WAYS AND MEANS COMMITTEE

AGENDA

TUESDAY, AUGUST 4, 2015

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

I CALL TO ORDER

II ROLL CALL

1- 5 III MINUTES (7/7/15)

IV PUBLIC INPUT

V PETITIONS AND COMMUNICATIONS

6- 8 A. Probate Judge - Child Care Fund Amendment **(Seeking approval of Amended Child Care Fund Budget Summary for FY 2014-2015; authorization for Board Chair to sign - proposed resolution attached)**

B. Bay County Sheriff

9-12 1. Securus Technologies **(Seeking approval of 1 year contract extension; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)**

13-14 2. Bid Process for Repairs/Upgrades to Jail Elevator and Kitchen Hood **(Seeking authorization to proceed with bid process - proposed resolution attached)**

15-17 C. Friend of the Court - Amendment for FY 2016 to FY 2013, 2014 & 2015 Title IV-D Cooperative Reimbursement Contract **(Seeking approval of amendment to Agreement; authorization for Board Chair to sign; approval of related budget adjustments - proposed resolution attached)**

D. Bay County Prosecutor

18-20 1. Amendment 1 to 2016 CRP IV-D Agreement **(Seeking approval of amendment to Agreement; authorization for Board Chair to sign; approval of related budget adjustments - proposed resolution attached)**

21-23 2. Amendment 1 to 2016 IV-E Agreement PROFC14-090011 **(Seeking approval of amendment to Agreement; authorization for Board Chair to sign; approval of related budget adjustments - proposed resolution attached)**

24-27 E. Director of Transportation Planning Division - Federal Transportation Planning Funds and Asset Management Funds pursuant to FY2016 Unified Work Program **(Seeking authorization for Board Chair to sign 2016 Project Authorization Forms and related documents; approval of related budget adjustments - proposed resolution attached (NOTE: Referred to 2016 Unified Work Program is separate attachment)**

28-29 F. Emergency Management Coordinator - Emergency Management Performance Grant (EMPG) Program for FY2015-2016 **(Seeking approval of EMPG Agreement; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)**

G. Health Director

30-31 1. FY2014-2015 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) - Amendment # 5 **(Seeking approval of amendment; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)**

32-33 2. Children's Special Health Care Services (CSHCS) Program Supplemental Grant **(Seeking authorization to make application for grant funding to expand outreach efforts for Bay County's Local CSHCS Program; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)**

34-35 H. Buildings and Grounds - Architectural Services for Juvenile Home Roof Replacement **(Seeking approval of contract with Spicer Engineering for architectural services for assistance in reviewing RFP and specifications; authorization for Board to sign; approval of required budget adjustments - proposed resolution attached)**

36-37 I. Director of Recreation and Facilities - Ice Resurfacer **(Seeking authorization to release RFP for new ice resurfacer; approval to purchase ice resurfacer; approval of $105,000 budget adjustment; authorization for Board Chair to sign required documents - proposed resolution attached)**

38 J. Payables: General; BAYANET; Center Ridge Arms **(Proposed resolution attached)**

K. Finance Officer

39-41 1. Budget Adjustments (Child Care Fund; Social Welfare Fund) **(Proposed resolution attached)**

42 2. Analysis of General Fund Equity 2015 **(Receive)**

43 3. Update Regarding Executive Directive #2007-11 **(Receive)**

44-45 4. Bank of America Credit Rebate Program **(Seeking authorization to participate in Bank of America Credit Rebate Program; authorization for Board Chair to sign required documents - proposed resolution attached)**

46-47 5. Utility Telecom - Phone Analysis **(Seeking authorization to engage the services of Utility Telecom to conduct review of County phone lines at no cost; authorization for Board Chair to sign required Agreement - proposed resolution attached)**

6. Bay County Auditors Rehmann will present Bay County 2014 Audit at the August 11th Board meeting.

VI REFERRALS

VII UNFINISHED BUSINESS

VIII NEW BUSINESS

IX CLOSED SESSION (when requested)

X MISCELLANEOUS

XI ANNOUNCEMENTS

XII ADJOURNMENT

PLEASE NOTE: **THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.**

WAYS AND MEANS COMMITTEE
MINUTES

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, JULY 7, 2015, FOURTH FLOOR, BAY COUNTY BUILDING.

ALL TO ORDER BY CHAIR COONAN AT

4:06 P.M.

ROLL CALL:

MOTION NO.

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
KIM J. COONAN, CHRMN	P	Y	Y	Y	Y	Y		Y	Y	Y	Y	Y	Y
DONALD J. TILLEY, V. CHRMN	P	Y	Y	Y	M/Y	M/Y	M/Y	S/Y	Y	Y	M/Y	MY	M/Y
MICHAEL J. DURANCZYK	P	M/Y	Y	Y	Y	Y	S/Y	Y	Y	S/Y	Y	Y	Y
VAUGHN J. BEGICK	P	Y	Y	Y	Y	Y		Y	Y	Y	Y	Y	Y
THOMAS M. HEREK	P	S/Y	Y	Y	S/Y	Y		Y	Y	Y	S/Y	S/Y	S/Y
MICHAEL E. LUTZ	P	Y	S/Y	S/Y	Y	S/Y		M/Y	M/Y	M/Y	Y	Y	Y
ERNIE KRYGIER, EX OFFICIO	P	Y	M/Y	M/Y	Y	Y		Y	S/Y	Y	Y	Y	Y

MOTION NO.

COMMISSIONERS PRESENT:	13	14	15	16	17	18	19	20	21	22	23	24
KIM J. COONAN, CHRMN	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
DONALD J. TILLEY, V.CHRMN	S/Y	Y	Y	Y	S/Y	M/Y	Y	S/Y	M/Y	M/Y	Y	M/Y
MICHAEL J. DURANCZYK	Y	Y	Y	Y	Y	S/Y	Y	Y	Y	Y	S/Y	S/Y
VAUGHN J. BEGICK	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
THOMAS M. HEREK	Y	M/Y	Y	Y	Y	Y	M/Y	Y	S/Y	S/Y	Y	Y
MICHAEL E. LUTZ	Y	S/Y	M/Y	S/Y	Y	Y	S/Y	Y	Y	Y	Y	Y
ERNIE KRYGIER, EX OFFICIO	M/Y	Y	S/Y	MU	M/Y	Y	Y	M/Y	Y	Y	M/Y	Y

MOTION NO.

COMMISSIONERS PRESENT:	25	26	27	28	29	30	31	32	33	34	35	36
KIM J. COONAN, CHRMN	Y	Y										
DONALD J. TILLEY, V.CHRMN	S/Y	S/Y										
MICHAEL J. DURANCZYK	Y	Y										
VAUGHN J. BEGICK	N	Y										
THOMAS M. HEREK	Y	Y										
MICHAEL E. LUTZ	Y	Y										
ERNIE KRYGIER, EX OFFICIO	M/Y	M/Y										

OTHERS PRESENT: T.HICKNER, C.GIGNAC, A.DAVIS-JOHNSON, C.HEBERT, T.QUINN, R.BRZEZINSKI, C.IZWORSKI, R.MANZ, J.STRASZ, J.ANDERSON, M.MCBAIN, L.OGAR, M.BEGICK, FINANCE INTERN, R.REDMOND, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

MOTION NO.

NOTE: **In addition to these typed minutes, this Committee meeting was also video taped by Bay 3 TV and those tapes are available for review in the Executive's Office or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.**

1 **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE JUNE 2, 2015 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called with no one expressing a desire to address the Committee.

A request from the County Clerk for a temporary Typist Clerk during the medical leave of her Secretary was the first agenda item, however, that request changed to a temporary, full time Secretary. The Clerk's secretary will more than likely be off work much longer than anticipated and given the complexity of the job, it is necessary to fill the position with a Secretary classification. The Personnel Director concurred with the need for the position to be filled with a temporary, full time Secretary. It was

2 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL A FULL TIME TEMPORARY SECRETARY POSITION IN THE COUNTY CLERK'S OFFICE DURING THE MEDICAL LEAVE OF THE CURRENT SECRETARY, SHEILA SHAW (PERSONNEL DIRECTOR; COUNTY CLERK).**

3 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE KERR-JAMMER-SZYMANSKI DRAIN PROJECT AGREEMENT (DRAIN OFFICE).**

4 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE REGION VII AREA AGENCY ON AGING FY 2016 ANNUAL IMPLEMENTATION PLAN.**

5 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE RESOLUTION SUPPORTING REGION VII FUNDING FOR GOLDEN HORIZONS AND FOR LAKESHORE LEGAL AID.**

MOTION NO.

6 MOVED AND SUPPORTED (NO VOTE TAKEN) TO RECOMMEND BOARD APPROVAL OF THE COOPERATIVE INVASIVE SPECIES MEMORANDUM OF UNDERSTANDING .

7 MOVED, SUPPORTED AND CARRIED TO REFER THE COOPERATIVE INVASIVE SPECIES MEMORANDUM OF UNDERSTANDING AND THE INVASIVE SPECIAL GRANT APPLICATION TO THE FULL BOARD (ENVIRONMENTAL AFFAIRS).

Commissioner Begick questioned if other entities will be able to get involved with this project, specifically Frankenlust Township which has phragmities problems? Laura Ogar, Director of Environmental Affairs, advised that this cooperative effort will be focused initially on the Saginaw Bay shoreline and will fan out from there as the project moves along.

8 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE LEICA GS14 MSRN ROVER PURCHASE FOR THE REMONUMENTATION PROGRAM, UTILIZING REMONUMENTATION PROGRAM FUNDS (DRAIN OFFICE).

9 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE REMONUMENTATION PROGRAM PEER REVIEW GROUP APPOINTMENTS (DRAIN OFFICE).

10 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO INCLUDE IOSCO COUNTY IN THE GREAT LAKES BAY 9-1-1 CONSORTIUM (911 CENTRAL DISPATCH).

11 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE BAY ALERTS VENDOR SERVICE AGREEMENT WITH RAVE (EMERGENCY MANAGEMENT).

12 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE JOINT BAY COUNTY & BAY CITY GIS WEB VIEWER SERVICE (ENVIRONMENTAL AFFAIRS-GIS).

13 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE MEMORANDUM OF UNDERSTANDING BETWEEN BAY CITY AREA TRANSPORTATION (BCATS) AND BAY METROPOLITAN TRANSPORTATION AUTHORITY (BMTA) (ENVIRONMENTAL AFFAIRS-TRANSPORTATION PLANNING).

MOTION NO.

14 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE CONTRACTUAL ARRANGEMENT WITH HEALTH DECISIONS FOR ACA REPORTING AND APPROPRIATION OF $10,000 FOR THE REPORTING SERVICES (PERSONNEL/EMPLOYEE RELATIONS).

15 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE CASH OUT OF ACCRUED SICK & VACATION FOR CHARLENE HOGAN, DEPUTY COUNTY CLERK (PERSONNEL/EMPLOYEE RELATIONS).

16 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE SAFETY & SECURITY RAP GRANT APPLICATION TO MMRMA AND APPROPRIATION OF $10,000 FOR SAFETY & SECURITY MEASURES (ADMINISTRATIVE SERVICES).

17 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL WAIVER OF FAIRGROUNDS USE FEE FOR MCLAREN BAY MEDICAL FOUNDATION FUNDRAISER ON AUGUST 28TH (RECREATION AND FACILITIES).

18 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF INCREASED CIVIC ARENA USER FEES EFFECTIVE 9/1/15 (RECREATION AND FACILITIES).

19 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF ACCEPTANCE OF THE COMMUNITY HEALTH ASSESSMENT FUNDING FROM THE BAY AREA COMMUNITY FOUNDATION (HEALTH DEPT.).

20 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE BUDGET STABILIZATION FUND (INCREASE IN LONG-TERM ADVANCE) (FINANCE DEPARTMENT).

21 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE BUDGET ADJUSTMENTS FOR DIVISION ON AGING AND SHERIFF DEPARTMENT (FINANCE DEPARTMENT).

22 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE ANALYSIS OF GENERAL FUND EQUITY 2015 (FINANCE DEPARTMENT).

MOTION NO.

23 MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE DEPARTMENT).

24 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PAYABLES RESOLUTION (GENERAL; BAYANET; CENTER RIDGE ARMS.

25 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PERSONNEL/JUDICIAL COMMITTEE RECOMMENDATION APPROVING THE STUDY OF WORK PROCESSES/WORK FLOW IN THE COUNTY CLERK'S OFFICE (ROLL CALL VOTE: 6 YEAS; 1 NAY (BEGICK)).

Commissioner Begick did not see the need for this study since a study had previously been done in that department and no studies are done in other departments. Corporation Counsel noted that while study was done in the Clerk's office, things have changed since that time so a study is warranted. Also, a study was done in the Purchasing Division with improved efficiencies as a result. Commissioner Herek was of the opinion that a study might benefit the Clerk as the findings may reveal the need for more help.

Commissioner Begick noted that the Auburn Cornfest will be held this coming weekend - July 9 thru the 12th and while there will be no fishing contest, there will be lots of other activities for everyone to enjoy.

There being no further business, it was

26 MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:31 P.M.).

Submitted by:

Deanne Berger

Deanne Berger, Board Coordinator

BAY COUNTY PROBATE COURT
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION
1230 Washington Ave., Suite 715
Bay City, Michigan 48708-5737

JOHN C. KEUVELAAR
Judge of Probate / Family Court

Estates Division (989) 895-4205
Juvenile Division (989) 895-4206

FAX (989) 895-4194
TDD (989) 895-2059

July 28, 2015

Kim Coonan, Chair
Ways & Means Committee
Board of Commissioners
515 Center Avenue
Bay City, MI 48078

Commissioner Coonan:

As you know, the Child Care Fund from the State of Michigan provides a 50% match for expenditures involving the placement of neglect and abused children in child placement agencies and foster homes; the placement of delinquent youth in our juvenile home facility or institutions for delinquent youth; and programs aimed at working with delinquent youth while the youth remains in their own homes.

Each state fiscal year a budget is submitted to the state requesting a specific amount of funding for the year beginning October and ending in September. Occasionally, the amount the county and the court request from the state does not meet the need. That is the situation that we find ourselves in as this state fiscal year is coming to an end. We are asking for an amendment to this year's county Child Care Fund Budget in the amount of $100 thousand to the Family Foster Care line item. It should be noted that 50% of all monies spent will be reimbursed by the state back to the county.

The amount we are requesting exceeds what we expect to spend, but the state will not reimburse the county any amount beyond what is requested. Consequently, we are asking for more than what we think we need to ensure that our costs are covered.

Please let me know if you have any questions or concerns.

Sincerely,

JOHN C. KEUVELAAR
Judge of Probate/ Family Court

JCK/ mem

AMENDED

COUNTY CHILD CARE BUDGET SUMMARY

Michigan Department of Human Services (DHS)

Child and Family Services

County	Court Contact Person	Telephone Number	E-Mail Address
Bay	Torres, John (Bay)	989/895-4208	torresj@baycounty.net
Fiscal Year	**DHS Contact Person**	**Telephone Number**	**E-Mail Address**
October 1, 2014 through September 30, 2015		989/895-2405	moshorb@michigan.go

TYPE OF CARE	ANTICIPATED EXPENDITURES		
	DHS	COURT	COMBINED
I. CHILD CARE FUND			
A. Family Foster Care	$	$825,000.00	$825,000.00
B. Institutional Care	$	$1,875,200.00	$1,875,200.00
C. In Home Care	$7,500.00	$840,385.85	$848,385.85
D. Independent Living	$	$15,000.00	$15,000.00
E. SUBTOTALS	$7,500.00	$3,556,085.85	$3,563,585.85
F. Revenue	$	$	$0.00
G. Net Expenditure	$7,500.00	$3,556,085.85	$3,563,585.85

COST SHARING RATIOS	County 50%/State 50%

II. CHILD CARE FUND			
Foster Care During Release Appeal Period		$	$0.00

COST SHARING RATIOS	County 0%/State 100%

III. JUVENILE JUSTICE SERVICES FUND			
Basic Grant	$	$	$0.00

COST SHARING RATIOS	County 0%/State 100% $15,000.00 Maximum

IV. TOTAL EXPENDITURE	$3,563,585.85

BUDGET DEVELOPMENT CERTIFICATION

THE UNDERSIGNED HAVE PARTICIPATED IN DEVELOPING THE PROGRAM BUDGET PRESENTED ABOVE. We certify that the budget submitted above represents an anticipated gross expenditure for the fiscal year: October 1, 2014 through September 30, 2015

Presiding Judge	Date 7/21/15
County Director of DHS Signature	Date
Chairperson, Board of Commissioner's Signature	Date
And/Or County Executive Signature	Date

The Family Independence Agency will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an DHS office in your county.	AUTHORITY: Act 87, Publication of 1978, as amended. COMPLETION: Required PENALTY: State reimbursement will be withheld from local government.

Notes

Edit	Date	Saved By	Comments

DHS-2091 (Rev. 5-00) Previous edition may be used. MS Word-97

No. 2015-

BAY COUNTY BOARD OF COMMISSIONERS

8/11/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/4/15)

WHEREAS, The Child Care Fund from the State of Michigan provides a 50% match for expenditures involving the placement of neglect and abused children in child placement agencies and foster homes; the placement of delinquent youth in the juvenile home facility or institutions for delinquent youth; and programs aimed at working with delinquent youth while the youth remain in their own homes; and

WHEREAS, Each state fiscal year a budget is submitted to the state requesting a specific amount of funding for the year beginning October and ending in September, however, occasionally, the amount the county and the court request from the state does not meet the need as is the case as the current fiscal year is coming to an end; and

WHEREAS, The Bay County Probate Judge is requesting an amendment to this year's County Child Care Budget in the amount of $100,000.00 to the Family Foster Care line item, with 50% of all monies spent being reimbursed by the State back to the County; Therefore Be It

RESOLVED That the Bay County Board of Commissioners approves the amended County Child Care Budget Summary for FY 10/1/14 through 9/30/15 reflecting the increased funding and authorizes the Chairman of the Board to execute, and submit electronically (if required), the required on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

KIM COONAN, CHAIR
AND COMMITTEE

Probate Court - Amended Child Care Budget Summary - 2014-2015

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

John E. Miller
Sheriff Of Bay County

Troy Cunningham
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: July 24, 2015

TO: Kim J. Coonan, Chairman
Ways and Means Committee

FROM: Sheriff John E. Miller

REF: Securus Technologies

Background: Securus Technologies currently provides our telephone service for the Bay County Jail inmates. This Second Amendment is effective as of the last date signed and amends and supplements the contract dated July 26, 2005, as subsequently amended by that certain First Amendment dated December 22, 2010. This is an extension for 12 months to end July 25, 2016. In February 2014, a request to renew the contract with the addendum for video visitation to our contract for four years was denied and was suggested that it go out for bid.

Finance: The attached contract agreement shall be extended for months beginning on July 25, 2015 and ending on July 25, 2016.

Request: I am requesting the committee's approval and authorizations to proceed with the Securus Technologies contract, and upon approval(s) to make necessary budget adjustments for the continuance of this agreement.

CC: Undersheriff Troy R. Cunningham
Captain Troy A. Stewart
Amber Davis, Corporation Council
Crystal Hebert, Finance Director
Kim Priessnitz, Assistant Finance Director
Frances Moore, Purchasing
File

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Public Safety Depends On You!
Phone: (989) 895-4050 503 Third Street, Bay City, Michigan 48708 Fax: (989) 895-4058

SECURUS
Technologies
connecting what matters

BAY COUNTY (MI)

SECOND AMENDMENT
TO
INMATE FACILITY SERVICES AGREEMENT

This **SECOND AMENDMENT** ("Second Amendment") is effective as of the last date signed by a party ("Second Amendment Effective Date") and amends and supplements that certain Inmate Facility Services Agreement by and between Bay County ("you" or "Customer") and Securus Technologies, Inc. ("we", "us" or "Provider"), dated July 26, 2005, as subsequently amended by that certain First Amendment dated December 22, 2010 (collectively, the "Agreement").

WHEREAS, the parties desire and agree to extend the Term of the Agreement by twelve (12) months as more fully set forth herein.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Term. This Second Amendment shall commence on the Second Amendment Effective Date and shall remain in effect through the Term of the Agreement. Further, the Term of the Agreement shall be extended for an additional twelve (12) months with a modified end date of July 25, 2016. Notwithstanding anything to the contrary, the terms and conditions of the Agreement shall continue to apply to each Schedule for so long as we continue to provide the Applications to you after the expiration or earlier termination of the Agreement.

2. Commission Increase. Provider will increase the commission percentage for collect calls to 53%.

3. Prepaid Calling Card Discount Percentage Increase. Provider will increase the Prepaid Calling Card discount percentage to 53%.

4. Notwithstanding anything to the contrary contained in the Agreement, in accordance with Federal Communications Commission 47 CFR Part 64 [WC Docket No. 12-375; FCC 13-113] – Rates for Interstate Calling Services - effective as of February 11, 2014, the Agreement shall be modified to reflect that the interstate call rates shall not exceed the rate caps set forth in the FCC Order. Further, in accordance with the FCC Order, effective as of February 11, 2014, no commission shall be paid on revenues earned through the completion of interstate calls of any type received from the Agreement, and the discount percentage for prepaid calling cards shall be reduced by the applicable percentage attributable to interstate calling revenue from Customer's Facility.

5. Changes to the commission and discount percentage will take effect on the first day of the month following receipt of written notice by the Customer. Notice must be signed by a person who has binding authority for the Customer and a copy delivered to:

SECURUS TECHNOLOGIES, INC.
CHIEF FINANCIAL OFFICER
14651 DALLAS PARKWAY, SIXTH FLOOR
DALLAS, TEXAS 75254

Commissions are paid in one-month arrears and are not subject to retro-active payments or adjustments for notice delays.

6. Except as expressly amended by this Second Amendment, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

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EXECUTED as of the Second Amendment Effective Date.

CUSTOMER:	PROVIDER:
Bay County, Michigan	Securus Technologies, Inc.
By: _____	By: _____
Name: _____	Name: Robert Pickens
Title: _____	Title: President
Date: _____	Date: _____

Please return signed contract to:

14651 Dallas Parkway
Sixth Floor
Dallas, Texas 75254
Attention: Contracts Administrator
Phone: (972) 277-0300

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© SECURUS Technologies, Inc. - Proprietary & Confidential

No. 2015-

BAY COUNTY BOARD OF COMMISSIONERS

8/11/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/4/15)

WHEREAS, Securus Technologies currently provides telephone service for the Bay County jail inmates; and

WHEREAS, A Second Amendment to the Inmate Facility Services Agreement has been submitted extending the term of the contract with Securus Technologies for 12 months (7/25/15 through 7/25/16); Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Second Amendment to the Inmate Facility Services Agreement between Bay County and Securus Technologies and authorizes the Chairman of the Board to execute Agreement on behalf of Bay County (Sheriff Department) following legal review/approval; Be It Further

RESOLVED That budget adjustments required related to the referred contract are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Sheriff Dept - Securus Technologies

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

John E. Miller
Sheriff Of Bay County

Troy Cunningham
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: July 24, 2015

TO: Kim J. Coonan, Chairman
Ways and Means Committee

FROM: Sheriff John E. Miller

Request: Requesting Board Approval(s) to put these repairs/upgrades out for bid.

- Based on our last elevator inspector, it is necessary to do some repairs/upgrades for our aging elevator at the jail.
- Requesting to solicit quotes to both link the kitchen hood fire extinguishing system to the existing fire announerator panel, and to install an electrical shut off at the hood. This will bring us into compliance with the state fire code.

Finance: Request Board to Approve funding for these repairs.

Recommendations: I am requesting the committee's approval and authorizations to proceed with bids for these repairs and upon approval(s) to make necessary budget adjustments for both elevator and kitchen hood repair/upgrades.

CC: Undersheriff Troy Cunningham
Captain Troy Stewart
Robert Redmond, Financial Analyst
Deanne Berger, BOC
Amber Davis, Corporate Counsel
Crystal Hebert, Finance Officer
Kim Priessnitz, Assistant Finance Officer
Frances Moore, Purchasing Agent
File

Ls/W&M BidRequests-15

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No. 2015-

BAY COUNTY BOARD OF COMMISSIONERS

8/11/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/4/15)

WHEREAS, Repairs and upgrades are required for the elevator at the Bay County Law Enforcement center; and

WHEREAS, In addition, in order to bring the Jail into compliance with the State Fire Code, it is necessary to link the kitchen hood fire extinguishing system to the existing fire alarm annunciator panel and to install an electrical shut off at the hood; and

WHEREAS, The Bay County Sheriff wishes to seek bids for the repairs and upgrades; and

WHEREAS, Funds do not exist in the Sheriff Department's existing budget to cover these repairs/upgrades; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes commencing the bid process for the repairs/upgrades to the jail elevator as well as the kitchen hood repair/upgrade at the Bay County Law Enforcement Center.

KIM COONAN, CHAIR
AND COMMITTEE

Sheriff Dept - Jail Elevator and Kitchen Hood Repair-Upgrade

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

Memorandum

To: Kim Coonan, Chairman, Ways and Means Committee

From: Jennifer Gwizdala, Office Manager, Friend of the Court

Date: 7/15/2015

Re: Agenda Item - FY 2013, 2014, and 2015 Title IV-D Cooperative Reimbursement Contract (Amendment for FY 2016)

REQUEST:

Board Authorization for the Chairman of the Board to sign all related documentation and/or contracts pertaining to the FY 2013, FY 2014, and FY 2015 Title IV-D Cooperative Reimbursement Program Contract Amendment to include year 2016 for the Bay County Friend of the Court. Based upon past experience, we are usually faced with a very brief period for obtaining the required signatures and returning said documents.

BACKGROUND:

The majority of Friend of the Court revenue is derived from the Office of Child Support, a division of the Michigan Department of Human Services (DHS, f/k/a FIA, f/k/a DSS), under the Cooperative Reimbursement Program. The state will reimburse the county for costs associated with establishing, collecting, and enforcing child support obligations in IV-D cases.

The CRP grant assists the Friend of the Court in performing its "IV-D functions" of collecting, distributing and enforcing court ordered child support obligations, which in turn contributes to the well being of children under the jurisdiction of Bay County Circuit Court. Bay County Friend of the Court currently has approximately 8,000 active child support cases.

FINANCE:

The Friend of the Court has received FY 2013 Title IV-D Cooperative Reimbursement Program Contract the amount of $1,190,635.00; FY 2014 the amount of $1,261,132; for year 2015 the anticipated amount of $1,341,117.00. FY 2016's Cooperative Reimbursement Program Contract allocation is anticipated to be $1,335,432.25.

RECOMMENDATION:

The Friend of the Court requests the Board of Commissioners authorize the Chairman of the Board to sign and/or **submit via Egrams** State software, all related documentation and /or contracts pertaining to the Friend of the Court Cooperative Reimbursement Program after review by Corporation Counsel.

*The County IV-D Grants are now utilizing the Egrams system (http://egrams-mi.com/dhs) to submit grant documentation including grant applications.

AGREEMENT NUMBER: CSFOC13-09001-A1
AMENDMENT NUMBER: 1
Between
THE STATE OF MICHIGAN
DEPARTMENT OF HEALTH & HUMAN SERVICES
And

CONTRACTOR	County Of Bay
CONTRACTOR ADDRESS	1230 Washington Avenue, P.O. Box 831 Bay City, Mi 48707 5731
CONTRACTOR EMAIL	honkws@hotmail.com

CONTRACT ADMINISTRATOR	EMAIL
Duane Noworyta	noworytad@michigan.gov

AGREEMENT SUMMARY			
SERVICE DESCRIPTION	Child Support Friend of the Court		
GEOGRAPHIC AREA	Bay		
INITIAL EFFECTIVE DATE	10/01/2012	CURRENT EXPIRATION DATE	09/30/2015
CURRENT AGREEMENT VALUE	$3,792,884.00		
CONTRACT TYPE	Actual Cost		

AMENDMENT DESCRIPTION			
EXTEND EXPIRATION DATE	☑ YES ☐ NO	NEW EXPIRATION DATE	09/30/2016
AMENDMENT AMOUNT	$1,335,432.25	☑ INCREASE ☐ DECREASE	
ESTIMATED REVISED AGGREGATE AGREEMENT VALUE		$5,128,316.25	
NATURE OF CHANGE	Extend the end date of the agreement to 9/30/2016 to add fiscal year (FY) 2016 and include the Budget for FY 2016 and include the selection of an IT technical support model.		

The undersigned have the lawful authority to bind the Contractor and DHS to the terms set forth in this Agreement.

FOR THE CONTRACTOR:

County Of Bay

Chief Circuit Judge

Date

FOR THE STATE:

DEPARTMENT OF HUMAN SERVICES

Signature of Director or Authorized Designee

Date

==========

FOR THE CONTRACTOR:

County Of Bay

Chairperson, County Board of Commissioners

Date

-16-

No. 2015-

BAY COUNTY BOARD OF COMMISSIONERS
8/11/15
RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/4/15)

WHEREAS, The majority of Friend of the Court revenue is derived from the Office of Child Support, a division of the Michigan Department of Health and Human Services (DHS, f/k/a FIA, f/k/a DSS), under the Cooperative Reimbursement Program; and

WHEREAS, The state will reimburse the county for costs associated with establishing, collecting, and enforcing child support obligations in IV-D cases; and

WHEREAS, The CRP grant assists the Friend of the Court in performing its "IV-D functions" of collecting, distributing and enforcing court ordered child support obligations, which in turn contributes to the well being of children under the jurisdiction of Bay County Circuit Court. Bay County Friend of the Court currently has approximately 8,000 active child support cases; and

WHEREAS, The Friend of the Court has received for FY 2013 Title IV-D Cooperative Reimbursement Program Contract the amount of $1,190,635.00; for FY 2014 the amount of $1,261,132; for year 2015 the anticipated amount of $1,341,117.00. FY 2016's Cooperative Reimbursement Program Contract allocation is anticipated to be $1,335,432.25; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the FY 2013, 2014 and 2015 Title IV-D Cooperative Reimbursement Contract (Amendment for FY 2016) and authorizes the Chairman of the Board to sign all related documentation and/or contracts pertaining to the FY 2013, FY 2014, and FY 2015 Title IV-D Cooperative Reimbursement Program Contract Amendment to include year 2016 for the Bay County Friend of the Court and to submit electronically if required following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

KIM COONAN, CHAIR
AND COMMITTEE

FOC - Title IV-D CRP Contract (2013-2014-2015 & 2016 Amendment)

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

BAY COUNTY PROSECUTING ATTORNEY
KURT C. ASBURY

Victim's Rights Advocates

Cindy A. Howell
Wendy D. Hoffard
Kristin M. Monaghan

Assistant Prosecuting Attorneys

Nancy E. Borushko
Chief Assistant

Barbara J. Hayward
Margaret A. Leaming
Sylvia L. Linton
Jordan Case
Jeffrey D. Stroud
Bernard J. Coppolino
Michael A. Huber

TO: Kim J. Coonan
Chairperson, Ways & Means Committee

FROM: Kurt C. Asbury KCA
Bay County Prosecutor

RE: 2016 CRP IV-D Agreement CSPA 13-09-09002-A1, Amendment 1

DATE: July 29, 2015

Request: To be placed on the agenda for the next Ways and Means Committee for approval of the Agreement CSPA 13-09002-A1, Amendment 1, extending the Prosecutor's CRP (Title IV-D Cooperative Reimbursement Program)

Background: This proposed Agreement between the State of Michigan and the Bay County Prosecutor's Office covers the time period October 1, 2015, to September 30, 2016. This Agreement covers part of an Assistant Prosecutor's wages, an investigator's wages and wages for a unit secretary, along with other costs directly related to the Prosecutor's IV-D program for paternity and child support establishment.

The projected one year revenue (from the "Department") under this Agreement is $128,110.69, that match amount from the County ("Contractor") is $65,996.41. This reimbursement amount represents an increase from the first year of the previous three-year contract, and a decrease for 2014 and 2015. The three year average from the previous contract was $133,492.33.

Recommendation: Request Board approval, including authorization for the Board Chair to sign the Agreement and any other required documents, after Corporation Counsel review, along with any future budge adjustments that may be necessary to comply with this grant.

---

cc: Amber Johnson, Corporation Counsel

BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MICHIGAN 48708

TELEPHONE: (989) 895-4185 FAX: (989) 895-4167
TDD [HEARING IMPAIRED]: (989) 895-2059

AGREEMENT NUMBER: CSPA13-09002-A1
AMENDMENT NUMBER: 1
Between
THE STATE OF MICHIGAN
DEPARTMENT OF HEALTH & HUMAN SERVICES
And

CONTRACTOR	County Of Bay
CONTRACTOR ADDRESS	1230 Washington Avenue, Bay County Courthouse Bay City, MI 48708 5731
CONTRACTOR EMAIL	asburyk@baycounty.net

CONTRACT ADMINISTRATOR	EMAIL
Duane Noworyta	noworytad@michigan.gov

AGREEMENT SUMMARY			
SERVICE DESCRIPTION	Child Support Prosecuting Attorney		
GEOGRAPHIC AREA	Bay		
INITIAL EFFECTIVE DATE	10/01/2012	CURRENT EXPIRATION DATE	09/30/2015
CURRENT AGREEMENT VALUE	$400,477.00		
CONTRACT TYPE	Actual Cost		

AMENDMENT DESCRIPTION			
EXTEND EXPIRATION DATE	☑ YES ☐ NO	NEW EXPIRATION DATE	09/30/2016
AMENDMENT AMOUNT	$128,110.69	☑ INCREASE ☐ DECREASE	
ESTIMATED REVISED AGGREGATE AGREEMENT VALUE		$528,587.69	
NATURE OF CHANGE	Extend the end date of the agreement to 9/30/2016 to add fiscal year (FY) 2016 and include the Budget for FY 2016 and include the selection of an IT technical support model.		

The undersigned have the lawful authority to bind the Contractor and DHS to the terms set forth in this Agreement.

FOR THE CONTRACTOR:

County Of Bay

Prosecuting Attorney

Date

FOR THE STATE:

DEPARTMENT OF HUMAN SERVICES

Signature of Director or Authorized Designee

Date

==========

FOR THE CONTRACTOR:

County Of Bay

Chairperson, County Board of Commissioners

Date

No. 2015-

BAY COUNTY BOARD OF COMMISSIONERS

8/11/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/4/15)

WHEREAS, The Bay County Prosecutor, with Board approval, submitted a grant application for the 2016 CRP IV-D Agreement CSPA 13–09-09002-A1, Amendment 1, and an Agreement has been submitted by the State of Michigan (Department); and

WHEREAS, The projected one year revenue under this Agreement is $128,110.69; the match amount from the County is $65,996.41; and

WHEREAS, This reimbursement amount represents an increase from the first year of the previous three-year contract, and a decrease for 2014 and 2015; and

WHEREAS, The three-year average from the previous contract was $133,492.33; Therefore, Be It

RESOLVED That the Chairman of the Board is authorized to execute, and submit electronically (if required), the 2016 CRP IV-D Agreement CSPA 13-09-09002-A1, Amendment 1 on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Prosecutor - 2016 CRP IV-D Agreement-Amendment 1

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

BAY COUNTY PROSECUTING ATTORNEY
KURT C. ASBURY

Victim's Rights Advocates

Cindy A. Howell
Wendy D. Hoffard
Kristin M. Morrahan

Assistant Prosecuting Attorneys

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Chief Assistant

Barbara J. Hayward
Margaret A. Leaming
Sylvia L. Linton
Jordan Case
Jeffrey D. Stroud
Bernard J. Coppolino
Michael A. Huber

TO: Kim J. Coonan
Chairperson, Ways & Means Committee

FROM: Kurt C. Asbury KCA
Bay County Prosecutor

RE: 2016 IV-E Agreement PROFC14-090011, Amendment 1, between the State of Michigan Department of Human Services (DHS) and the Bay County Prosecutor's Office for a one-year contract extension

DATE: July 29, 2015

Request: To be placed on the agenda for the next Ways and Means Committee for approval of IV-E Agreement PROFC14-090011, Amendment 1, between the State of Michigan Department of Human Services (DHS) and the Bay County Prosecutor's Office, for the fiscal period October 1, 2015, through September 30, 2016, which is a one year extension of the contract.

Background: The proposed Agreement between DHS and the Bay County Prosecutor's Office covers a one (1) year period to provide legal services to DHS regarding abuse/neglect proceedings in Probate Court involving children. This Agreement covers part of an Assistant Prosecutor's wages and other costs directly related to the IV-E Agreement for legal services provided to DHS regarding abuse/neglect of children.

The projected one (1) year revenue under this agreement is $100,699.50. The County match is $100,699.50, this represents an increase from last year's contract, which was $100,462.50.

Recommendation: Request Board approval, including authorization for the Board Chair to sign the Agreement and any other required documents, after Corporation Counsel review, along with any future budge adjustments that may be necessary to comply with this grant.

---

cc: Amber Johnson, Corporation Counsel

BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MICHIGAN 48708

TELEPHONE: (989) 895-4185 FAX: (989) 895-4167
TDD [HEARING IMPAIRED]: (989) 895-2059

AGREEMENT NUMBER: PROFC14-090011
AMENDMENT NUMBER: 1
Between
THE STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
And

CONTRACTOR	County Of Bay - Prosecuting Attorney
CONTRACTOR ADDRESS	1230 Washington Avenue, Bay County Courthouse Bay City, MI 48708 5731
CONTRACTOR EMAIL	asburyk@baycounty.net

CONTRACT ADMINISTRATOR	EMAIL
Lewis Roubal	RoubalL@michigan.gov

AGREEMENT SUMMARY			
SERVICE DESCRIPTION	Legal Representation		
GEOGRAPHIC AREA	Bay		
INITIAL EFFECTIVE DATE	03/30/2015	CURRENT EXPIRATION DATE	09/30/2015
CURRENT AGREEMENT VALUE	$100,462.50		
CONTRACT TYPE	Actual Cost		

AMENDMENT DESCRIPTION			
EXTEND EXPIRATION DATE	☑ YES ☐ NO	NEW EXPIRATION DATE	09/30/2016
AMENDMENT AMOUNT	$100,699.50	☑ INCREASE ☐ DECREASE	
ESTIMATED REVISED AGGREGATE AGREEMENT VALUE		$201,162.00	
NATURE OF CHANGE	Contract date extension and budget for FY 2016		

The undersigned have the lawful authority to bind the Contractor and DHS to the terms set forth in this Agreement.

FOR THE CONTRACTOR:

County Of Bay

Signature of Director or Authorized Designee

Date

FOR THE STATE:

DEPARTMENT OF HUMAN SERVICES

Signature of Director or Authorized Designee

Date

-22-

No. 2015-

BAY COUNTY BOARD OF COMMISSIONERS

8/11/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/4/15)

WHEREAS, The Bay County Prosecutor, with Board approval, submitted a grant application for the 2016 IV-E Agreement PROFC14-090011, Amendment 1, and an Agreement has been submitted by the State of Michigan Department of Human Services; and

WHEREAS, The projected one year revenue under this Agreement is $100,699.50; the match amount from the County is $100,699.50 and this represents an increase from last year's contract, which was $100,462.50; and

WHEREAS, The proposed Agreement between the Department of Human Services and Bay County (Prosecutor's Office) covers a one (1) year period (10/1/2015 through 9/30/2016) to provide legal services to DHS regarding abuse/neglect proceedings in Probate Court involving children; and

WHEREAS, This Agreement covers part of an Assistant Prosecutor's wages and other costs directly related to the IV-E Agreement for legal services provided to DHS regarding abuse/neglect of children; Therefore, Be It

RESOLVED That the Chairman of the Board is authorized to execute, and submit electronically (if required), the 2016 IV-E Agreement PROFC14-090011, Amendment 1, on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Prosecutor - 2016 IV-E Agreement-Amendment 1

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

BAY COUNTY TRANSPORTATION PLANNING
515 Center Avenue, Suite 504
Bay City, Michigan 48708

Jay Anderson, BCATS Director
andersonj@baycounty.net

Phone (989) 895-4064
Fax (989) 895-4068
TDD (989) 895-4049
http://www.baycounty-mi.gov

LAURA OGAR, DIRECTOR
ogarl@baycounty.net

Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

TOM HICKNER
County Executive

TO: Kim Coonan, Chairman
Ways and Means Committee

FROM: Jay Anderson, BCATS Director
Transportation Planning Division

DATE: July 27, 2015

RE: **Request Authorization to utilize Federal Transportation Planning Funds (PL) and Asset Management Funds in accordance with FY 2016 Unified Work Program.**

Background:
The following grants support the activities of the Transportation Planning Division which maintains a certified planning program according to federal regulations. The Bay City Area Transportation Study (BCATS) activities are provided in the attached proposed 2016 Unified Work Program. The BCATS funded program is required in order to utilize federal funds for road construction projects in the Bay City Urbanized Area. Annual (FY-2016) Project Authorization for the Utilization of Federal Highway Administration (FHWA) Planning Funds (PL) passed through to **Bay County (BCATS)** by the Michigan Department of Transportation are used to fund the planning activities of the BCATS staff. PL funds are also used for transit planning activities which are passed through Bay County to **Bay Metropolitan Transportation Authority (BMTA).** Annual (FY-2016) Asset Management Funds which are used specifically for the required annual Asset Management performed on federal aid roads within Bay County. These funds are utilized by **BCATS**, the **Bay County Road Commission,** the **City of Bay City,** and the **City of Essexville** for staff time of these agencies spent completing PASER ratings on Federal Aid Roads (a state statutory requirement). The actual 2016 Authorization form for Asset Management has not been received so I have included the 2015 form as a sample.

Economics/Finance:
The anticipated 2016 federal funding amounts for each program area are as follows: BCATS PL federal funding amount $150,720; BMTA PL federal funding amount $56,816 and; Asset Management funding amount $20,000.00. Local match is provided through cash contributions from the City of Bay City, City of Essexville, Bay County Road Commission, and Bay Metropolitan Transportation Authority which are then allowable reimbursements to these agencies through the course of the UWP activities. Bay County indirect costs are included and are part of the covered expenses of this grant.

Recommendation:
The Project Authorizations require the signature of the Chairman of the Board of Commissioners. We request that authorization be given for the Board Chair to sign the 2016 project authorization forms, any other required contracts or documents required to implement the BCATS 2016 Unified Work Program (Attached) with Corporate Counsel approval, and any budget adjustments as needed.

enclosures
cc: Tom Hickner Amber Johnson Laura Ogar Tim Quinn Debbie Russell Crystal Hebert

Michigan Department of Transportation 1777 (10/05)

PROJECT AUTHORIZATION

This information is required by the Michigan Department of Transportation in order to record Agreement of Utilization of Funds

MULTI YEAR PROJECT: ☐ Yes ☑ No FY Beg. Date: FY End Date:	TIME PERIOD: From: 10/01/2015 To: 09/30/2016

SUBCONTRACT ASSOCIATED WITH THIS AUTHORIZATION ☐ Yes ☑ No Subcontract # _____

PROJECT DESCRIPTION:

Approved FY 2016 Unified Planning Work Program for the Bay City Area Transportation Study (BCATS)

Consolidated Planning Dollars
FHWA 81.85%
Local 18.15%

Federal total of $207,536 includes $150,720 of PL funds and $56,816 of 5303

These funds are contingent upon the availability of federal funds:

FUNDING TOTAL:	FUNDING MATCH (Dollars and Percentage):		
	Federal:	State:	Local:
$253,557	$207,536		$46,021

METHOD OF PAYMENT: ☑ 802P Form (green sheet) OR ☐ Purchase Order (MAIN)

The funds herein provided shall be utilized by the hereinafter Designated Planning Agency in accordance with the current annual Unified Work Program which is part of the Master Agreement.

Contract #: 2015-0002/Z4

CLASS OF FUNDS:	FUNDING AUTHORITY:
PL 112	FHWA

PROJECT MANAGER: Kris Welch

		DESIGNATED PLANNING AGENCY
MICHIGAN DEPARTMENT OF TRANSPORTATION		AGENCY NAME:
SIGNATURE:		SIGNATURE:
TITLE: Administrator, Statewide Transportation Planning Division		TITLE:
DATE:	REVIEWED BY:	DATE:

ACCOUNTING INFORMATION

PROJECT NO. 128084	AGENCY NO.	PURCHASE ORDER NO: N/A
INDEX NO: 66205	PCA NO:	AGENCY OBJECT CODE:

CONTRACT ADMINISTRATOR USE ONLY:

SAB AGENDA DATE (If applicable)	EXECUTE DATE

-25-

No. 2015-

BAY COUNTY BOARD OF COMMISSIONERS

8/11/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/4/15)

WHEREAS, The following grants support the activities of the Transportation Planning Division which maintains a certified planning program according to federal regulations. The Bay City Area Transportation Study (BCATS) activities are provided in the proposed 2016 Unified Work Program; and

WHEREAS, The BCATS funded program is required in order to utilize federal funds for road construction projects in the Bay City Urbanized Area. Annual (FY-2016) Project Authorization for the Utilization of Federal Highway Administration (FHWA) Planning Funds (PL) passed through to **Bay County (BCATS)** by the Michigan Department of Transportation are used to fund the planning activities of the BCATS staff. PL funds are also used for transit planning activities which are passed through Bay County to **Bay Metropolitan Transportation Authority (BMTA)**; and

WHEREAS, Annual (FY-2016) Asset Management Funds which are used specifically for the required annual Asset Management performed on federal aid roads within Bay County. These funds are utilized by **BCATS**, the **Bay County Road Commission,** the **City of Bay City,** and the **City of Essexville** for staff time of these agencies spent completing PASER ratings on Federal Aid Roads (a state statutory requirement); and

WHEREAS, The anticipated 2016 federal funding amounts for each program area are as follows: BCATS PL federal funding amount $150,720; BMTA PL federal funding amount $56,816 and; Asset Management funding amount $20,000.00. Local match is provided through cash contributions from the City of Bay City, City of Essexville, Bay County Road Commission, and Bay Metropolitan Transportation Authority which are then allowable reimbursements to these agencies through the course of the UWP activities. Bay County indirect costs are included and are part of the covered expenses of this grant; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Project Authorizations and authorizes the Chairman of the Board, on behalf of Bay County, to execute said forms and all contracts and documents required to implement the BCATS 2016 Unified Work Program following legal review/approval; Be It Further

RESOLVED That budget adjustments required related to the BCATS 2016 Unified Work Program are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Env Affairs - BCATS 2016 Unified Work Program

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

SAMPLE

Michigan Department of Transportation 1777 (10/05)

PROJECT AUTHORIZATION

This information is required by the Michigan Department of Transportation in order to record Agreement of Utilization of Funds

MULTI YEAR PROJECT: ☐ Yes ☑ No FY Beg. Date: FY End Date:	TIME PERIOD: From: 10/1/2014 To: 09/30/2015
SUBCONTRACT ASSOCIATED WITH THIS AUTHORIZATION ☐ Yes ☐ No Subcontract # _____	
PROJECT DESCRIPTION: Asset Management These funds are contingent upon the availability of federal funds:	

FUNDING TOTAL:	FUNDING MATCH (Dollars and Percentage):		
	Federal:	State:	Local:
$20,000		$20,000 (100%)	

METHOD OF PAYMENT: ☐ 802P Form (green sheet) OR ☑ Purchase Order (MAIN)

The funds herein provided shall be utilized by the hereinafter Designated Planning Agency in accordance with the current annual Unified Work Program which is part of the Master Agreement.

Contract #: 2015-0002/Z3

CLASS OF FUNDS:	FUNDING AUTHORITY:
Michigan Transportation Funds (MTF)	State

PROJECT MANAGER: Brian Sanada

	DESIGNATED PLANNING AGENCY
MICHIGAN DEPARTMENT OF TRANSPORTATION	AGENCY NAME: Bay County Board of Commissioners
SIGNATURE:	SIGNATURE:
TITLE: Administrator, Statewide Transportation Planning Division	TITLE: Chairman, Board of Commissioners
DATE: / REVIEWED BY:	DATE:

ACCOUNTING INFORMATION

PROJECT NO.	AGENCY NO.	PURCHASE ORDER NO:
N/A	591	591N
INDEX NO: 10030	PCA NO: 79900	AGENCY OBJECT CODE: 3209

CONTRACT ADMINISTRATOR USE ONLY:

SAB AGENDA DATE (If applicable)	EXECUTE DATE

BAY COUNTY

911 Central Dispatch

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City MI 48708

Christopher Izworski
Director

Thomas L. Hickner
Bay County Executive

Ryan Manz
Emergency Management Coordinator
989-895-4112

To: Kim Coonan, Chairperson, Ways and Means Committee

From: Ryan Manz, Emergency Management Coordinator

Date: July 28, 2015

Subject: Emergency Management Performance Grant (EMPG) Program for FY 2015 - $23,708.00

Background: The Federal Emergency Management Agency (FEMA) provides federal funds through the EMPG Program for state and local emergency management programs. As the designated grantee of the EMPG funding in Michigan, the Michigan State Police Emergency Management and Homeland Security Division (EM-HSD) enters into agreements with local emergency management programs each year.

Reimbursement for the emergency management program is contingent upon completion of the activities in the signed Emergency Management Work Plan, which is maintained in the Emergency Management Coordinators office. In order to remain eligible for EMPG funding, we must maintain current and adequate plans and meet exercise requirements. In addition each program must complete their quarterly work agreement activities and submit all necessary quarterly documentation to MSP-EMHSD.

Finance/Economics: This EMPG Agreement covers the current fiscal year. The agreement covers 36.7635% ($23,708.00) of covered program expenses.

Recommendation: Upon favorable review by Corporation Counsel, the Department recommends approval and signature of this Agreement by the Board Chair, as well as approval of all budget adjustments related to this Agreement.

Cc: Tom Hickner, Tim Quinn, Christopher Izworski, Amber Johnson, Crystal Hebert, Debra Russell

E-mail: Baycounty911@baycounty.net **Web:** www.co.bay.mi.us
TDD (Hearing Impaired) (989) 895-4049

No. 2015-

BAY COUNTY BOARD OF COMMISSIONERS

8/11/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/4/15)

WHEREAS, The Federal Emergency Management Agency (FEMA) provides federal funds through the EMPG Program for state and local emergency management programs; and

WHEREAS, As the designated grantee of the EMPG funding in Michigan, the Michigan State Police Emergency Management and Homeland Security Division (EM-HSD) enters into agreements with local emergency management programs each year; and

WHEREAS, Reimbursement for the emergency management program is contingent upon completion of the activities in the signed Emergency Management Work Plan, which is maintained in the Emergency Management Coordinator's office; and

WHEREAS, In order to remain eligible for EMPG funding, current and adequate plans must be maintained and exercise requirements met. In addition each program must complete their quarterly work agreement activities and submit all necessary quarterly documentation to MSP-EMHSD; and

WHEREAS, This EMPG Agreement is for the current fiscal year and the agreement covers 36.7635% ($23,708.00) of covered program expenses; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement for the Emergency Management Performance Grant (EMPG) for FY 2015 and authorizes the Chairman of the Board to execute said Agreement and all related documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That grant application/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Emergency Services - EMPG Grant Agt for FY2015

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

Thomas L. Hickner
Bay County Executive

Bay County HEALTH Department

Joel R. Strasz
Public Health Director

1200 Washington Avenue
Bay City, Michigan 48708

(989) 895-4003
FAX (989) 895-4014
TDD (989) 895-4049
www.baycounty-mi.gov/Health

TO: Kim Coonan, Chairperson, Ways and Means Committee
FROM: Joel R. Strasz, Health Director
DATE: July 28, 2015
CC: Tom Hickner, Amber Johnson, Crystal Hebert, Kim Priessnitz, Kathy Janer, Mark Pickell
RE: FY 2014-2015 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) Amendment #5

BACKGROUND:

The enclosed agreement amends the 2014-2015 CPBC Agreement between Bay County and the Michigan Department of Community Health. The Amendment incorporates the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued.

FINANCIAL CONSIDERATIONS:

This Amendment reflects adjustments to funding levels as follows:

Amendment List

i-a. Allocation Changes – Existing Projects

Project Title	Current Amount	Amended Amount	New Project
Immunization Action Plan (IAP)	48,613.00	6,867.00	55,480.00
TOTAL :	48,613.00	6,867.00	55,480.00

i-b. New Allocation – New Projects

Project Title	Current Amount	Amended Amount	New Project
Public Health Emergency Preparedness (PHEP) 7/1/15 - 9/30/15	0.00	31,676.00	31,676.00
TOTAL :	0.00	31,676.00	31,676.00

ii. Budget Category changes
N/A

RECOMMENDATION

Upon favorable review by Corporation Counsel, the Health Department recommends Amendment #5 be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Amendment .

No. 2015-

BAY COUNTY BOARD OF COMMISSIONERS

8/11/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/4/15)

WHEREAS, The 2014-2015 CPBC Agreement between Bay County and the Michigan Department of Community Health (MDCH) is being amended to incorporate the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued; and

WHEREAS, This Amendment reflects adjustments to funding levels as follows:

Amendment List

i-a. Allocation Changes – Existing Projects

Project Title	Current Amount	Amended Amount	New Project
Immunization Action Plan (IAP)	48,613.00	6,867.00	55,480.00
TOTAL :	48,613.00	6,867.00	55,480.00

i-b. New Allocation – New Projects

Project Title	Current Amount	Amended Amount	New Project
Public Health Emergency Preparedness (PHEP) 7/1/15 - 9/30/15	0.00	31,676.00	31,676.00
TOTAL :	0.00	31,676.00	31,676.00

ii. Budget Category changes

N/A

RESOLVED That the Bay County Board of Commissioners approves amendments 5 to the 2014-2015 CPBC Contracting Agreement; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute and submit electronically (if required) the grant documents (application, grant award, amendments, and all related required documents) on behalf of Bay County; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments relating to this amendment are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Health Dept - Amendment 5 to 2014-15 CPBC Agt

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

Thomas L. Hickner
Bay County Executive

Bay County HEALTH Department

Joel R. Strasz
Public Health Director

1200 Washington Avenue
Bay City, Michigan 48708

(989) 895-4003
FAX (989) 895-4014
TDD (989) 895-4049
www.baycounty-mi.gov/Health

TO: Kim Coonan, Chairperson, Ways and Means Committee
FROM: Joel R. Strasz, Health Director
DATE: July 28, 2015
CC: Tom Hickner, Tim Quinn, Amber Johnson, Tim Quinn, Crystal Hebert, Kim Priessnitz, Kathy Janer, Mark Pickell, and Melissa Maillette
RE: Request Permission to Re-Apply to the Children's Special Health Care Services (CSHCS) Program Supplemental Grant to Expand Outreach Efforts for Bay County's Local CSHCS Program.

BACKGROUND:

The Bay County Health Department provides care coordination services to families that have child/children with special health care needs through the Children's Special Health Care Services Program. There are several hundred families in Bay County that are eligible for the program, yet many are not aware of it. There are others enrolled in CSHCS who do not know about all the services they can receive. For the past two years, the Health Department applied for and has been awarded two $10,000 grants to increase outreach efforts to these families and the medical community. Efforts under the grant program have been very successful, and the State has notified the Health Department that it is eligible to reapply for the grant funds.

FINANCE AND ECONOMICS:

There are no financial considerations, as all costs associated with the project are included in the grant application.

RECOMMENDATION:

The Health Department recommends approval to seek funding from the Michigan Department of Community Health for this purpose, as well as approval of any and all agreements and budget adjustments related to this grant.

No. 2015-

BAY COUNTY BOARD OF COMMISSIONERS

8/11/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/4/15)

WHEREAS, The Bay County Health Department provides care coordination services to families that have child/children with special health care needs through the Children's Special Health Care Services Program; and

WHEREAS, There are several hundred families in Bay County that are eligible for the program, yet many are not aware of it. There are others enrolled in CSHCS who do not know about all the services they can receive; and

WHEREAS, For the past two years, the Health Department applied for and has been awarded two $10,000 grants to increase outreach efforts to these families and the medical community. Efforts under the grant program have been very successful, and the State has notified the Health Department that it is eligible to reapply for the grant funds; and

WHEREAS, There are no financial considerations, as all costs associated with the project are included in the grant application; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes application to the Michigan Department of Community Health for grant funding for the Expand Outreach Efforts for Bay County's Local CSHCS Program; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute, and submit electronically (if required), the grant application documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

KIM COONAN, CHAIR
AND COMMITTEE

Health Dept - CSHCS Program Grant Funding

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

THOMAS L. HICKNER
Bay County Executive

JON M. MORSE
Supervisor, Buildings & Grounds

RICHARD C. PABALIS
Project Manager, Buildings & Grounds

BAY COUNTY BUILDING
515 Center Avenue, G-101
Bay City, MI 48708

Phone: 989.895.4097
Fax: 989.895.4222
TDD: 989.895.4049
(Hearing Impaired Line)

TO: KIM COONAN
WAYS & MEANS CHAIR

FROM: RICK PABALIS
PROJECT MANAGER

JON MORSE
SUPERVISOR BUILDINGS & GROUNDS

DATE: JULY 29, 2015

RE: ARCHITECTURAL SERVICES – SPICER ENGINEERING

REQUEST:
Approve architectural service contract with Spicer Engineering for $1,800 to assist Bay County in reviewing and making recommendations in the RFP for the installation of a new roofing system on the Bay County Juvenile Home facility. Funds are budgeted in the Juvenile Home budget.

BACKGROUND:
This project would replace the original Juvenile Home structure with a new roof. The existing roof is twenty five years old and has reached its life expectancy. The surface area of the roof is approximately 10,000 square feet which is a rubber membrane and stone ballasted system. The new roof will require a total tear off and a new totally adhered roofing system put down.

ECONOMICS:
Funds are budgeted for this project in the Juvenile Home budget.

RECOMMENDATION:
Approve the architectural service contract with Spicer Engineering for assistance in reviewing the RFP and specifications. Requesting the committee's approval and authorize the Board Chair to sign any and all necessary documents with approval as to form by Corporation Counsel and to make any necessary budget adjustments.

Cc: Cristen Gignac
Crystal Hebert
Amber Johnson

No. 2015-

BAY COUNTY BOARD OF COMMISSIONERS

8/11/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/4/15)

WHEREAS, The existing 10,000 square-foot roof at the Bay County Juvenile Home (a rubber membrane and stone ballasted system) is twenty-five years old and has reached its life expectancy and replacement of the existing roof will require a total tear-off and new totally adhered roofing system installed; and

WHEREAS, Architectural services to assist Bay County in reviewing and making recommendations in the RFP for the installation of the new roofing system at the Juvenile Home are required; and

WHEREAS, It is recommended that Bay County engage Spicer Engineering to provide architectural services for the roofing project at a cost of $1,800; and

WHEREAS, Funds for the roof replacement are budgeted in the Juvenile Home budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Architectural Service Contract with Spicer Engineering for assistance in reviewing the RFP and specifications for the roofing project at the Bay County Juvenile Home at a cost of $1,800, monies to come from the Juvenile Home budget; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Contract and related documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That budget adjustments required and related to the roofing project are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Bldgs & Grnds - Juvenile Home Roof

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

BAY COUNTY
Recreation & Facilities

Cristen M. Gignac
Director of Recreation & Facilities
gignacc@baycounty.net

515 Center Avenue
Bay City, Michigan 48708

Phone (989) 895-4130
Fax (989) 895-2094
TDD (989) 895-4049
www.baycounty-mi.gov

Thomas L. Hickner
County Executive

BUILDINGS & GROUNDS
Jon Morse, Supervisor
morsej@baycounty.net

RECREATION
Brent Goik, Recreation & Clubhouse Supervisor
goikb@baycounty.net

To: Kim Coonan, Chairman of Ways & Means Committee

From: Cristen Gignac, Director of Recreation and Facilities

Date: July 29, 2015

Subject: Ice Resurfacer

Request: To gain approval from the Board of Commissioners to release an RFP and purchase an ice resurfacer for the Civic Arena.

Background: We purchased our current ice resurfacers in 1997 when the Civic Arena opened. Both machines have 1986 Volkswagen Golf motors in them with Chevy transmissions. County staff continually performs preventative maintenance and each machine is gone through yearly by a County mechanic. These machines need repairs and break down often. They are old, unreliable, and in need of replacement. Ice resurfacers are critical to the operation of the Civic Arena. A new ice resurfacer will take 10-12 months to receive from the date it is ordered.

Economics: The funds for this purchase are not budgeted; therefore, a budget adjustment of up to $105,000 to purchase an ice resurfacer that is critical to the operation of the Civic Arena is necessary.

Recommendation: It is recommended that the Board grant authorization to release a RFP for a new ice resurfacer, approve the purchase an ice resurfacer, approve a budget adjustment from the General Fund for up to $105,000, and approve the Board Chairman to sign documents related to this project upon favorable review from Corporation Counsel.

cc: Tom Hickner, Jon Morse, Brent Goik, Kim Priessnitz, Crystal Hebert, Robert Redmond, Frances Moore

No. 2015-

BAY COUNTY BOARD OF COMMISSIONERS

8/11/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/4/15)

WHEREAS, Bay County purchased the current ice resurfacers (2) in 1997 when the Civic Arena opened; and

WHEREAS, Both machines have 1986 Volkswagen Golf motors in them with Chevy transmissions and County staff continually performs preventative maintenance with an annual inspection by the County mechanic; and

WHEREAS, These machines need repairs and break down often as they are old, unreliable, and in need of replacement; and

WHEREAS, Ice resurfacers are critical to the operation of the Civic Arena and a new ice resurfacer will take 10-12 months to receive from the date it is ordered; and

WHEREAS, The funds for this purchase are not budgeted and a budget adjustment of up to $105,000 to purchase an ice resurfacer that is critical to the operation of the Civic Arena is necessary; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that authorization is granted to: release an RFP for a new ice resurfacer; approve the purchase an ice resurfacer; approve a budget adjustment from the General Fund for up to $105,000; authorize the Board Chair to sign documents related to this project upon favorable review from Corporation Counsel.

KIM COONAN, CHAIR
AND COMMITTEE

Rec & Facilities - Civic Arena Ice Resurfacer

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

No. 2015-

BAY COUNTY BOARD OF COMMISSIONERS

8/11/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/4/15)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

7/15/15	$ 695,236.36
7/23/15	$ 598,331.28
7/29/15	$ 249,488.16

BAYANET:

June 2015

1. Payables	$ 27,895.10
2. Payroll	$ 8,513.76

HOUSING (Center Ridge Arms):

7/16/15	$ 24,798.26

KIM COONAN, CHAIR
AND COMMITTEE

Payables-August

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

RESOLUTION NO. _____

BY: WAYS AND MEANS COMMITTEE **08/04/2015**

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on **08/11/2015** and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on behalf of Bay County:

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
2015-08-002	**GENERAL FUND**			
	BOARD OF COMMISSIONERS			
	CHILD CARE-PROBATE (CHILD IN C			
	Total GENERAL FUND		$50,000	
	CHILD CARE FUND			
	CHILD CARE-PROBATE (CHILD IN C			
	Total CHILD CARE FUND			X
	TO INCREASE THE BUDGET FOR CHILD CARE FUND 29266200 ORG. THE CHILD IN CARE ACTIVITY INVOLVES PLACEMENT OF NEGLECT AND ABUSED CHILDREN IN CHILD PLACEMENT AGENCIES. THE STATE OF MICHIGAN WILL REIMBURSE FIFTY PERCENT OF THESE COSTS AND BAY COUNTY GENERAL FUND, FUND BALANCE WILL PAY THE OTHER FIFTY PERCENT.			
2015-08-003	**SOCIAL WELFARE FUND**			
	MI DEPT HUMAN SERV-BAY COUNTY			
	Total SOCIAL WELFARE FUND			X
	TO ADJUST THE MICHIGAN DEPARTMENT OF HUMAN SERVICES BUDGET FOR BAY COUNTY 29067000 ORG. TO REALLOCATE THE MAJORITY OF THE BUDGETED AMOUNT FOR COUNTY HOSPITALIZATION EXPENDITURES TO HELP DONATE FUNDING FOR A HOME AID POSITION.			

Kim Coonan, Chairman W. & M. and Committee

_____

Budget Adjustment Detail

Journal Request Number **2015-08-002**

Ref: CHILD Desc: CHILD CARE Eff Date: 08/11/2015

Org / Object		Description	I/D	Amount
GENERAL FUND				
BOARD OF COMMISSIONERS				
10110100	40001	FUND BALANCE	I	50,000
CHILD CARE-PROBATE (CHILD IN C				
10166200	99900	TRANSFERS OUT TO OTHER FUNDS	I	50,000

	Favorable	Unfavorable
Total GENERAL FUND	$0	$50,000

CHILD CARE FUND				
CHILD CARE-PROBATE (CHILD IN C				
29266200	68300	REIMBURSEMENTS-STATE	I	50,000
29266200	69901	TRANSFERS IN FROM GENERAL FUND	I	50,000
29266200	84604	AGENCY PLACEMENT-RM & BD	I	100,000

	Favorable	Unfavorable
Total CHILD CARE FUND	$0	$0

Explanation

TO INCREASE THE BUDGET FOR CHILD CARE FUND 29266200 ORG. THE CHILD IN CARE ACTIVITY INVOLVES PLACEMENT OF NEGLECT AND ABUSED CHILDREN IN CHILD PLACEMENT AGENCIES. THE STATE OF MICHIGAN WILL REIMBURSE FIFTY PERCENT OF THESE COSTS AND BAY COUNTY GENERAL FUND, FUND BALANCE WILL PAY THE OTHER FIFTY PERCENT.

-40-

Budget Adjustment Detail

Journal Request Number **2015-08-003**

Ref: DHS Desc: HOME AIDE Eff Date: 08/11/2015

Org / Object		Description	I/D	Amount
SOCIAL WELFARE FUND				
MI DEPT HUMAN SERV-BAY COUNTY				
29067000	83400	COUNTY HOSPITALIZATION	D	11,400
29067000	96900	CONTRIBUTIONS - OTHER	I	11,400

	Favorable	Unfavorable
Total **SOCIAL WELFARE FUND**	$0	$0

Explanation

TO ADJUST THE MICHIGAN DEPARTMENT OF HUMAN SERVICES BUDGET FOR BAY COUNTY 29067000 ORG. TO REALLOCATE THE MAJORITY OF THE BUDGETED AMOUNT FOR COUNTY HOSPITALIZATION EXPENDITURES TO HELP DONATE FUNDING FOR A HOME AID POSITION.

-41-

Report Date: 7/29/2015

Description	Journal Number	2015 Fund Balance
Audited Unassigned Fund Balance or (Deficit)12/31/2014		$5,683,497
Previous years Assigned Fund Balance *		$737,525
Assigned Fund Balance or (Deficit)		$6,421,022
2015 Budgeted Surplus /(Deficit)		-$445,055
BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH JULY 2015		
Purchase a bed liner for the 2006 Sterling dump truck	15-02-0253	-$1,600
To purchase a 2006 Sterling dump truck	15-02-0068	-$48,500
Increase Corp.Counsel budget for reorganization to Dept head and pay grade PN12	15-02-0004	-$7,698
Increase Corp. Counsel budget to fund the Assistant Corp. Counsel position	15-02-0003	-$53,928
Civic Arena's purchase of skates & helments funding source Bay Foundation	15-02-0002	-26,072
Budget for the repair of the southside elevator in County building	15-03-0026	-22,000
Increase GIS budget for enhanced LiDAR data Aerial Photography project	15-03-0002	-42,750
Correct GIS budget error revenue was entered a debit for 100. should be 200. credil	15-04-0049	300
Correct budget error health contribution under wrong activity	15-04-0011	2,152
Increase Sheriff budget for a replacement vehicle due to an accident	15-04-0365	-16,400
Increase budget for special audit	15-04-0312	-20,000
Increase Community Center budget for replacement of gym floor	15-04-0097	-30,000
Incr. Animal Control budget from rolled over 2014 money for remaining radios costs	15-04-0012	-1,918
Increase Community Center budget for purchase of drinking water fountain	15-06-0002	-164
Increase Civic Arena budget for new seals for the ice rink	15-06-0050	-17,205
Budget for 2014 PO's @ 12-31-14 rolled over *	15-07-0276	-737,525
Budget for the purchase of radio equipment for the Juvenile Home	15-07-0273	-9,500
July 29, 2015		-1,032,808
Assigned Fund Balance or (Deficit) 7/29/2015		$4,943,159

BAY COUNTY
FINANCE/INFORMATION SYSTEMS
Crystal A. Hebert
Finance Officer
hebertc@baycounty.net

Thomas L. Hickner
Bay County Executive

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

TO: Kim Coonan, Chairperson
Ways & Means Committee

FROM: Crystal Hebert CH
Finance Officer

RE: Executive Directive #2007-11

DATE: July 29, 2015

REQUEST:
Please place this memo on the August 4, 2015, agenda for your committee's information.

BACKGROUND:
On July 14, 2015 an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:
As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the state grants with regard to fiscal year 2014 and/or 2015 appear to have no changes.

RECOMMENDATION:
To receive.

c: Tom Hickner
Kim Priessnitz
Tim Quinn

BAY COUNTY
FINANCE/INFORMATION SYSTEMS

Thomas L. Hickner
Bay County Executive

Crystal A. Hebert
Finance Officer
hebertc@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

July 28, 2015

TO: Kim Coonan
Chair, Ways & Means Committee

FROM: Frances Moore
Purchasing Agent

RE: Bank of America Rebate Program

BACKGROUND:

Our existing agreement with Bank of America for our Visa card program offers a rebate based on total annual purchases, that we as a County are now eligible.

FINANCE/ECONOMICS:

There is no cost to participate in the program and if the County meets the pre-determined thresholds we will receive a rebate.

RECOMMENDATION:

Upon favorable review by Corporation Counsel authorize the Board Chair to sign the agreement allowing Bay County participation in Bank of America's card rebate plan.

cc: Tom Hickner, Crystal Hebert, Tim Quinn, Amber Johnson, Debra Russell, Cristen Gignac, Bob Redmond

515 Center Avenue, Suite 701, Bay City, MI 48708-5128
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No. 2015-

BAY COUNTY BOARD OF COMMISSIONERS

8/11/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/4/15)

WHEREAS, The County's existing agreement with Bank of America for the County's Visa card program offers a rebate based on total annual purchases and Bay County is now eligible to participate in this program; and

WHEREAS, There is no cost to Bay County to participate in the program and, if Bay County meets the pre-determined thresholds, a rebate will be issued to Bay County; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves participation in the Visa Card Rebate Plan and authorizes the Board Chair to execute the required Agreement and other related documents on behalf of Bay County following legal review/approval.

KIM COONAN, CHAIR
AND COMMITTEE

Purchasing - Visa Rebate Program

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

BAY COUNTY
FINANCE/INFORMATION SYSTEMS

Thomas L. Hickner
Bay County Executive

Crystal A. Hebert
Finance Officer
hebertc@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
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Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

July 28, 2015

TO: Kim Coonan
Chair, Ways & Means Committee

FROM: Frances Moore
Purchasing Agent

RE: Utility Telecom – Phone Analysis

BACKGROUND:

Utility Telecom, LLC (Utel) has been recommended by our current phone carrier, AT&T, to assist the County in reviewing our phone lines to provide cost savings. Utel will work on our behalf with AT&T to identify all phone lines assigned to Bay County and ensure that the County is responsible for the phone lines used and that they are properly routed.

The last review of the phone lines was completed in house prior to the 2006 phone bid. This review will lay the ground work for the 2016 solicitation to be released for phone services.

FINANCE/ECONOMICS:

There is no cost to participate in the program.

RECOMMENDATION:

Upon favorable review by Corporation Counsel authorize the Board Chair to sign the agreement allowing Utel to act as the communication representative for review and analysis of the phone lines.

cc: Tom Hickner, Crystal Hebert, Tim Quinn, Amber Johnson, Debra Russell, Cristen Gignac, Bob Redmond, Julie Coppens, Rick Pabalis, Jon Morse

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No. 2015-

BAY COUNTY BOARD OF COMMISSIONERS

8/11/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (8/4/15)

WHEREAS, Utility Telecom, LLC (Utel) has been recommended by the County's current phone carrier, AT&T, to assist the County in reviewing the phone lines to provide cost savings to the County; and

WHEREAS, Utel will work on Bay County's behalf with AT&T to identify all phone lines assigned to Bay County and ensure that the County is responsible for the phone lines used and to ensure they are properly routed; and

WHEREAS, The last phone line review was conducted prior to the 2006 phone bid; the review will lay the ground work for the 2016 solicitation to be released for phone services; and

WHEREAS, There is no cost to participate in the program; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves participation in the program to allow Utel to act as the communication representative for Bay County and authorizes the Chairman of the Board to execute the Agreement with Utility Telecom, LLC (Utel) on behalf of Bay County following legal review/approval.

KIM COONAN, CHAIR
AND COMMITTEE

Purchasing - Utility Telecom - Phone Analysis

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____