

BAY COUNTY BOARD OF COMMISSIONERS

ORGANIZATIONAL MEETING

MONDAY, JANUARY 4, 2016

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

A G E N D A

Page No.

- I CALL TO ORDER
- II ROLL CALL
- III INVOCATION
- IV PLEDGE OF ALLEGIANCE
- V DESIGNATION OF TEMPORARY CHAIRMAN TO CONDUCT ELECTION OF OFFICERS
- VI ELECTION OF OFFICERS - 2016
 - A. CHAIRMAN
 - B. VICE CHAIRMAN
 - C. SERGEANT AT ARMS
- VII PUBLIC INPUT (4:00 P.M.)
- VIII PETITIONS AND COMMUNICATIONS
 - I A. Bay County Treasurer - County Treasurer's Public Official Bond Status **(Receive)**
 - 2 B. Bay County Executive - Appointment of Amber Davis-Johnson as ADA Coordinator **(Receive and concur)**
 - 3- 4 C. Personnel Director- Listing of Authorized Departments/ Department Heads Pursuant to PA 139 **(Receive)**
- IX UNFINISHED BUSINESS
- X NEW BUSINESS
- XI MISCELLANEOUS
- XII ANNOUNCEMENTS
- XIII RECESS/ADJOURNMENT



COUNTY OF BAY

515 Center Avenue, Suite 103 Bay City, MI 48708-5122

RICHARD F. BRZEZINSKI
BAY COUNTY TREASURER

PHONE (989) 895-4285
FAX (989) 895-4082

To: Chair of Bay County Board of Commissioners
Date: December 23, 2015
Re: County Treasurer's Public Official Bond Status

Background:

State of Michigan Public Act 211 of 2007 requires the County Treasurer to provide a bond in an amount of at least \$1,000,000.00 for the faithful and proper discharge of the duties of the County Treasurer's office. The cost of the individual bond shall be paid from the general fund of the County.

A public official bond for \$1,000,000.00 with Michigan Municipal Management Authority covering myself, for the benefit of Bay County has been in place since September 30, 2004, the day I took office. I have verified with Bay County Risk Management that this bond is currently in effect and is expected to remain in effect throughout 2016.

State of Michigan Public Act 213 of 2007 requires the investment officer to provide a quarterly written report to the Board of Commissioners concerning the investment of funds. Currently, information is prepared monthly by the Treasurer's office and submitted to the Finance Department. Finance then provides a report to the Board Of Commissioners.

Finance/Economics

There is no additional cost to the County. There already is a bond in place that meets the legal requirements.

Recommendation:

Accept this report on the status of the County Treasurer's bond as required by State law.



**BAY COUNTY
ADMINISTRATIVE SERVICES**

Thomas L. Hickner
County Executive

Debra Russell
Director
russelld@baycounty.net

December 18, 2015

Mr. Ernie Krygier, Chairman
Bay County Board of Commissioners
515 Center Avenue
Bay City, Michigan 48708

RE: APPOINTMENT OF AMBER DAVIS-JOHNSON AS ADA COORDINATOR

Dear Chairman Krygier & Commissioners:

Effective December 29, 2015, I have appointed Amber Davis-Johnson, Bay County Corporation Counsel, as Coordinator for the Americans with Disabilities Act.

§ 35.107 Designation of responsible employee and adoption of grievance procedures

- (a) *Designation of responsible employee.* A public entity that employs 50 or more persons shall designate at least one employee to coordinate its efforts to comply with and carry out its responsibilities under this part, including any investigation of any complaint communicated to it alleging its noncompliance with this part or alleging any actions that would be prohibited by this part. The public entity shall make available to all interested individuals the name, office address, and telephone number of the employee or employees designated pursuant to this paragraph.

This appointment is needed due to the retirement of Tim Quinn, Personnel Director of Bay County and former ADA Coordinator.

I request the Board concur with this appointment. Thank you.

Sincerely,


TOM HICKNER
Bay County Executive

Copy to Media

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**BAY COUNTY
PERSONNEL DEPARTMENT**

**Thomas L. Hickner
County Executive**

Tiffany Jerry, Director
tjenyl@baycounty.net
(989) 895-4096 (T)
(989) 895-2076 (F)

December 23, 2015

Ernie Krygier, Board Chairman
Bay County Board of Commissioners
515 Center Avenue, Suite 405
Bay City, MI 48708-5125

RE: *Organizational Meeting of the Board - 2016*

Chairman of the Board:

Please consider this item for the agenda of the Board of Commissioners' organizational meeting.

Approved Departments

Background: The Board's annual budget resolution directs administration to provide a list of approved departments to the Board at its organizational meeting.

Finance/Economics: N/A

Recommendation: Receive the list of departments and department heads under P.A. 139.

Authorized Department Heads	Authorized Departmental Titles
Izworski, Christopher	Department of Central Dispatch
Strasz, Joel	Department of Community Health
Davis-Johnson, Amber	Department of Corporation Counsel
Gignac, Cristen	Department of Recreation and Facilities
Russell, Debra	Department of Administrative Services
Mannikko, Bruce	Department of Public Defender

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Ogar, Laura	Department of Environmental Affairs and Community Development
Gruber, Richard	Department of Equalization
Jerry, Tiffany	Department of Personnel and Employee Relations
Hebert, Crystal	Department of Finance
Reynolds, Juliann	Department of Child Care Services
Anderson, Rachelle	Department of Housing

Thank you.

Sincerely,



Tiffany Jerry
Personnel and Employee Relations

TJ/mr

cc: Tom Hickner
Deb Russell
Amber Johnson
P.A. 139 file

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