

# BAY COUNTY BOARD OF COMMISSIONERS

## A G E N D A

TUESDAY, MAY 12, 2015

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

**I CALL TO ORDER (CHAIRMAN KRYGIER)**

**II ROLL CALL**

**III INVOCATION**

**IV PLEDGE OF ALLEGIANCE**

33-48 **V MINUTES (4/14/15)**

**VI CITIZEN INPUT**

**VII PETITIONS AND COMMUNICATIONS**

1 A. **Public Hearing** - Michigan State Housing Development Housing Rehabilitation Grant Program for 2015-2016 **(4:00 p.m.)**

2 B. Presentation to Kathleen King - Recognition of Retirement and Community Service **(Res. No. 2015-96)**

C. Update on Progress at Discovery Preserve at Euclid Park by Zachary Branigan, Executive Director of Saginaw Basin Land Conservancy **(Receive report)**

3- 5 D. City of Bay City - Application for Industrial Facilities Tax Exemption Certificate - Cambron Engineering - \$133,124.07 **(Receive)**

**VIII REPORTS/RESOLUTIONS OF COMMITTEES**

**A. WAYS AND MEANS (KIM J. COONAN, CHAIR; DONALD J. TILLEY, VICE CHAIR)**

6 1. No. 2015-97 - Huron County - Next Generation 9-1-1 Phone System Intergovernmental Agreement Addition (911 Central Dispatch)

- 7 2. No. 2015-98 - Network - Next Generation 9-1-1 Phone System Peninsula Fiber Network (911 Central Dispatch)
- 8 3. No. 2015-99 - Priority Dispatch ProQA EMD Software Maintenance Agreement (911 Central Dispatch)
- 9 4. No. 2015-100 - Letter of Intent to Region VII Area Agency on Aging - 2015-2016 Funding (Division on Aging)
- 10 5. No. 2015-101 - Community Center Gym Floor - Bid Award and Gym Floor User Rates (Recreation and Facilities)
- 11 6. No. 2015-102 - Correction of User Fee for Civic Arena Dry Floor (Recreation and Facilities)
- 12 7. No. 2015-103 - Wellness Program Budget Adjustment (Personnel)
- 13 8. No. 2015-104 - Accounts Payable: General; Center Ridge Arms
- 14 9. No. 2015-105 - Tyler Munis Software Annual Maintenance Agreement (Finance)

**B. PERSONNEL/HUMAN SERVICES (MICHAEL E. LUTZ, CHAIR; DONALD J. TILLEY, VICE CHAIR)**

- 15 1. No. 2015-106 - Northeast Michigan Community Services Agency, Inc - Early Head Start (Health Dept.)
- 16 2. No. 2015-107 - Breast and Cervical Cancer Control Program (Health Dept.)
- 17 3. No. 2015-108 - Healthy Eating Program (Health Dept.)
- 18 4. No. 2015-109 - Purchase of Other Governmental Service Credit for Retirement Purposes - Thomas Holtschlag, Sheriff Dept. (Retirement Division)

**C. BOARD OF COMMISSIONERS (ERNIE KRYGIER, CHAIR, DONALD J. TILLEY, VICE CHAIR)**

- 19-25 1. No. 2015-110 - Purchase of Other Governmental Service Credit and Rescission of Resolution No. 96-331 dated 12/17/1996 (Retirement; Corporation Counsel)
- 26 2. No. 2015-111 - Support for Safe and Accurate Food Labeling Act
- 27-32 3. No. 2015-112 - Reports of County Executive

**IX            REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

A.    County Executive

**X            UNFINISHED BUSINESS**

**XI           NEW BUSINESS**

**XII          MISCELLANEOUS**

**XIII        ANNOUNCEMENTS**

A.    **2015 Appointments:**

1.    **JUNE: Library Board (One 5 year term - Kristen Rivet)**

2.    **OCTOBER:**

a.    **Land Bank Authority - One At-Large Representative, 3 year term - Matt de Heus)**

b.    **Department of Human Services Board of Directors (One 3 year term - Cynthia Howell - NOTE: Governor's appointment)**

c.    **Board of Canvassers - Two 4 years terms: Walter Wozniak, Jr. ( D ) and Matthew Lance ( R )( NOTE: Nominees submitted by major political parties)**

3.    **NOVEMBER: Building Authority (Two 6 year terms - Gary Phillips; Rick Bukowski)**

4.    **DECEMBER: Division on Aging Advisory Committee (Four 2 year terms; districts 1, 3, & 5 and 7)**

**XIV        CLOSED SESSION (If requested)**

**XV        RECESS/ADJOURNMENT**



**BAY COUNTY**  
**FINANCE/INFORMATION SYSTEMS**

Thomas L. Hickner  
Bay County Executive

**Crystal A. Hebert**  
Finance Officer  
[hebertc@baycounty.net](mailto:hebertc@baycounty.net)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycounty.net](mailto:priessnitzk@baycounty.net)

**Frances A. Moore**  
Purchasing/Housing Rehab  
[mooref@baycounty.net](mailto:mooref@baycounty.net)

**Julie A. Coppens**  
Information Systems Manager  
[coppensj@baycounty.net](mailto:coppensj@baycounty.net)

**TO:** Ernie Krygier, Chair  
Bay County Board of Commissioners

**FROM:** Frances A. Moore  
Housing Rehabilitation Coordinator

**DATE:** April 7, 2015

**SUBJECT:** Michigan State Housing Development Authority Housing Rehabilitation Grant Program for 2015/2017

Commissioner Krygier,

The Michigan State Housing Development Authority (MSHDA) requires all public entities receiving Community Development Block Grants (CDBG) to hold a public meeting.

Bay County will request MSHDA to release Federal funds under Title I of the Housing and Community Development Act of 1974. Bay County will receive a MSHDA CDBG:

- in the amount of \$236,000
- to rehabilitate nine (9) single family homes in Bay County
- does not include the City of Bay City which is a HUD designated core city and as such has a separate assistance fund

The public hearing requested today is a follow-up of the notice placed in the Bay City Times on Sunday April 12, 2015 and addresses:

- the above mentioned project will not constitute an action significantly affecting the quality of human environment
- accordingly MSHDA has decided not to prepare an Environmental Impact State under the National Environmental Policy Act of 1969 (NEPA, 42 USC 4321)

-/-

BAY COUNTY BOARD OF COMMISSIONERS

5/12/2015

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS

WHEREAS, Kathleen King, a resident of the 4<sup>th</sup> Commission District, earned her Bachelor of Arts in Secondary Education and her Master of Arts in Classroom Teaching both from Saginaw Valley State University; and

WHEREAS, Kathleen King has shown a commitment to teaching in Bay County, having taught as a substitute in the Bay City Public Schools, Adult Education in Pinconning Area Schools, in the Alternative Education Program for Pregnant Students in the Bay-Arenac Intermediate School District, and as an adjunct instructor for Davenport University and Saginaw Valley State University before becoming a full-time faculty member at Delta College; and

WHEREAS, Kathleen King earned the rank of Assistant Professor, Tenure, and Associate Professor at Delta College; and

WHEREAS, Kathleen King led the Delta College English Division Education Program, teaching both Exploratory Teaching: Elementary and Exploratory Teaching: Secondary for over a decade, role modeling and teaching enthusiastic students the pedagogy, discipline, and responsibility of excellence in the career field of education; and

WHEREAS, Kathleen King has taught a themed composition course, "The Glory of Dogs," in which she has educated hundreds of students on the importance of responsible dog ownership and engaged students as advocates for canines in their communities, providing volunteer hours, raising money for, and donating supplies to the Bay County Animal Control Shelter; and

WHEREAS, Kathleen King has been an active member of Michigan Westie Rescue and has helped rescue countless dogs from dangerous and life-threatening environments, spoken for the voiceless in shutting down backyard breeding "puppy mills," and improved the lives of canines and humans alike by deepening our community's commitment to humanity for all; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners and Bay County Executive recognize and honor Kathleen King for her service to our community and offer best wishes for a long and healthy retirement.

ERNIE KRYGIER, CHAIR  
AND BOARD

Kathleen King  
MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

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April 15, 2015

Mr. Ernie Krygier, Chairman  
Bay County Board of Commissioners  
515 Center Avenue  
Bay City, MI 48708

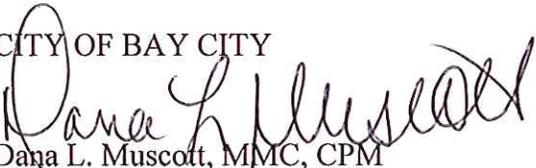
**RE: Application for Industrial Facilities Tax Exemption Certificate**

Cambron Engineering, Bay City, Michigan, submitted an application for Industrial Facilities Tax Exemption Certificate located at 3800 Wilder Road and filed under State of Michigan Act 198, Plant Rehabilitation and Industrial Development District Law of 1974, as amended.

In accordance with Section 5(2) of the Act, you are hereby notified that the application was filed in the amount of \$133,124.07.

A response is requested by Friday, May 15, 2015. Public hearings on the applications will be held by the City Commission at their May 18, 2015, meeting scheduled at 7:30 PM at City Hall, 301 Washington Avenue.

Questions pertaining to the Act or the application may be directed to the City Assessor's Office, at 894-8123.

CITY OF BAY CITY  
  
Dana L. Muscott, MMC, CPM  
Deputy City Manager/City Clerk

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# Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	Date received by Local Unit <b>3-25-15</b>
STC Use Only	
Application Number	Date Received by STC

## APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) <b>Cambron Engineering Inc.</b>	1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) <b>3544</b>	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) <b>3800 Wilder Road Bay City MI 48706-2146</b>	1d. City/Township/Village (indicate which) <b>Bay City</b>	1e. County <b>Bay</b>
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))	3a. School District where facility is located <b>Bay City Public</b>	3b. School Code <b>09010</b>
4. Amount of years requested for exemption (1-12 Years)		

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

**Okuma M560-V/2  
Filtermist for M560-V/2**

6a. Cost of land and building improvements (excluding cost of land) ..... * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	Real Property Costs _____
6b. Cost of machinery, equipment, furniture and fixtures ..... * Attach itemized listing with month, day and year of beginning of installation, plus total	Personal Property Costs _____
6c. Total Project Costs ..... * Round Costs to Nearest Dollar	Total of Real & Personal Costs <b>\$133,124.07</b>

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	_____	_____	<input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	<b>10-20-14</b>	<b>10/20/14</b>	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption.  Yes  No

9. No. of existing jobs at this facility that will be retained as a result of this project. **45**

10. No. of new jobs at this facility expected to create within 2 years of completion. **0**

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land) \_\_\_\_\_

b. TV of Personal Property (excluding inventory) \_\_\_\_\_

c. Total TV \_\_\_\_\_

12a. Check the type of District the facility is located in:

Industrial Development District       Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit)  
**12/7/92 and 9/27/93**

12c. Is this application for a speculative building (Sec. 3(8))?  
 Yes     No

**APPLICANT CERTIFICATION - complete all boxes.**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name <b>Stephen D. Sheppard</b>	13b. Telephone Number <b>(989) 684-5890</b>	13c. Fax Number <b>(989) 684-5321</b>	13d. E-mail Address <b>ssheppard@cambronengineering.com</b>
14a. Name of Contact Person <b>Stephen D. Sheppard</b>	14b. Telephone Number <b>(989) 684-5890</b>	14c. Fax Number <b>(989) 684-5321</b>	14d. E-mail Address <b>same as above</b>
▶ 15a. Name of Company Officer (No Authorized Agents) <b>Stephen D. Sheppard</b>			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number <b>(989) 684-5321</b>	15d. Date <b>3-24-15</b>
▶ 15e. Mailing Address (Street, City, State, ZIP Code) <b>3800 Wilder Road Bay City MI 48706</b>		15f. Telephone Number <b>(989) 684-5890</b>	15g. E-mail Address <b>same as above</b>

**LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.**

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit <b>Check or indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission  
Michigan Department of Treasury  
P.O. Box 30471  
Lansing, MI 48909-7971**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

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BAY COUNTY BOARD OF COMMISSIONERS

5/12/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (5/5/15)

WHEREAS, Huron County 9-1-1 has requested membership into the Great Lakes Bay 9-1-1 Consortium per the provisions of the intergovernmental agreement of the consortium; and

WHEREAS, Currently, the Intergovernmental Agreement is between Bay County, Midland County and Tuscola County; and

WHEREAS, The Next Generation 9-1-1 phone system Bay County 9-1-1 is implementing, offers the increased ability to handle and recover from disasters, obtain accurate caller location information, and enable applications such as text, video, and telematics, which can greatly improve emergency response, meet public expectations and in turn, save lives; and

WHEREAS, Bay County 9-1-1, Midland County 9-1-1, Huron 9-1-1 and Tuscola County 9-1-1 recognize that cost efficiencies can be achieved by common technology purchasing and the coordination of certain technologies among and/or between their respective 9-1-1 operations; and

WHEREAS, The addition of Huron County 9-1-1 will not increase the cost of the project for Bay County and the addition of Huron County has the potential to decrease the cost of future needed phone equipment/software purchases as well as the sharing of phone system maintenance costs; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Huron County Next General 9-1-1 Phone System Intergovernmental Agreement allowing Huron County 9-1-1 to join the Great Lakes Bay 9-1-1 Consortium and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following legal review/approval.

KIM COONAN, CHAIR AND COMMITTEE

911 - Huron County - Addition to Next Generation 911 Phone System

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Donald J. Tilley.

VOTE TOTALS: ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_ VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_ AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

5/12/2015

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (5/5/15)
- WHEREAS, The Bay County Central Dispatch Authority ("Board") is authorized under Michigan's Emergency Telephone Service Enabling Act, 1986 PA 32, as amended ("Act") and under authority provided by its Emergency Telephone Services Plan ("911 Plan") to make administrative findings regarding among other things, the service suppliers providing 9-1-1 services within the 911 Plan's Service District; Therefore, Be It
- RESOLVED That the Board makes an Administrative Finding that Peninsula Fiber Network, LLC and or its affiliates shall be the primary 9-1-1 service supplier, employing a common network that enables all other service suppliers within the 911 Plan's Service District to be selectively routed and otherwise access the 9-1-1 system and the primary PSAPs identified in the Plan; Be It Further
- RESOLVED That all service suppliers shall cooperate with Peninsula Fiber Network, LLC in order to facilitate the switchover to its common network, Next Generation Selective Router and other Next Generation 911 services, features and offerings as may be applicable or required herein; Be It Further
- RESOLVED That Peninsula Fiber Network, LLC and or its affiliates is authorized and directed to work with the 911 Plan's service suppliers, the Michigan Public Service Commission, State 911 Committee and State 911 Director and any other state, federal or local authority in order to effectuate and implement the provisions of this Administrative Finding, including but not limited to the identification for a specific date and time for the switchover to the Peninsula Fiber Network's or its affiliate's common network; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the Letter of Agreement allowing Peninsula Fiber Network, LLC to order the routing changes necessary from the telecommunications carriers that will be affected by the move to PFN Next Generation 9-1-1 Services; Be It Finally
- RESOLVED That this Resolution shall augment, supersede, modify or replace any inconsistent prior resolution or motion.

KIM COONAN, CHAIR  
AND COMMITTEE

911 - Service Supplier Change

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

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**BAY COUNTY BOARD OF COMMISSIONERS**

**5/12/2015**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/5/15)

WHEREAS, Central Dispatch Priority Dispatch ProQA EMD software, purchased in 2014, ensures that all 9-1-1 dispatchers respond to each emergency medical call in a standardized method, reduces risk, and allows dispatchers to quickly and efficiently gather critical information required for every medical call; and

WHEREAS, The software requires an annual maintenance agreement and Bay County 9-1-1 has funds in the budget for the annual maintenance agreement; Therefore, Be It

RESOLVE That the Dispatch Priority Dispatch ProQA EMD Maintenance Agreement is approved and the Chairman of the Board authorized to execute said Maintenance Agreement on behalf of Bay County following legal review/approval.

KIM COONAN, CHAIR  
AND COMMITTEE

911 - Central Dispatch Priority Dispatch ProQA EMD Maintenance Agreement

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

**5/12/2015**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/5/15)

WHEREAS, Region VII, Area Agency on Aging, has sent out letters calling for Letters of Intent from public, private-for-profit and non-profit incorporated entities interested in applying for FY 2015/2016 (10/1/2015 to 9/30/2016) funds to provide services for persons age 60 and older; and

WHEREAS, Bay County is included in Region VII; and

WHEREAS, The Director of Division on Aging wishes to apply for the grant funding and submit a Letter of Intent in compliance with the Region VII deadlines; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the Director of Division on Aging is authorized to submit to Region VII Area Agency on Aging the Letter of Intent to apply for funding for FY 2015-2016; Be It Further

RESOLVED That the Director of Division on Aging is authorized to prepare and submit the grant application for funding for the same fiscal year; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

KIM COONAN, CHAIR  
AND COMMITTEE

DOA - Letter of Intent - Region VII  
MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

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**BAY COUNTY BOARD OF COMMISSIONERS**

**5/12/2015**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/5/15)  
 WHEREAS, After 43 years of use, the Community Center gym floor is in need of replacement and bids were solicited and it is recommended that the bid be awarded to Star Flooring for \$47,566; and  
 WHEREAS, Grant funding was sought to offset costs of this project and Bay County has been awarded \$18,000 in grant funding from the Bay Area Community Foundation Youth Initiative, Bay Area Community Foundation Community Initiative, and the Dow Corning Foundation Donor Advised Fund Committee; and  
 WHEREAS, To cover the remaining costs of the gym floor spread out over a span of years (approximately 5), a slight increase in fees for the use of the large gym floor for all users is necessary; and  
 WHEREAS, The new rates for users of the large gym, to become effective after the gym floor project is completed in September, are proposed to be:

<u>Item:</u>	<u>Current Fee:</u>	<u>Increase:</u>	<u>New Proposed Fee:</u>
Basketball	\$22.50	\$2.50	\$25.00
Volleyball	\$13.00	\$3.00	\$16.00
Drop-in/Open Gym	\$3.00	\$1.00	\$4.00
Summer Recreation	\$100.00	\$10.00	\$110.00
Rental Rates-Large gym	\$64.00/\$75.00	\$6/5.00	\$70.00/\$80.00

RESOLVED That the Bay County Board of Commissioners awards the bid for the gym floor replacement project to Star Flooring Corporation and the Chairman of the Board is authorized to execute the documents required for this project on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the recommended fees (outlined above) are approved and the increased fees, which will take effect once the project is completed in September, are to be reflected in the Bay County Fee Schedule.

KIM COONAN, CHAIR  
 AND COMMITTEE

Community Center - Gym Floor Bid Award & Revised Gym Use Fees

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

5/12/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (5/5/15)

WHEREAS, Prior to June 2014, the Civic Arena’s Dry Floor Rental rate was \$1,550.00 per day and a request to increase a variety of user fees for the Recreation Department was submitted and approved by the full Board in July 2014 (resolution no. 2014-118); and

WHEREAS, A typing error was discovered and the Civic Arena Dry Floor Rental rate is reflected as \$1,775 on the County’s Fee Schedule, the correct amount should be \$1,575.00; and

WHEREAS, The Director of Recreation and Facilities is requesting approval of the correct fee as \$1,575; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners sets the User Fee for the Dry Floor at the Bay County Civic Arena as \$1,575.00 per day effective immediately.

KIM COONAN, CHAIR AND COMMITTEE

Rec & Facilities - Civic Arena Dry Floor Rental Rate

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-11-

**BAY COUNTY BOARD OF COMMISSIONERS**

**5/12/2015**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/5/15)  
 WHEREAS, Bay County has undertaken a series of wellness efforts, such as the Wellness Center, educating employees on various health conditions, establishing fitness classes, making fitness equipment available onsite, quarterly lunch and learns, and offering reimbursements for fitness events; and  
 WHEREAS, In an effort to continue and encourage the wellness efforts and to incentivize even greater employee participation in wellness to promote lifestyle changes to improve health, employees will be encouraged to purchase a Fitbit or a similar product to track their steps over a set 12-week period. They will need to achieve 700,000 steps during the 12-week period and obtain a log of their steps, which can be directly downloaded to a website, such as Fitbit.com. This is not a small challenge: 700,000 steps amounts to about 3.5 miles per day, seven days a week for 12 weeks. This wellness effort will have a positive impact on numerous employees, resulting in a long-term reduction in chronic illnesses; and  
 WHEREAS, After achieving the required steps in the 12-week period the employee would be reimbursed for half of the purchase price of the tracking product, not to exceed \$65.00 per employee; and  
 WHEREAS, Last summer, Bay County had a group who informally walked at lunchtime on a 2.7-mile circuit and this recommendation should enhance that activity; and  
 WHEREAS, Fitness challenges will be instituted with occasional prizes being offered to keep employees motivated and aware of the benefits of being active. Fourteen percent of all deaths in the United States are attributed to poor diets and/or sedentary lifestyle. Promoting lifestyle changes not only improves health, people are more motivated, have higher morale, and decreased absenteeism; and  
 WHEREAS, In the long run, greater participation in wellness efforts will reduce the costs of chronic and catastrophic illness, as well as to reduce Bay County's overall claim costs to BCBS and EHIM; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners appropriates \$10,000 from Fund Balance to be added to the Athletic Supplies line item in the Wellness budget for continuing employee wellness efforts.

KIM COONAN, CHAIR  
 AND COMMITTEE

Wellness Program - \$10,000 Budget Adjustment

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-12-

BAY COUNTY BOARD OF COMMISSIONERS

5/12/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (5/5/15)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

4/15/15	\$ 653,410.33
4/16/15	\$ 1,000.00
4/22/15	\$ 395,439.16
4/29/15	\$ 710,772.56
5/06/15	\$ 459,055.77*

HOUSING (Center Ridge Arms):

04/09/15	\$ 3,872.53
04/29/15	\$ 38,280.28

\*Received after Ways and Means Committee review.

KIM COONAN, CHAIR  
AND COMMITTEE

Payables-May

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-13-

BAY COUNTY BOARD OF COMMISSIONERS

5/12/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (5/5/15)

WHEREAS, The annual Maintenance Agreement for Tyler Munis software has been submitted; and

WHEREAS, The annual cost is \$133,011.26 and funds have been budgeted in the ISD budget for this expense; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the annual Maintenance Agreement for Tyler Munis software and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR AND COMMITTEE

Finance/ISD - Tyler Munis Software Maintenance Agreement

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Donald J. Tilley.

VOTE TOTALS: ROLL CALL: YEAS NAYS EXCUSED VOICE: YEAS NAYS EXCUSED

DISPOSITION: ADOPTED DEFEATED WITHDRAWN AMENDED CORRECTED REFERRED

-14-

**BAY COUNTY BOARD OF COMMISSIONERS**

**5/12/2015**

**RESOLUTION**

BY: PERSONNEL/JUDICIAL COMMITTEE (4/21/15)  
 WHEREAS, Northeast Michigan Community Services Agency, Inc. (NEMSCA) Early Head Start provides services to infants, toddlers, and pregnant women eligible for the Early Head Start program and, in compliance with Head Start Performance Standards and Federal Regulations, arranges for a postpartum health visit in the home by a public health nurse; and  
 WHEREAS, The Bay County Health Department (BCHD) provides services to infants, toddlers and pregnant women eligible for the Maternal Infant Health Program (MIHP), and as part of the proposed agreement, provides a MIHP nurse to conduct a postpartum health visit in the home; and  
 WHEREAS, A renewal Agreement for 2015 for the described services has been submitted; and  
 WHEREAS, There are no financial considerations as the agreement provides funding in the amount of \$85.00 per visit, which covers 100% of the actual costs of the visit, including wages and benefits, mileage and supplies; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners approves the Agreement between Northeastern Michigan Community Services Agency, Inc. and Bay County (Health Department) and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following legal review/approval; Be It Further  
 RESOLVED That required budget adjustments related to this Agreement are approved.

MICHAEL E. LUTZ, CHAIR  
 AND COMMITTEE

Health Dept - NEMSCA Early Head Start

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-15-

BAY COUNTY BOARD OF COMMISSIONERS

5/12/2015

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (4/21/15)

WHEREAS, The Breast and Cervical Cancer Control Program is a statewide program (locally administered through the Huron County Health Department) for low-income and uninsured women aged 40 to 64 which includes a screening for early detection of breast or cervical cancer including pap tests, pelvic exams, clinical breast exams and mammograms. It also includes resources for treatment to local hospitals if necessary; and

WHEREAS, There are currently only three providers of this program in Bay County, it can easily be offered to local women in need through the University Clinic and the Family Planning Program; and

WHEREAS, There is no cost to enter into the agreement as all services provided to eligible participants will be reimbursed through the BCCCP program, and Medicaid. Eligible participants without health care coverage will be referred to apply for Medicaid or other eligible programs as necessary; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Breast and Cervical Cancer Control Program (BCCCP) Agreement and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following legal review./approval; Be It Further

RESOLVED That required budget adjustments related to this Agreement are approved.

MICHAEL E. LUTZ, CHAIR AND COMMITTEE

Health Dept - BCCC Program

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Donald J. Tilley.

VOTE TOTALS: ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_ VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_ AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-16-

**BAY COUNTY BOARD OF COMMISSIONERS**

**5/12/2015**

**RESOLUTION**

BY: PERSONNEL/JUDICIAL COMMITTEE (4/21/15)

WHEREAS, The Building Healthy Communities grant approved by the Board in September (2014-174) has been awarded to the Health Department and provides funding to pilot a Prescription for Healthy Eating Program which will connect individuals in Bay County with chronic disease risk to healthier eating options, specifically fresh fruits and vegetables; and

WHEREAS, The Health Department will work closely with the University Clinic and other interested primary care providers in identifying individuals who are eligible for the program and could benefit from increased access to fresh fruits and vegetables; and

WHEREAS, The Health Department is in partnering talks with Meijer Corporation and other supermarkets/produce vendors on this project to provide gift cards for participants that are specific to the purchase of fruits and vegetables; and

WHEREAS, There is no cost to the Bay County Health Department as funds for this program (\$25,000) are provided through the Building Healthy Communities grant from the Michigan Department of Health and Human Services as previously stated and, accordance with grant guidelines, those organizations entering into agreement with the Health Department must provide a minimum amount of matching funds associated with the program; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves Agreements with Local Supermarkets/Produce Vendors for Prescription for Healthy Eating Program and authorizes the Board Chair to execute said Agreement on behalf of Bay County; Be It Further

RESOLVED That required budget adjustments related to this Agreement are approved.

KIM COONAN, CHAIR  
AND COMMITTEE

Health Dept - Healthy Eating Program

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-17-

**BAY COUNTY BOARD OF COMMISSIONERS**

**5/12/2015**

**RESOLUTION**

BY: PERSONNEL/JUDICIAL COMMITTEE (4/21/15)

RESOLVED By the Bay County Board of Commissioners that pursuant to its resolution no. 96-331- OTHER GOVERNMENTAL SERVICE CREDIT FOR RETIREMENT - adopted December 17, 1996, authorization is granted for Thomas Holtschlag (Sheriff Department) to purchase seven (7) years and two (2) months from the following: Adams County - one (1) year, one (1) month; City of Saginaw School District - two (2) years and four (4) months; and City of Saginaw Police Department - 3 years and nine (9) months, for retirement purposes in accordance with all terms and conditions contained in resolution no. 96-331, contingent upon confirmation of governmental service credit from Social Security Administration.

MICHAEL E. LUTZ, CHAIR  
AND COMMITTEE

Retirement - GovtServCredit-Thomas Holtschlag

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

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**BAY COUNTY  
DEPARTMENT OF CORPORATION COUNSEL**



**AMBER L. DAVIS-JOHNSON**  
Corporation Counsel

**THOMAS L. HICKNER**  
Bay County Executive

TO: ERNIE KRYGIER, CHAIRMAN, BOARD OF COMMISSIONERS

FROM: AMBER L. DAVIS-JOHNSON, CORPORATION COUNSEL

RE: PURCHASE OF OTHER GOVERNMENTAL SERVICE CREDIT TOWARD RETIREMENT

DATE: MAY 6, 2015

**Background:**

An issue has arisen regarding employees purchasing "other governmental service credit ("OGSC") for retirement" and whether the purchase of that OGSC creates an unfunded liability in the Bay County Employees' Retirement System ("BCERS"). In the past, BCERS' Retirement Administrator has calculated the cost for the purchase of OGSC utilizing a standard formula set forth in MCL 46.12a(9)(d), which was also adopted as the appropriate formula by the Bay County Board of Commissioners in Resolution 96-331. Indeed, this is the only formula that may be utilized by BCERS if the County wishes to provide this discretionary benefit to members of BCERS. It has historically been assumed that the computed cost of buying time pursuant to the statutory calculation is the actual cost to the Retirement System.

After a recent request by an employee to purchase OGSC an actuarial valuation was completed and it was determined that the true cost to BCERS was much more than the statutory calculation allowed, thereby creating an unfunded actuarial liability.

It is in the best interest of the County, as well as the members of BCERS, to eliminate unfunded actuarial liabilities. In the interest of fairness to current eligible employees and to discontinue the indefinite accrual of unfunded actuarial liabilities to BCERS, the Board can move to rescind Resolution 96-331, effective 5:00 P.M., June 12, 2015, thereby creating a temporary 30-day "window," or opportunity, for eligible employees to purchase OGSC toward retirement under Resolution 96-331 before its rescission. This would allow current eligible employees to submit a completed application to purchase OGSC to the Retirement Administrator before 5:00 p.m. on June 12, 2015. Employees who submit applications during that 30-day window may proceed to request the purchase of OGSC pursuant to the procedures set forth in Resolution 96-331, including the requirement that, if the request is granted by the Board, the employee must pay the full amount due to purchase OGSC within a period of one (1) year. **After 5:00 p.m. on June 12, 2015, no**

BAY COUNTY DEPARTMENT OF CORPORATION COUNSEL  
May 6, 2015

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**further applications to purchase OGSC would be accepted.**

**Financial Impact:**

Rescinding Resolution 96-331 will eliminate any future accrual of unfunded actuarial liabilities for the purchase of OGSC in BCERS.

**Recommendation:**

THAT THE BOARD RESCIND RESOLUTION 96-331 EFFECTIVE 5:00 P.M. FRIDAY, JUNE 12, 2015, ALLOWING CURRENT ELIGIBLE EMPLOYEES TO SUBMIT APPLICATIONS TO PURCHASE OTHER GOVERNMENTAL SERVICE CREDIT TOWARD RETIREMENT BEFORE THAT DATE, UTILIZING THE GUIDELINES OUTLINED IN RESOLUTION 96-331.



**BAY COUNTY  
PERSONNEL DEPARTMENT**

**Thomas L. Hickner**  
County Executive

**Tim Quinn, Director**  
[quinn1@baycounty.net](mailto:quinn1@baycounty.net)  
(989) 895-4098 (T)  
(989) 895-2076 (F)

**Tiffany Jerry, Payroll/Benefits Supervisor**  
[jerylt@baycounty.net](mailto:jerylt@baycounty.net)  
(989) 895-4032 (T)  
(989) 895-2076 (F)

**Rebecca Marsters, Retirement Administrator/Accountant**  
[marstersr@baycounty.net](mailto:marstersr@baycounty.net)  
(989) 895-4043 (T)  
(989) 895-2076 (F)

**Jeanie Deckert, Wellness Coordinator**  
[deckertj@baycounty.net](mailto:deckertj@baycounty.net)  
(989) 895-4087 (T)  
(989) 895-2076 (F)

***Time Sensitive Material***  
Important Announcement Concerning  
The Purchase of "Other Government Service" Credit  
Bay County Board of Commissioners  
May 6, 2015

**Becky Smutek, Payroll Clerk**  
[smutekb@baycounty.net](mailto:smutekb@baycounty.net)  
(989) 895-4044 (T)  
(989) 895-2076 (F)

On May 12, 2015, The Board of Commissioners will entertain a motion to rescind Resolution 96-331 that currently allows employees to purchase other Government Service Credit toward Retirement in accordance with the provisions of MCL §46.12a(9). However, this proposed motion, if passed, will allow a 30 day window in which employees may still utilize the provisions of Resolution 96-331 to purchase other government service credit, if the employee is otherwise eligible, and pays the full amount due as calculated by the Retirement Administrator within one year. It has come to our attention that the current calculation creates an unfunded actuarial liability in the Bay County Employees' Retirement System.

In the event that the resolution passes at the Board of Commissioners' Meeting on May 12, 2015, employees wishing to purchase such "other" governmental service credit should submit a completed application to do so by **5:00 pm on Friday, June 12, 2015** at the Retirement Office in the Bay County Building, 3<sup>rd</sup> floor.

Questions should be directed to Rebecca Marsters, Retirement Administrator, at 895-4043 or [marstersr@baycounty.net](mailto:marstersr@baycounty.net).

Employees who do not take advantage of this window period will not be able to purchase "other" governmental service credit in the future.

Tim Quinn  
Director of Personnel and Employee Relations  
Bay County

**BAY COUNTY BOARD OF COMMISSIONERS**

**5/12/2015**

**RESOLUTION**

BY: BAY COUNTY BOARD OF COMMISSIONERS (5/5/15)  
 WHEREAS, An issue has arisen regarding employees purchasing "other governmental service credit ("OGSC") for retirement" and whether the purchase of that OGSC creates an unfunded liability in the Bay County Employees' Retirement System ("BCERS"); and  
 WHEREAS, In the past, BCERS' Retirement Administrator has calculated the cost for the purchase of OGSC utilizing a standard formula set forth in MCL 46.12a(9)(d), which was also adopted as the appropriate formula by the Bay County Board of Commissioners in Resolution 96-331. Indeed, this is the only formula that may be utilized by BCERS if the County wishes to provide this discretionary benefit to members of BCERS. It has historically been assumed that the computed cost of buying time pursuant to the statutory calculation is the actual cost to the Retirement System; and  
 WHEREAS, After a recent request by an employee to purchase OGSC an actuarial valuation was completed and it was determined that the true cost to BCERS was much more than the statutory calculation allowed, thereby creating an unfunded actuarial liability; and  
 WHEREAS, It is in the best interest of the County, as well as the members of BCERS, to eliminate unfunded actuarial liabilities; and  
 WHEREAS, In the interest of fairness to current eligible employees and to discontinue the indefinite accrual of unfunded actuarial liabilities to BCERS, the Board can move to rescind Resolution 96-331, effective 5:00 P.M., June 12, 2015, thereby creating a temporary 30-day "window," or opportunity, for eligible employees to purchase OGSC toward retirement under Resolution 96-331 before its rescission. This would allow current eligible employees to submit a completed application to purchase OGSC to the Retirement Administrator before 5:00 p.m. on June 12, 2015. Employees who submit applications during that 30-day window may proceed to request the purchase of OGSC pursuant to the procedures set forth in Resolution 96-331, including the requirement that, if the request is granted by the Board, the employee must pay the full amount due to purchase OGSC within a period of one (1) year; and  
 WHEREAS, **After 5:00 p.m. on June 12, 2015, no further applications to purchase OGSC will be accepted;** and  
 WHEREAS, Rescinding Resolution 96-331 will eliminate any future accrual of unfunded actuarial liabilities for the purchase of OGSC in BCERS; Therefore, Be It  
**RESOLVED BY THE BAY COUNTY BOARD OF COMMISSIONERS THAT RESOLUTION NO. 96-331 ADOPTED DECEMBER 17, 1996, IS RESCINDED EFFECTIVE 5:00 P.M. FRIDAY, JUNE 12, 2015, ALLOWING CURRENT ELIGIBLE EMPLOYEES TO SUBMIT APPLICATIONS TO PURCHASE OTHER GOVERNMENTAL SERVICE CREDIT TOWARD RETIREMENT BEFORE THAT DATE, UTILIZING THE GUIDELINES OUTLINED IN RESOLUTION 96-331 (attached).**

ERNIE KRYGIER, CHAIR  
 AND BOARD

Retirement - Purchase of Other Governmental Service Credit - Rescission of Res No. 96-331

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

- 22 -

12/17/96

RES. 96331

RESOLUTION : OTHER GOVERNMENTAL SERVICE CREDIT FOR RETIREMENT

WHEREAS. Numerous County employees have served the public while employed by governmental units other than Bay County; and

WHEREAS. The County Retirement Enabling Act. MCLA 46.12a allows county boards of commissioners to credit county employees with amounts of government service resulting from employment with the United States government, except military service, employment with a state, or employment with any of their political subdivisions under various conditions; and

WHEREAS. a county board of commissioners may provide this credit upon request of a county employee and a 3/5 vote ( 5 of 9 Bay County Commissioners); and

WHEREAS. Corporation Counsel and the Finance Officer have researched the matter and advised the Board of Commissioners that this resolution is sufficient to carry out intentions of the Bay County Board of Commissioners to grant government service credit in accordance with relevant legal requirements; and

WHEREAS. The Board of Commissioners wishes to adopt a uniform approach to such requests as they are made currently and in the future; and

WHEREAS. It is the purpose of this Resolution to establish procedures which are streamlined to the extent that any present or future request for such retirement service credit by an employee may be approved and effectuated as consistently and expeditiously as possible; Now, Therefore, Be It

RESOLVED That until further action of the Bay County Board of Commissioners, the County of Bay hereby approves effective immediately upon passage of this resolution, requests for governmental service credit subject to satisfaction of all conditions stated under Michigan law including MCLA 46.12a, and if all conditions and requirements stated in this resolution or hereafter stipulated through amendment to it are met:

(a) The employee must make his/her request by letter addressed to the Personnel Committee of the Bay County Board of Commissioners and the Board of Commissioners which upon approval of such requests shall report such approval to the Bay County Employee's Retirement System Board of Trustees who shall further determine eligibility by evaluating whether the request complies with all requirements and conditions.

(b) An employee shall only receive government retirement service credit as described herein when payment in full for the request has been received by the Bay County Employees' Retirement System.

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(c) An employee may make only one (1) request pursuant to this Resolution for all or part of his/her government service and must fully purchase that service credit as outlined above within one (1) year from the approval of said request by the Board of Commissioners; a failure to complete payment within one (1) year shall foreclose any further request by that employee and shall result in the refunding without interest to the employee of any payments made pursuant to this Resolution. If retirement occurs or membership otherwise ceases prior to payment in full, the employee shall forfeit the additional service and receive a refund without interest of any partial payments made to the Bay County Employees' Retirement System.

(d) The Bay County Employees' Retirement System Board of Trustees shall, after receipt of approved requests from the Bay County Board of Commissioners, evaluate all evidence of governmental service required by Bay County Employees' Retirement System and furnished by the employee, and make a final determination as to how much retirement service credit, if any, may be granted based on that evidence, and shall thereafter make arrangements with the employee for payments necessary to purchase the retirement service credit.

(e) No employee shall be permitted or entitled to receive retirement service credit pursuant to this Resolution on or after the first date of retirement under the Bay County Employees' Retirement System Ordinance.

(f) That this Resolution shall apply only to requests for purchase of retirement service credit for government service for employees who completed such government service prior to and not concurrent with employment with an employer included in the Bay County Employees' Retirement System.

(g) Effective statutory requirements set out in MCLA 46.12a entitled County Boards of Commissioners: insurance, pension or retirement benefits for county employees must be met, and are hereby incorporated by reference. Attachment A provides a copy of the current Section (9) which provides for the government service credit.

(h) In the prior government service for which credit is being sought, an employee must have been scheduled to work in a position that normally required 800 hours or more of work per year for at least one year (not a temporary, seasonal or "program" employee) for a single employer.

(i) Notwithstanding the fact that since May 1, 1979, some employers have paid employee contributions on behalf of some employees, the employee shall pay into the Bay County Employees' Retirement System all past employer and employee contributions and related interest on the employee contributions.

(j) The employee shall bear all responsibility and costs associated with perfecting any request to purchase other governmental service. The employee shall correspond with other governmental units, pay all copy and research fees to generate evidence deemed necessary by the

Bay County Finance Department on behalf of the Bay County Employees' Retirement System, and otherwise pay all costs of processing the request, regardless of outcome.

(k) Only current employees who are members of the Bay County Employees' Retirement System may apply to purchase governmental service credit.

Drafted by M. Fitzhugh  
M. Repulski  
12/17/96  
Dik Haregov

Bay County Board of Commissioners 12/17/96 Session

Resolution/Motion No. 96331 Sponsored By: \_\_\_\_\_

Moved by Comm. Gwizdala Supported by Comm. Crete

Disposition: Adopted  Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_

Amended \_\_\_\_\_ Corrected \_\_\_\_\_ Referred \_\_\_\_\_

*roll call vote*

9 Yeas: Reder, Powell, Rivet, Brissette,  
Kaczmarek, Gwizdala, Halstead,  
Crete and Byrne

0 Nays:

BAY COUNTY BOARD OF COMMISSIONERS

5/12/2015

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (5/12/15)

WHEREAS, The Safe and Affordable Food Coalition is an alliance of American farmers, concerned parents, food producers and consumers who support a federal labeling standard for all products containing genetically modified ingredients (GMs); and

WHEREAS, When it comes to food safety, the U.S. Food & Drug Administration (FDA) should be providing the public with accurate, consistent information they need; and

WHEREAS, Recently the Safe and Accurate Food Labeling Act was reintroduced by Representatives Mike Pompeo (R-KS) and G.K. Butterfield (D-NC) with bi-partisan support in the U.S. House of Representatives, said legislation would establish much needed federal standards under the FDA; and

WHEREAS, This legislation will achieve the following:

1. Eliminate confusion and provide consistency by establishing the FDA as the nation's single authority over use and labeling of GM products, removing the uncertainty and inconsistency of having multiple standards across the 50 states;
2. Advance food safety by empowering the FDA to review new GM technologies before they enter the market and to require labeling of GM ingredients if they find a health, safety or nutrition issue present; and
3. Inform consumers by establishing FDA standards for companies that choose to voluntarily label their products as containing or not containing GM ingredients, including a federal definition of the term "natural."; and

WHEREAS, GMs are present in 70-80% of the food we eat in the United States and benefit our communities by keeping food costs affordable for families. Granting FDA authority over all GM labeling will better protect families and communities: and

WHEREAS, Michigan Sugar Company is a supporting member of the Safe and Affordable Food Coalition and are very supportive of the Pompeo-Butterfield legislation which is beneficial not only to the Michigan Sugar Company but agriculture production as well; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners goes on record in support of the Safe and Accurate Food Labeling Act and urges our legislators to vote favorably on this important legislation.

ERNIE KRYGIER, CHAIR AND BOARD

Safe and Accurate Food Labeling Act  
MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

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**BAY COUNTY BOARD OF COMMISSIONERS**

**5/12/2015**

**RESOLUTION**

BY: BAY COUNTY BOARD OF COMMISSIONERS (5/12/15)

RESOLVED By the Bay County Board of Commissioners that the following report is received:

- 1. Employment Status Report - April 2015
- 2. Workers' Compensation Report - April 2015
- 3. Unemployment Report - 1<sup>st</sup> Quarter 2015

ERNIE KRYGIER, CHAIR  
AND BOARD

County Executive - Status Reports

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**CHANGES IN EMPLOYMENT STATUS**  
**April, 2015**

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
<b><u>NEW HIRES:</u></b>		
Robert Bess Lead Painter (Temp)	Building and Grounds General fund	4/06/2015
Raymond Meylan Painter Assistant (Temp)	Building and Grounds General fund	4/06/2015
Dominic Vasquez CFO (Temp)	Sheriff Department General fund	4/01/2015
Joseph Lysogorski, Jr. CFO (Temp)	Sheriff Department General fund	4/03/2015
Michael McBain Transportation Planner/ GIS Technician	Environmental Affairs/ Community Development General fund	4/13/2015
Jimmy Flathau Dispatcher	Central Dispatch 911 Funds	4/20/2015
Holly Orozco Dispatcher	Central Dispatch 911 Funds	4/20/2015
Kristy Brandt Program Supervisor	Mosquito Control Mosquito Funds	4/01/2015
Zachary Brunett P.T. Youth Development Worker	Juvenile Home State funds	4/01/2015
Nathen Kolka CFO (Temp)	Sheriff Department General fund	4/24/2015
<b><u>Golf Course:</u></b>		
William Dewyse	Starter/Ranger Team Leader	4/13/2015
Dianne Dewyse	Clubhouse Attendant	4/16/2015
Charlie Glocksine	Starter/Ranger	4/16/2015
Bob Goodwin	Starter/Ranger	4/16/2015
Rich Phelps	Equipment Operator	4/16/2015

Rich Rapin	Equipment Operator-Team Leader	4/09/2015
Wesley Riddle	Equipment Operator	4/10/2015
Ryan Vincent	Clubhouse Attendant	4/13/2015
Brennan McNally	Service Assistant	4/27/2015
Graham MacBride	Service Assistant	4/28/2015

**Mosquito Control:**

James Hughes	Seasonal Control Technician	4/27/2015
Ian Conrad	Seasonal Control Technician	4/27/2015
Trisha Hebert	Seasonal Control Technician	4/27/2015
Sanford DeGreif	Seasonal Control Technician	4/27/2015

**Building and Grounds:**

Michael Dehring	Parks Maintenance Worker	4/30/2015
Lee Carrasco	Parks Maintenance Worker	4/30/2015

**TRANSFERS:**

Scott Garzell		4/13/2015
TO: Clubhouse Team Leader	Golf Course	
FROM: ProShop Team Leader	Civic Arena	
Tom Hudson, Jr.		4/13/2015
TO: Starter/Ranger	Golf Course	
FROM: Laborer	Civic Arena	
Brent Rubis		4/15/2015
TO: Supervisor I	Central Dispatch	
FROM: Supervisor II	Central Dispatch	

**SEPARATIONS (Regular):**

Savette Burton-Jordan		4/06/2015
P.T. Community Center Attendant/Custodian	Community Center	
Daniel Jackson		4/08/2015
P.T. Youth Development Worker	Juvenile Home	

Zachary Harris  
P.T. Youth Development      Juvenile Home  
Worker

4/30/2015

**RETIREMENTS:**

Marge Marchlewicz  
Probate Court Administrator      Probate Court

4/15/2015

Submitted by: Michele Reilly/Personnel Department  
Date: May 5, 2015

**WORKERS' COMPENSATION REPORT**  
**April, 2015**

<b>EMPLOYEE NAME</b>	<b>DEPARTMENT</b>	<b>DATE OF INJURY</b>	<b>REASON FOR PAYMENT</b>
Crystal Backus	Sheriff Department	4/06/2015	Medical & Indemnity
Gwen Bond	District Court	3/25/2015	Medical only
Mary Carelli	Division on Aging	3/10/2015	Medical only
Mary Gottschling	Sheriff Department	2/08/2015	Medical only
Heather Kozuch	Health Department	4/01/2015	Medical only
Irma LaPlant	Division on Aging	4/17/2015	Indemnity
Matt Neal	Juvenile Home		Legal fees
Shelly Nickel	Sheriff Department	3/09/2015	Medical & Indemnity
Jonathan Oliver	Sheriff Department	1/04/2015	Medical & Indemnity
Cathleen Paine	Juvenile Home	4/10/2015	Indemnity
Robert Rosekrans	Juvenile Home	12/15/2014	Medical & Indemnity
Jeff Sargeson	Sheriff Department	12/09/2014	Medical only
John Sharrard	Division on Aging	12/11/2014	Medical & Indemnity
Tim Smith	Sheriff Department	3/03/2015	Medical only

Note: Employees appear on this report if there has been a payment during the month from the self-insurance fund for a work related injury. A name appearing on this report does not necessarily mean the employee is off work. Oftentimes, medical bills are received a month or two after the date of injury.

Submitted by: Michele Reilly/Personnel Department  
 Date: May 5, 2015

**UNEMPLOYMENT REPORT**  
**1<sup>th</sup> QUARTER, 2015**  
**Total: \$5,994.08**

<b>Name</b>	<b>Department</b>
Tom Bukowski	Juvenile Home
Rich Rapin	Golf Course
Sanford DeGreif	Mosquito Control
Sean DesJarlais	Sheriff Department

Submitted by: Michele Reilly/Personnel Department  
Date: May 5, 2015

**BAY COUNTY BOARD OF COMMISSIONERS**

**APRIL 14, 2015**

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A REGULAR SESSION ON TUESDAY, APRIL 14, 2015, IN THE FOURTH FLOOR COMMISSION CHAMBERS OF THE BAY COUNTY BUILDING. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN ERNIE KRYGIER AT 4: 05 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS MICHAEL DURANCZYK, VAUGHN BEGICK, KIM COONAN, THOMAS HEREK, DONALD J. TILLEY, MICHAEL LUTZ AND CHAIRMAN ERNIE KRYGIER

OTHER MEMBERS: PATTI SHORKEY, CHIEF DEPUTY CLERK  
SHEILA E. SHAW, SECRETARY TO THE CHIEF DEPUTY CLERK  
ROBERT J. REDMOND, FINANCIAL ANALYST  
DEANNE C. BERGER, BOARD COORDINATOR

ALSO PRESENT: THOMAS L. HICKNER, COUNTY EXECUTIVE  
DEBRA RUSSELL, ADMINISTRATIVE SERVICES DIRECTOR  
TIM QUINN, PERSONNEL DIRECTOR  
CRYSTAL HEBERT, FINANCE OFFICER  
AMBER DAVIS-JOHNSON, CORPORATION COUNSEL  
CRISTEN GIGNAC, RECREATION & FACILITIES DIRECTOR  
ALICIA WALLACE, GYPSY MOTH COORDINATOR  
LAURA OGAR, ENVIR. AFFAIRS/COMMUNITY DEVELOPMENT DIRECTOR  
ERIC DIMOFF, PARTNERS IN PIPELINE EDUCATION PROGRAM REP.  
BILL CONNERS, PARTNERS IN PIPELINE EDUCATION PROGRAM REP.  
VARIOUS ELECTED OFFICIALS  
VARIOUS DEPARTMENT HEADS  
NEWS MEDIA

INVOCATION: THE INVOCATION WAS GIVEN BY THE CHIEF DEPUTY CLERK, PATTI SHORKEY.

PLEDGE OF ALLEGIANCE:

**MINUTES**

MOTION 28: COMM. DURANCZYK MOVED TO APPROVE THE SPECIAL BOARD SESSION MINUTES OF MARCH 3, 2015. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

**CITIZENS INPUT**

THERE WAS NO CITIZEN INPUT.

**PETITIONS AND COMMUNICATIONS  
REPORTS/RESOLUTIONS OF COMMITTEES**

CHAIRMAN KRYGIER ASKED PATTI SHORKEY, CHIEF DEPUTY CLERK, TO READ RES. 2015-61.

RES. 2015-61: COMM. TILLEY MOVED TO ADOPT RES. 2015-61 RECOGNIZING THE HARD WORK AND COMMITMENT TO PROMOTE ENERGY CONSERVATION SHOWN BY, ALL SAINTS CATHOLIC ELEMENTARY SCHOOL; THE AUBURN AREA CATHOLIC SCHOOL; BAY-ARENAC ISD CAREER CENTER AND JOHN GLENN HIGH SCHOOL, ACHIEVING THEIR EVERGREEN LEVEL MI GREEN SCHOOL DESIGNATION. IT WAS SUPPORTED BY COMM. COONAN AND CARRIED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

COMM. TILLEY AND ALICIA WALLACE PRESENTED SCHOOL REPRESENTATIVES THEIR AWARDS. MARYBETH NATES ACCEPTED FOR ALL SAINTS CATHOLIC ELEMENTARY SCHOOL; BRANDON KRAUSE ACCEPTED FOR AUBURN AREA CATHOLIC SCHOOL; KATHY LALONDE ACCEPTED FOR BAY-ARENAC ISD CAREER CENTER; AND LUCAS PEERLESS ACCEPTED FOR JOHN GLENN HIGH SCHOOL.

COMMISSIONER TILLEY AND ALICIA WALLACE COMMENDED THE SCHOOLS FOR THEIR PARTICIPATION, HARD WORK AND COMMITMENT PROMOTING ENVIRONMENTAL STEWARDSHIP AND ENERGY CONSERVATION.

BILL CONNERS: BILL CONNERS, WOLVERINE PIPELINE REPRESENTATIVE, GAVE A BRIEF PRESENTATION ON PARTNERS IN PIPELINE EDUCATION (PIPE). HE SAID THE WOLVERINE PIPE LINE COMPANY WAS INCORPORATED IN 1952; HAS 67 EMPLOYEES ACROSS THREE (3) STATES; CONNECTS CHICAGO REFINERIES TO MICHIGAN AND NORTHWEST INDIANA TERMINALS; 650 MILES OF ACTIVE PIPELINE; TRANSPORTS 300,000 BARRELS A DAY OF REFINED PRODUCTS; AND PRODUCTS INCLUDE GASOLINE, DIESEL FUEL, BLENDSTOCKS AND DILUENT. THEY WORK ON BUILDING COMMUNITY AWARENESS; ARE INVOLVED IN STATE SAFETY PROGRAMS; ACCIDENT PREVENTION STRATEGIES; EMERGENCY PREPAREDNESS AND RESPONSE; AND ONE CALL PROGRAM, MISS DIG AND 811. HE

CONCLUDED BY SAYING WITHOUT PIPELINES, WOLVERINE WOULD NEED 1,500 TANKER TRUCK LOADS PER DAY, A LOAD DELIVERED EVERY MINUTE AROUND THE CLOCK. WOLVERINE IS COMMITTED TO PROTECTING PEOPLE, ENVIRONMENT AND PROPERTY; BEING A GOOD NEIGHBOR TO THE COMMUNITY; AND MEETING THE ENERGY TRANSPORTATION NEEDS OF THE FUTURE.

MOTION 29: COMM. TILLEY MOVED TO RECEIVE THE WOLVERINE PIPE LINE PRESENTATION, PARTNERS IN PIPELINE EDUCATION (PIPE) PROGRAM, BY REPRESENTATIVE BILL CONNERS. IT WAS SUPPORTED BY COMM. LUTZ AND ADOPTED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

MOTION 30: COMM. TILLEY MOVED TO RECEIVE THE LETTER DATED MARCH 18, 2015 FROM THE CITY OF BAY CITY FOR INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATES FROM MICHIGAN BRAND AND DELTA CONTAINERS, BOTH OF BAY CITY, MICHIGAN, FOR PROPERTY LOCATED AT 1313 S. FARRAGUT STREET AND 1400 EDDY STREET, IN THE AMOUNT OF \$818,301.00 AND \$4,491,330.00, RESPECTIVELY. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

MOTION 31: COMM. COONAN MOVED TO RECEIVE THE MICHIGAN STATE UNIVERSITY EXTENSION (MSUE) 2014 ANNUAL REPORT AS PRESENTED. IT WAS SUPPORTED BY COMM. BEGICK AND CARRIED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

**WAYS AND MEANS (KIM J. COONAN, CHAIR; DONALD J. TILLEY, VICE CHAIR)**

RES. 2015-62: COMM. COONAN MOVED TO ADOPT RES. 2015-62 APPROVING A CONTRACT WITH COURT INNOVATIONS. BAY COUNTY'S 74<sup>TH</sup> DISTRICT COURT AND THE PROSECUTOR'S OFFICE HAVE BEEN PARTICIPATING IN A PILOT PROJECT WITH COURT INNOVATIONS (CI) TO CREATE AN ONLINE PROCESS FOR OFFENDERS TO MORE EASILY RESOLVE CERTAIN TYPES OF TICKETS OR WARRANTS. THE ENTIRE PROCESS IS HANDLED ON-LINE BY THE COURT AND THE PROSECUTOR'S OFFICE AND IF THE DEFENDANT AGREES TO THE CHARGE, THEY CAN RESOLVE THEIR TICKET AND PROCESS THEIR PAYMENT WITHOUT EVER VISITING THE COURT FACILITY. THE PILOT PROJECT IS COMING TO AN END AND SINCE BAY COUNTY PARTICIPATED IN THE DEVELOPMENT, THE NEW-USER START-UP

FEEES WILL NOT BE INCURRED. THERE IS A TRANSACTION FEE OF \$5.00 FOR ANY CURRENT TRANSACTION, OUTSTANDING TRANSACTIONS INCUR A FEE OF \$10.00 OR 10% OF OUTSTANDING AMOUNTS. FOR THE REMAINDER OF 2015, THE COURT WILL ABSORB THE TRANSACTION FEES IN ITS 2015 APPROPRIATION. FURTHER, TO AUTHORIZE THE BOARD CHAIRMAN TO EXECUTE SAID CONTRACT ON BEHALF OF BAY COUNTY FOLLOWING LEGAL REVIEW AND APPROVAL. IT WAS SUPPORTED BY COMM. TILLEY AND ADOPTED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-63: COMM. COONAN MOVED TO ADOPT RES. 2015-63 APPROVING A CONTRACT WITH COURTHOUSE TECHNOLOGIES (CHT) FOR JURY SERVICE BEGINNING JANUARY 2016 UTILIZING THEIR ON-LINE PRODUCT. THE CURRENT JURY SYSTEM HAS MANY LIMITATIONS AND CANNOT MATCH ADDRESSES AGAINST THE NATIONAL CHANGE OF ADDRESS DATABASE, WHICH IS A REQUIREMENT FOR BULK MAILINGS. UNDER COURTHOUSE TECHNOLOGIES, BAY COUNTY WILL MOVE TO A ONE-STEP PROCESS VERSUS THE CURRENT TWO-STEP PROCESS SAVING IN STAFF TIME, POSTAGE, ENVELOPES AND PAPER AS WELL AS HAVING THE ABILITY TO MATCH THE NAMES AGAINST THE NATIONAL CHANGE OF ADDRESS DATABASE. THIS WILL ALLOW THE COURT TO QUALIFY FOR A LOWER BULK MAILING RATE. THE CONTRACT CAN BE RENEWED ANNUALLY AS LONG AS THE PRODUCT MEETS THE NEEDS OF THE COURT. PRICING IS BASED ON THE NUMBER OF QUESTIONNAIRES MAILED OUT AND THE COMPANY HAS GSA PRICING WHICH MEANS THEIR PRICING IS DEEMED FAIR AND REASONABLE. FURTHER, TO AUTHORIZE THE BOARD CHAIRMAN TO EXECUTE SAID CONTRACT FOLLOWING LEGAL REVIEW AND THAT REQUIRED FUNDING UP TO \$24,000.00 SHALL BE TAKEN FROM FUND BALANCE AND THE APPROPRIATE RELATED BUDGET ADJUSTMENTS ARE APPROVED. IT WAS SUPPORTED BY COMM. LUTZ AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-64: COMM. COONAN MOVED TO ADOPT RES. 2015-64 AUTHORIZING THE COURT ADMINISTRATOR TO SUBMIT GRANT APPLICATIONS FOR EXISTING GRANT-FUNDED PROGRAMS (SWIFT AND SURE, ADULT DRUG AND ADULT SOBRIETY TREATMENT COURTS) FROM THE FEDERAL BYRNE GRANT, BUREAU OF JUSTICE ASSISTANCE, OFFICE OF HIGHWAY AND SAFETY, AND THE STATE COURT ADMINISTRATOR'S OFFICE (SCAO). IN ORDER TO CONTINUE OPERATION OF THE TREATMENT COURTS, GRANT DOLLARS FROM

THESE SOURCES ARE VERY IMPORTANT AS THEY MAKE UP THE BULK OF THE FUNDING. FURTHER, TO AUTHORIZE THE BOARD CHAIR TO EXECUTE GRANT APPLICATION DOCUMENTS FOLLOWING LEGAL REVIEW. ADDITIONALLY, THAT THE GRANT APPLICANT/RECIPIENT DEPARTMENTS ARE REQUIRED TO WORK WITH THE FINANCE DEPARTMENT WHOSE STAFF WILL PROVIDE FINANCIAL OVERSIGHT OF SAID GRANT AND IT IS UNDERSTOOD IF THESE GRANT FUNDS ARE TERMINATED, ANY POSITIONS FUNDED BY THIS GRANT SHALL BE TERMINATED AND WILL NOT BE ABSORBED BY THE COUNTY. IT WAS SUPPORTED BY COMM. HEREK AND CARRIED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-65: COMM. COONAN MOVED TO ADOPT RES. 2015-65 AUTHORIZING THE BAY COUNTY PROBATE & JUVENILE COURT TO FILE GRANT APPLICATIONS FOR GRANT FUNDING THROUGH THE STATE COURT ADMINISTRATIVE OFFICE FOR A FAMILY DEPENDENCY DRUG COURT PROGRAM AND JUVENILE DRUG COURT. THESE ANNUAL GRANTS, APPLIED FOR PREVIOUSLY, NEARLY \$100,000.00 IS CONTRIBUTED TO THE FAMILY DRUG COURT FROM AREA AGENCIES SUCH AS RIVERHAVEN COORDINATING AGENCY AND THE LOCAL DEPARTMENT OF HUMAN SERVICES AS IN-KIND CONTRIBUTIONS. FURTHER, TO AUTHORIZE THE BOARD CHAIR TO EXECUTE ALL RELATED DOCUMENTS FOLLOWING LEGAL REVIEW. ADDITIONALLY, IT IS UNDERSTOOD IF THESE GRANT FUNDS ARE TERMINATED, ANY POSITIONS FUNDED BY THIS GRANT SHALL BE TERMINATED AND WILL NOT BE ABSORBED BY THE COUNTY AND THE GRANT APPLICANT/RECIPIENT DEPARTMENTS ARE REQUIRED TO WORK WITH THE FINANCE DEPARTMENT WHOSE STAFF WILL PROVIDE FINANCIAL OVERSIGHT OF SAID GRANT. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-66: COMM. COONAN MOVED TO ADOPT RES. 2015-66 APPROPRIATING UP TO \$21,000.00 FROM FUND BALANCE TO THE SHERIFF DEPARTMENT 2015 BUDGET FOR REPLACEMENT OF A PATROL VEHICLE AS THE RESULT OF A RECENT ACCIDENT AND IT WAS DEEMED A TOTAL LOSS. IT WAS SUPPORTED BY COMM. HEREK AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-67: COMM. COONAN MOVED TO ADOPT RES. 2015-67 AUTHORIZING SUBMISSION OF A GRANT PROPOSAL TO THE PORT SECURITY GRANT PROGRAM TO SEEK FUNDING TO REPLACE ONE (1) MARINE

PATROL VESSEL WHICH WILL PROVIDE ADDITIONAL RESPONSE FUNCTIONS AND WILL BE EQUIPPED WITH RADAR, AS WELL AS THERMAL IMAGING, FOR SEARCH AND RESCUE OPERATIONS. THE COST OF THE NEW VESSEL IS ESTIMATED TO BE \$250,000.00 WITH A 25% OR \$62,500.00 REQUIRED MATCH. THE MATCH WILL NEED TO BE COVERED BY BAY COUNTY THROUGH EXISTING GENERAL FUND DOLLARS; PRIVATE DONATIONS; SALE OF ONE EXISTING BOAT; OTHER LOCAL GRANTS AND/OR IN-KIND FUNDS. FURTHER, TO AUTHORIZE THE BOARD CHAIRMAN TO EXECUTE GRANT APPLICATION DOCUMENTS FOLLOWING FINANCE DEPARTMENT AND LEGAL REVIEW WITH ALL GRANT AWARD DOCUMENTS BROUGHT BACK TO THE WAYS AND MEANS COMMITTEE FOR REVIEW. ADDITIONALLY, THE GRANT APPLICANT/RECIPIENT DEPARTMENTS ARE REQUIRED TO WORK WITH THE FINANCE DEPARTMENT WHOSE STAFF WILL PROVIDE FINANCIAL OVERSIGHT OF SAID GRANT. FINALLY, IT IS UNDERSTOOD IF THESE GRANT FUNDS ARE TERMINATED, ANY POSITIONS FUNDED BY THIS GRANT SHALL BE TERMINATED AND WILL NOT BE ABSORBED BY THE COUNTY. IT WAS SUPPORTED BY COMM. DURANCZYK AND CARRIED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-68: COMM. COONAN MOVED TO ADOPT RES. 2015-68 APPROVING TO FILL THE FULL-TIME ASSISTANT PROSECUTING ATTORNEY VACANCY IN THE PROSECUTOR'S OFFICE FOLLOWING THE APPOINTMENT OF ASSISTANT PROSECUTING ATTORNEY, JOHN KEUVELAAR, AS BAY COUNTY PROBATE JUDGE. THE BAY COUNTY PROSECUTOR IS REQUESTING THAT IF A QUALIFIED CANDIDATE SHOULD HAVE TEN (10) OR MORE YEARS OF PROSECUTION EXPERIENCE AND/OR PROBATE COURT DEPENDENT/NEGLECT EXPERIENCE, THE QUALIFIED CANDIDATE BE ALLOWED TO START AT THE FIRST YEAR LEVEL STARTING SALARY OF \$65,873.60 AS OPPOSED TO THE ENTRY LEVEL OF \$59,425.60. FINALLY, THAT RELATED REQUIRED BUDGET ADJUSTMENTS ARE APPROVED. IT WAS SUPPORTED BY COMM. TILLEY AND ADOPTED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-69: COMM. COONAN MOVED TO ADOPT RES. 2015-69 APPROVING THE ADDENDUM TO THE INTERGOVERNMENTAL AGREEMENT FOR THE ESTABLISHMENT OF A SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD FOR MID-STATE HEALTH NETWORK. AS THE RESULT OF A MEETING HELD ON FEBRUARY 18, 2015, BY THE SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD, AN

ADDENDUM TO THIS INTERGOVERNMENTAL AGREEMENT WAS SUBMITTED WHICH INCORPORATES TWO CHANGES REQUESTED BY SAGINAW COUNTY. UPON REVIEW BY CORPORATION COUNSEL, THERE IS NO OBJECTION TO THE SUGGESTED CHANGES. FURTHER, TO AUTHORIZE THE BOARD CHAIRMAN TO EXECUTE SAID ADDENDUM TO THE INTERGOVERNMENTAL AGREEMENT ON BEHALF OF BAY COUNTY. IT WAS SUPPORTED BY COMM. HEREK AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-70: COMM. COONAN MOVED TO ADOPT RES. 2015-70 APPROVING THE REVISED AGREEMENT FOR EXTENSION SERVICES PROVIDED BY MICHIGAN STATE UNIVERSITY (MSUE) TO BAY COUNTY - ANNUAL WORK PLAN FY2015. THE DISTRICT COORDINATOR WILL TRANSITION AN EMPLOYEE, ANN ARNOLD, TO 100% SNAP-ED FEDERAL FUNDING. THE AMOUNT OF FUNDING BUDGETED FOR HER SALARY/FRINGE BENEFITS IN THE CONTRACTUAL SERVICES LINE ITEM WILL BE ALLOCATED TO HIRING A TEMPORARY 4-H TECH WIZARDS SUPPORT STAFF AS WELL AS COVERING THE COST OF THE MSUE SUPPORT STAFF PERSON IN THE OFFICE. THIS ADJUSTMENT IS WITHIN THE CURRENT BUDGETED AMOUNT SO THERE IS NO ADDITIONAL COST TO THE COUNTY. IT WAS SUPPORTED BY COMM. TILLEY AND CARRIED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-71: COMM. COONAN MOVED TO ADOPT RES. 2015-71 APPROVING THE BAY COUNTY EQUALIZATION REPORT FOR 2015 AS PRESENTED AND TO AUTHORIZE THE BOARD CHAIRMAN TO EXECUTE ALL REQUIRED DOCUMENTS ON BEHALF OF BAY COUNTY. IT WAS SUPPORTED BY COMM. HEREK AND ADOPTED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-72: COMM. COONAN MOVED TO ADOPT RES. 2015-72 APPROVING AMENDMENT #1 TO THE 2014-2015 MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY (MDEQ) BETWEEN BAY COUNTY AND THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY. THE AMENDMENT INCORPORATES THE ADDITION OF THE SEPTAGE WASTE HAULERS INSPECTION PROGRAM, WHICH WAS PREVIOUSLY ADMINISTERED IN BAY COUNTY BY THE MIDLAND COUNTY HEALTH DEPARTMENT. THIS AMENDMENT REFLECTS ADJUSTMENTS TO FUNDING LEVELS TO A TOTAL OF \$9,307.00, WHICH IS AN INCREASE IN THE AMOUNT OF \$550.00 TO THE TOTAL. FURTHER, AUTHORIZING THE BOARD CHAIR TO EXECUTE SAID AGREEMENT

FOLLOWING LEGAL REVIEW AND THAT REQUIRED BUDGET ADJUSTMENTS RELATING TO THIS AMENDMENT ARE APPROVED. IT WAS SUPPORTED BY COMM. DURANCZYK AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-73: COMM. COONAN MOVED TO ADOPT RES. 2015-73 APPROVING AMENDMENT #2 TO THE 2014-2015 CPBC AGREEMENT BETWEEN BAY COUNTY AND THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH. THE AMENDMENT INCORPORATES THE ANNUAL BUDGET, OUTPUT MEASURES, FUNDING/REIMBURSEMENT MATRIX, UPDATED PROGRAM LANGUAGE AND REVISED ALLOCATIONS RECEIVED SINCE THE ORIGINAL AGREEMENT WAS ISSUED. THIS AMENDMENT REFLECTS ADJUSTMENTS TO FUNDING LEVELS AS FOLLOWS:

**I.A. ALLOCATION CHANGES - EXISTING PROJECTS**

<u>PROJECT TITLE</u>	<u>CURRENT AMOUNT</u>	<u>AMENDED AMOUNT</u>	<u>NEW PROJECT</u>
ELPHS DRINKING WATER	19,528.00	-761.00	18,812.00
ELPHS FOOD	92,564.00	-3,396.00	89,168.00
ELPHS MDCH OTHER	82,341.00	-4,728.00	77,613.00
ELPHS ONSITE SEWAGE	69,238.00	-2,540.00	66,698.00
TOTAL:	263,671.00	-11,380.00	252,291.00

**II. BUDGET CATEGORY CHANGES**

PROJECT TITLE

- FOOD ELPHS
- MDEQ DRINKING WATER
- MDEQ ON-SITE SEWAGE
- SEXUALLY TRANSMITTED DISEASE (STD-ELPHS)

FURTHER, TO AUTHORIZE THE BOARD CHAIRMAN TO EXECUTE SAID AMENDMENT AND RELATED DOCUMENTS ON BEHALF OF BAY COUNTY FOLLOWING LEGAL REVIEW AND THAT REQUIRED BUDGET ADJUSTMENTS RELATING TO THIS AMENDMENT ARE APPROVED. IT WAS SUPPORTED BY COMM. BEGICK AND CARRIED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-74: COMM. COONAN MOVED TO ADOPT RES. 2015-74 ACCEPTING THE CONTRIBUTION FROM PRIVATE SOURCES FROM THE BAY AREA CHAMBER OF COMMERCE FOUNDATION - COMMUNITY FOUNDATION TO COVER THE COSTS OF THE EZ DOCK PURCHASE, PERMIT COSTS AND ASSOCIATED FEES. THE FUNDING WILL GO TOWARDS THE PURCHASE OF AN EZ FLOATING DOCK AT THE SHORELINE AREA OF THE BAY CITY STATE RECREATION AREA. NO BAY COUNTY FUNDS OR IN-KIND MATCH IS REQUIRED. ADDITIONALLY, THAT ANY ASSOCIATED EXPENDITURES BE APPROVED FROM GRANT FUNDS.

FURTHER, TO AUTHORIZE THE BOARD CHAIRMAN TO SIGN ANY REQUIRED DOCUMENTS ON BEHALF OF BAY COUNTY FOLLOWING LEGAL REVIEW AND APPROVAL. FINALLY, THAT REQUIRED BUDGET ADJUSTMENTS RELATED TO THIS PROJECT ARE APPROVED. IT WAS SUPPORTED BY COMM. TILLEY AND ADOPTED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-75: COMM. COONAN MOVED TO ADOPT RES. 2015-75 APPROVING AN EXTENSION OF THE LEASE AGREEMENT FOR THE MARKET PROPERTY AND THE MARKET RESTAURANT THROUGH THE END OF 2015. THIS LEASE EXTENSION WOULD HAVE UPDATED TERMS AND THE REVENUE GENERATED FROM THIS LEASE FOR 2015 WILL BE \$17,168.00. FURTHER, TO AUTHORIZE THE BOARD CHAIRMAN TO EXECUTE THE REQUIRED DOCUMENTS ON BEHALF OF BAY COUNTY FOLLOWING LEGAL REVIEW AND APPROVAL. ADDITIONALLY, TO PROCEED WITH THE RFI AND RFP PROCESS, AS POLICY REQUIRES AT THE END OF A CONTRACT TERM. ALSO, TO AUTHORIZE THE DIRECTOR OF RECREATION AND FACILITIES TO APPLY FOR GRANTS FOR THIS PROPERTY TO ENHANCE THE MARKET PROPERTY. FINALLY, TO AUTHORIZE THE BOARD CHAIR TO EXECUTE ALL RELATED DOCUMENTS FOLLOWING REVIEW BY THE APPROPRIATE DEPARTMENTS. IT WAS SUPPORTED BY COMM. LUTZ AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-76: COMM. COONAN MOVED TO ADOPT RES. 2015-76 APPROVING THE BOYS AND GIRLS SUMMER RECREATION PROGRAM AND APPROPRIATION OF \$13,000.00 FOR THE OPERATION OF THE PROGRAM, WITH MONIES BUDGETED IN THE ADOPTED 2015 RECREATION DEPARTMENT BUDGET. THE PROGRAM ENSURES CHILDREN OF BAY COUNTY A SAFE AND FUN LEARNING ENVIRONMENT AND OFFERS A VARIETY OF ACTIVITIES. THE BAY CITY PUBLIC SCHOOLS HAS ADVISED THEY WILL CONTINUE TO PROVIDE FOOD FOR CHILDREN AT THE LOCAL SITES AND THE SUMMER FOOD SERVICE PROGRAM WILL BE FUNDED BY THE USDA MEAL REIMBURSEMENT PROGRAM ADMINISTERED BY THE MICHIGAN DEPARTMENT OF EDUCATION. FURTHER, AUTHORIZING THE BOARD CHAIRMAN TO EXECUTE ANY DOCUMENTATION REQUIRED FOR THE SUMMER RECREATION PROGRAM FOLLOWING LEGAL REVIEW. FINALLY, THAT RELATED BUDGET ADJUSTMENTS, IF REQUIRED, ARE APPROVED. IT WAS SUPPORTED BY COMM. TILLEY AND CARRIED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

- RES. 2015-77: COMM. COONAN MOVED TO ADOPT RES. 2015-77 APPROVING A RECREATIONAL YOUTH HOCKEY PROGRAM RUN BY THE CIVIC ARENA FOR AGES K-4TH GRADE THAT IS FREE FOR THE PLAYER'S FIRST YEAR. ALSO, TO ADD THIS TO THE BAY COUNTY FEE SCHEDULE ALLOWING THE CIVIC ARENA TO RUN THIS PROGRAM AT NO COST TO THE PLAYER FOR THE FIRST YEAR. THE BAY COUNTY CIVIC ARENA ENDOWMENT FUND HELPED THE ARENA PURCHASE NEW SKATES, HELMETS, STICKS, AND GLOVES TO BE USED FOR THE PROGRAM ENSURING PLAYERS HAVE ACCESS TO EQUIPMENT. THE SKATES AND HELMETS WILL BE AVAILABLE TO RENT BY THE PUBLIC OUTSIDE OF THIS PROGRAM. THE GOAL OF THIS PROGRAM HAS A LONG-TERM FINANCIAL GAIN OF HAVING MORE PEOPLE USING THE FACILITY AND ONCE THE PROGRAM BECOMES SUCCESSFUL, ADMINISTRATION WILL COME BACK TO THE BOARD TO DETERMINE THE CHARGE FOR 2<sup>ND</sup> YEAR PARTICIPANTS. IT WAS SUPPORTED BY COMM. BEGICK AND ADOPTED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.
- RES. 2015-78: COMM. COONAN MOVED TO ADOPT RES. 2015-78 APPROVING THE CIVIC ARENA HELMET RENTAL FEE OF \$2.00 WITH SAID RENTAL FEE TO BE INCORPORATED IN THE BAY COUNTY FEE SCHEDULE. THE BAY COUNTY CIVIC ARENA ACQUIRED 50 HOCKEY HELMETS THROUGH DESIGNATED MONEY FROM THE BAY COUNTY CIVIC ARENA ENDOWMENT FUND THROUGH THE BAY AREA COMMUNITY FOUNDATION. SINCE NO EXPENDITURES WERE MADE FOR THE HELMETS FROM THE CIVIC ARENA BUDGET, ALL RENTAL FEES FOR HELMET USE WOULD BE 100% PROFIT TO THE REVENUE STREAM. IT WAS SUPPORTED BY COMM. TILLEY AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.
- RES. 2015-79: COMM. COONAN MOVED TO ADOPT RES. 2015-79 APPROVING THE PROFESSIONAL SERVICES AGREEMENT WHICH OUTLINES THE SCOPE OF BASIC EQUALIZATION SERVICES PROVIDED BY MR. GRUBER FOR A TWO-YEAR TERM. MR. GRUBER IS ABLE TO SERVE AS ACTING EQUALIZATION DIRECTOR FOR BAY COUNTY BECAUSE HE MEETS AND EXCEEDS STANDARDS REQUIRED BY THE STATE OF MICHIGAN. MR. GRUBER PROVIDES PROFESSIONAL SERVICES FOR \$18,000.00 PER YEAR, PAID IN QUARTERLY INCREMENTS, AND RECEIVES NO BENEFITS. FURTHER, TO AUTHORIZE THE BOARD CHAIR TO EXECUTE SAID AGREEMENT FOLLOWING LEGAL REVIEW. IT WAS SUPPORTED BY COMM. DURANCZYK AND CARRIED BY A VOICE VOTE OF: 7 YEAS,

0 NAYS.

RES. 2015-80: COMM. COONAN MOVED TO ADOPT RES. 2015-80 APPROVING THE CLAIMS AGAINST THE COUNTY AS FOLLOWS: ACCOUNTS PAYABLE FOR 3/11/15, 3/18/15, 3/25/15, 4/1/15, 4/8/15; BAYANET FOR 2/1/15 - 2/28/15 PAYABLES PAYROLL; 3/1/15 - 3/31/15 PAYABLES PAYROLL; AND HOUSING (CENTER RIDGE ARMS) FOR 3/24/15. IT WAS SUPPORTED BY COMM. TILLEY AND ADOPTED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-81: COMM. COONAN MOVED TO ADOPT RES. 2015-81 THAT THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZES THE BOARD CHAIRMAN TO SIGN ANY REQUIRED DOCUMENTATION TO CONTRACT WITH THIRD PARTIES TO ASSIST WITH SUCH SPECIAL AUDIT AND/OR INVESTIGATIVE FUNCTIONS, SAID CONTRACT(S) TO BE REVIEWED AND APPROVED BY LEGAL COUNSEL. FURTHER, THAT \$20,000.00 FOR THIS FUNCTION BE BUDGETED IN THE BOARD OF COMMISSIONERS BUDGET. IT WAS SUPPORTED BY COMM. HEREK AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-82: COMM. COONAN MOVED TO ADOPT RES. 2015-82 APPROVING BUDGET ADJUSTMENT JOURNAL REQUEST NUMBER 2015-04-097. TO BUDGET FOR COMMUNITY CENTER REPLACEMENT OF THE GYM FLOOR WITH NEW MAPLE FLOORING NOT TO EXCEED \$48,000.00. FUNDING FOR THIS PROJECT WILL COME FROM THE \$18,000.00 DOLLAR GRANT MONEY RECEIVED FROM BAY AREA COMMUNITY FOUNDATION AND THE DIFFERENCE OF \$30,000.00 WILL COME FROM GENERAL FUND, FUND BALANCE. IT WAS SUPPORTED BY COMM. TILLEY AND CARRIED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

**PERSONNEL/HUMAN SERVICES (MICHAEL E. LUTZ, CHAIR;  
DONALD J. TILLEY, VICE CHAIR)**

RES. 2015-83: COMM. LUTZ MOVED TO ADOPT RES. 2015-83 AUTHORIZING TO ENTER INTO A LEASE AGREEMENT WITH EVERYWHEREUGO ADVERTISING COMPANY. THE LEASE AGREEMENT IS FOR EXCLUSIVE ADVERTISING IN THE RESTROOMS AND OTHER PUBLIC AREAS AGREED UPON AT THE CIVIC ARENA FOR A ONE-YEAR PERIOD. ADDITIONALLY, FOR EVERY 4 BILLBOARDS PLACED IN CIVIC ARENA HIGH TRAFFIC AREAS, BAY COUNTY WILL RECEIVE ONE (1) FREE BILLBOARD ADVERTISEMENT IN A BUSINESS LOCATION OF CHOICE. THERE IS NO COST TO BAY COUNTY FOR

THIS PROPOSAL. FURTHER, AUTHORIZING THE BOARD CHAIRMAN TO EXECUTE SAID LEASE AGREEMENT FOLLOWING LEGAL REVIEW AND APPROVAL. IT WAS SUPPORTED BY COMM. COONAN AND ADOPTED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-84: COMM. LUTZ MOVED TO ADOPT RES. 2015-84 APPROVING THE AGREEMENT BETWEEN NORTHEAST MICHIGAN COMMUNITY SERVICES AGENCY, INC. (NEMSCA) AND BAY COUNTY HEALTH DEPARTMENT. NEMSCA PROVIDES SERVICES TO LOCAL HEAD START PROGRAMS. PARTICIPANTS ATTENDING HEAD START MUST BE IN COMPLIANCE WITH FEDERAL PERFORMANCE STANDARDS AND REGULATIONS, WHICH MANDATE THE FOLLOWING HEALTH PROCEDURES: LEAD SCREENING, HEMOGLOBIN SCREENING, TB TESTS, IMMUNIZATIONS, HEARING SCREENING, VISION SCREENING, AND A PHYSICAL EXAM. THERE IS NO COST INVOLVED TO BAY COUNTY AS ALL SERVICES PROVIDED TO ELIGIBLE PARTICIPANTS WILL BE REIMBURSED THROUGH MEDICAID AND/OR OTHER THIRD PARTY PAYERS. FAMILIES WITHOUT HEALTH CARE COVERAGE WILL BE REFERRED TO APPLY FOR MEDICAID OR OTHER ELIGIBLE PROGRAMS. FURTHER, TO AUTHORIZE THE BOARD CHAIR TO EXECUTE SAID AGREEMENT AND RELATED DOCUMENTS ON BEHALF OF BAY COUNTY FOLLOWING LEGAL REVIEW. IT WAS SUPPORTED BY COMM. TILLEY AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-85: COMM. LUTZ MOVED TO ADOPT RES. 2015-85 APPROVING THE AGREEMENT BETWEEN VIRIDIAN HEALTH MANAGEMENT AND BAY COUNTY HEALTH DEPARTMENT TO BECOME DIABETES PREVENTION PROGRAM (DPP) PROVIDERS WITHIN THE UNIVERSITY CLINIC. IN ORDER TO BE REIMBURSED BY THIRD PARTY PAYERS FOR DPP SERVICES, THE HEALTH DEPARTMENT MUST ENTER INTO AN AGREEMENT WITH VIRIDIAN HEALTH MANAGEMENT WHICH HAS DEVELOPED, OWNS AND MAINTAINS A SUITE OF SOFTWARE APPLICATIONS COLLECTIVELY KNOWN AS MAESTRO POPULATION HEALTH MANAGEMENT SYSTEM (THE "MAESTRO APPLICATIONS"). THERE IS NO COST TO ENTER INTO THE AGREEMENT OR FOR THE SOFTWARE. IT WAS SUPPORTED BY COMM. BEGICK AND CARRIED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-86: COMM. LUTZ MOVED TO ADOPT RES. 2015-86 APPROVING THE RENEWAL OF THE DELTA COLLEGE FITNESS AND RECREATION CENTER MEMBERSHIP AGREEMENT FOR NINE (9) MEMBERSHIPS AT

\$325.00 PER MEMBERSHIP, SHARED AMONG ELIGIBLE COUNTY EMPLOYEES, FOR A TOTAL COST OF \$2,925.00. FUNDS FOR THE MEMBERSHIPS HAVE BEEN BUDGETED FOR 2015. FURTHER, AUTHORIZING THE BOARD CHAIRMAN TO EXECUTE SAID AGREEMENT AND ALL RELATED DOCUMENTS ON BEHALF OF BAY COUNTY AND THAT BUDGET ADJUSTMENTS, IF REQUIRED, ARE APPROVED. IT WAS SUPPORTED BY COMM. TILLEY AND ADOPTED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-87: COMM. LUTZ MOVED TO ADOPT RES. 2015-87 CONCURRING TO POST/ADVERTISE/FILL THE FOLLOWING VACANCIES WITH MONIES FOR SAID POSITIONS TO COME FROM THE RESPECTIVE DEPARTMENTAL BUDGETS:

1. 911 CENTRAL DISPATCH - TWO (2) DISPATCHERS, FULL TIME, \$12.95/HR. ENTRY.
2. RECREATION AND FACILITIES (BUILDINGS AND GROUNDS) - CUSTODIAN, TEMPORARY, COVERING A LEAVE OF ABSENCE, FULL TIME, \$11.35/HR., WITH HEALTH CARE BENEFITS ONLY.

FURTHER, THAT BUDGET ADJUSTMENTS, IF REQUIRED, ARE APPROVED AND IT IS UNDERSTOOD THAT ANY POSITIONS FUNDED THROUGH A GRANT SHALL BE TERMINATED OR HOURS REDUCED IF GRANT FUNDING IS TERMINATED OR REDUCED. IT WAS SUPPORTED BY COMM. COONAN AND PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

RES. 2015-88: COMM. LUTZ MOVED TO ADOPT RES. 2015-88 AUTHORIZING A COUNTY AUCTION IN 2015 AND ANNUALLY GOING FORWARD. ADDITIONALLY, AUTHORIZING THE BOARD CHAIRMAN TO EXECUTE A CONTRACT WITH THE DESIGNATED AUCTIONEER IN 2015, AND ANNUALLY GOING FORWARD, ON BEHALF OF BAY COUNTY FOLLOWING LEGAL REVIEW AND APPROVAL. FURTHER, THAT BUDGET ADJUSTMENTS, IF REQUIRED, ARE APPROVED. IT WAS SUPPORTED BY COMM. TILLEY AND CARRIED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

**BOARD OF COMMISSIONERS (ERNIE KRYGIER, CHAIR,  
DONALD J. TILLEY, VICE CHAIR)**

RES. 2015-89: COMM. TILLEY MOVED TO ADOPT RES. 2015-89 RECEIVING THE EMPLOYMENT STATUS REPORT FOR MARCH 2015. IT WAS SUPPORTED BY COMM. HEREK AND ADOPTED BY A VOICE VOTE OF:

7 YEAS, 0 NAYS.

RES. 2015-90: COMM. TILLEY MOVED TO ADOPT RES. 2015-90 AUTHORIZING STAFF TO ATTEND THE MAPLE HILL GOLF AUCTION, SATURDAY, APRIL 25, 2015, TO BID ON AND PURCHASE GOLF CARTS NOT TO EXCEED BUDGETED FUNDS. CURRENTLY, THERE IS \$7,000.00 BUDGETED IN THE 2015 GOLF COURSE BUDGET TO LEASE GOLF CARTS. ONCE THE QUALITY OF THE GOLF CARTS IS DETERMINED, BAY COUNTY WILL BID ON CARTS UP TO A PRE-DETERMINED PRICE NOT TO EXCEED AN AVERAGE OF WHAT IT COSTS TO RENT A CART FRO THE SEASON. GOLF CART RENTAL FEES VARY FROM \$12.00 - \$24.00 PER DAY DEPENDING ON THE TIME AND NUMBER OF HOLES PLAYED. FURTHER, TO AUTHORIZE THE BOARD CHAIRMAN TO EXECUTE ANY DOCUMENTS, IF REQUIRED, FOR THE PURCHASE OF GOLF CARTS SUBJECT TO REVIEW/APPROVAL BY LEGAL COUNSEL. FINALLY, THAT ANY BUDGET ADJUSTMENTS, IF REQUIRED, ARE APPROVED. IT WAS SUPPORTED BY COMM. HEREK FOR DISCUSSION.

COMM. HEREK SAID IT MAY BE TO OUR ADVANTAGE TO BUY ALL THE GOLF CARTS WHICH MAY SAVE US MONEY BY NOT HAVING TO BID AGAINST OTHERS.

CRISTEN GIGNAC SAID SHE WILL KEEP THAT IN MIND.

RES. 2015-90 WAS PASSED BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

**REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

THERE WERE NO REPORTS.

**UNFINISHED BUSINESS**

THERE WAS NO UNFINISHED BUSINESS.

**NEW BUSINESS**

C. GIGNAC: CRISTEN GIGNAC, RECREATION AND FACILITIES DIRECTOR, SAID FIVE (5) STAFF MEMBERS WILL BE ATTENDING THE AUCTION AND THE EARLIEST BAY COUNTY IS ALLOWED TO VIEW EQUIPMENT IS THREE (3) DAYS PRIOR TO THE AUCTION ON APRIL 22, 2015.

**MISCELLANEOUS**

COMM. TILLEY SAID BAY FUTURES ANNUAL REPORT MEETING IS SCHEDULED AT THE DOUBLE TREE HOTEL ON WEDNESDAY, APRIL 22, 2015 FROM 8-10:00 A.M. THERE WILL BE A KEY-NOTE SPEAKER WHO HAS BEEN IN ECONOMIC DEVELOPMENT FOR MANY YEARS. COMM. TILLEY INVITED EVERYONE TO ATTEND.

ADDITIONALLY, COMM. TILLEY SAID THE CITY OF BAY CITY IS OFFERING BAY CITY RESIDENTS REBATES IF YOU PURCHASE LED LIGHTING. BAY CITY ELECTRIC WILL APPLY THE COST OF YOUR PURCHASE TO YOUR ELECTRIC BILL, REDUCING YOUR BILL BY THAT AMOUNT. THERE IS AN APPLICATION AND DETAILS ON BAY CITY ELECTRIC WEBSITE: [ENERGYSMART@BAYCITYMI.ORG](mailto:ENERGYSMART@BAYCITYMI.ORG). COMM. TILLEY SAID LED BULBS USE ABOUT 80% LESS POWER THAN THE CFL BULBS AND ARE SAFER TO DISPOSE OF ALSO.

COMM. COONAN STATED SATURDAY, JUNE 20, 2015 IS THE 9<sup>TH</sup> ANNUAL BEACH WELLNESS EVENT. THERE WILL BE A VOLLEYBALL TOURNAMENT, OLD CARS AND 5K AND 10K WALK/RUN AT THE BAY CITY STATE RECREATIONAL AREA.

L. OGAR:

LAURA OGAR, ENVIRONMENTAL AFFAIRS/COMMUNITY DEVELOPMENT SAID SHE WALKED THE SHORELINE LAST WEEK WITH THE STATE PARK MANAGER AND THERE WAS A MINIMAL AMOUNT OF TRASH. A BEACH CLEAN-UP WAS ACCOMPLISHED THIS PAST SATURDAY WITH CUB SCOUTS AND DELTA COLLEGE BIOLOGY STUDENTS PICKING UP TRASH. FOR THIS TYPE OF GROOMING, BY HAND, USING SHOVELS OR RAKES, NO PERMIT IS REQUIRED. HOWEVER, WE CANNOT USE HEAVY EQUIPMENT TO GROOM THIS AREA. SHE HAD A MEETING WITH THE ARMY CORP OF ENGINEERS AND NOW UNDERSTANDS THERE ARE DEED RESTRICTIONS PLACED ON THE BEACH. MS. OGAR EXPLAINED THERE ARE MANY HURDLES TO BE ADDRESSED. BY WORKING TOGETHER THROUGH THIS PROCESS, WE CAN ACCOMPLISH OUR GOAL.

CHAIRMAN KRYGIER COMMENDED MR. OGAR FOR ALL HER HARD WORK AND EFFORTS.

### **ANNOUNCEMENTS**

CHAIRMAN KRYGIER STATED THE 2015 UPCOMING APPOINTMENTS:

1. JUNE: LIBRARY BOARD - ONE 5-YEAR TERM, KRISTEN RIVET

2. OCTOBER:

A. LAND BAK AUTHORITY - AT-LARGE REPRESENTATIVE, 3-YEAR TERM, MATT DE HEUS

B. DEPARTMENT OF HUMAN SERVICES BOARD OF DIRECTORS - ONE 3-YEAR TERM, CYNTHIA HOWELL, NOTE: GOVERNOR'S APPOINTMENT

C. BOARD OF CANVASSERS - TWO 4-YEAR TERMS: WALTER WOZNIAK, JR. (D) AND MATTHEW LANCE (R) NOTE: NOMINEES SUBMITTED BY MAJOR POLITICAL PARTIES

3. NOVEMBER: BUILDING AUTHORITY - TWO 6-YEAR TERMS, GARY PHILLIPS, RICK BUKOWSKI

4. DECEMBER: DIVISION ON AGING ADVISORY COMMITTEE - FOUR 2-YEAR TERMS, DISTRICTS 1, 3, & 5 AND 7

**CLOSED SESSION**

THERE WAS NO CLOSED SESSION REQUESTED.

**RECESS/ADJOURNMENT**

MOTION 32:

COMM. TILLEY MOVED TO ADJOURN THE REGULAR BOARD SESSION OF APRIL 14, 2015. IT WAS SUPPORTED BY COMM. DURANCZYK. THE MEETING CONCLUDED AT 5:05 P.M. BY A VOICE VOTE OF: 7 YEAS, 0 NAYS.

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ERNIE KRYGIER, CHAIRMAN  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
PATTI SHORKEY, CHIEF DEPUTY CLERK  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
SHEILA E. SHAW  
SECRETARY TO CHIEF DEPUTY CLERK  
BOARD OF COMMISSIONERS