

SPECIAL MEETING
BAY COUNTY BOARD OF COMMISSIONERS
A G E N D A
TUESDAY, OCTOBER 26, 2010

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

I CALL TO ORDER (CHAIRMAN ELDER)

II ROLL CALL

III INVOCATION

IV PLEDGE OF ALLEGIANCE

V CITIZEN INPUT (4:00 P.M.)

VI ITEMS FOR CONSIDERATION

1- 2

A. Res. No. 2010-230 - Clerk's Certificates/L-4029 Form

3- 4

B. Res. No. 2010-231 - Homeland Security Grant Accountant Position (29 hours/week)

5

C. Res. No. 2010-232 - Vacancies: Finance Department; Sheriff Department

6-31

D. Assistant County Executive for Recreation and Administrative Services - CCW Photo System for County Clerk (Compilation of information regarding this hardware/software acquisition is attached)

VII UNFINISHED BUSINESS

VIII NEW BUSINESS

IX MISCELLANEOUS

X ANNOUNCEMENTS

XI CLOSED SESSION

XII RECESS/ADJOURNMENT

BAY COUNTY BOARD OF COMMISSIONERS

10/26/10

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS

WHEREAS, The Bay County Board of Commissioners has the duty, in its October annual session, to do the following in accordance with 211.37 of the Michigan Property Tax Laws; and

WHEREAS, These requirements are as follows:

Sec. 37: The County Board of Commissioners, at its annual session in October in each year, shall ascertain and determine the amount of money to be raised for County purposes, which determination and apportionment shall be entered at large on its records. It shall also examine all certificates, statements, papers, and records submitted to it, showing the moneys to be raised in the several townships for school, highway, drain, township and other purposes. It shall hear and duly consider all objections made to raising any such moneys by any taxpayer to be affected thereto. If it shall appear to the Board that any certificate, statement, paper, or record is not properly certified, or that the same is in anyway defective, or that any proceeding to authorize the raising of any such moneys had not been had or is in anyway imperfect, the Board shall certify the same, and if the certificate, statement, paper, record, or proceeding can then be corrected, supplied or had, the Board shall authorize and require the defects or omissions of proceedings to be corrected, supplied, or had. It may refer any or all the certificates, statements, papers, records, and proceedings to the Prosecuting Attorney, whose duty it shall be to examine the same and without delay, report in writing his opinion to the Board. It shall direct that such of the several amounts of money proposed to be raised for township, school, highway, drain, and allother purposes as shall be authorized by law, be spread upon the assessment roll of the proper townships, wards and cities. Such action and direction shall be entered in full upon the records of the proceedings of the Board, and shall be final as to the levy and assessment of all such taxes, except when there is a change made in the equalization of any county by the Board or State Tax Commissioners upon appeal in the manner provided by law. The direction for spread of taxes shall be expressed in terms of millages to be spread against the taxable values of properties and shall not direct the raising of any specific amount of money. This section does not apply when Section 36(2) applies; and

WHEREAS, The Bay County Board of Commissioners has caused the above to be thoroughly checked for statutory requirements; Therefore, Be It

RESOLVED That the following county millages shall be levied on the 2010 taxable value of real and personal property 2010 assessments rolls of each township and city within the County of Bay:

	<u>Mills</u>
Bay County Fixed	5.7257
Library	0.9953
Senior Citizen	0.5000
911	0.7000
Historical Society	0.0952
Medical Care Facility	0.5000
Mosquito Control	0.4500

All millages are in accordance with the demands as presented on the Clerk's Certificates for schools, intermediate schools, community college city, township, and authority within the above local units. All have been checked for statutory compliance and, to the best of our knowledge, are in compliance with the Michigan Statutes. All special assessments, drain taxes, and all other taxes authorized by law shall be levied in accordance with the Michigan Statutes; Be It Further

RESOLVED That the Chairman of the Board and the Bay County Clerk are authorized to execute the Clerk's Certificates, the 4029's and any other documentation required.

BRIAN K. ELDER, CHAIR
AND BOARD

2010 ClerkCerts/4029

MOVED BY COMM. Krygier

SUPPORTED BY COMM. Coonan

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Colleen M. Mallette	✓			Brian K. Elder	✓		
Patrick H. Beson	✓			Ernie Krygler	✓			Eugene F. Gwizdala			✓
Vaughn J. Beglick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: ✓ YEAS 8 NAYS 0 EXCUSED 1

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED ✓ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

10/26/10

RESOLUTION

BY: PERSONNEL/JUDICIAL COMMITTEE (9/21/10)

WHEREAS, The administration of Homeland Security grants is burdensome and, inasmuch as Bay County administers the program for several counties, adds costs that heretofore had not been recoverable placing additional burden on several departments/divisions, including finance, purchasing and buildings and grounds, among others; and

WHEREAS, In addition the volume of work has created a bottleneck that slows the process and reimbursement to the County; and

WHEREAS, Administration has determined that present resources are inadequate for efficient and effective administration of the program; and

WHEREAS, Pre-existing full time local employees may not charge time expended on the grant to the grant management and administration; and

WHEREAS, In order to recoup accounting costs which are currently not reimbursed, the Assistant County Executive for Recreation and Administrative Services is recommending creation of a part time Homeland Security Grant Accountant position devoted exclusively to the Homeland Security grant accounting duties; and

WHEREAS, This part time position:

- Will be a part-time, regular BCAMPS employee, with the wage and classification to be determined by the Human Resources Director.
- Will be abolished should federal homeland security funding cease.
- Will report to the Finance Officer/Assistant Finance Officer for accounting duties.
- Will perform purchasing functions for Homeland Security and for those duties will report to the Purchasing Agent and/or the Assistant County Executive for Recreation & Administrative Services.
- Have a job description developed prior to posting with input from both the Finance and Administrative Services Department in consultation with BCAMPS.
- Will be filled with a candidate selected after interview conducted jointly by the Finance and Administrative Services Departments.

BAY COUNTY BOARD OF COMMISSIONERS

10/26/10

RESOLUTION

RESOLVED That the Bay County Board of Commissioners approves creation of part time (29 hours per week) Homeland Security Grant Accountant position to be devoted exclusively to the Homeland Security grant accounting duties and as outlined above, said position to be funded entirely with Homeland Security grant funding and to terminate when/if federal homeland security funding ceases.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Homeland Security - Grant Accountant Position

MOVED BY COMM. Krygier

SUPPORTED BY COMM. Tilley

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Colleen M. Maillette	✓			Brian K. Elder	✓		
Patrick H. Beson	✓			Ernie Krygier	✓			Eugene F. Gwizdala			✓
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS 8 NAYS 0 EXCUSED 1
VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED WITHDRAWN
AMENDED CORRECTED REFERRED

BAY COUNTY BOARD OF COMMISSIONERS

10/26/10

RESOLUTION

BY: PERSONNEL/JUDICIAL COMMITTEE (10/19/10)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies, monies for said positions to come from the respective departmental budgets:

- A. Finance Department
 - 1. Staff/Grant Accountant (ft - \$43,347 entry)
 - 2. Staff/Grant Accountant (temporary) **Note: Overtime, as required, is also approved)**
- B. Sheriff Department - Road Patrol Deputy (ft, \$15.29/hr.) **Note: Authorization is also granted to test for a Lieutenant position and for a Sergeant position)**

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Vacancies - October 26

MOVED BY COMM. Krygier

SUPPORTED BY COMM. Coonan

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Colleen M. Maillette	✓			Brian K. Elder	✓		
Patrick H. Beson	✓			Ernie Krygier	✓			Eugene F. Gwizdala			✓
Vaughn J. Begick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: OCTOBER 26, 2010

MOTION SPONSORED BY: COMM. KRYGIER

MOTION SUPPORTED BY: COMM. DURANCZYK

MOTION NO.: 94

TO ADJOURN THE SPECIAL BOARD SESSION OF OCTOBER 26,
2010 AT 4:45 P.M.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	X			Colleen Maillette	X			Brian K. Elder	X		
Patrick H. Beson	X			Ernie Krygier	X			Eugene F. Gwizdala			X
Vaughn J. Begick	X			Kim Coonan	X			Donald J. Tilley	X		

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: XX YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____