A.	Court Administrator - Drug Treatment Court Grant Applications **(Seeking authorization to make application for grant funding for Treatment Court services from the Federal Byrne Grant and the State Court Administrator's Office; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**
8-10		B.	Probate Court Administrator - 2010-11 Child Care Fund Budget Amendment **(Seeking approval of amended budget for 2010-2011 Child Care Fund; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**
11-12		C.	Register of Deeds - Printer Purchase **(Seeking approval to purchase new HP printer, monies from Automation Fund - proposed resolution attached)**
		D.	9-1-1 Director
13-14			1. New World Software Maintenance Agreement **(Seeking approval of maintenance agreement; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)**
15-16			2. Motorola Service Agreement **(Seeking approval of agreement; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)**
17-36			3. Proposed Mass Notification System **(Seeking authorization to purchase Wireless Emergency Notification System (WENS); authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**

37-39 4. Upgrade to 911 Recording System **(Seeking authorization to purchase upgrade to 911 Recording System; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**

40-41 E. Superintendent of Buildings and Grounds - Law Enforcement Center Steam Heat Exchanger **(Seeking appropriation ($15,265) from Fund Balance for purchase of steam heat exchanger; authorization for Board Chair to sign required documents; approval of required budget adjustment - proposed resolution attached)**

42 F. Director of Environmental Affairs and Community Development - Update: Great Lakes Restoration Initiative (GLRI) **(Receive letter and refer to 4/12/11 Board meeting where informational report will be given)**

43-44 G. Mosquito Control Director - New Computers/Software **(Seeking authorization to purchase 3 new computers and required software totaling $2,700, monies from 2011 Mosquito Control budget - proposed resolution attached)**

45-49 H. GIS Coordinator - 2010 Orthophotography Project **(Seeking authorization to pursue discussion w/City of Bay City re comprehensive data sharing arrangement; approve 2010 Orthophotography price list similar to 2005 Orthophotography for non-governmental purchasers; reduce cost of 2005 photography by 40% - proposed resolution attached)**

50-52 I. Housing Rehabilitation Coordinator - Housing Rehabilitation Grant Application **(Seeking authorization to make application for USDA Rural Development Housing Preservation Grant (HPG); authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**

J. Recreation and Clubhouse Supervisor

53-57 1. Community Center Pool Fund Raiser **(Seeking authorization to proceed with fund raising effort to include $25 card entitling purchaser to 18 holes of golf w/cart at Bay County Golf Course and family skate pass to Bay County Civic Arena - proposed resolution attached; also Fund Raising Activities Policy)**

58-61 2. Community Center Gym Floor Replacement **(Seeking replacement of large gym floor by increasing basketball and volleyball user fees; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**

62-64 3. Community Center Summer Recreation Program **(Seeking reinstatement of budget for Summer Recreation Program for 2011; approve hiring temporary help and use of Community Center; registrations to solely fund program; approval of required budget adjustments - proposed resolution attached)**

K. Personnel Director - Tuition Reimbursement

65-68 1. Lt. Troy Cunningham, Sheriff Dept. **(Seeking concurrence w/Sheriff's recommendation to approve)**

69-71 2. Daniel Dicks, Health Dept. **(Receive)**

L. Finance Department

72-83 1. Budget Adjustments **(Seeking referral to full Board for approval)**

84 2. Analysis of General Fund Unreserved/Undesignated Fund Balance 2011 **(Receive)**

85 3. Executive Directive #2007-11 **(Receive)**

86-87 4. Handwritten Checks **(Receive)**

VI REFERRALS

VII UNFINISHED BUSINESS

88 A. Bay County Fair Board - Rescission of Request for Second Opinion on Grandstand Roof **(Receive)**

VIII NEW BUSINESS

IX CLOSED SESSION (when requested)

X MISCELLANEOUS

XI ANNOUNCEMENTS

XII ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

WAYS AND MEANS COMMITTEE
MINUTES

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, MARCH 1, 2011, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR KRYGIER AT 4:04 P.M.

ROLL CALL:

MOTION NO.

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
ERNIE KRYGIER, CHRMN	P	Y	Y	Y	Y		Y	Y	Y	Y	Y	Y	Y
KIM COONAN, V.CHRMN.	P	Y	Y	M/Y	Y	S	M/Y	Y	Y	M/Y	M/Y	S/Y	Y
MICHAEL J. DURANCZYK	P	Y	Y	Y	S/Y		Y	M/Y	S/Y	S/Y	S/Y	Y	S/Y
BRANDON KRAUSE	P	S/Y	Y	Y	Y	M	Y	Y	Y	Y	Y	M/Y	Y
VAUGHN J. BEGICK	P	Y	Y	Y	N		Y	Y	Y	Y	Y	Y	Y
JOE DAVIS	P	Y	S/Y	Y	Y		Y	Y	Y	Y	Y	Y	Y
TOM RYDER	P	Y	M/Y	Y	M/Y		S/Y	Y	M/Y	Y	Y	Y	Y
CHRISTOPHER RUPP	P	Y	Y	S/Y	N		Y	Y	Y	Y	Y	Y	Y
DONALD J. TILLEY, EX OFFICIO	P	M/Y	Y	Y	Y		Y	Y	Y	Y	Y	Y	M/Y

MOTION NO.

COMMISSIONERS PRESENT:	13	14	15	16	17	18	19	20	21	22	23	24
ERNIE KRYGIER, CHRMN	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
KIM COONAN, V.CHRMN.	M/Y	Y	M/Y	Y	Y	Y	Y	Y	Y	Y	Y	
MICHAEL J. DURANCZYK	S/Y	S/Y	Y	M/Y	M/Y	Y	Y	M/Y	Y	Y	M/Y	
BRANDON KRAUSE	Y	Y	Y	Y	S/Y	Y	M/Y	Y	Y	Y	Y	
VAUGHN J. BEGICK	Y	Y	Y	Y	Y	Y	Y	S/Y	Y	S/Y	Y	
JOE DAVIS	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
TOM RYDER	Y	Y	Y	Y	Y	Y	Y	Y	M/Y	Y	Y	
CHRISTOPHER RUPP	Y	Y	Y	Y	Y	S/Y	S/Y	Y	S/Y	Y	Y	
DONALD J. TILLEY , EX OFFICIO	Y	M/Y	S/Y	S/Y	Y	M/Y	Y	Y	Y	M/Y	S/Y	

MOTION NO.

COMMISSIONERS PRESENT:	25	26	27	28	29	30	31	32	33	34	35	36
ERNIE KRYGIER, CHRMN												
KIM COONAN, V.CHRMN.												
MICHAEL J. DURANCZYK												
BRANDON KRAUSE												
VAUGHN J. BEGICK												
JOE DAVIS												
TOM RYDER												
CHRISTOPHER RUPP												
DONALD J. TILLEY, EX OFFICIO												

OTHERS PRESENT: T.HICKNER, M.GRAY, M.FITZHUGH, C.HEBERT, J.MILLER, P.BESON, B.GOIK, C.DENAY, R.REIMANN, R.PABALIS, B.SHORT, S.LAMERE, J.STRASZ, L.KOSNIK, J.HARDEN, S.MURPHY, R.REDMOND, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

MOTION NO.

NOTE: **In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department.**

1 **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE FEBRUARY 1, 2011 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called. Cori Denay, co-chair of the Senior Task Force, addressed the Committee relative to a resolution they will be considering on this month's agenda in support of a grant for Enhanced Training and Services to End Violence Against and Abuse of Women Later in Life. Ms. Denay spoke to the number of senior victims in our community and importance of this grant to assist our seniors. There is tremendous support for this grant from the various agencies/ organizations that work with seniors and it is hoped this Committee will act favorably on the grant proposal.

Patrick Beson, Beson's Supermarket, Kawkawlin, MI, advised the Committee of scams being perpetrated on seniors in our community and spoke of a specific scam he was recently involved in. A senior citizen received a phone call from someone introducing himself as a Canadian police officer who was holding his grandson because he was stopped in a vehicle that had marijuana in it. The grandfather needed to send $2,700 to bail his grandson out and attempted to do so though Western Union at Beson's Supermarket. Western Union has a $2,000 cap on what can be sent and this money was to be sent to Madrid, Spain which required approval. Further checking found this to be a scam and the money was returned to the senior's bank account and his phone number changed. Mr. Beson cautioned families to keep an eye on their senior family members because so many people are out there preying on seniors. Everyone must be vigilant on behalf of seniors.

Lisa Kosnik and Jennifer Harden were present to speak to concerns about "breed specific legislation" in the Animal Control Ordinance. They sought to have this language removed. It has been found that BSL language results in pit bulls going underground. This is dangerous. The BSL language hurts responsible dog owners and doesn't address irresponsible dog owners. It is important to train and educate dog owners, this is how concerns about large dogs or specific breeds can be addressed. Education is necessary. If dog owners are properly trained, there won't be problems. Dogs that are dangerous are that way because they are raised that way. Ms. Kosnik and Ms. Harden both offered their assistance in addressing this issue, i.e. serving on a committee, etc. Committee Chair Krygier advised that the County has been spending a considerable amount of time on this issue to try to address it in a manner that results in a "win/win" situation. One of the main factors is working with the Prosecutor's Office to pursue these cases. Commissioner Krause agreed that it is the dog owner who is responsible and must be educated. Michael Gray, Assistant County Executive for Recreation and Administrative Services, noted that Bay County is taking a different approach and looking at "bad behavior" dogs which doesn't limit to breeds.

MOTION NO.

Committee Chair Krygier strayed from the agenda to allow Rebecca Reimann, Director of Division on Aging, to speak to a pressing staffing issue. Due to an arrangement with the VA hospital in Saginaw, there has been an increase in the workload for personal home care services and with vacation time and a limit of 29/hr/week, there is not enough staffing to cover the home personal care visits. Mrs. Reimann was seeking authorization to post/fill an on-call Homemaker/Personal Care Float position. It was

2 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL AN ON-CALL HOMEMAKER/PERSONAL CARE FLOAT POSITION.**

At this point, Brent Goik, Recreation Director, gave the Committee a detailed presentation on revenues and expenditures for the Community Center (building, pool, summer recreation), Golf Course and Civic Arena. Following the presentation and a question/answer period, it was

3 **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE REPORT.**

Commissioner Coonan spoke to a resolution he drafted calling for health care reform, the third one he's presented that's been acted on by the full Board. He stressed that the status quo is not good and a message must be sent. Discussion followed on health care reform, Obamacare, and the need for something to be done with input from Commissioners Coonan, Begick, Tilley, Rupp and Ryder. It was then

4 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE RESOLUTION. (COMMISSIONERS BEGICK AND RUPP VOTED IN THE NEGATIVE).**

Commissioner Brandon Krause read his resolution opposing taxing senior pensions and proposing recessions from state and local legislators. Discussion followed and it was requested that further clarification be provided in the resolution. It was

5 **MOVED AND SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION (NO VOTE TAKEN).**

Following further discussion on the resolution, it was

6 **MOVED, SUPPORTED AND CARRIED TO REFER THE RESOLUTION TO THE FULL BOARD TO INCLUDE REVISED LANGUAGE.**

7 **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE RESILIENT C REPORT PROVIDED BY ADMINISTRATIVE SERVICES.**

MOTION NO.

8 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION TO APPROPRIATE $16,000 FROM FUND BALANCE FOR THE REMOVAL OF THE GRANDSTAND ROOF AT THE FAIR GROUNDS.

9 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE RESOLUTION RE CAPACITY BUILDING HEALTH COMMUNITIES GRANT (HEALTH DEPARTMENT).

10 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PROPOSED RESOLUTION RE ADDITIONAL FUNDING FROM USDA FOR WIC PROGRAM (HEALTH DEPARTMENT).

11 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE AMENDMENT NO. 1 TO CPBC AGREEMENT (HEALTH DEPARTMENT).

12 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE GREAT LAKES REGIONAL INITIATIVE (GLRI) FUNDING FOR RAPID TESTING PROJECTS AND FORECASTING AT BAY COUNTY BEACHES (HEALTH DEPARTMENT).

13 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PROPOSED RESOLUTION RE MEMORANDUM OF UNDERSTANDING W/SAGINAW VALLEY STATE UNIVERSITY RE GLRI GRANT (HEALTH DEPARTMENT).

14 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE HOUSEHOLD HAZARDOUS WASTE COLLECTION GRANT (HEALTH DEPARTMENT).

15 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PROPOSED RESOLUTION RE COMMUNITY ASSESSMENT GRANT FUNDING (HEALTH DEPARTMENT).

16 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION IN SUPPORT OF THE ENHANCED TRAINING AND SERVICES TO END VIOLENCE AGAINST AND ABUSE OF WOMEN LATER IN LIFE (DIVISION ON AGING).

17 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE AMERICAN RECOVERY AND REINVESTMENT ACT FUNDS FY 2011 (DIVISION ON AGING).

MOTION NO.

18 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE BUDGET ADJUSTMENT RESOLUTION.**

19 **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE ANALYSIS OF GENERAL FUND UNRESERVED/UNDESIGNATED FUND BALANCE 2011.**

20 **MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE # 2007–11.**

21 **MOVED, SUPPORTED AND CARRIED TO RECEIVE HANDWRITTEN CHECK REPORT.**

22 **MOVED, SUPPORTED AND CARRIED TO RECEIVE NOTIFICATION OF FINANCE DEPARTMENT AWARD OF FINANCIAL REPORTING ACHIEVEMENT.**

Commissioner Coonan announced the upcoming 5th Annual Beach Wellness event on June 25th which will include the run and walk, beach volleyball, car show, entertainment, etc. Approx. $50,000 has been raised from past events for beach wellness and a beach-groomer was purchased along with as well as a tractor and floating docks. All proceeds go towards beach clean-up. $1,000 has been committed by Catholic Family Credit Union for this year's event.

Commissioner Begick spoke to the success of the recent Walk for Warmth which raised $3,800 - approx. $800 more than in 2010.

23 **MOVED, SUPPORTED AND CARRIED TO ADJOURN (5:55 P.M.).**

Submitted by:

Deanne Berger

Deanne Berger
Board Coordinator

18th JUDICIAL CIRCUIT COURT
74th JUDICIAL DISTRICT COURT

1230 Washington Avenue
Bay City, Michigan 48708-0010

KIM B. MEAD
Court Administrator

Phone: (989) 895-4266
Fax: (989) 895-4099
meadk@baycounty.net

March 1, 2011

Ernie Krygier, Chair
Ways and Means Committee
Bay County Commissioners
515 Center Avenue
Bay City, Michigan 48708

Commissioner Krygier:

Grant applications supporting Treatment Court services for fiscal year 2012 from the Federal Byrne Grant and the State Court Administrator's Office Grant will soon be released. Because the timeline between actual release of the application forms and required submission dates do not coincide with the Board calendar, I ask your consideration for recommendation to the Board of Commissioners to allow submission of these applications, and furthermore, to authorize the Board Chair to sign the applications once they are completed. Signature of the application only supports the request; it does not commit the County. A formal request for funding will be submitted during the County's budget process.

The 74th District Court has been a successful recipient of both Byrne and SCAO grants for the past several years. In order to continue operation of our Treatment Court, grant dollars from these sources are very important as they make up the bulk of the Treatment Court's funding. This funding has paid for a full-time case manager, treatment services at local substance abuse providers including the Bay County Sheriff's Department who provides breath testing services for the court.

Sincerely,

Kim Brian Mead
Administrator

No. 2011

BAY COUNTY BOARD OF COMMISSIONERS

4/12/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/11)

WHEREAS, The 74th District Court has been a successful recipient of both Byrne and SCAO grants for the past several years; and

WHEREAS, Grant applications supporting Treatment Court services for FY 2012 from the Federal Byrne Grant and the State Court Administrator's Office Grant will soon be released; and

WHEREAS, Because the time line between actual release of the application forms and required submission dates do not coincide with the Board's calendar, authorization to submit the completed applications with the Board Chair's signature is requested. The signed application supports the request but does not commit the County; and

WHEREAS, The formal request for funding will be submitted during the County's budget process; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes submission of grant applications for funding for the 74th District Court Treatment from both the Federal Byrne Grant and the State Court Administrator's Office Grant for FY 2012; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said grant applications/grant award documents on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Dist Ct - Treatment Court Grant Applications

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

BAY COUNTY PROBATE COURT
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION
1230 Washington Ave., Suite 715
Bay City, Michigan 48708-5737

KAREN A. TIGHE
Judge of Probate / Family Court

MARGE MARCHLEWICZ
Court Administrator

Estates Division (989) 895-4205
Juvenile Division (989) 895-4206

FAX (989) 895-4194
TDD (989) 895-2059

March 17, 2011

Ernie Krygier, Chair
Ways & Means Committee
Bay County Board of Commissioners
Bay County Building
515 Center Avenue
Bay City, MI 48708

Dear Commissioner Krygier:

The 2010-11 Child Care Fund budget must be amended to allow for additional expenditures in the Family Foster Care category. The expenses in this category for neglected and abused children have exceeded our original expectations. The increase is due to a variety of issues: an increased number of children in the neglect abuse system who are not eligible for state and federal funding (Title IVE), the mandated administrative fees paid to private agencies for their supervision of cases in care, difficulty of care premiums and payments not invoiced from the previous fiscal year.

There is no additional expense to the county since we are transferring $140,000 from the Institutional Care line item to the Family Foster Care line item in the Child Care Fund budget.

The Court is requesting that your Committee review this amended budget for the 2010-2011 Child Care Fund and refer the matter to the Board Chair for signature. The amended budget has also been sent to the Finance Department for review. The amended budget must be signed by the Probate Judge, the Chair of the Board of Commissioners, the County Executive and the local Department of Human Services (DHS) Director.

Thank you and if you have any questions, please feel free to contact me at your convenience.

Sincerely,

Marge Marchlewicz

Marge Marchlewicz
Court Administrator

cc: Tom Hickner, County Executive
Tim Quinn, Finance
Crystal Hebert, Finance
Kim Bejcek, Bay County DHS
Karen A. Tighe, Chief Judge of Probate

COUNTY CHILD CARE BUDGET SUMMARY

Michigan Department of Human Services (DHS)

Child and Family Services

County	Court Contact Person	Telephone Number	E-Mail Address
Bay	Marchlewicz, Marge (Bay)	9898954208	marchlewiczm@baycounty.n
Fiscal Year	**DHS Contact Person**	**Telephone Number**	**E-Mail Address**
October 1, 2010 through September 30, 2011	Satkowiak, Al (Bay)	989895-2498	satkowiaka@michigan.gov

TYPE OF CARE	ANTICIPATED EXPENDITURES		
I. CHILD CARE FUND	DHS	COURT	COMBINED
A. Family Foster Care	$0.00	$300,000.00	$300,000.00
B. Institutional Care	$0.00	$1,560,000.00	$1,560,000.00
C. In Home Care	$7,500.00	$577,596.91	$585,096.91
D. Independent Living	$0.00	$10,000.00	$10,000.00
E. SUBTOTALS	$7,500.00	$2,447,596.91	$2,455,096.91
F. Revenue	$	$	$0.00
G. Net Expenditure	$7,500.00	$2,447,596.91	$2,455,096.91

COST SHARING RATIOS	County 50%/State 50%

II. CHILD CARE FUND			
Foster Care During Release Appeal Period		$1,200.00	$1,200.00

COST SHARING RATIOS	County 0%/State 100%

III. JUVENILE JUSTICE SERVICES FUND			
Basic Grant	$	$	$0.00

COST SHARING RATIOS	County 0%/State 100% $15,000.00 Maximum

IV. TOTAL EXPENDITURE $2,456,296.91

BUDGET DEVELOPMENT CERTIFICATION

THE UNDERSIGNED HAVE PARTICIPATED IN DEVELOPING THE PROGRAM BUDGET PRESENTED ABOVE. We certify that the budget submitted above represents an anticipated gross expenditure for the fiscal year: October 1, 2010 through September 30, 2011

Presiding Judge Karen A Tighe P26913	Date 2-17-11
County Director of DHS Signature	Date
Chairperson, Board of Commissioner's Signature	Date
And/Or County Executive Signature	Date

The Family Independence Agency will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an DHS office in your county.	AUTHORITY: Act 87, Publication of 1978, as amended. COMPLETION: Required PENALTY: State reimbursement will be withheld from local government.

DHS-2091 (Rev. 5-00) Previous edition may be used. MS Word-97

-9-

No. 2011-

BAY COUNTY BOARD OF COMMISSIONERS

04/12/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/11)

WHEREAS, The 2010-11 Child Care Fund budget must be amended to allow for additional expenditures in the Family Foster Care category because the expenses in this category for neglected and abused children have exceeded original expectations; and

WHEREAS, The increase is due to a variety of issues: increased number of children in the neglect abuse system not eligible for state and federal funding (Title I'VE), mandated administrative fees paid to private agencies for their supervision of cases in care; difficulty of care premiums and payments not invoiced from the previous fiscal year; and

WHEREAS, There is no additional expense to Bay County since $140,000 is being transferred from the Institutional Care line item to the Family Foster Care line item in the Child Care Fund budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the amended budget for the 2010-2011 Child Care Fund and authorizes the Board Chair to sign all documents related to the amended budget on behalf of Bay County following legal review/approval; Be It Finally

RESOLVE That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Probate Ct. - Child Care Fund Budget Amendment

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

Victoria L. Roupe

Bay County Register of Deeds

515 Center Ave., Suite 102
Bay City, MI 48708
www.baycounty-mi.gov/rod

Phone (989) 895-4228
Fax (989) 895-4296
TDD (989) 895-4049

March 7, 2011

TO: Ernie Krygler, Chair
Ways & Means

FROM: Vicki Roupe
Register of Deeds

SUBJECT: **PRINTER PURCHASE**

REQUEST:

Approval to purchase a new HP printer that will be compatible with our new View/Scan Digital Microfilm Reader-Printer.

BACKGROUND:

The printer that was previously connected to the old reader-printer is not compatible with our new equipment.

ECONOMICS:

Funds for this purchase will come from the automation fund.

RECOMMENDATION:

Approve the purchase a new printer not to exceed $2600.00 and approve any necessary budget adjustments pertaining to this purchase.

-11-

No. 2011-

BAY COUNTY BOARD OF COMMISSIONERS

04/12/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/11)

WHEREAS, The printer in the Register of Deeds' office previously connected to the old reader/printer is not compatible with the new View/Scan Digital Microfilm Reader-Printer; and

WHEREAS, The cost of a new reader-printer will not exceed $2,600 and funds exist within the Register of Deeds' Automation Fund; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the purchase of a reader/printer for the Register of Deeds' Office at a cost not to exceed $2,600 monies to come from the Register of Deeds' Automation Fund; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Register of Deeds - Reader-Printer

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

BAY COUNTY

911 Central Dispatch

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City, MI 48708

Leonard Norman
Director

Thomas L. Hickner
County Executive

Memorandum

To: Kim Coonan, Chairman, Ways & Means Committee

From: Leonard Norman LN

Date: March 15, 2011

Subject: New World Software Maintenance Agreement

Recommendation:

It is recommended there will be payment approval of the New World software maintenance coverage for the Bay County Central Dispatch CAD system.

Finance/Economics:

This request is for the first year annual software maintenance agreement in the amount of $23,040 with coverage from May 1, 2011 through April 30, 2012. Funds are budgeted for this request.

Background:

This request is for the first year of the annual 7 year maintenance plan, billed annually May 1st of each year.

E-mail: baycounty911@baycounty.net Web: www.co.bay.mi.us
TDD (Hearing Impaired) (989) 895-4049

No. 2011-

BAY COUNTY BOARD OF COMMISSIONERS

4/12/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/11)

WHEREAS, New World has submitted a Standard Software Maintenance Agreement for the first year of the annual 7 year maintenance plan (which will be billed annually May 1st of each year) and the cost for the 1st year is $23,040; and

WHEREAS, Funding for the maintenance agreement has been budgeted in the 2011 Central Dispatch/9-1-1 budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the Standard Software Maintenance Agreement with New World for the Bay County Central Dispatch/9-1-1 at a cost of $23,040 for the period May 1, 2011 to April30, 2012, funds to come from the Central Dispatch/9-1-1 2011 budget; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the SSMA on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

ISD - 911 - New World SSMA

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

BAY COUNTY

(989) 895-4051 • FAX (989) 892-3744

911 Central Dispatch

1228 Washington Ave., Bay City, MI 48708

Leonard Norman
Director

Thomas L. Hickner
County Executive

Memorandum

To: Kim Coonan, Chairman, Ways & Means Committee

From: Leonard Norman LN

Date: March 4, 2011

Subject: Motorola Service Agreement

Recommendation:

Request to renew contract for Motorola service agreement on all radio equipment.
(Pending approval from Marty Fitzhugh)

Finance/Economics:

This is a 12 month contract, beginning February 1, 2011 and ending January 31, 2012. The cost will be $3,232.40 per month, with a total of $38,788.80 for the year. Equipment and pricing has been changed due to the radio upgrade which is no longer covered by the one year warranty provided by Motorola on the new equipment. The funds for this have been budgeted for 2011.

Background:

This is a renewal of our yearly maintenance agreement for all infrastructure radio equipment for 9-1-1 services.

-15-

E-mail: baycounty911@baycounty.net Web: www.co.bay.mi.us
TDD (Hearing Impaired) (989) 895-4049

No. 2011-

BAY COUNTY BOARD OF COMMISSIONERS

4/12/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/11)

WHEREAS, The existing Agreement between Bay County (9-1-1 Central Dispatch) and Motorola which covers service on all radio equipment expired and it is necessary to renew said Agreement; and

WHEREAS, The total annual cost is $38,788.80 ($3,232.40/mo.) is budgeted in the 2011 911 budget; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the Motorola Service Agreement (renewal) for annual maintenance on all radio equipment located in the 9-1-1 Dispatch center between Bay County (9-1-1 Central Dispatch) and Motorola for the period 2/1/11 thru 1/31/12 is approved and the Chairman of the Board authorized to execute said Agreement on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That any budget adjustments required are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

911 2011 RadioMaint-Motorola

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

BAY COUNTY

(989) 895-4051 • FAX (989) 892-3744

911 Central Dispatch

1228 Washington Ave., Bay City, MI 48708

Leonard Norman
Director

Thomas L. Hickner
County Executive

To: Kim Coonan, Chairman, Ways & Means Committee

From: Leonard Norman *LN*

Date: March 24, 2011

Subject: Proposed Mass Notification System

Request: That the Committee and Board authorize the purchase of Wireless Emergency Notification System (WENS). This approval would greatly enhance the ability of 911 to warn Bay County residents before, during and after emergencies/disasters.

Background: WENS will provide Central Dispatch a fast and reliable system of communicating with Bay County residents. WENS provides emergency messaging via land line telephone, cell phone, text, page, email and desktop alerts. WENS is fully integrated with NOAA allowing for automated weather alerts such as flooding, tornados, winter storms and severe thunder storms. The GIS component will allow Central Dispatch to delineate an emergency message to a specific geographic area. WENS also allows end-users to send images and video via their cell phone to Central Dispatch.

Finance/Economics: This would be entirely funded with 9-1-1 Central Dispatch millage dollars. The total amount for this request is $22,600. $17,600 annually includes:

- Unlimited – SMS Text, E-mail, Page and Desk Top Alerts
- Voice – 125,000 voice calls included per year.
- Discuss marketing/launch strategies
- Customize WENS
- Build entry points/collect data
- Training
- Internal testing
- Deployment
- Imaging & Video Delivery System

E-mail: baycounty911@baycounty.net Web: www.co.bay.mi.us
TDD (Hearing Impaired) (989) 895-4049

- Unlimited Administrators
- Unlimited Group & Subgroups
- 24 hr phone and email support

The amount of $5,000 is for promotion and education of the Mass Notification System. This amount maybe offset by grant funds.

Recommendation: Upon favorable review of the agreement by Corporation Counsel, that the Committee and Board authorizes 9-1-1 Central Dispatch to purchase the WENS Mass Notification System and Authorizes the signature of this Agreement by the Board Chair.

No. 2011-

BAY COUNTY BOARD OF COMMISSIONERS

04/12/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/11)

WHEREAS, 911 Central Dispatch administration is recommending the purchase of Wireless Emergency Notification System (WENS) which will greatly enhance the ability of 911 to warn Bay County residents before, during and after emergencies/disasters; and

WHEREAS, WENS will provide Central Dispatch a fast and reliable system of communicating with Bay County residents, providing emergency messaging via land line telephone, cell phone, text, page, email and desktop alerts; and

WHEREAS, WENS is full integrated with NOAA allowing for automated weather alerts such as flooding, tornados, winter storms and severe thunder storms; and

WHEREAS, The GIS component will allow Central Dispatch to delineate an emergency message to a specific geographic area and also allows end-users to send images and video via their cell phone to Central Dispatch; and

WHEREAS, The total cost for the WENS Mass Notification System is $22,600, $5,000 of which is for promotion and education of the Mass Notification System; and

WHEREAS, The WENS Mass Notification System would be funded entirely by 911 millage funds; Therefore Be It

RESOLVED That the Bay County Board of Commissioners approves acquisition of the WENS Mass Notification System at a cost of $22,600, monies to come from 911 Millage Funds; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute all paperwork required related to this acquisition on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

911 WENS Mass Notification System

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

inspironlogistics®

1 South Main Street, 7th Floor
Akron, Ohio 44308 USA

t: 866.998.WENS
f: 330.922.4750

www.inspironlogistics.com

QUOTATION #0000102

Confidential

Quote for: Bay County Central Dispatch
1228 Washington Ave
Bay City, MI 48708

Quote Date: January 21, 2011
Expires: January 21, 2012
Contract Term: 1 Year
Rep: Steven J. Lehman – 866.998.WENS
slehman@inspironlogistics.com

Annual Service		
Qty	**Product**	**Price (USD)**
1	**WENS System Account** • Unlimited Administrators • Unlimited Group & Subgroups • Unlimited SMS Text, Email, Paging and Desktop Alerts • Unlimited IVDS (Image and Video Delivery System) • Unlimited "Keyword" functionality • Automated NOAA "Weather Alerts" • **125,000 calls included per year**	***$17,600***
1	**WENS Voice Module for PUBLIC Notification** • Text to Speech Converter • Voice Delivery Receipts • Real-time reporting • Custom caller ID per account • Optional automated response module (user response) • Sample Voice Message option • Introduction feature w/custom on-the-fly creation • TDD/TTY Compliant	*waived*
1	**WENS Geographical Information System (GIS)** • Polygonal/Radius Selector Tool • Auto-Shape Inventory Recorder • NOAA Coordinate Analyzer • Automatic User geo-coding (long/lat convertor)	*waived*
1	**RTCB (Response Team Conference Bridge)** • Unlimited Conference Bridges • Instant transfer to bridge • Up to 100 concurrent participates • $0.07/min/user	*waived*

inspiron logistics®

1 South Main Street, 7th Floor
Akron, Ohio 44308 USA

t: 8[illegible].998.WENS
f: 3[illegible].922.4750

www.inspironlogistics.com

Setup & Deployment		
Qty	**Product**	**Price (USD)**
1	Kick Off Call • Introduction to account managers assigned to your account • Discuss set up of system and system usage	*waived*
1	Setup of WENS • Each account is customized to clients needs	*waived*
1	Entry Point setup • Entry point is hosted by Inspiron Logistics • Each entry point built to customer specifications	*waived*
1	Testing of client system and client entry points Testing procedure followed for every system and entry point	*waived*
1	Training • Unlimited WebEx training sessions	*waived*
1	System marketing • Press releases, marketing examples will be provided by Account Manager	*waived*
1	24 hour Customer Support • 24 hour email and phone support	*waived*

[illegible] $[illegible]

1. Domestic Calls only. Please contact sales rep for International pricing.
2. All delivery Receipts are conditional on carrier availability.
3. Users must have opt-out option per MMA Compliance.
4. WENS Platform is CTIA compliant.
5. Conference call minutes can be deducted from bulk

Approved By: Scott Dettling, President

To accept this quote, please sign & date:

1/13/2011

Signature **Date** **Authorized Signature** **Date**

WIRELESS EMERGENCY

WENS™

NOTIFICATION SYSTEM

Emergency Notification Informational Packet

Prepared by:

Steve Lehman
Inspiron Logistics
www.inspironlogistics.com
slehman@inspironlogistics.com
1-866-998-WENS

Inspiron logistics®
Emergency Management Network

-22-

Inspiron logistics
Emergency Management Network >>>

General Information

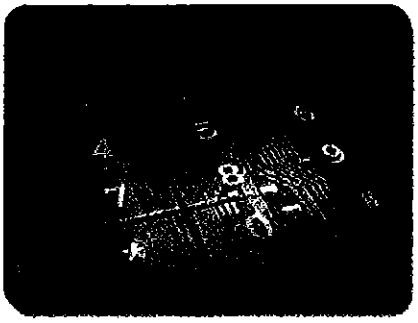
In the height of an emergency, you need to have the fastest, most reliable system for communicating to the masses. Inspiron Logistics' **Wireless Emergency Notification System or WENS**, uses true SMS and voice messaging as the basis for communication for emergency notification, mass notification, campus notification and pandemic alerts. This system was designed to work proficiently in the event of the most extreme-case scenarios. WENS ensures a reliable method of communication at a time when it is needed most, and allows first responders and emergency personnel to focus on aiding a fully informed community.

Moreover, WENS has become a crucial asset for day-to-day internal Continuity, personnel in the field, non-emergency communications and even employee shift management.

Founded in 2003, Inspiron Logistics has quickly become the authority in the emergency notification industry. By leveraging superior technology and technical understanding of this environment, the company has been able to provide levels of service unmatched by any competitor.

Market Differentiators: What makes WENS your best choice?

- Exceptional affordability
- Extend the use of the WENS system throughout your organization to maximize Return on Investment
- Unlimited groups, subgroups, administrators, etc.
- Fixed pricing, avoiding the budget planning challenges created by usage based pricing
- The most intuitive user interface in the market today
- Computer Assisted Dispatch Integration
- Workstation/Employee Desktop Alerts
- Automated weather alerts



WENS - Voice

WENS - Voice instantly sends large volumes of interactive phone calls to landlines, mobile devices, answering machines and voicemail. The seamless process of text-to speech (TTS) enables authorized personnel to deploy voice calls, manage call lists as well as view and download real-time caller key press results or delivery confirmations. The combination of text messaging and the delivery of voice calls provides a perfect low cost emergency alert and notification solution.

Voice Merge with text to speech (TTS)
Personalize each message for the intended recipient with realistic human sounding text to speech (TTS) without the need of any recordings.

No Hardware, Software or Special Equipment Needed
WENS - Voice is web-based and provides everything needed to deliver outbound phone calls. Advanced features allow call recipients to listen, interact and respond to calls making WENS the total emergency alert and notification solution.

Web-based auto dialer
More powerful than the most expensive auto dialer. Easier to use than any traditional auto-dialer. Best of all no on-site equipment is needed to use WENS - Voice.

Target specific types of call recipients
Optimize your alerts for answering machines, live answers or both. WENS - Voice can automatically detect whether a live person or answering machine answered the call and deliver the call accordingly.

Powerful call list management
WENS - Voice can use existing call lists from familiar applications such as Microsoft Excel and Access as well as industry standard formats such as ASCII comma delimited text files. Administrators can also view, edit, search, add or remove contacts from contacts lists right from the WENS interface. In additional, each subscriber has the ability to Opt-out or remove themselves from receiving notification all together. WENS – Voice can also be configured to receive routine updates directly from your employee database using standard, secure connections.

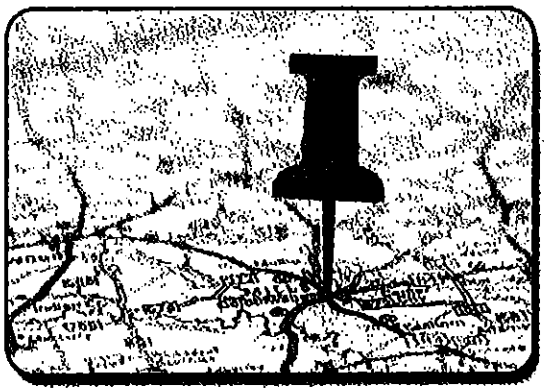
Automatic re-dial of unsuccessful calls
Calls that were not answered are automatically re-dialed.

Full logging of voice call results
The WENS administration interface provides complete real-time status of every notification session, with both graphical summary information and detailed results for each recipient.

Key press verification
When a call recipient presses one or more keys in response to a voice prompt, administrators can optionally have the key presses spoken back to the call recipient, with the option for the call recipient to re-enter or accept.

Reporting of caller response by key press
Real-time reporting captures all recipient key presses allowing administrators to identify call responses. Additionally, call responses are matched up with all the information from the call list, making it easy to identify which recipient produced which responses. Download the voice broadcasting results into Microsoft Excel and other applications.

WENS - GIS Mapping



The GIS Mapping component allows administrators to define specific areas to alert for both one-time, spontaneous alerts as well as prepared (canned) messages. Upon entering the One-Time message section, administrators will have the option to perform one of the following:

- Initiate an alert by selecting one or more groups and/or subgroups
- Use a Java-based "GIS Mapping Tool" to define a specific area to alert

Administrators will have the following two options for defining specific areas:

- Shape-defined Polygon – click line by line to define an area.
- Radius-based – Pin is dropped and user defines radius

WENS will classify each user within the system that has an address with a longitude and latitude. This lat/long will determine whether the user is within the defined area and therefore should be alerted.

WENS—IVDS (Imaging and Video Delivery System)

The WENS Platform is first to market with its Imaging & Video Delivery System or IVDS. IVDS will allow citizens or government personnel to submit images and videos from their mobile devices directly to 911 dispatchers and/or designated administrators.

The following scenario illustrates the power of IVDS technology:

1. A child is abducted while walking home from school.
2. Another individual witnesses this crime and is able take a picture of the vehicle as it speeds away.
3. The witness then sends the image to WENS.
4. The administrator views the contents and determines that it should immediately be disseminated to officers in the field.
5. On-duty officers have an immediate visual of the suspect vehicle on their cruisers' onboard systems, spot the vehicle reported, confirm it is the vehicle in question and make the arrest.

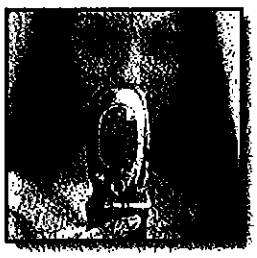


Photo taken w/camera phone

Image is sent to WENS

Arrest is made, when time is of the essence

WENS - Keywords

WENS-Keywords gives administrators the ability to assign an unlimited amount of keywords to their WENS account which is provided to subscribers allowing opt-in ability via text.

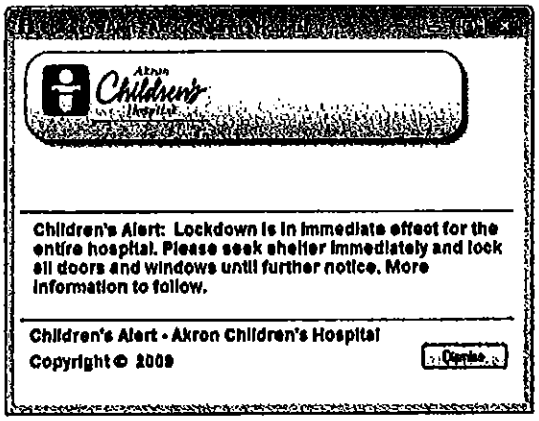
WENS-Keywords can be utilized in multiple ways:

- Updating current user information
- Subscribing to NOAA
- Subscribing to WENS
- Allowing users to sign up to a new group
- Ability to sign up without computer access
- Allow for users to get immediate up-to-date status

WENS—NOAA

WENS is fully integrated with NOAA (National Oceanic and Atmospheric Administration).

This feature allows for automated weather notifications to all subscribers; including tornados, thunderstorms, flooding and all notification issued through NOAA.



WENS—Desktop Alerts

The Desktop Alerts app is simply installed on any individual PC or network, the program runs in the background and will immediately alert the computer user in the event of an emergency. Desktop Alerts will continually display the specific alert in text form and play an audio version until the end-user clicks the dismiss button. A detailed record is kept of those computers that have acknowledged the alerts for accountability purposes.

How WENS Works

Entities can make notifications available to constituents by either an opt-in or opt-out methodology.

Opt-in is the preferred method for cities and counties because they have not collected mobile numbers of residents prior to launching a system. Many schools are the same way and prefer to have students/faculty volunteer their mobile numbers. In getting students/citizens to register for the text, voice, email or page notifications, the school or municipality will create an opportunity for registration on a website or portal. Some entities will make this registration public while others will place it behind a firewall requiring proper login (student ID or county employee number). This will allow the entity to manage the people allowed to register for the notifications. However, Healthcare facilities or larger Enterprise clients may prefer to simply import employee data directly from their internal systems on a nightly basis.

To register, the individual simply clicks on the sign up link presented to them, enters their preferred medium of communication and hits submit. Each number entered will receive a notification
confirming that they have opted into the alert
system to receive emergency notifications.

There are a few ways to stop receiving alerts.

- Simply text STOP to 69310 from your phone
- Or return to the "**Sign up Now**" link and click on unsubscribe.

The individual will not have to re-sign up if they change mobile carriers; they will still receive alerts so long as you have the same phone number.

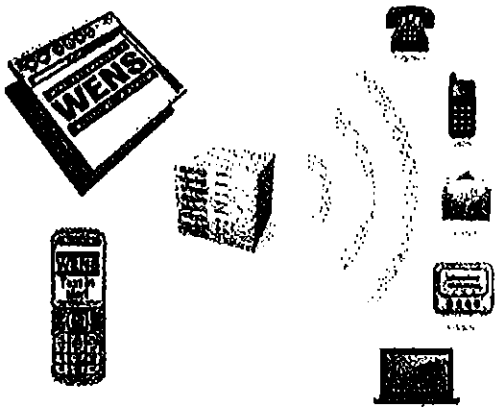
To Initiate a Notification

CLICK. TYPE. SEND.

Initiating an alert is simple. An administrator would simply log onto the WENS interface using any web browser with proper authentication or credentials, open the "Single Message", **click** group(s), **type** the message, and hit "**send**"; that's it.

Or an authorized administrator can also trigger a notification from a mobile device with a web browser or by texting into the WENS system.

Emergency officials that we work with recommend having a number of pre-canned or prepared messages available for situations so that the individual initiating a notification does not always have think about creating the message.



Service Level Support, Standards and Testing

Inspiron Logistics provides customers with peace of mind when it comes to system reliability, customer service and support.

All customers can access Customer and Technical Support **24 x 7 x 365** via:

Toll free 1-866-998-WENS (9367)
clientsupport@inspironlogistics.com

Each account is assigned a Client Account Manager who will work through a formal implementation plan.

WENS is tested daily, repeatedly tested on various mobile devices, tested with all North American carriers, and is also regularly tested on pagers and with email.

WENS has a 99.99% uptime system standard.

No Limits!

WENS allows the entity to create an unlimited number of groups and subgroups to segment a specific portion of the population, specific groups of officials or even a particular building/agency.

WENS also allows for an unlimited number of prepared messages for scenario and emergency planning.

WENS provides for the function of an unlimited number of administrators with varying levels of capabilities and securities.

WENS has no limitations on the number of users that can sign up for notifications under an account. Schools can have students, staff, faculty, parents, alumni, local law enforcement, etc...involved and able to receive notifications.

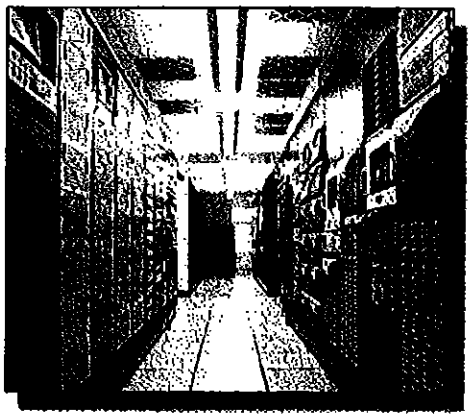
Fully Hosted

WENS is a fully hosted solution. This means no hardware or software to install or maintain, no servers to patch or update. WENS is a SaaS (Software-as-a-Service) solution and fully Section 508 compliant.

WENS - Security

The system, from both a physical and electronic perspective, is highly secure due to Inspiron Logistics' security requirements as well as the mandated data security standards per all North American carriers.

The following pertains to the physical security for our Data Center (Tier 4) locations and outlines our procedures:



- 24 x 7 video surveillance
- Structurally reinforced server rooms
- Key card only accessible server rooms
- Full V5 Firewall
- Real-time data back up

All servers have intrusion detection services running and log any unauthorized attempts to access the environment.

All data is indexed and archived for accountability purposes. All numbers are transmitted over a secure VPN via SMPP and are encrypted.

In maintaining the security of the system it is our policy that only authorized personnel have access to the system in specific areas. Access is based on the employee's responsibility within the data environment. For example, only coders have access to the WENS application environment and not the data. DBA's only have access to the data environment (which activity is tracked and only have read permissions). Network Administrators only have access to the network infrastructure and not the WENS application or data.

Our policy on data states that the system will be backed up in real time to our disaster/recovery site. In addition, nightly backups are done every single night and stored on a secure server. Those backups are sent to a tape back up every month.

Appropriate, Fair Pricing Model

Our pricing is straight forward and includes all deployment, training, integrations and updates which simplifies the entire procurement process.

CODERED®

Proposal presented to
Bay County, MI
on December 20, 2010.

CodeRED is a high-speed notification solution brought to you by Emergency Communications Network.

KIM MERKEL ACCOUNT REPRESENTATIVE

TEL 866 939 0911 x114
EMAIL kmerkel@ecnetwork.com
WEB ecnetwork.com
OFFICE 9 Sunshine Blvd. Ormond Beach, FL 32174

ECN EMERGENCY COMMUNICATIONS NETWORK

EMERGENCY COMMUNICATIONS NETWORK

CODERED

Cost Proposal (PRICING GOOD FOR 60 DAYS FROM 12/20/2010)

The web-based CodeRED® service, from Emergency Communications Network Inc. (ECN), was designed specifically to enable local government officials to record, send and track personalized voice, email, text and social media messages to thousands of citizens in minutes. ECN's dedicated, triple redundant network is capable of sending critical communications at maximum throughput (as determined by local telephone infrastructure). The proprietary mapping technology and patented delivery methods employed by ECN add to the value of this affordable, high-speed notification system that has been in operation since 1998 and is currently used every day by clients from coast to coast.

A three (3) year license includes 24/7/365 uninterrupted CodeRED system access and the following

- CodeRED system set-up and training
- System time, designed to be more than sufficient for normal usage **125,000 minutes**, replenished annually
- Unlimited smtp text, email and social media messaging
- Initial residential and business calling database supplied by ECN
- Integration and geo-coding of customer supplied data (911 data, utility data, etc.)
- ECN standard mapping and geo-coding
- 24/7 technical support
- Complimentary system time for testing and training
- Design and hosting of custom web page for community enrollment

→ $31,250 = Annual Cost
(based on 2009 U.S. Census Population of 107,400)
A further discount may be obtained by committing to an extended contract term.

Alternative Annual Pricing Plans

$55,625= Unlimited Emergency Plus (all items listed above plus unlimited emergency calling)
$79,800= Limitless (all items listed above plus unlimited system time for emergency and other uses)

Thank you for the opportunity to present CodeRED and submit this cost proposal. If you have any questions, please feel free to contact me.

KIM MERKEL ACCOUNT REPRESENTATIVE

TEL 866 939 0911 x114
EMAIL kmerkel@ecnetwork.com
WEB ecnetwork.com
OFFICE 9 Sunshine Blvd. Ormond Beach, FL 32174

PLANT CML®
an EADS North America Company

DIALOGIC COMMUNICATIONS CORP (DCC)
dba PlantCML, a Tennessee Corporation
117 Seaboard Lane, Suite D-100
Franklin, TN 37067
PH 800.723.3207
FAX 615.790.1329

EMERGENCY NOTIFICATION PROPOSAL
Bay County, MI

Customer: **Bay County**
Chris Izworski
Izworskic@baycounty.net

Date: January, 8 2011

DCC RAM: **Randy Bozeman**
615-550-0243
Randy.bozeman@dccusa.com

Proposal No: 44238

(Quote is valid for 90 Days)

PlantCML® is the country's leading provider of emergency response solutions and services for organizations that serve and protect their communities, cities, and citizens. PlantCML's Notification Solutions and Services portfolio includes the leading emergency notification products such as The Communicator!® NXT™, GeoCast® Web™ and Reverse 911®.

Solution Offered: Hosted - NXT/GeoCast Web

Includes:

- 50,000 Emergency Calling Minutes – Renewed Annually
- 1 GeoCast Web mapping module
- Self Registration Portal
- Annual Geocoding Services - Customer to supply phone and Map data
- Project Management and Hosting Center Setup
- 8 hrs of Web Based End User Training for up to 10 seats
- Annual Service and Support
- All product upgrades included

Total Package Price (All Inclusive)

Year 1: $42,997
Year 2: $37,497
Year 3: $37,497

3 Year Total: $117,991.00

Franklin Office 117 Seaboard Lane, Suite D-100 Franklin, TN 37067 USA • Phone: 615.790.2882 • Toll Free: 800.723.3207 • Fax: 615.790.1329

www.plantcml-eads.com

everbridge

505 N Brand Blvd, Ste 700
Glendale CA 91203 USA

t 888.366.4911
f 818.484.2299

www.everbridge.com

QUOTATION

Quote Number: 00001251
Confidential

Exhibit A

Prepared for: Chris Izworskic
Bay, County of
1228 Washington Avenue
Bay City, MI 48708
Office: 989-895-4112
(989) 892-3744
izworskic@baycounty.net

Quotation Date: January 13, 2011
Quote Expiration Date: March 31, 2011
Contract Period: 1 Year With 4 Optional Years
Payment Terms: Net 30
Rep: Lesley Turner
(818) 230-9539
lesley.turner@everbridgemail.com

Setup & Implementation

Qty	Product	List Price	Sales Price	Extended Price
1	Everbridge SmartGIS for Citizen Alerts Set Up Fee (up to 43,000 Households) 1) Dedicated Implementation Specialist / Project Manager 2) Everbridge SmartGIS administrative setup and configuration 3) Identification and set-up of Organizational Defaults 4) Prototype and demonstration of expected usage and configuration 5) Access to Client Success Self Service Portal Including Best Practices Library 6) Initial upload and Geo Coding of a single data source or optional White Page Data if needed 7) Set up and Configuration of 1 Layer -- Onsite Training is an Optional Fee -- EVERBRIDGE AWARE IS INCLUDED AT NO ADDITIONAL COST WHEN PURCHASED IN CONJUNCTION WITH AN ANNUAL SmartGIS AGREEMENT	$8,500.00	$8,500.00	$8,500.00
1	Aware Set Up Fee (up to 500 Members) 1) Dedicated Implementation Specialist / Project Manager 2) Everbridge Aware administrative setup and configuration 3) Identification and set-up of Organizational Defaults 4) Access to Client Success Self Service Portal Including Best Practices Library 5) Assistance with Data Management / Upload 6) One custom training session (online) -- Onsite Training is an Optional Fee --	$0.00	$0.00	$0.00

everbridge

506 N Brand Blvd, Ste 700
Glendale CA 91203 USA

t 888.366.4911
f 818.484.2299

www.everbridge.com

QUOTATION

Quote Number: 00001251
Confidential

Exhibit A

Annual Subscription

Qty	Product	List Price	Sales Price	Extended Price
1	Aware Annual Fee (up to 500 Members) Plan Inclusions: 1) Unlimited Administrators / Group Leaders System Access 2) Unlimited Groups and Sub-Groups 3) All Contact Types (phone, email, SMS, fax, IM, pager and other types as supported) 4) Up to 35 Contact Paths Per User 5) Real Time Confirmation of Human Receipt 6) Polling Notifications 7) Conference Call Notifications 8) Quota Notification 9) Scenario Manager - Pre-plan Multiple Messages in One Scenario 10) Custom Caller-ID / Sender Email (Variable Per Broadcast) 11) Text to Speech Conversion 12) Message escalation - 3 levels 13) Stop Broadcast 14) Real Time Message Status Dashboard 15) 100% Custom Ad-Hoc Reporting 16) 24/7 Live Operator / Customer Service 17) 5 Live Operator Access Included With Plan	$12,995.00	$0.00	$0.00
1	Everbridge SmartGIS for Citizen Alerts Annual Fee (up to 43,000 Households) Plan Inclusions: 1) All Contact Types (phone, email, SMS, fax, IM, pager and other types as supported) 2) Up to 35 Contact Paths Per User 3) Ongoing web training sessions 4) Polling Notifications with Call Transfer and Data Collection 5) Saved shape library 6) Real Time Confirmation of Human Receipt 7) Custom Caller-ID / Sender Email (Variable Per Broadcast) 8) Text to Speech Conversion 9) Stop Broadcast 10) Real Time Message Status Dashboard 11) 100% Custom Ad-Hoc Reporting 12) 24/7 Live Operator / Customer Service 13) 5 Live Operator Access Included With Plan EVERBRIDGE AWARE IS INCLUDED AT NO ADDITIONAL COST WHEN PURCHASED IN CONJUNCTION WITH AN ANNUAL SmartGIS AGREEMENT	$29,240.00	$29,240.00	$29,240.00

Usage

Qty	Product	List Price	Sales Price	Extended Price
1	Block of 50,000 minutes	$10,000.00	$0.00	$0.00

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QUOTATION

Quote Number: 00001251
Confidential

Exhibit A

Grand Total:	$97,240.00
Optional Years	
Year 2:	$29,240.00
Year 3:	$29,240.00
Year 4:	$29,240.00
Year 5:	$29,240.00

1. Additional rates apply for all international calls.
2. Quote subject to terms & conditions of the Everbridge Services Agreement.
3. Successful delivery of text messages is dependent on the Member's SMS plan.
4. Customer is responsible for acquiring its Members' permission to use, store and download their contact information.
5. Additional annual subscription fees and/or usage fees will apply for Member counts or minute usage amounts beyond the limits outlined above.

QUOTE FOR PAY AS YOU GO MODEL
QUOTE INCLUDES
All system updates
Both Aware for employees and SmartGIS for Citizens
Custom Citizen Opt-In Page design and hosting
Initial upload and Geo Coding of White Pages if needed or Geo Coding and uploading of other data source as provided by customer
Everbridge is a GSA approved vendor. Everbridge's GSA number is: GS-35F-0692P
There is a 5% pre-pay discount if three years are paid up front

A "minute" can also be considered a "message unit" which would be defined as:
One phone call – no limit in time
One fax – no limit on number of pages
One text via SMPP
One page on any format pager
One Instant Message (MSN, Google, Yahoo)
Email and Text via SMTP are included at no additional cost

Everbridge definition of a household:
A household is a unique address – as an example 123 Apple Lane.
A household may have more than one member register through the opt-in portal - for example 123 Apple Lane:
Father registered with 6 contact paths (cell phone, work phone, SMS, work email, personal email, fax)
Mother registered with 8 contact paths (work phone, instant messenger, SMS, work email, pager, home phone, cell phone, personal email)
Child registered with 2 contact paths (SMS, cell phone)
These unique profiles are collected through the opt-in and "layered" on top of the original home phone number uploaded with the initial White Page or 911 data.
This entire profile still counts as 1 household.
A business counts as 1 "household" also and can register as above but will be searchable in a business specific database.

Authorized By: Mark Bell, Vice President of Global Sales

Signature _____ Date _____

To accept this quote, sign, date and return:

Authorized Signature _____ Date _____

Print Name _____ Title _____

BAY COUNTY

911 Central Dispatch

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City, MI 48708

Leonard Norman
Director

Thomas L. Hickner
County Executive

Memorandum

To: Kim Coonan, Chairman, Ways & Means Committee

From: Leonard Norman LN

Date: March 15, 2011

Subject: Proposed Upgrade to the 9-1-1 Recording System

Recommendation:

Request to expand 9-1-1 recording capabilities to include Bay County 800 MHz Talk Groups.

Finance/Economics:

This is a request to add a 16 port card to the existing recorder. This upgrade to the current DSS Equature Recorder will lend an additional 16 channel recording capability to the 9-1-1 voice logging equipment. This request for Option B on the price quote is $9,520 complete. Funds are available for this equipment request.

Background:

The 9-1-1 recording system tapes all 9-1-1 calls and administrative lines at Bay County Central Dispatch. It also tapes all radio traffic on the VHF Frequency. Sixteen extra channels will be needed to tape the new 800 MHz talk groups in the Bay County Zone C Template approved by the MPSCS.

E-mail: baycounty911@baycounty.net Web: www.co.bay.mi.us
TDD (Hearing Impaired) (989) 895-4049

DSS CORPORATION
Solutions to Enable Intelligent Decisions

18311 W. Ten Mile Road,
Suite 200
Southfield, MI 48075

SPECIAL PRICE QUOTATION

FOR

BAY COUNTY

QTY	DESCRIPTION		PRICE
1	24 Port card	Option A	$13600.00
1	16 Port Card	Option B	$9520.00

This is to provide additional channels for the Radio system.

Above Investment Includes:
Installation and training to customer to provided connection points.

Approved:_____

Printed Name:_____

Please fax back to 248-569-6567

Quote Submitted by Paul G. Frezza II

No. 2011-

BAY COUNTY BOARD OF COMMISSIONERS

04/12/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/11)

WHEREAS, The 9-1-1 recording system tapes all 9-1-1 calls and administrative lines at Bay County Central Dispatch and also tapes all radio traffic on the VHF Frequency; and

WHEREAS, Sixteen extra channels will be needed to tape the new 800 MHz talk groups in the Bay County Zone C Template approved by the MPSCS; and

WHEREAS, An upgrade to the current DSS Equature Recorder in 911 Central Dispatch will lend an additional 16 channel recording capability to the 911 voice logging equipment; and

WHEREAS, The cost for the upgrade is $9,520 and funds are available in the 911 budget to cover this expense; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the upgrade to the current DSS Equature Recorder at a cost of $9,520, monies to come from the 911 budget; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute any documents related to this purchase, if required, on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

911- Recording System Upgrade

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

THOMAS L. HICKNER
Bay County Executive

Richard C. Pabalis
Superintendent of
Buildings and Grounds
pabalisr@baycounty.net
http://www.baycounty-mi.gov

BAY COUNTY BUILDINGS
AND GROUNDS DIVISION
515 Center Avenue, Suite G101
Bay City, Michigan 48708-5121

TEL (989) 895-4097
FAX (989) 895-4222
TDD (989) 895-4049
(HEARING IMPAIRED)

MEMORANDUM

TO: ERNIE KRYGIER
CHAIRMAN OF WAYS & MEANS

FROM: RICHARD PABALIS
SUPERINTENDENT OF BUILDINGS & GROUNDS

DATE: MARCH 9, 2011

RE: LAW ENFORCEMENT CENTER STEAM HEAT EXCHANGER

REQUEST:

Approve $15,265.00 for purchase of a new Steam Heat Exchanger in the boiler room at the Law Enforcement Center to come from Fund Balance.

BACKGROUND:

The Steam Heat Exchanger for domestic hot water in the Jail has failed. This unit provides all the hot water for the kitchen, laundry room, washrooms and all of the cell-blocks. The replacement of the Heat Exchanger is critical.

ECONOMICS:

Funds are not in the Law Enforcement Center's budget to purchase a piece of equipment this expensive. We respectfully request $15,265.00 from Fund Balance to purchase this Steam Heat Exchanger.

RECOMMENDATION:

Approve $15,265.00 from Fund Balance to replace domestic hot water Steam Heat Exchanger in the Law Enforcement Center.

cc: Mike Gray
Sheriff John Miller
Tim Quinn

No. 2011-

BAY COUNTY BOARD OF COMMISSIONERS

04/12/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/11)

WHEREAS, The steam heat exchanger for domestic hot water in the jail providing hot water for kitchen, laundry room, washrooms and all of the cellblocks has failed and its replacement is critical; and

WHEREAS, The cost for the steam heat exchanger is $15,265 and no funds were budgeted for its replacement; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves replacement of the steam heat exchanger at the Bay County Jail at a cost of $15,265.00, monies to come from Fund Balance; Be It Further

RESOLVED That authorization is granted for the Board Chair to sign documents, if required, for the steam heat exchanger acquisition on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That budget adjustments required are approved.

ERNIE KRYGIER, CHAIR
AN COMMITTEE

Bldgs&Grnds-Steam Heat Exchanger at Jail

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

BAY COUNTY DEPARTMENT OF ENVIRONMENTAL AFFAIRS & COMMUNITY DEVELOPMENT

515 Center Avenue, Suite 501
Bay City, Michigan 48708

Phone (989) 895-4135
Fax (989) 895-4068
TDD (989) 895-4049
http://www.co.bay.mi.us/

LAURA OGAR, DIRECTOR
ogarl@baycounty.net
Geographic Information Systems
Gypsy Moth Suppression Program
Housing Rehabilitation
Mosquito Control
Transportation Planning

TOM HICKNER
County Executive

MEMORANDUM

DATE: March 30, 2011

TO: Ernie Krygier, Chair
Ways & Means Committee

FROM: Laura Ogar, Director
Environmental Affairs & Community Development

RE: **Update: Great Lakes Restoration Initiative (GLRI) informational ONLY**

Background:

Bay County received a Great Lakes Restoration Initiative (GLRI) Grant to address the problems of invasive aquatic species, non-point source pollution, and contaminated sediment.

Finance & Economics:

There will be an **Informational Report** given on the progress of this grant.

Recommendation:

Receive the first Quarter 2011 Report on the Great Lakes Restoration Initiative (GLRI) Grant.

cc: Tom Hickner
Marty Fitzhugh
Deanne Berger

BAY COUNTY MOSQUITO CONTROL
810 Livingston
Bay City, Michigan 48708

TOM PUTT, MANAGER
puttt@baycounty.net

Phone (989) 894-4555
Fax (989) 894-0526
TDD (989) 895-4049
http://www.baycounty-mi.gov

LAURA OGAR, DIRECTOR
ogarl@baycounty.net

Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

TOM HICKNER
County Executive

MEMORANDUM

To: Commissioner Ernie Krygier, Chairman
Ways and Means Committee

From: Thomas J. Putt, Manager
Bay County Mosquito Control

Date: March 16, 2011

Re: Placement on Way and Means Committee Agenda

BACKGROUND:

Bay County Mosquito Control would like to purchase three new computers and required software. ISD is in agreement with this purchase per their discussion on March 2nd. Currently, our computers are quite old and very slow. Computers are needed to keep our staff working efficiently to provide services to our Bay County residents.

FINANCIAL CONSIDERATIONS:

The cost of three computers will be approximately $2,700. Although money was not expressly allocated, money does exist within our current 2011 budget.

RECOMMENDATIONS:

I am recommending your approval for the purchase of three computers. In addition, please approve any required adjustments.

cc: Tom Hickner
Mike Gray
Laura Ogar
Tim Quinn

No. 2011-

BAY COUNTY BOARD OF COMMISSIONERS

04/12/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/11)

WHEREAS, Due to age and speed, it is necessary to replace existing computers at Bay County Mosquito Control; and

WHEREAS, The cost of replacing the computers is $2,700 and funds do exist in the Mosquito Control 2011 budget to cover the cost; and

WHEREAS, The Information Systems Department is in agreement with replacement of existing computers/software; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the purchase of three computers and required software for Bay County Mosquito Control at a cost of $2,700, funds to come from the 2011 Mosquito Control budget; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Mosq Cont - Computers & Software

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

BAY COUNTY
GEOGRAPHIC INFORMATION SYSTEMS
515 Center Avenue, Suite 505
Bay City, Michigan 48708

DAVID ENGELHARDT
GIS COORDINATOR
engelhardtd@baycounty.net

Phone (989) 895-4064
Fax (989) 895-4068
TDD (989) 895-4049
http://www.baycounty-mi.gov

LAURA OGAR, DIRECTOR
Environmental Affairs &
Community Development

Geographic Information Systems
Gypsy Moth Suppression Program
Housing Rehabilitation
Mosquito Control
Transportation Planning

TOM HICKNER
County Executive

TO: Ernie Krygier Chairman
Ways and Means Committee

FROM: David Engelhardt, GIS Coordinator

DATE: March 29, 2011

RE: 2010 Orthophotography Project

Please consider the following at the next meeting of the Ways and Means Committee scheduled for April 5, 2011:

Background:

Consistent with the Bay County GIS program work plan, Bay County acquired new 2010 Digital Orthophotography, which had final delivery in January of 2011. This digital orthophotography project was funded by contributions from Dow Chemical, United States Geological Service (USGS), Bay County Road Commission, 911, Gypsy Moth, Mosquito Control, and Transportation Planning.

A similar product was obtained in 2005, which included most of the same funding partners, but additionally included Bangor and Monitor Townships and the City of Essexville. The Bay County GIS program instituted a purchase fee for anyone wanting to acquire the 2005 photography, including any townships or cities. As two townships and one city contributed to the original acquisition, this was thought to be the fairest way to handle any requests. The purchase fee was approximately one third the contribution obtained by the townships and city involved. No sales to cities or townships of the 2005 photography has taken place.

Economics/Finance:

Attached is the GIS pricing list for any sales to non-governmental agencies. The existing policy has been to provide any GIS digital data to Bay County cities or townships at no fee, as long as, they sign a digital sharing agreement that limits the use of the data for city or township purposes, and they do not in turn give it away to someone else. Many cities and townships have requested our GIS data over the years for use in assessing and working with consultants in master plan and zoning plan updates,

This policy did not apply to our previous 2005 photography due to the reasons described above in the background section.

As we utilized funding from USGS in this 2010 project, the photography will be become available in the public domain in the near future. The available public domain product will not be quite as desirable, but still useful and available for free.

Requesting direction on how we should disseminate our new 2010 Photography, specifically to the cities and townships of Bay County.

Currently there is a request from the City of Bay City Electric Department for use of the photography.

Recommendation:

Utilize the request from the City of Bay City Electric Department to discuss and pursue a more comprehensive data sharing arrangement with the City of Bay City. The anticipated outcome to be better data sharing between the city of Bay City and Bay County. Ultimately that we would share at no cost the photography with the cities and townships within Bay County, and also with Midland and Saginaw counties, should they request it, who were partners in this project.

Price 2010 Orthophotography similar to 2005 Orthophotography for non-governmental purchasers, and reduce the cost of the 2005 photography by 40%.

enclosures
cc: Tom Hickner
Mike Gray
Martha Fitzhugh
Laura Ogar

Bay County GIS Price List

For non-governmental agencies

Aerial Photo Copy: (years available: 2005, 1993, 1987, 1978, 1963)

8.5" x 11" = $10 (Labor included)

Speciality Maps:

A minimum cost of $25 for any GIS product from Bay County exists. Any total cost that exceeded $25, then the price will be that of the product. (Minimum charge does not apply to aerial photo copies only.)

8.5" x 11" = $4 (Color), $3 (Black & White)
11" x 17" = $7.25 (Color), $5.50 (Black & White)
24" x 24" = $15.50*
36" x 36" = $20.50**
42" x 42" = $36***

*Printing on 24" roll paper. Minimum charge of $10, for each inch over 24" in length, a charge of $0.25 will be added on.
**Printing on 36" roll paper. Minimum charge of $15, for each inch over 36" in length, a charge of $0.25 will be added on.
***Printing on 42" roll paper. Minimum charge of $20, for each inch over 42" in length, a charge of $0.25 will be added on.

Labor: varies

Data:

*** Tax Parcels (Not available for City of Bay City):**
$0.75 / Parcel
$10,000 county-wide ($27,033.00 if by parcel totals as of 2004)

Street Centerline (With Address Ranges):
$153.75 / Local Unit
$2562.50 County Wide

Subdivision Plats:
$1.25 / Lot (includes all lot lines)

*** Digital Aerial Photography (1993):**
$307.50 / Local Unit
$2050 Entire County

*** 2005 Color Digital Orthophotography (100' scale 6" pixel):**
$30.75 / Tile (Tile is 2500' x 2500')
$25.50 / Tile (4 - 150 Tiles)
$20.50 / Tile (151 - 500 Tiles)
$15.50 / Tile (501 - 1000 Tiles)
$10.25 / Tile (1001 + Tiles)
$3,075 Bay City / Twp Mr. Sid Mosaic
$1,025 city of Auburn, city of Pinconning, city of Essexville Mr. Sid Mosaic

* Digital Tax Parcel and Digital Aerial Photography sales require a data sharing agreement / non disclosure agreement to be signed

Other Data may be available upon request. Prices to be determined.

-- Bay County reserves all rights on map and data distribution and reproduction. Prices may vary with out notice.
– Revised 1/12/2011

No. 2011-

BAY COUNTY BOARD OF COMMISSIONERS

04/12/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/11)

WHEREAS, Consistent with the Bay County GIS Program Work Plan, Bay County acquired new 2010 Digital Orthophotography which had final delivery in January 2011; and

WHEREAS, This digital orthophotography project was funded by contributions from Dow Chemical, United States Geological Service (USGS), Bay County Road Commission, 911, Gypsy Moth, Mosquito Control and Transportation Planning; and

WHEREAS, A similar product was obtained in 2005 which included most of the same funding partners but additionally included Bangor and Monitor Townships and the City of Essexville; and

WHEREAS, The Bay County GIS instituted a purchase fee for anyone wanting to acquire the 2005 photography, including any township or city; and

WHEREAS, Bay County GIS developed pricing for any sales to non-governmental agencies; and

WHEREAS, The existing policy has been to provide any GIS digital data to Bay County cities or townships at no fee as long as they sign a digital sharing agreement that limits the use of the data for city of township purposes and they do not, in turn, give it away to someone else. Many cities and townships have requested Bay County GIS data over the years for use in assessing and working with consultants in master plan and zoning updates; and

WHEREAS, As USGS funding was utilized in the 2010 project, the photography will before available in the public domain in the near future and the available public domain product will not be quite as desirable but still useful and available for free; and

WHEREAS, Currently there is a request from the City of Bay City Electric Department for use of the photography and it is proposed that the request from the City Bay City Electric Department be utilized to discuss and pursue a more comprehensive data sharing arrangement with the City of Bay City with the outcome being a better data between the City of Bay City and Bay County; and

WHEREAS, The ultimate goal is to share, at no cost, the photography with the cities and townships within Bay County as well as Midland and Saginaw Counties (partners in this project), if requested; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes pursuit of a more comprehensive data sharing arrangement with the City of Bay City; Be It Further

RESOLVED That the Board approves the 2010 Orthophotography similar to 2005 Orthophotography for non-governmental purchases and reduces the cost of the 2005 photography by 40%.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

GIS - 2010 Orthophotography Project

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

BAY COUNTY
Administrative Services

Michael K. Gray
Assistant County Executive for Administrative Services
graym@baycounty.net

515 Center Avenue
Bay City, Michigan 48708

Phone (989) 895-4130
Fax (989) 895-7658
TDD (989) 895-4049
http://www.co.bay.mi.us/

Thomas L. Hickner
County Executive

ANIMAL CONTROL
Michael Halstead, Manager
halsteadm@baycounty.net

BUILDINGS & GROUNDS
Richard Paballs, Superintendent
paballsr@baycounty.net

INFORMATION SYSTEMS
Robert Super, Director
superr@baycounty.net

PURCHASING
Frances Horgan, Purchasing Agent
horganf@baycounty.net

RECREATION
Brent Golk, Recreation & Clubhouse Supervisor
golkb@baycounty.net

TO: Emie Krygier
Chairperson, Ways & Means Committee
Bay County Board of Commissioners

FROM: Frances A. Horgan
Housing Rehabilitation Coordinator

DATE: April 5, 2011

SUBJECT: Housing Rehabilitation Grant Application

REQUEST:

Approval to apply for the United States Department of Agriculture (USDA) Rural Development Housing Preservation Grant (HPG).

BACKGROUND:

The United States Department of Agriculture Rural Development offers an annual competitive grant and is made available in areas wherever there is a concentration of need. This grant is set up to assist very low- and low-income rural individuals and families who are homeowners and need resources to bring their housing up to code standards.

This grant is specifically focused on open country and communities with a population of 10,000 that are rural in character and places with a population of up to 20,000 under certain conditions. This grant will work in conjunction with the current Michigan State Housing Development Authority's Community Development Block Grant.

Bay Area Housing, Inc. is the current Third Party Administrator for the Housing Rehabilitation program. They have agreed to administer these new project activities which include screening applicants, writing job specifications, conducting inspections and monitoring work progress.

Bay County, through the Recreation and Administrative Services Department, will continue to be responsible for the general oversight of the grant activities. Bay County will continue to utilize a Third Party Administrator for the day to day administration of the grant.

ECONOMICS:

The USDA Rural Development HPG grant term begins August 1, 2011 and ends July 31, 2012. This program has no matching requirements.

RECOMMENDATION:

Authorized application for the United States Department of Agriculture (USDA) Rural Development Housing Preservation Grant (HPG); and authorize the Board Chair to sign any and all necessary documents with approval, as to form, by Corporation Counsel.

cc: Thomas Hickner
Michael Gray
Tim Quinn
Bob Redmond
Marty Fitzhugh
Brenda Christian
Erin Reilly

No. 2011-

BAY COUNTY BOARD OF COMMISSIONERS

04/12/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/11)

WHEREAS, The United States Department of Agriculture Rural Development offers an annual competitive grant which is made available in areas wherever there is a concentration of need; and

WHEREAS, This grant is set up to assist very low-income and low-income rural individuals and families who are homeowners in need of resources to bring their housing up to code standards; and

WHEREAS, This grant is specifically focused on open country and communities with a population of 10,000 that are rural in character and places with a population of up to 20,000 under certain conditions; and

WHEREAS, This grant will work in conjunction with the current Michigan State Housing Development Authority's Community Development Block Grant; and

WHEREAS, Bay Area Housing, Inc. is the current Third Party Administrator for the Housing Rehabilitation Program and they have agreed to administer these new project activities which include screening applicants, writing job specifications, conducting inspections and monitoring work progress; and

WHEREAS, Bay County, through the Recreation and Administrative Services Department, will continue to be responsible for the general oversight of the grant activities and will continue to utilize a Third Party Administrator for the day-to-day administration of the grant; and

WHEREAS, The USDA Rural Development HPG grant term begins 8/1/2011 and there are no local matching requirements; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes application to the United States Department of Agriculture (USDA) Rural Development Housing Preservation Grant (HPG); Be It Further

RESOLVED That the Chairman of the Board is authorized to execute all related documents necessary to the grant application process, including grant award documents, on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

MSHDA - USDA Rural Development Housing Preservation Grant

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

BAY COUNTY
Administrative Services

Michael K. Gray
Assistant County Executive for
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graym@baycounty.net

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INFORMATION SYSTEMS
Robert Super, Director
superr@baycounty.net

PURCHASING
Frances Horgan, Purchasing Agent
horganf@baycounty.net

RECREATION
Brent Goik, Recreation & Clubhouse Supervisor
goikb@baycounty.net

MEMORANDUM

TO: Ernie Krygier Chairman, Ways and Means Committee

FROM: Brent Goik, Recreation and Clubhouse Supervisor

RE: Community Center Pool Fundraiser

DATE: March 30, 2011

Request: A fundraising effort for the Community Center Pool by offering a coupon that includes a donated round of golf with cart at the Golf Course and a family skate pass at the Civic Arena.

Background: With the pool opening the summer of 2011 we are trying to organize different types of fundraisers to help produce additional revenue to offset the pool's seasonal deficit. Currently in order to operate the pool has to be subsidized each year.

A group of us, including commissioner Krause and members of the BAYS swim organization are looking at ways to reduce the deficit by raising additional funds and/or grants for the pool. We are in the midst of this process and will continue to pursue any conceivable avenue.

Economics: Running at a deficit each year we thought any fundraising efforts would be helpful. We are proposing to sell a $25.00 card that entitles the purchaser to 18 holes of golf with cart and a family skate pass. The $25.00 fee would be applied to the pool's revenue budget.

Along with helping the pool, the donated round of golf will bring someone out to the course with the hopes of them bringing a paying customer or two. While the skating pass has the possibility of a new family coming to the arena.

Recommendation: To approve a new fee to the pool's budget to raise additional revenue by creating a card which donates a round of golf and skating pass.

BJG

Cc: Tom Hickner
Michael Gray
Bob Redmond
Tim Quinn
Kim Priessnitz

No. 2011-

BAY COUNTY BOARD OF COMMISSIONERS

04/12/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/11)

WHEREAS, Consideration is being given to ways to increase Community Center swimming pool revenues and offset the pool's seasonal deficit; and

WHEREAS, As a method of fund raising, it is proposed that a coupon be offered that includes a donated round of golf with cart at the Bay County Golf Course and a family skate pass at the Bay County Civic Arena; and

WHEREAS, A $25 card would be sold that would entitle the purchaser to 18 holes of golf with cart and a family skate pass and the $25 would be applied to the pool's revenue budget; and

WHEREAS, It is felt that this card will not only benefit the pool but will also encourage additional Golf Course sales and introduce families to the Civic Arena and encourage that facility's use as well; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners, in accordance with the terms of the Bay County Fund Raising Activities Policy, approves this Community Center Fund Raiser effort, i.e. $25 card which donates a round of golf and a skating pass.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Swimming Pool - Fundraising Activity

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

FUND RAISING ACTIVITIES POLICY

Adopted: 3/8/88, Motion No. 12
Amended 05/08/07 Res. No. 07-101
(switched from Planning to Ways&Means)

1. Purpose

The following guidelines are hereby established to regulate fund raising activities contemplated by any department, division, committee or sub-committee associated with or affiliated with the County of Bay as a governmental entity.

2. Application

Any subdivision of Bay County Government that is considering any type of fund raising activity for any purpose shall first seek permission of the Ways and Means Committee of the Bay County Board of Commissioners. In seeking said permission, a letter shall be sent to the Committee describing in detail, the following requested information:

a. The name of the department, division, committee or sub-committee that is to perform the activity.

b. The purpose of the activity.

c. The beneficiary of any monies received.

d. The method of accounting for monies received.

e. Name of a specific person who shall be held accountable for all aspects of the proposed activity.

f. Time period and cut off date of proposed activity.

In addition, a representative of the group proposing the fund raising activity shall appear before the Ways and Means Committee of the Board of Commissioners, at a regular or special meeting, to make a formal presentation. The representative shall be well versed with the proposed activity in order to answer any questions that may arise.

The Ways and Means Committee of the Board reserves the right to approve or disapprove the activity.

Activities authorized by the Ways and Means Committee shall contact the Director of the Office of Management and Budget for his determination if the activity requires any special treatment associated with the accounting principles of Bay County.

The County Executive or his designee shall maintain a current listing of all approved fund raising committees.

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horganf@baycounty.net

RECREATION
Brent Goik, Recreation & Clubhouse Supervisor
goikb@baycounty.net

MEMORANDUM

TO: Ernie Krygier Chairman, Ways and Means Committee

FROM: Brent Goik, Recreation and Clubhouse Supervisor

RE: Community Center Gym Floor Replacement

DATE: March 25, 2011

Request: To replace the large gym floor in the Community Center by increasing basketball and volleyball user fees.

Background: The Community Center's large gym floor has been in need of replacement for quite some time. In the last three years many temporary fixes have been done to keep the floor usable, including the use of nails, screws, and duct tape to keep the floorboards in place.

The gym's two largest user groups are Men's Basketball, and Women's and Coed Volleyball. These groups have expressed their concern for the floor over the past 3 years and are willing to pay for the replacement largely for safety of its players.

Economics: The user groups understand the County does not currently have the finances to replace the gym floor. However they are willing to pay for the replacement by increasing their user fees by $9.50 per player over 4 years. In addition, if the Associations receive donations and/or advertising the four year timeframe of the proposed fee increases would be reduced accordingly.

The cost to replace the gym floor has been quoted (see attached) at $45,000. The Bay Area Community Youth Foundation kindly awarded the Community Center a grant in the amount of $3,000 to go towards a new floor.

Currently the Basketball Association is charged $22.50 per player, while the Volleyball Association is charged $12.25 per player. The increase of $9.50 per player would be used to offset the remaining $42,000.

As of 2010 the Men's Basketball Association had 604 players and with the proposed increase they would produce an additional $22,952. The Volleyball Association (Women's and Coed) had 593 players in 2010 which would produce an additional $22,543. Over 4 years the additional revenue generated would be $45,486 which exceeds the amount needed to replace the floor. (This proposal is contingent upon the user groups having the same numbers as 2010.)

Proposing to increase their fees by $9.50 per person over 4 years is a guarantee in generating enough revenue for the replacement. The Basketball and Volleyball Associations are working together to generate donations and/or advertising to raise additional funds. An advertisement would include a 3 year deal including a banner hung in the gymnasium. And donations would be represented on a plaque hung in the Community Center.

Should the Associations raise funds in the form of donations and/or advertising, we are proposing the $9.50 fee increase remain in effect until the total cost of the floor has been reached.

Recommendation: To approve the replacement of the Community Center's large gym floor.

BJG

Cc: Tom Hickner
Michael Gray
Bob Redmond
Tim Quinn
Kim Priessnitz

No. 2011-

BAY COUNTY BOARD OF COMMISSIONERS

04/12/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/11)

WHEREAS, The Community Center's large gym floor has been in need of replacement for quite some time and over the past 3 years many temporary fixes have been implemented to keep the floor usable, including the use of mails, screws, and duct tape to keep the floorboards in place; and

WHEREAS, The gym's two largest user groups are the Men's Basketball and Women's and Co-ed Volleyball; and

WHEREAS, These groups have expressed their safety concerns regarding the floor's condition and have expressed a willingness to pay for the replacement largely for the safety of their players; and

WHEREAS, The cost for the floor replacement is $45,000 and a grant in the amount of $3,000 from the Bay Area Community Youth Foundation has been awarded for the floor replacement project; and

WHEREAS, The user groups have proposed a fee increase to $9.50/per person to remain in effect until the total cost of the floor has been received and it is guaranteed that over 4 years enough revenue will be generated for the replacement contingent upon the user groups having the same number of players as in 2010; and

WHEREAS, In addition, the Basketball and Volleyball Associations are working together to generate donations and/or advertising to raise additional funds. An advertisement would include a 3 year deal including a banner hung in the gymnasium. Donation would be acknowledged on a plaque hung in the Community Center; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves replacement of the gym floor in the large gym at a total cost of $45,000; Be It Further

RESOLVED That the $3,000 Bay Area Community Youth Foundation grant award will be used towards the new gym floor and the $42,000 balance from Fund Balance; Be It Further

RESOLVED That an $9.50 per player increase in the user fee ($32/player for the Men's Basketball Association and $21.75/player for the Volleyball Association) and is approved to be in effect until the floor replacement cost is paid in full; Be It Further

NO. 2011-

RESOLVED That the Chairman of the Board is authorized to execute any documents that may be required for the floor replacement on behalf of Bay County following legal review/approval; Be it Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Community Center - Gym Floor Replacement

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

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horganf@baycounty.net

RECREATION
Brent Goik, Recreation & Clubhouse Supervisor
goikb@baycounty.net

MEMORANDUM

TO: Ernie Krygier Chairman, Ways and Means Committee

FROM: Brent Goik, Recreation and Clubhouse Supervisor

RE: Community Center Summer Recreation Program

DATE: March 29, 2011

Request: If the number of children registered for the summer recreation program is able to operate under its own expenses that the Community Center would be able to run the program as in years past including the hire of temporary help and the use of County recreation facilities.

Background: The summer recreation program has been a value to the families of our community. While allowing parents to have a safe place for their kids to go in the summer months, the children are in a socially productive learning environment with their peers.

A letter has been sent out to past participants of the program stating the current situation. The letter states that with no funds the registration fees are the only means of operation. We ask the parents if they would be willing to sign up their child or children for this year's program given a fee increase.

We are creating a list of parents that want to program to continue and are willing to sign up their child. The feedback has been positive. The majority of parents see the program as a value and support it. However, the proposal is contingent on having enough kids to run the program.

Economics: The budget the summer recreation program fell under has been eliminated for 2011. Our goal is to keep the program running, and past parents and kids are expressing the same view. We need the program to be self sustaining. We are asking the parents if they would be willing to register their child for a price of $200.

In 2009 the price was $80 per child and we had just over 150 kids. In 2010 fees increased to $95 and we had 195 children sign up. For 2011, with no budget and to operate itself the fee would be $200 per child. Under this scenario a counselor to child ratio will remain relative to our past program operations (1 counselor to 15-20 kids has been an average). All other money will be used as operational expenses.

Recommendation: To approve a budget to allow the hiring of temporary help and use of Community Center, using funds from registrations to operate a summer recreation program contingent upon an adequate number of registrants. Once we get a better list of enrollment a budget adjustment will be put on May's Ways and Means agenda.

BJG

Cc: Tom Hickner
Michael Gray
Bob Redmond
Tim Quinn
Kim Priessnitz

No. 2011-

BAY COUNTY BOARD OF COMMISSIONERS

04/12/11

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/11)

WHEREAS, While 2011 funding for the Summer Recreation Program was eliminated, it is recommended that the program be reinstated in 2011; and

WHEREAS, It is proposed that the price per child be increased to $200 ($95 in 2010) and letters have been sent to past participants to determine if there is a willingness to continue the program with the $200 fee; and

WHEREAS, Positive response will determine if there will be a program in 2011; and

WHEREAS, Administration is recommending approval of a budget for the 2011 Summer Recreation Program to allow the hiring of temporary help and use of the Community Center utilizing funds from registrations to operate said program contingent upon an adequate number of registrants to fund the 2011 program; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves reinstatement of a budget for the Summer Recreation Program for 2011 to allow the hiring of temporary help and use of the Community Center contingent upon the Program operating utilizing registrations to solely fund the entire program with the clear understanding that if funding commitments are inadequate the program will not operate; Be It Further

RESOLVED That the appropriate budget adjustment(s) for this Program shall be submitted at the May Ways and Means Committee meeting.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

2011 Summer Recreation Program

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

BAY COUNTY
PERSONNEL DEPARTMENT

Tim Quinn
Personnel Director
quinnt@baycounty.net

Thomas L. Hickner
County Executive

March 22, 2011

Ernie Krygier, Chairman
Ways and Means Committee
Bay County Board of Commissioners
515 Center Avenue, Suite 401
Bay City, MI 48708-5125

RE: ***Tuition Reimbursement Request***

Dear Commissioner Krygier:

I have enclosed a request for tuition reimbursement. Accordingly, please consider the request as summarized below at the next meeting of your committee.

Recommendation: Concur with Sheriff Miller's recommendation to approve CRIM 305 Ethical Issues in Criminal Justice and CRIM 425 Michigan Criminal Law for Lt. Troy Cunningham.

Background: This request requires the approval of the Sheriff and the Ways and Means committee. Course descriptions are enclosed.

Financial: Use budgeted funds from sheriff's department.

Thank you for your consideration.

Sincerely,

Tim Quinn, Director
Personnel and Employee Relations

TQ/mr
Encl.
cc: Tom Hickner
Mike Gray
Sheriff Miller
Lt. Troy Cunningham
Personnel/Tuition Files

G:\Board\WAYS&MEA\2011\Troy Cunningham - Tuition Request.wpd

-65-

515 Center Avenue, Suite G102, Bay City, MI 48708-5121
(989) 895-4098 • FAX (989) 895-2076 • TDD (Hearing Impaired) (989) 895-4049
Web: www.baycounty-mi.gov

PRE-CLASS APPROVAL FORM: TUITION REIMBURSEMENT

Troy Cunningham
Applicant's Name

Sheriff's Office
Department

Sheriff Command
Bargaining Unit

School: Ferris State @ Delta

Are you on a degree program? (YES) NO

Program Criminal Justice

	Course Number	Credit Hours	Tuition Per Hour	Fees	Books	Beginning Date	Ending Date	Class Title
1.	CRIM 305	4.0	$ 331-	$ 36.41	$ N/A	1-10-11	5-6-11	Ethical issues in Criminal Justice
2.	CRIM 425	4.0	$ 331-	$ 36.41	$ /	1-10-11	5-6-11	Michigan Criminal Law
	Totals	8.0	$ 2648- +	$ 72.82 +	$ 0- =	Total $ 2720.82		

How is this class(es) job related? These classes directly relate to my job at sheriff's Office.

CFO's and Deputies

Troy R Cunningham 3-1-11
Applicant's Signature Date

J. E. Mills 3-7-11
Sheriff's Signature Date

Ways and Means Chairperson's or Designee's Signature Date

Course Number Approved

____ ____ ____

____ ____ ____

$_____

All Other Units

Applicant's Signature Date

Department Head's Signature Date

Human Resource Director's or County Executive's Signature Date

NOTE: Proof of successful completion of the course is mandatory. Proof of payment of tuition, fees, and books is also mandatory. Contractual language is controlling. **Check your contract, first, for specifics before turning in this form!**

RECEIVED
MAR - 8 2011
PERSONNEL DEPARTMENT

White: Human Resources
Yellow: Ways and Means
Pink: Department Head

6/95

FERRIS STATE UNIVERSITY

Ferris Catalog

Ethical Issues in Crim Justice (CRIM 305)

Explore selected issues in criminal justice organizations with emphasis on the role of practitioners and relationships with the public. Students will evaluate issues surrounding their personal value systems, as well as ethical and moral development within criminal justice organizations. The foundation of this study will be a structured debate of moral dilemmas from ethical perspectives. Pre-Requisites: Criminal Justice students only or department approval. Typically Offered Fall Only

College: **College of Education-Human Ser**

Department: **Criminal Justice**

Credit Hours: **4**

This course has a lecture with 4 hours.

Search Again

Use the search to find the course(s) that you are looking for.

Subject	- Select -
College	- Select -
Dept	- Select -
Level	- Select -
Contains	

Search

Ferris State University Catalog

Learn about a Program | Find a Degree | Locate a Course

FSU Home | Catalog Home | Admissions | Search

Ferris Catalog

Michigan Criminal Law (CRIM 425)

Analysis of substantive criminal law emphasizing crimes against persons and property; includes an overview of juvenile law and basic principles and definitions of evidence law. Meets MCOLES certification requirements. Pre-Requisites:Junior or Senior Status & Criminal Justice students only. Typically Offered Fall Only

College: **College of Education-Human Ser**

Department: **Criminal Justice**

Credit Hours: **4**

This course has a lecture with 4 hours.

Search Again

Use the search to find the course(s) that you are looking for.

Subject	- Select -
College	- Select -
Dept	- Select -
Level	- Select -
Contains	

Ferris State University Catalog

Learn about a Program | Find a Degree | Locate a Course

FSU Home | Catalog Home | Admissions | Search

BAY COUNTY
PERSONNEL DEPARTMENT

Tim Quinn
Personnel and Employee Relations Director
quinnt@baycounty.net

Thomas L. Hickner
County Executive

March 22, 2011

Ernie Krygier, Chairman
Ways and Means Committee
Bay County Board of Commissioners
515 Center Avenue, Suite 401
Bay City, MI 48708-5125

RE: ***Tuition Reimbursement Request***

Dear Commissioner Krygier:

Please consider the item listed below for the agenda of your committee.

Request: Tuition Reimbursement Request from BCAMPS employee Daniel Dicks:
- MSA 603, Strategic Planning for the Administration

Background: The collective bargaining agreement with B.C.A.M.P.S. provides for the Bay County Executive to approve or deny requests for tuition reimbursement, however, the committee prefers to review tuition requests prior to payment. See enclosed copy of tuition request form and copy of class description. Please note that the labor contract states that if the degree program relates to the job, the course does not necessarily have to relate to the job.

Finance/Economics: $420 budgeted funds. Note: The employee is requesting reimbursement for $840, however I am approving 50% of his request due to budgetary constraints.

Recommendation: Receive this item concerning a request for tuition reimbursement from Daniel Dicks, Environmental Health Sanitarian/Health Department, for MSA 603 (Strategic Planning for the Administration), CMU.

Thank you for considering this item for the agenda of your committee.

Sincerely,

Tim Quinn, Director
Personnel and Employee Relations

TQ/mr
cc: Tom Hickner; Mike Gray; Marty Fitzhugh; Barb MacGregor; Daniel Dicks; Eric Boks; Tuition file; Personnel file

G:\Board\WAYS&MEA\2011\Tuition Request - Dan Dicks.3.11.wpd

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(989) 895-4098 • FAX (989) 895-2076 • TDD (Hearing Impaired) (989) 895-4049
Web: www.baycounty-mi.gov

PRE-CLASS APPROVAL FORM: TUITION REIMBURSEMENT

DANIEL DICKS
Applicant's Name

Environmental Health
Department

BCAMP
Bargaining Unit

School: Central MICHIGAN University

Are you on a degree program? (YES) NO

Program MSA

	Course Number	Credit Hours	Tuition Per Hour	Fees	Books	Beginning Date	Ending Date	Class Title
1.	MSA 603	3	$ 280	$	$ 105	3-8-11	5-3 11	STRATEGIC PLANNING For
2.			$	$	$			The Administrator
	Totals		$ 840 +	$ +	$ 105 =	Total $ 945		

How is this class(es) job related? For planning implementation processes for Public Health Programs like No smoking Law, Food Inspection, infectous disease

CFO's and Deputies

Applicant's Signature Date

Sheriff's Signature Date

Ways and Means Chairperson's or Designee's Signature Date

Course Number Approved

____ ____ ____

____ ____ ____

$_____

All Other Units

Applicant's Signature 3/2/11 Date

Department Head's Signature Melissa L. Maillotte 3/4/11 Date

Human Resource Director's or County Executive's Signature Date

NOTE: Proof of successful completion of the course is mandatory. Proof of payment of tuition, fees, and books is also mandatory. Contractual language is controlling. **Check your contract, first, for specifics before turning in this form!**

RECEIVED
MAR - 4 2011
PERSONNEL DEPARTMENT

White: Human Resources
Yellow: Ways and Means
Pink: Department Head

6/95

-70-

Central Michigan University

MASTER OF SCIENCE IN ADMINISTF

MSA 603 Strategic Planning for the Administrator

All MSA students under the 10-11 Bulletin are required to take six core courses: MSA 600, MSA 601, MSA 602 , MSA 603, MSA 604, and MSA 699.

Course Objectives:

After completing this course, the student should:

1. Identify internal and external social, economic, political, and technological environments that affect organizations.

2. Coordinate strategic planning development, implementation, and evaluation systems within various organizational contexts.

3. Apply various strategic planning and administrative methods and strategies to successfully cope with the ambiguities, complexities, and implications of internal and external environmental factors on organizational functions.

4. Apply analytical models and decision-making methods to evaluate and solve administrative problems and enhance organizational performance.

5. Demonstrate an ability to incorporate into practice exemplary ethical principles leading to sound personal decisions and socially responsible organizational values and practices.

6. Present analysis and decisions in both orally and writing form under critical appraisal.

Master of Science in Administration | (989) 774-6625 | Fax: (989)774-2678 | msa@cmich.edu | Rowe 222, Mt. Pleasant MI 48859

CMU, an AA/EO institution, strongly and actively strives to increase diversity and provide equal opportunity within its community.
Copyright © Central Michigan University, Mount Pleasant, Mich. 48859 | Phone 989-774-4000 | Privacy Policy

RESOLUTION NO. _____

By: WAYS AND MEANS COMMITTEE 4/05/2011

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on 4/12/2011 and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on Behalf of Bay County.

Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
2011-04-003	General Fund Animal Control Activity Budget temporary help for an officer for four months while a full time Animal Control officer is off for medical reasons.		$11,680	
2011-04-004	General Fund MSU Activity To reduce MSU Activity (10128300 org) contractual expenditures line item by $24,850 which will eliminate the vacant secretary I level 5 position (50% of 1.0 FTE).	$24,850		
2011-04-005	General Fund GIS Activity To correct 2011 budgeted operating transfers. The amounts were rolled over from 2010 budget but not adjusted for 2011 budget.		$19,020	

RESOLUTION NO. _____

Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
2011-04-006	ROD Automation Fund Register of Deeds Activity Per request of Bay County Register of Deeds, Victoria Roupe the Ricoh 2510 model copier costs should be budgeted under the ROD Automation Fund (25626800-96401). Copier costs can be justified since this machine is used by researchers and title people.		$5,000	
2011-04-007	General Fund Retirees Health/Life Insurance Activity Revenue for Medicare Part D subsidy was budgeted in 2011. Part D advisors (3rd party administrators) collect as their 35% fee of revenue collected. The expense was not set up in 2011 budget.		$18,428	

Ernie Krygier, Chairman W.& M.
and Committee

Budget Amendment Detail Lines

My File Edit Tools Help

Summary

Journal

Journal 2011/04 3 Ref ANIMAL Desc TEMP. HELP Eff Date 04/12/2011

Journal Lines

Org	Object	Eff Date	I/D	Amount
10143000	70500	04/12/2011	I	11,880.00
10143000	71500	04/12/2011	I	891.00
10143000	72001	04/12/2011	I	37.00
10143000	72100	04/12/2011	I	196.00
10143000	72500	04/12/2011	I	46.00
10110100	40001	04/12/2011	I	12,853.00

Add'l Description

Journal Totals

Increase .00

Decrease .00

-74-

Bay County, Michigan

Additional Comments

Journal: 3 Line: 1

BUDGET TEMPORARY HELP FOR AN ANIMAL CONTROL OFFICER FOR FOUR MONTHS WHILE A FULL TIME ANIMAL CONTROL OFFICER IS OFF FOR MEDICAL REASONS.

Budget Amendment Detail Lines

My File Edit Tools Help

Summary

Journal

Journal 2011/04 4 Ref MSU Desc ELIM.POSI Eff Date 04/12/2011

Journal Lines

Org	Object	Description	I/D	Amount
10110100	80200	CONTRACTUAL SERVICES	D	24,850.00
10110100	40001	FUND BALANCE	D	24,850.00

Add'l Description

Journal Totals

Increase .00

Decrease .00

Bay County, Michigan

Additional Comments

Journal: 4 Line: 1

TO REDUCE MSU ACTIVITY (10128300 ORG) CONTRACTUAL EXPENDITURES LINE ITEM BY $24,850. WHICH WILL ELIMINATE THE VACANT SECRETARY I LEVEL 5 POSITION.(50% OF 1.0 FTE)

Budget Amendment Detail Lines

My File Edit Tools Help

Summary

Journal

Journal 2011/04 5 Ref CORREC Desc COR.O.TRF Eff Date 04/12/2011

Journal Lines

Org	Object	Description	I/D	Amount
10172101	99900	TRANSFERS OUT TO OTHER FUNDS	D	5,000.00
51625300	99900	TRANSFERS OUT TO OTHER FUNDS	D	81,110.00
10128800	69900	TRANSFERS IN FROM OTHER FUNDS	D	24,020.00
10110100	40001	FUND BALANCE	I	19,020.00
51625300	40002	UNRESTRICTED NET ASSETS	D	81,110.00

Addl Description

Journal Totals

Increase 19,020.00

Decrease 19,020.00

Bay County, Michigan

Additional Comments

Journal: 5 Line: 6

TO CORRECT 2011 BUDGETED OPERATING TRANSFERS. THE AMOUNTS WERE ROLLED OVER FROM 2010 BUDGET BUT NOT ADJUSTED FOR 2011 BUDGET.

Budget Amendment Detail Lines

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Summary

Journal

Journal 2011/04 6 Ref ROD Desc ROD_COPIER Eff Date 04/12/2011

Journal Lines

Org	Object	Description	I/O	Amount
25626800	40001	FUND BALANCE	I	5,000.00
25626800	94601	EQUIPMENT RENTAL-COPY MACHINES	I	5,000.00

Add'l Description

Journal Totals

Increase .00

Decrease .00

Bay County, Michigan

Additional Comments

Journal: 6 Line: 3

PER REQUEST OF BAY COUNTY REGISTER OF DEEDS VICTORIA ROUPE THE RICOH 2510 MODEL COPIER COSTS SHOULD BE BUDGETED UNDER THE ROD AUTOMATION FUND 25626800-94601 THIS CAN BE JUSTIFIED SINCE THIS MACHINE IS USED ONLY BY RESEARCHERS & TITLE PEOPLE.

Budget Amendment Detail Lines

My File Edit Tools Help

Summary

Journal

Journal 2011/04 7 Ref PART D Desc PART D MED Eff Date 04/12/2011

Journal Lines

Org	Object	Description	I/D	Amount
10110100	40001	FUND BALANCE	I	18,428.00
10187800	80102	MEDICARE PART D SERVICES	I	18,428.00
22160100	40001	FUND BALANCE	I	4,375.00
22160100	80102	MEDICARE PART D SERVICES	I	4,375.00
26132500	40001	FUND BALANCE	I	1,199.00
26132500	80102	MEDICARE PART D SERVICES	I	1,199.00
27667200	40001	FUND BALANCE	I	1,759.00
27667200	80102	MEDICARE PART D SERVICES	I	1,759.00
29266203	40001	FUND BALANCE	I	665.00
29266203	80102	MEDICARE PART D SERVICES	I	665.00
50975600	40002	UNRESTRICTED NET ASSETS	I	131.00
50975600	80102	MEDICARE PART D SERVICES	I	131.00

Add'l Description

Journal Totals

Increase ,00

Decrease ,00

Bay County, Michigan

Additional Comments

Journal: 7 Line: 5

REVENUE FOR MEDICARE PART D SUBSIDY WAS BUDGETED IN 2011. PART D ADVISORS (3RD PARTY ADMINISTRATORS) COLLECT AS THEIR FEE 35% OF REVENUE COLLECTED. THE EXPENSE WAS NOT SET UP IN 2011 BUDGET.

Report Date: 03/29/2011

Analysis of General Fund Unreserved/Undesignated Fund Balance 2011

Description	Res. or Motion #	2011 Fund Balance	Fund Balance Budgeted
Estimated Unreserved/Undesignated Fund Balance or (Deficit) 12/31/2010		$3,000,000	$0
Reverse previous years reserved/designated Fund Balance *		$341,773	
Reverse previous years reserved/designated Fund Balance *		$3,749	
Reverse previous years reserved/designated Fund Balance *		$85,091	
Unreserved/Undesignated Fund Balance or (Deficit)		$3,430,613	
2011 Budgeted Surplus / (Deficit)		$0	
BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH MARCH 2011			
To budget for rollover of 2010 PO's @12/31/10*	11-03-0149	($341,773)	341,773
Rollover buget for Animal Control truck box for new donated vehicle*	11-03-0149	($3,749)	3,749
Rollover Sheriff Dept P.O.'s for 3 Vehicles 10131500 & 1 under 10131600 *	11-01-0324	($85,091)	85,091
To budget for an Actuarial studies to be done in 2011	11-01-0036	($11,000)	11,000
To budget for Animal Control power washer system	11-01-0003	(3,375)	3,375
Correct 2011 for Sheriff,Rd &Townships Patrols retirement overbudgeted	11-02-0006	62,100	(62,100)
Budget for Spicer Group to develope the MNFTF Grant application	11-02-0100	(3,500)	3,500
Updating the wall memorial for missing Civic war Veterans names	11-02-0350	(750)	750
Friend of Court budget elimination of Support Warrant Officer grant for 2011	11-03-002	(1,182)	1,182
			0
			0
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			0
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			0
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			0
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			0
			0
			0
		0	0
March 28, 2011		(388,320)	388,320
Estimated Unreserved, Undesignated Fund Balance or (Deficit) 3/28/2011		$3,042,293	$388,320

THOMAS L. HICKNER
Bay County Executive

FINANCE DEPARTMENT
Bay County Building
515 Center Avenue, Suite 701
Bay City, MI 48708-5128

TIMOTHY E. QUINN
Finance Officer
quinnt@baycounty.net

CRYSTAL A. HEBERT
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KIMBERLY A. PRIESSNITZ
Budget/Grants
priessnitzk@baycounty.net

TO: Ernie Krygier, Chairperson
Ways & Means Committee

FROM: Crystal Hebert,
Assistant Finance Officer

RE: Executive Directive #2007-11

DATE: March 28, 2011

REQUEST:
Please place this memo on the April 5, 2011 agenda for your committee's information.

BACKGROUND:
On March 14, 2011, an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:
As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the State Grants with regard to fiscal year 2010 and/or 2011 appear to have no changes.

RECOMMENDATION:
To receive.

c: Tom Hickner
Michael Gray
Marty Fitzhugh
Kim Priessnitz
Tim Quinn

CASH ACCOUNT: 1010 00100 CASH - CHECKING

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
331672	03/02/2011	PRTD	1772 BAY COUNTY LIBRARY S	39419	ADVANCE #5 2011	02/22/2011		H030211	162,462.86
							CHECK	331672 TOTAL:	162,462.86

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 162,462.86

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	162,462.86

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CASH ACCOUNT: 1010 00100 CASH - CHECKING

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
331934	03/10/2011	PRTD	61323 STATE OF MICHIGAN	40360	APPEAL 03/10/2011	03/10/2011		H031011	525.00
							CHECK	331934 TOTAL:	525.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 525.00

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	525.00

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BAY COUNTY FAIR
& Youth Expo
Bay County Fair and Youth Exposition
PO Box 633
Bay City, MI 48707
989-895-3744

March 23, 2011

To Whom It May Concern:

Due to the time restriction and lack of forward movement with the Grandstand Roof Removal Project at the Bay County Fair Grounds, the Bay County Fair Board of Directors has made a decision to rescind the request for a second opinion on the roof removal. We are requesting that the County Officials move forward with their original plan and have the project complete by the original completion date of April 16th, 2011.

Thank you for your cooperation,

Kari VanOchten
Secretary
Bay County Fair Board of Directors
(989) 213-6792

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